

AGIS ELECTRONIC SUBMITTAL CHECKLIST

DRB Project# 1002829 Subdivision Name Vista Montecito

Surveyor Anthony Harris Company Harris

Contact person Anthony Phone # 889-8056 email \_\_\_\_\_

Barbara A. Romero \_\_\_\_\_ 8-21-03  
Approved \*Not Approved Date

<sup>new</sup> DXF RECEIVED 8-21-03 <sup>via email</sup> 8-19-03 DATE  
 HARD-COPY RECEIVED 8-19-03 DATE  
 DISCLOSURE STATEMENT

\_\_\_\_\_ NAD27 Ground  
=====

**\*Not Approved for one or more of the following reasons:**

**File Format and naming**

- 1)  Format is not DXF file in ASCII format
- 2)  No hard copy of the final plat submitted
- 3)  <DRB Project #>.dxf not used as a standard naming convention

**Coordinate System**

- 4)  Submittal does not include a disclosure of the datum (NAD27 or NAD83)
- 5)  Submittal does not specify if coordinates are based on ground or grid distances
- 6)  Submittal does not include information, such as a tie to an ACS monument, necessary to convert from ground to grid
- 7)  Lines cannot be projected/converted to correct location in NAD83 NMSP coordinate system

**Content**

- 8)  Submittal is not single drawing in model space showing only parcel and easement lines
- 9)  Digital submittal does not match final plat
- 10)  Parcel lines are not in one separate layer
- 11)  Access easement lines and all other easements that are 20 feet wide or greater are not in a second separate layer
- 12)  All other easement lines are not in a third separate layer

Comments:

\_\_\_\_\_  
\_\_\_\_\_

AGIS Use Only: Copied cov 2829 to agiscov on 8-21-03 Client Notified by email

Done 05-7/23/03

18:36:03  
AM

APPLICATION NO. 03DRB-01221	PROJECT NO. 100 2829
PROJECT NAME Vista Montecito	
EPC APPLICATION NO.	
APPLICANT / AGENT Tony Harris	PHONE NO. 889-8056
ZONE ATLAS PAGE C-13	
legitness w/ ERM 7/21	
<b>IR ONE STOP COMMENT FORM LOG</b>	

TRANSPORTATION DEV (505) 924-3990		
PLANS DISAPPROVED <i>RD</i>	DATE 7-24-03	DATE
PLANS APPROVED <i>RD</i>	DATE 8-20-03	DATE
COMMENTS:		
Entire Common AREA appears to need to be replatted.		

UTILITY DEV (505) 924-3989		
PLANS DISAPPROVED	DATE	DATE
PLANS APPROVED <i>ARL</i>	DATE 7/25/03	DATE
COMMENTS:		

HYDROLOGY DEV (505) 924-3986		
PLANS DISAPPROVED <i>BLB</i>	DATE 7/29/03	DATE
PLANS APPROVED <i>BLB</i>	DATE 8/20/03	DATE
COMMENTS:		
Provide copy of original plat and describe remainder of common area		

PARKS AND REC (505) 768-5328		
PLANS DISAPPROVED	DATE	DATE
PLANS APPROVED <i>CS</i>	DATE 7/29/03	DATE
COMMENTS:		

PLANNING (505) 924-3858		
PLANS DISAPPROVED	DATE	DATE
PLANS APPROVED <i>ERM</i>	DATE 8/16/03	DATE
COMMENTS:		
8/19/03 DXF & AGIS <i>ERM</i> if needed		
8/21/03 DXF approved <i>ERM</i>		

(Return form with plat / site plan)



Supplemental form **S**

**SUBDIVISION**

Major Subdivision action  
 Minor Subdivision action  
 Vacation  
 Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

...for Subdivision Purposes  
 ...for Building Permit  
 IP Master Development Plan  
 Cert. of Appropriateness (LUCC)

Supplemental form **Z**

**ZONING & PLANNING**

Annexation  
 Zone Map Amendment (Establish or Change Zoning)  
 Sector Plan (Phase I, II, III)  
 Amendment to Sector, Area, Facility or Comprehensive Plan  
 Text Amendment (Zoning Code/Subdivision Regulations)

Supplemental form **A**

**APPEAL / PROTEST of...**

Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICANT INFORMATION:**

NAME: Vista Montecito Neighborhood Assoc. PHONE: 897-1175  
 ADDRESS: 9212 Camino Viejo NW FAX: \_\_\_\_\_  
 CITY: Alb. STATE NM ZIP 87114 E-MAIL: \_\_\_\_\_  
 Proprietary interest in site: owners  
 AGENT (if any): Harris Surveying Inc. PHONE: 889-8056  
 ADDRESS: 2412D Monroe St. N.E. FAX: 889-8645  
 CITY: Alb. STATE NM ZIP 87110 E-MAIL: surveyh@sucp.com

