

OFFICIAL NOTICE OF DECISION

CITY OF ALBUQUERQUE
PLANNING DEPARTMENT
DEVELOPMENT REVIEW BOARD

May 7, 2014

Project# 1006760

14DRB-70122 MAJOR - 2YR SUBD IMP AGMT EXT (2YR SIA)

GND, LLC. agent(s) for MICHAEL RAIOLA & MARTHA A. STAHNKE request(s) the above action(s) for all or a portion of Lot(s) 28A, Block(s) 27, NORTH ALBUQUERQUE ACRES Tr A Unit B, zoned SU-2 IP OR SU-2 NC, located on OAKLAND BETWEEN SAN PEDRO AND LOUISIANA containing approximately .89 acre(s). (C-18)

At the May 7, 2014 Development Review Board meeting, a one year extension of the Subdivision Improvements Agreement was approved.

If you wish to appeal this decision, you must do so by May 22, 2014, in the manner described below.

Appeal is to the Land Use Hearing Officer. Any person aggrieved with any determination of the Development Review Board may file an appeal on the Planning Department form, to the Planning Department, within 15 days of the Development Review Board's decision. The date the determination in question is issued is not included in the 15-day period for filing an appeal.

If the fifteenth day falls on a Saturday, Sunday or holiday as listed in the Merit System Ordinance, the next working day is considered as the deadline for filing the appeal. Such appeal shall be heard within 60 days of its filing.

You will receive notice if any other person files an appeal. Successful applicants are reminded that other requirements of the City must be complied with, even after approval of the referenced application(s).

Jack Cloud, DRB Chair

Albuquerque



DEVELOPMENT/ PLAN REVIEW APPLICATION

01100		Supplementa	al Form ((SF)		
วกยก	IVISION Major subdivision action	S	Z	ZONING	G & PLANNING	
1/	Minor subdivision action				Annexation	
	Vacation	V			Zone Map Amendment (E	stablish or Change
	Variance (Non-Zoning)			 -	Zoning, includes Zoning w	vithin Sector
SITE	DEVELOPMENT PLAN	P			Development Plans) Adoption of Rank 2 or 3 P	lan or similar
	for Subdivision	-			Text Amendment to Adop	
	for Building Permit Administrative Amendment/Appro	wal (AA)			Plan(s), Zoning Code, or S	Subd. Regulations
	IP Master Development Plan	D			Street Name Change (Loc	cal & Callactor)
	Cert. of Appropriateness (LUCC)		_		•	ai a conector)
STOR	M DRAINAGE (Form D) Storm Drainage Cost Allocation F	Plan	A		L / PROTEST of Decision by: DRB, EPC, L Director, ZEO, ZHE, Board	•
Fees must be p	PE IN BLACK INK ONLY. The rtment Development Services Coaid at the time of application.	enier bull 7°° ;	Ntroot N	IVAL Albur	CHARGUA NINE OZEAO	
APPLICATION IN	FORMATION:					
Professional	I/Agent (if any): SHELSOK/	GREER	(AN)	0,22,0	PHONE	505-264-0472
ADDRESS:	10224 GREEN RIVER	PL				
•			<u> </u>	~~	FAX:	
O111Z_14-3	DV-BLUCK COLON	STATE	4 ZIP_	8711	F-MAIL: SCATE	ereswep.co
ABBI ICANT.	Michael Paid	. 1 A . L1	4	~! l		
APÖDESS (Michael Rajola &	Martha	<u> </u>	57ahr	1/cPHONE: 503	-821-0909
ADDRESS:_C	301 OAKLAND Ave	NE	 -		FAX:	
CITY: AL	BUQUERQUE	STATE N	M ZIP_		E-MAIL:	•
Proprietary int	terest in site: OWNERS				HAEL RAIOLA &	8410-111
	REQUEST: SIA Exter		r dil Owill	615, <u>11010</u>	mar MIOCA a	PIAK I A A A A A A A A A A A A A A A A A
		<u> </u>				
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Is the applicar	nt seeking incentives pursuant to the Fa	amily Housing Dev	/elopmen	t Program?	? Yes X No.	
ITE INFORMATIO	ON: ACCURACY OF THE EXISTING	LEGAL DESCRIP	TION IS	CRUCIALI	ATTACH A SEPARATE SH	FET IE NECESSADV
Lot or Tract No	o. 28A			· · · · · · · · · · · · · · · · · · ·	Block: 27	. b
	TBKA: NORTH ALBUQU		1- 1 ~	· •	BIOCK:	Unit: 15
Tabar a T	THE THE THE THE	F K/XUE /	1CKF	<u>. </u>	·	
Existing Zonin	g: 5U-Z 1P 6+ 5U-Z NC	Proposed zon	ing:	<u> </u>	A MRGCD	Map No
Zone Atlas pag	ge(s): <u>C-18-2</u>	UPC Code: _	1018	30643	34043711708	•
ASE HISTORY:						
	nt or prior case number that may be rel	evant to your and	ication (E	roi Ann		
1006	≠60	orant to Jour appr	icalion (F	10J., App.,	DRD-, AX_,Z_, V_, S_, etc.):	
ASE INFORMATI Within city limit	ON:			······································		
Within city limit	ts? X Yes Within 100	OFT of a landfill?				
No. of existing	g lots: 2 No. of prop	posed lots:		Total cito	area (acres): 0.89	
LOCATION OF	PROPERTY BY STREETS: On or No	or ALI	1.17		= 1/2 /	
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Check if project	t was previously reviewed by. Sketch F	Plat/Plan □ or Pre	-applicati	on Review	Team(PRT) 🗀 Review Da	ıta.
GNATURE					TOUTING TOUTING TOUTING	itC
	Y	······································			DATE	
(Print Name)	SHELDON GREE	R			Applicant:	Magnet: 1
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R OFFICIAL US					F	Revised: 4/2012
INTERNAL RO	AUUliCa	tion case number	ers		Action S.F.	Fees
All fees have by	re complete	1KB-101	122		F51A	\$50.00
All fees have be All case #s are					CMF	\$ 20.00
AGIS copy has		•				S
Case history #s	s are listed					\$
	000ft of a landfill	-				\$
F.H.D.P. densit		A				Total
- July Red rei	pate Hearing	g date <u>V</u>	au	1,20	14	\$ 70 00
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Staff signature & Date

