

DRB CASE ACTION LOG - BLUE SHEET

- Preliminary/Final Plat [FP]
- Site Plan - Subdivision [SPS]
- Site Plan - Building Permit [SBP]

This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments have been addressed.

*Site Plans:* It is the responsibility of the applicant/agent/developer/owner to insert the DRB approved Site Plan for Subdivision and/or Site Plan for Building Permit in each copy of building permit plansets. If the building permit plans have been submitted prior to the Site Plan for Subdivision and/or Site Plan for Building Permit being signed-off, then it is the responsibility of the applicant/agent/developer/owner to insert a copy of the signed-off Site Plan for Subdivision and/or Site Plan for Building Permit in each copy of the building permit plansets.

Project #: 1007470

Application #: 14DRB-70372

Project Name: LUNA PLACE

Agent: JON ANDERSON ARCHITECTS

Phone #:

\*\*Your request was approved on 11-5-14 by the DRB with delegation of signature(s) to the following departments - outstanding comments to be addressed\*\*

TRANSPORTATION:

ABCWUA: separate accounts

CITY ENGINEER / AMAFCA:

PARKS / CIP:

PLANNING (Last to sign): [Signature]

**PLATS:**

Planning must record this plat. Please submit the following items:

- The original plat and a mylar copy for the County Clerk.
- Tax certificate from the County Treasurer.
- Recording fee (checks payable to the County Clerk). RECORDED DATE: \_\_\_\_\_
- Tax printout from the County Assessor.
- County Treasurer's signature must be obtained prior to the recording of the plat with County Clerk.

Property Management's signature must be obtained prior to Planning Department's signature.

AGIS DXF File approval required.

Copy of recorded plat for Planning.

**ALL SITE PLANS:**

3 copies of the approved site plan. Include all pages.

2. **Project# 1004245**  
14DRB-70220 - TEMPORARY  
DEFERRAL OF SIDEWALK  
CONSTRUCTION  
14DRB-70221 PRELIMINARY PLAT

MARK GOODWIN AND ASSOCIATES, P.A. agents for ANASAZI RIDGE LLC request the refedrenced/ above actions for all or a portion of Blocks 7 – 9, 12 & 14, **PARADISE HEIGHTS UNIT 5** zoned R-1, located on the south side of MCMAHON BLVD NW between WESTSIDE BLVD NW and KAYENTA ST NW containing approximately 6.7631 acres. (A-10) [*Deferred from 7/16/14, 8/6/14, 9/10/14, 10/8/14*] **DEFERRED TO 11/19/14.**

3. **Project# 1002739**  
14DRB-70240 – SITE DEVELOPMENT  
PLAN FOR SUBDIVISION  
14DRB-70241 - TEMPORARY  
DEFERRAL OF SIDEWALK  
CONSTRUCTION  
14DRB-70242 - PRELIMINARY PLAT

MARK GOODWIN AND ASSOCIATES, P.A. agents for KB HOME INC request the referenced/ above actions for all or a portion of Parcel 4 Unit 1, plus Parcel 6A and Blocks 1-6 Unit 9, **ANDERSON HEIGHTS SUBDIVISON** zoned R-D & R-LT, located on the north side of COLOBEL AVE SW between 118<sup>th</sup> St SW and MORRISSEY ST SW containing approximately 89.0114 acres. (N-8)[*Deferred from 8/6/14, 9/10/14, 10/1/14, 10/22/14*] **DEFERRED TO 11/19/14.**

4. **Project# 1004205**  
14DRB-70313 SITE DEVELOPMENT  
PLAN FOR BUILDING PERMIT 

BOHANNAN HUSTON INC agents for LOOP INDUSTRIAL LLC request the referenced/ above action for Tract 1, **LOOP INDUSTRIAL PARK** zoned SU-2/M or M-1, located on the north side of PASEO DEL NORTE NE between the NORTH DIVERSION CHANNEL and WASHINGTON ST NE containing approximately 9.31 acres. (C-17) [*deferred from 10/8/14, 10/29/14*] **DEFERRED TO 11/12/14.**

**MINOR PLATS, FINAL (MAJOR) PLATS, AMENDED PLATS AND PLANS**

5. **Project# 1007470**  
14DRB-70372 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL 

