



City of Albuquerque

***PLEASE NOTE:** The NA/HOA information listed in this letter is valid for one (1) month. If you haven't filed your application within one (1) month of the date of this letter – you will need to get an updated letter from our office.

June 15, 2017

Donnie Duneman
Wilson & Company
4900 Lang Ave. NE
Albuquerque, NM 87109
(505) 948-5125
dmduneman@wilsonco.com

Dear Donnie:

Thank you for your inquiry requesting the names of ALL Neighborhood and/or Homeowner Associations who would be affected under the provisions of §14-8-2-7 of the *Neighborhood Association Recognition Ordinance* by your proposed **[DRB Submittal]** project recorded as **[La Cuentista Sudivision Unit II]** located on **[Rosa Parks Rd. NW between Aloe Rd NW and Kimmick Dr. NW]** zone map **[C-10 & C-11]**.

This correspondence serves as your “Notification Inquiry Letter” from the Office of Neighborhood Coordination, and must be included as part of your application. Please see “ATTACHMENT A” for a list of NA’s / HOA’s that must be contacted regarding this submittal.

Please note that according to Section §14-8-2-7 of the *Neighborhood Association Recognition Ordinance* you are required to notify **both** of these contact persons by **certified mail, return receipt requested**, before the Planning Department will accept your application. Please see Page 2 of this letter for additional requirements. If you have any questions about the information provided please contact our office at (505) 768-3334 or ONC@cabq.gov

Sincerely,

Office of Neighborhood Coordination
Council Services Department

Neighborhood Notification Letters Must Include the Following:

Prior to filing an application with the Planning Department, all applicants requesting approvals through the Environmental Planning Commission (EPC), Development Review Board (DRB), Landmarks & Urban Conservation Commission (LUCC), or approval of a Wireless Telecommunication Facility (WTF) are required to notify any affected neighborhood and/or homeowner associations via certified mail.

1. The street address for the subject property;
2. The currently recorded legal description of the property, including lot or tract number (if any), block number (if any), and name of the subdivision;
3. A physical description of the location, referenced to streets and existing land uses;
4. A complete and detailed description of the action(s) being requested;
5. *** **NEW***** **Facilitated Meeting Information** – All notification letters must include the following text:
Affected Neighborhood Associations and Homeowner Associations may request a Facilitated Meeting regarding this project by contacting the Office of Neighborhood Coordination (ONC) by email at ONC@cabq.gov or by phone at (505) 768-3334.
A facilitated meeting request must be received by ONC by: **Monday, June 26, 2017.**

Neighborhood Notification Checklist

The following information must be included for **each** application packet submitted to the City of Albuquerque Planning Department.

1. ONC's "Notification Inquiry Letter" outlining any affected Neighborhood and/or Homeowner Associations.

*Note: If your ONC letter is more than 30 days old, you must contact ONC to ensure that the contact information is still current.
2. Copies of Letters sent to any affected Neighborhood and/or Homeowner Associations.
3. Copies of certified receipts mailed to any affected Neighborhood and/or Homeowner Associations.

Any questions, please feel free to contact our office at (505) 768-3334 or ONC@cabq.gov.

Thank you for your cooperation on this matter.

(ONC use only)

Date Processed: **06/15/17** ONC Staff Initials: **VMQ**

ATTACHMENT A

LA CUENTISTA SUBDIVISION UNIT 1 HOA, INC. (LCS)