FORM S(2): SUBDIVISION - D.R.B. PUBLIC HEARING

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S

	The supervision of the subdivision of subdivision of FORIVI-S.
	MAJOR SUBDIVISION PRELIMINARY PLAT APPROVAL (DRB13)
	5 Acres or more: Certificate of No Effect or Approval
	Proposed Preliminary Plat including the Grading Plan (folded to fit into an 8.5" by 14" pocket) 24 copies Proposed Infrastructure List
	Signed Preliminary Pre-Development Facilities Fee Agreement for Residential development only
	— Design elevations & cross sections of perimeter walls 3 copies (11" x 17" maximum)
	Zone Atlas map with the entire property(ies) clearly outlined Letter briefly describing, explaining, and justifying the request
	Property owner's and City Surveyor's signature on the proposed plat
	— FORM DRWS Drainage Report, Water & Sewer availability statement filing information
	Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts Sign Posting Agreement
	Signed Pre-Annexation Agreement if Annexation required.
	TIS/AQIA Traffic Impact Study / Air Quality Impact Assessment form Fee (see schedule)
	List any original and/or related file numbers on the cover application
	Preliminary plat approval expires after one year.
	DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required.
	MAJOR SUBDIVISION AMENDMENT TO PRELIMINARY PLAT (DRB11) (with significant changes)
	PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to
	subdivision amendments. Significant changes are those deemed by the DRB to require public notice and
	public hearing. Proposed Amended Preliminary Plat, and/or Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by
	14" pocket) 24 copies
	Original Preliminary Plat, and/or Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket)
	Zone Atlas map with the entire property(ies) clearly outlined Letter briefly describing, explaining, and justifying the request
	Property owner's and City Surveyor's signature on the proposed amended plat, if applicable
	Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts Sign Posting Agreement
	List any original and/or related file numbers are listed on the cover application
^ <i>/</i>	Amended preliminary plat approval expires after one year.
	DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required.
	M いんぱ MAJOR SUBDIVISION IMPROVEMENTS AGREEMENT EXTENSION (DRB09)
7	(Temporary sidewalk deferral extension use FORM-V)
	Zone Atlas map with the entire property(ies) clearly outlined
	$\frac{\checkmark}{}$ Letter briefly describing, explaining, and justifying the request Plat or plan reduced to 8.5" x 11"
	Official D.R.B. Notice of the original approval
,	Approved Infrastructure List. If not applicable, please initial.
M	Previous SIA extension notice, if one has been issued. If not applicable, please initial. Office of Community & Neighborhood Coordination inquiry response, mediation letters are usually as a second coordination inquiry response, mediation letters are usually as a second coordination inquiry response.
λ)/	Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts Sign Posting Agreement
	List any original and/or related file numbers on the cover application
•	Fee (see schedule)
	DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required.
	·
th	e applicant acknowledge that any
	e applicant, acknowledge that any sation required but not submitted
	this application will likely result in

With this application will likely result in deferral of actions.

Applicant name (print)