DESCRIPTION OF REQUEST: combine common area with 2 existing lots

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. Lots 1, Blk. 1, Lt. 3 Blk. 6 & Trs A-14 C-1 Block: 146 Unit: \_\_\_\_\_  
 Subdiv. / Addn. Vista Montecito Subdivision  
 Current Zoning: SU-1 for RT uses Proposed zoning: \_\_\_\_\_  
 Zone Atlas page(s): C-13 No. of existing lots: 4 No. of proposed lots: 4  
 Total area of site (acres): 3.0394 Density if applicable: dwellings per gross acre: \_\_\_\_\_ dwellings per net acre: \_\_\_\_\_  
 Within city limits?  Yes. No , but site is within 5 miles of the city limits.)  
 UPC No. 101306416541421429 / 101306407844221455 / 101306410042221420 Within 1000FT of a landfill? No  
 MRGCD Map No. \_\_\_\_\_  
 LOCATION OF PROPERTY BY STREETS: On or Near: Miramar Drive NW  
 Between: Eagle Ranch Rd and Congress Rd.

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_, Z\_, V\_, S\_, etc.):

DRB 93-14 V-99-48 DRB# 99-136

Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: \_\_\_\_\_  
 DATE 7-21-03

SIGNATURE Anthony Harris DATE \_\_\_\_\_  
 (Print) Anthony Harris Applicant  Agent

**FOR OFFICIAL USE ONLY**

FOR INTERNAL ROUTING Form revised 9/01, 3/03

INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
<input type="checkbox"/> All checklists are complete	<u>03500 PFP 03DR3 - 01221</u>			\$ <u>425.00</u>
<input type="checkbox"/> All fees have been collected				\$ _____
<input type="checkbox"/> All case #s are assigned				\$ _____
<input type="checkbox"/> AGIS copy has been sent				\$ _____
<input type="checkbox"/> Case history #s are listed				\$ _____
<input type="checkbox"/> Site is within 1000ft of a landfill				\$ _____
<input type="checkbox"/> F.H.D.P. density bonus				\$ _____
<input type="checkbox"/> F.H.D.P. fee rebate				\$ _____
	Hearing date <u>7/22/03</u>			Total \$ <u>425.00</u>

Melinda Liu 7/22/03  
 Planner signature / date

Project # 1002829

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

**SKETCH PLAT REVIEW AND COMMENT**

**YOUR ATTENDANCE IS REQUIRED.**

- \_\_\_ Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings. Sketches are not reviewed through internal routing.
- \_\_\_ Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies.
- \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- \_\_\_ Letter briefly describing, explaining, and justifying the request
- \_\_\_ Any original and/or related file numbers are listed on the cover application

**MAJOR SUBDIVISION EXTENSION OF PRELIMINARY PLAT**

**Your attendance is required.**

- \_\_\_ Preliminary Plat reduced to 8.5" x 11"
- \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- \_\_\_ Letter briefly describing, explaining, and justifying the request
- \_\_\_ Copy of previous D.R.B. approved infrastructure list
- \_\_\_ Copy of the Official D.R.B. Notice of approval
- \_\_\_ Any original and/or related file numbers are listed on the cover application

**Extensions are not reviewed through internal routing.**  
 Extension of preliminary plat approval expires after one year.

**MAJOR SUBDIVISION FINAL PLAT APPROVAL**

**Your attendance is required.**

- \_\_\_ Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
- \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- \_\_\_ Original Mylar drawing of the proposed plat for internal routing only. Otherwise, bring Mylar to meeting.
- \_\_\_ Property owner's and City Surveyor's signatures on the Mylar drawing
- \_\_\_ SIA financial guaranty verification
- \_\_\_ Landfill disclosure and EHD signature line on the Mylar drawing if property is within a landfill buffer
- \_\_\_ Any original and/or related file numbers are listed on the cover application
- \_\_\_ **DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

**MINOR SUBDIVISION PRELIMINARY / FINAL PLAT APPROVAL**

**Your attendance is required.**

- \_\_\_ Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing
- \_\_\_ Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies.
- \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- \_\_\_ Letter briefly describing, explaining, and justifying the request
- \_\_\_ Original Mylar drawing of the proposed plat for internal routing only. Otherwise, bring Mylar to meeting.
- \_\_\_ Property owner's and City Surveyor's signatures on the Mylar drawing
- \_\_\_ Landfill disclosure and EHD signature line on the Mylar drawing if property is within a landfill buffer
- \_\_\_ Fee (see schedule)
- \_\_\_ Any original and/or related file numbers are listed on the cover application
- \_\_\_ Infrastructure list if required (verify with DRB Engineer) **NO INTERNAL ROUTING**
- \_\_\_ **DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

