



COMPLETED 0515/09 SH  
**DRB CASE ACTION LOG (Prel/Final)**  
 REVISED 10/08/07

**This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments are addressed.**

DRB Application No.: 09DRB-70145 Project # 1003698  
 Project Name: Brownell & Lail's Highland Addition  
 Agent: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Your request was approved on 4-22-09 by the DRB with delegation of signature(s) to the following departments.

**OUTSTANDING SIGNATURES COMMENTS TO BE ADDRESSED**

TRANSPORTATION: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

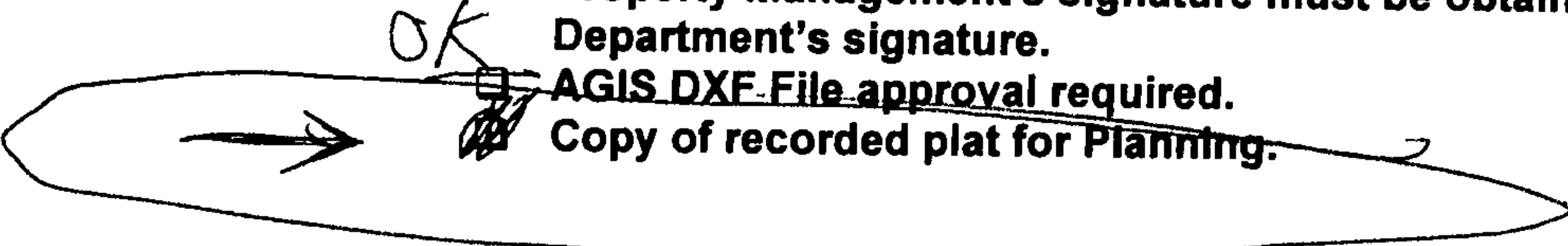
UTILITIES: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

CITY ENGINEER / AMAFCA: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PARKS / CIP: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PLANNING (Last to sign): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Planning must record this plat. Please submit the following items:**
- The original plat and a mylar copy for the County Clerk.
  - Tax certificate from the County Treasurer.
  - Recording fee (checks payable to the County Clerk). **RECORDED DATE:** \_\_\_\_\_
  - Tax printout from the County Assessor.
    - 3 copies of the approved site plan. Include all pages.**
    - County Treasurer's signature must be obtained prior to the recording of the plat with the County Clerk.**
    - Property Management's signature must be obtained prior to Planning Department's signature.**
    - AGIS DXF File approval required.**
    - Copy of recorded plat for Planning.**



Created On:



# DRB CASE ACTION LOG

REVISED 10/08/07

(Prel/Final)

This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments are addressed.

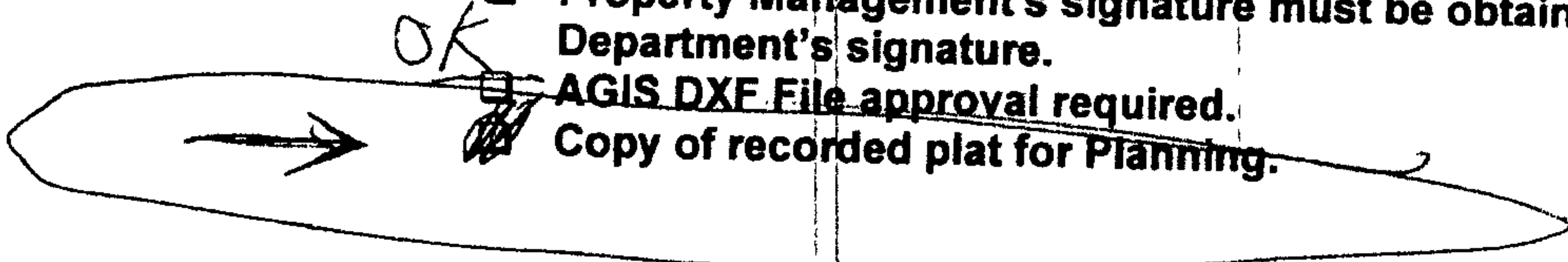
DRB Application No.: 09DRB-70145 Project # 1003698  
 Project Name: Brownell & Lail's Highland Addition  
 Agent: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Your request was approved on 4-22-09 by the DRB with delegation of signature(s) to the following departments.

### OUTSTANDING SIGNATURES COMMENTS TO BE ADDRESSED

- TRANSPORTATION: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- UTILITIES: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- CITY ENGINEER / AMAFCA: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- PARKS / CIP: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- PLANNING (Last to sign): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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  - The original plat and a mylar copy for the County Clerk.
  - Tax certificate from the County Treasurer.
  - Recording fee (checks payable to the County Clerk). **RECORDED DATE:** \_\_\_\_\_
  - Tax printout from the County Assessor.
    - 3 copies of the approved site plan. Include all pages.
    - County Treasurer's signature must be obtained prior to the recording of the plat with the County Clerk.
    - Property Management's signature must be obtained prior to Planning Department's signature.
    - AGIS DXF File approval required.
    - Copy of recorded plat for Planning.



Created On:

04/22/09

**3698**

### DXF Electronic Approval Form

DRB Project Case #: 1003698

Subdivision Name: BROWNEWELL & LAILS HIGHLAND ADDN BLOCK 18 LOT 12A

Surveyor: ANTHONY L HARRIS

Contact Person: ANTHONY L HARRIS

Contact Information: 889-8056

DXF Received: 4/17/2009

Hard Copy Received: 4/17/2009

Coordinate System: NMSP Grid (NAD 83)

  
Approved

04.20.2009  
Date

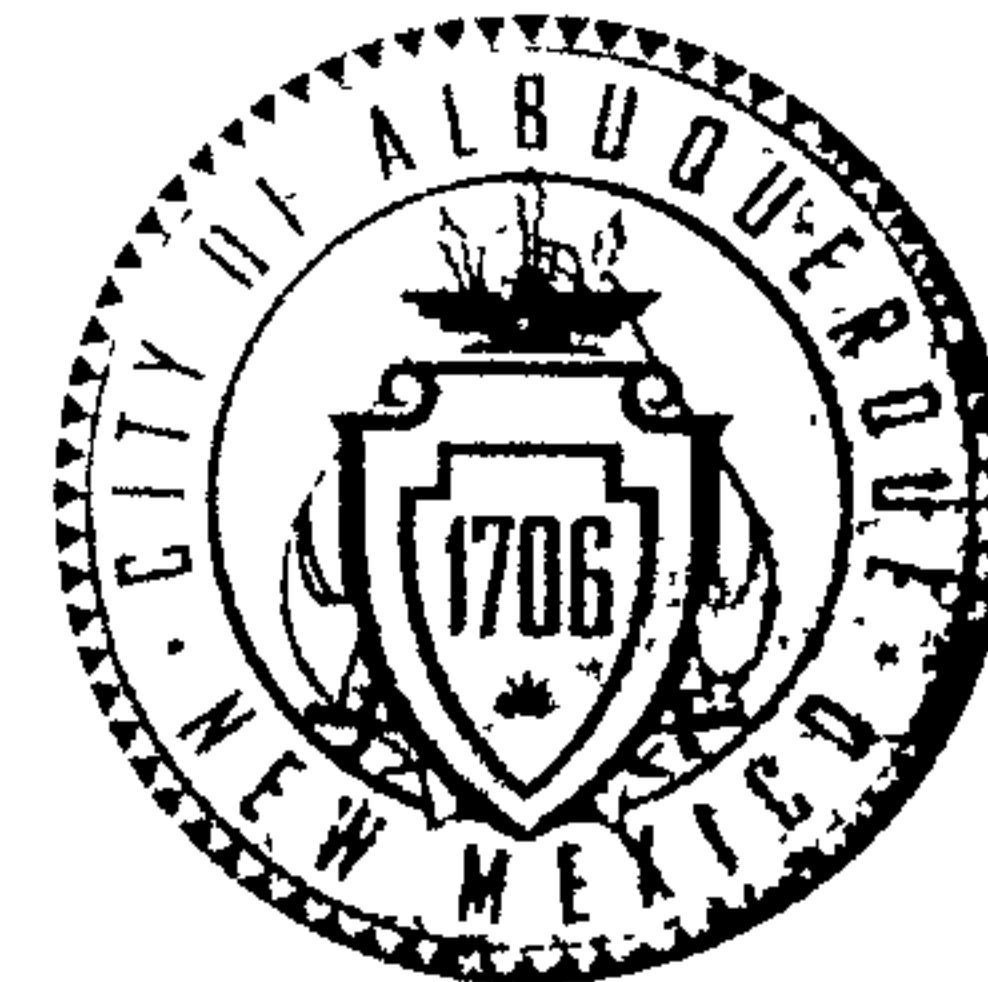
\* The DXF file cannot be accepted (at this time) for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AGIS Use Only**

Copied fc **3698** to agiscov on **4/20/2009** Contact person notified on **4/20/2009**

# CITY OF ALBUQUERQUE



**CITY OF ALBUQUERQUE  
PLANNING DEPARTMENT  
HYDROLOGY DEVELOPMENT SECTION**

**DEVELOPMENT REVIEW BOARD--SPEED MEMO**

**DRB CASE NO/PROJECT NO: 1003698**

**AGENDA ITEM NO: 5**

**SUBJECT:**

Final Plat  
Preliminary Plat

**ACTION REQUESTED:**

REV/CMT:() APP:(x) SIGN-OFF:() EXTN:() AMEND:()

PO Box 1293

**ENGINEERING COMMENTS:**

Albuquerque

No adverse comments.

NM 87103

**RESOLUTION:**

www.cabq.gov

APPROVED \_\_\_\_; DENIED \_\_\_\_; DEFERRED \_\_\_\_; COMMENTS PROVIDED \_\_\_\_; WITHDRAWN

SIGNED-OFF: (SEC-PLN) (SP-SUB) (SP-BP) (FP) BY: (UD) (CE) (TRANS) (PKS) (PLNG)

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PKS) (PLNG)

FOR:

**SIGNED:** Bradley L. Bingham  
City Engineer/AMAFCA Designee  
924-3986

**DATE:** April 22, 2009

3. **Project# 1007720**  
09DRB-70125 MAJOR – SITE  
DEVELOPMENT PLAN FOR  
BUILDING PERMIT

BOHANNAN HUSTON INC agent(s) for CITY OF ALBUQUERQUE TRANSIT DEPT request(s) the referenced/ above action(s) for all or a portion of Tract(s) C-43, **TOWN ATRISCO Unit(s) 4**, zoned SU-2 IP, located on the north side of CENTRAL AVE NW between UNSER BLVD NW and 98TH ST NW containing approximately 4.8 acre(s). (K-10) **THE SITE DEVELOPMENT PLAN FOR BUILDING PERMIT WAS APPROVED WITH FINAL SIGN-OFF TRANSPORTATION FOR ACCESS EASEMENT AND TO PLANNING FOR ZONING VERIFICATION REGARDING SETBACK.**

**SITE DEVELOPMENT PLANS (EPC FINAL SIGN-OFF) AMENDED PLANS AND MASTER DEVELOPMENT PLANS (CITY COUNCIL FINAL SIGN-OFF)**

4. **Project# 1006864**  
09DRB-70144 EPC APPROVED SDP  
FOR SUBDIVISION

HARTMAN & MAJEWSKI DESIGN GROUP agent(s) for SUNCAL COMPANY NEW MEXICO DIVISION request(s) the above action(s) for all or a portion of Tract(s) M, N & P, **WATERSHED & INSPIRATION** zoned RR, located on TIERRA PINTADA BLVD NW BETWEEN ARROYO VISTA BLVD NW AND PETROGLYPH NATIONAL MONUMENT containing approximately 483.5169 acre(s). (H-7-9/J-7-9) **THE SITE DEVELOPMENT PLAN FOR SUBDIVISION WAS APPROVED WITH FINAL SIGN-OFF DELEGATED TO PARKS TO VERIFY OPEN SPACE CONDITIONS AND TO PLANNING TO ADDRESS CASE PLANNERS COMMENTS.**

**MINOR PLATS, FINAL (MAJOR) PLATS, AMENDED PLATS AND PLANS**

5. **Project# 1003698**  
09DRB-70145 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL

JACKS HIGH COUNTRY INC agent(s) for CHRIS & JANET BURKS request(s) the above action(s) for all or a portion of Lot(s) NORTH 1/3 OF 10-12, Block(s) 18, **BROWNEWELL & LAIL'S HIGHLAND ADDITION** zoned SU-2 MD-1, located on MAPLE NE BETWEEN COPPER NE AND TIJERAS NE containing approximately .1631 acre(s). (K-15) **THE PRELIMINARY/FINAL PLAT WAS APPROVED. A COPY OF THE RECORDED PLAT MUST BE PROVIDED TO PLANNING.**

6. **Project# 1007675**  
09DRB-70138 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL

DIRK EDMONDS request(s) the above action(s) for all or a portion of Lot(s) 23 & 24, Block(s) 55, **RAYNOLDS** zoned SU-2 R-1, located on STOVER SW BETWEEN 11TH ST SW AND 10TH ST SW containing approximately .33 acre(s). (K-13) **THE PRELIMINARY/FINAL PLAT WAS APPROVED WITH FINAL SIGN OFF DELEGATED TO PLANNING FOR AGIS DXF FILE.**



Item# 5  
Project# 1003698  
Hearing Date: Apr. 22, 2009

8. **Project# 1004166**  
09DRB-70006 FINAL PLAT APPROVAL

MARK GOODWIN AND ASSOCIATES PA agent(s) for HISPANO CHAMBER OF COMMERCE request(s) the above action(s) for all or a portion of Tract(s) A & WARRANTY DEED, **ALBUQUERQUE HISPANO CHAMBER OF COMMERCE**, zoned SU-2 FOR NCR, located on BARELAS RD SW BETWEEN 4TH ST SW AND MARQUEZ SW containing approximately 0.98 acre(s). (K-14) *[Deferred from 1/21/09]* **THE FINAL PLAT WAS APPROVED WITH FINAL SIGN-OFF DELEGATED TO PLANNING FOR SIGNED OFF SITE PLAN.**

**NO ACTION IS TAKEN ON THESE CASES:**  
**APPLICANT - AGENT IS REQUIRED TO BE AT THE MEETING**

9. ~~Project# 1003698~~  
09DRB-70119 SKETCH PLAT REVIEW  
AND COMMENT

JACKS HIGH COUNTRY INC agent(s) for CHRIS & JANET BURKS request(s) the above action(s) for all or a portion of Lot(s) NORTH 1/3 OF 10, 11 & 12, Block(s) 18, **BROWNELL & LAIS HIGHLAND ADDITION**, zoned SU-2 MD-1, located on MAPLE NE BETWEEN HIGHLAND NE AND BROWNELL NE containing approximately 0.1631 acre(s). (K-15) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**

10. **Project# 1007005**  
09DRB-70120 SKETCH PLAT REVIEW  
AND COMMENT

JACKS HIGH COUNTRY INC agent(s) for AUGUSTINE ROMERO & NANCY LOPEZ request(s) the above action(s) for all or a portion of Lot(s) A-1, **LANDS OF EUFELINA A. GABALDON**, zoned RA-2, located on GALBALDON RD NW BETWEEN BEACH NW AND CARLOTTA NW containing approximately 0.5979 acre(s). (H-12) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**

