



SUBDIVISION

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

SITE DEVELOPMENT PLAN

- for Subdivision
- for Building Permit
- Administrative Amendment (AA)
- Administrative Approval (DRT, URT, etc.)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

STORM DRAINAGE (Form D)

- Storm Drainage Cost Allocation Plan

Supplemental Form (SF)

S Z ZONING & PLANNING

- Annexation
- Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- Adoption of Rank 2 or 3 Plan or similar
- Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations

D Street Name Change (Local & Collector)

L A APPEAL / PROTEST of...

- Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2nd Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

APPLICATION INFORMATION:

Professional/Agent (if any): ARCH + PLAN LAND USE CONSULTANTS PHONE: 980-8365
 ADDRESS: P.O. BOX 25911 FAX: _____
 CITY: ALBUQUERQUE STATE NM ZIP 87125 E-MAIL: arch.plan@comcast.net
 APPLICANT: BEATY ENTERPRISES LLC PHONE: _____
 ADDRESS: 7121 DERICKSON AV NE FAX: _____
 CITY: ALBUQUERQUE STATE NM ZIP 87109 E-MAIL: _____
 Proprietary interest in site: OWNERS List all owners: _____

DESCRIPTION OF REQUEST: VACATION OF PUBLIC EASEMENT / RIGHT OF WAY

Is the applicant seeking incentives pursuant to the Family Housing Development Program? Yes. No.

SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.

Lot or Tract No. 2-A Block: 42 Unit: _____
 Subdiv/Addn/TBKA: SKYLINE HEIGHTS SUBDIVISION
 Existing Zoning: M-1 Proposed zoning: N/A MRGCD Map No _____
 Zone Atlas page(s): L-20 UPC Code: 1-020-056-380-440-109-23

CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX-, Z-, V-, S-, etc.):
1005226

CASE INFORMATION:

Within city limits? Yes Within 1000FT of a landfill? NO
 No. of existing lots: 1 No. of proposed lots: 1 Total site area (acres): .2051±
 LOCATION OF PROPERTY BY STREETS: On or Near: 9902 ACOMA RD SE
 Between: ALTEZ ST and CONCHAS ST
 Check if project was previously reviewed by: Sketch Plat/Plan or Pre-application Review Team(PRT) Review Date: _____

SIGNATURE Derrick Archuleta DATE 3-10-17
 (Print Name) DERRICK ARCHULETA Applicant: Agent:

FOR OFFICIAL USE ONLY

Revised: 11/2014

<input type="checkbox"/> INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
<input type="checkbox"/> All checklists are complete	_____	_____	_____	\$ _____
<input type="checkbox"/> All fees have been collected	_____	_____	_____	\$ _____
<input type="checkbox"/> All case #s are assigned	_____	_____	_____	\$ _____
<input type="checkbox"/> AGIS copy has been sent	_____	_____	_____	\$ _____
<input type="checkbox"/> Case history #s are listed	_____	_____	_____	\$ _____
<input type="checkbox"/> Site is within 1000ft of a landfill	_____	_____	_____	\$ _____
<input type="checkbox"/> F.H.D.P. density bonus	_____	_____	_____	\$ _____
<input type="checkbox"/> F.H.D.P. fee rebate	_____	_____	_____	\$ _____
	Hearing date _____			Total \$ _____

Project # _____

Staff signature & Date _____

FORM V: SUBDIVISION VARIANCES & VACATIONS

BULK LAND VARIANCE (DRB04)

(PUBLIC HEARING CASE)

- ___ Application for Minor Plat on FORM S-3, including those submittal requirements. **24 copies**
- ___ Letter briefly describing and explaining: the request, compliance with the Development Process Manual, and all improvements to be waived.
- ___ Notice on the proposed Plat that there are conditions to subsequent subdivision (refer to DPM)
- ___ Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
- ___ Sign Posting Agreement
- ___ Fee (see schedule)
- ___ List any original and/or related file numbers on the cover application

DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required.

VACATION OF PUBLIC EASEMENT (DRB27)

VACATION OF PUBLIC RIGHT-OF-WAY (DRB28)

- ___ The complete document which created the public easement (folded to fit into an 8.5" by 14" pocket) **24 copies.**
(Not required for City owned public right-of-way.)
- ___ Drawing showing the easement or right-of-way to be vacated, etc. (not to exceed 8.5" by 11") **24 copies**
- ___ Zone Atlas map with the entire property(ies) clearly outlined
- ___ Letter briefly describing, explaining, and justifying the request
- ___ Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
- ___ Sign Posting Agreement
- ___ Fee (see schedule)
- ___ List any original and/or related file numbers on the cover application

Unless the vacation is shown on a DRB approved plat recorded by the County Clerk within one year, it will expire.

DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required.

SIDEWALK VARIANCE (DRB20)

SIDEWALK WAIVER (DRB21)

- ___ Scale drawing showing the proposed variance or waiver (not to exceed 8.5" by 14") **6 copies**
- ___ Zone Atlas map with the entire property(ies) clearly outlined
- ___ Letter briefly describing, explaining, and justifying the variance or waiver
- ___ List any original and/or related file numbers on the cover application

DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.

SUBDIVISION DESIGN VARIANCE FROM MINIMUM DPM STANDARDS (DRB25)

- ___ Scale drawing showing the location of the proposed variance or waiver (not to exceed 8.5" by 14") **24 copies**
- ___ Zone Atlas map with the entire property(ies) clearly outlined
- ___ Letter briefly describing, explaining, and justifying the variance
- ___ Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
- ___ Sign Posting Agreement
- ___ Fee (see schedule)
- ___ List any original and/or related file numbers on the cover application

DRB meetings are approximately 30 DAYS after the filing deadline. Your attendance is required.

TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION (DRB19)

EXTENSION OF THE SIA FOR TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION (DRB07)

- ___ Drawing showing the sidewalks subject to the proposed deferral or extension (not to exceed 8.5" by 14") **6 copies**
- ___ Zone Atlas map with the entire property(ies) clearly outlined
- ___ Letter briefly describing, explaining, and justifying the deferral or extension
- ___ List any original and/or related file numbers on the cover application

DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.

VACATION OF PRIVATE EASEMENT (DRB26)

VACATION OF RECORDED PLAT (DRB29)

- ___ The complete document which created the private easement/recorded plat (not to exceed 8.5" by 14") **6 copies**
- ___ Scale drawing showing the easement to be vacated (8.5" by 11") **6 copies**
- ___ Zone Atlas map with the entire property(ies) clearly outlined
- ___ Letter/documents briefly describing, explaining, and justifying the vacation **6 copies**
- ___ Letter of authorization from the grantors and the beneficiaries (private easement only)
- ___ Fee (see schedule)
- ___ List any original and/or related file numbers on the cover application

Unless the vacation is shown on a DRB approved plat recorded by the County Clerk within one year, it will expire.

DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

DERRICK ARCHULETA

Derrick Archuleta Applicant name (print)
3.10.17 Applicant signature / date



Form revised 4/07

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers
_____-_____-_____
_____-_____-_____
_____-_____-_____

Project # _____
Planner signature / date _____

PLAT OF
LOT 2-A-1, BLOCK 42
 SKYLINE HEIGHTS SUBDIVISION
 WITHIN
 SECTION 29, TOWNSHIP 10 NORTH, RANGE 4 EAST, N.M.P.M.
 CITY OF ALBUQUERQUE
 BERNALILLO COUNTY, NEW MEXICO
 MARCH, 2017

ACOMA ROAD S.E.
 50' E.A.P.
 (2007C, PAGE 254)

1/2" PUBLIC ROAD EXTENSION
 VALUABLE EXTENSION IS 254'
 (MOUNTED BY 1/2" ROAD 254'
 UNMOUNTED AREA)

G 82°17'01" D
 S 82°24'42" E

84.50'

12163.58' (GROUND)
 S 85°33'57" E (GRID)
 ACS STATION "B-L22"
 N=1,480,177.418
 E=1,480,177.418
 GRID TO GRID=0.999630968
 Δκ = -0° 08' 31.54"
 CENTRAL ZONE, NAD 1983
 ELEVATION=5668.036
 NAD 1988

LOT 1-A, BLOCK 42
 SKYLINE HEIGHTS SUBDIVISION
 FILED SEPTEMBER 12, 2007
 VOLUME 2007C, PAGE 254

IN 87°42'39" D
 N 07°35'37" E
 133.73'

LOT 2-A-1
 0.2881 AC

134.76'
 S 00°49'49" W
 G 00°47'12" W

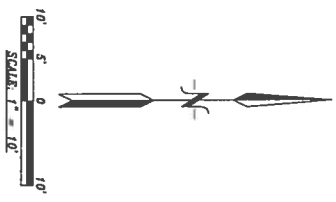
LOT 4, BLOCK 42
 SKYLINE HEIGHTS SUBDIVISION
 FILED NOVEMBER 18, 1946
 BOOK 31, PAGE 112