JON ANDERSON ARCHITECTS request(s) the above action(s) for all or a portion of Lot(s) 4-10, Block(s) 4, **LUNA PLACE** zoned SU-2, located on ON ROMA BETWEEN LUNA AND KEHELER containing approximately .4751 acre(s). (J-13) **THE PRELIMINARY/FINAL PLAT WAS APPROVED WITH FINAL SIGN OFF DELEGATED TO ABCWUA FOR THE EXTABLISHMENT OF SEPARATE WATER/SEWER ACCOUNT FOR THE PROPERTY, AND TO PLANNING FOR AGIS DXF.**

**CITY OF ALBUQUERQUE  
PLANNING DEPARTMENT**

**October 1, 2014**

**DRB Comments**


**ITEM # 14**

**PROJECT # 1007470**

**APPLICATION # 14-70327**

**RE: Lots 4-10,, Block 4, Luna Place**

"Portions of" Lots 6-10 must be documented by deed dated prior to 1973.



---

Jack Cloud, DRB Chairman  
924-3880/ [jcloud@cabq.gov](mailto:jcloud@cabq.gov)

Done  
6/15

DRB CASE ACTION LOG - BLUE SHEET

- Preliminary/Final Plat [FP]
- Site Plan - Subdivision [SPS]
- Site Plan - Building Permit [SBP]

This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments have been addressed.

*Site Plans:* It is the responsibility of the applicant/agent/developer/owner to insert the DRB approved Site Plan for Subdivision and/or Site Plan for Building Permit in each copy of building permit plansets. If the building permit plans have been submitted prior to the Site Plan for Subdivision and/or Site Plan for Building Permit being signed-off, then it is the responsibility of the applicant/agent/developer/owner to insert a copy of the signed-off Site Plan for Subdivision and/or Site Plan for Building Permit in each copy of the building permit plansets.

Project #: 1007470

Application #: 14DRB-70372

Project Name: LUNA PLACE

Agent: JON ANDERSON ARCHITECTS

Phone #:

\*\*Your request was approved on 11-5-14 by the DRB with delegation of signature(s) to the following departments - outstanding comments to be addressed\*\*

TRANSPORTATION:

ABCWUA:

*OK*  
*separate accounts*

CITY ENGINEER / AMAFCA:

PARKS / CIP:

PLANNING (Last to sign):

*OK*  
*dxt approval*

PLATS:

Planning must record this plat. Please submit the following items:

- The original plat and a mylar copy for the County Clerk.
- Tax certificate from the County Treasurer.
- Recording fee (checks payable to the County Clerk). RECORDED DATE: \_\_\_\_\_
- Tax printout from the County Assessor.
- County Treasurer's signature must be obtained prior to the recording of the plat with County Clerk.

Property Management's signature must be obtained prior to Planning Department's signature.

AGIS DXF File approval required.

Copy of recorded plat for Planning.

ALL SITE PLANS:

3 copies of the approved site plan. Include all pages.

*sh*

*d . p d t*



Supplemental Form (SF)

**SUBDIVISION**

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment/Approval (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE (Form D)**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- Adoption of Rank 2 or 3 Plan or similar
- Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
- Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): \_\_\_\_\_ PHONE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ E-MAIL: \_\_\_\_\_

APPLICANT: JON ANDERSON PHONE: 764-8306 EXT.201  
 ADDRESS: 912 ROMA AVE. NW FAX: 764-2879  
 CITY: ALBUQUERQUE STATE NM ZIP 87102 E-MAIL: JON@JONANDERSONARCHITECT.COM

Proprietary interest in site: OWNER List all owners: WIFE: LAURA DABY

DESCRIPTION OF REQUEST: REPLAT LOTS 4 THRU 10, BLOCK 4 LUNA PLACE SO THAT THERE ARE 3 LOTS EACH WITH A HOUSE.

