

**Notification Inquiry For:**

Development Review Board Submittal

**If you selected "Other" in the question above, please describe what you are seeking a Notification Inquiry for below:**

**Contact Name**

Kay Brashear

**Company Name**

Mark Goodwin & Associates, PA

**Address**

PO BOX 90606

**City**

Albuquerque

**State**

NM

**ZIP**

87199

**Telephone Number**

5058282200

**Email Address**

kay@goodwinengineers.com

**Anticipated Date of Public Hearing (if applicable):**

January 25th

**Describe the legal description of the subject site for this project:**

Tract 1-A-1, Juan Tabo Hills Unit 2

**Located on/between (physical address, street name or other identifying mark):**

Juan Tabo Blvd. between Juan Tabo Hills Unit 1 & 2, and Tijeras Arroyo

**This site is located on the following zone atlas page:**

M-21

**Please attach a Zone Atlas Map that clearly indicates where the subject site is located.**

application/pdf: 241527 bytes

Resources (<http://www.cabq.gov/office-of-neighborhood-coordination/resources>)

## Kay Brashear

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**From:** Carmona, Dalaina L. <dlcarmona@cabq.gov>  
**Sent:** Thursday, December 28, 2017 9:44 AM  
**To:** Kay Brashear  
**Subject:** Notification Inquiry\_Juan Tabo Hills and Tijeras Arroyo\_DRB  
**Attachments:** Zone Atlas Map.pdf; INSTRUCTION SHEET FOR APPLICANTS.pdf; Notification Inquiry\_Juan Tabo Hills and Tijeras Arroyo\_DRB.xls

Hi Kay,

Listed below are the contacts for your DRB Submittal.

Association Name	First Name	Last Name	Email	Address Line 1	City	State	Zip	Mobile Phone	Phone
Juan Tabo Hills NA	Richard	Lujan	richtriple777@msn.com	11819 Blue Ribbon NE	Albuquerque	NM	87123	5055737730	50526517
Juan Tabo Hills NA	Michael David	Trammell	trammell_david@yahoo.com	1620 Challedon Drive SE	Albuquerque	NM	87123	5055535141	

Have a good day!!

*Dalaina L. Carmona*

Senior Administrative Assistant  
Office of Neighborhood Coordination  
Council Services Department  
1 Civic Plaza NW, Suite 9087, 9<sup>th</sup> Floor  
Albuquerque, NM 87102  
505-768-3334  
[dlcarmona@cabq.gov](mailto:dlcarmona@cabq.gov) or [ONC@cabq.gov](mailto:ONC@cabq.gov)  
[www.cabq.gov/neighborhoods](http://www.cabq.gov/neighborhoods)



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**From:** [webmaster=cabq.gov@mailgun.org](mailto:webmaster=cabq.gov@mailgun.org) [<mailto:webmaster=cabq.gov@mailgun.org>] **On Behalf Of** [webmaster@cabq.gov](mailto:webmaster@cabq.gov)

**Sent:** Wednesday, December 27, 2017 9:14 AM  
**To:** Office of Neighborhood Coordination <[onc@cabq.gov](mailto:onc@cabq.gov)>  
**Subject:** Notification Inquiry Sheet Submission

Notification Inquiry For:

Development Review Board Submittal

If you selected "Other" in the question above, please describe what you are seeking a Notification Inquiry for below:

Contact Name

Kay Brashear

Company Name

Mark Goodwin & Associates, PA

Address

PO BOX 90606

City

Albuquerque

State

NM

ZIP

87199

Telephone Number

5058282200

Email Address

[kay@goodwinengineers.com](mailto:kay@goodwinengineers.com)

Anticipated Date of Public Hearing (if applicable):

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Describe the legal description of the subject site for this project:

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Juan Tabo Blvd. between Juan Tabo Hills Unit 1 & 2, and Tijeras Arroyo

This site is located on the following zone atlas page:

M-21

## **Neighborhood Notification Letters Must Include the Following:**

Prior to filing an application with the Planning Department, all applicants requesting approvals through the Environmental Planning Commission (EPC), Development Review Board (DRB), Landmarks & Urban Conservation Commission (LUCC), or approval of a Wireless Telecommunication Facility (WTF) are required to notify any affected neighborhood and/or homeowner associations via certified mail.

