

AGIS ELECTRONIC PLAT APPROVAL FORM

DRB Project Case # 1003460  
 Subdivision Name Snow Heights Add. lots 6-A...  
 Surveyor Harris  
 Company/Agent Harris  
 Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_ email \_\_\_\_\_

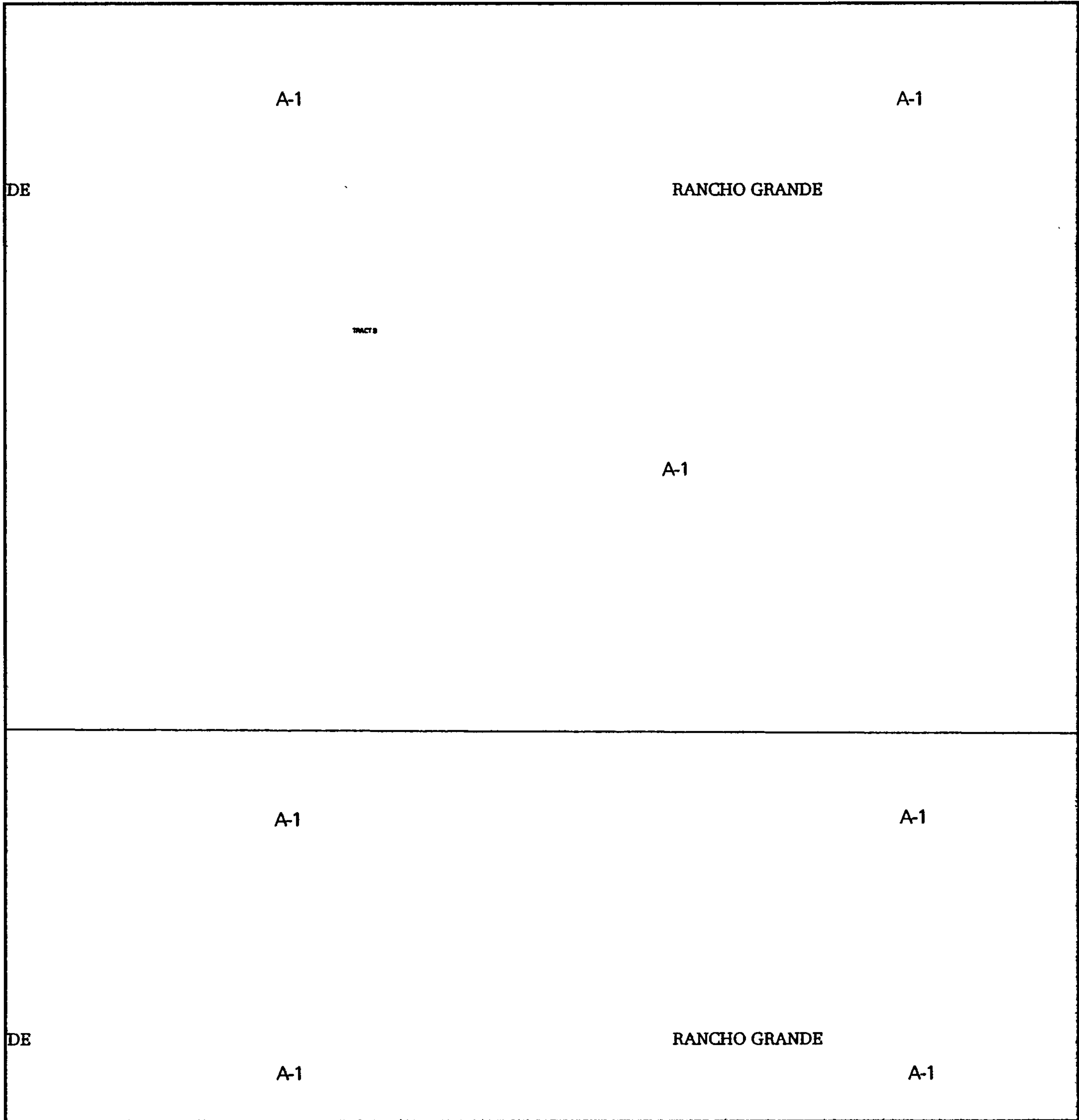
DXF Received Date: 8-11-04  
 Hard-Copy Date: 8-11-04

Coordinate system:  NMSP Grid (NAD 83)  NMSP Grid (NAD 27)  Ground rotated to NMSP Grid  Other

Barbara A. Romero 8-11-04  
 Approved Date

\*The dxf file cannot be accepted at this time for the following reason(s):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

AGIS Use Only		
Copied cov <u>3460</u> to agiscov.	Date: <u>8-11-04</u>	Contact person <u>IN Person</u> Notified on: <u>8-11-04</u>



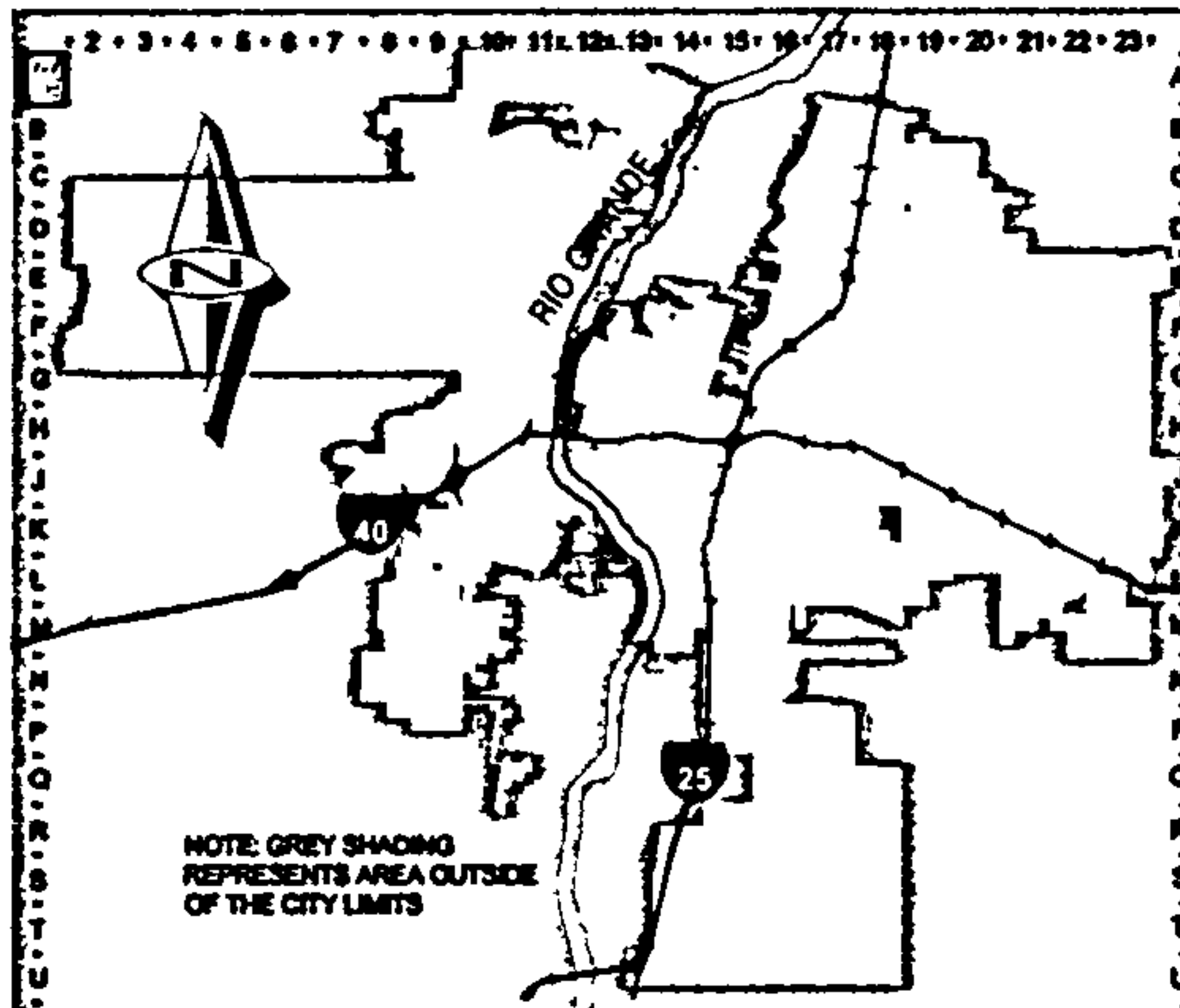
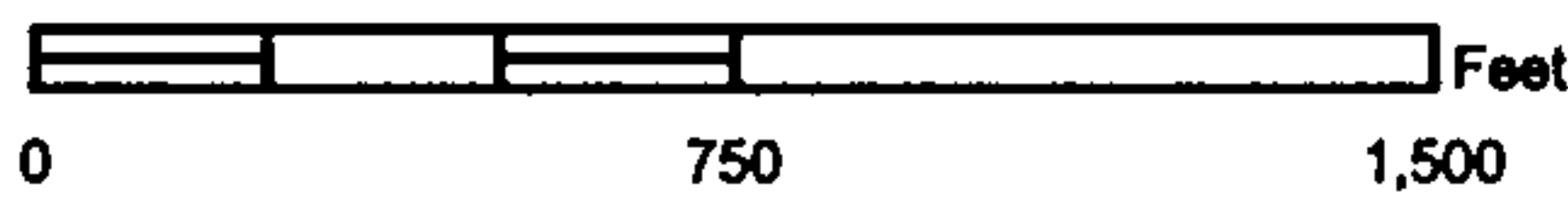
B-1-Z

Zone Atlas Page: **A-1-Z**

Map ammended through: **Aug 05, 2004**

Selected Symbols

- |                           |                        |
|---------------------------|------------------------|
| Unincorporated Areas      | Grant Boundaries       |
| Sector Plan Boundaries    | Petroglyph             |
| Parcel Boundaries         | Old Town Boundary      |
| Easement Lines            | Arroyos                |
| Freeway Lanes             | LDN Noise Level        |
| Jurisdictional Boundaries | Airport Clearance Zone |
| Westgate Wall             | Design Overlay Zones   |
| Escarpment                |                        |



**ALBUQUERQUE**  
*Haciendo Historia*  
**A**buquerque **G**eographic **I**nformation **S**ystem  
**PLANNING DEPARTMENT**  
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# PLANNING TRACKING LOG

Date	Project Name & #	Action Request	Action Taken
<i>1/2/04</i>	<i>1003465</i>	<i>Sketch</i>	<i>Comments</i>

**CITY OF ALBUQUERQUE  
PLANNING DEPARTMENT  
Development Review Board  
June 2, 2004  
Comments**

**ITEM # 20**

**PROJECT # 1003460**

**APPLICATION # 04-00807**

**RE: Lots 6 & 7, Snow Hgts Add./sketch**

Planning has no objection if the lot areas affected are side yards.