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. LOTS 4 THRU 10 Block: 4 Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: LUNA PLACE  
 Existing Zoning: SU-2 Proposed zoning: SU-2 MRGCD Map No \_\_\_\_\_  
 Zone Atlas page(s): J-13 UPC Code: 101405801307131013 & 101405800606931014

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX, Z, V, S, etc.): 1007470

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill? No  
 No. of existing lots: 7 No. of proposed lots: 3 Total site area (acres): .4751

LOCATION OF PROPERTY BY STREETS: On or Near: \_\_\_\_\_

Between: \_\_\_\_\_ and \_\_\_\_\_

Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  Review Date: \_\_\_\_\_

SIGNATURE [Signature] DATE 10/28/14  
 (Print Name) JON ANDERSON Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

- INTERNAL ROUTING
- All checklists are complete
- All fees have been collected
- All case #s are assigned
- AGIS copy has been sent
- Case history #s are listed
- Site is within 1000ft of a landfill
- F.H.D.P. density bonus
- F.H.D.P. fee rebate

Application case numbers	Action	S.F.	Fees
<u>14DRB - 70372</u>	<u>P&amp;F</u>	_____	<u>\$ 355.00</u>
_____	<u>CMF</u>	_____	<u>\$ 20.00</u>
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____

Hearing date Nov. 5, 2014

Total \$ 375.00

10-28-14  
 Staff signature & Date

Project # 1007470

Revised: 4/2012

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

- SKETCH PLAT REVIEW AND COMMENT (DRB22)** Your attendance is required.
  - Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - List any original and/or related file numbers on the cover application

- EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** Your attendance is required.

required.

  - Preliminary Plat reduced to 8.5" x 11"
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application

Extension of preliminary plat approval expires after one year.

- MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** Your attendance is required.
  - Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
  - Design elevations & cross sections of perimeter walls **3 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - Copy of recorded SIA
  - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
  - List any original and/or related file numbers on the cover application
  - DXF file and hard copy of final plat data for AGIS is required.

- MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** Your attendance is required.
  - 5 Acres or more: Certificate of No Effect or Approval
  - Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
  - Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
  - Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
  - Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
  - Fee (see schedule)
  - List any original and/or related file numbers on the cover application
  - Infrastructure list if required (**verify with DRB Engineer**)
  - DXF file and hard copy of final plat data for AGIS is required.

- AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** Your attendance is required.

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

  - Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application

Amended preliminary plat approval expires after one year

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

JON ANDERSON  
Applicant name (print)  
[Signature]  
Applicant signature / date



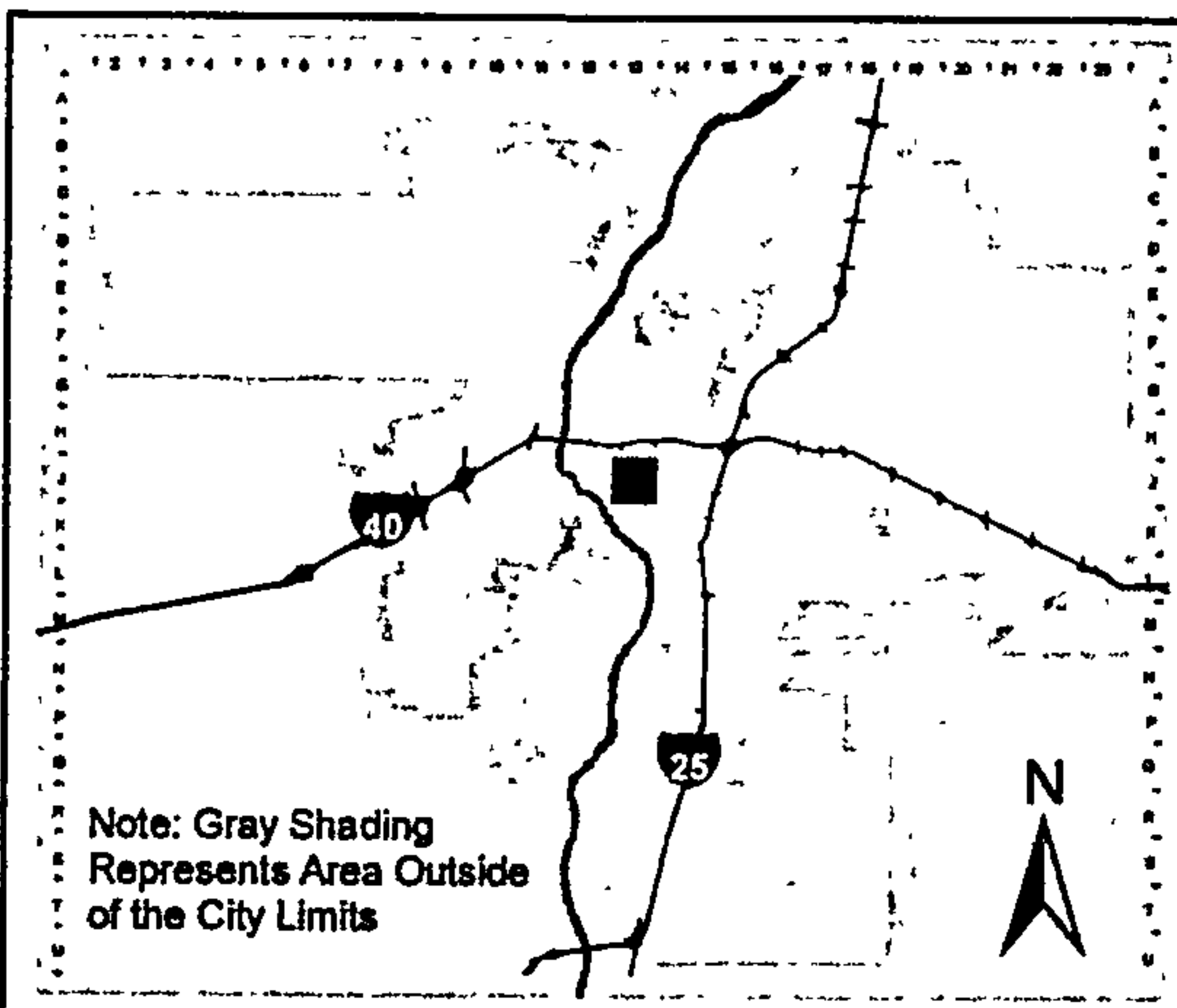
- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers  
14 - DRB - 70372