**AMENDMENT TO PRELIMINARY PLAT (with minor changes)**

**Your attendance is required.**

**AMENDMENT TO INFRASTRUCTURE LIST (with minor changes)**

**AMENDMENT TO GRADING PLAN (with minor changes)**

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

- \_\_\_ Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
  - \_\_\_ Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
  - \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
  - \_\_\_ Letter briefly describing, explaining, and justifying the request
  - \_\_\_ Original Mylar drawing of the proposed amended plat for internal routing only. Otherwise, bring Mylar to meeting.
  - \_\_\_ Property owner's and City Surveyor's signatures on the Mylar drawing, if the plat is being amended
  - \_\_\_ Any original and/or related file numbers are listed on the cover application
- Amended preliminary plat approval expires after one year.

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Anthony Harris  
 Applicant name (print)  
Anthony Harris  
 Applicant signature / date  
 7-21-03



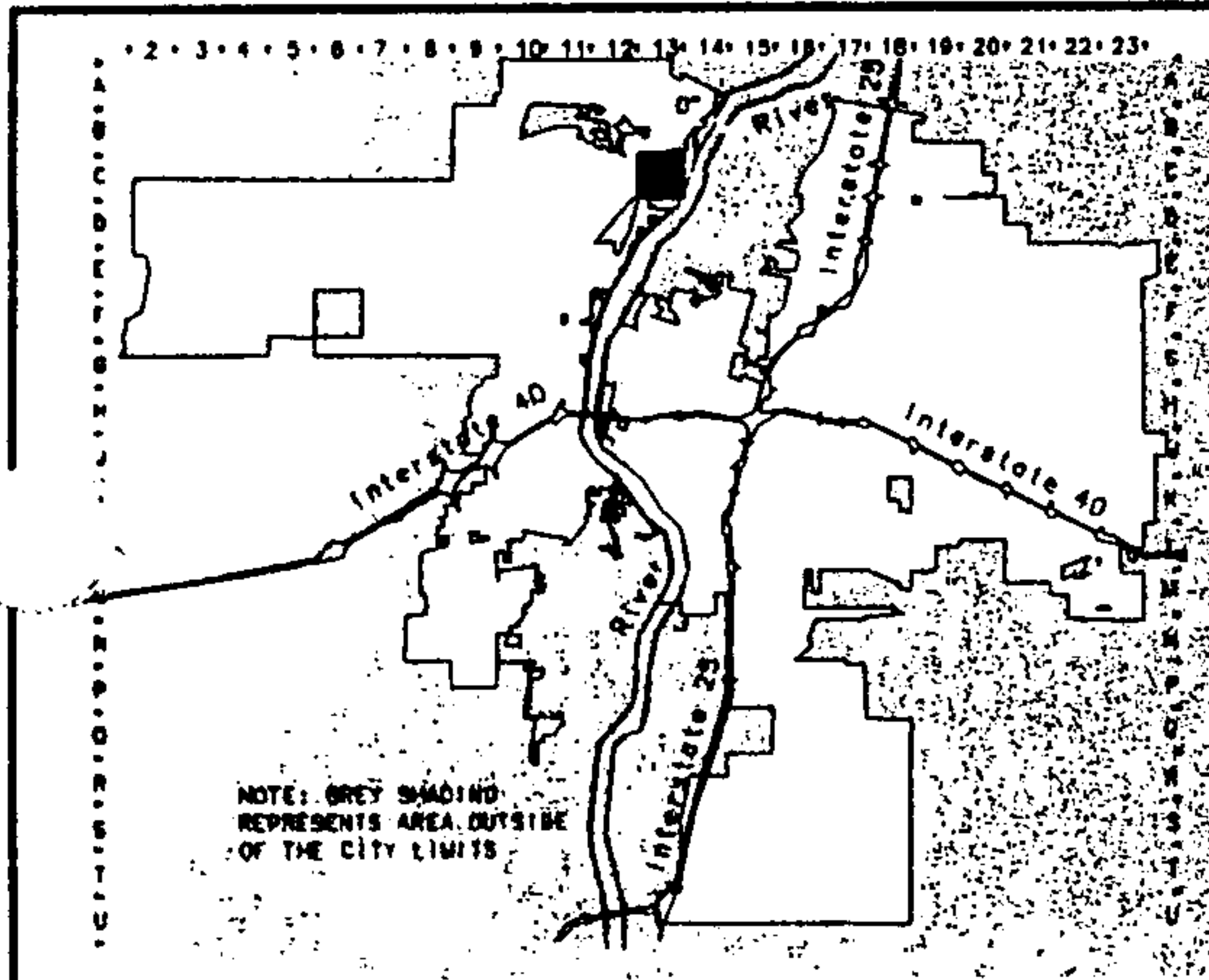
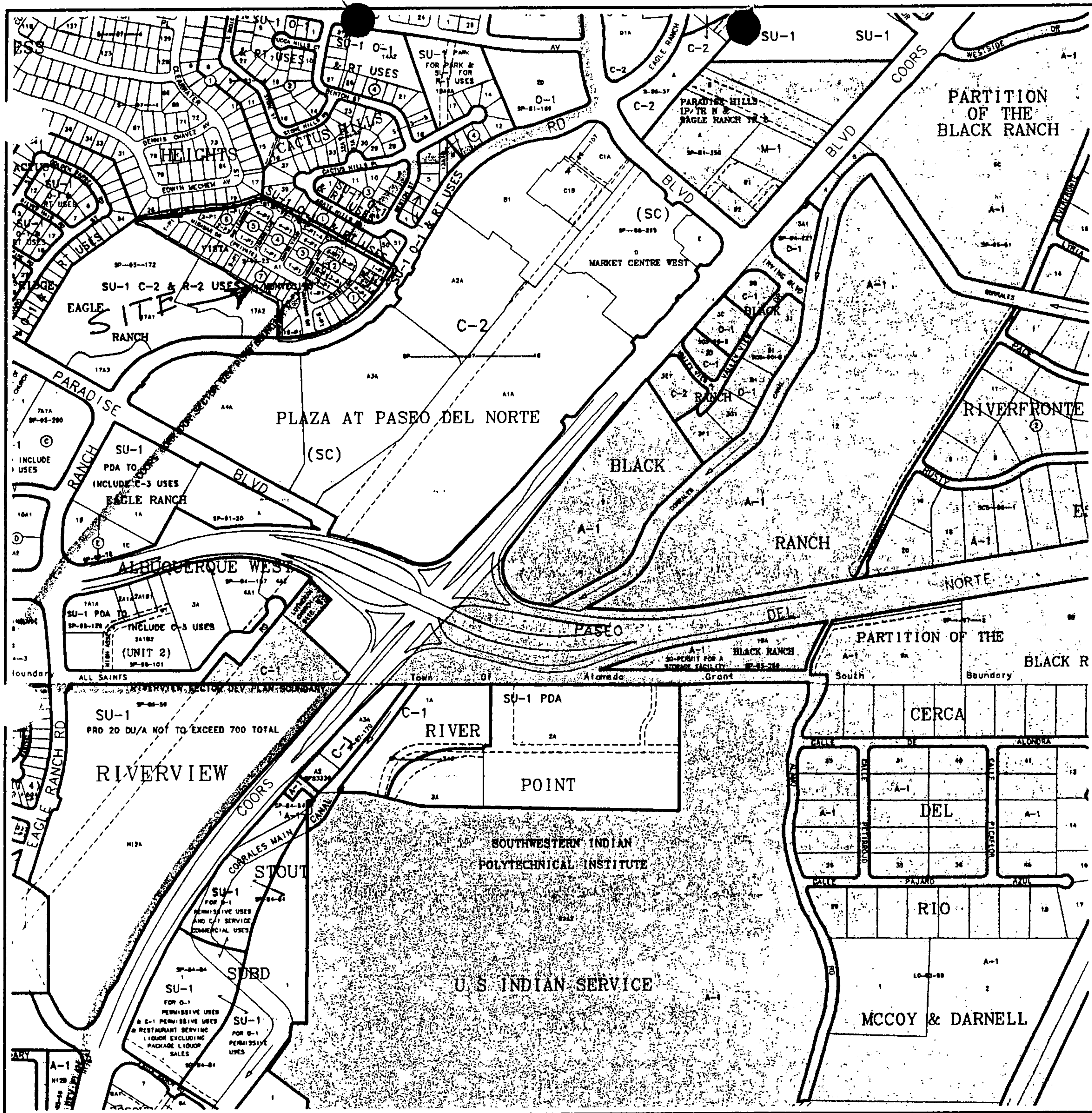
Form revised MARCH 2003

