

AGIS ELECTRONIC SUBMITTAL CHECKLIST

DRB Project# 2830 Subdivision Name The Knolls of Paradise Hills Unit 2

Surveyor Anthony Harris Company Harris Surveying

Contact person \_\_\_\_\_ Phone # \_\_\_\_\_ email \_\_\_\_\_

[Signature] \_\_\_\_\_ 8-19-03  
Approved \*Not Approved Date

DXF RECEIVED 8-14-03 DATE Via email  
 HARD-COPY RECEIVED 8-13-03 DATE  
 DISCLOSURE STATEMENT

NAD 27 Ground

**\*Not Approved for one or more of the following reasons:**

**File Format and naming**

- 1) \_\_\_ Format is not DXF file in ASCII format
- 2) \_\_\_ No hard copy of the final plat submitted
- 3) \_\_\_ <DRB Project #>.dxf not used as a standard naming convention

**Coordinate System**

- 4) \_\_\_ Submittal does not include a disclosure of the datum (NAD27 or NAD83)
- 5) \_\_\_ Submittal does not specify if coordinates are based on ground or grid distances
- 6) \_\_\_ Submittal does not include information necessary to rotate from ground to grid
- 7) \_\_\_ Lines cannot be projected/converted to correct location in NAD83 NMSP coordinate system

**Content**

- 8) \_\_\_ Submittal is not single drawing in model space showing only parcel and easement lines
- 9) \_\_\_ Digital submittal does not match final plat
- 10) \_\_\_ Parcel lines are not in one separate layer
- 11) \_\_\_ Access easement lines and all other easements that are 20 feet wide or greater are not in a second separate layer
- 12) \_\_\_ All other easement lines are not in a third separate layer

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AGIS Use Only: Copied cov \_\_\_\_\_ to agiscov on \_\_\_\_\_ Client Notified IN Person

Done CS 7/23/03

8-26-03  
JMM

APPLICATION NO. 03DRB - 0022	PROJECT NO. 1002830
PROJECT NAME Knolls @ Paradise Heights	
EPC APPLICATION NO.	
APPLICANT / AGENT Tony Harris	PHONE NO. 889-8056
ZONE ATLAS PAGE B-13	

**IR ONE STOP COMMENT FORM LOG**

TRANSPORTATION DEV (505) 924-3990		
PLANS DISAPPROVED	DATE	DATE
PLANS APPROVED <i>RD</i>	DATE 7-24-03	DATE
COMMENTS:		

UTILITY DEV (505) 924-3989		
PLANS DISAPPROVED	DATE	DATE
PLANS APPROVED <i>add</i>	DATE 7/25/03	DATE
COMMENTS:		

HYDROLOGY DEV (505) 924-3986		
PLANS DISAPPROVED	DATE	DATE
PLANS APPROVED <i>BLD</i>	DATE 7/29/03	DATE
COMMENTS:		

PARKS AND REC (505) 768-5328		
PLANS DISAPPROVED	DATE	DATE
PLANS APPROVED <i>CS</i>	DATE 7/29/03	DATE
COMMENTS:		

PLANNING (505) 924-3858		
PLANS DISAPPROVED <i>JMM</i>	DATE 8/1/03	DATE
PLANS APPROVED	DATE	DATE
COMMENTS:		
<i>dx approval</i>		
<i>8/13 Agent pv Comments/copy for JMM</i>		

(Return form with plat / site plan)



**Supplemental form S**

**SUBDIVISION**

Major Subdivision action

Minor Subdivision action

Vacation

Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

...for Subdivision Purposes

...for Building Permit

IP Master Development Plan

Cert. of Appropriateness (LUCC)

**Supplemental form Z**

**ZONING & PLANNING**

Annexation

Zone Map Amendment (Establish or Change Zoning)

Sector Plan (Phase I, II, III)

Amendment to Sector, Area, Facility or Comprehensive Plan

Text Amendment (Zoning Code/Subdivision Regulations)

