

# DRB CASE ACTION LOG - BLUE SHEET

This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments have been addressed.

**Site Plans:** It is the responsibility of the applicant/agent/developer/owner to insert the DRB approved Site Plan for Subdivision and/or Site Plan for Building Permit in each copy of building permit plan-sets. If the building permit plans have been submitted prior to the Site Plan for Subdivision and/or Site Plan for Building Permit being signed-off, then it is the responsibility of the applicant/agent/developer/owner to insert a copy of the signed-off Site Plan for Subdivision and/or Site Plan for Building Permit in each copy of the building permit plan-sets.

**Project# 1005237**  
17DRB-70262 EPC APPROVED SDP FOR BUILD PERMIT  
17DRB-70263 EPC APPROVED SDP FOR SUBDIVISION

HIGH MESA CONSULTING GROUP agent(s) for MARK 3S INC. request(s) the above action(s) for all or a portion of Lot(s) 9, Tract(s) A AND B AND 3, **HOLLY DEVLEOPMENT** zoned SU-2, located on HOLLY AVE NE BETWEEN VENTURA ST NE AND HOLBROOK ST NE containing approximately 2.49 acre(s). (C-20)

\*\*Your request was approved on 10-4-17 by the DRB with delegation of signature(s) to the following departments - outstanding comments to be addressed as follows:\*\*

**Transportation:**

ABCWUA: SDP B - Availability Statement

City Engineer: SDP BP - SD

**Parks and Recreation :**

**Planning:**

**PLATS:**

- Planning must record this plat. Please submit the following items:**
  - The original plat and a mylar copy for the County Clerk.
  - Tax certificate from the County Treasurer.
  - Recording fee (checks payable to the County Clerk). **RECORDED DATE:**
  - Tax printout from the County Assessor.
  - County Treasurer's signature must be obtained prior to the recording of the plat with County Clerk.
  - Property Management's signature must be obtained prior to Planning Department's signature.
  - AGIS DXF File approval required.
  - Copy of recorded plat for Planning.

**ALL SITE PLANS:**

- 3 copies of the approved site plan. Include all pages.

~~AND EMAIL /~~ PUNDRSC@CABA.GOV  
PROVIDE A PDF OF ~~APPR.~~ SITE PLAN (ALL SIGNATURE)

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# HIGH MESA Consulting Group

Engineers, Surveyors & Subsurface Utility Consultants

2017.014.2  
November 28, 2017

Kym Dicome  
Manager Current Planning Section and Acting DRB Chair  
Planning Department  
Development & Building Services Division  
City of Albuquerque  
600 Second Street, NW  
Albuquerque, NM 87103

RE: Requested Additional Copies of DRB Approved SDP for Building Permit (17DRB-70262) and  
SDP for Subdivision (17DRB-70263)  
Project # 1005237  
Tracts A-1, Mark3S Holly Development

Dear Ms. Dicome:

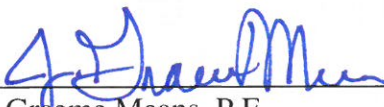
Transmitted are the following items associated with the subject request:

- DRB Approved Site Development Plan for Subdivision - (3 Copies)
- DRB Approved Site Plan for Subdivision Building Permit - (3 Copies)
- Electronic Copy of approved SDP for Building Permit and Subdivision (1 CD)

If we can be of further assistance or provide additional information, please do not hesitate to call.

Sincerely,

**HIGH MESA CONSULTING GROUP**

  
\_\_\_\_\_  
J. Graeme Means, P.E.  
Principal

GM:\*  
Enclosures

xc: Mark 3S w/encl