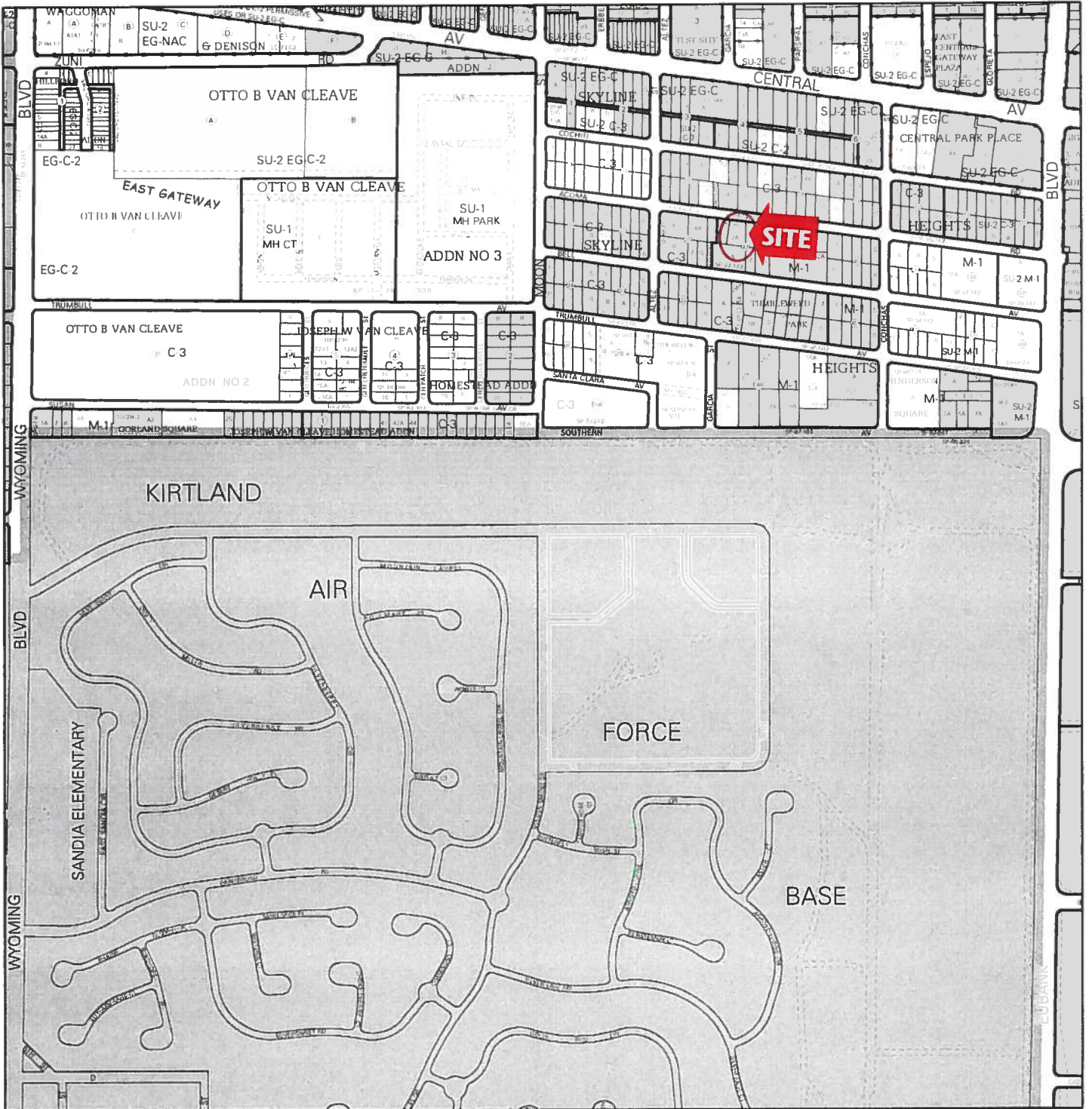
5" UTILITY EASEMENT
 FILED NOVEMBER 18, 1946
 BOOK 31, PAGE 112

LOT 1-A, BLOCK 42
 SKYLINE HEIGHTS SUBDIVISION
 FILED SEPTEMBER 12, 2007
 VOLUME 2007C, PAGE 254


100.77'
 N 82°21'17" W
 G 82°13'34" W

1/2" UTILITY EASEMENT
 FILED NOVEMBER 18, 1946
 BOOK 31, PAGE 112






For more current information and details visit: <http://www.cabq.gov/gis>



Map amended through: 1/28/2016



North: Gray Shading Represents Area Outside the City Limits

Zone Atlas Page:
L-20-Z

Selected Symbols

	SECTOR PLANS		Escarpment
	Design Overlay Zones		2 Mile Airport Zone
	City Historic Zones		Airport Noise Contours
	H-1 Buffer Zone		Wall Overlay Zone
	Petroglyph Mon.		