**Supplemental form A**

**APPEAL / PROTEST of...**

Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICANT INFORMATION:**

NAME: Michael Sanchez PHONE: 480-3275

ADDRESS: 3016 Dona Teresa Pl. S.W. FAX: \_\_\_\_\_

CITY: Albuquerque STATE NM ZIP 87 E-MAIL: \_\_\_\_\_

Proprietary interest in site: owner

AGENT (if any): Harris Surveying Inc. PHONE: 889-8056

ADDRESS: 24120 Monroe St. N.E. FAX: 889-8645

CITY: Alb. STATE NM ZIP 87110 E-MAIL: surveyh@swcp.com

DESCRIPTION OF REQUEST: combining 2 lots into 1 lot

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. Lts 14+15 Block: 41 Unit: 2

Subdiv. / Addn. The Knolls @ Paradise Hills

Current Zoning: R-1 Proposed zoning: \_\_\_\_\_

Zone Atlas page(s): B-13 No. of existing lots: 2 No. of proposed lots: 1

Total area of site (acres): 0.3136 Density if applicable: dwellings per gross acre: \_\_\_\_\_ dwellings per net acre: \_\_\_\_\_

Within city limits?  Yes. No , but site is within 5 miles of the city limits.) Within 1000FT of a landfill? No

UPC No. 101306500218630916 + 101306500318030915 MRGCD Map No. \_\_\_\_\_

LOCATION OF PROPERTY BY STREETS: On or Near: Cardinal Street N.W.

Between: Irving Bldg N.W. and Congress Rd N.W.

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.): None

Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: \_\_\_\_\_ DATE 7-21-03

SIGNATURE Anthony Harris DATE \_\_\_\_\_

(Print) Anthony Harris Applicant  Agent

**FOR OFFICIAL USE ONLY**

- INTERNAL ROUTING**
- All checklists are complete <sup>03500 PFP</sup>
- All fees have been collected
- All case #s are assigned
- AGIS copy has been sent
- Case history #s are listed
- Site is within 1000ft of a landfill NO
- F.H.D.P. density bonus
- F.H.D.P. fee rebate

FOR INTERNAL ROUTING

Application case numbers	Action	S.F.	Fees
03 DRB - 01222			\$ 285.00
			\$
			\$
			\$
			\$
			\$
			Total
			\$ 285.00

Hearing date 0

Michael Hill 7/22/03  
Planner signature / date

Project # 1002830

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

**SKETCH PLAT REVIEW AND COMMENT**

**YOUR ATTENDANCE IS REQUIRED.**

- \_\_\_ Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings. Sketches are not reviewed through internal routing.
- \_\_\_ Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies.
- \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- \_\_\_ Letter briefly describing, explaining, and justifying the request
- \_\_\_ Any original and/or related file numbers are listed on the cover application

**MAJOR SUBDIVISION EXTENSION OF PRELIMINARY PLAT**

**Your attendance is required.**

- \_\_\_ Preliminary Plat reduced to 8.5" x 11"
- \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- \_\_\_ Letter briefly describing, explaining, and justifying the request
- \_\_\_ Copy of previous D.R.B. approved infrastructure list
- \_\_\_ Copy of the Official D.R.B. Notice of approval
- \_\_\_ Any original and/or related file numbers are listed on the cover application

**Extensions are not reviewed through internal routing.**  
 Extension of preliminary plat approval expires after one year.

**MAJOR SUBDIVISION FINAL PLAT APPROVAL**

**Your attendance is required.**

- \_\_\_ Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
- \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- \_\_\_ Original Mylar drawing of the proposed plat for internal routing only. Otherwise, bring Mylar to meeting.
- \_\_\_ Property owner's and City Surveyor's signatures on the Mylar drawing
- \_\_\_ SIA financial guaranty verification
- \_\_\_ Landfill disclosure and EHD signature line on the Mylar drawing if property is within a landfill buffer
- \_\_\_ Any original and/or related file numbers are listed on the cover application

**DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

**MINOR SUBDIVISION PRELIMINARY / FINAL PLAT APPROVAL**

**Your attendance is required.**

- \_\_\_ Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing
- \_\_\_ Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies.
- \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- \_\_\_ Letter briefly describing, explaining, and justifying the request
- \_\_\_ Original Mylar drawing of the proposed plat for internal routing only. Otherwise, bring Mylar to meeting.
- \_\_\_ Property owner's and City Surveyor's signatures on the Mylar drawing
- \_\_\_ Landfill disclosure and EHD signature line on the Mylar drawing if property is within a landfill buffer
- \_\_\_ Fee (see schedule)
- \_\_\_ Any original and/or related file numbers are listed on the cover application
- \_\_\_ Infrastructure list if required (verify with DRB Engineer) **NO INTERNAL ROUTING**
- \_\_\_ **DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

**AMENDMENT TO PRELIMINARY PLAT (with minor changes)**

**Your attendance is required.**

**AMENDMENT TO INFRASTRUCTURE LIST (with minor changes)**

**AMENDMENT TO GRADING PLAN (with minor changes)**

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

- \_\_\_ Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
  - \_\_\_ Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
  - \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
  - \_\_\_ Letter briefly describing, explaining, and justifying the request
  - \_\_\_ Original Mylar drawing of the proposed amended plat for internal routing only. Otherwise, bring Mylar to meeting.
  - \_\_\_ Property owner's and City Surveyor's signatures on the Mylar drawing, if the plat is being amended
  - \_\_\_ Any original and/or related file numbers are listed on the cover application
- Amended preliminary plat approval expires after one year.

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Anthony Harris  
 Applicant name (print)  
Anthony Harris 7-21-03  
 Applicant signature / date