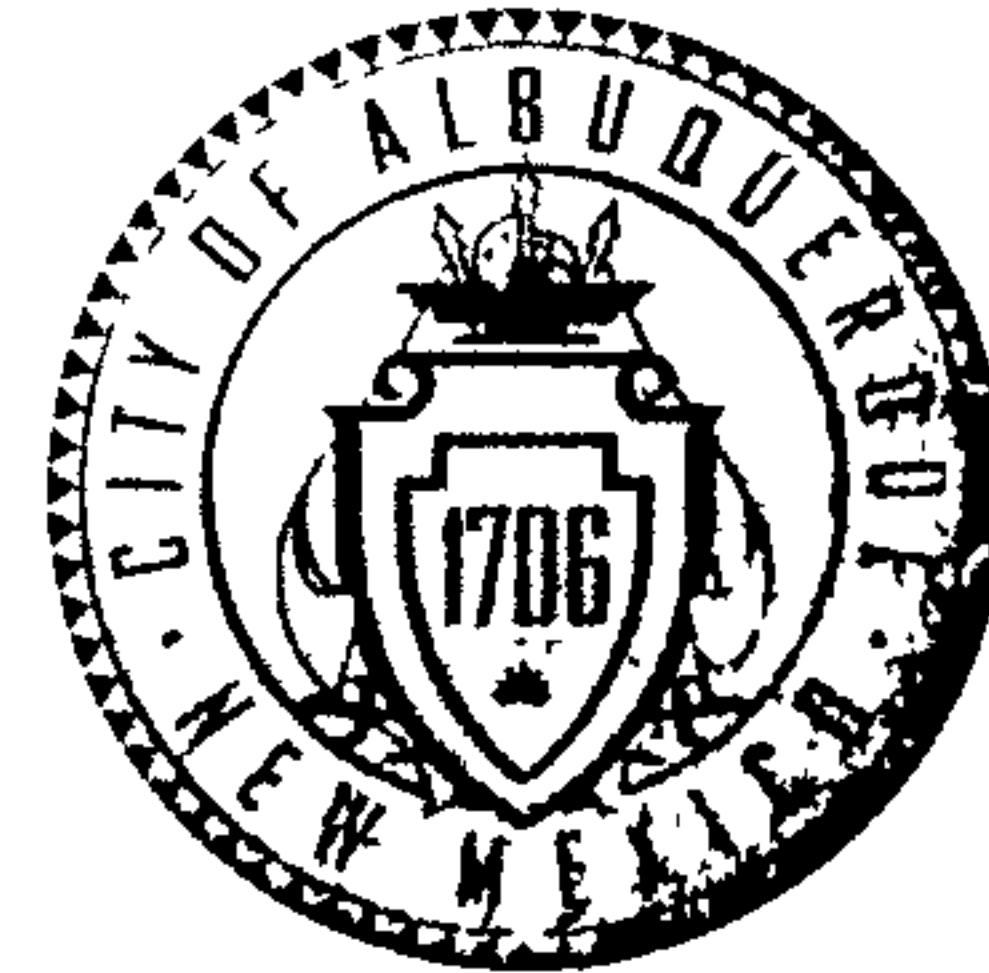
11. **Project# 1007715**  
09DRB-70121 SKETCH PLAT REVIEW  
AND COMMENT

WAYJOHN SURVEYING INC agent(s) for SELIGMAN, STEVEN R JANICE T, SUSAN SCANEFER request(s) the above action(s) for all or a portion of Lot(s) 1 & 2, **LANDS OF BRYANT & WHITAKER**, zoned O-1, located on LAGRIMA DE ORO RD NE BETWEEN MORRIS ST NE AND JUAN TABO BLVD NE containing approximately 0.6203 acre(s). (F-21) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**

12. Other Matters: None.

ADJOURNED: 9:55

# CITY OF ALBUQUERQUE



## CITY OF ALBUQUERQUE PLANNING DEPARTMENT HYDROLOGY DEVELOPMENT SECTION

### DEVELOPMENT REVIEW BOARD MEMO

**DRB CASE NO/PROJECT NO: 1003698**

**AGENDA ITEM NO: 9**

**SUBJECT:**

**ENGINEERING COMMENTS:**

Sketch Plat

No adverse comments

*Trans*

PO Box 1293

Albuquerque

NM 87103 **RESOLUTION:**

APPROVED \_\_\_; DENIED \_\_\_; COMMENTS PROVIDED \_\_\_; WITHDRAWN \_\_\_  
DEFERRED TO: \_\_\_\_\_

www.cabq.gov

SIGNED: (UD) (CE) (TRANS) (PKS) (PLNG)

COMMENTS:

*Trans - access off of Albuys  
radial*

**SIGNED:**

*planning - turn on 1946 level*

**DATE:** 4-1-09

Curtis Cheme  
City Engineer Designee  
924-3695



CITY OF ALBUQUERQUE  
PLANNING DEPARTMENT  
April 1, 2009  
DRB Comments

**ITEM # 9**

**PROJECT # 1003698**

**APPLICATION # 09-70119**

**RE: Lots 10-12, Block 18, Brownwell & Lail's Highland Addition**

Please provide a copy of the 1949 Deed which pre-dates the current Subdivision Ordinance (1973) and which created "Portions of" Lots 10 - 12.



---

Jack Cloud AICP, DRB Chairman  
924-3880/ jcloud@cabq.gov

**CITY OF ALBUQUERQUE  
PLANNING DEPARTMENT  
August 6, 2008  
DRB Comments**

**ITEM # 9**

**PROJECT # 1003698**

**APPLICATION # 08-70343**

**RE: Lots 10-12, Block 18, Brownell & Lail's Highland Addition**

This site is within the University Neighborhoods Sector Development Plan – it is advised that the plan be reviewed with Zoning Enforcement, as this will be the division that reviews and approves building permits.

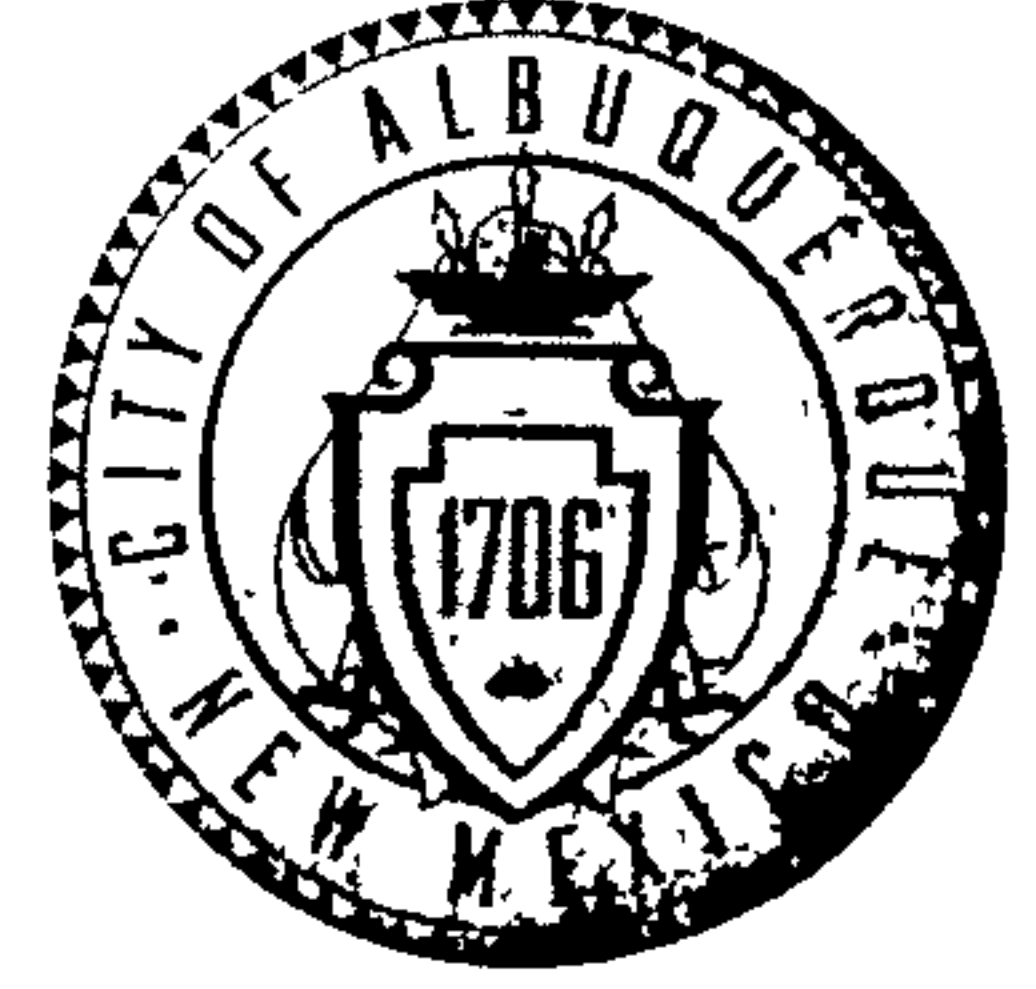
A brief review of the plan did not indicate that primary access is allowed from an alley; typically a lot must front a street, or have access to a street via an access easement. In other words, the proposed alley lot does not have a front lot line.



---

Jack Cloud AICP, DRB Chairman  
924-3880/ jcloud@cabq.gov

# CITY OF ALBUQUERQUE



**CITY OF ALBUQUERQUE  
PLANNING DEPARTMENT  
HYDROLOGY DEVELOPMENT SECTION**

**DEVELOPMENT REVIEW BOARD--SPEED MEMO**

**DRB CASE NO/PROJECT NO: 1003698**

**AGENDA ITEM NO: 6**

**SUBJECT:**

Final Plat  
Preliminary Plat

**ACTION REQUESTED:**

REV/CMT:() APP:(x) SIGN-OFF:() EXTN:() AMEND:()

PO Box 1293

**ENGINEERING COMMENTS:**

Albuquerque No adverse comments.

NM 87103

**RESOLUTION:**

www.cabq.gov APPROVED \_\_\_\_; DENIED \_\_\_\_; DEFERRED \_\_\_\_; COMMENTS PROVIDED \_\_\_\_; WITHDRAWN

SIGNED-OFF: (SEC-PLN) (SP-SUB) (SP-BP) (FP) BY: (UD) (CE) (TRANS) (PKS) (PLNG)

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PKS) (PLNG)

FOR:

**SIGNED:** Bradley L. Bingham  
City Engineer/AMAFCA Designee  
924-3986

**DATE:** August 20, 2008

PLANNING DEPARTMENT  
DEVELOPMENT AND BUILDING SERVICES  
TRANSPORTATION SECTION

DEVELOPMENT REVIEW BOARD – SPEED MEMO

DRB CASE NO: 1003698

AGENDA ITEM NO: 6

SUBJECT:

FINAL PLAT  
PRELIMINARY PLAT

ENGINEERING COMMENTS:

The right of way at the intersection of two alleyways requires a radius of 20 feet. The right of way at the intersection of a local roadway and an alley requires a radius of 20 feet. Since Lot 11A will be taking sole access from the alleyways, the alleys must be 20 feet wide and paved. Infrastructure will be required. Right of way dedication will be required.

RESOLUTION:

APPROVED \_\_\_; DENIED \_\_\_; DEFERRED \_\_\_; COMMENTS PROVIDED \_\_\_; WITHDRAWN \_\_\_

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PRKS) (PLNG)

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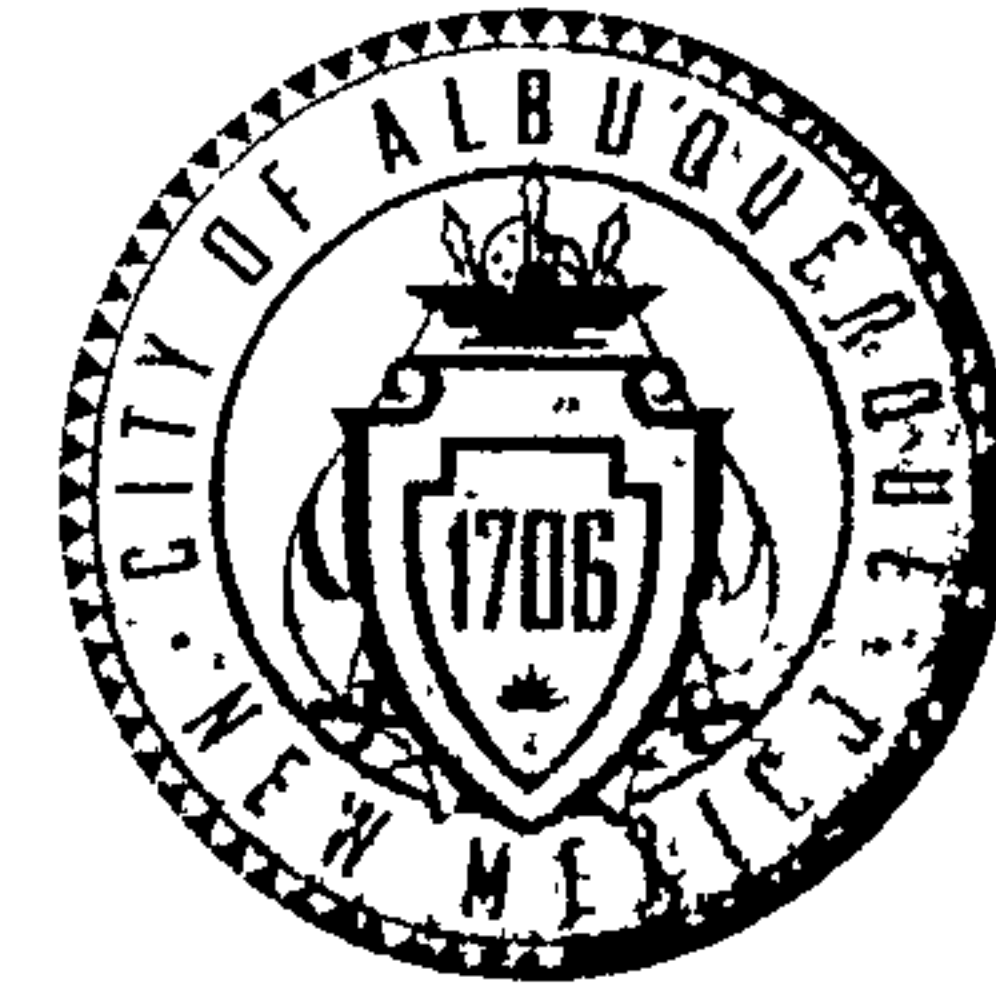
SIGNED:

Kristal D. Metro  
Transportation Development

505-924-3991

DATE: AUGUST 20, 2008

# CITY OF ALBUQUERQUE



## CITY OF ALBUQUERQUE PLANNING DEPARTMENT HYDROLOGY DEVELOPMENT SECTION

### DEVELOPMENT REVIEW BOARD--SPEED MEMO

**DRB CASE NO/PROJECT NO: 1003698**

**AGENDA ITEM NO: 6**

**SUBJECT:**

Final Plat  
Preliminary Plat

**ACTION REQUESTED:**

REV/CMT:() APP:(x) SIGN-OFF:() EXTN:() AMEND:()

PO Box 1293

**ENGINEERING COMMENTS:**

Albuquerque

No adverse comments.

NM 87103

**RESOLUTION:**

www.cabq.gov

APPROVED \_\_\_\_; DENIED \_\_\_\_; DEFERRED <sup>8.27-08</sup> X; COMMENTS PROVIDED \_\_\_\_; WITHDRAWN

SIGNED-OFF: (SEC-PLN) (SP-SUB) (SP-BP) (FP) BY: (UD) (CE) (TRANS) (PKS) (PLNG)

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PKS) (PLNG)

FOR:

**SIGNED:** Bradley L. Bingham  
City Engineer/AMAFCA Designee  
924-3986

**DATE:** August 20, 2008

# CITY OF ALBUQUERQUE



## CITY OF ALBUQUERQUE PLANNING DEPARTMENT HYDROLOGY DEVELOPMENT SECTION

### DEVELOPMENT REVIEW BOARD--SPEED MEMO

**DRB CASE NO/PROJECT NO: 1003698**

**AGENDA ITEM NO: 9**

**SUBJECT:**

Final Plat  
Preliminary Plat

**ACTION REQUESTED:**

REV/CMT:() APP:(x) SIGN-OFF:() EXTN:() AMEND:()

PO Box 1293

**ENGINEERING COMMENTS:**

Albuquerque

No adverse comments.

NM 87103

**RESOLUTION:**

www.cabq.gov

8.20.08

APPROVED \_\_\_\_; DENIED \_\_\_\_; DEFERRED X; COMMENTS PROVIDED \_\_\_\_; WITHDRAWN

SIGNED-OFF: (SEC-PLN) (SP-SUB) (SP-BP) (FP) BY: (UD) (CE) (TRANS) (PKS) (PLNG)

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PKS) (PLNG)

FOR: \_\_\_\_\_

**SIGNED:** Bradley L. Bingham  
City Engineer/AMAFCA Designee  
924-3986

**DATE:** August 6, 2008

PLANNING DEPARTMENT  
DEVELOPMENT AND BUILDING SERVICES  
TRANSPORTATION SECTION

DEVELOPMENT REVIEW BOARD – SPEED MEMO

DRB CASE NO: 1003698

AGENDA ITEM NO: 12

SUBJECT:

FINAL PLAT  
PRELIMINARY PLAT

ENGINEERING COMMENTS:

The right of way at the intersection of two alleyways requires a radius of 20 feet. The right of way at the intersection of a local roadway and an alley requires a radius of 20 feet. Since Lot 11A will be taking sole access from the alleyways, the alleys must be 20 feet wide and paved. Infrastructure will be required. Right of way dedication will be required.

