

Completed



# DRB CASE ACTION LOG

REVISED 10/08/07

This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments are addressed.

DRB Application No.: 09DRB-70105 Project # 1007613

Project Name: Reindeer Addn

Agent: Terra Land Survey's LLC Phone No.:

Your request was approved on 3-19-09 by the DRB with delegation of signature(s) to the following departments.

### OUTSTANDING SIGNATURES COMMENTS TO BE ADDRESSED

TRANSPORTATION: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

UTILITIES: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

CITY ENGINEER / AMAFCA: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

PARKS / CIP: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

PLANNING (Last to sign): \_\_\_\_\_

*[Handwritten signature]*  
3-19-09

Planning must record this plat. Please submit the following items:

- The original plat and a mylar copy for the County Clerk.
- Tax certificate from the County Treasurer.
- Recording fee (checks payable to the County Clerk). RECORDED DATE: \_\_\_\_\_
- Tax printout from the County Assessor.

- 3 copies of the approved site plan. Include all pages.
- County Treasurer's signature must be obtained prior to the recording of the plat with the County Clerk.
- Property Management's signature must be obtained prior to Planning Department's signature.

AGIS DXF File approval required.

Copy of recorded plat for Planning.

Created On:



# DRB CASE ACTION LOG

REVISED 10/08/07

This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments are addressed.

DRB Application No.: 09DRB-70105

Project # 1007613

Project Name: Reindeer Addn

Agent: Terra Land Survey's LLC Phone No.:

Your request was approved on 3-19-09 by the DRB with delegation of signature(s) to the following departments.

### OUTSTANDING SIGNATURES COMMENTS TO BE ADDRESSED

TRANSPORTATION: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

UTILITIES: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CITY ENGINEER / AMAFCA: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PARKS / CIP: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLANNING (Last to sign): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Planning must record this plat. Please submit the following items:**

- The original plat and a mylar copy for the County Clerk.
- Tax certificate from the County Treasurer.
- Recording fee (checks payable to the County Clerk). **RECORDED DATE:** \_\_\_\_\_
- Tax printout from the County Assessor.
  - 3 copies of the approved site plan. Include all pages.**
  - County Treasurer's signature must be obtained prior to the recording of the plat with the County Clerk.**
  - Property Management's signature must be obtained prior to Planning Department's signature.**
  - AGIS DXF File approval required.**
  - Copy of recorded plat for Planning.**

Created On:

7. **Project# 1007068**  
09DRB-70104 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL  
COMMUNITY SCIENCES CORP agent(s) for JAMES SAUNDERS request(s) the above action(s) for all or a portion of Lot(s) K, **ALVARADO GARDENS Unit 2**, zoned RA-2, located on TRELIS NW BETWEEN CASTANEDA NW AND ORO VISTA NW containing approximately 0.3192 acre(s). (G-12) **THE PRELIMINARY/FINAL PLAT WAS APPROVED WITH FINAL SIGN OFF DELEGATED TO PLANNING TO RECORD AND AGIS DXF FILE.**
8. **Project# 1007681**  
09DRB-70103 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL  
COMMUNITY SCIENCES CORP agent(s) for JANE E REYES request(s) the above action(s) for all or a portion of Lot(s) 1 & 2, **POMERENK ADDITION**, zoned RA-2, located on ORO VISTA NW BETWEEN TRELIS NW AND GLENWOOD NW containing approximately 0.3199 acre(s). (G-12) **THE PRELIMINARY/FINAL PLAT WAS APPROVED WITH FINAL SIGN OFF DELEGATED TO PLANNING TO RECORD AND AGIS DXF FILE.**
9. **Project# ~~1007613~~**  
09DRB-70105 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL  
TERRA LAND SURVEYS, LLC agent(s) for KGE PROPERTIES, LLC request(s) the above action(s) for all or a portion of Lot(s) 9 & 10, **REINDEER ADDITION**, zoned M-1, located on MCLEOD RD NE BETWEEN JEFFERSON NE AND PAN AMERICAN containing approximately 2 acre(s). (F-17) **THE PRELIMINARY/FINAL PLAT WAS APPROVED WITH FINAL SIGN OFF DELEGATED TO PLANNING FOR AGIS DXF FILE.**

**NO ACTION IS TAKEN ON THESE CASES:**  
**APPLICANT - AGENT IS REQUIRED TO BE AT THE MEETING**

10. **Project# 1002819**  
09DRB-70102 SKETCH PLAT REVIEW  
AND COMMENT  
G.P.S. LLC agent(s) for 98TH ST LLC request(s) the above action(s) for all or a portion of Lot(s) E-5-A, **ALBUQUERQUE SOUTH UNIT 3**, zoned C-2, located on GIBSON BLVD SW AND 98TH ST SW containing approximately 3.9385 acre(s). (M-9) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**
11. Other Matters: None.