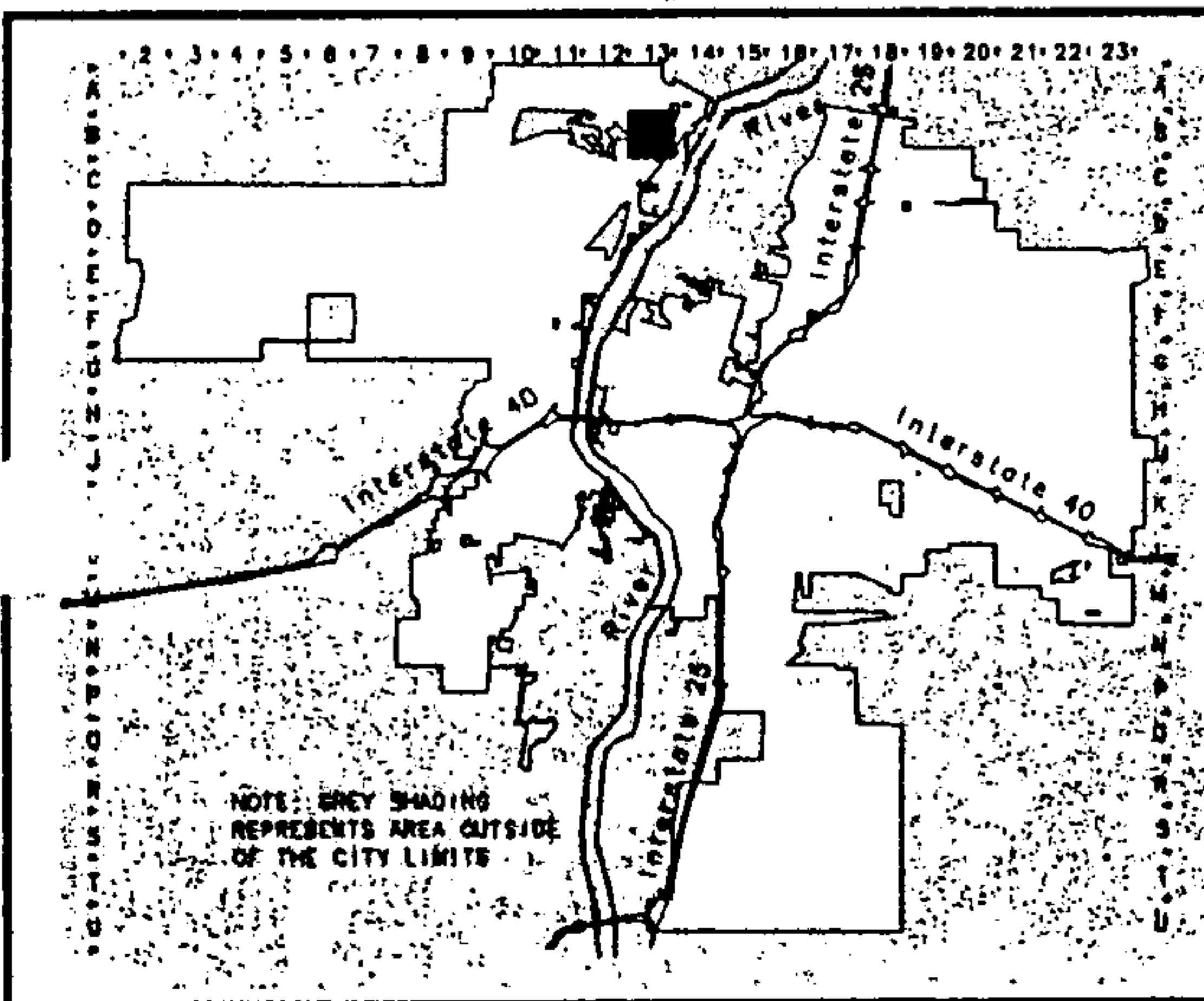
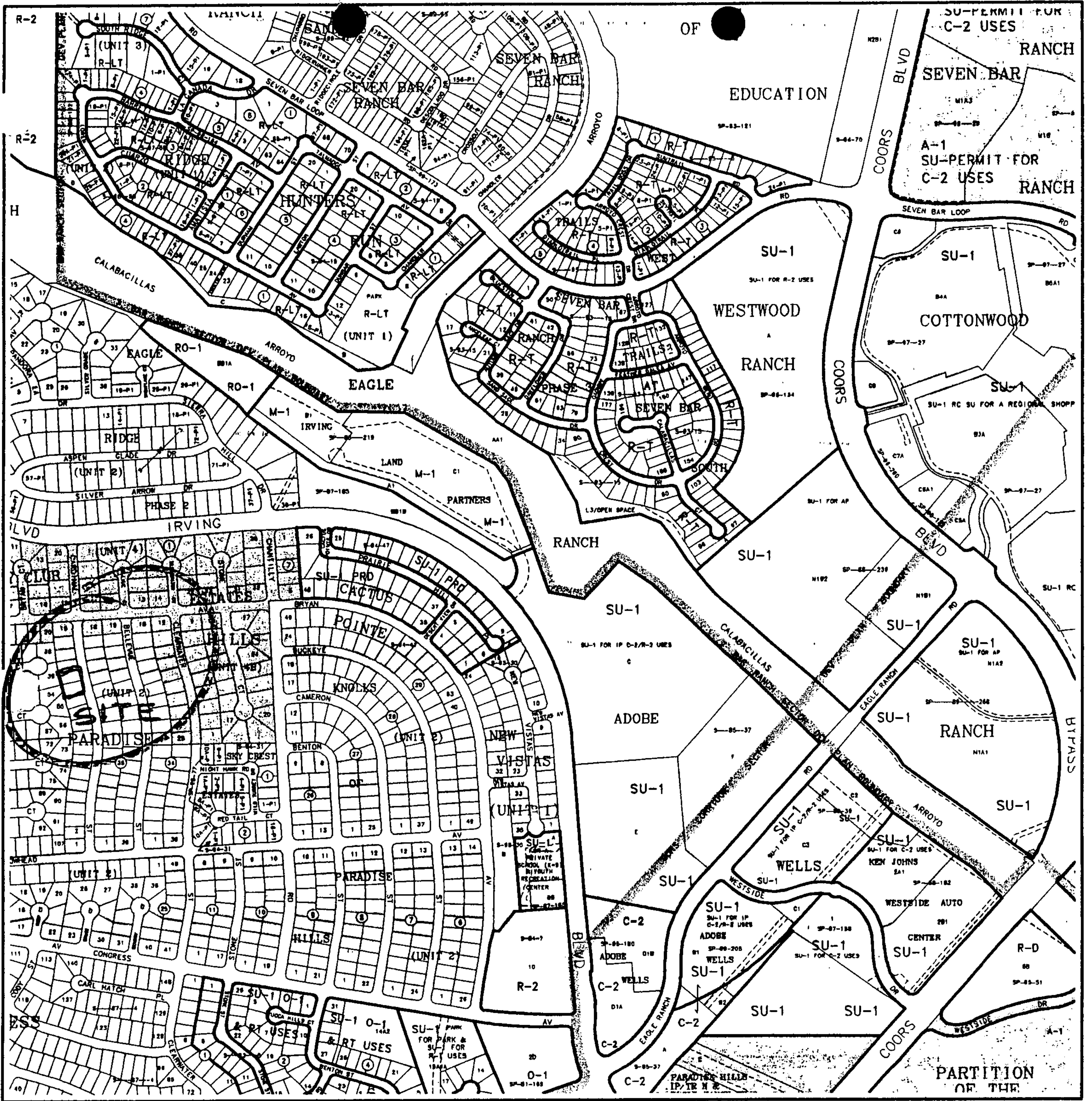
Form revised MARCH 2003