Form revised **October 2007**  
[Signature] 10-28-14  
Planner signature / date  
Project # 1007470



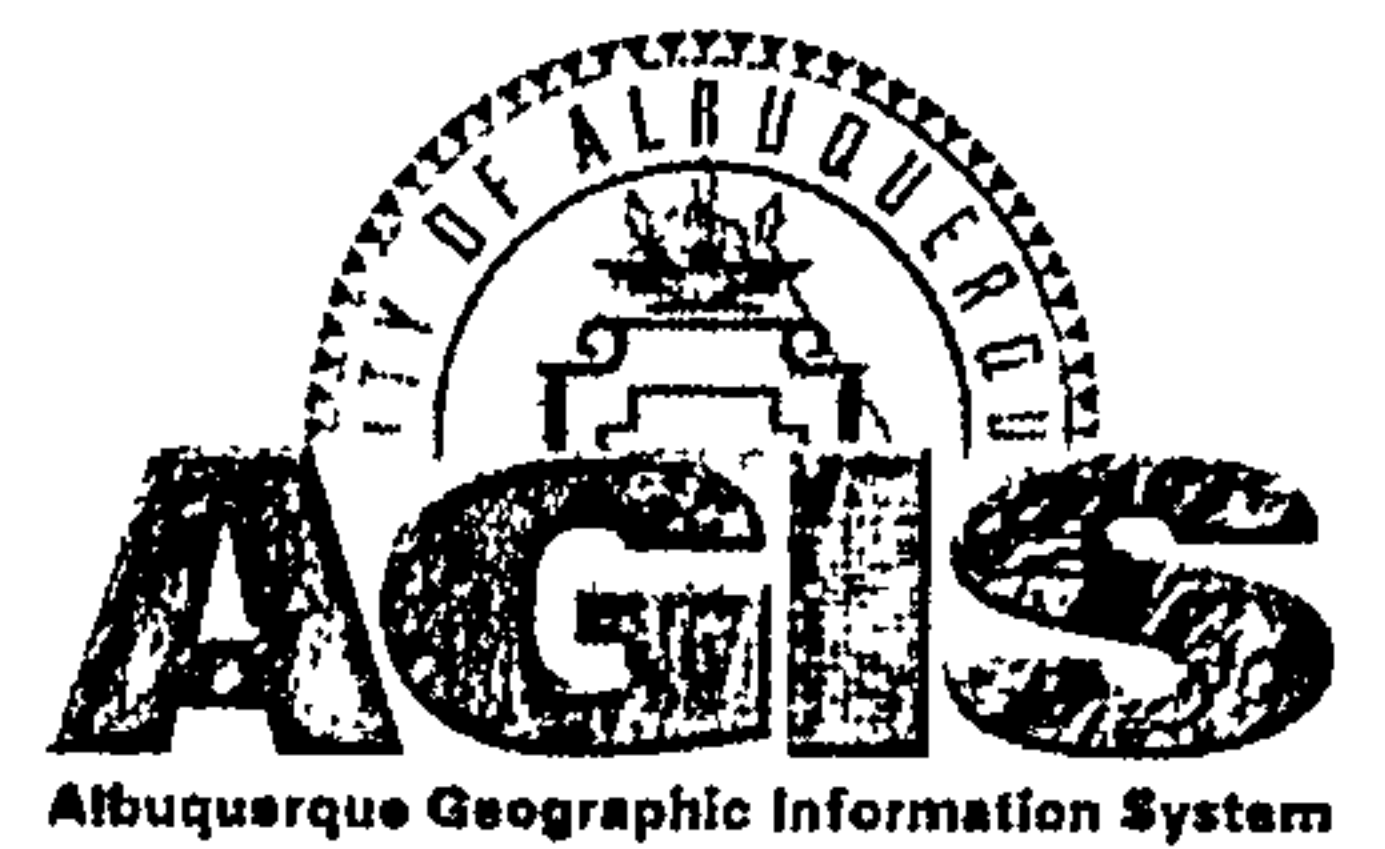
For more current information and details visit: [www.cabq.gov/gis](http://www.cabq.gov/gis)