***Jeff Pointer** *e-mail:* jwp62alb@gmail.com
6309 Camino de Paz NW/87120 890-0609 (h)

Website: www.lacuentista1hoa.com

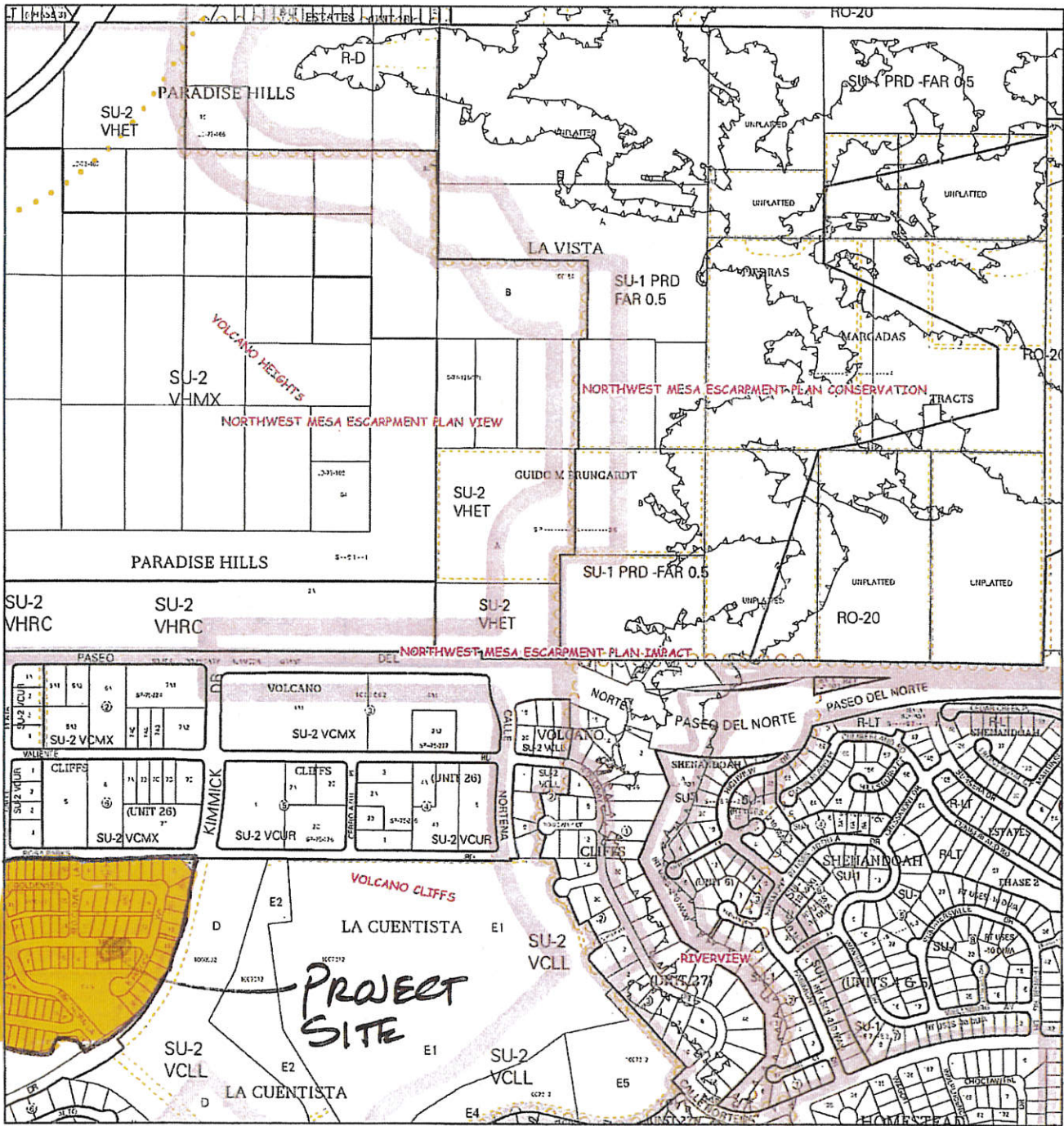
Council District: 5
County District: 1
Police Beat: 623/NW
Zone Map #: C-D-10-11

VOLCANO CLIFFS PROPERTY OWNERS ASSOC. (VCC)

***Blake Thompson** *e-mail:* bthomps@hotmail.com
3009 Palo Alto NE/87111 328-3117 (h)
Ed Sanchez *e-mail:* edsan3013@gmail.com
416 Rivera Lane, Corrales, NM/87048 898-0521(h)

Website: www.vcpoa.com **NA-Email:** volcanocliffs@hotmail.com

Council District: 1&5
County District: 1
Police Beat: 623/NW
Zone Map: C-D-8-11, E-10



For more current information and details visit: <http://www.cabq.gov/gis>