---

Sheran Matson, AICP DRB Chair  
924-3880 fax 924-3864 smatson@cabq.gov



# City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

**PLANNING DEPARTMENT  
DEVELOPMENT AND BUILDING SERVICES  
HYDROLOGY DEVELOPMENT SECTION**

**DEVELOPMENT REVIEW BOARD--SPEED MEMO**

**DRB CASE NO/PROJECT NO: 1003460**

**AGENDA ITEM NO: 20**

**SUBJECT:**

- |                                |                                 |                                     |
|--------------------------------|---------------------------------|-------------------------------------|
| <b>(01)</b> Sketch Plat/Plan   | <b>(05)</b> Site Plan for Subd  | <b>(10)</b> Sector Dev Plan         |
| <b>(02)</b> Bulk Land Variance | <b>(06)</b> Site Plan for BP    | <b>(11)</b> Grading Plan            |
| <b>(03)</b> Sidewalk Variance  | <b>(07)</b> Vacation            | <b>(12)</b> SIA Extension           |
| <b>(03a)</b> Sidewalk Deferral | <b>(08)</b> Final Plat          | <b>(13)</b> Master Development Plan |
| <b>(04)</b> Preliminary Plat   | <b>(09)</b> Infrastructure List | <b>(14)</b> Other                   |

**ACTION REQUESTED:**

REV/CMT:(x) APP:() SIGN-OFF:() EXTN:() AMEND:()

**ENGINEERING COMMENTS:**

No adverse comments.

**RESOLUTION:**

APPROVED \_\_\_\_; DENIED \_\_\_\_; DEFERRED \_\_\_\_; COMMENTS PROVIDED *discussed* X; WITHDRAWN

SIGNED-OFF: (SEC-PLN) (SP-SUB) (SP-BP) (FP) BY: (UD) (CE) (TRANS) (PKS) (PLNG)

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PKS) (PLNG)

FOR:

**SIGNED:** Bradley L. Bingham  
City Engineer/AMAFCA Designee

**DATE:** June 2, 2004

**DEVELOPMENT REVIEW BOARD (DRB)  
CITY OF ALBUQUERQUE**

**REVIEW COMMENTS**

By the

**UTILITY DEVELOPMENT SECTION (WATER & SEWER)**

**DEVELOPMENT & BUILDING SERVICES DIVISION**

**PUBLIC WORKS DEPARTMENT**

PHONE 924-3989 Roger Green  
PHONE 924-3988 Nancy Musinski

D.R.B. CASE NO.: 1003460

DATE: 6/2/04

ITEM NO.: #20

ZONE ATLAS PAGE: H-20

LOCATION: on arvadn avenue south of  
Snow Heights Blvd NE

REQUEST FOR: Sketch Plat  
(lot line adjustment)

**COMMENTS:**

1. Where is the water meter? Typically a single meter box housing 2 meters is located on the lot line.
2. No meter boxes may be located in drive pads.
3. May need private easements if service lines are affected within the affected area.

SIGNED:

*Nancy Musinski*

DATE: 6/2/04

**DEVELOPMENT REVIEW BOARD**  
**TRANSPORTATION DEVELOPMENT**  
**Standard Comment Sheet**

DRB- 1003460                   Item No. 20                   Zone Atlas H-20

DATE ON AGENDA 6-2-04

INFRASTRUCTURE REQUIRED ( ) YES (X) NO

CROSS REFERENCE: \_\_\_\_\_  
                                      \_\_\_\_\_

**TYPE OF APPROVAL REQUESTED:**

- (X) SKETCH PLAT ( ) PRELIMINARY PLAT ( ) FINAL PLAT  
( ) SITE PLAN REVIEW AND COMMENT ( ) SITE PLAN FOR SUBDIVISION  
( ) SITE PLAN FOR BUILDING PERMIT

No.                                   Comment

- 1) Will the current curb cuts be used or are modifications proposed?
- 2) No adverse comment.

If you have any questions or comments please call Wilfred Gallegos at 924-3991. Meeting notes:

# City of Albuquerque



## DEVELOPMENT/ PLAN REVIEW APPLICATION

Supplemental form

**SUBDIVISION** **S**

Major Subdivision action  
 Minor Subdivision action  
 Vacation **V**  
 Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN** **P**

...for Subdivision Purposes  
 ...for Building Permit  
 IP Master Development Plan  
 Cert. of Appropriateness (LUCC) **L**

**STORM DRAINAGE** **D**

Storm Drainage Cost Allocation Plan

Supplemental form

**ZONING & PLANNING** **Z**

Annexation  
 County Submittal  
 EPC Submittal  
 Zone Map Amendment (Establish or Change Zoning)  
 Sector Plan (Phase I, II, III)  
 Amendment to Sector, Area, Facility or Comprehensive Plan  
 Text Amendment (Zoning Code/Sub Regs)

**APPEAL / PROTEST of...** **A**

Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICANT INFORMATION:**

NAME: JAMES R. COPASS PHONE: 275 1211  
 ADDRESS: 9626 ARVADA AVE NE FAX: 294 8600  
 CITY: ALBUQUERQUE STATE NM ZIP 87112 E-MAIL: \_\_\_\_\_  
 Proprietary interest in site: \_\_\_\_\_ List all owners: LARRY & SANDY WIERA  
 AGENT (if any): JAMES R. COPASS & JULIE NELSON (LOT 7) PHONE: \_\_\_\_\_  
 ADDRESS: SAME AS ABOVE FAX: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ E-MAIL: \_\_\_\_\_

DESCRIPTION OF REQUEST (MOVE LOT LINE) PRELIMINARY & FINAL PLAT APPROVAL  
(MINOR S/O)

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. LOT 7 & 6 Block: 37 Unit: \_\_\_\_\_  
 Subdiv. / Addn. SNOW HEIGHTS ADDITION  
 Current Zoning: R-1 Proposed zoning: SAME  
 Zone Atlas page(s): H-20 No. of existing lots: 2 No. of proposed lots: 2  
 Total area of site (acres): .2105<sup>+</sup> .1776 = .3981 Density if applicable: dwellings per gross acre: - dwellings per net acre: -  
 Within city limits?  Yes.  No, but site is within 5 miles of the city limits.) Within 1000FT of a landfill? NO  
 UPC No. 102005944611340818/ MRGCD Map No. -  
 LOCATION OF PROPERTY BY STREETS: On or Near: 102005944010819  
 Between: EUBANK and SNOWHEIGHTS & ARVADA AVE  
WYOMING

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.): NA  
04DRB-00807

Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: \_\_\_\_\_  
 SIGNATURE James R. Copass DATE 8-11-04  
 (Print) JAMES R. COPASS \_\_\_\_\_ Applicant \_\_\_\_\_ Agent

**FOR OFFICIAL USE ONLY**

Form revised 9/01, 3/03, 7/03, 10/03, 3/04, 4/04

	Application case numbers	Action	S.F.	Fees
<input checked="" type="checkbox"/> INTERNAL ROUTING	<u>04DRB - 01245</u>	<u>PE/F</u>	<u>5(3)</u>	<u>\$ 285.00</u>
<input checked="" type="checkbox"/> All checklists are complete				\$
<input checked="" type="checkbox"/> All fees have been collected				\$
<input checked="" type="checkbox"/> All case #s are assigned		<u>CONFL Mgmt Fee</u>		<u>\$ 20</u>
<input checked="" type="checkbox"/> AGIS copy has been sent				\$
<input checked="" type="checkbox"/> Case history #s are listed				\$
<input checked="" type="checkbox"/> Site is within 1000ft of a landfill				\$
<input type="checkbox"/> F.H.D.P. density bonus				\$
<input type="checkbox"/> F.H.D.P. fee rebate				\$
				Total <u>\$ 305.00</u>

Hearing date NA  
Bolubert 8/17/04  
 Planner signature / date

Project # 1003460



**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

**SKETCH PLAT REVIEW AND COMMENT**

**YOUR ATTENDANCE IS REQUIRED.**

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings. Sketches are not reviewed through internal routing.
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies.
- Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- Letter briefly describing, explaining, and justifying the request
- Any original and/or related file numbers are listed on the cover application

**MAJOR SUBDIVISION EXTENSION OF PRELIMINARY PLAT**

**Your attendance is required.**

- Preliminary Plat reduced to 8.5" x 11"
- Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- Letter briefly describing, explaining, and justifying the request
- Copy of previous D.R.B. approved infrastructure list
- Copy of the LATEST Official D.R.B. Notice of approval for Preliminary Plat Extension request
- Any original and/or related file numbers are listed on the cover application

**Extensions are not reviewed through internal routing.**  
Extension of preliminary plat approval expires after one year.

**MAJOR SUBDIVISION FINAL PLAT APPROVAL**

**Your attendance is required.**

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
- Design elevations & cross sections of perimeter walls
- Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- Original Mylar drawing of the proposed plat for internal routing only. Otherwise, bring Mylar to meeting.
- Property owner's and City Surveyor's signatures on the Mylar drawing
- SIA financial guaranty verification
- Landfill disclosure and EHD signature line on the Mylar drawing if property is within a landfill buffer
- Any original and/or related file numbers are listed on the cover application
- DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

**MINOR SUBDIVISION PRELIMINARY / FINAL PLAT APPROVAL**

**Your attendance is required.**

- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies.
- Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- Letter briefly describing, explaining, and justifying the request
- Original Mylar drawing of the proposed plat for internal routing only. Otherwise, bring Mylar to meeting.
- Property owner's and City Surveyor's signatures on the Mylar drawing
- Landfill disclosure and EHD signature line on the Mylar drawing if property is within a landfill buffer
- Fee (see schedule) ~~3450~~ 3050
- Any original and/or related file numbers are listed on the cover application
- Infrastructure list if required (verify with DRB Engineer) **NO INTERNAL ROUTING**
- DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

**AMENDMENT TO PRELIMINARY PLAT (with minor changes)**

**Your attendance is required.**

**AMENDMENT TO INFRASTRUCTURE LIST (with minor changes)**

**AMENDMENT TO GRADING PLAN (with minor changes)**

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings.
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings
  - Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
  - Letter briefly describing, explaining, and justifying the request
  - Original Mylar drawing of the proposed amended plat for internal routing only. Otherwise, bring Mylar to meeting.
  - Property owner's and City Surveyor's signatures on the Mylar drawing, if the plat is being amended
  - Any original and/or related file numbers are listed on the cover application
- Amended preliminary plat approval expires after one year.

