

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A **Bulk Land Variance** requires application on FORM-V in addition to application for subdivision on FORM-S.

- SKETCH PLAT REVIEW AND COMMENT (DRB22)** **Your attendance is required.**  
 \_\_\_ Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**  
 \_\_\_ Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**  
 \_\_\_ Zone Atlas map with the entire property(ies) clearly outlined  
 \_\_\_ Letter briefly describing, explaining, and justifying the request  
 \_\_\_ List any original and/or related file numbers on the cover application
  
- EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** **Your attendance is required.**  
 \_\_\_ Preliminary Plat reduced to 8.5" x 11"  
 \_\_\_ Zone Atlas map with the entire property(ies) clearly outlined  
 \_\_\_ Letter briefly describing, explaining, and justifying the request  
 \_\_\_ Copy of DRB approved infrastructure list  
 \_\_\_ Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request  
 \_\_\_ List any original and/or related file numbers on the cover application  
**Extension of preliminary plat approval expires after one year.**
  
- MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** **Your attendance is required.**  
 ✓ Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**  
 N/A Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only  
 ✓ Design elevations & cross sections of perimeter walls **3 copies**  
 ✓ Zone Atlas map with the entire property(ies) clearly outlined  
 \_\_\_ Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat  
 ✓ Copy of recorded SIA  
 N/A Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer  
 ✓ List any original and/or related file numbers on the cover application  
 \_\_\_ DXF file and hard copy of final plat data for AGIS is required.
  
- MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** **Your attendance is required.**  
 \_\_\_ 5 Acres or more: Certificate of No Effect or Approval  
 \_\_\_ Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal  
 \_\_\_ Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only  
 \_\_\_ Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**  
 \_\_\_ Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**  
 \_\_\_ Zone Atlas map with the entire property(ies) clearly outlined  
 \_\_\_ Letter briefly describing, explaining, and justifying the request  
 \_\_\_ Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat  
 \_\_\_ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer  
 \_\_\_ Fee (see schedule)  
 \_\_\_ List any original and/or related file numbers on the cover application  
 \_\_\_ Infrastructure list if required (**verify with DRB Engineer**)  
 \_\_\_ DXF file and hard copy of final plat data for AGIS is required.
  
- AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** **Your attendance is required.**  
 PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.  
 \_\_\_ Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**  
 \_\_\_ Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**  
 \_\_\_ Zone Atlas map with the entire property(ies) clearly outlined  
 \_\_\_ Letter briefly describing, explaining, and justifying the request  
 \_\_\_ Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat  
 \_\_\_ List any original and/or related file numbers on the cover application  
**Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

\_\_\_\_\_  
 Donnie Doremus  
 Applicant name (print)  
 \_\_\_\_\_  
 Applicant signature / date 10/13/17



Form revised July 2011

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

\_\_\_\_\_  
 Planner signature / date  
 \_\_\_\_\_  
 Project #



Supplemental Form (SF)

<p><b>SUBDIVISION</b>  <input checked="" type="checkbox"/> Major subdivision action  <input type="checkbox"/> Minor subdivision action  <input type="checkbox"/> Vacation  <input type="checkbox"/> Variance (Non-Zoning)</p> <p><b>SITE DEVELOPMENT PLAN</b>  <input type="checkbox"/> for Subdivision  <input type="checkbox"/> for Building Permit  <input type="checkbox"/> Administrative Amendment/Approval (AA)  <input type="checkbox"/> IP Master Development Plan  <input type="checkbox"/> Cert. of Appropriateness (LUCC)</p> <p><b>STORM DRAINAGE (Form D)</b>  <input type="checkbox"/> Storm Drainage Cost Allocation Plan</p>	<p><b>S Z ZONING &amp; PLANNING</b>  <input type="checkbox"/> Annexation</p> <p><b>V</b>  <input type="checkbox"/> Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)</p> <p><b>P</b>  <input type="checkbox"/> Adoption of Rank 2 or 3 Plan or similar  <input type="checkbox"/> Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations</p> <p><b>D</b>  <input type="checkbox"/> Street Name Change (Local &amp; Collector)</p> <p><b>L A APPEAL / PROTEST of...</b>  <input type="checkbox"/> Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other</p>
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PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

APPLICATION INFORMATION:

Professional/Agent (if any): Wilson & Company Engineers & Architects (Scott Croshaw) PHONE: 505-348-4035  
 ADDRESS: 4900 Lang Avenue NE FAX: 505-348-4055  
 CITY: Albuquerque STATE NM ZIP 87109 E-MAIL: Christopher.Croshaw@wilsonco.com

APPLICANT: DR Scott, LLC PHONE: (505) 345-2694  
 ADDRESS: 4400 Alameda BLVD, NE Suite E FAX: \_\_\_\_\_  
 CITY: Albuquerque STATE NM ZIP 87113 E-MAIL: prewitt@swcp.com  
 Proprietary interest in site: Developer/Owner List all owners: \_\_\_\_\_

DESCRIPTION OF REQUEST: Final Plat approval

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.

Lot or Tract No.: \_\_\_\_\_ Block: \_\_\_\_\_ Unit: Unit II  
 Subdiv/Addn/TBKA: La Cuentista Subdivision  
 Existing Zoning: R-1 Proposed zoning: N/A MRGCD Map No \_\_\_\_\_  
 Zone Atlas page(s): C-10, C-11 UPC Code: 1-010-064-526-074-4-23-01, 1-010-064-526-030-4-23-02, 1-010-064-461-003-4-22-02, 1-010-064-418-039-4-22-01

CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_, Z\_, V\_, S\_, etc.): Project # 1005182, 07 DRB-70309

CASE INFORMATION:

Within city limits?  Yes Within 1000FT of a landfill?  No  
 No. of existing lots: 4 Tracts No. of proposed lots: 122 Lots, 11Tracts Total site area (acres): 32.3537  
 LOCATION OF PROPERTY BY STREETS: On or Near: Rosa Parks Rd. NW  
 Between: Aloe Rd. NW and Kimmick Dr. NW  
 Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  Review Date: \_\_\_\_\_

SIGNATURE Shadi Hayati DATE 10-13-2017  
 (Print Name) Shadi Hayati Applicant:  Agent:

FOR OFFICIAL USE ONLY

Revised: 4/2012

INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
All checklists are complete	_____	_____	_____	\$ _____
All fees have been collected	_____	_____	_____	\$ _____
All case #s are assigned	_____	_____	_____	\$ _____
AGIS copy has been sent	_____	_____	_____	\$ _____
Case history #s are listed	_____	_____	_____	\$ _____
Site is within 1000ft of a landfill	_____	_____	_____	\$ _____
F.H.D.P. density bonus				Total
F.H.D.P. fee rebate				\$ _____
	Hearing date _____			

Project # \_\_\_\_\_

Staff signature & Date \_\_\_\_\_