Applicant signature / date

Form revised October 2007

Application case numbers

Fees collected

Case #s assigned

Project #

Project #

Project #

Project #

Albuquerque



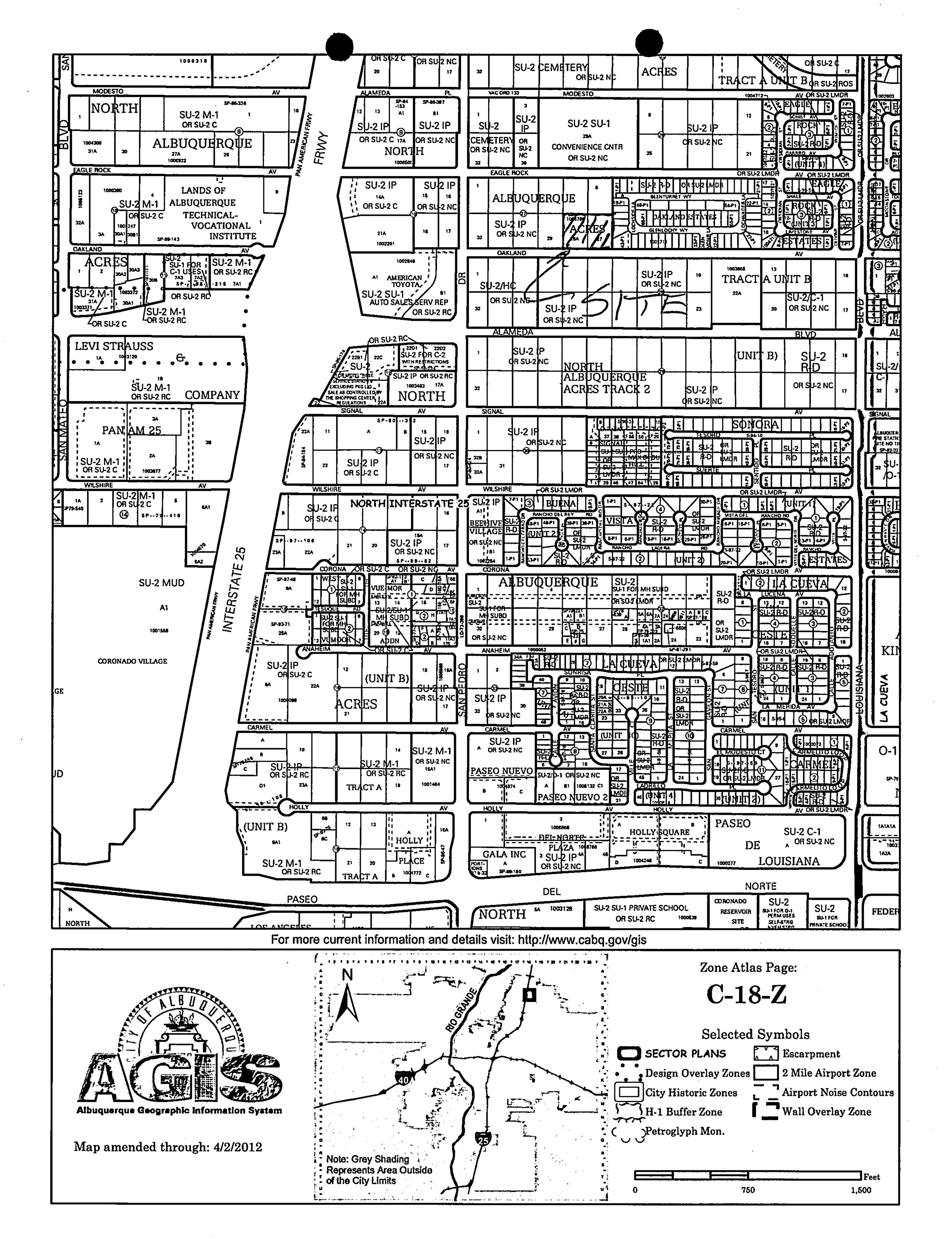
DEVELOPMENT/ PLAN REVIEW APPLICATION

		Supple	emental Form	n (SF)		
SI	UBDIVISION		S Z	ZONING & PLANI	VING	
	Major subdivision			Annexation		
-4	Minor subdivision Vacation	action				
	Vacation Variance (Non-Zo	anina)	V	Zone Map /	Amendment (Establish or Ch	ange
	vananoo (11011-20	71 m 19)		Zoning, inci Developme	udes Zoning within Sector	
SI	TE DEVELOPMENT I	PLAN	P	•	Rank 2 or 3 Plan or similar	
	for Subdivision		-		ment to Adopted Rank 1, 2	or 3
	for Building Perm				ning Code, or Subd. Regulati	
	Administrative Am	nendment/Approval (AA)	_			
	IP Master Develop		D	Street Nam	e Change (Local & Collector)
	Cert. of Appropria	iteness (LUCC)	L A	APPEAL / PROTE	ST of	
ST	FORM DRAINAGE (Fo	orm D)	_ ,.		: DRB, EPC, LUCC, Planning	a
	Storm Drainage C	ost Allocation Plan		· · · · · · · · · · · · · · · · · · ·	O, ZHE, Board of Appeals, o	_
PRINT OF	TYPE IN BLACK IN	K ONLY The applicant	t or acont :		pleted application in person	
· winning D	charancia patalobilis	thi bervices Center Kill	1 7" Stroot	NIM Albuquerque N	NA 07400	on to the
Fees must	be paid at the time of	application. Refer to su	upplementa	forms for submittal r	equirements	
	N INFORMATION:			TOTAL TOT GUBITALIST T	equilente.	
			_			
Profess	ional/Agent (if any):	HELDON GREE	in Gu	(D, 22 C)	PHONE: 505-264-	-0472
ADDRES	SS: 10224 6RES	EN RIVEL PL				
			<u> </u>		FAX:	
CITY:_Z	74 BUCKLERCO	STATE	E NH ZII	- <u>87114</u> E-MAI	L: segreeresu	cp.com
APPLIC	ANT: Michael R	aida & Mar	tha A	Staling In	PHONE: 505-821-09	100
VDDDE:	cc. 1201 0121	1.15 A 166	710	- MANUAL	-HONE: <u>-107</u>	<u>U.T.</u>
ADDKE!	A A	AND AUL NE			FAX:	
CITY:	ALBUQUER	QUE STATE	NM ZIF	Ρ-ΜΔΙ	• 	
Pronriets	any interact in cite: (ala)	NERS				
				ners: MICHAEL K	ALOLA & MARTHA	STAHNKE
DESCRIPTIO	N OF REQUEST:	A Extension				
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is the ap	plicant seeking incentives p	oursuant to the Family Housin	ng Developme	ent Program? Yes.	<u> </u>	