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

James R. Copass 8/11/04  
Applicant name (print)  
JAMES R COPASS  
Applicant signature / date

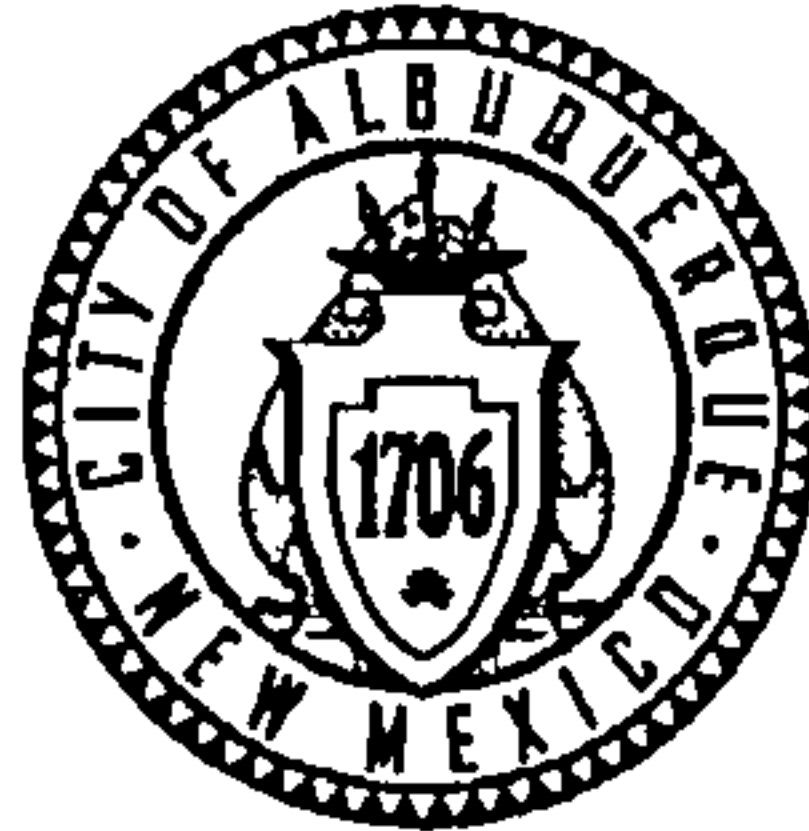
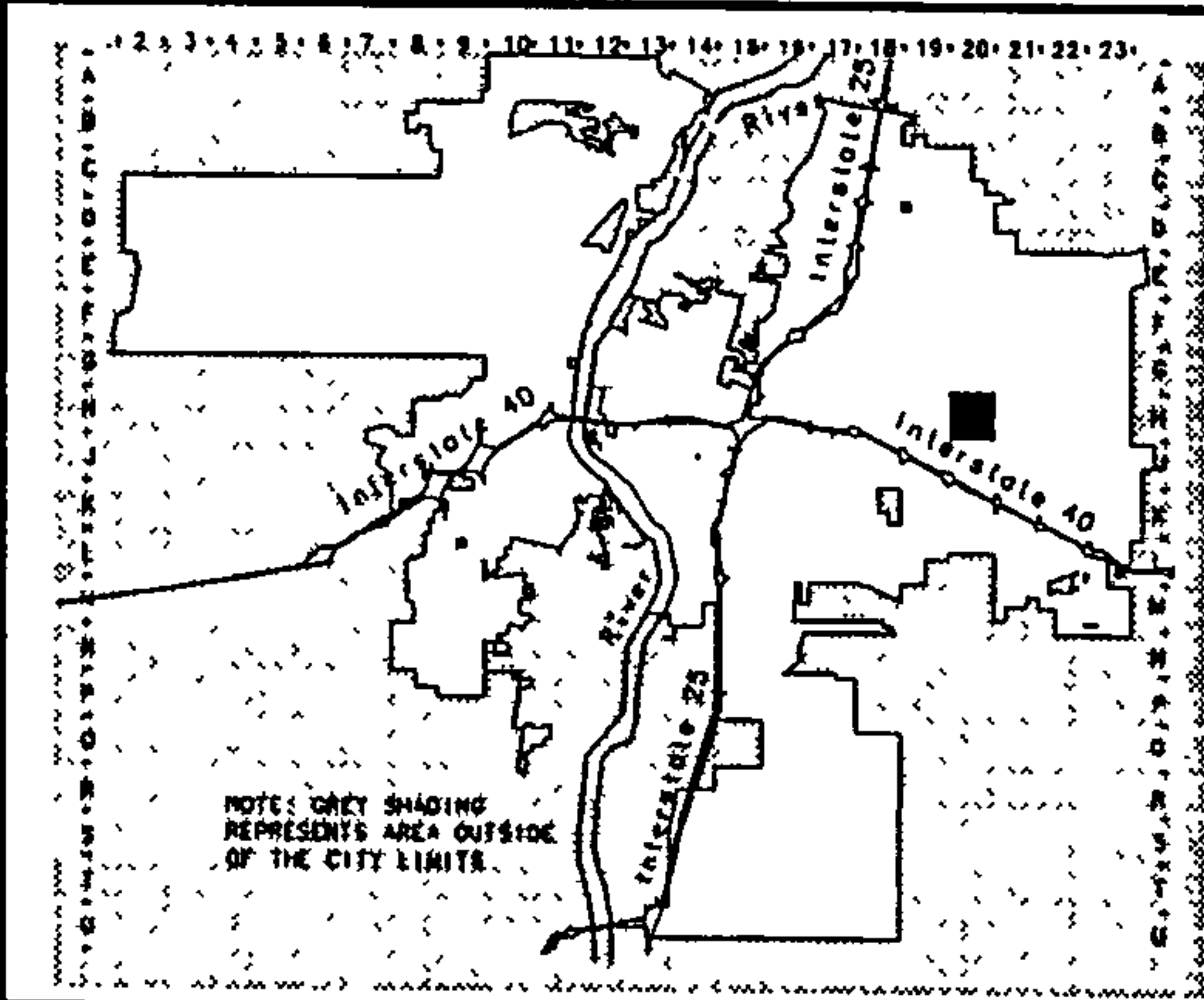
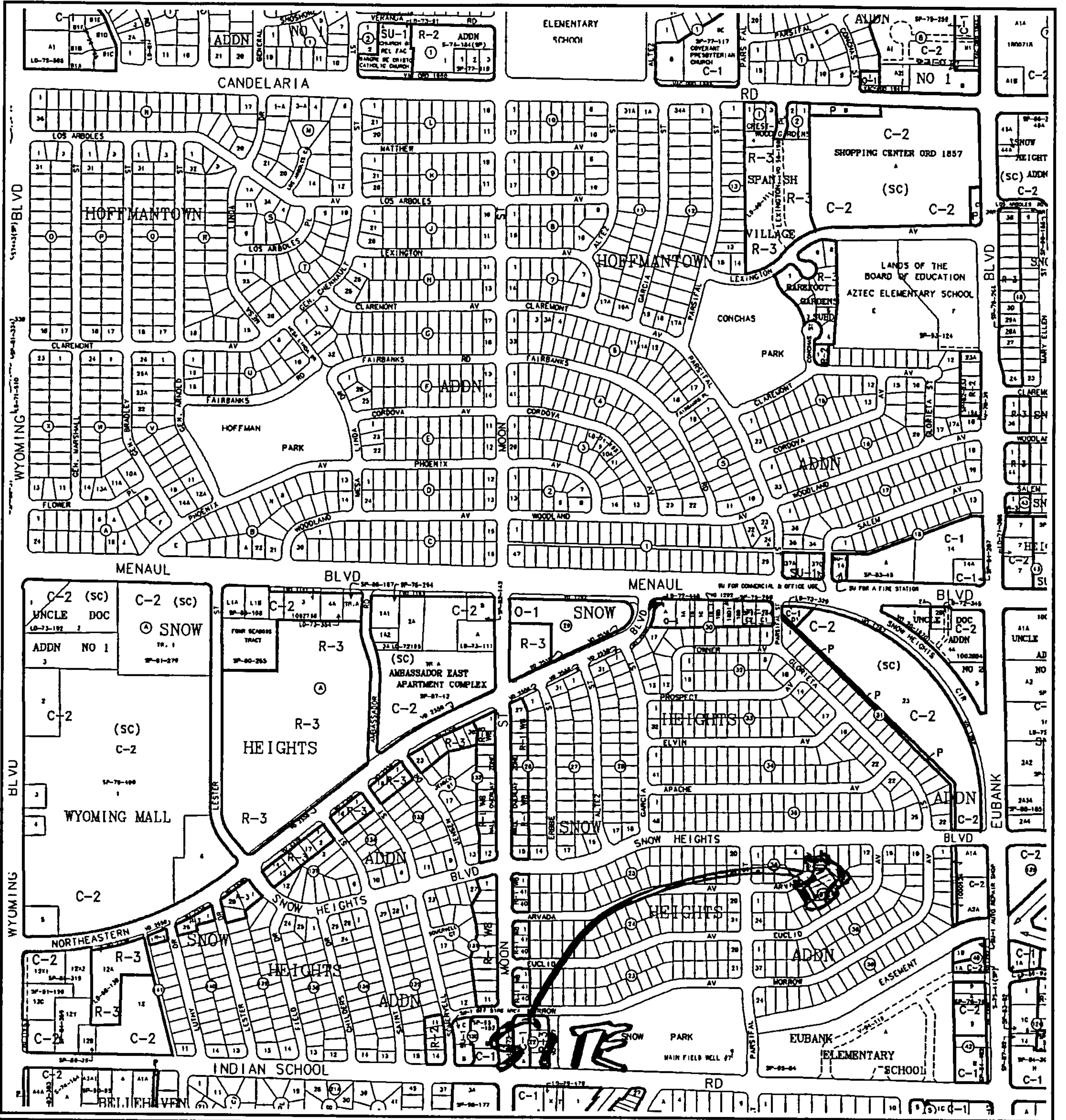


Form revised 3/03, 8/03 and 11/03

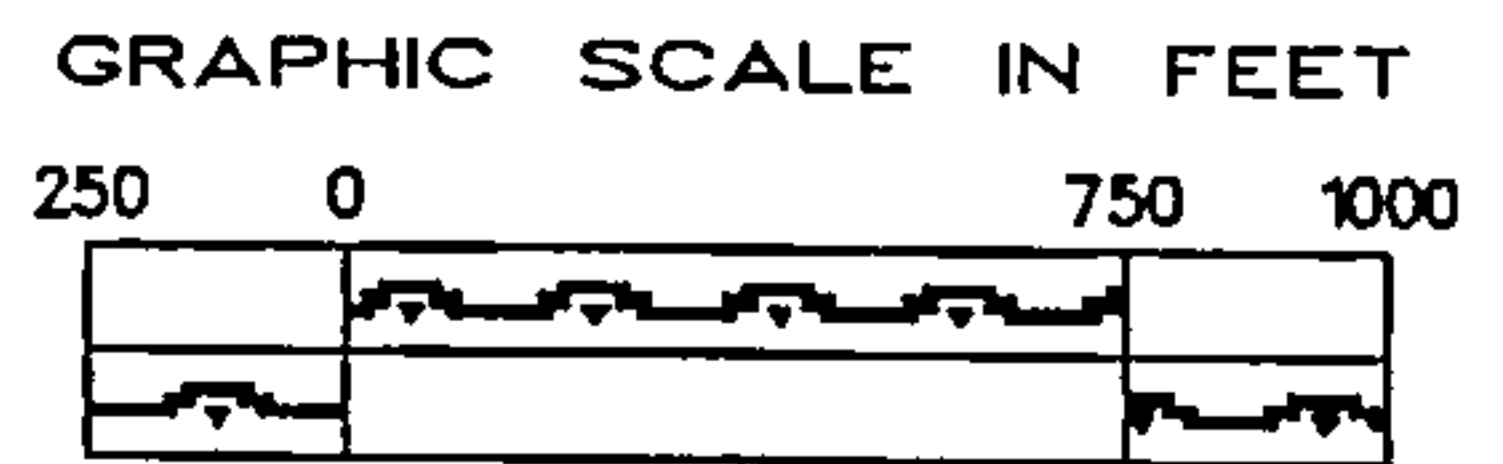
- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers  
04012 - 01245