RESOLUTION:

INDEF.

APPROVED \_\_\_; DENIED \_\_\_; DEFERRED X; COMMENTS PROVIDED \_\_\_; WITHDRAWN \_\_\_

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PRKS) (PLNG)

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PRKS) (PLNG)

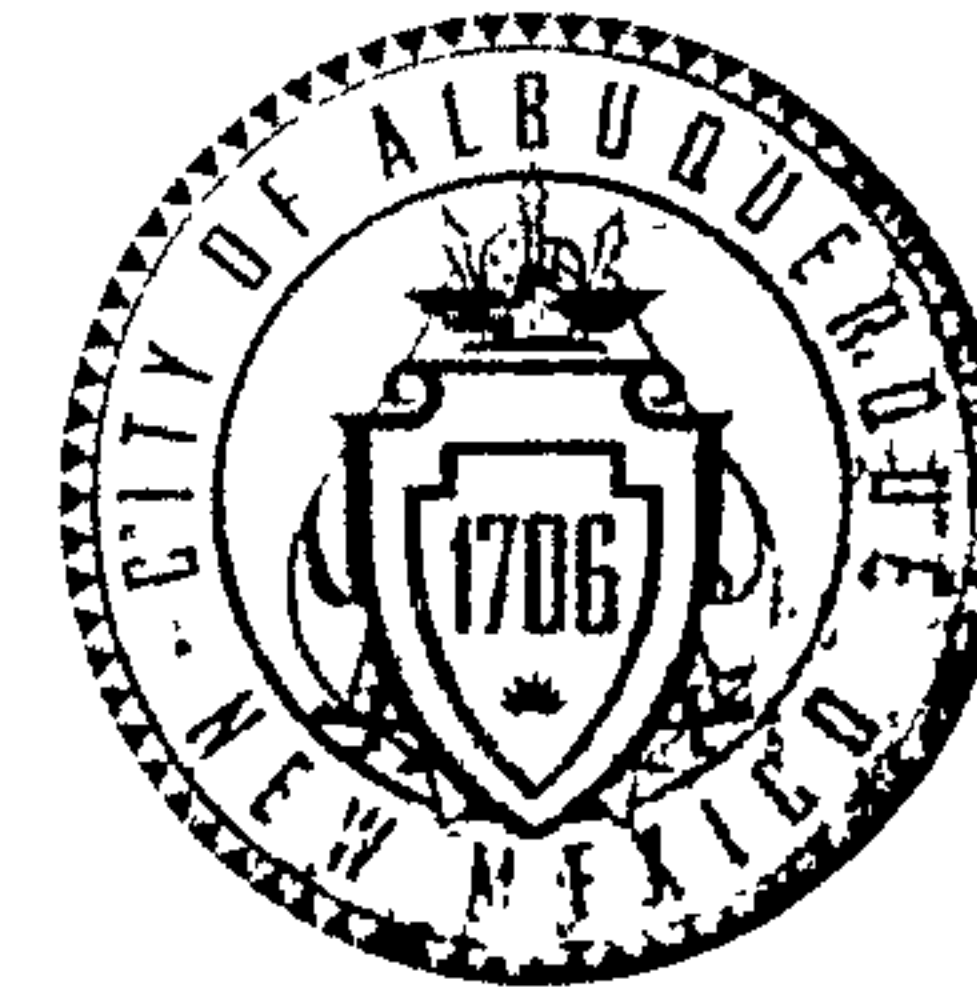
SIGNED:

Kristal D. Metro  
Transportation Development

505-924-3991

DATE: AUGUST 20, 2008

# CITY OF ALBUQUERQUE



## CITY OF ALBUQUERQUE PLANNING DEPARTMENT HYDROLOGY DEVELOPMENT SECTION

### DEVELOPMENT REVIEW BOARD--SPEED MEMO

**DRB CASE NO/PROJECT NO: 1003698**

**AGENDA ITEM NO: 12**

**SUBJECT:**

Final Plat  
Preliminary Plat

**ACTION REQUESTED:**

REV/CMT:() APP:(x) SIGN-OFF:() EXTN:() AMEND:()

PO Box 1293

**ENGINEERING COMMENTS:**

No adverse comments.

Albuquerque

NM 87103

**RESOLUTION:**

APPROVED \_\_\_\_; DENIED \_\_\_\_; DEFERRED \_\_\_\_; COMMENTS PROVIDED \_\_\_\_; WITHDRAWN

www.cabq.gov

SIGNED-OFF: (SEC-PLN) (SP-SUB) (SP-BP) (FP) BY: (UD) (CE) (TRANS) (PKS) (PLNG)

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PKS) (PLNG)

FOR:

**SIGNED:** Bradley L. Bingham  
City Engineer/AMAFCA Designee  
924-3986

**DATE:** August 27, 2008



# CITY OF ALBUQUERQUE



## CITY OF ALBUQUERQUE PLANNING DEPARTMENT HYDROLOGY DEVELOPMENT SECTION

### DEVELOPMENT REVIEW BOARD--SPEED MEMO

**DRB CASE NO/PROJECT NO: 1003698**

**AGENDA ITEM NO: 12**

**SUBJECT:**

Final Plat  
Preliminary Plat

**ACTION REQUESTED:**

REV/CMT:() APP:(x) SIGN-OFF:() EXTN:() AMEND:()

PO Box 1293

**ENGINEERING COMMENTS:**

Albuquerque

No adverse comments.

NM 87103

**RESOLUTION:**

www.cabq.gov

APPROVED \_\_\_\_; DENIED \_\_\_\_; DEFERRED *Indef* \_\_\_\_; COMMENTS PROVIDED \_\_\_\_; WITHDRAWN

SIGNED-OFF: (SEC-PLN) (SP-SUB) (SP-BP) (FP) BY: (UD) (CE) (TRANS) (PKS) (PLNG)

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PKS) (PLNG)

FOR:

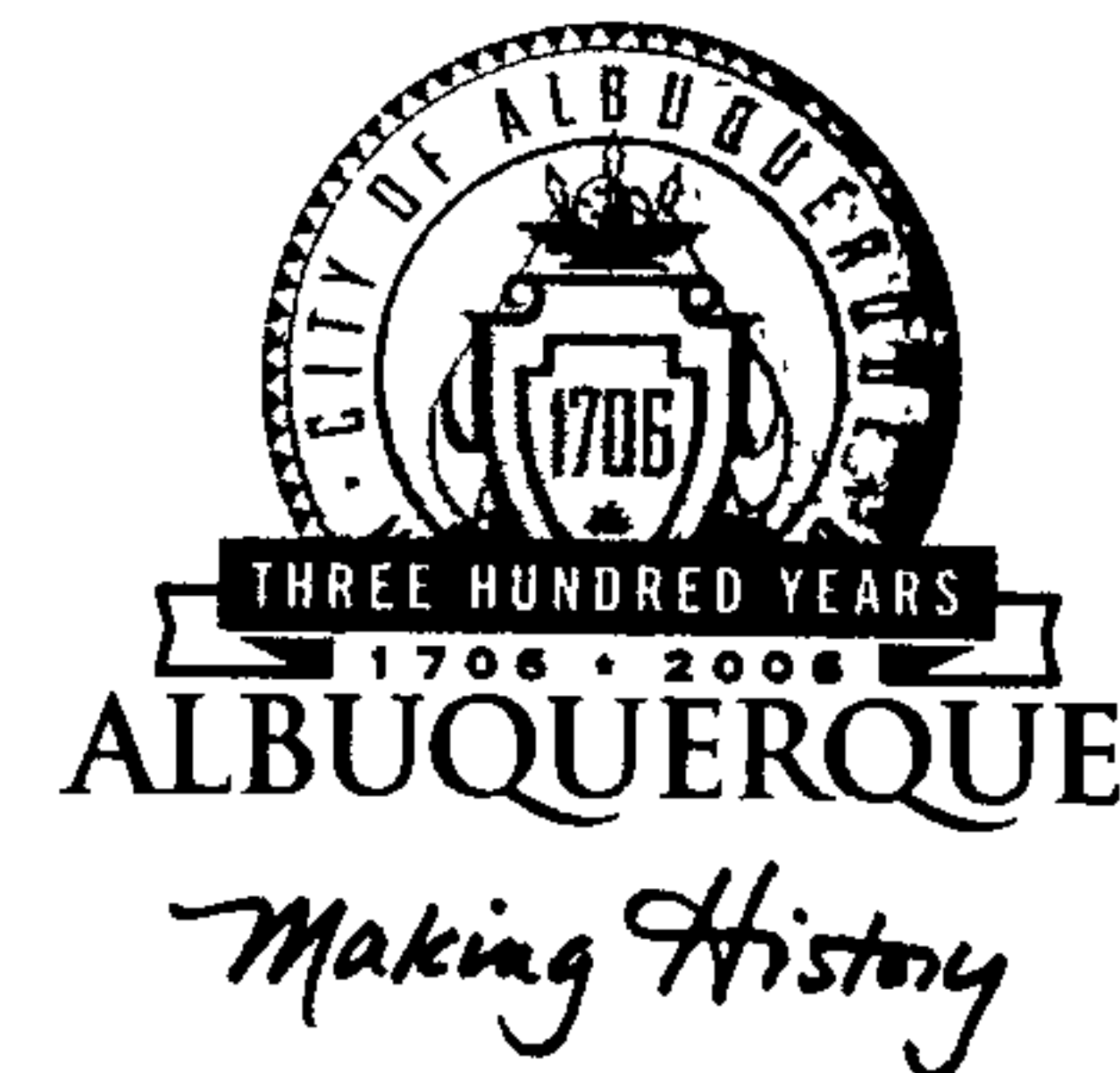
**SIGNED:** Bradley L. Bingham  
City Engineer/AMAFCA Designee  
924-3986

**DATE:** August 27, 2008

## PLANNING TRACKING LOG

Date	Project Name & #	Action Request	Action Taken
10/13/04	1003698	sketch	comments

# CITY OF ALBUQUERQUE



**PLANNING DEPARTMENT  
DEVELOPMENT AND BUILDING SERVICES  
HYDROLOGY DEVELOPMENT SECTION**

DEVELOPMENT REVIEW BOARD--SPEED MEMO

**DRB CASE NO/PROJECT NO: 1003698**

**AGENDA ITEM NO: 15**

**SUBJECT:**

- |                                |                                 |                                  |
|--------------------------------|---------------------------------|----------------------------------|
| <b>(01)</b> Sketch Plat/Plan   | <b>(05)</b> Site Plan for Subd  | <b>(10)</b> Sector Dev Plan      |
| <b>(02)</b> Bulk Land Variance | <b>(06)</b> Site Plan for BP    | <b>(11)</b> Grading Plan         |
| <b>(03)</b> Sidewalk Variance  | <b>(07)</b> Vacation            | <b>(12)</b> SIA Extension        |
| <b>(03a)</b> Sidewalk Deferral | <b>(08)</b> Final Plat          | <b>(13)</b> Master Dev. Plan     |
| <b>(04)</b> Preliminary Plat   | <b>(09)</b> Infrastructure List | <b>(14)</b> Cost Allocation Plan |

**ACTION REQUESTED:**

P.O. Box 1293

REV/CMT:() APP:(x) SIGN-OFF:() EXTN:() AMEND:()

Albuquerque

**ENGINEERING COMMENTS:**

An approved drainage plan is required for Preliminary Plat approval.

New Mexico 87103

**RESOLUTION:**

www.cabq.gov

APPROVED \_\_\_\_; DENIED \_\_\_\_; DEFERRED \_\_\_\_; COMMENTS PROVIDED *discussed* **X**; WITHDRAWN

SIGNED-OFF: (SEC-PLN) (SP-SUB) (SP-BP) (FP) BY: (UD) (CE) (TRANS) (PKS) (PLNG)

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PKS) (PLNG)

FOR:

**SIGNED:** Bradley L. Bingham  
City Engineer/AMAFCA Designee

**DATE:** October 13, 2004

**DEVELOPMENT REVIEW BOARD**  
**UTILITY DEVELOPMENT**  
**Standard Comment Sheet**

DRB-1003698

Item No. 15

Zone Atlas K-15

DATE ON AGENDA 10/13/04

INFRASTRUCTURE REQUIRED  YES ( ) NO

CROSS REFERENCE: N/A

TYPE OF APPROVAL REQUESTED: ( ) ANNEXATION

SKETCH PLAT ( ) PRELIMINARY PLAT ( ) FINAL PLAT

( ) SITE PLAN REVIEW AND COMMENT ( ) SITE PLAN FOR SUBDIVISION

( ) SITE PLAN FOR BUILDING PERMIT

No. Comment

1. There are no water/sewer lines in the alleys to serve the proposed 2 lots in the rear. Lines are available in Maple. This would require private service line easements across the front lot with water meters placed in Maple. One rear lot could take sewer service at the dead end sewer line manhole at the alley intersections at the NW corner of site.

If you have any questions or comments please call Roger Green at 924-3989.



**City of Albuquerque**  
**Parks and Recreation Department**  
 PO Box 1293, Albuquerque, New Mexico 87103  
 Inter-Office Correspondence

Development Review Board Comments

**Project Number:** 1003698  
**Application Number:** 04DRB-01525

**DRB Date:** 10/13/04  
**Item Number:** 15

**Subdivision:**

Lots 11, Block 18, Brownwell & Lails, Highland Addition

**Zoning:** SU-2, MD-1

**Zone Page:** K-15

**New Lots (or units) :** 1


**Request for:**

- Sketch Plat Review & Comment
- Bulk Land Variance
- Site Development Plan for Subdivision
- Site Development Plan for Building Permit
- Preliminary Plat
- Final Plat
- Vacation of Public RoW
- Vacation of Public Easement
- Vacation of Private Easement
- Temp. Deferral of Sidewalk Construction
- Sidewalk Variance
- SIA Extension
- Other

**Parks and Recreation Comments:**

No park dedication requirement because site is in the Central Urban Comprehensive Plan Area.

The park development requirement will be met via the payment of a fee prior to issuance of building permit for each new dwelling unit.

**Signed:**   
 Christina Sandoval, (DMD)

Phone: 768-3808



CITY OF ALBUQUERQUE  
PLANNING DEPARTMENT  
DRB COMMENTS  
OCTOBER 13, 2004

ITEM # 15

PROJECT # 1003698

APPLICATION # 04-01525

RE: Lot 11, Block 18, Brownell & Lails, Highland Addition/sketch

The property lies within the University Neighborhoods Sector Plan boundaries. The SU2 for MD1 zoning corresponds to the RT residential zone and is subject to the RT regulations. See page 74 of the plan.

RT zoning requires a minimum lot size of 2200 square feet and minimum lot width for town houses of 22 feet per dwelling unit. The dimensions on the sketch map indicate the proposed 2 new lots are too small for RT zoned town houses. The width is fine but the lot square footage is not.

The required front yard setback where it applies to driveways requires 20 feet in length from the property line to the structure. ~~There is a required side yard setback of 10 feet on the street side of corner lots.~~

It is difficult to tell exactly where this lot is as Lot 12 is circled on the Zone Atlas page. Also, Maple seems to be in the wrong location on the sketch map.

