

Supplemental Form (SF)
SUBDIVISION
____ Major subdivision action
____ Minor subdivision action
____ Vacation
____ Variance (Non-Zoning)
S Z ZONING & PLANNING
____ Annexation**V** Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)**P** Adoption of Rank 2 or 3 Plan or similar Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations**SITE DEVELOPMENT PLAN**
____ for Subdivision
____ for Building Permit
____ Administrative Amendment (AA)
____ Administrative Approval (DRT, URT, etc.)
____ IP Master Development Plan
____ Cert. of Appropriateness (LUCC)**D** Street Name Change (Local & Collector)**L A APPEAL / PROTEST of...**

Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

STORM DRAINAGE (Form D)
____ Storm Drainage Cost Allocation Plan

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2nd Street NW, Albuquerque, NM 87102.
Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

APPLICATION INFORMATION:Professional/Agent (if any): RBA ARCHITECTURE PHONE: 505-242-1859ADDRESS: 1104 PARK AVE SW FAX: _____CITY: ALBU. STATE NM ZIP 87102 E-MAIL: nickerba81.comAPPLICANT: ALIEN SEGMON REAL ESTATE GROUP, LLC PHONE: 505-884-4699ADDRESS: 920 MONTGOMERY BLVD NE, BUILDING 1 FAX: _____CITY: ALBU. STATE NM ZIP 87111 E-MAIL: brad@allensignation.com

Proprietary interest in site: _____ List all owners: _____

DESCRIPTION OF REQUEST: TEMPORARY DEFERRAL OF SIDE WALK CONSTRUCTIONIs the applicant seeking incentives pursuant to the Family Housing Development Program? ____ Yes. ☒ No.**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**Lot or Tract No. TRACT C Block: _____ Unit: _____Subdiv/Addn/TBKA: COTTONWOOD POINTE MRGCD Map No _____Existing Zoning: SU-1 Proposed zoning: _____Zone Atlas page(s): B-13-Z UPC Code: 10130653081140440**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX_Z_, V_, S_, etc.): _____

DRB APPROVED CASE #100071712817; EPC #10007171#16EPC-4001**CASE INFORMATION:**Within city limits? ☒ Yes Within 1000FT of a landfill? NONo. of existing lots: 1 No. of proposed lots: 0 Total site area (acres): 6.771AC

LOCATION OF PROPERTY BY STREETS: On or Near: _____

Between: IRVING BLVD. and EAGLE RANCH ROADCheck if project was previously reviewed by: Sketch Plat/Plan ☐ or Pre-application Review Team(PRT) ☐ Review Date: _____

SIGNATURE _____

DATE 11/30/17

(Print Name) _____

Applicant: ☒ Agent: ☒**FOR OFFICIAL USE ONLY**

Revised: 11/2014

☐ **INTERNAL ROUTING**

- ☐
- All checklists are complete
-
- ☐
- All fees have been collected
-
- ☐
- All case #s are assigned
-
- ☐
- AGIS copy has been sent
-
- ☐
- Case history #s are listed
-
- ☐
- Site is within 1000ft of a landfill
-
- ☐
- F.H.D.P. density bonus
-
- ☐
- F.H.D.P. fee rebate

Application case numbers

Action

S.F.

Fees

\$	_____
\$	_____
\$	_____
\$	_____
\$	_____
\$	_____
Total	_____

Hearing date _____

Project # _____

Staff signature & Date _____

FORM V: SUBDIVISION VARIANCES & VACATIONS

☐ **BULK LAND VARIANCE (DRB04)**

(PUBLIC HEARING CASE)

- ☐ Application for Minor Plat on FORM S-3, including those submittal requirements. **24 copies**
- ☐ Letter briefly describing and explaining: the request, compliance with the Development Process Manual, and all improvements to be waived.
- ☐ Notice on the proposed Plat that there are conditions to subsequent subdivision (refer to DPM)
- ☐ Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
- ☐ Sign Posting Agreement
- ☐ Fee (see schedule)
- ☐ List any original and/or related file numbers on the cover application
- DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required.**

☐ **VACATION OF PUBLIC EASEMENT (DRB27)**

☐ **VACATION OF PUBLIC RIGHT-OF-WAY (DRB28)**

- ☐ The complete document which created the public easement (folded to fit into an 8.5" by 14" pocket) **24 copies.**
(Not required for City owned public right-of-way.)
- ☐ Drawing showing the easement or right-of-way to be vacated, etc. (not to exceed 8.5" by 11") **24 copies**
- ☐ Zone Atlas map with the entire property(ies) clearly outlined
- ☐ Letter briefly describing, explaining, and justifying the request
- ☐ Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
- ☐ Sign Posting Agreement
- ☐ Fee (see schedule)
- ☐ List any original and/or related file numbers on the cover application
- Unless the vacation is shown on a DRB approved plat recorded by the County Clerk within one year, it will expire.
- DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required.**

☐ **SIDEWALK VARIANCE (DRB20)**

☐ **SIDEWALK WAIVER (DRB21)**

- ☐ Scale drawing showing the proposed variance or waiver (not to exceed 8.5" by 14") **6 copies**
- ☐ Zone Atlas map with the entire property(ies) clearly outlined
- ☐ Letter briefly describing, explaining, and justifying the variance or waiver
- ☐ List any original and/or related file numbers on the cover application
- DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.**

☐ **SUBDIVISION DESIGN VARIANCE FROM MINIMUM DPM STANDARDS (DRB25)**

- ☐ Scale drawing showing the location of the proposed variance or waiver (not to exceed 8.5" by 14") **24 copies**
- ☐ Zone Atlas map with the entire property(ies) clearly outlined
- ☐ Letter briefly describing, explaining, and justifying the variance
- ☐ Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
- ☐ Sign Posting Agreement
- ☐ Fee (see schedule)
- ☐ List any original and/or related file numbers on the cover application
- DRB meetings are approximately 30 DAYS after the filing deadline. Your attendance is required.**

☒ **TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION (DRB19)**

☐ **EXTENSION OF THE SIA FOR TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION (DRB07)**

- ☒ Drawing showing the sidewalks subject to the proposed deferral or extension (not to exceed 8.5" by 14") **6 copies**
- ☒ Zone Atlas map with the entire property(ies) clearly outlined
- ☒ Letter briefly describing, explaining, and justifying the deferral or extension
- ☒ List any original and/or related file numbers on the cover application
- DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.**

☐ **VACATION OF PRIVATE EASEMENT (DRB26)**

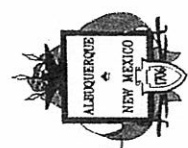
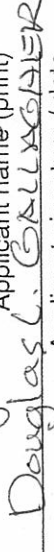
☐ **VACATION OF RECORDED PLAT (DRB29)**

- ☐ The complete document which created the private easement/recorded plat (not to exceed 8.5" by 14") **6 copies**
- ☐ Scale drawing showing the easement to be vacated (8.5" by 11") **6 copies**
- ☐ Zone Atlas map with the entire property(ies) clearly outlined
- ☐ Letter/documents briefly describing, explaining, and justifying the vacation **6 copies**
- ☐ Letter of authorization from the grantors and the beneficiaries (private easement only)
- ☐ Fee (see schedule)
- ☐ List any original and/or related file numbers on the cover application

Unless the vacation is shown on a DRB approved plat recorded by the County Clerk within one year, it will expire.

DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.


Applicant name (print)


Applicant signature / date

Form revised 4/07

☐ Checklists complete

☐ Fees collected

☐ Case #s assigned

☐ Related #s listed

Application case numbers

Planner signature / date

Project #