PA Weber 8/11/04  
Planner signature / date  
**Project # 1003460**



**A**buquerque **G**eographic **I**nformation **S**ystem  
**PLANNING DEPARTMENT**  
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**Zone Atlas Page**

**H-20-Z**

Map Amended through April 02, 2004

August 11, 2004

City of Albuquerque  
Planning Department  
600 2<sup>nd</sup> Street NW  
Albuquerque, New Mexico

Re: Final Plat Approval  
For residential lots at 9622 and 9626 Arvada Avenue NE  
Albuquerque, New Mexico

To Whom It May Concern:

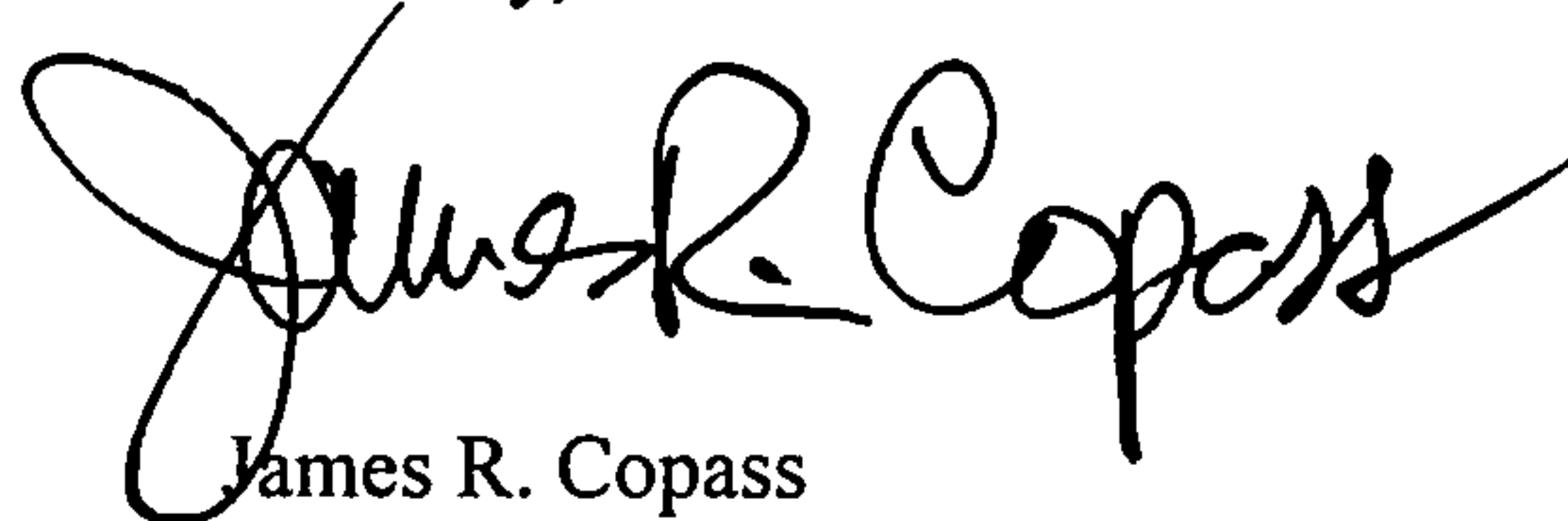
I am requesting that the joint lot line between Lots 6 and 7, Block 37, Snow Heights Addition, be moved so that my property (Lot 7) will be enlarged by approximately 250 square feet. The addition will have a triangular shape and will run from a point approximately 64 feet east of the front lot line to a point approximately 5 feet south of its current location on the front lot line.

The purpose of my acquiring this additional land is to install a driveway along the south side of my house. I would like to build a two-car garage/workshop toward the rear of my lot, and at the current time the distance between the southeast corner of my house and the lot line is only 8.5 feet. I would like to add 4.5 feet at that point, which would allow the driveway to be 13 feet wide. At its closest point, my neighbor's house is 8.7 feet away from the current lot line. The proposed change will reduce that distance approximately 3.5 feet and will leave my neighbor with a set back of approximately 5.2 feet.

Prior to the proposed change the lot widths, measured 50 feet from the front lot line, are 72.5 feet for Lot 6 and 74.4 feet for Lot 7. These will change by approximately two feet if the requested change is allowed.

Since the houses in the Snow Heights area are small and really don't have any storage space, I would like to add a two-car garage so that I can finish the current single-car garage for use as a family room. I hope these modest changes will meet with your approval.

Sincerely,

  
James R. Copass

3460

AGIS ELECTRONIC PLAT APPROVAL FORM

DRB Project Case # 1003460

Subdivision Name Snow Heights Add. lots 6-A...

Surveyor Harris

Company/Agent Harris

Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_ email \_\_\_\_\_

DXF Received Date: 8-11-04

Hard-Copy Date: 8-11-04

Coordinate system:  NMSP Grid (NAD 83)  NMSP Grid (NAD 27)  Ground rotated to NMSP Grid  Other

Barbara A. Romero

8-11-04

Approved

Date

\*The dxf file cannot be accepted at this time for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AGIS Use Only		
Copied cov <u>3460</u> to agiscov.	Date: <u>8-11-04</u>	Contact person <u>In Person</u> Notified on: <u>8-11-04</u>