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

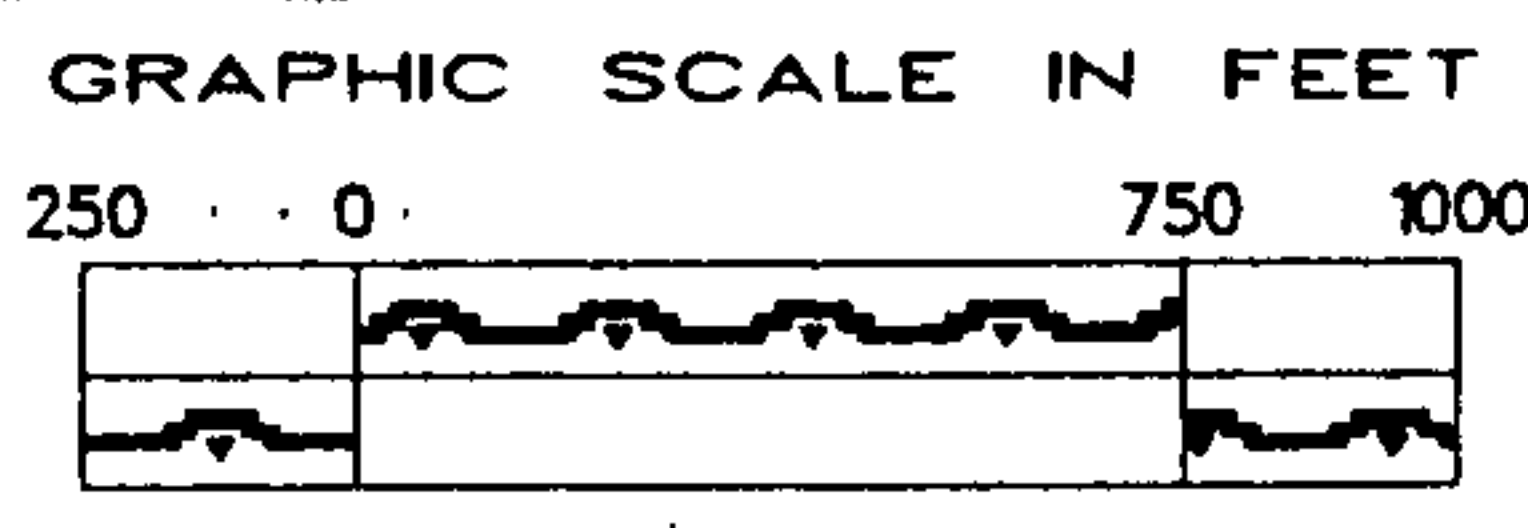
Application case numbers  
 03023 - 01221