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

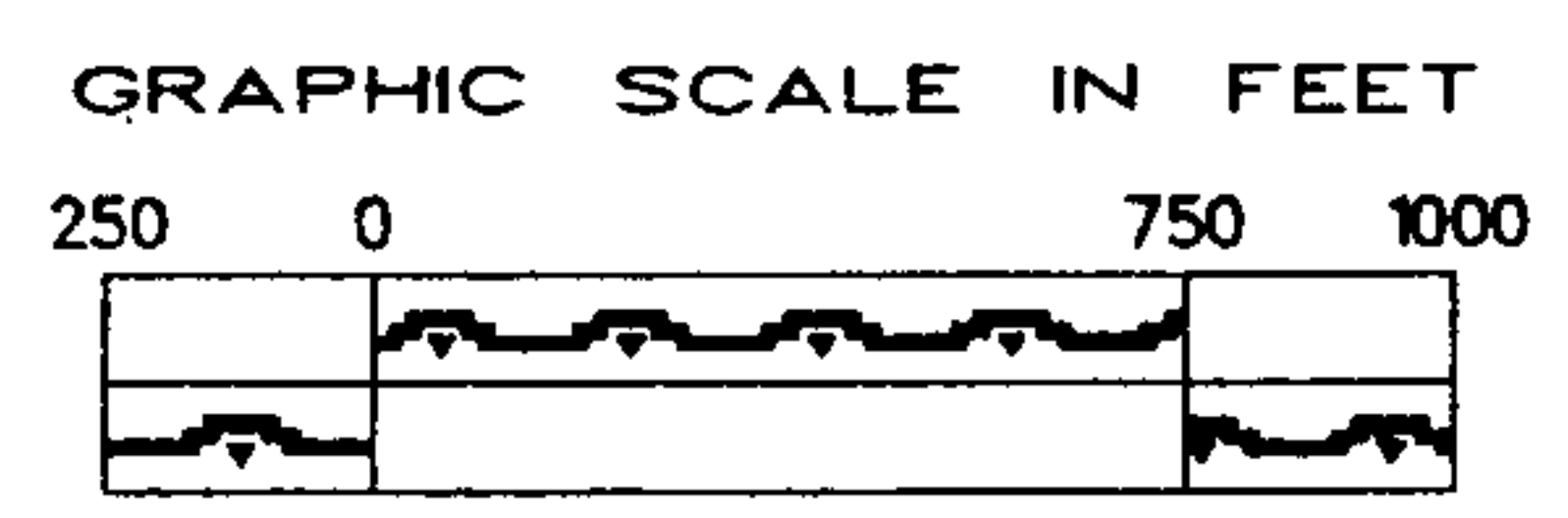
Application case numbers  
03028 - 01222