E-13-Z

E-14-Z

E-15-Z

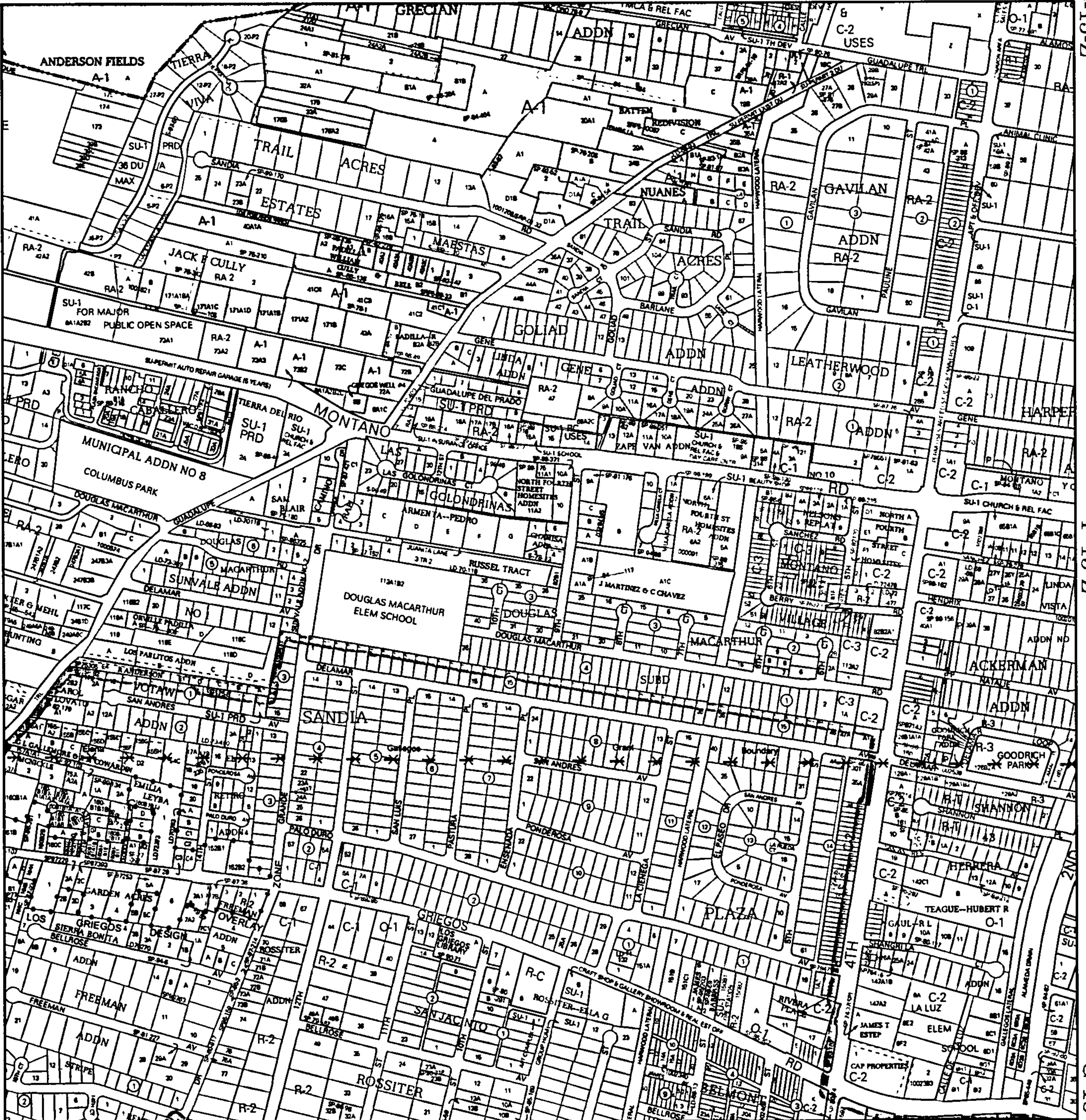
F-13-Z

F-15-Z

G-13-Z

G-15-Z

G-14-Z

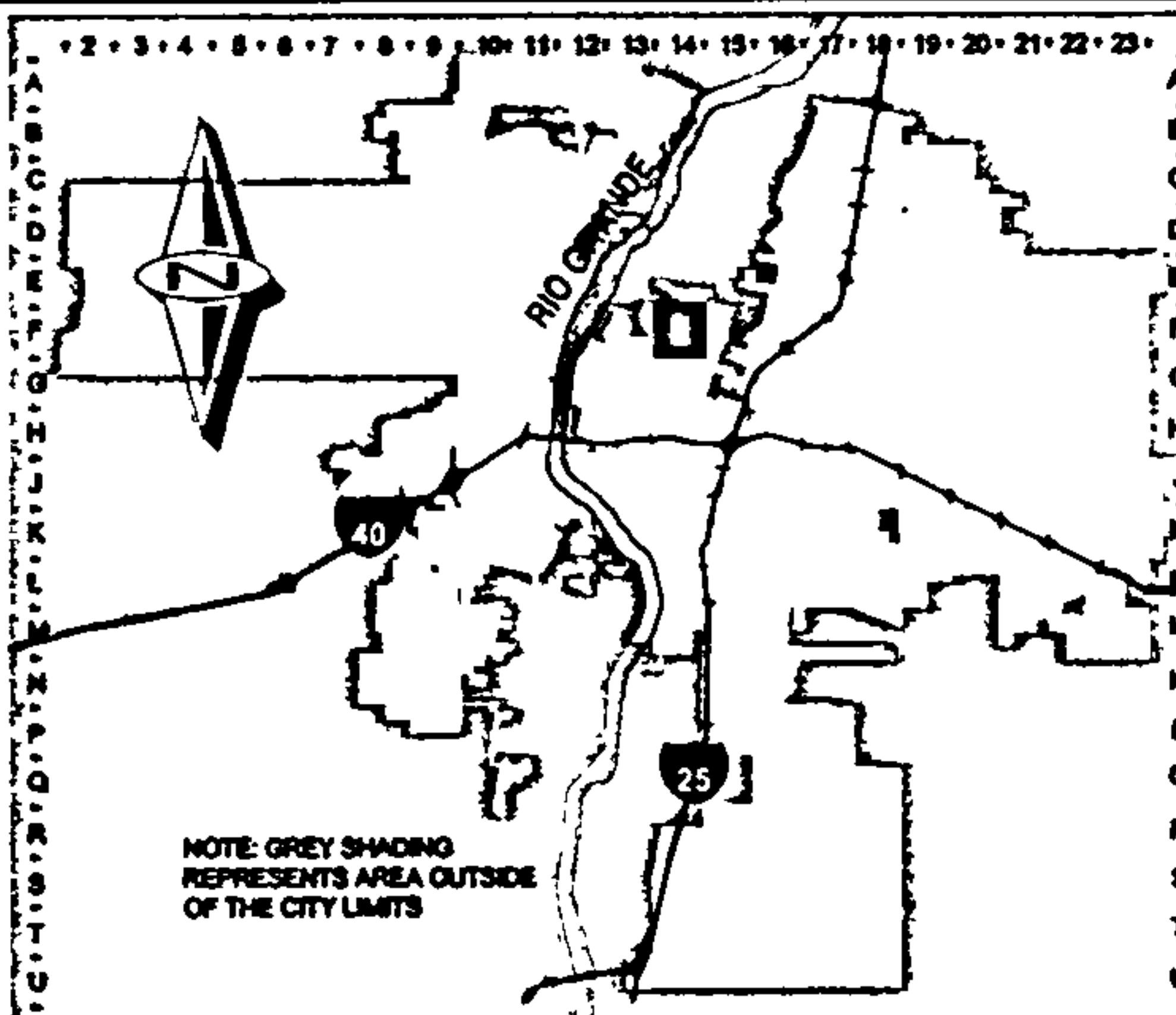
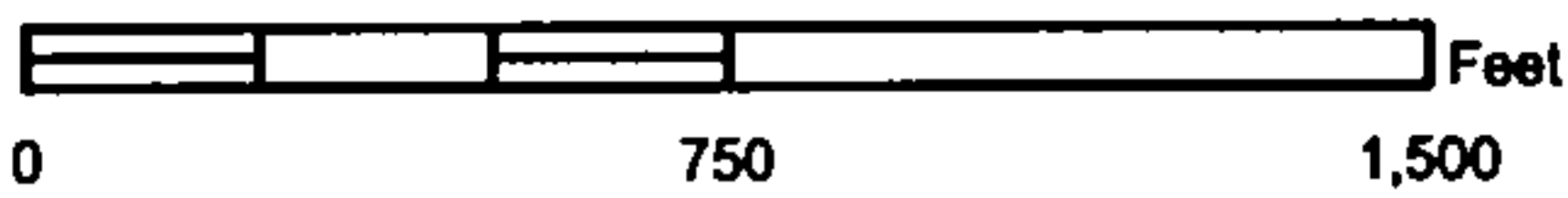


Zone Atlas Page: **F-14-Z**

Map ammended through: **Aug 05, 2004**

Selected Symbols

- Unincorporated Areas
- Sector Plan Boundaries
- Parcel Boundaries
- Easement Lines
- Freeway Lanes
- Jurisdictional Boundaries
- Westgate Wall
- Escarpment
- Grant Boundaries
- Petroglyph
- Old Town Boundary
- Arroyos
- LDN Noise Level
- Airport Clearance Zone
- Design Overlay Zones



NOTE: GREY SHADING REPRESENTS AREA OUTSIDE OF THE CITY LIMITS

**CITY OF ALBUQUERQUE**  
**THREE HUNDRED YEARS**  
 1706 • 2006  
**ALBUQUERQUE**  
*Haciendo Historia*  
**AGIS**  
 Albuquerque Geographic Information System  
**PLANNING DEPARTMENT**  
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**ONE STOP SHOP  
CITY OF ALBUQUERQUE PLANNING DEPARTMENT  
Development & Building Services**

**PAID RECEIPT**

APPLICANT NAME JAMES R. COPASS  
 AGENT \_\_\_\_\_  
 ADDRESS 9626 ARVADA AV. NE # 87112  
 PROJECT & APP # 1003460 / 040RB-01245  
 PROJECT NAME SNOW HGTS. ADDN. RE-PLAT

\$ 20<sup>00</sup> 441032/3424000 Conflict Management Fee  
 \$ 285<sup>00</sup> 441006/4983000 DRB Actions  
 \$ \_\_\_\_\_ 441006/4971000 EPC/AA/LUCC Actions & All Appeals  
 \$ \_\_\_\_\_ 441018/4971000 Public Notification  
 \$ \_\_\_\_\_ 441006/4983000 DRAINAGE PLAN REVIEW OR TRAFFIC IMPACT STUDY\*\*\*  
 ( ) Major/Minor Subdivision ( ) Site Development Plan ( ) Bldg Permit  
 ( ) Letter of Map Revision ( ) Conditional Letter of Map Revision  
 ( ) Traffic Impact Study  
 \$ 305<sup>00</sup> TOTAL AMOUNT DUE

\*\*\*NOTE: If a subsequent submittal is required, bring a copy of this paid receipt with you to avoid an additional charge.

8/11/2004  
 RECEIPT# 00027788 US# 006 TRANS# 0011  
 Account 441006 Fund 0110  
 Activity 4983000  
 Trans Amt \$305.00 TRSEJA  
 J24 Misc \$285.00  
 CK \$305.00  
 CHANGE \$0.00

Thank You

**JAMES R. COPASS** 07-97  
 9626 ARVADA AVE. NE #505-275-1211  
 ALBUQUERQUE, NM 87112

Date 8-11-04

**CITY OF ALBUQUERQUE**  
**TREASURY DIVISION**  
**THREE HUNDRED FIVE DOLLARS AND NO CENTS**

WELLS FARGO  
 Wells Fargo Bank New Mexico, N.A.  
 200 Lomas NW  
 Albuquerque, NM 87102  
 www.wellsfargo.com

RECEIPT# 00027787 US# 006 TRANS# 0011  
 Account 441032 Fund 0110  
 Activity 3424000  
 J24 Misc \$305.00

1070021921061037479

Thank You

BLOCK 37

ARVADA AVE N

ARVADA AVENUE

R=75.00'  
41.33'

4' CONC. WALK  
C/G  
N 01°09'30" W  
6.00'

BLACK WALL (TYP.)

N 88°50'30" E  
70.00'

10'x30' ANCHOR ESMT.

10.00'  
37.21'

32.0

8.0

11.2  
GARAGE  
42.4

5.0  
COVD. PORCH  
20.3

18.3

8.7

21.4

39.1

10.0  
PATIO AREA  
31.3

11.2

10.0

8.50'

11.20'

8.80'

COVD. PORCH  
17.50'

21.45'

RESIDENCE  
NO. 9626

50.20'

123.97'

LOT 7

S 50°24'30" E  
79.20'

5' 6' 5'

UTILITY

EASEMENT

104.72'

68.44'

S 30°05'20" W

10' UTILITY ESMT.

BLOCK 37

ARVADA AVE N

ARVADA AVENUE

R=75.00' 41.33'

4' CONC. WALK C/G

6.00' N 01°09'30" W

BLOCK WALL (TYP.)

N 88°50'30" E 70.00'

10'x30' ANCHOR ESMT.

10.00' 37.21'

32.0

8.0

11.2 GARAGE 42.4

COV. PORCH 20.3

18.8

24.4

39.1

PATIO AREA 31.3

10.0

11.2

8.7

123.97'

8.50'

11.20'

8.80'

COV. PORCH 17.50'

21.45'

31.10'

RESIDENCE NO. 9626

COV. PATIO

50.20'

37.10'

S 50°24'30" E 79.20'

LOT 7

5' 6

5'

UTILITY EASEMENT

104.72'

EASEMENT

68.44'

S 30°05'20" W

10' UTILITY ESMT.



# City of Albuquerque



## DEVELOPMENT/ PLAN REVIEW APPLICATION

<p style="text-align: center;">Supplemental form</p> <p><b>SUBDIVISION</b> <span style="float: right;"><b>S</b></span></p> <p><input checked="" type="checkbox"/> Major Subdivision action</p> <p><input checked="" type="checkbox"/> Minor Subdivision action</p> <p><input type="checkbox"/> Vacation <span style="float: right;"><b>V</b></span></p> <p><input type="checkbox"/> Variance (Non-Zoning)</p> <p><b>SITE DEVELOPMENT PLAN</b> <span style="float: right;"><b>P</b></span></p> <p><input type="checkbox"/> ...for Subdivision Purposes</p> <p><input type="checkbox"/> ...for Building Permit</p> <p><input type="checkbox"/> IP Master Development Plan</p> <p><input type="checkbox"/> Cert. of Appropriateness (LUCC) <span style="float: right;"><b>L</b></span></p> <p><b>STORM DRAINAGE</b> <span style="float: right;"><b>D</b></span></p> <p><input type="checkbox"/> Storm Drainage Cost Allocation Plan</p>	<p style="text-align: center;">Supplemental form</p> <p><b>ZONING &amp; PLANNING</b> <span style="float: right;"><b>Z</b></span></p> <p><input type="checkbox"/> Annexation</p> <p><input type="checkbox"/> County Submittal</p> <p><input type="checkbox"/> EPC Submittal</p> <p><input type="checkbox"/> Zone Map Amendment (Establish or Change Zoning)</p> <p><input type="checkbox"/> Sector Plan (Phase I, II, III)</p> <p><input type="checkbox"/> Amendment to Sector, Area, Facility or Comprehensive Plan</p> <p><input type="checkbox"/> Text Amendment (Zoning Code/Sub Regs)</p> <p><b>APPEAL / PROTEST of...</b> <span style="float: right;"><b>A</b></span></p> <p><input type="checkbox"/> Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals</p>
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PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICANT INFORMATION:**

NAME: JAMES R. COPASS PHONE: 275 1211

ADDRESS: 9626 ARVADA AVE NE FAX: 294 8600

CITY: ALBUQUERQUE STATE \_\_\_\_\_ ZIP 87112 E-MAIL: \_\_\_\_\_

Proprietary interest in site: \_\_\_\_\_ List all owners: LARRY MIERA (LOT 6)

AGENT (if any): JAMES R COPASS & JULIE NESON (LOT 7) PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ E-MAIL: \_\_\_\_\_

DESCRIPTION OF REQUEST: MOVE LOT LINE

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. LOT 7 & 8 Block: 37 Unit: \_\_\_\_\_

Subdiv. / Addn. SNOW HEIGHTS ADDITION

Current Zoning: R-1 Proposed zoning: SAME

Zone Atlas page(s): H 20 No. of existing lots: 2 No. of proposed lots: 2

Total area of site (acres): .2105 + .1776 = .3981 Density if applicable: dwellings per gross acre: - dwellings per net acre: -

Within city limits?  Yes. No , but site is within 5 miles of the city limits.) Within 1000FT of a landfill? NO