\* AGIS has lots  
wrong direction



Sheran Matson, AICP DRB Chair  
924-3880 Fax 924-3864 smatson@cabq.gov





**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

**SKETCH PLAT REVIEW AND COMMENT**

**YOUR ATTENDANCE IS REQUIRED.**

- \_\_\_ Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings. Sketches are not reviewed through internal routing.
- \_\_\_ Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies.
- \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- \_\_\_ Letter briefly describing, explaining, and justifying the request
- \_\_\_ Any original and/or related file numbers are listed on the cover application

**MAJOR SUBDIVISION EXTENSION OF PRELIMINARY PLAT**

**Your attendance is required.**

- \_\_\_ Preliminary Plat reduced to 8.5" x 11"
- \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- \_\_\_ Letter briefly describing, explaining, and justifying the request
- \_\_\_ Copy of previous D.R.B. approved infrastructure list
- \_\_\_ Copy of the LATEST Official D.R.B. Notice of approval for Preliminary Plat Extension request
- \_\_\_ Any original and/or related file numbers are listed on the cover application

**Extensions are not reviewed through internal routing.**  
**Extension of preliminary plat approval expires after one year.**

**MAJOR SUBDIVISION FINAL PLAT APPROVAL**

**Your attendance is required.**

- \_\_\_ Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
- \_\_\_ Design elevations & cross sections of perimeter walls
- \_\_\_ Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- \_\_\_ Original Mylar drawing of the proposed plat for internal routing only. Otherwise, bring Mylar to meeting
- \_\_\_ Property owner's and City Surveyor's signatures on the Mylar drawing
- \_\_\_ SIA financial guaranty verification
- \_\_\_ Landfill disclosure and EHD signature line on the Mylar drawing if property is within a landfill buffer
- \_\_\_ Any original and/or related file numbers are listed on the cover application
- \_\_\_ **DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

**MINOR SUBDIVISION PRELIMINARY / FINAL PLAT APPROVAL**

*DRB 16*

**Your attendance is required.**

- \_\_\_ Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
- \_\_\_ Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies.
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- \_\_\_ Property owner's and City Surveyor's signatures on the Mylar drawing
- \_\_\_ Landfill disclosure and EHD signature line on the Mylar drawing if property is within a landfill buffer
- \_\_\_ Fee (see schedule)
- \_\_\_ Any original and/or related file numbers are listed on the cover application
- \_\_\_ Infrastructure list if required (verify with DRB Engineer) **NO INTERNAL ROUTING**
- \_\_\_ **DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

**AMENDMENT TO PRELIMINARY PLAT (with minor changes)**

**Your attendance is required.**

**AMENDMENT TO INFRASTRUCTURE LIST (with minor changes)**

**AMENDMENT TO GRADING PLAN (with minor changes)**

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

- \_\_\_ Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings.
  - \_\_\_ Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings
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  - \_\_\_ Property owner's and City Surveyor's signatures on the Mylar drawing, if the plat is being amended
  - \_\_\_ Any original and/or related file numbers are listed on the cover application
- Amended preliminary plat approval expires after one year

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Jack Spilman  
 Applicant name (print)  
Jack A. Spilman 4/14/09  
 Applicant signature / date



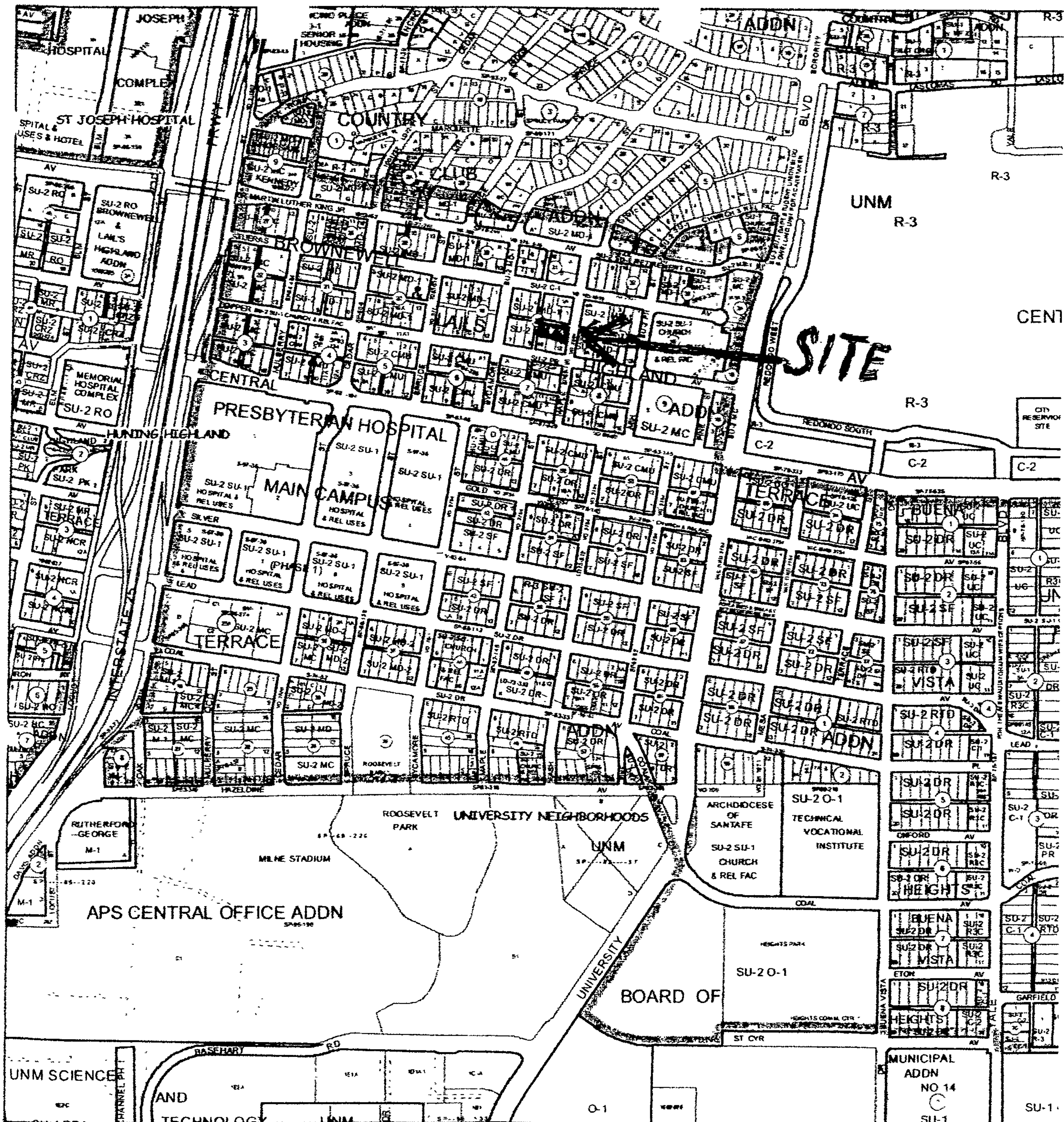
Form revised 3/03, 8/03, and 11/03

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers

09DRB - 70145  
 \_\_\_\_\_  
 \_\_\_\_\_

Sandy Handley 04/14/09  
 Planner signature / date  
**Project # 1003698**



For more current information and more details visit: <http://www.cabq.gov/gis>

Map amended through: 5/1/2006

Represents Area Outside of the City Limits

Zone Atlas Page:  
**K-15-Z**

Selected Symbols

- SECTOR PLANS
- Design Overlay Zones
- City Historic Zones
- H-1 Buffer Zone
- Petroglyph Mon.
- Escarpment
- 2 Mile Airport Zone
- Airport Noise Contour
- Wall Overlay Zone

0 750 1500 Feet

Jack's High Country, Inc.  
8953 Second Street, N.W.  
Albuquerque, New Mexico 87114

TO: City of Albuquerque, Development Review Board

RE: North 1/3 of Lots 10, 11 and and 12, Block 18 of Brownell and Lails  
Highland Addition

SUBJECT: The purpose of this plat is to combine the North 1/3 of Lots 10, 11  
and 12 into one Lot and grant any easements as shown.

                      
*April 14 09*

CHRIS BURK



**Pre-Development Facilities Fee (PDFF)  
Cover Sheet**

Please drop off and pick up all Pre-Development Facilities Fee agreements at APS' Capital Master Plan offices. The office is located in Suite 9, 2<sup>nd</sup> Floor of the Lincoln Building at 915 Locust St SE. A map to our offices is located at: <http://apsfacilities.org/capital/map.php>

**Project #** (if already assigned by DRB) \_\_\_\_\_

**Please check one:**

Preliminary PDFF  
(Preliminary PDFF are required for preliminary plat submittals.)

Final PDFF  
(Final PDFF are required for final plat submittals and **must be recorded** prior to DRB hearing)

Waiver/Deferral  
(Must provide reason for Waiver/deferral)

**Project Information**

Subdivision Name Brownwell and Lail's Highland Addn

Legal Description Lot 12-A, Block 18

Location of Project (address or major cross streets) 207 Maple St NE

Proposed Number of Units \_\_\_\_\_ Single-Family \_\_\_\_\_ Multi-Family \_\_\_\_\_ Total Units

Note: A single-family unit is a single-family, detached dwelling unit.

Comments \_\_\_\_\_

**Waiver Information**

Property Owner: Chris and Janet Burks Legal Description: Lot 12-A, Block 18, Brownwell and Lail's Addn Zoning: SU-2

Reason for Waiver/Deferral: Owner plans to combine the north 1/3 of Lots 10, 11 and 12 into one new Lot 12-A. This will result in no net gain of residential units.

**Contact Information**

Name: Jack Spillman

Company: Jack's High Country

Phone: 220-6818

E-Mail:

**Please include with your submittal:**

- Zone Atlas map with the entire property (ies) precisely and clearly outlined
- Copy of a plat or plan for the proposed project
- List of new legal description (e.g. lot, block) and street address for each lot **(for final plat only)**
- Please include project number on the top right corner of all documents

**ALBUQUERQUE PUBLIC SCHOOLS  
PRE-DEVELOPMENT FACILITIES FEE AGREEMENT WAIVER**

Albuquerque Municipal School District No. 12, Bernalillo and Sandoval Counties, New Mexico ("Albuquerque Public Schools" or "APS"), having reviewed the proposed plat of Lot 12-A, Block 18, Brownwell and Lail's Highland Addition, which is zoned as SU-2, on April 14, 2009 submitted by, Chris and Janet Burks owner(s) of above property, has determined that no Pre-Development Facilities Fee Agreement is required with respect to that proposed plat because the property owner plans to combine the north 1/3 of Lots 10, 11 and 12 into one new Lot 12-A. This will result in no net gain of residential units.

ALBUQUERQUE PUBLIC SCHOOLS

By: Martin W. Echert  
Signature

Martin W. Echert, SR/WA Real Estate Director  
Name (printed or typed) and title

STATE OF NEW MEXICO  
COUNTY OF BERNALILLO

This instrument was acknowledged before me on April 14, 2009, by Martin W. Echert as Real Estate Director of the Albuquerque Municipal School District No. 12, Bernalillo and Sandoval Counties, a school district organized and existing under the laws of the State of New Mexico.

(Seal)

April C. Winters  
Notary Public

My commission expires: May 18, 2011



369

**WARRANTY DEED**  
(JOINT TENANTS)

THIS INDENTURE, Made the 15th day of June, 1940 between  
Theodore Fanning and Irma F. Fanning, his wife  
part 1st of the first part, and Otto C. Schacht and Freida B. Schacht, his wife

and the survivor of them, parties of the second part;

WITNESSETH; That the part 1st of the first part, for and in consideration of the Sum of One Dollar, to  
them in hand paid, the receipt whereof is hereby acknowledged, and other good and valuable  
considerations; do hereby bargain, grant, sell and convey unto the said parties of the second part not  
in tenancy in common, but in joint tenancy; the survivor of them, their assigns, and the heirs and assigns of such sur-  
vivor, forever, all the following described real estate situate in the County of Bernalillo  
State of New Mexico, to-wit:

North one-third (N. 1/3) of Lots numbered Ten (10), Eleven  
(11) and Twelve (12), in Block numbered Eighteen (18) of  
the Brownwell and Lail's Highland Addition to the City  
of Albuquerque, New Mexico, as the same are shown and  
designated on the Map of said Addition filed in the  
office of the County Clerk of Bernalillo County, New  
Mexico, August 3, 1886



together with all and singular the tenements, hereditaments and appurtenances thereto belonging, or in any way  
appertaining and the rents, issues and profits thereof, and all of the right, title, and interest of the said part 1st  
of the first part in and to said premises either in law or in equity

TO HAVE AND TO HOLD all and singular the said premises together with the appurtenances thereto in any way  
appertaining unto the said parties of the second part, the survivor of them, their assigns, and the heirs and assigns of such survivor, forever

And the said part 1st of the first part, for themselves and their heirs and assigns do hereby  
covenant and agree to and with the said parties of the second part, the survivor of them, their assigns  
and the heirs and assigns of such survivor, that at the time of sealing and delivery of these presents they are  
well seized of the above conveyed premises of a good, sure, perfect, absolute and indefeasible estate in fee simple and  
have good right, full power and lawful authority to grant bargain sell and convey the same in manner  
and form aforesaid, and that the same is free and clear from all former and other grants, bargains, sales, taxes, as-  
sessments, and incumbrances of what kind and nature soever; and the above bargained premises in the quiet and  
peaceable possession of the parties of the second part, the survivor of them, their assigns, and the heirs and assigns  
of such survivor, against all and every person or persons lawfully claiming or to claim, the whole or any part thereof

the said part 1st of the first part shall and will warrant and forever defend

IN WITNESS whereof, the said part 1st of the first part have hereunto set their hand  
and seal the day and year first above written.

*Theodore Fanning* (real)  
*Irma F. Fanning* (real)

*Recd*

TR

STATE OF NEW MEXICO  
County of BERNALILLO

On this 18<sup>th</sup> day of January 1929 Theodore Fanning and James J. Fanning personally appeared

to me known to be the person as described in and who executed the foregoing instrument and acknowledged that they executed the same for the purposes and to the effect therein expressed free and clear.

Witness my hand and seal the day and year last above written.

My commission expires 1-7-49

Paul J. B. [Signature]  
Notary Public

52853

When recorded return to

WARRANTY DEED

JOINT TENANTS

TO

and the survivor of them.

STATE OF NEW MEXICO,

County of Bernalillo

I hereby certify that this instrument was filed for record on the 26 day of January, A. D. 1929, at 4:05 o'clock P. M., and was duly recorded in Book 297 of Records of Deeds and Conveyances, page 369 on this 26<sup>th</sup> day of January, A. D. 1929  
Dorcas Montoya  
County Clerk

By \_\_\_\_\_ Deputy





### SUBDIVISION

- Major Subdivision action
- Minor Subdivision action
- Vacation
- Variance (Non-Zoning)

### SITE DEVELOPMENT PLAN

- for Subdivision
- for Building Permit
- Administrative Amendment (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

### STORM DRAINAGE (Form D)

- Storm Drainage Cost Allocation Plan

### Supplemental form

### S Z ZONING & PLANNING

- Annexation
- County Submittal
- EPC Submittal
- Zone Map Amendment (Establish or Change Zoning)
- Sector Plan (Phase I, II, III)
- Amendment to Sector, Area, Facility or Comprehensive Plan
- Text Amendment (Zoning Code/Sub Regs)
- Street Name Change (Local & Collector)
- APPEAL / PROTEST of...**
- Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

### APPLICATION INFORMATION:

Professional/Agent (if any): Jack's High Country Inc. (Jack Spilman Pres.) PHONE: 878-3707  
 ADDRESS: 8753 2<sup>nd</sup> NW CITY: Albuquerque STATE: NM ZIP: 87119 E-MAIL: \_\_\_\_\_  
 FAX: \_\_\_\_\_

APPLICANT: Chris & Janet Burks PHONE: \_\_\_\_\_  
 ADDRESS: 4715 Sherwood NE CITY: Albuquerque STATE: NM ZIP: 87109 E-MAIL: \_\_\_\_\_  
 FAX: \_\_\_\_\_  
 Proprietary interest in site: \_\_\_\_\_ List all owners: \_\_\_\_\_

DESCRIPTION OF REQUEST: We wish to combine the north 1/3 of lots 10, 11, and 12 into one lot, and grant any easements as shown  
 Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes  No.

SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.  
 Lot or Tract No: North 1/3 of lots 10, 11 and 12 Block: 18 Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: Brownell and Gail's Highland addition  
 Existing Zoning: SU-2 MD-1 Proposed zoning: SU-2 MRGCD Map No: \_\_\_\_\_  
 Zone Atlas page(s): K-15 UPC Code: 101 505 728 437 011 306

CASE HISTORY:  
 List any current or prior case number that may be relevant to your application (Proj.) App., DRB-, AX, Z, V, S, etc.): 1003698

CASE INFORMATION:  
 Within city limits?  Yes Within 1000FT of a landfill? NO  
 No. of existing lots: N 1/3 of 3 No. of proposed lots: One (1) Total area of site (acres): 0.1631  
 LOCATION OF PROPERTY BY STREETS: On or Near: Maple NE  
 Between: Highland NE and Brownell NE  
 Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: \_\_\_\_\_

SIGNATURE: Jack A. Spilman DATE: March 24 '09  
 (Print) Jack Spilman Applicant  Agent

### FOR OFFICIAL USE ONLY

- INTERNAL ROUTING
- All checklists are complete
- All fees have been collected
- All case #s are assigned
- AGIS copy has been sent
- Case history #s are listed
- Site is within 1000ft of a landfill
- F.H.D.P. density bonus
- F.H.D.P. fee rebate

Application case numbers	Action	S.F.	Fees
<u>09DRB 70119</u>	<u>SK</u>	<u>13</u>	<u>\$ 0</u>
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
Hearing date <u>04/01/09</u>			Total
			<u>\$ 0</u>

Planner signature / date: Sandy Handley 03/24/09 Project #: 1003698

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

- SKETCH PLAT REVIEW AND COMMENT** *DRBZZ* **YOUR ATTENDANCE IS REQUIRED.**
- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings. Sketches are not reviewed through internal routing.
  - Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
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  - Any original and/or related file numbers are listed on the cover application

- MAJOR SUBDIVISION EXTENSION OF PRELIMINARY PLAT** **Your attendance is required.**
- Preliminary Plat reduced to 8.5" x 11"
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  - Letter briefly describing, explaining, and justifying the request
  - Copy of previous D.R.B. approved infrastructure list
  - Copy of the LATEST Official D.R.B. Notice of approval for Preliminary Plat Extension request
  - Any original and/or related file numbers are listed on the cover application
- Extensions are not reviewed through internal routing.**  
**Extension of preliminary plat approval expires after one year.**

- MAJOR SUBDIVISION FINAL PLAT APPROVAL** **Your attendance is required.**
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- DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

- MINOR SUBDIVISION PRELIMINARY / FINAL PLAT APPROVAL** **Your attendance is required.**
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  - Fee (see schedule)
  - Any original and/or related file numbers are listed on the cover application
  - Infrastructure list if required (verify with DRB Engineer) **NO INTERNAL ROUTING**
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- AMENDMENT TO PRELIMINARY PLAT (with minor changes)** **Your attendance is required.**
- AMENDMENT TO INFRASTRUCTURE LIST (with minor changes)**
- AMENDMENT TO GRADING PLAN (with minor changes)**
- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
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  - Any original and/or related file numbers are listed on the cover application
- Amended preliminary plat approval expires after one year.**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

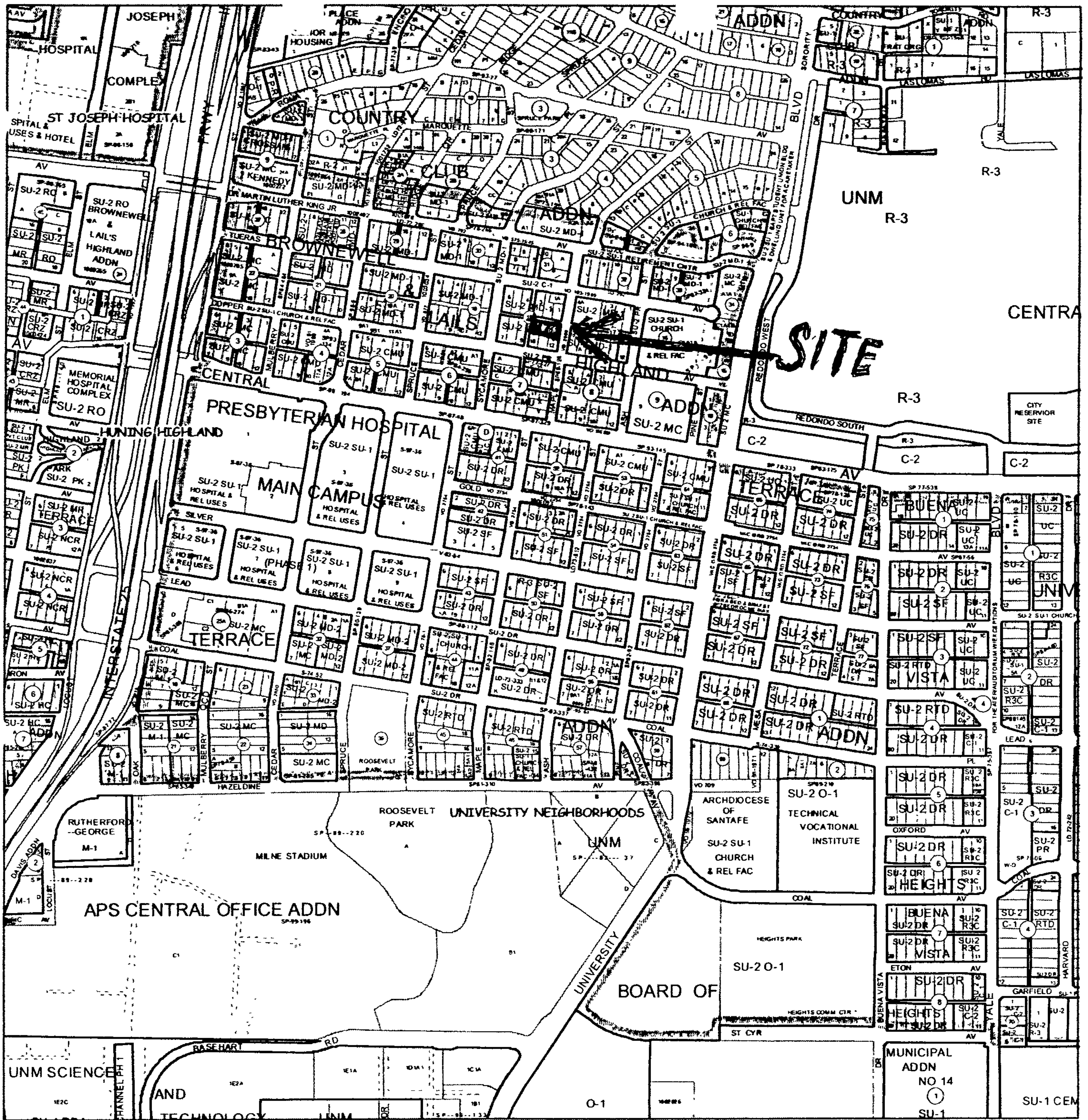
Jack Spilman Applicant name (print)  
Jack A. Spilman 3/24/09 Applicant signature date



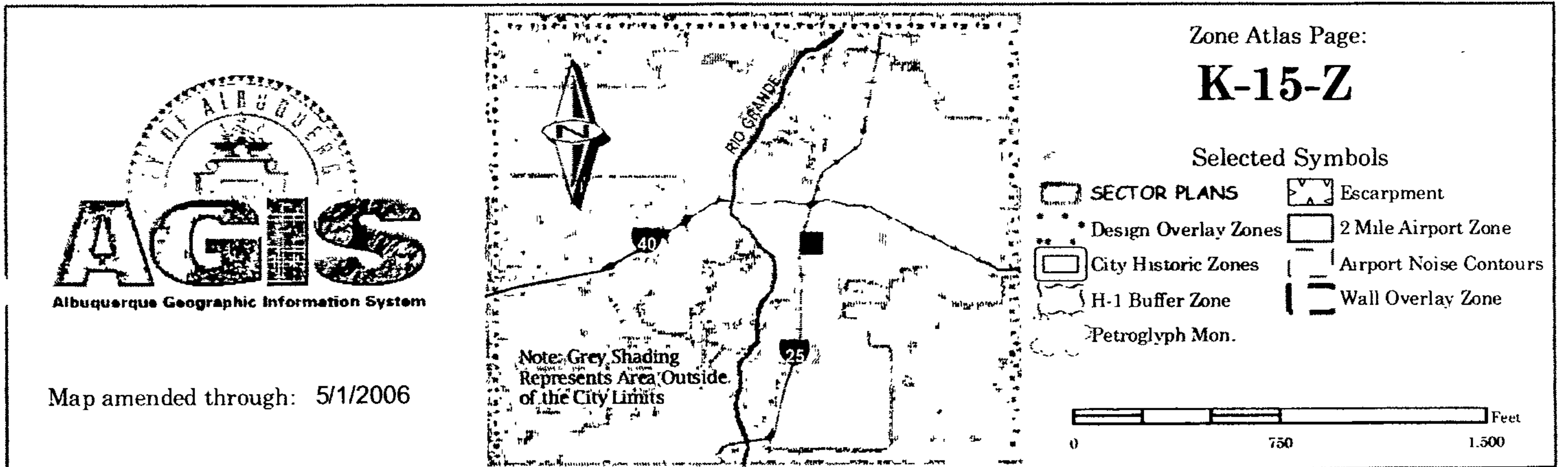
Form revised 3/03, 8/03 and 11/03

- Checklists complete
  - Fees collected
  - Case #'s assigned
  - Related #'s listed
- Application case numbers  
09DRB - 701A

Sandy Handley 03/24/09 Planner signature / date  
**Project # 1003698**



For more current information and more details visit: <http://www.cabq.gov/gis>



Jack's High Country, Inc.  
8953 Second Street, N.W.  
Albuquerque, New Mexico 87114

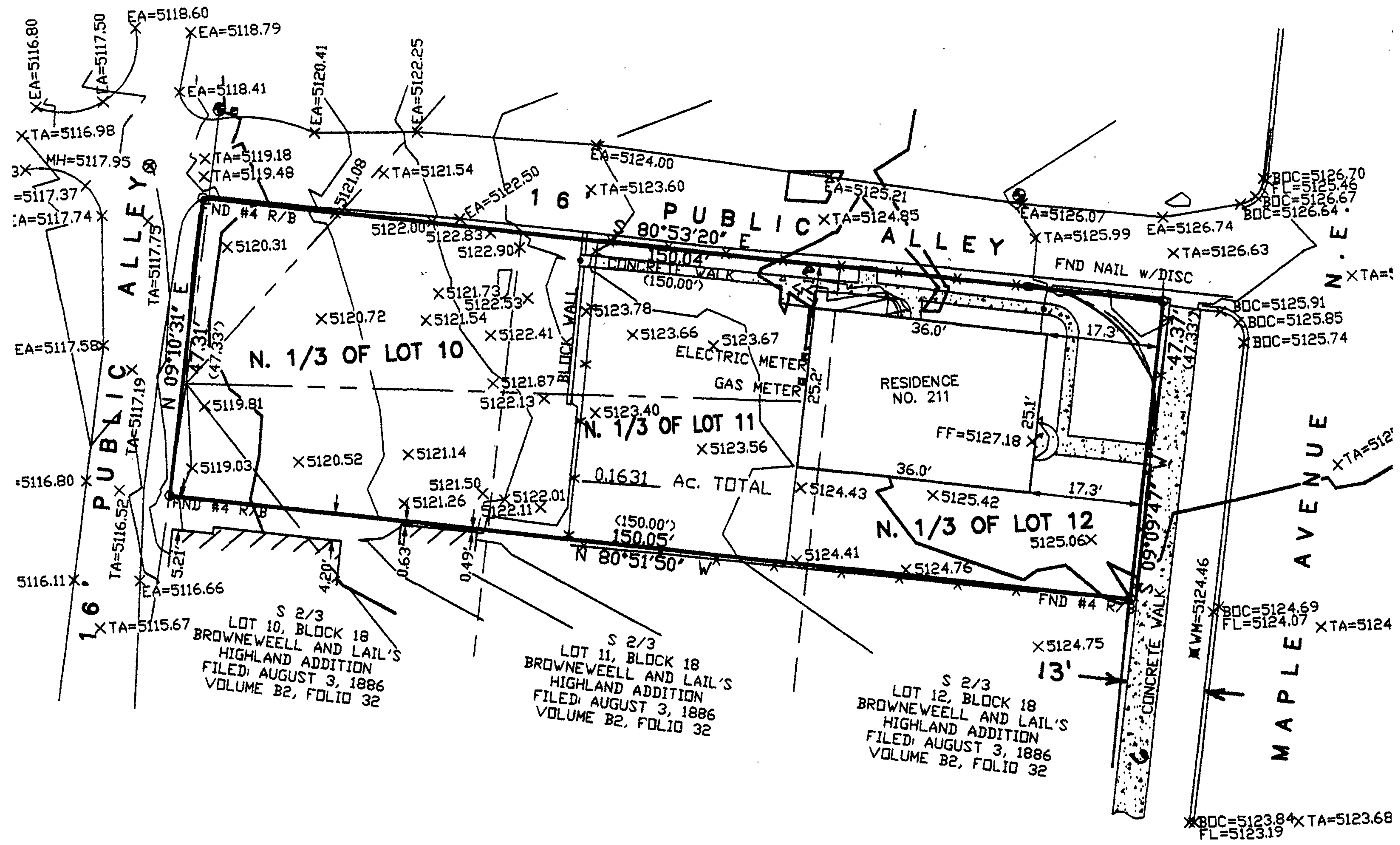
TO; City of Albuquerque, Development Review Board

RE; North 1/3 of Lots 10, 11 and and 12,Block 18 of Brownell and Lails  
Highland Addition

SUBJECT: The purpose of this plat is to combine the North 1/3 of Lots 10, 11  
and 12 into one Lot and grant any easements as shown.

MARCH 24, 2009

CHRIS BURK



*Gratch Asphalt \**



# DRB CASE ACTION LOG (PREL/FINAL)

REVISED 10/08/07

**This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments are addressed.**

DRB Application No.: 08DRB-70343	Project # 1003698
Project Name: BROWNEWELL & LAIL'S HIGHLAND ADDITION	
Agent: JACKS HIGH COUNTRY	Phone No.: 898-3707

Your request was approved on \_\_\_\_\_ by the DRB with delegation of signature(s) to the following departments.

### OUTSTANDING SIGNATURES COMMENTS TO BE ADDRESSED

TRANSPORTATION: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

UTILITIES: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

CITY ENGINEER / AMAFCA: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PARKS / CIP: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PLANNING (Last to sign): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Planning must record this plat. Please submit the following items:**
- The original plat and a mylar copy for the County Clerk.
  - Tax certificate from the County Treasurer.
  - Recording fee (checks payable to the County Clerk). **RECORDED DATE:** \_\_\_\_\_
  - Tax printout from the County Assessor.
    - 3 copies of the approved site plan. Include all pages.**
    - County Treasurer's signature must be obtained prior to the recording of the plat with the County Clerk.**
    - Property Management's signature must be obtained prior to Planning Department's signature.**
    - AGIS DXF File approval required.**
    - Copy of recorded plat for Planning.**

Created On:

**3698**

### DXF Electronic Approval Form

DRB Project Case #: 1003698

Subdivision Name: BROWNEWELL & LAILS HIGHLAND ADDN BLOCK 18 LOTS 11A & 12A

Surveyor: ANTHONY L HARRIS

Contact Person: ANTHONY L HARRIS

Contact Information: 889-8056

DXF Received: 7/29/2008

Hard Copy Received: 7/29/2008

Coordinate System: Ground rotated to NMSP Grid

  
Approved

07-29-2008  
Date

\* The DXF file cannot be accepted (at this time) for the following reason(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AGIS Use Only**  
Copied fc **3698** to agiscov on **7/29/2008** Contact person notified on **7/29/2008**

**City of Albuquerque Planning Department**  
**One Stop Shop – Development and Building Services**

07/29/2008 Issued By: PLNSDH

**Permit Number: 2008 070 343** **Category Code 910**

**Application Number:** 08DRB-70343, Minor - Preliminary/ Final Plat Approval

**Address:**

**Location Description:** MAPLE AVE NE BETWEEN HIGHLAND NE AND BROWEWELL NE

**Project Number:** 1003698

**Applicant**  
Chris & Janet Burks

**Agent / Contact**  
Jacks High Country Inc

4715 Sherwood Ne  
Albuquerque NM 87109

8953 2nd St Nw  
Albuquerque NM 87114

**Application Fees**

441018/4971000	Public Notification	
441032/3424000	Conflict Mgmt Fee	\$20.00
441008/4983000	DRB Actions	\$285.00
<b>TOTAL:</b>		<b>\$305.00</b>

City Of Albuquerque  
Treasury Division

7/29/2008 11:32AM LOC: ANNX  
 WSH 007 TRANS# 0025  
 RECEIPT# 00101987-00101987  
 PERMIT# 2008070343 TRSLJS  
 Trans Amt \$305.00  
 Conflict Manag. Fee \$20.00  
 DRB Actions \$285.00  
 CK \$305.00  
 CHANGE \$0.00

Thank You



Jack's High Country, Inc.  
8953 Second Street, N.W.  
Albuquerque, New Mexico 87114

TO; The City of Albuquerque, Development Review Board  
Attn: Jack Cloud

REFERENCE; Project # 1003698 Application #08-70343

Dear Mr. Cloud,

I am the agent on this case representing Mr. Chris Burks.