Melinda Hill 7/22/03  
 Planner signature / date

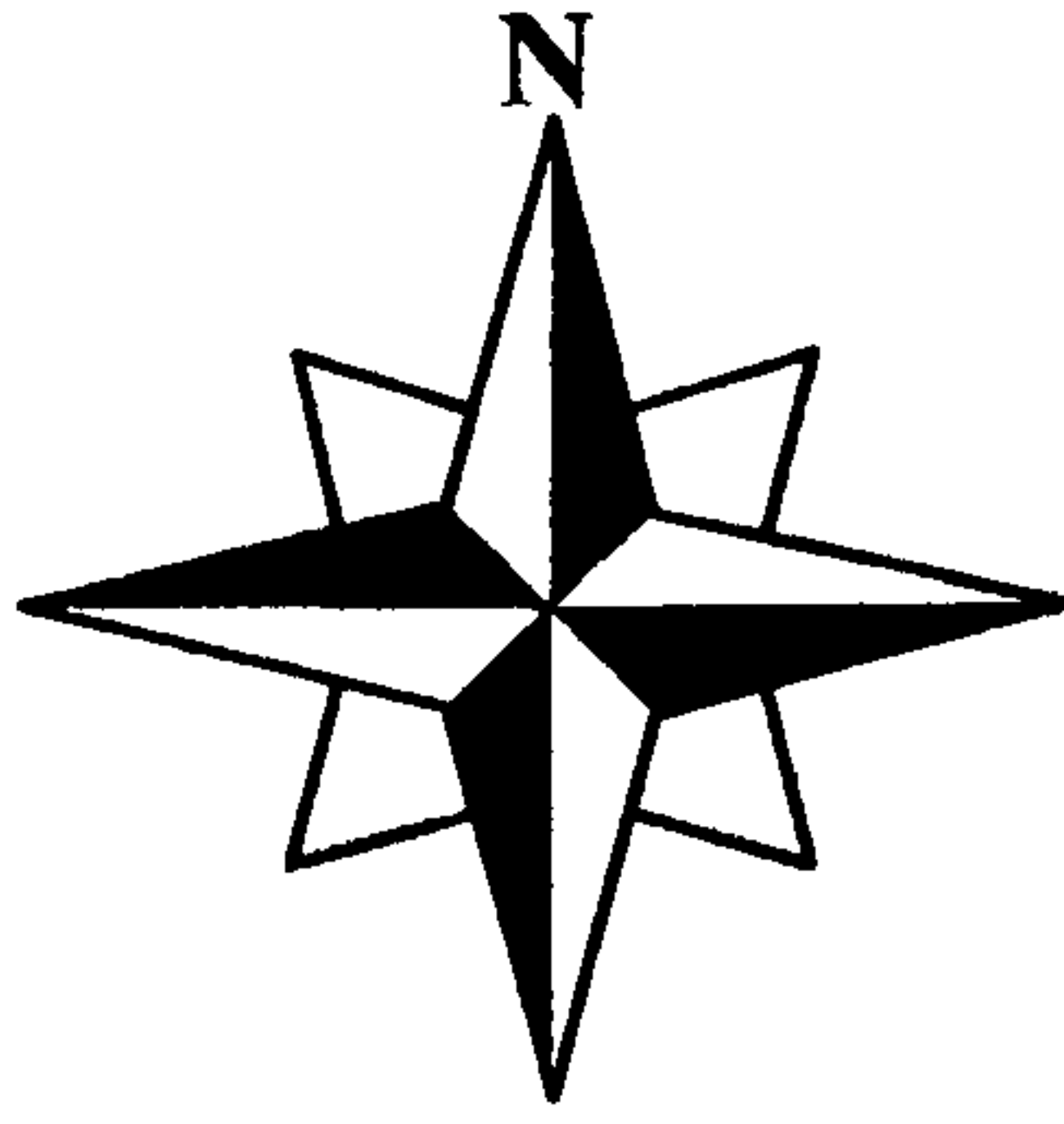
**Project # 1002829**



CITY OF  
Albuquerque  
Albuquerque Geographic Information System  
PLANNING DEPARTMENT  
© Copyright 2000



Zone Atlas Page  
**C-13-Z**  
Map Amended through July 27, 2000



**Harris Surveying, Inc.**  
**2412-D Monroe Street NE**  
**Albuquerque, NM 87110**

*Phone (505) 889-8056 \* Fax (505) 889-8645*

July 21, 2003

**To: DRB Board Members**

**RE: Vista Monticeto Subdivision**

**Dear: Members**

**The purpose of this plat is to combine the common area with the adjacent property that is maintaining that area.**

**If there are any questions, please contact me at my office.**

Sincerely,

**Anthony L. Harris**

ALH/ep

TO THE CITY OF ALBUQUERQUE DRB BOARD,

THIS LETTER IS TO GIVE HARRIS SURVEYING INC. OUR PERMISSION TO ACT ON THE BEHALF OF THE VISTA MONTECITO NEIGHBORHOOD ASSOCIATION IN THE REPLATTING OF THE COMMON AREAS WITH THE EXISTING PROPERTIES.

Joye L. Shaski 7-21-03

ONE STOP SHOP . . . FRONT COUNTER  
City of Albuquerque • Planning Department

DEVELOPMENT & BUILDING SERVICES (D&B Svcs)  
LAND DEVELOPMENT COORDINATION SECTION (LDC)  
Plaza Del Sol - 2nd & 4<sup>TH</sup> Floor West - 600 2nd St NW 87102  
Front Counter Main Number (505) 924-3858 or 924-3895  
Main Fax (505) 924-3864

### PAID RECEIPT

**APPLICANT NAME**

Vista Montecito Neighborhood Assoc.