UPC No. 102005944611340818 / 102005944010819 MRGCD Map No. -

LOCATION OF PROPERTY BY STREETS: On or Near: SNOW HEIGHTS & ARVADA AVE NE

Between: EUBANK and WYOMING

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.): N/A

Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: \_\_\_\_\_

SIGNATURE James R. Copass DATE 5/24/04

(Print) JAMES R. COPASS \_\_\_\_\_ Applicant \_\_\_\_\_ Agent

**FOR OFFICIAL USE ONLY** Form revised 9/01, 3/03, 7/03, 10/03, 3/04, 4/04

<p><input type="checkbox"/> INTERNAL ROUTING</p> <p><input checked="" type="checkbox"/> All checklists are complete</p> <p><input type="checkbox"/> All fees have been collected</p> <p><input checked="" type="checkbox"/> All case #s are assigned</p> <p><input checked="" type="checkbox"/> AGIS copy has been sent</p> <p><input type="checkbox"/> Case history #s are listed</p> <p><input type="checkbox"/> Site is within 1000ft of a landfill</p> <p><input checked="" type="checkbox"/> F.H.D.P. density bonus</p> <p><input checked="" type="checkbox"/> F.H.D.P. fee rebate</p>	<p>Application case numbers</p> <p><u>04 DRB - -00807</u></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Hearing date <u>6-2-04</u></p> <p>Planner signature / date <u>5/24/04</u></p>	<p>Action</p> <p><u>SK</u></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>S.F.</p> <p><u>SC3</u></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Fees</p> <p>\$ <u>0</u></p> <p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p> <p>Total</p> <p>\$ <u>0</u></p>
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Project # 1003460

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

**SKETCH PLAT REVIEW AND COMMENT** <sup>MA FEE</sup> **YOUR ATTENDANCE IS REQUIRED.**

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings. Sketches are not reviewed through internal routing.
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies.
- Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- Letter briefly describing, explaining, and justifying the request
- Any original and/or related file numbers are listed on the cover application

**MAJOR SUBDIVISION EXTENSION OF PRELIMINARY PLAT** **Your attendance is required.**

- Preliminary Plat reduced to 8.5" x 11"
  - Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
  - Letter briefly describing, explaining, and justifying the request
  - Copy of previous D.R.B. approved infrastructure list
  - Copy of the LATEST Official D.R.B. Notice of approval for Preliminary Plat Extension request
  - Any original and/or related file numbers are listed on the cover application
- Extensions are not reviewed through internal routing.**  
 Extension of preliminary plat approval expires after one year.

**MAJOR SUBDIVISION FINAL PLAT APPROVAL** **Your attendance is required.**

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
  - Design elevations & cross sections of perimeter walls
  - Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
  - Original Mylar drawing of the proposed plat for internal routing only. Otherwise, bring Mylar to meeting.
  - Property owner's and City Surveyor's signatures on the Mylar drawing
  - SIA financial guaranty verification
  - Landfill disclosure and EHD signature line on the Mylar drawing if property is within a landfill buffer
  - Any original and/or related file numbers are listed on the cover application
- DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

**MINOR SUBDIVISION PRELIMINARY / FINAL PLAT APPROVAL** **Your attendance is required.**

- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
  - Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies.
  - Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
  - Letter briefly describing, explaining, and justifying the request
  - Original Mylar drawing of the proposed plat for internal routing only. Otherwise, bring Mylar to meeting.
  - Property owner's and City Surveyor's signatures on the Mylar drawing
  - Landfill disclosure and EHD signature line on the Mylar drawing if property is within a landfill buffer
  - Fee (see schedule)
  - Any original and/or related file numbers are listed on the cover application
  - Infrastructure list if required (**verify with DRB Engineer**) **NO INTERNAL ROUTING**
- DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

**AMENDMENT TO PRELIMINARY PLAT (with minor changes)** **Your attendance is required.**

**AMENDMENT TO INFRASTRUCTURE LIST (with minor changes)**

**AMENDMENT TO GRADING PLAN (with minor changes)**

- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings.
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings
  - Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
  - Letter briefly describing, explaining, and justifying the request
  - Original Mylar drawing of the proposed amended plat for internal routing only. Otherwise, bring Mylar to meeting.
  - Property owner's and City Surveyor's signatures on the Mylar drawing, if the plat is being amended
  - Any original and/or related file numbers are listed on the cover application
- Amended preliminary plat approval expires after one year.

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

JAMES R. COPPERS  
 Applicant name (print)  
James R. Coppers  
 Applicant signature / date  
5/24/04



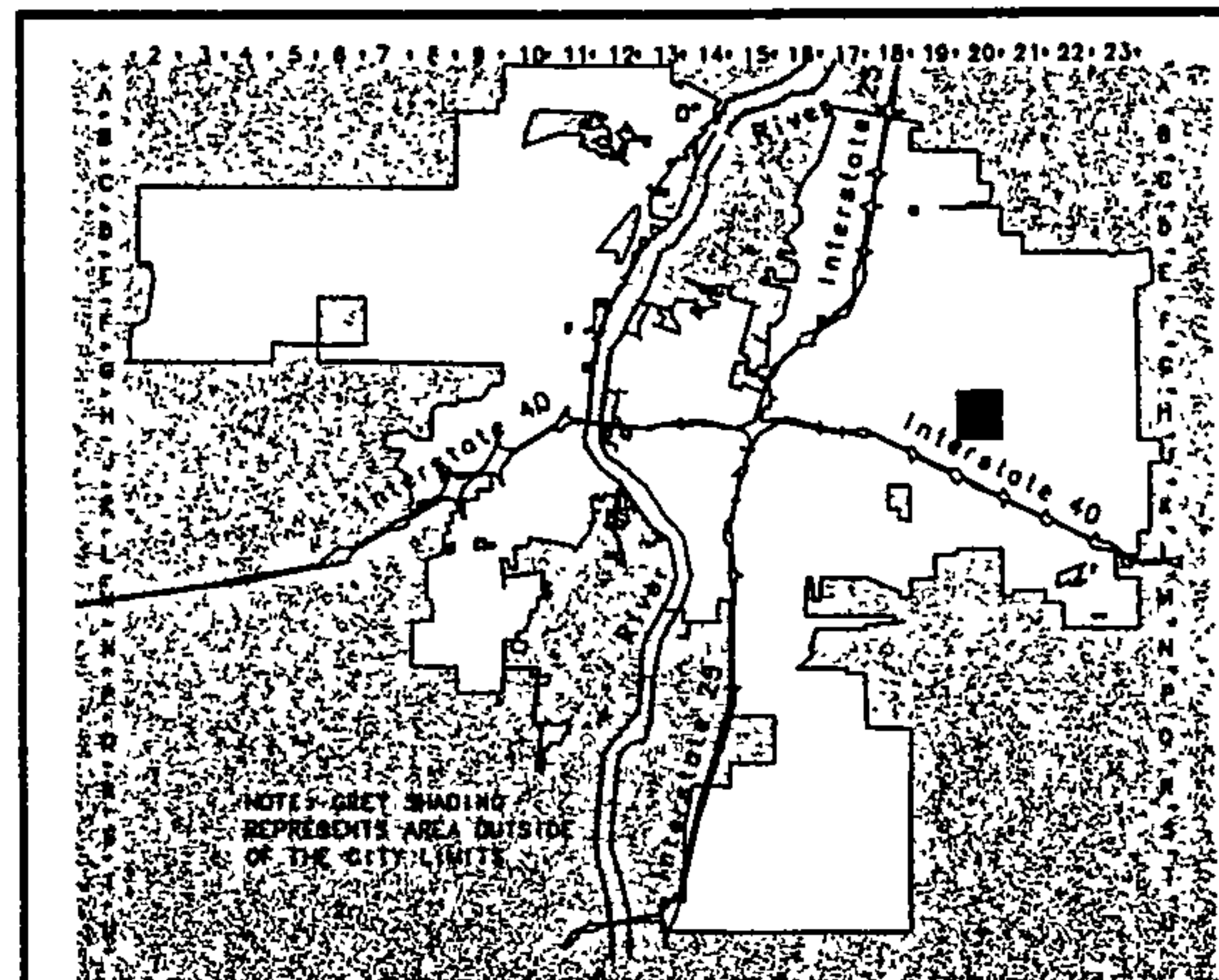
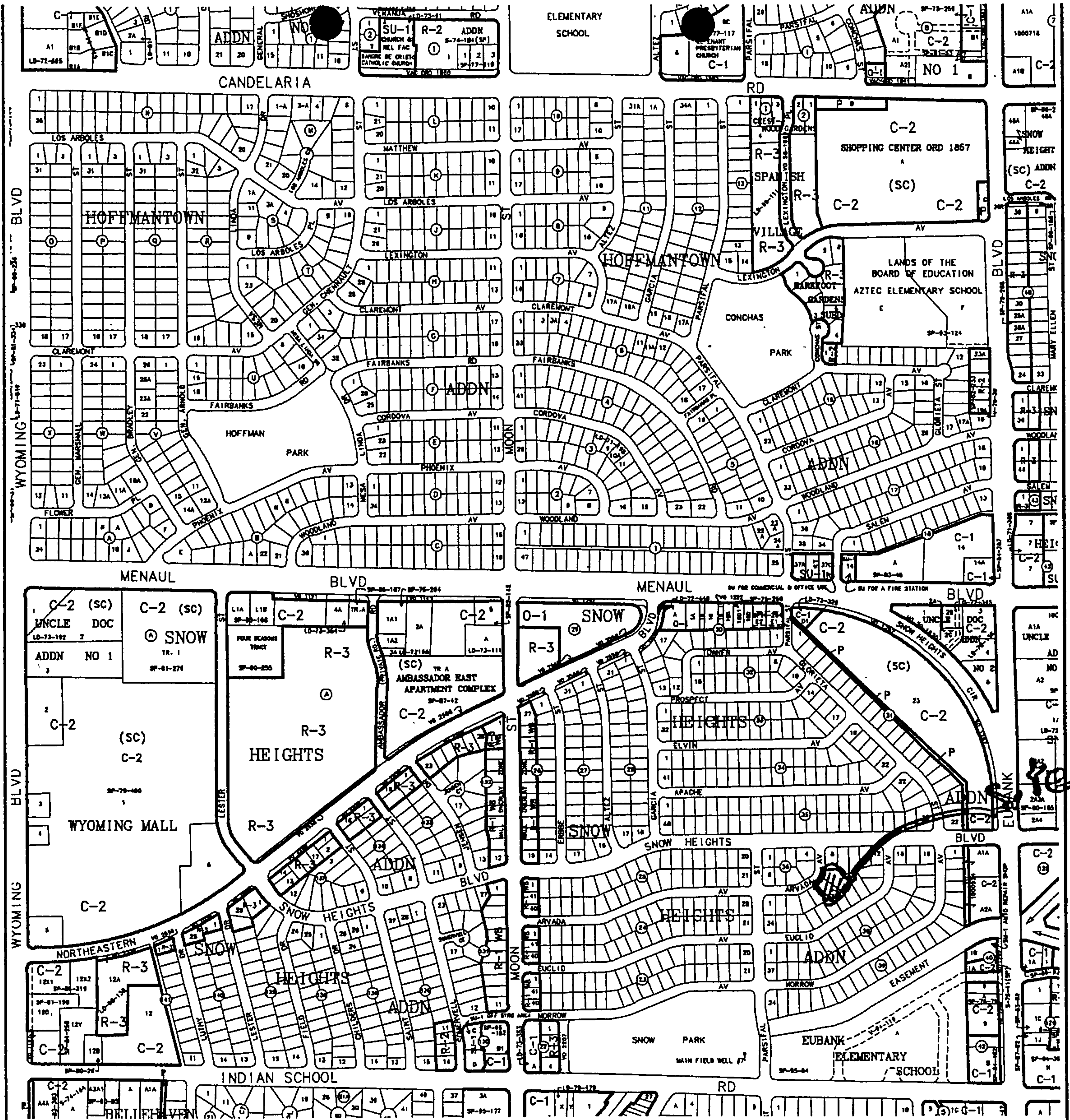
Form revised 3/03, 8/03 and 11/03