Wendy Hill 7/22/03  
 Planner signature / date

**Project #** 1002830



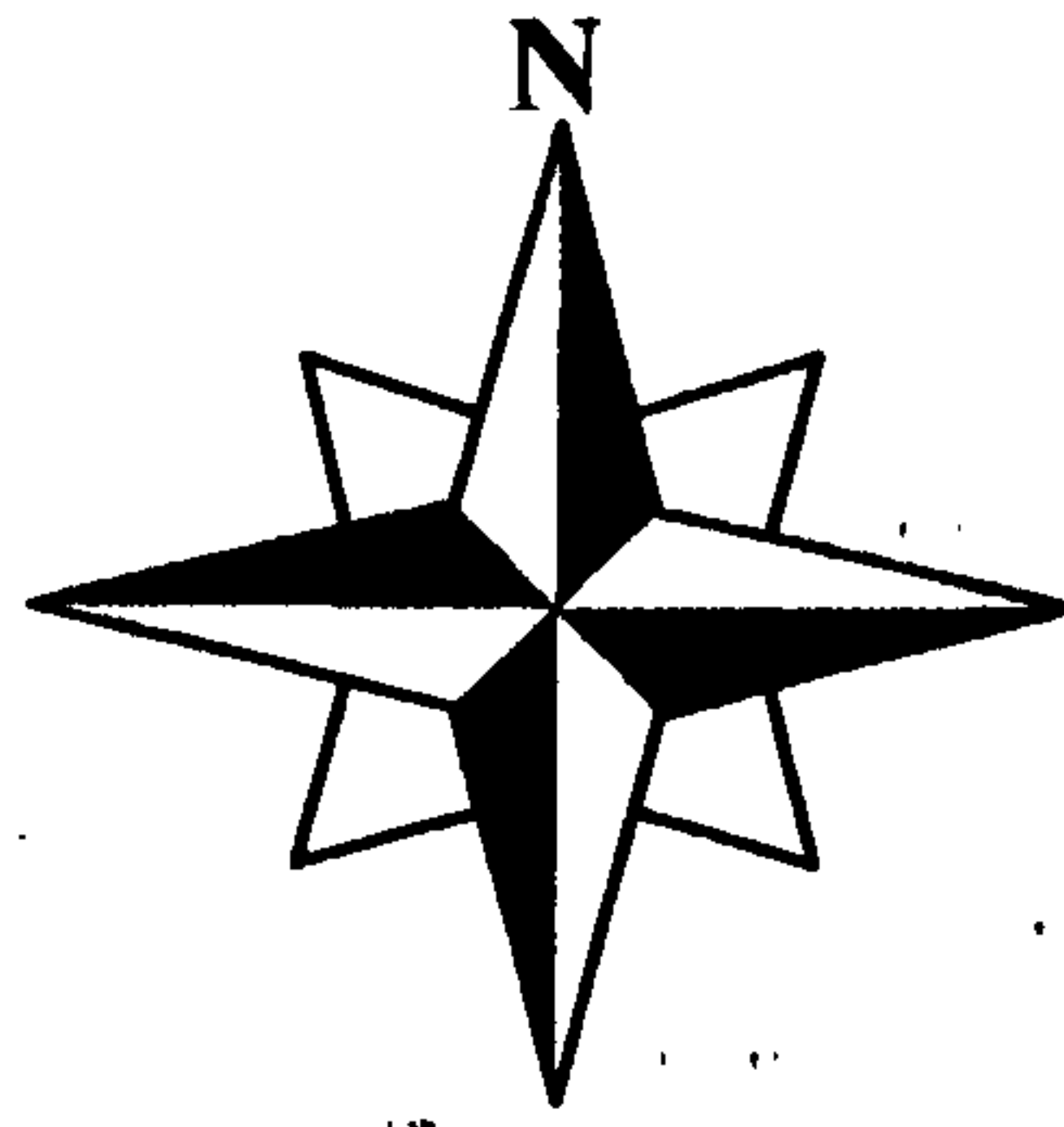
CITY OF  
Albuquerque  
Albuquerque Geographic Information System  
PLANNING DEPARTMENT  
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Zone Atlas Page