ITE INFORM	MATION: ACCURACY OF	THE EXISTING LEGAL DES	SCRIPTION	SCRIICIALL ATTACHA	SEPARATE SHEET IF NECES	CADV
l of or Tr	act No. 28A		501411 11014 I		h	SAKI.
		·	<u> </u>	Block: <u></u>	Unit:	
Subdiv/A	ddn/TBKA: <u>Nのドナイ</u>	ALBUQUERQU	E ACR	≲ <		
Evistina 2	700ing: 611-7 10	51-2 011 5		~ / / ^		
Exioung 2	2011119. <u>50-27-64</u>	SU-Z NC Proposi	ed zoning:	<u> </u>	MRGCD Map No	
Zone Atla	as page(s): <u>C-18-2</u>	UPC C	ode: _101	806434045	711708	
ASE HISTOI					······································	
• .		()				
Listany	content of prior case number	er that may be relevant to you	ur application	(Proj., App., DRB-, AX_,Z	_, V_, S_, etc.):	
100	6760					
ASE INFORI	MATION: y limits? X Yes					
Within city	y limits? X_Yes	Within 1000FT of a lan	idfill?			
No. of exi	isting lots:			<u> </u>	1 0 ~	
•				Total site area (acres):	0.89	
LOCATIO	IN OF PROPERTY BY STE	REETS: On or Near: _OA	KLAN	D AVE. NE		
Between:	SAN PE	EDRO DR NE	and / a	WILLIAM O	SIVA NE	
			allu	W/SIMM C	JUID 12 E	
Check if p	roject was previously revie	sed by Sketen Plat/Plan	or Pre-applica	ation Review Team/PRT\ (□. Review Date:	
			ar i a mbhille		J. INGRICH DAIG.	
GNATURE_		// <u>/</u>			DATE	
/Drint Non	ne)_SHELDON	/ OF 5 D				
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IX OFFICIAL	L USE ONLY				Revised: 4/20	12
INTERNAI	L ROUTING	Application case r	numboro	A -4'	0.5	
All checklis	sts are complete	ILI YYDY		Action	S.F. Fees	
	ve been collected	<u> </u>	101 da	ESIA	$=$ $\frac{50.00}{}$	<u>></u>
All case #s	s are assigned			<u>C</u> MF	<u> \$20.00</u>	<u>)</u>
AGIS copy	has been sent				_ \$	
Case histo	ry #s are listed				<u> </u>	-
Site is with	in 1000ft of a landfill		· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·		_
F.H.D.P. de	ensity bonus	 	<u>. </u>	•	-	_
F.H.D.D.	e rebate		. ^ ^	~ ~ ~	Total	
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	/	Hearing date	May	7,2014	\$_70.0	Q
1679		Hearing date			<u> </u>	Q
	<u></u>	Hearing date 4-29-14 Staff signature & Date			\$70.0 276	<u></u>