In complying with your request as stated in the DRB comments of August 6, 2008, I met with Juanita Garcia of Zoning Enforcement regarding your concerns.

Mr. Burks and I, met again with Mrs Garcia. She wishes to do some research in seeking a remedy for the project, which puts our time frame in question.

We are requesting therefore an indefinite deferral.

Thank you

Jack Spilman (agent)  
505-898-3707

August 26, 2008



Supplemental form

**SUBDIVISION**

- Major Subdivision action
- Minor Subdivision action
- Vacation
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE (Form D)**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- County Submittal
- EPC Submittal
- Zone Map Amendment (Establish or Change Zoning)
- Sector Plan (Phase I, II, III)
- Amendment to Sector, Area, Facility or Comprehensive Plan
- Text Amendment (Zoning Code/Sub Regs)
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
  - Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): Jack's High Country Inc. (Jack Spilman Pres) PHONE: 898-3707  
 ADDRESS: 8953 2<sup>nd</sup> NW FAX: \_\_\_\_\_  
 CITY: Albuquerque STATE: NM ZIP: 87114 E-MAIL: \_\_\_\_\_

APPLICANT: Chris and Janet Barks PHONE: \_\_\_\_\_  
 ADDRESS: 4715 Sherwood NE FAX: \_\_\_\_\_  
 CITY: Albuquerque STATE: NM ZIP: 87109 E-MAIL: \_\_\_\_\_  
 Proprietary interest in site: \_\_\_\_\_ List all owners: \_\_\_\_\_

DESCRIPTION OF REQUEST: We wish to combine the north 1/3 of lots 10, 11 and 12 into 2 lots and grant any easements as shown  
 Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No: North 1/3 of lots 10-A, 11-A and 12-A Block: 18 Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: Brownwell and Lail's Highland addition  
 Existing Zoning: SU-2 Proposed zoning: SU-2 MRGCD Map No \_\_\_\_\_  
 Zone Atlas page(s): K-15 UPC Code: 101505728437011306

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX, Z, V, S, etc.): \_\_\_\_\_

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill? No  
 No. of existing lots: 3 No. of proposed lots: 2 Total area of site (acres): 0.1631  
 LOCATION OF PROPERTY BY STREETS: On or Near: Maple Avenue N.E.  
 Between: Highland and Brownwell

Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: \_\_\_\_\_

SIGNATURE Jack A. Spilman DATE July 28 2008  
 (Print) Jack Spilman Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

Form revised 4/07

- INTERNAL ROUTING
- All checklists are complete
- All fees have been collected
- All case #s are assigned
- AGIS copy has been sent
- Case history #s are listed
- Site is within 1000ft of a landfill
- F.H.D.P. density bonus
- F.H.D.P. fee rebate

Application case numbers	Action	S.F.	Fees
<u>08DRB-70343</u>	<u>P&amp;F</u>	<u>5(3)</u>	<u>\$ 285.00</u>
_____	<u>CME</u>	_____	<u>\$ 20.00</u>
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
Hearing date <u>08/06/08</u>	_____	_____	Total <u>\$ 305.00</u>

Sandy Handley 07/29/08 Project # 1003698  
 Planner signature / date

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

**SKETCH PLAT REVIEW AND COMMENT (DRB22)** **Your attendance is required.**

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

**EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** **Your attendance is required.**

- Preliminary Plat reduced to 8.5" x 11"
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Copy of DRB approved infrastructure list
- Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
- List any original and/or related file numbers on the cover application

**Extension of preliminary plat approval expires after one year.**

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** **Your attendance is required.**

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** **Your attendance is required.**

- 1/2 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- Infrastructure list if required (**verify with DRB Engineer**)
- DXF file and hard copy of final plat data for AGIS is required.

**AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** **Your attendance is required.**

- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Jack Spilman  
Applicant name (print)  
Jack A. Spilman 7/28/08  
Applicant signature / date

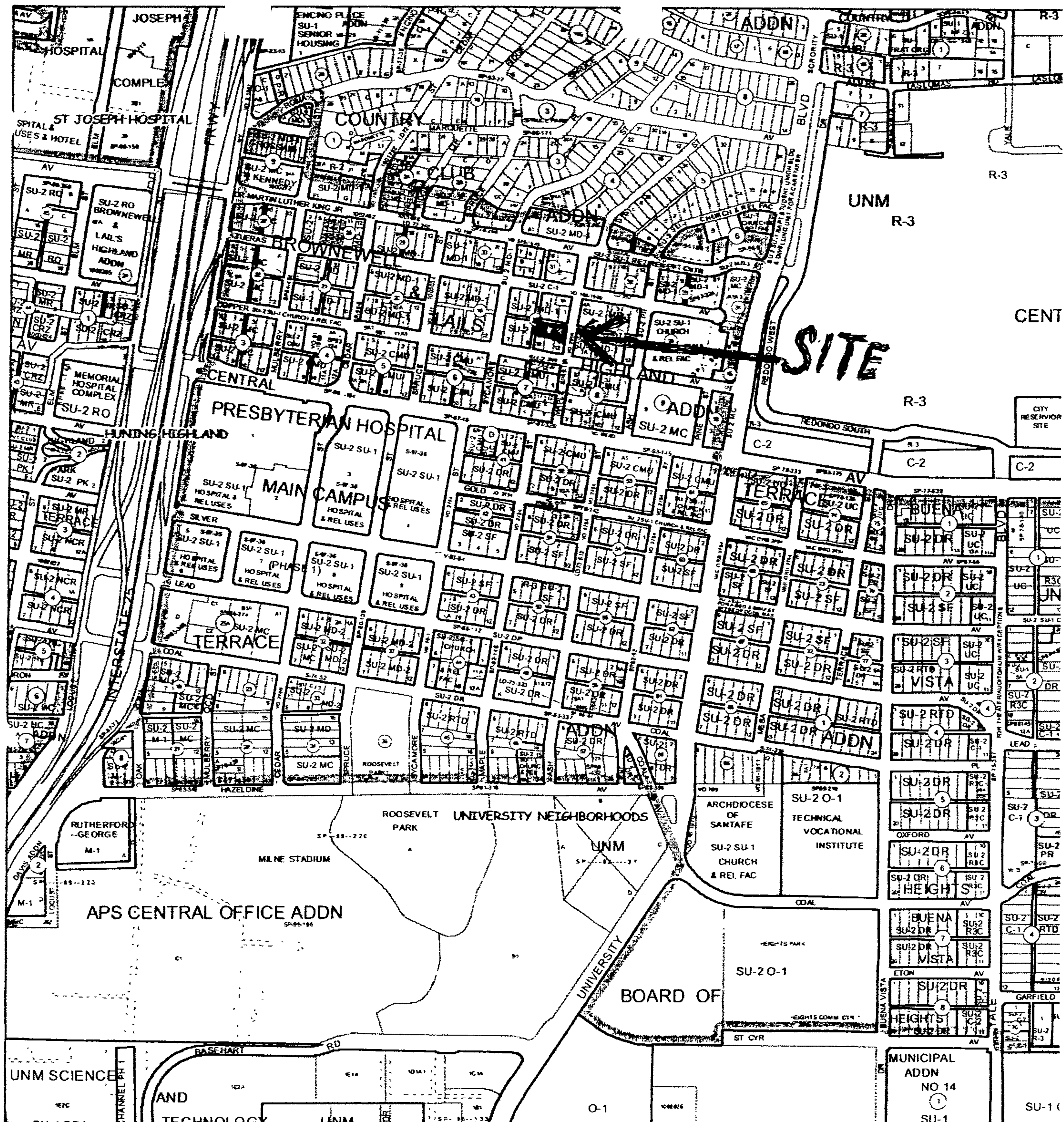


Form revised October 2007

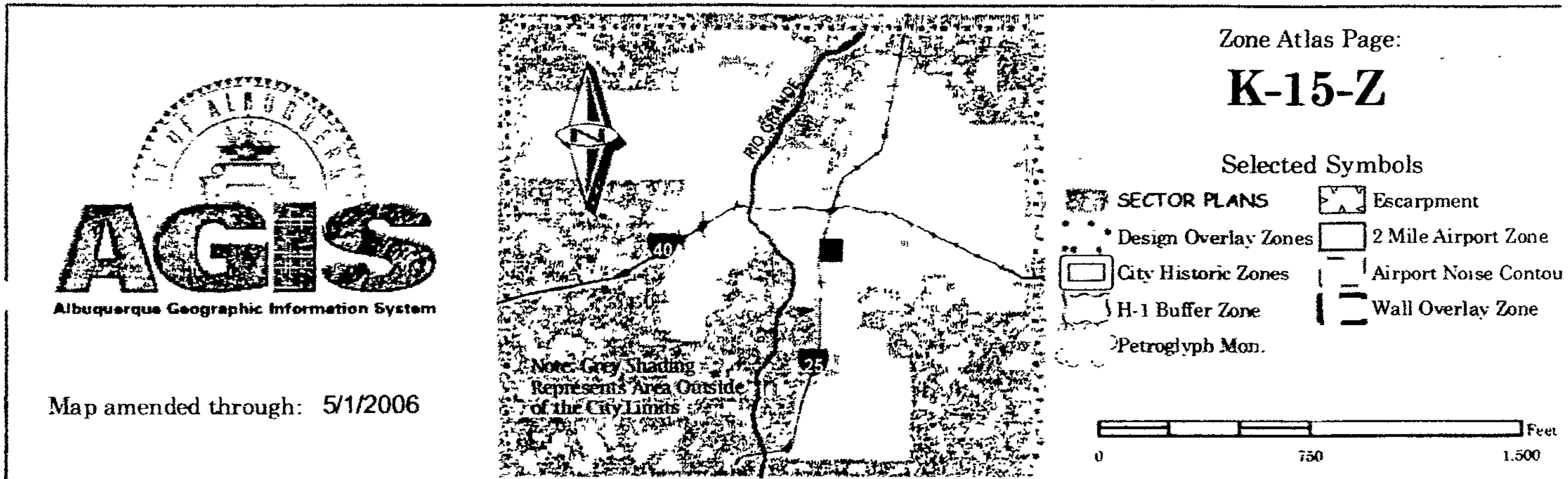
- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers  
0822B - 70343

Sandy Handley 07/29/08  
Planner signature / date  
Project # 1003698



For more current information and more details visit: <http://www.cabq.gov/gis>

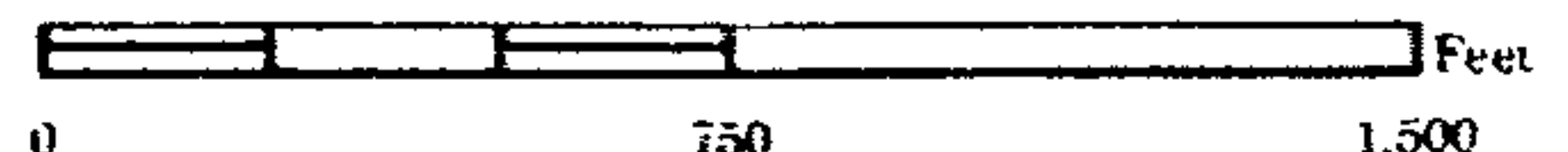


Zone Atlas Page:

# K-15-Z

Selected Symbols

- SECTOR PLANS
- Design Overlay Zones
- City Historic Zones
- H-1 Buffer Zone
- Petroglyph Mon.
- Escarpment
- 2 Mile Airport Zone
- Airport Noise Contour
- Wall Overlay Zone



Jack's High Country, Inc.  
8953 Second Street, N.W.  
Albuquerque, New Mexico 87114

TO; City of Albuquerque, Development Review Board

RE; North 1/3 of Lots 10-A, 11-A and 12-A Brownwell and Lail's Highland Addition.

SUBJECT: The purpose of this plat is to combine the north 1/3 of lots 10, 11 and 12 into two(2) lots and grant any easements as shown.

JULY 23, 2008

BURKS



### Pre-Development Facilities Fee (PDFF) Cover Sheet

**PDFF agreements received by 5PM Thursday will be ready for pick up by 8AM on the following Tuesday.**

Please drop off and pick up all Pre-Development Facilities Fee agreements at APS' Capital Master Plan office. The office is located in Suite 9, 2nd floor, of the Lincoln Building at 915 Locust St SE. A map to our offices is located at: <http://construction.voteaps.com/LincolnMap.html>

**Project #** (if already assigned by DRB/EPC) \_\_\_\_\_

**Please check one:**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Preliminary PDFF<br>(Preliminary PDFF are required for preliminary plat submittals.) | <input type="checkbox"/> Final PDFF<br>(Final PDFF are required for final plat submittals and <b>must be recorded</b> prior to DRB hearing) | <input checked="" type="checkbox"/> Waiver/Deferral<br>(Must provide reason for waiver/deferral) |
|---|---|--|

**Project Information**

Subdivision Name Brownwell and Lail's Highland Addition  
 Legal Description Lots 11-A and 12-A, Block 18  
 Location of Project (address or major cross streets) on Maple Av NE  
 Proposed Number of Units: \_\_\_\_\_ Single-Family \_\_\_\_\_ Multi-Family \_\_\_\_\_ Total Units  
 Note: A single-family unit is a single-family, detached dwelling unit.

Comments \_\_\_\_\_

**Waiver Information**

Property Owner Chris and Janet Burks Legal Description Lots 11-A and 12-A, Block 18 Brownwell and Lail's Highland Addition Zoning SU-2  
 Reason for Waiver/Deferral The property owners propose to combine the north 1/3 of Lots 10, 11, and 12 into 2 lots, 11A and 12-A, and grant any easements necessary. This will cause no net gain of residential units

**Contact Information**

Name Jack Spillman  
 Company Jack's High Country  
 Phone 898-3707  
 E-mail jackshighcountry@comcast.net

**Please include with your submittal:**

- Zone Atlas map with the entire property(ies) precisely and clearly outlined
- Copy of a plat or plan for the proposed project
- List of legal description (e.g. lot, block) and street address for each lot (for final plat only)
- Please include project number on the top right corner of all documents
- Please paper clip all submitted documents (for ease of making copies)

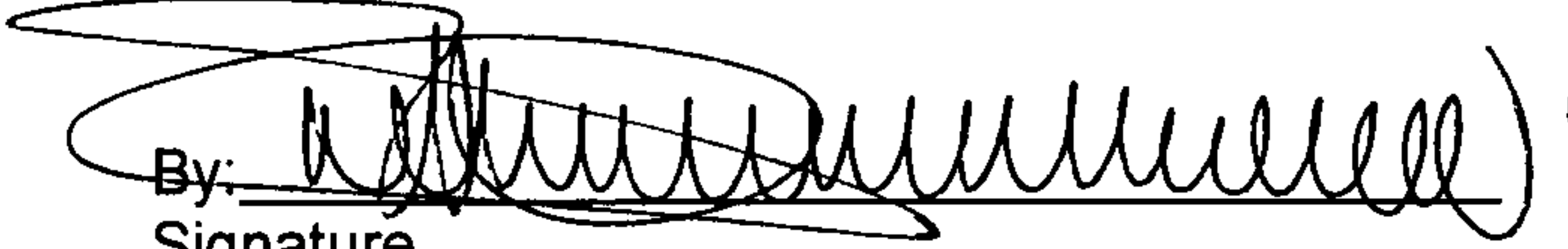
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FOR OFFICE USE ONLY  
 APS Cluster Albuquerque  
 Date Submitted 7/24/08  
 Date Completed 7/24/08

**ALBUQUERQUE PUBLIC SCHOOLS  
PRE-DEVELOPMENT FACILITIES FEE AGREEMENT WAIVER**

Albuquerque Municipal School District No. 12, Bernalillo and Sandoval Counties, New Mexico ("Albuquerque Public Schools" or "APS"), having reviewed the proposed plat of Lots 11-A and 12-A, Block 18 Brownwell and Lail's Highland Addition, which is zoned as SU-2, on July 24, 2008 submitted by Chris and Janet Burks, owner of above property, has determined that no Pre-Development Facilities Fee Agreement is required with respect to that proposed plat because the property owners propose to combine the north 1/3 of Lots 10, 11, and 12 into 2 lots, 11A and 12-A, and grant any easements necessary. This will cause no net gain of residential units.