**B-13-Z**

Map Amended through July 27, 2000



**Harris Surveying, Inc.**  
**2412-D Monroe Street NE**  
**Albuquerque, NM 87110**

*Phone (505) 889-8056 \* Fax (505) 889-8645*

July 21, 2003

To: DRB Board Members

RE: Combining of 2 lots in the Knolls

Dear: Members

The purpose of this plat is to combine two lots so that a residence can be built in the middle of the two properties.

If there are any questions, please contact me at my office.

Sincerely,

Anthony L. Harris

ALH/ep

ONE STOP SHOP ••• FRONT COUNTER  
City of Albuquerque • Planning Department

DEVELOPMENT & BUILDING SERVICES (D&B Svcs)  
LAND DEVELOPMENT COORDINATION SECTION (LDC)  
Plaza Del Sol - 2nd & 4<sup>TH</sup> Floor West - 600 2nd St NW 87102  
Front Counter Main Number (505) 924-3858 or 924-3895  
Main Fax (505) 924-3864

## PAID RECEIPT

**APPLICANT NAME**

Michael Sanchez

**AGENT**

Harris Surveying

**ADDRESS**

2412D Mounroe NE 87110

**PROJECT NO.**

1002830

**APPLICATION NO.**

03DRB 01222

FOR INTERNAL ROUTING  
\$ 285.<sup>00</sup> 441006 / 4983000 (DRB Cases)  
\$ \_\_\_\_\_ 441006 / 4971000 (EPC & AA / LUCC / Appeals)  
\$ \_\_\_\_\_ 441018 / 4971000 (Notification)

\$ 285.<sup>00</sup> Total amount due

\*\*\*DUPLICATE\*\*\*  
City Of Albuquerque  
Treasury Division

07/22/2003 8:37AM LOC: ANA  
RECEIPT# 00010217 WSH# 006 TRANS# 0004  
Account 441006 Fund 0110  
Activity 4983000 TRBJA  
Trans Amt \$995.00  
J24 Misc \$285.00