1. The street address for the subject property;
2. The currently recorded legal description of the property, including lot or tract number (if any), block number (if any), and name of the subdivision;
3. A physical description of the location, referenced to streets and existing land uses;
4. A complete and detailed description of the action(s) being requested;
5. **\*\*\* NEW\*\*\* Facilitated Meeting Information** – All notification letters must include the following text:  
Affected Neighborhood Associations and Homeowner Associations may request a Facilitated Meeting regarding this project by contacting the Alternative Dispute Resolution (ADR) Program by email at [striplett@cabq.gov](mailto:striplett@cabq.gov), by phone at (505) 768-4712 or (505) 768-4660.  
A facilitated meeting request must be received by ADR by: January 8, 2018.
6. **\*\*\*NEW\*\*\* Public Hearing Information** - Hearing Date, Start Time and Location.

## **Neighborhood Notification Checklist**

The following information must be included for **each** application packet submitted to the City of Albuquerque Planning Department.

1. ONC's "Notification Inquiry Email" outlining any affected Neighborhood and/or Homeowner Associations.

\*Note: If your ONC Correspondence is more than 30 days old, you must contact ONC to ensure that the contact information is still current.

2. Copies of Letters sent to any affected Neighborhood and/or Homeowner Associations.
3. Copies of certified receipts mailed to any affected Neighborhood and/or Homeowner Associations.

Any questions, please feel free to contact our office at (505) 768-3334 or [ONC@cabq.gov](mailto:ONC@cabq.gov).

Thank you for your cooperation on this matter.



D. Mark Goodwin & Associates, P.A.  
Consulting Engineers

P.O. BOX 90606, ALBUQUERQUE, NM 87199  
(505) 828-2200 FAX 797-9539

*~ 2012 ACEC/NM Award Winner for Engineering Excellence ~  
~ 2008 ACEC/NM Award Winner for Engineering Excellence ~*

December 28, 2017

Mr. Richard Lujan  
Juan Tabo Hills N.A.  
11819 Blue Ribbon NE  
Albuquerque, NM 87123

Mr. Michael David Trammell  
Juan Tabo Hills N.A.  
1620 Challedon Drive. SE  
Albuquerque, NM 87123

**Re: Juan Tabo Hills Estates, Subdivision Improvements Agreement Extension  
DRB# 1005278**

Dear Mr. Lujan and Mr. Trammell,

Enclosed please find a copy of the DRB Application requesting S.I.A. Extension for Juan Tabo Hills Estates, Tracts A and 1-A-1. The project is located on Juan Tabo Hills Blvd. between Juan Tabo Hills Unit 1 & 2 and Tijeras Arroyo as indicated on the attached Zone Atlas Map.

Affected Neighborhood Associates and Home Owner Associations may request a Facilitated Meeting regarding this project by contact the Alternative Dispute Resolution (ADR) program by email at [streipleff@coba.gov](mailto:streipleff@coba.gov), by phone at (505) 768-4712 or (505) 768-4660.

A facilitated meeting request must be received by ADR by January 8, 2018.

The anticipated date to be heard is January 24, 2018 at 9:00 am at Plaza Del Sol, located at 600 2nd Street NW.

If you have any further questions, please contact Diane Hoelzer of our office.

Sincerely,  
MARK GOODWIN & ASSOCIATES, PA

Kay Brashear  
Office Manager

/kb

Enclosure

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Certified Mail Fee \$3.35 0109 22

- Extra Services & Fees (check box, add fee as appropriate)
- Return Receipt (hardcopy) \$2.75
  - Return Receipt (electronic) \$0.00
  - Certified Mail Restricted Delivery \$0.00
  - Adult Signature Required \$0.00
  - Adult Signature Restricted Delivery \$0.00

Postage \$0.49

Total Postage and Fees \$5.59

Sent To

Richard Bryan

Street and Apt. No., or PO Box No.

11819 Blue Ribbon

City, State, ZIP+4®

RO 87123

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



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- Extra Services & Fees (check box, add fee as appropriate)
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  - Return Receipt (electronic) \$0.00
  - Certified Mail Restricted Delivery \$0.00
  - Adult Signature Required \$0.00
  - Adult Signature Restricted Delivery \$0.00

Postage \$0.49

Total Postage and Fees \$8.59

Sent To

Michael David Trammel

Street and Apt. No., or PO Box No.

1020 Ch. Illecon Dr. SE

City, State, ZIP+4®

ASO 87123

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



0989 9727 0000 095E 970L