Address Map Page:

**J-13-Z**

Map Amended through:  
9/1/2014



These addresses are for informational purposes only and are not intended for address verification.



**ALBUQUERQUE PUBLIC SCHOOLS  
PRE-DEVELOPMENT FACILITIES FEE AGREEMENT WAIVER**

Albuquerque Municipal School District No. 12, Bernalillo and Sandoval Counties, New Mexico ("Albuquerque Public Schools" or "APS"), having reviewed the proposed plat of Lots A, B, and C, Block 4, Luna Place which is zoned as SU-2 for Single Family, on October 28, 2014 submitted by Jon Anderson and Laura Daby, owner(s) of above property, has determined that no Pre-Development Facilities Fee Agreement is required with respect to that proposed plat because the property owner (s) propose to consolidate 7 lots into 3 lots, creating lots A, B, and C. This will result in no net gain of residential units.

ALBUQUERQUE PUBLIC SCHOOLS

By: *Elvira Lopez*  
Signature

Elvira Lopez, Planner / Demographer  
Name (printed or typed) and title

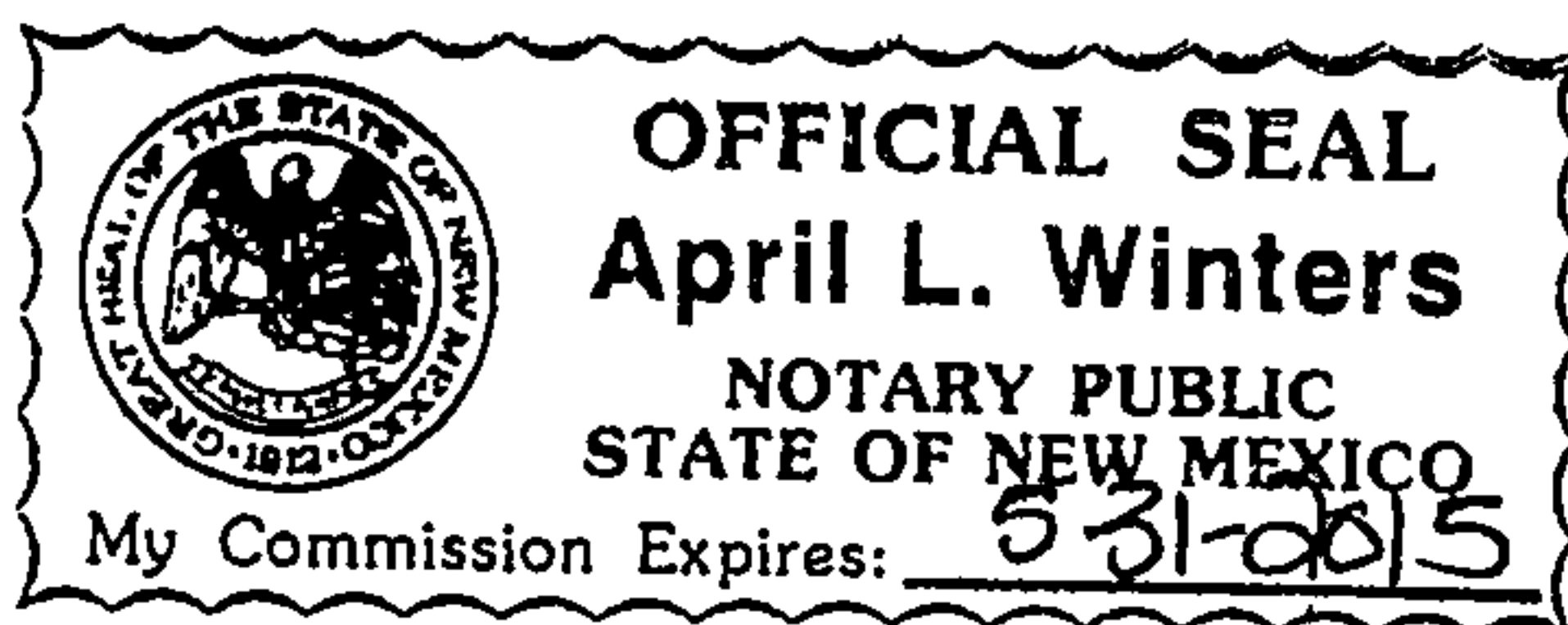
STATE OF NEW MEXICO  
COUNTY OF BERNALILLO