FORM S(2): SUBDIVISION - D.R.B. PUBLIC HEARING

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S

A bulk Land Variance R	equires application on FOR	KIVI-V in addition to ap	plication for subdivision of	on FORM-S.
☐ MAJOR SUBDIVISIO	ON PRELIMINARY PLAT A	DDDOWAL (DDDAM		
5 Acres or more: C	ertificate of No Effect or Appro	oval		
Proposed Prelimina	ary Plat including the Grading		in 8.5" by 14" pocket) 24 cc	ppies
Proposed Infrastruc	cture List		•	•
Design elevations 8	Pre-Development Facilities F cross sections of perimeter			
	h the entire property(ies) clea		1" x 17" maximum)	
Letter briefly describ	bing, explaining, and justifying	the request		
Property owner's ar	nd City Surveyor's signature o	n the proposed plat		
Office of Communit	nage Report, Water & Sewer y & Neighborhood Coordination	availability statement fil	ing information	
Sign Posting Agree	ment	on inquiry response, no	urying letter, certified mail re	eceipts
Signed Pre-Annexa	ation Agreement if Annexation	required.		
Fee (see schedule)	pact Study / Air Quality Impac	t Assessment form		
 ,	l/or related file numbers on th	e cover application		
Preliminary plat appro	val expires after one year.			
DRB Public hearings a	are approximately 30 DAYS	after the filing deadlin	ie. Your attendance is req	uired.
☐ MAJOR SUBDIVISIO	N AMENDMENT TO PREL	-IMINARY PLAT (DR	(B11) (with significant c	hangoe)
PLEASE NOTE: The	re are no clear distinctions	between significant a	and minor changes with re	enanges)
subdivision amendme	nts. Significant changes a	re those deemed by t	the DRB to require public	notice and
public hearing.				
14" pocket) 24	•			_
Zone Atlas map with	Plat, and/or Infrastructure List the entire property(ies) clear	ly outlined	(lolded to fit into an 8.5" by	14" pocket) .
Letter briefly describ	ing, explaining, and justifying	the request		
Office of Community	d City Surveyor's signature or & Neighborhood Coordination	the proposed amende	d plat, if applicable	
Sign Posting Agreen	nent			ceipts
List any original and	or related file numbers are lis	sted on the cover applic	ation	
Amended preliminary p	olat approval expires after o	ne year.		
DRB Public hearings a	re approximately 30 DATS a	iiter the ming deadin	e. Your attendance is requ	uired.
	N IMPROVEMENTS AGRE	FMENT EXTENSION	N (DPROG)	
	deferral extension use F		A (DICDOS)	
	the entire property(ies) cleari			
Letter briefly describi	ing, explaining, and justifying	the request		
✓ Plat or plan reduced Official D.R.B. Notice	to 8.5" x 11" e of the original approval			
	ure List. If not applicable, ple	ase initial.		
Previous SIA extensi	on notice, if one has been iss	ued. If not applicable.	please initial.	
Office of Community Sign Posting Agreem List any original and/	& Neighborhood Coordination	n inquiry response, noti	fying letter, certified mail red	ceipts
List any original and/	or related file numbers on the	cover application		
Fee (see schedule)		oover application		
DRB Public hearings ar	e approximately 30 DAYS a	fter the filing deadline	. Vous offendence is seen	· • · · · · · · · · · · · · · · · · · ·
		itor the ming acadime	attenuance is requ	urea,
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I, the applicant, acknowledg	e that any			A .
information required but not	submitted	SHELDON C	SREER	
with this application will like deferral of actions.	ly result in		Applicant name (print)	ALBUQUERQUE ?
derenai di addons.		^-	plicant signature / date	NEW MEXICO
······································				
Checklists complete	Application case numbers	Form	sed October 2007	- · · · ·
Fees collected	14-NRB-76	122	7-7	29-14
Case #s assigned				nature / date
Related #s listed		Project #	112000	······································





CONSULTING ENGINEERS

10224 Green River Place NW ◊ Albuquerque, New Mexico 87114 Phone: 505-264-0472

Email: segreer@swcp.com

April 29, 2014

Mr. Jack Cloud, Chairman Development Review Board

City of Albuquerque P.O. Box 1293 Albuquerque, New Mexico 87103

Re: Project #1006760 - CT Towing, SIA Extension

Dear Mr. Cloud,

I, Sheldon Greer, agent for Mr. Michael Raiola and Ms. Martha A. Stahnke, owners of CT Towing respectfully request the approval of an extension of the Subdivision Improvement Agreement for Lot 28, Block 27, Tract A, North Albuquerque Acres Bernalillo County, New Mexico.

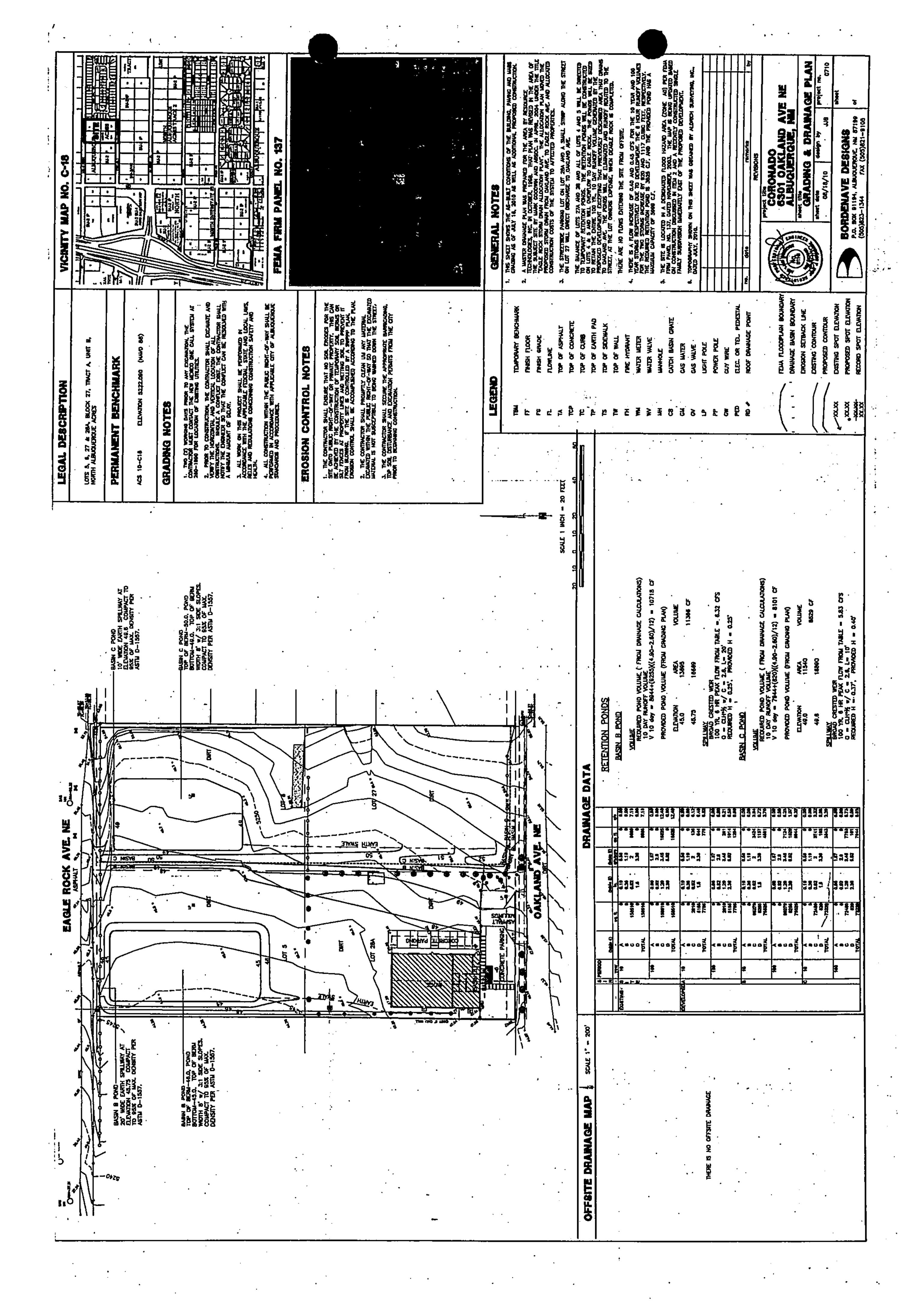
The original SIA and subsequent extensions have provided the applicant sufficient time to procure the needed funds for construction of the infrastructure per the approved infrastructure list.