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

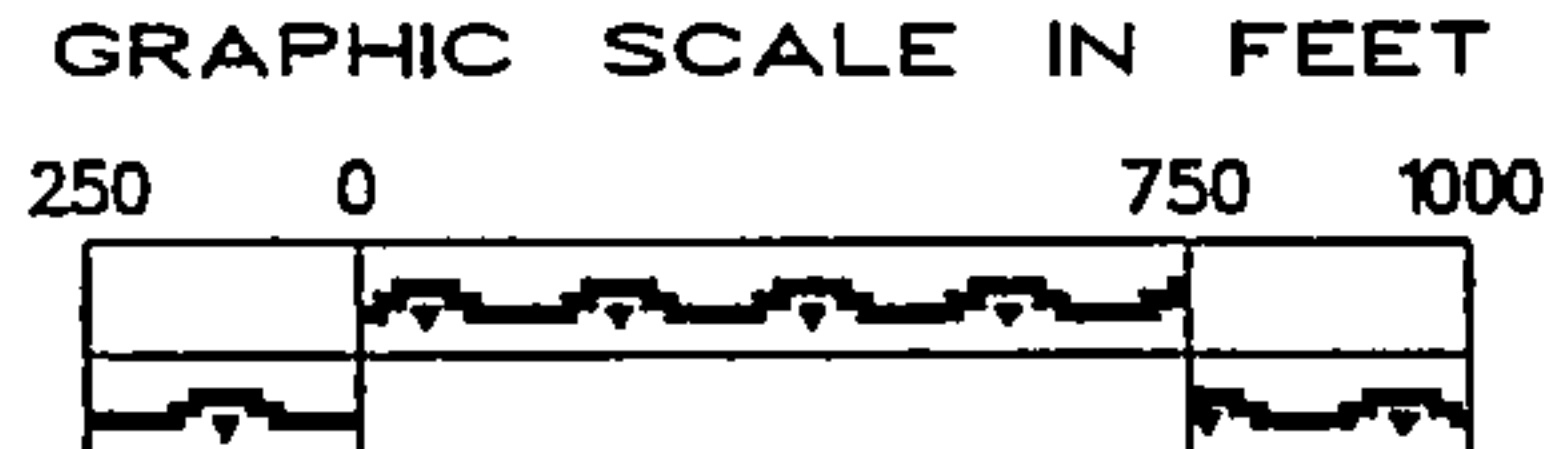
Application case numbers  
04 DRB - - 00807  
 - - -  
 - - -

[Signature] 5-24-04  
 Planner signature / date

**Project # 1003460**



CITY OF  
Albuquerque Geographic Information System  
PLANNING DEPARTMENT  
© Copyright 2001



**Zone Atlas Page**  
**H-20-Z**  
Map Amended through March 20, 2001

May 24, 2004

City of Albuquerque  
Planning Department  
600 2<sup>nd</sup> Street NW  
Albuquerque, New Mexico

Re: Sketch Plat Review and Comment  
For residential lots at 9622 and 9626 Arvada Avenue NE  
Albuquerque, New Mexico

To Whom It May Concern:

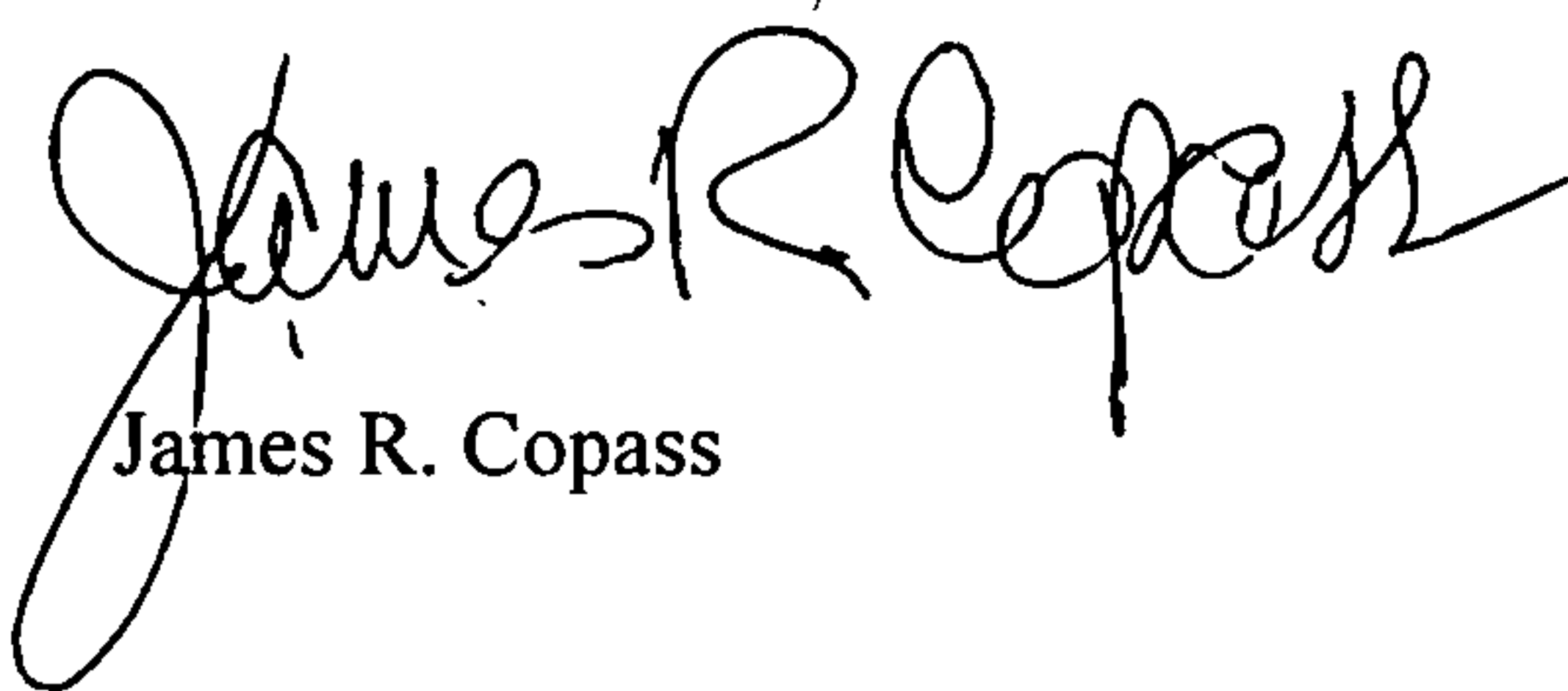
I am requesting that the joint lot line between Lots 6 and 7, Block 37, Snow Heights Addition, be moved so that my property (Lot 7) will be enlarged by approximately 200 square feet. The addition will have a triangular shape and will run from a point approximately 64 feet east of the front lot line to a point approximately 5 feet south of its current location on the front lot line.

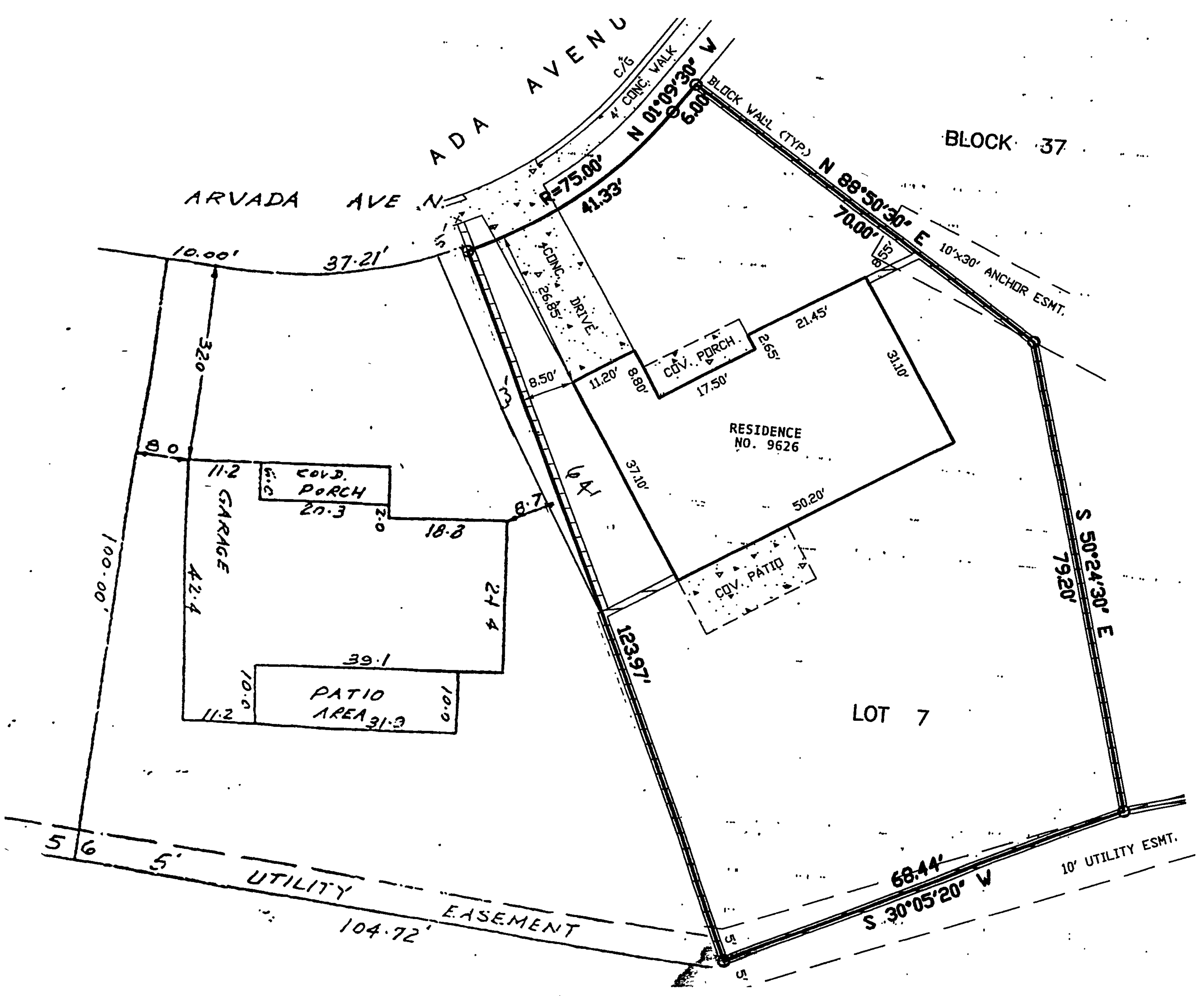
The purpose of my acquiring this additional land is to install a driveway along the south side of my house. I would like to build a two-car garage/workshop toward the rear of my lot, and at the current time the distance between the southeast corner of my house and the lot line is only 8.5 feet. I would like to add 3 feet at that point, which would allow the driveway to be 11.5 feet wide. At its closest point, my neighbor's house is 8.7 feet away from the current lot line. The proposed change will reduce that distance approximately 1.5 feet and will leave my neighbor with a set back of approximately 7.2 feet.