0 750 1,500 Feet

**ARCH+PLAN
LAND USE CONSULTANTS
ALBUQUERQUE NM**

March 10, 2017

Jack Cloud, Chair
City of Albuquerque
Development Review Board
600 2nd St NW
Albuquerque NM

RE: LOT 2-A-1, BLOCK 42, SKYLINE HEIGHTS SUBDIVISION – VACATION OF PUBLIC RIGHT-OF-WAY

Mr. Cloud and members of the Board:

I would like to request Vacation of Public Right of Way review for a portion of Acoma Road SE for the above mentioned property.

The property owner would like to vacate approximately four (4) feet public road easement of Acoma Road. The proposed portion to be vacated will be added to proposed Lot 2-A-1, Block 42, Skyline Heights Subdivision resulting in a 0.2851± acre lot.

There is currently a commercial building on the lot of which part falls within the Acoma Road easement. The existing zone is M-1.

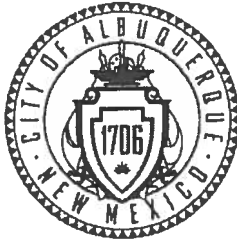
The site is governed by the Established Urban Area of the Albuquerque/Bernalillo County Comprehensive Plan and East Gateway Sector Plan.

Thank you for your time and consideration of the proposed application.

Sincerely,



Derrick Archuleta, MCRP
Principal



Notification Inquiry Form

Use this form to submit a request to the Office of Neighborhood Coordination to obtain neighborhood or homeowner association contact information for application submittal to the Planning Department.

Instructions: Please fill out this form completely and include a zone atlas map that is marked to indicate where the subject site is located. Then, submit this form and your map in one of the following ways: 1) In person at the Office of Neighborhood Coordination, 5th Floor, 600 2nd Street NW; or 2) Email it to ONC@cabq.gov.

Developer Inquiry For:

- | | |
|---|---|
| <input type="checkbox"/> Cell Tower Submittal – Type: Select Tower Type | <input type="checkbox"/> ZHE Submittal (need address & zone map only) |
| <input checked="" type="checkbox"/> DRB Submittal | <input type="checkbox"/> AA Submittal |
| <input type="checkbox"/> EPC Submittal | <input type="checkbox"/> City Project Submittal |
| <input type="checkbox"/> LUCC Submittal | <input type="checkbox"/> Liquor License Submittal |
| | <input type="checkbox"/> Other: |

Anticipated Advertised Public Hearing Date: (list here)

Contact Name: Derrick Archuleta

Company Name: ARCH+PLAN Land Use Consultants

Address: P.O. Box 25911

City: Albuquerque

State: NM

Zip Code: 87125

Phone: 505-980-8365

Email: arch.plan@comcast.net

Legal Description Information:

Describe the legal description of the subject site for this project:
Lot 2-A, Block 42, Skyline Heights Subdivision

Located on/between (street name or other identifying mark):
9902 Acoma Rd SE

This site is located on the following zone atlas page: L-20



City of Albuquerque
P.O. Box 1293, Albuquerque, NM 87103

***PLEASE NOTE:** The NA/HOA information listed in this letter is valid for one (1) month. If you haven't filed your application within one (1) month of the date of this letter - you will need to get an updated letter from our office.

March 8, 2017

Derrick Archuleta
ARCH + PLAN Land Use Consultants
P.O. BOX 25911
Albuquerque, NM 87125
(505) 980-8365
arch.plan@comcast.net

Dear Derrick:

Thank you for your inquiry requesting the names of ALL Neighborhood and/or Homeowner Associations who would be affected under the provisions of §14-8-2-7 of the *Neighborhood Association Recognition Ordinance* by your proposed **[DRB Submittal]** project recorded as **[LOT 2-A, Block 42, Skyline Heights Subdivision]** located on **[Acoma Rd SE between Altez St SE and Conchas St SE]** zone map **[L-20]**.

This correspondence serves as your "Neighborhood Notification Letter" from the Office of Neighborhood Coordination, and must be included as part of your application.

Our records indicate that as of March 8, 2017, there were no Neighborhood and/or Homeowner Associations in this area.

Please see Page 2 of this letter for additional requirements. If you have any questions about the information provided please contact our office at (505) 924-3914 or ONC@cabq.gov

Sincerely,
OFFICE OF NEIGHBORHOOD COORDINATION
Planning Department

Neighborhood Notification Checklist

The following information must be included for each application packet submitted to the City of Albuquerque Planning Department.

1. ONC's "Neighborhood Notification Letter" to the applicant outlining any affected Neighborhood and/or Homeowner Associations.

*Note: If your ONC letter is more than 30 days old, you must contact ONC to ensure that the contact information is still current.

Any questions, please feel free to contact our office at (505) 924-3914 or ONC@cabq.gov.

Thank you for your cooperation on this matter.

(ONC use only)

Date Processed: **03/08/17** ONC Staff Initials: **VMQ**