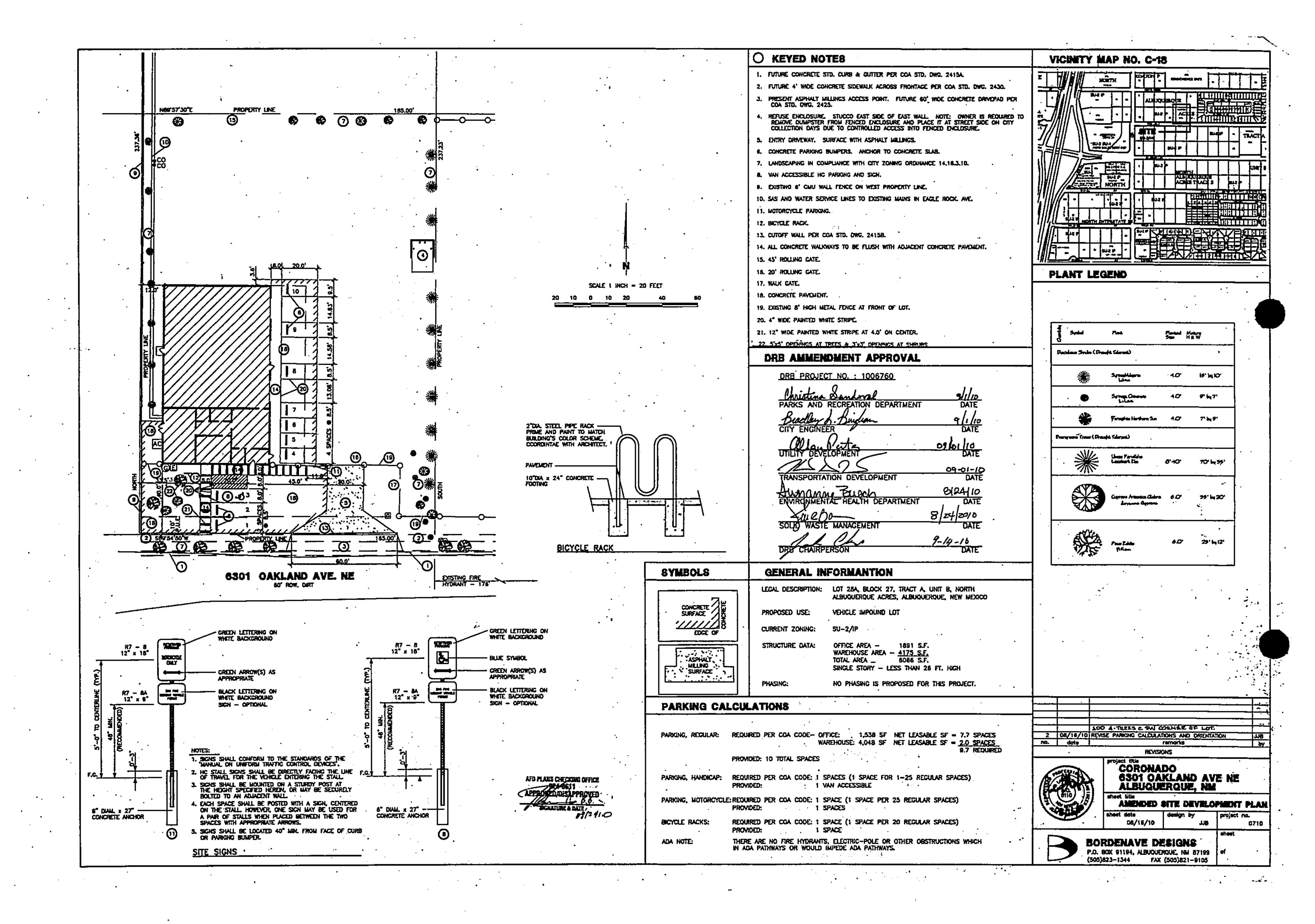
Upon submittal of construction drawings for approval we discovered that the project lies within an area currently under a moratorium for construction due to other construction activity in the area. It is my understanding that the soonest construction of the required improvements can begin is some time this summer of 2014. We will continue to coordinate with permitting to facilitate the earliest possible construction of said improvements and presuming all goes as planned an additional extension should not be required.