ALBUQUERQUE PUBLIC SCHOOLS

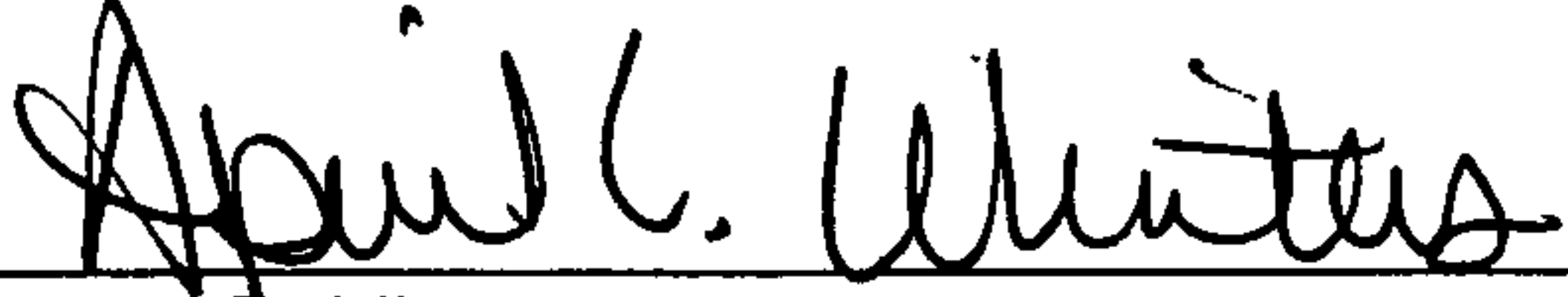
By:   
Signature

\_\_\_\_\_  
Kizito Wijenje, Director, Capital Master Plan

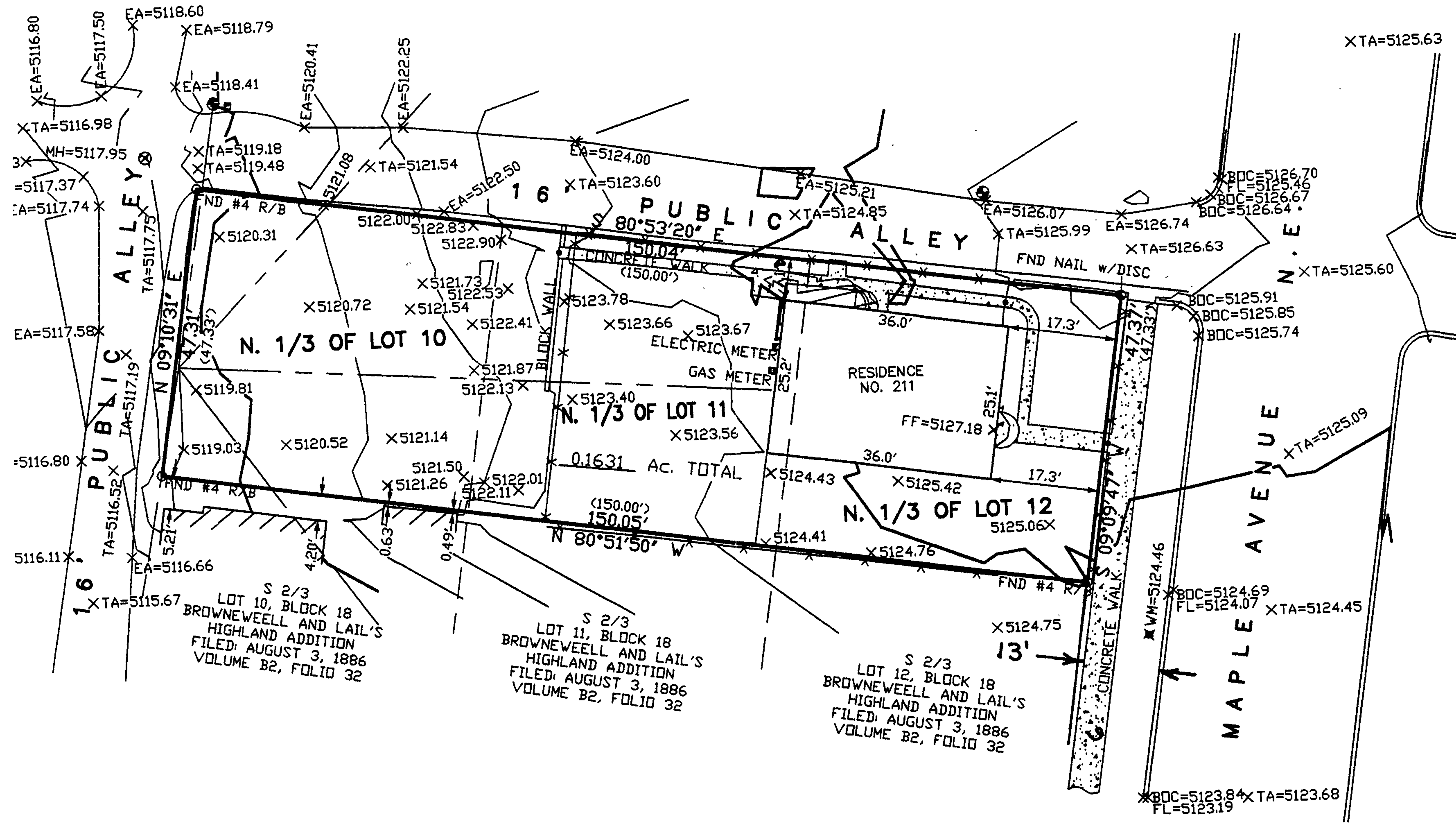
STATE OF NEW MEXICO  
COUNTY OF BERNALILLO

This instrument was acknowledged before me on July 25, 2008 by Kizito Wijenje as Director, Capital Master Plan of the Albuquerque Municipal School District No. 12, Bernalillo and Sandoval Counties, a school district organized and existing under the laws of the State of New Mexico.

(Seal)

  
\_\_\_\_\_  
Notary Public

My commission expires: May 18, 2011



S 2/3  
LOT 10, BLOCK 18  
BROWNEWELL AND LAIL'S  
HIGHLAND ADDITION  
FILED: AUGUST 3, 1886  
VOLUME B2, FOLIO 32

S 2/3  
LOT 11, BLOCK 18  
BROWNEWELL AND LAIL'S  
HIGHLAND ADDITION  
FILED: AUGUST 3, 1886  
VOLUME B2, FOLIO 32

S 2/3  
LOT 12, BLOCK 18  
BROWNEWELL AND LAIL'S  
HIGHLAND ADDITION  
FILED: AUGUST 3, 1886  
VOLUME B2, FOLIO 32

*Handwritten:* Hatch Asphalt \*



# City of Albuquerque



## DEVELOPMENT/ PLAN REVIEW APPLICATION

### SUBDIVISION

- Major Subdivision action
- Minor Subdivision action
- Vacation
- Variance (Non-Zoning)

### SITE DEVELOPMENT PLAN

- for Subdivision Purposes
- for Building Permit
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

### STORM DRAINAGE

- Storm Drainage Cost Allocation Plan

### Supplemental form

#### S Z ZONING & PLANNING

- Annexation
- County Submittal
- EPC Submittal
- Zone Map Amendment (Establish or Change Zoning)
- Sector Plan (Phase I, II, III)
- Amendment to Sector, Area, Facility or Comprehensive Plan
- Text Amendment (Zoning Code/Sub Regs)
- Street Name Change (Local & Collector)
- APPEAL / PROTEST of...**
- Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

### APPLICANT INFORMATION:

NAME: Stephanie Bullington PHONE: (505) 228-8283  
 ADDRESS: 211 Maple NE FAX: 244-0238  
 CITY: ABQ STATE NM ZIP 87100 E-MAIL: bullins@wyeth.com  
 Proprietary interest in site: townhome develop List all owners: \_\_\_\_\_  
 AGENT (if any): Sam Porter PHONE: 263-8993  
 ADDRESS: 4145 Chama St NE FAX: 888-368-7638  
 CITY: ABQ STATE NM ZIP 87109 E-MAIL: abqpolo@comcast.net

DESCRIPTION OF REQUEST: Subdivide rear portion of land to build townhomes. Replat 1 lot into 3 lots. Sketch Plat review & Comment

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

SITE INFORMATION: ACCURACY OF THE LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY. see attached

Lot or Tract No. Lot 11 Block: 18 Unit: \_\_\_\_\_  
 Subdiv. / Adn. Brownbrett & Lailes  
Highland N 1/3 10, 11 + 12  
 Current Zoning: RF SU-2 MD-1 Proposed zoning: \_\_\_\_\_  
 Zone Atlas page(s): K-15-2 No. of existing lots: 1 No. of proposed lots: 3  
 Total area of site (acres): .18 Density if applicable: dwellings per gross acre: \_\_\_\_\_ dwellings per net acre: \_\_\_\_\_  
 Within city limits?  Yes. No , but site is within 5 miles of the city limits.) Within 1000FT of a landfill? NO  
 UPC No. 1-015-057-284-370-1-13-06 MRGCD Map No. \_\_\_\_\_

LOCATION OF PROPERTY BY STREETS: On or Near: 211 Maple St NE  
 Between: Fijeras + Copper and University + I-25

### CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX, Z, V, S, etc.): N/A

Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: \_\_\_\_\_

SIGNATURE Sam Porter DATE 10-3-04  
 (Print) Sam Porter \_\_\_\_\_ Applicant  Agent

### FOR OFFICIAL USE ONLY

Form revised 4/04

INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
<input checked="" type="checkbox"/> All checklists are complete	<u>04DRB-01525</u>	<u>SK</u>	<u>5(3)</u>	<u>\$ 0</u>
<input checked="" type="checkbox"/> All fees have been collected	_____	_____	_____	\$ _____
<input type="checkbox"/> All case #s are assigned	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> AGIS copy has been sent	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> Case history #s are listed	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> Site is within 1000ft of a landfill	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> F.H.D.P. density bonus	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> F.H.D.P. fee rebate	_____	_____	_____	\$ _____
Hearing date <u>Oct 13, 2004</u>				Total <u>\$ 0</u>

Bethie Lued 10-4-04  
 Planner signature / date

Project # 1003698

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

**SKETCH PLAT REVIEW AND COMMENT**

**YOUR ATTENDANCE IS REQUIRED.**

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings. Sketches are not reviewed through internal routing.
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies.
- Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- Letter briefly describing, explaining, and justifying the request
- Any original and/or related file numbers are listed on the cover application

**MAJOR SUBDIVISION EXTENSION OF PRELIMINARY PLAT**

**Your attendance is required.**

- Preliminary Plat reduced to 8.5" x 11"
- Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- Letter briefly describing, explaining, and justifying the request
- Copy of previous D.R.B. approved infrastructure list
- Copy of the LATEST Official D.R.B. Notice of approval for Preliminary Plat Extension request
- Any original and/or related file numbers are listed on the cover application

**Extensions are not reviewed through internal routing.**

Extension of preliminary plat approval expires after one year.

**MAJOR SUBDIVISION FINAL PLAT APPROVAL**

**Your attendance is required.**

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- Original Mylar drawing of the proposed plat for internal routing only. Otherwise, bring Mylar to meeting.
- Property owner's and City Surveyor's signatures on the Mylar drawing
- SIA financial guaranty verification
- Landfill disclosure and EHD signature line on the Mylar drawing if property is within a landfill buffer
- Any original and/or related file numbers are listed on the cover application

**DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

**MINOR SUBDIVISION PRELIMINARY / FINAL PLAT APPROVAL**

**Your attendance is required.**

- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings, 4 copies for internal routing.
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etcetera, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies.
- Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- Letter briefly describing, explaining, and justifying the request
- Original Mylar drawing of the proposed plat for internal routing only. Otherwise, bring Mylar to meeting.
- Property owner's and City Surveyor's signatures on the Mylar drawing
- Landfill disclosure and EHD signature line on the Mylar drawing if property is within a landfill buffer
- Fee (see schedule)
- Any original and/or related file numbers are listed on the cover application

**Infrastructure list if required (verify with DRB Engineer) NO INTERNAL ROUTING**

**DXF FILE AND HARD COPY OF FINAL PLAT DATA FOR AGIS IS REQUIRED.**

**AMENDMENT TO PRELIMINARY PLAT (with minor changes)**

**Your attendance is required.**

**AMENDMENT TO INFRASTRUCTURE LIST (with minor changes)**

**AMENDMENT TO GRADING PLAN (with minor changes)**

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings.
- Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings
- Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied)
- Letter briefly describing, explaining, and justifying the request
- Original Mylar drawing of the proposed amended plat for internal routing only. Otherwise, bring Mylar to meeting.
- Property owner's and City Surveyor's signatures on the Mylar drawing, if the plat is being amended
- Any original and/or related file numbers are listed on the cover application

Amended preliminary plat approval expires after one year

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Sam Porter  
Applicant name (print)  
Sam Porter 10-4-04  
Applicant signature / date