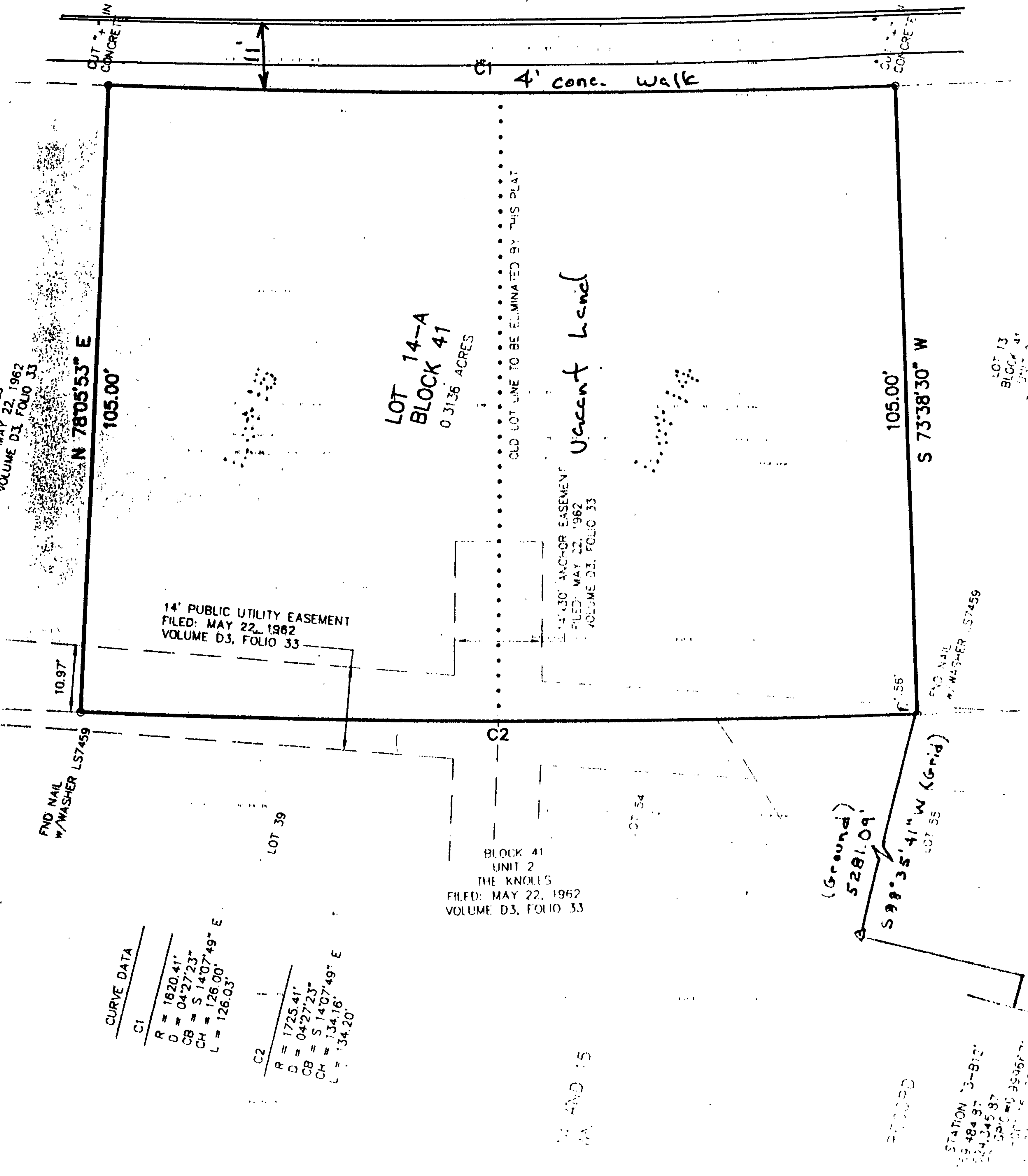
To whom it may concern  
Harris Surveying Inc. is acting on my behalf in  
the combining of my lots on Cardinal N.W.

Michael Sanchez



# CARDINAL STREET

50' R/W



LOT 14-A  
BLOCK 41  
0.3136 ACRES

Vacant Land

OLD LOT LINE TO BE ELIMINATED BY THIS PLAT

14' PUBLIC UTILITY EASEMENT  
FILED: MAY 22, 1962  
VOLUME D3, FOLIO 33

14'30" ANCHOR EASEMENT  
FILED: MAY 22, 1962  
VOLUME D3, FOLIO 33

BLOCK 41  
UNIT 2  
THE KNOLLS  
FILED: MAY 22, 1962  
VOLUME D3, FOLIO 33

CURVE DATA

C1  
R = 1620.41'  
D = 04°27'23"  
CH = S 14°07'49" E  
L = 126.03'

C2  
R = 1725.41'  
D = 04°27'23"  
CH = S 14°07'49" E  
L = 134.20'

(Ground)  
5281.09'  
S 88°35'41" W (Grid)  
LOT 55

STATION 3-812  
19 484.97  
224.345.97  
GPI = 0.999677

LOT 13  
BLOCK 41

FND NAIL  
W/WASHER LS7459

MAY 22, 1962  
VOLUME D3, FOLIO 33

N 78°05'53" E

105.00'

105.00'

S 73°38'30" W

10.97'

FND NAIL  
W/WASHER LS7459

LOT 39

LOT 54

AND 15

STATION

CUT + IN  
CONCRETE

CUT + IN  
CONCRETE

4' conc. walk