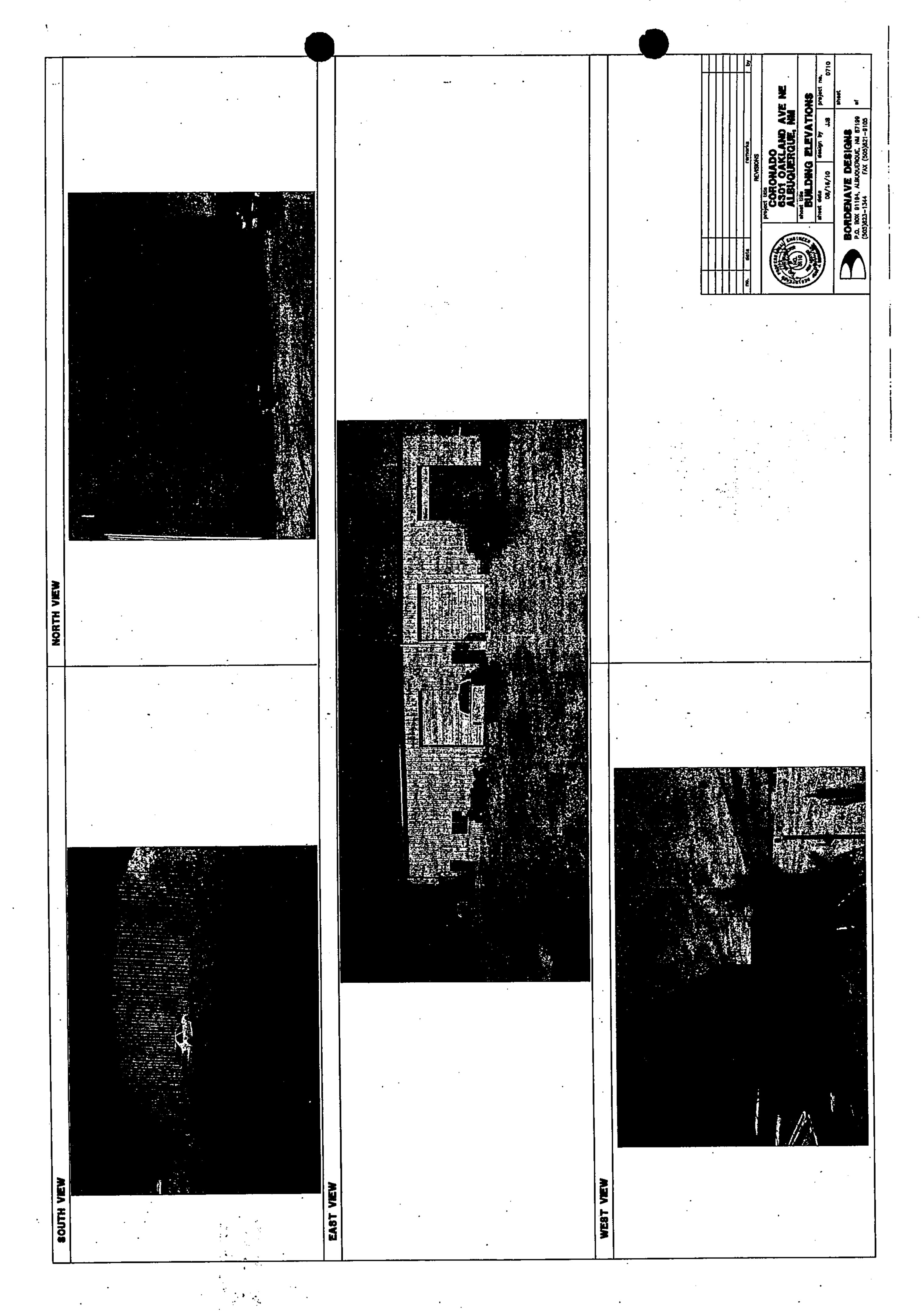
Sincerely,

Sheldon Greer P.E.