This instrument was acknowledged before me on October 28, 2014, by Elvira Lopez as Planner / Demographer of the Albuquerque Municipal School District No. 12, Bernalillo and Sandoval Counties, a school district organized and existing under the laws of the State of New Mexico.

(Seal)

*April L. Winters*  
Notary Public

My commission expires: May 31, 2015





J O N A N D E R S O N A R C H I T E C T U R E  
9 1 2 R O M A A V E N U E N O R T H W E S T  
A L B U Q U E R Q U E N E W M E X I C O 8 7 1 0 2  
5 0 5 7 6 4 8 3 0 6 F A X 5 0 5 7 6 4 2 8 7 9  
W W W . J O N A N D E R S O N A R C H I T E C T U R E . C O M

October 28, 2014

DRB

City of Albuquerque

600 2nd St. NW

Albuquerque, NM 87103


Re: ~~XXXX~~ **PRELIMINARY & FINAL** Plat related to 908 and 912 Roma Ave. NW  
**& 416 LUNA Blvd. NW**

To who it may concern,

I own a piece of property in the Downtown Neighborhood. It currently consists of three separate houses on 7 lots. We would like to "replat" this property so that there would be only three lots and each lot would have a house on it. Christopher Dehler Surveyor has generated a plat that shows the property and improvements and how I plan to change the existing 7 lots into 3 lots.

If you have questions or need any additional information, please do not hesitate to contact me.

Sincerely,



Jon Anderson and Laura Daby  
jon@jonandersonarchitect.com

PROJECT #

1007470

November 5, 2014

Pif



Supplemental Form (SF)

**SUBDIVISION**

- Major subdivision action
- Minor subdivision action
- Vacation *Sketch*
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment/Approval (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE (Form D)**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- Adoption of Rank 2 or 3 Plan or similar
- Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
  - Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): \_\_\_\_\_ PHONE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ E-MAIL: \_\_\_\_\_

APPLICANT: JON ANDERSON PHONE: 764-8306 EXT.201  
 ADDRESS: 912 ROMA AVE. NW FAX: 764-2879  
 CITY: ALBUQUERQUE STATE NM ZIP 87102 E-MAIL: JON@JONANDERSONARCHITECT.COM  
 Proprietary interest in site: OWNER List all owners: WIFE: LAURA DABY

DESCRIPTION OF REQUEST: THE PROPERTY IS COMPRISED OF 7 LOTS WITH 2 HOUSES. I WANT TO CONSOLIDATE SO THERE ARE 2 LOTS, EACH WITH A HOUSE.

