

To obtain NA/HOA Contact Information for

Application Submittal to the Planning Department.

**DEVELOPER INQUIRY SHEET**

The Office of Neighborhood Coordination (ONC) located in Room 440 (4th floor) of the Plaza Del Sol Building, 600 Second Street NW is where you obtain NA/HOA Information for your Planning Submittal.

You can submit your Developer Inquiry Sheet the following ways: 1) in person at the address listed above; 2) fax to - **505-924-3913**; or 3) you can e-mail the Zone Map and Developer Inquiry Sheet to **BOTH**: Stephani Winklepleck at [swinklepleck@cabq.gov](mailto:swinklepleck@cabq.gov) **–AND–** Dalaina Carmona at [dlcarmona@cabq.gov](mailto:dlcarmona@cabq.gov) and one of us will do for you.

ONC will need the following information **BEFORE** any NA/HOA Information will be released to the Applicant/Agent on any Planning Submittal being presented to the Planning Department. If you have any questions, please feel free to contact our office at **505-924-3914**.

**Zone Map and this Developer Inquiry Sheet MUST be provided with request.**

*Please mark/hatch Zone Map where Property is located.*

*Your Developer Inquiry is for the following:*

**Cell Tower Submittal: [ ] Free-Standing Tower -OR- [ ] Concealed Tower**

**[ ] EPC** **Submittal**  **[X ]** **DRB** **Submittal** **[ ]** **LUCC** **Submittal** **[ ]** **Liquor Submittal**

**[ ] AA Submittal [ ] City Project Submittal [ ] ZHE Submittal (need address/zone map # only)**

CONTACT NAME: \_\_Cynthia L. Abeyta \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPANY NAME: \_Precision Surveys, Inc.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS/ZIP: \_\_\_\_\_P.O. Box 90636 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_505.856.5700\_\_\_\_ Fax: \_505.856.7900\_ E-mail: \_cynthia@presurv.com\_\_\_\_\_

**LEGAL DESCRIPTION INFORMATION**

LEGAL DESCRIPTION OF THE SUBJECT SITE FOR THIS PROJECT SUBMITTAL IS DESCRIBED BELOW (i.e., Lot A, Block A, of the For Your Information Subdivision):

\_\_\_\_Lots 31 and 32-A Rio Grande Gardens Addition\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LEGAL DESCRIPTION

LOCATED ON \_\_\_\_\_Cherry Lane, NW \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STREET NAME (ex. - 123 Main St. NW) OR OTHER IDENTIFYING LANDMARK

BETWEEN \_\_\_\_Rio Grande Blvd., NW \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_AND

STREET NAME OR OTHER IDENTIFYING LANDMARK

\_\_\_\_\_Apple Lane, NW \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STREET NAME OR OTHER IDENTIFYING LANDMARK

**THE SITE IS LOCATED ON THE FOLLOWING ZONE ATLAS PAGE ( H-12 ).**

ONC/DevelopInquirySheet/siw (09/16/15)