Prior to the proposed change the lot widths, measured 50 feet from the front lot line, are 72.5 feet for Lot 6 and 74.4 feet for Lot 7. These will change by approximately one foot if the requested change is allowed.

Since the houses in the Snow Heights area are small and really have any storage space, I would like to add a two-car garage so that I can finish the current single-car garage for use as a family room. I hope these modest changes will meet with your approval.

Sincerely,

  
James R. Copass



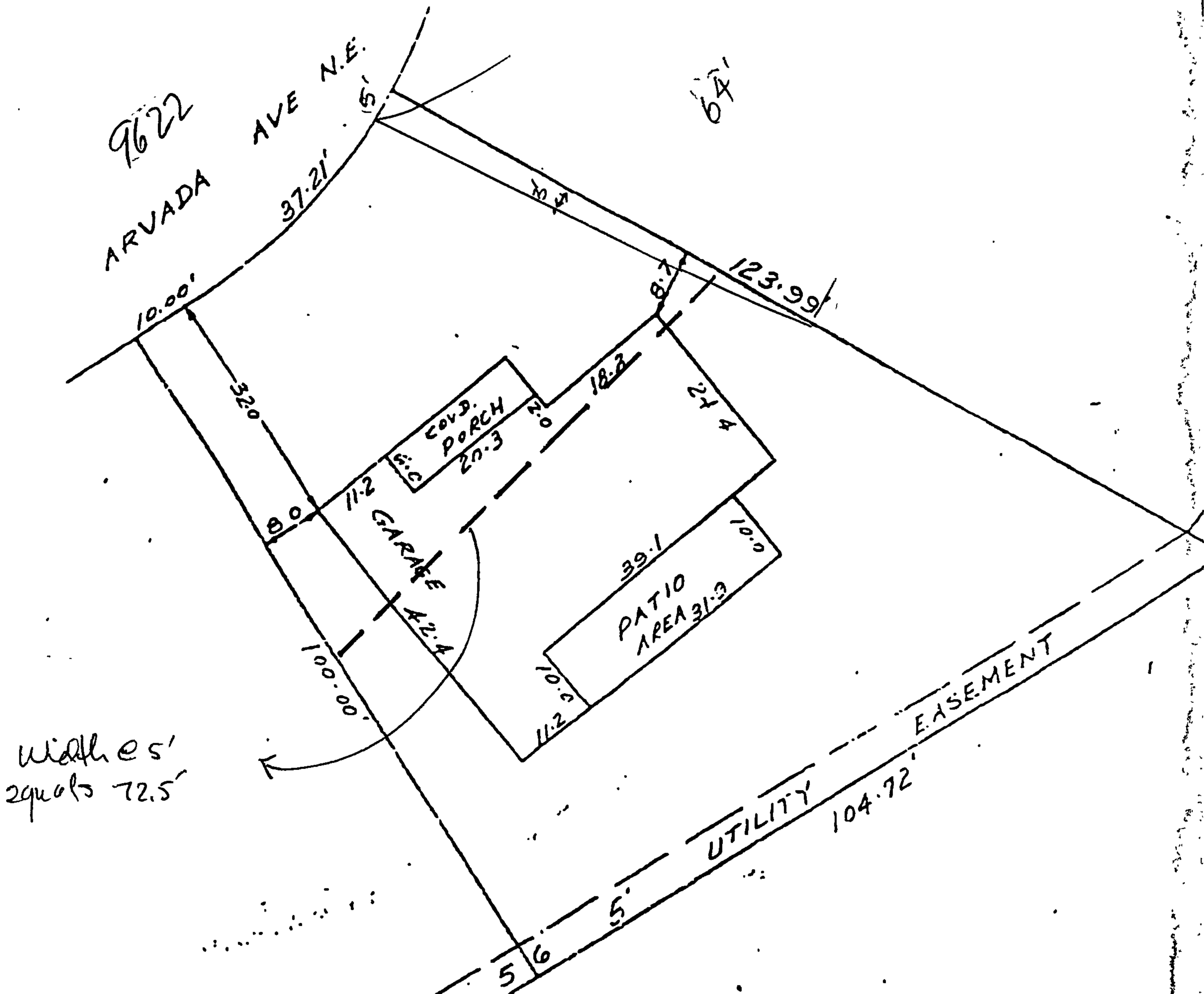
PROPOSED PLAT

JOB NO. 11111  
2527 Arvada Ave. N.E.  
U. S. Life

ASSOCIATED LAND SURVEYORS  
2923 SAN MATEO, N. E.  
ALBUQUERQUE, NEW MEXICO  
PHONE 255-7531

SCALE 1" = 20'

SITE SKETCH



Unless otherwise indicated, unrecorded easements, overhang of eaves, private and community walls, driveways, steps, and other improvements subject to conformation, but not shown on the plat of record, are not covered by this certificate.

I, Charles T. Seammell, New Mexico Registered Land Surveyor No. 3244, do hereby certify that I have checked the location of the buildings and improvements on the following described real estate: Lot numbered Six (6) in Block numbered Thirty-seven (37) of Blocks 22 to 42 inclusive of SNOW HEIGHTS, an Addition to the City of Albuquerque, New Mexico, as the same is shown and designated on the plat of said addition, filed in the office of the County Clerk of Bernalillo County, New Mexico, on November 30, 1953.

I further certify that the location of said buildings and improvements on said real estate are as shown on the above drawing and that the location of the utility easements as shown on the plat of the above addition are also as shown on the above drawing and that there are no encroachments on the above described real estate and the same is true and correct to the best of my belief and knowledge.

IN WITNESS WHEREOF, this certificate is executed at Albuquerque, New Mexico on this 11th day of September 1974.

*Charles T. Seammell*  
Land Surveyor

# EXHIBIT 'A'

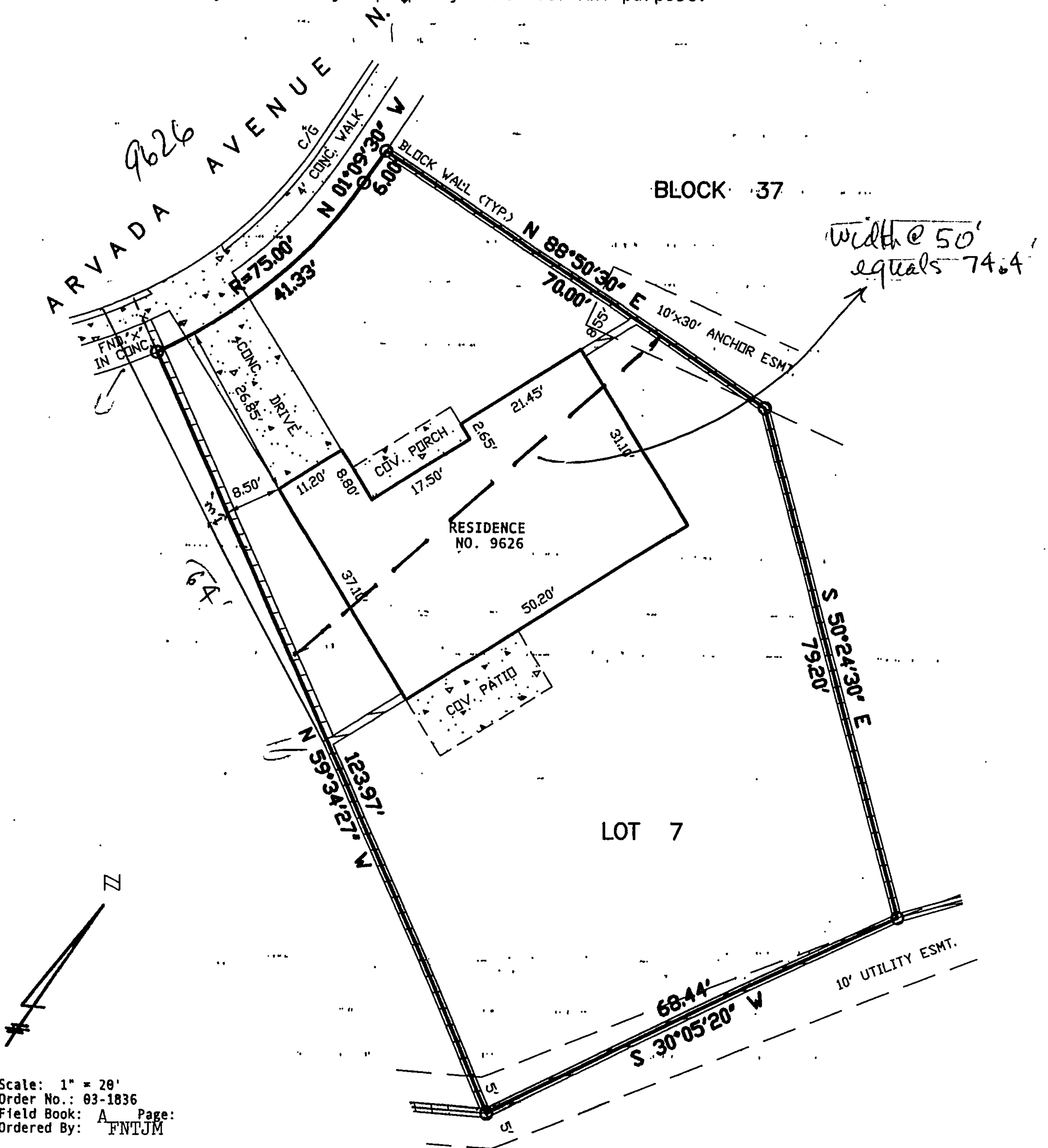
TO

## IMPROVEMENT LOCATION REPORT

### LEGAL DESCRIPTION:

LOT NUMBERED SEVEN (7) IN BLOCK NUMBERED THIRTY-SEVEN (37) OF THE PLAT OF BLOCKS 22 TO 42 INCLUSIVE OF SNOW HEIGHTS, AN ADDITION TO THE CITY OF ALBUQUERQUE, NEW MEXICO, AS THE SAME IS SHOWN AND DESIGNATED ON THE MAP OF SAID ADDITION, FILED IN THE OFFICE OF THE COUNTY CLERK OF BERNALILLO COUNTY, NEW MEXICO, ON NOVEMBER 30, 1953.

This is not a survey for use by a property owner for ANY purpose.



Scale: 1" = 20'  
Order No.: 03-1836  
Field Book: A Page:  
Ordered By: FNTIJM

Anthony L. Harris, N.M.P.S.#11463 HARRIS SURVEYING, INC.  
2412-D Monroe Street, NE Albuquerque, New Mexico 87110  
Telephone (505) 889-8056 FAX (505) 889-8645

The property shown hereon is not within the 100 year flood plain. Zone "X", FIRM Panel #35001C0 Dated: 9-20-96