



## City of Albuquerque

**\*PLEASE NOTE:** The NA/HOA information listed in this letter is valid for one (1) month. If you haven't filed your application within one (1) month of the date of this letter – you will need to get an updated letter from our office.

May 30, 2017

Kay Brashear  
Mark Goodwin & Associates, PA  
P.O. Box 90606  
Albuquerque, NM 87124  
(505) 828-2200  
kay@goodwinengineers.com

Dear Kay:

Thank you for your inquiry requesting the names of ALL Neighborhood and/or Homeowner Associations who would be affected under the provisions of §14-8-2-7 of the *Neighborhood Association Recognition Ordinance* by your proposed **[DRB Submittal]** project recorded as **[Tracts U-1, U-2, U-3, U-4, and U-6 Vista del Norte]** located on **[Las Lomas Drive NE, south of Paseo del Norte. Las Lomas Industrial Park]** zone map **[D-16]**.

This correspondence serves as your "Notification Inquiry Letter" from the Office of Neighborhood Coordination, and must be included as part of your application. Please see "ATTACHMENT A" for a list of NA's / HOA's that must be contacted regarding this submittal.

Please note that according to Section §14-8-2-7 of the *Neighborhood Association Recognition Ordinance* you are required to notify **both** of these contact persons by **certified mail, return receipt requested**, before the Planning Department will accept your application. Please see Page 2 of this letter for additional requirements. If you have any questions about the information provided please contact our office at (505) 768-3334 or [ONC@cabq.gov](mailto:ONC@cabq.gov)

Sincerely,

Office of Neighborhood Coordination  
Council Services Department

## **Neighborhood Notification Letters Must Include the Following:**

Prior to filing an application with the Planning Department, all applicants requesting approvals through the Environmental Planning Commission (EPC), Development Review Board (DRB), Landmarks & Urban Conservation Commission (LUCC), or approval of a Wireless Telecommunication Facility (WTF) are required to notify any affected neighborhood and/or homeowner associations via certified mail.

1. The street address for the subject property;
2. The currently recorded legal description of the property, including lot or tract number (if any), block number (if any), and name of the subdivision;
3. A physical description of the location, referenced to streets and existing land uses;
4. A complete and detailed description of the action(s) being requested;
5. **\*\*\* NEW\*\*\* Facilitated Meeting Information** – All notification letters must include the following text:

Affected Neighborhood Associations and Homeowner Associations may request a Facilitated Meeting regarding this project by contacting the Office of Neighborhood Coordination (ONC) by email at [ONC@caba.gov](mailto:ONC@caba.gov) or by phone at (505) 768-3334.

A facilitated meeting request must be received by ONC by: **Monday June 12, 2017.**

## **Neighborhood Notification Checklist**

The following information must be included for **each** application packet submitted to the City of Albuquerque Planning Department.

1. ONC's "Notification Inquiry Letter" outlining any affected Neighborhood and/or Homeowner Associations.

\*Note: If your ONC letter is more than 30 days old, you must contact ONC to ensure that the contact information is still current.

2. Copies of Letters sent to any affected Neighborhood and/or Homeowner Associations.
3. Copies of certified receipts mailed to any affected Neighborhood and/or Homeowner Associations.

Any questions, please feel free to contact our office at (505) 768-3334 or [ONC@caba.gov](mailto:ONC@caba.gov).

Thank you for your cooperation on this matter.