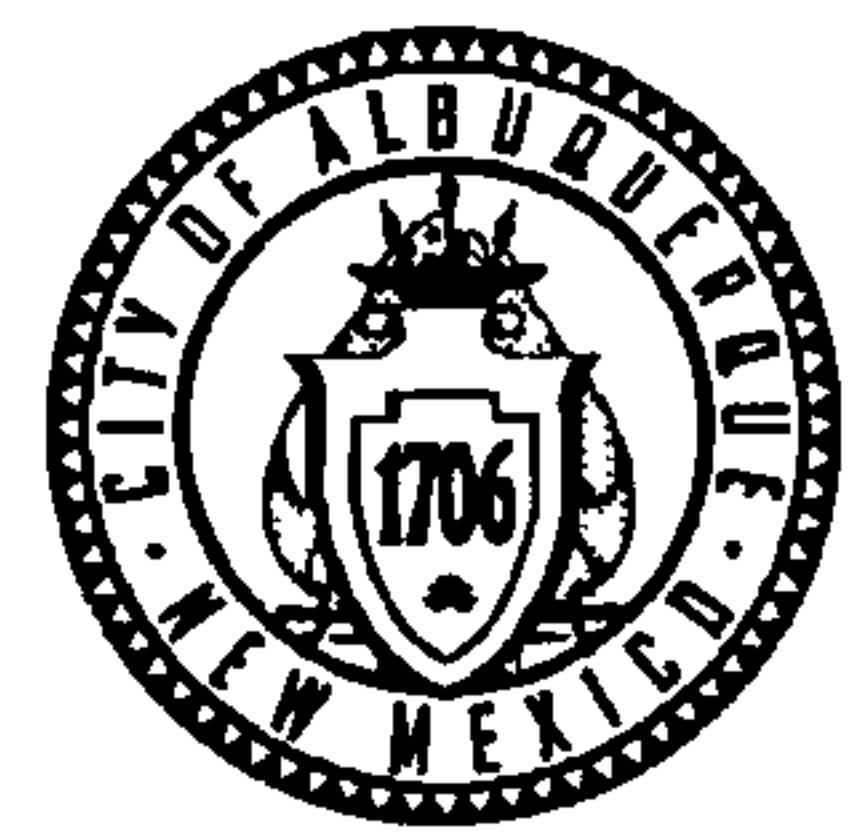
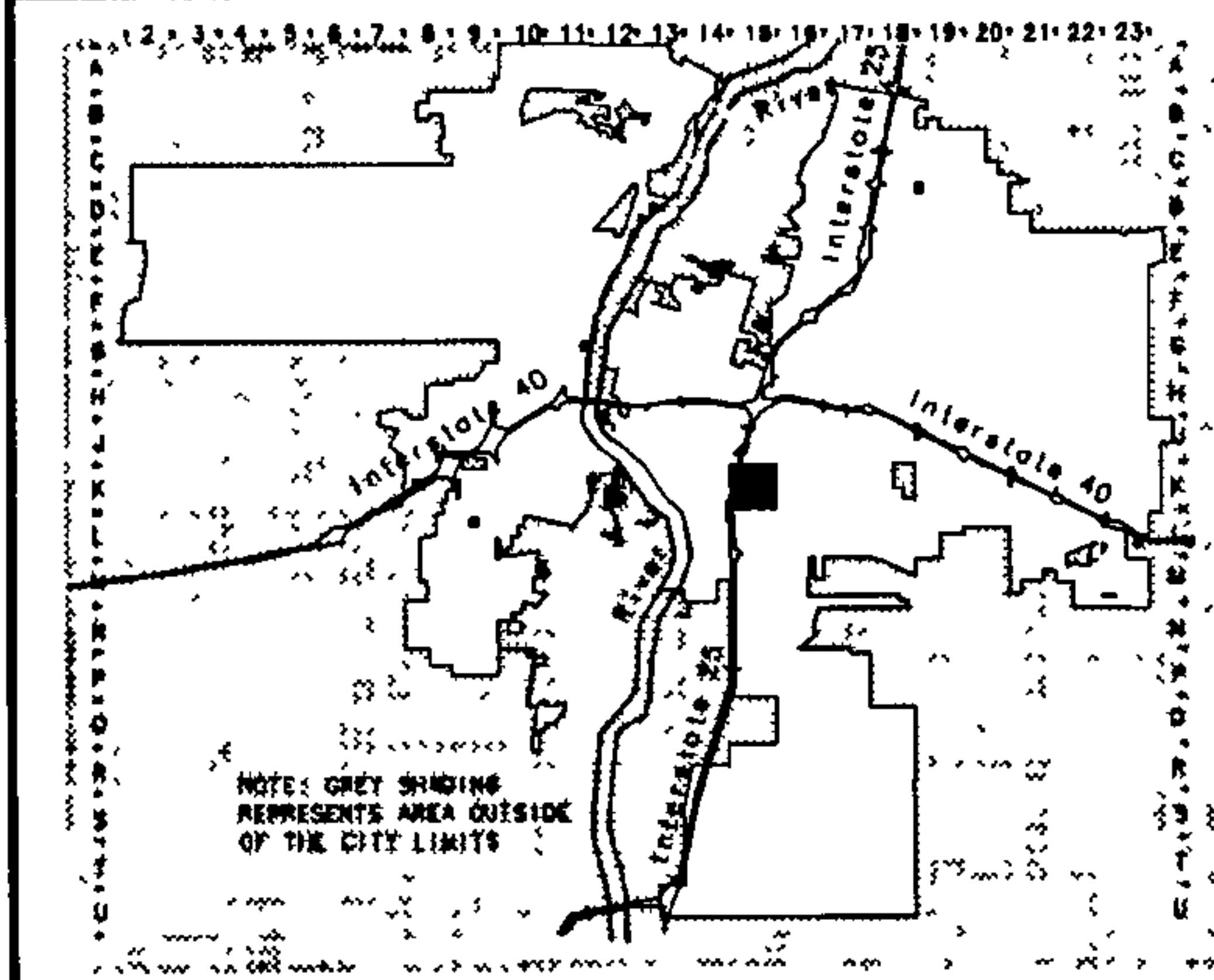
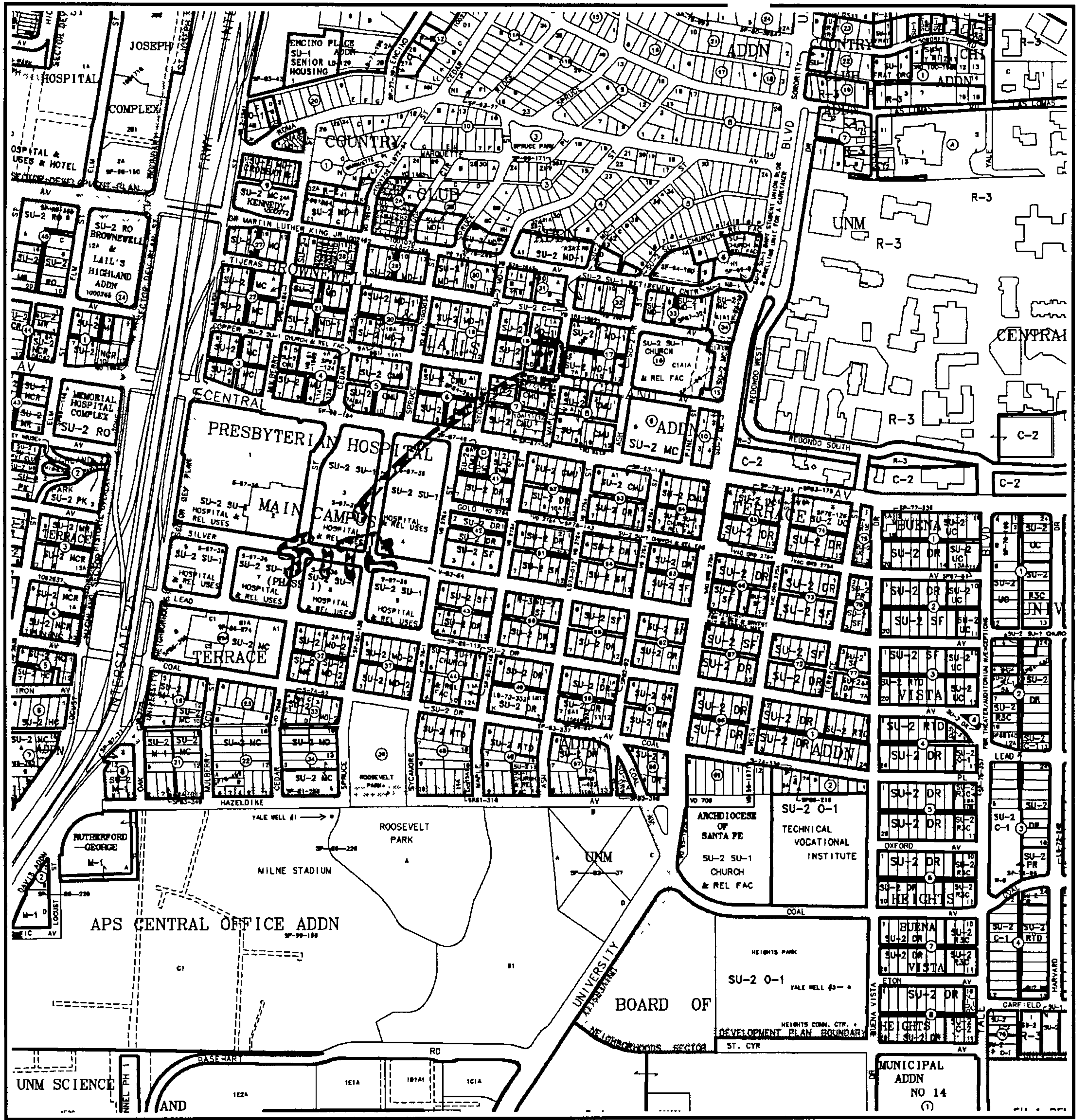
Form revised 3/03, 8/03, 11/03 & 8/04

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

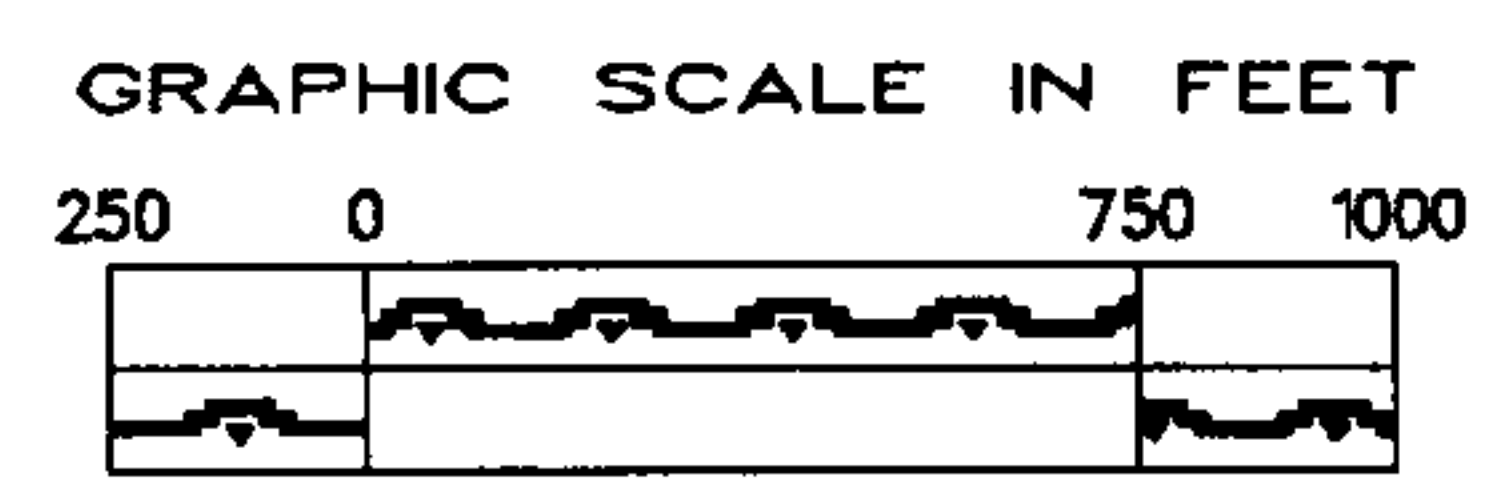
Application case numbers  
04DRB- 01525

[Signature] 10-4-04  
Planner signature / date

**Project # 1003698**



**A** Albuquerque **G** Geographic **I** Information **S** System  
**PLANNING DEPARTMENT**  
 © Copyright 2004



**Zone Atlas Page**  
**K-15-Z**  
 Map Amended through September 01, 2004

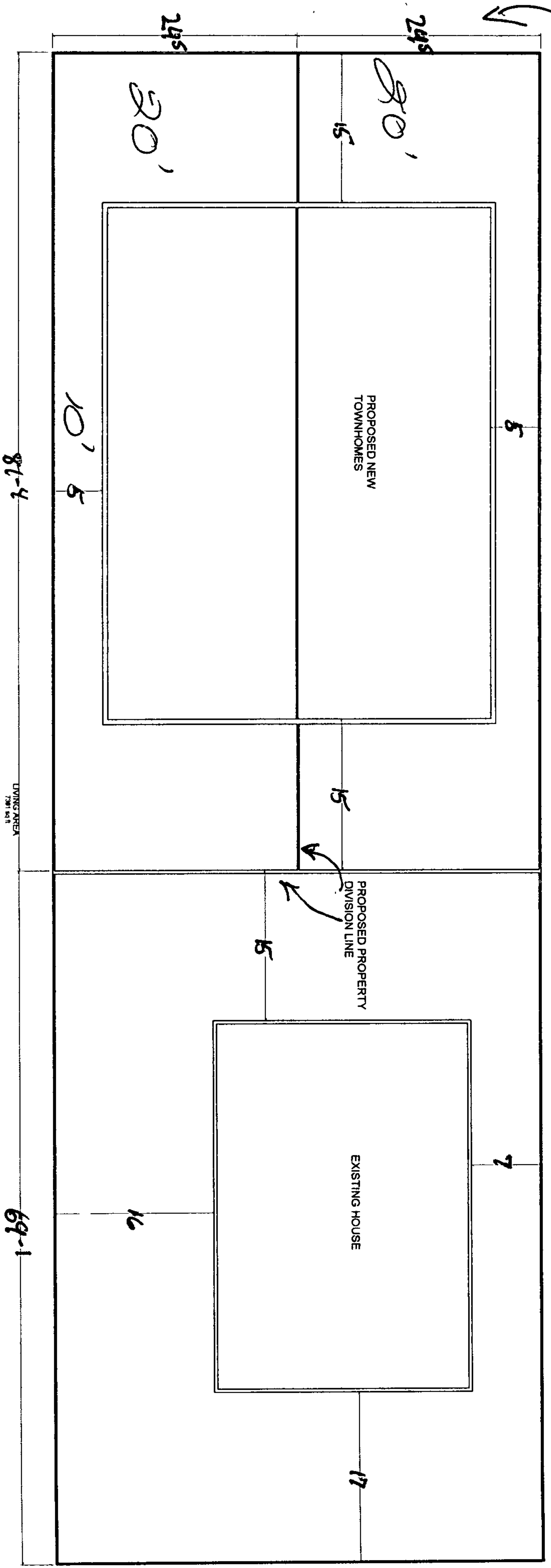
## **PROPOSAL**

Divide back section of property to build two townhomes. This is a high density housing area with a large demand for housing based on its close proximity to UNM and hospitals. Other developments in the area have sold quickly supporting the fact that this area is in high demand for new housing.

16' PAVED.  
Alley

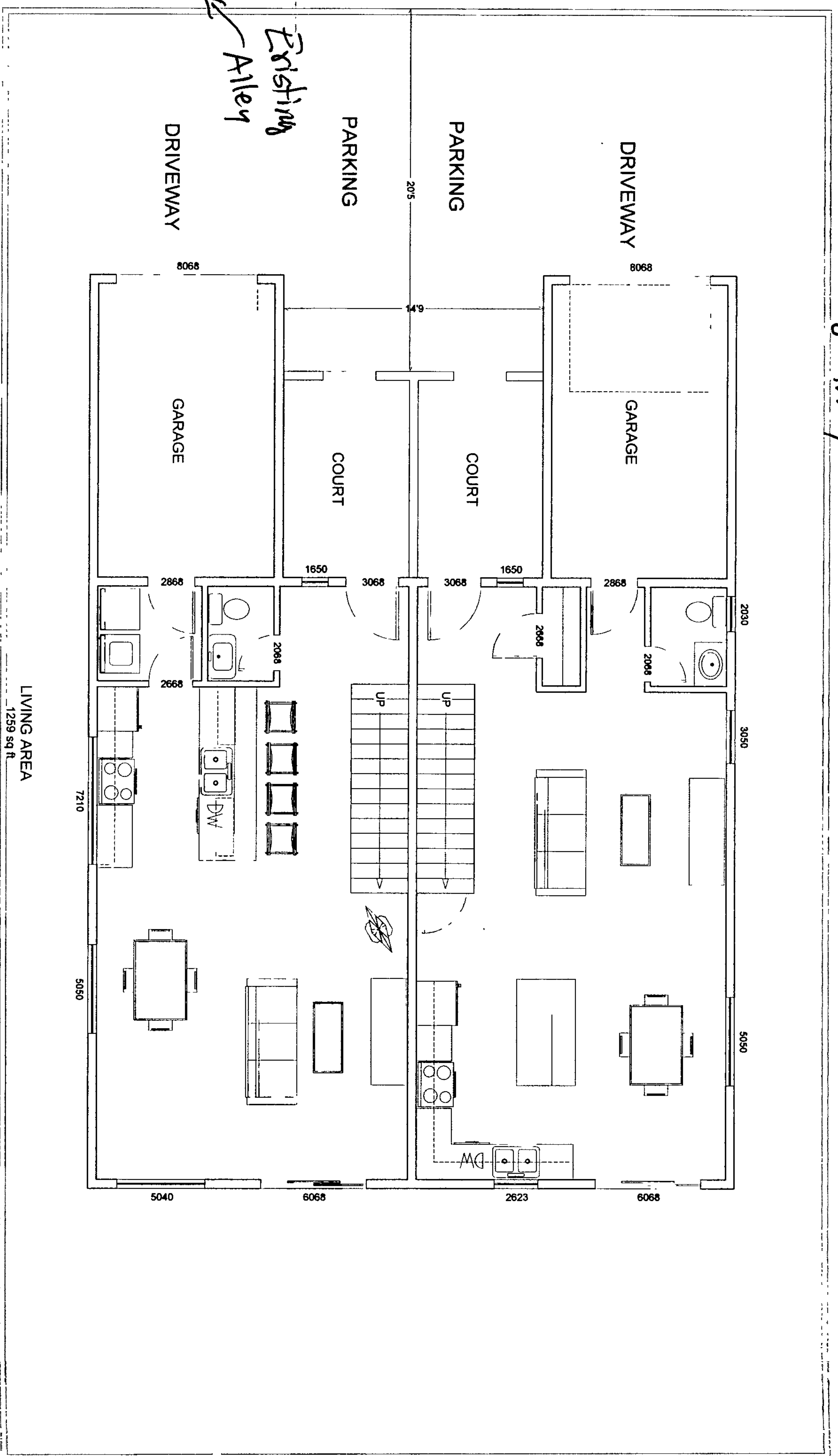
Alley

N ↑



MAPLE

Existing Alley



Existing Alley

Lower level

MAPLE