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. LOTS 4, 5 AND THE N. 1/2 OF LOTS 6-10 Block: 4 Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: LUNA PLACE  
 Existing Zoning: SU-2 Proposed zoning: SU-2 MRGCD Map No \_\_\_\_\_  
 Zone Atlas page(s): J-13 UPC Code: 101405801307131013

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.): \_\_\_\_\_

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill? No  
 No. of existing lots: 7 No. of proposed lots: 2 Total site area (acres): \_\_\_\_\_  
 LOCATION OF PROPERTY BY STREETS: On or Near: INTERSECTION OF LUNA BLVD & ROMA AVE. NW  
 Between: LUNA & KELEHER and ROMA & MARQUETTE

Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  Review Date: \_\_\_\_\_

SIGNATURE [Signature] DATE 9/18/14  
 (Print Name) JON ANDERSON Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

Revised: 4/2012

<input type="checkbox"/> INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
<input type="checkbox"/> All checklists are complete	<u>140RB - 70327</u>	<u>SP</u>	_____	\$ <u>0</u>
<input type="checkbox"/> All fees have been collected	_____	_____	_____	\$ _____
<input type="checkbox"/> All case #s are assigned	_____	_____	_____	\$ _____
<input type="checkbox"/> AGIS copy has been sent	_____	_____	_____	\$ _____
<input type="checkbox"/> Case history #s are listed	_____	_____	_____	\$ _____
<input type="checkbox"/> Site is within 1000ft of a landfill	_____	_____	_____	\$ _____
<input type="checkbox"/> F.H.D.P. density bonus	_____	_____	_____	\$ _____
<input type="checkbox"/> F.H.D.P. fee rebate	_____	_____	_____	\$ _____
	Hearing date <u>Oct. 1, 2014</u>			Total \$ <u>0</u>

9-18-14  
 Staff signature & Date

Project # 1007470

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

**SKETCH PLAT REVIEW AND COMMENT (DRB22)**

Your attendance is required.

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

**EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)**

Your attendance is required.

- required.
- Preliminary Plat reduced to 8.5" x 11"
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application

Extension of preliminary plat approval expires after one year.

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)**

Your attendance is required.

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** Your attendance is required.

- 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
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- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- Infrastructure list if required (**verify with DRB Engineer**)
- DXF file and hard copy of final plat data for AGIS is required.

**AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** Your attendance is required.

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
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Amended preliminary plat approval expires after one year

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

JON ANDERSON  
Applicant name (print)  
[Signature]  
Applicant signature / date



Form revised October 2007

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers  
14 - DRB - 70327  
\_\_\_\_\_  
\_\_\_\_\_

[Signature] 9-18-14  
Planner signature / date  
Project # 1007470



For more current information and details visit: <http://www.cabq.gov/gis>

Albuquerque Geographic Information System

Zone Atlas Page:  
**J-13-Z**

Selected Symbols

- SECTOR PLANS
- Design Overlay Zones
- City Historic Zones
- H-1 Buffer Zone
- Petroglyph Mon.
- Escarpment
- 2 Mile Airport Zone
- Airport Noise Contours
- Wall Overlay Zone

Map amended through: 9/2/2014

Note: Grey Shading Represents Area Outside of the City Limits

0 750 1,500 Feet

SITES

J O N A N D E R S O N A R C H I T E C T U R E  
9 1 2 R O M A A V E N U E N O R T H W E S T  
A L B U Q U E R Q U E N E W M E X I C O 8 7 1 0 2  
5 0 5 7 6 4 8 3 0 6 F A X 5 0 5 7 6 4 2 8 7 9  
W W W . J O N A N D E R S O N A R C H I T E C T U R E . C O M

September 18, 2014

DRB  
City of Albuquerque  
600 2nd St. NW  
Albuquerque, NM 87103

Re: Sketch Plat related to 908 and 912 Roma Ave. NW

To who it may concern,

I own a piece of property in the Downtown Neighborhood. It currently consists of two separate houses on 7 lots. We would like to "replat" this property so that there would be only two lots and each lot would have a house on it. I have generated a Sketch Plat that shows the property and improvements and how I plan to change the existing 7 lots into 2 lots.