**AGENT**

Harris ~~Scott~~ Surveying

**ADDRESS**

2412 D Monroe NE 87110

**PROJECT NO.**

1002829

**APPLICATION NO.**

03023 01221

FOR INTERNAL ROUTING  
\$ 425.<sup>00</sup> 441006 / 4983000 (DRB Cases)

\$ \_\_\_\_\_ 441006 / 4971000 (EPC & AA / LUCC / Appeals)

\$ \_\_\_\_\_ 441018 / 4971000 (Notification)

\$ 425.<sup>00</sup> **Total amount due**

\*\*\*DUPLICATE\*\*\*  
City Of Albuquerque  
Treasury Division

07/22/2003 8:37AM LOC: ANNX  
RECEIPT# 00010216 WSH 006 TRANSH 0004  
Account 441006 Fund 0110  
Activity 4983000 TRSEJA  
Trans Amt \$995.00  
J24 Misc \$425.00  
10/28/02

Thank You

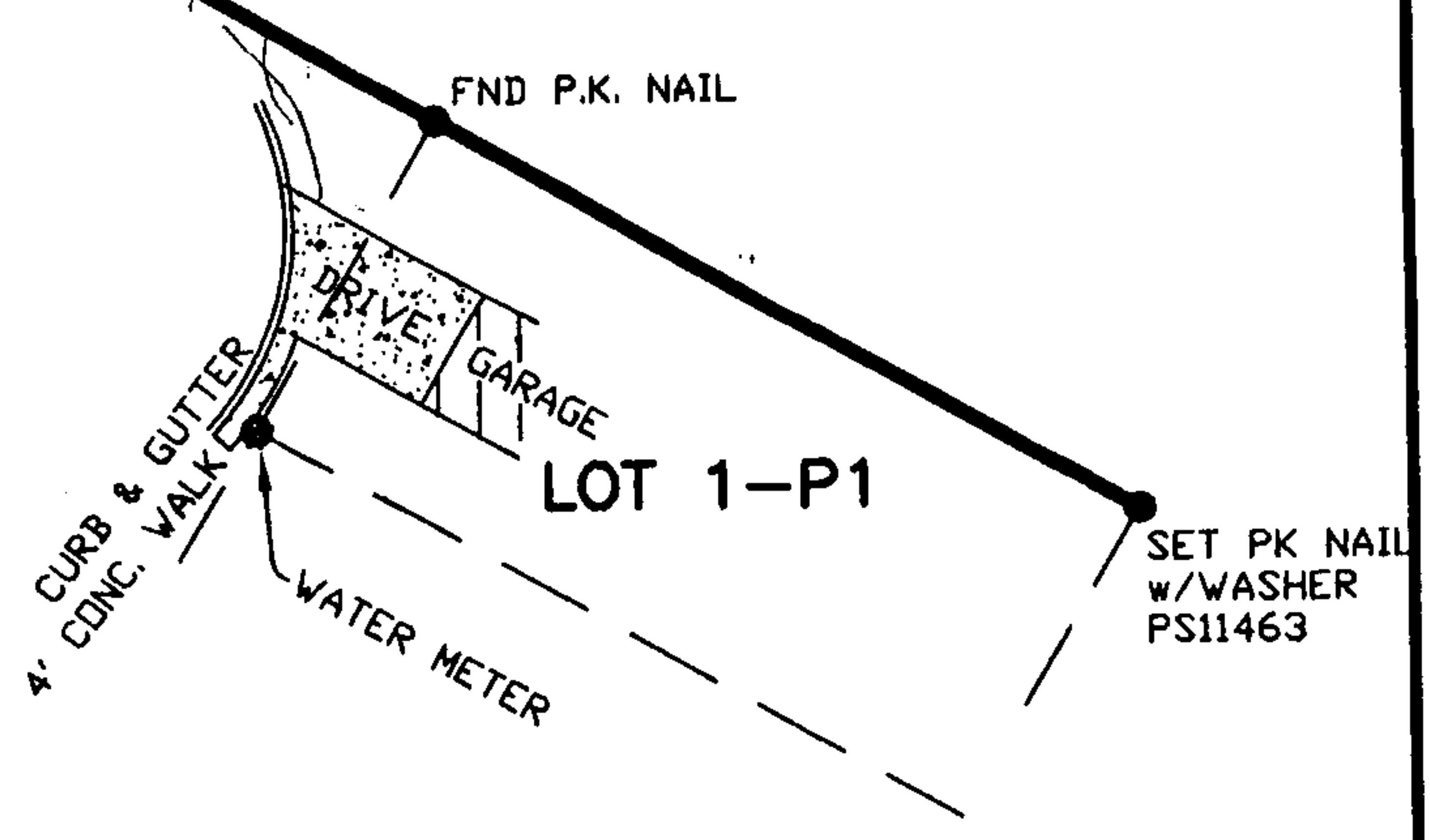


VISTA MONTECITO SUBDIVISION  
TOWN OF ALAMEDA GRANT  
BERNALILLO COUNTY, NEW MEXICO  
AUGUST, 2002

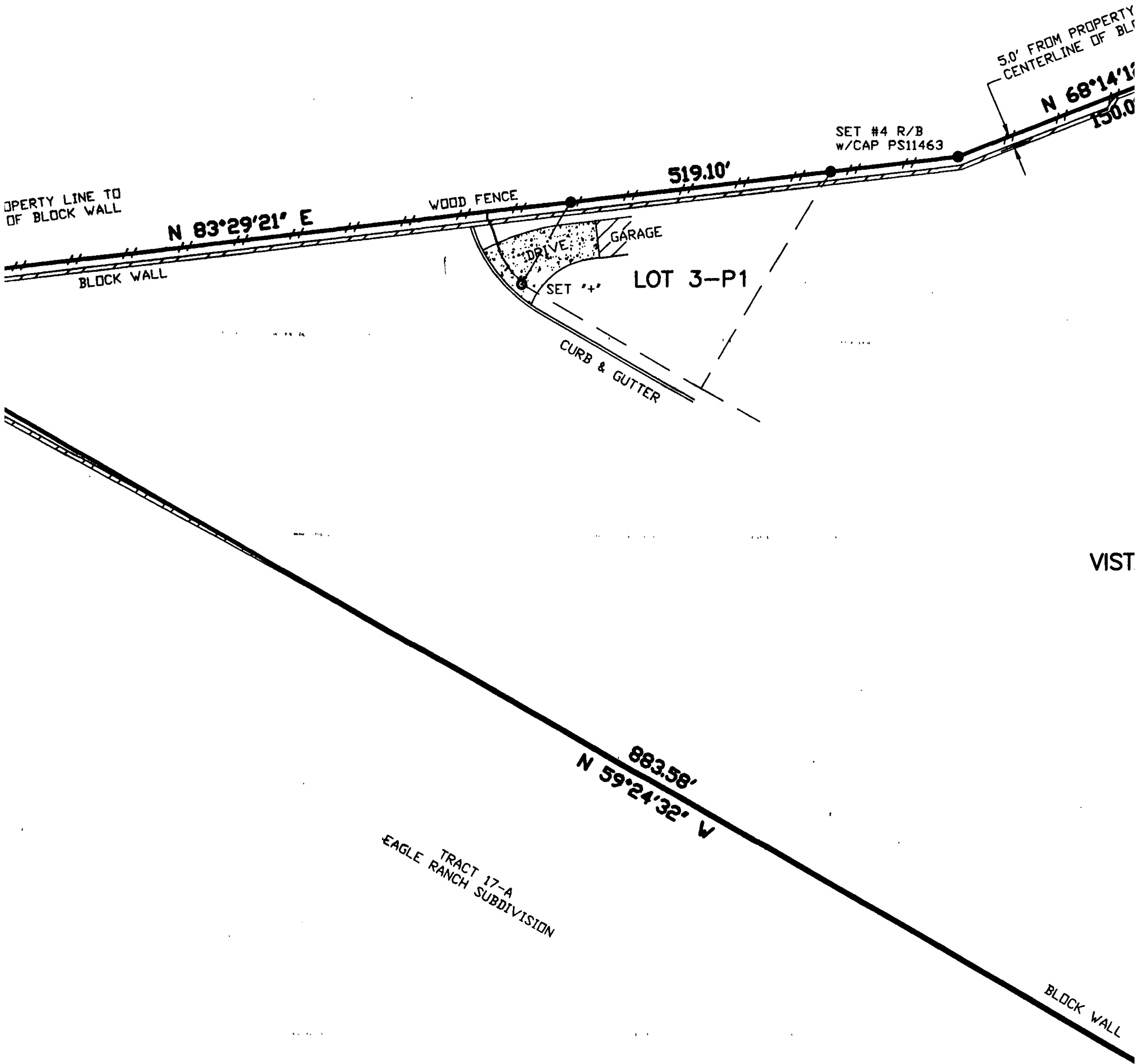
TRACT 14A-1  
EAGLE RANCH SUBDIVISION

S 59°44'53" E  
775.12'

RETAINING WALL



CONGRESS HEIGHTS SUBDIVISION



PROPERTY LINE TO  
OF BLOCK WALL

$N 83^{\circ}29'21'' E$

BLOCK WALL

WOOD FENCE

519.10'

SET #4 R/B  
W/CAP PS11463

5.0' FROM PROPERTY  
CENTERLINE OF BL

$N 68^{\circ}14'1''$   
150.0'

DRIVE GARAGE  
SET '+'

LOT 3-P1

CURB & GUTTER

VIST

883.58'  
 $N 59^{\circ}24'32'' W$

TRACT 17-A  
EAGLE RANCH SUBDIVISION

BLOCK WALL