\*\*\*\*\*

(ONC use only)

Date Processed: **05/30/17** ONC Staff Initials: **VMQ**

# **ATTACHMENT A**

**NORTH EDITH COMMERCIAL CORRIDOR ASSOC.**     *Council District:* 2&County  
**\*Robert Warrick**     *e-mail:* rlwarric@centurylink.net *County District:* 1  
444 Niagara NE/87113 345-1773 (h) 280-1258 (c)     *Police Beat:* 241-245/VA  
Christine Benavidez     *e-mail:* [christinebnvdz@aol.com](mailto:christinebnvdz@aol.com)     *Zone Map #:* A-17,B-16-17,C-16,D-E-15-16, F-15,G-14-15 10417 Edith NE/87113 897-3340 (h)

**VISTA DEL NORTE ALLIANCE (VDN) "R"**     *Council District:* 4&County  
✓ **\*Fred Harsany**     *e-mail:* fharsany@comcast.net     *County District:* 1  
1119 Casa Tomas NE/87113 344-0115 (h)     *Police Beat:* 243/VA  
✓ Janelle Johnson     *Zone Map #:* D-E-16  
P.O. Box 6270/87197 344-0822 (o)  
**NA E-mail:** vistadelnorte@me.com

**ALAMEDA NORTH VALLEY ASSN. (ANV) "R"**     *Council District:* 4&County  
✓ **\*Steve Wentworth**     *County District:* 4  
8919 Boe Ln. NE/87113-2328 897-3052 (h)     *Police Beat:* 244/VA  
✓ Mark Rupert     *Zone Map #:* A-E-14-17  
909 Tijeras Ave. NW, Apt. 214/87102 270-2462 (w)  
**Website:** [www.anvanews.com](http://www.anvanews.com)     **NA E-mail:** anvanews@aol.com

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Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

ALBUQUERQUE, NM 87113

Certified Mail Fee \$3.35

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$2.75
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$1.19

Total Postage and Fees \$7.29

Sent To

Street and Apt. No., or PO Box No.  
Steve WentworthCity, State, ZIP+4®  
8719 Boe Ln.

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions

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<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
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Street and Apt. No., or PO Box No.  
Janelle JohnsonCity, State, ZIP+4®  
PO Box 6270

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Street and Apt. No., or PO Box No.  
Mr. Fred HarsanyCity, State, ZIP+4®  
1119 Casa Thomas NE

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Robert WCity, State, ZIP+4®  
444 Niagra

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909 111er

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D. Mark Goodwin & Associates, P.A.  
Consulting Engineers

P.O. BOX 90606, ALBUQUERQUE, NM 87199  
(505) 828-2200 FAX 797-9539

*~ 2012 ACEC/NM Award Winner for Engineering Excellence ~*  
*~ 2008 ACEC/NM Award Winner for Engineering Excellence ~*

May 30, 2017

Mr. Steve Wentworth  
Alameda North Valley Assn.  
8919 Boe Ln. NE  
Albuquerque, NM 87113

Mr. Mark Rupert  
Alameda North Valley Assn.  
909 Tijeras Ave NW, Apt. 214  
Albuquerque, NM 87102

**Re: Subdivision Improvements Agreement Extension Application for Los Lomas Industrial Park**

Dear Mr. Wentworth and Mr. Rupert,

Enclosed please find a copy of the DRB Application requesting a 2 Year Extension for the Subdivision Improvements Agreement. The anticipated date to be heard is June 28, 2017. Please contact Diane Hoelzer in our office if you have any questions or concerns.

Sincerely,  
MARK GOODWIN & ASSOCIATES, PA

Kay Brashear  
Office Manager

/kb

Enclosure



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Vista del Norte Alliance  
1119 Casa Thomas NE  
Albuquerque, NM 87113

Ms. Janelle Johnson  
Vista del Norte Alliance  
PO BOX 6270  
Albuquerque, NM 87197

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Sincerely,  
MARK GOODWIN & ASSOCIATES, PA

Kay Brashear  
Office Manager

/kb

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May 30, 2017

Mr. Robert Warrick  
North Edith Commercial Corridor Assoc.  
444 Niagra NE  
Albuquerque, NM 87113

Ms. Christine Benavidez  
North Edith Commercial Corridor Assoc.  
10417 Edith NE  
Albuquerque, NM 87113

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Kay Brashear  
Office Manager

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