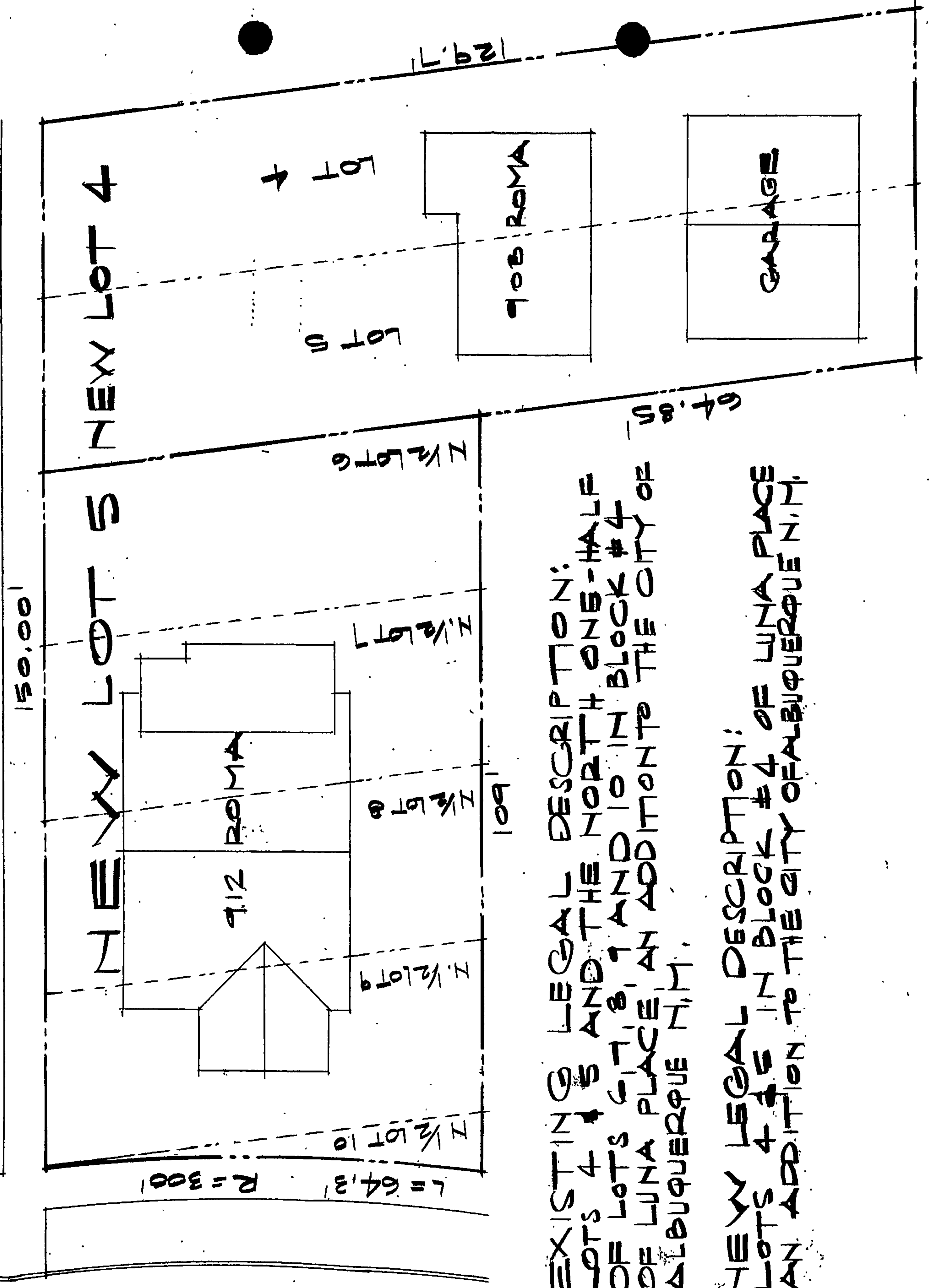
If you have questions or need any additional information, please do not hesitate to contact me.

Sincerely,

The image shows two handwritten signatures in black ink. The signature on the left is 'Jon Anderson' and the signature on the right is 'Laura Daby'. Both signatures are written in a cursive, flowing style.

Jon Anderson and Laura Daby  
jon@jonandersonarchitect.com

ROMA AVENUE



LUNA BLVD.

EXISTING LEGAL DESCRIPTION:  
 LOTS 4 & 5 AND THE NORTH ONE-HALF  
 OF LOTS 6, 7, 8, 9 AND 10 IN BLOCK #4  
 OF LUNA PLACE, IN ADDITION TO THE CITY OF  
 ALBUQUERQUE, N.M.

NEW LEGAL DESCRIPTION:  
 LOTS 4 & 5 IN BLOCK #4 OF LUNA PLACE  
 IN ADDITION TO THE CITY OF ALBUQUERQUE, N.M.

PROJECT#  
100-74170

OCTOBER. 1. 2014

SK