Agent for CT Towing







Current DKC	
Project Number:	742469

FIGURE 12

A CONTRACTOR OF THE PARTY OF TH

Date Submitted: O4/06/11 Date Site Plan Approved: QG/14/10 Date Preliminary Plat Approved: 13/A Date Preliminary Plat Expires:____ DRB Project No.: 100G-C-CO

DRB Application No.:

INFRASTRUCTURE LIST

ORIGINAL

(Rev. 9-20-05) EXHIBIT "A"

TO SUBDIVISION IMPROVEMENTS AGREEMENT

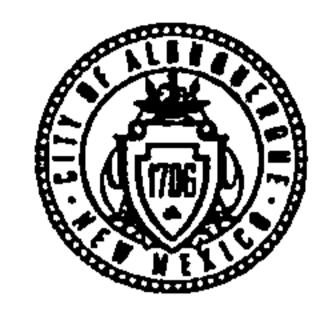
DEVELOPMENT REVIEW BOARD (D.R.B.) REQUIRED INFRASTRUCTURE LIST

CT Towing
PROPOSED NAME OF PLAT AND/OR SITE DEVELOPMENT PLAN
LOT 28A BICK 27, TRACT A LINIT B. NORTH ALBUQUEROUE ACRES EXISTING LEGAL DESCRIPTION PRIOR TO PLATTING ACTION

Following is a summary of PUBLIC/PRIVATE Infrastructure required to be constructed or financially guaranteed for the above development. This Listing is not necessarily a complete listing. During the SIA process and/or in the review of the construction drawings, if the DRC Chair determines that appurtenant items and/or unforeseen items have not been included in the infrastructure listing, the DRC Chair may include those items in the listing and related financial guarantee. Likewise, if the DRC Chair determines that appurtenant or non-essential items can be deleted from the listing, those items may be deleted as well as the related portions of the financial guarantees. All such revisions require approval by the DRC Chair, the User Department and agent/owner. If such approvals are obtained, these revisions to the listing will be incorporated administratively. In addition, any unforeseen items which arise during construction which are necessary to complete the project and which normally are the Subdivider's responsibility will be required as a condition of project acceptance and close out by the City.

Financially Constructed Guaranteed Under DRC# DRC#	Size	Type of Improvement	Location	From	To	Construction Ce Private Inspector P.E.	rtification City Cnst Engineer
	8"	SANITARY SEWEIZ W/ SERVICES	<u>Oakland</u> Ave.	WEST PAL LOT28A	East P/L Lot 27		
	8"	MATERLINE W/ SERVICES & F.H.'s	QAKLAND AYE.	WEST PA LOT 28A	EAST 7/L Lot 27		<u> </u>
	24' F-E	COLLECTOR STREET PAYING W/C&G & A' SIDEWALK	DAKIAND AVE. N SIDE	MEST PL Lot 284	EASTP/L Lot 27		
							
			• • • • •				
							
			PAGE 1 OF 2	•			

Financially	Constructed		e standard SIA requirements.		· - · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · ·		Const	ruction Cert	ification
Guaranteed	Under	Size	Type of Improvement	Location	From	То		Priv		City Cnst
DRC #	DRC#						Ins	pector	P.E.	Engineer
										
			<u>, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</u>							
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		16 at!a_ !_	- *	NOTES	toomaal constitutes t Olifo in		*1 f A			
		n the site is	located in a floodplain, then the financia	al guarantee will not be re hts per City rquirements.		approved by PE	MA.			
1			Su eet ng	nts per ony iquirements.						
<u> </u>									- , , , , , , , , , , , , , , , , , , ,	······································
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OFFICIAL NOTICE OF DECISION

CITY OF ALBUQUERQUE PLANNING DEPARTMENT DEVELOPMENT REVIEW BOARD

April 3, 2013

Project# 1006760

13DRB-70472 MAJOR - 2YEAR SUBDIVISION IMPROVEMENTS AGREEMENT EXTENSION (2YR SIA)

LYLE E. RANDALL agent for CT TOWING requests the referenced/ above action for Lot 28A, Block 27, NORTH ALBUQUERQUE ACRES Tract A, Unit B, zoned SU-2/ IP or NC, located on the north side of OAKLAND AVE NE between SAN PEDRO DR NE and LOUISIANA BLVD NE containing approximately .8988 acre. (C-18)

At the April 3, 2013 Development Review Board meeting, a one year extension of the Subdivision Improvements Agreement was approved.

If you wish to appeal this decision, you must do so by April 18, 2013, in the manner described below.

Appeal is to the Land Use Hearing Officer. Any person aggrieved with any determination of the Development Review Board may file an appeal on the Planning Department form, to the Planning Department, within 15 days of the Development Review Board's decision. The date the determination in question is issued is not included in the 15-day period for filing an appeal.

If the fifteenth day falls on a Saturday, Sunday or holiday as listed in the Merit System Ordinance, the next working day is considered as the deadline for filing the appeal. Such appeal shall be heard within 60 days of its filing.

You will receive notice if any other person files an appeal. Successful applicants are reminded that other requirements of the City must be complied with, even after approval of the referenced application(s).

Jack Cloud, DRB Chair

Cc: LYLE E. RANDALL Marilyn Maldonado

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