ADJOURNED: 9:55

**7613**

### DXF Electronic Approval Form

DRB Project Case #: 1007613

Subdivision Name: REINDEER ADDN LOT 9A

Surveyor: CHRISTOPHER A MEDINA

Contact Person: CHRISTOPHER A MEDINA

Contact Information: 792-0513

DXF Received: 3/18/2009

Hard Copy Received: 3/18/2009

Coordinate System: NMSP Grid (NAD 83)

  
Approved

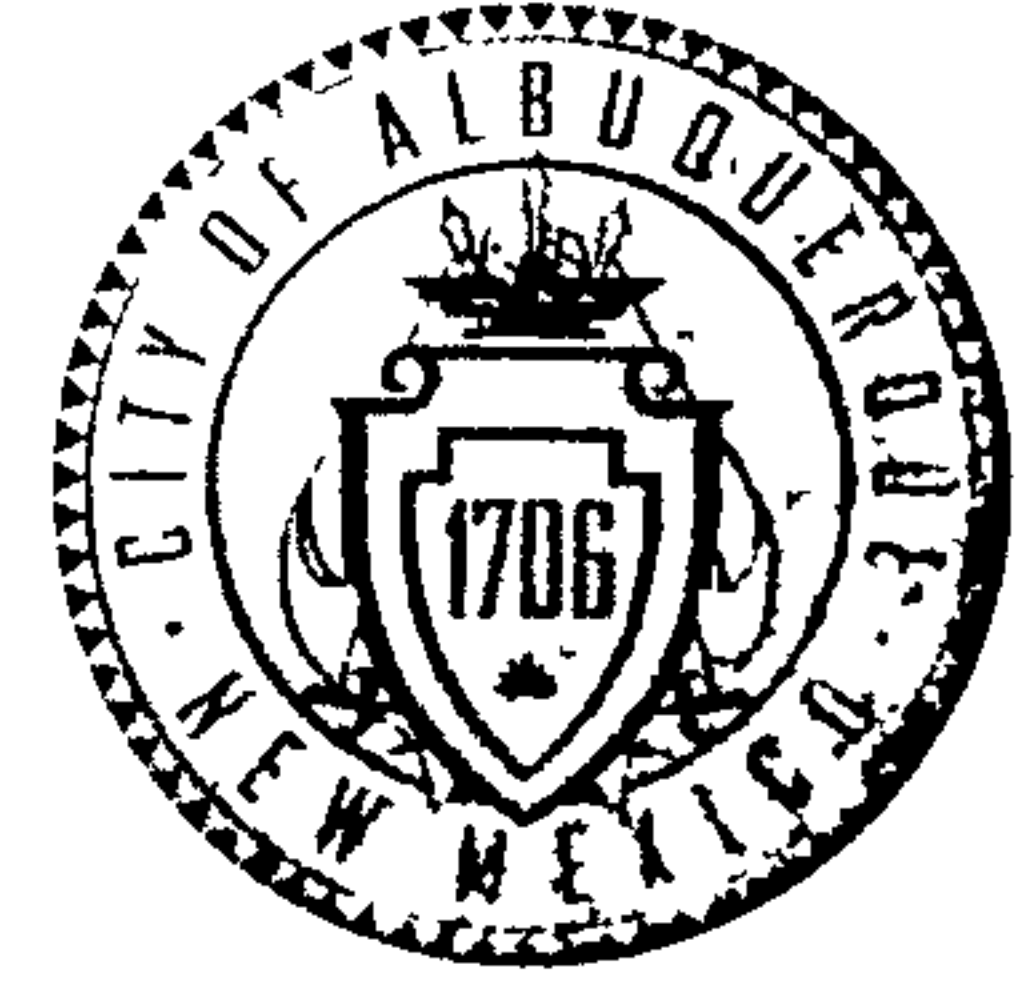
03.18.2009  
Date

\* The DXF file cannot be accepted (at this time) for the following reason(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AGIS Use Only**  
Copied fc **7613** to agiscov on **3/18/2009** Contact person notified on **3/18/2009**



# CITY OF ALBUQUERQUE



## CITY OF ALBUQUERQUE PLANNING DEPARTMENT HYDROLOGY DEVELOPMENT SECTION

### DEVELOPMENT REVIEW BOARD--SPEED MEMO

**DRB CASE NO/PROJECT NO: 1007613**

**AGENDA ITEM NO: 9**

**SUBJECT:**

Final Plat  
Preliminary Plat

**ACTION REQUESTED:**

REV/CMT:() APP:() SIGN-OFF:() EXTN:(x) AMEND:()

PO Box 1293

**ENGINEERING COMMENTS:**

Albuquerque

No adverse comments.

NM 87103

**RESOLUTION:**

www.cabq.gov

APPROVED \_\_\_\_; DENIED \_\_\_\_; DEFERRED \_\_\_\_; COMMENTS PROVIDED \_\_\_\_; WITHDRAWN

SIGNED-OFF: (SEC-PLN) (SP-SUB) (SP-BP) (FP) BY: (UD) (CE) (TRANS) (PKS) (PLNG)

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PKS) (PLNG)

FOR:

**SIGNED:** Bradley L. Bingham  
City Engineer/AMAFCA Designee  
924-3986

**DATE:** March 18, 2009

3. **Project# 1007612**  
08DRB-70528 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL
- CARTESIAN SURVEYS INC agent(s) for JANE TABET request(s) the above action(s) for all or a portion of Lot(s) 7 & 8, Block(s) 8, **HUNNING CASTLE ADDITION**, zoned R-1, located on 16TH ST BETWEEN LOS ALAMOS AND SAN CRISTOBAL containing approximately .5467 acre(s). (J-13) *[Def. from 12-31-08]* **THE PRELIMINARY/FINAL PLAT WAS APPROVED WITH FINAL SIGN OFF DELEGATED TO PLANNING FOR UTILITIES SIGNATURE AND AGIS DXF.**

**NO ACTION IS TAKEN ON THESE CASES:APPLICANT -  
AGENT IS REQUIRED TO BE AT THE MEETING**

4. **Project# 1004588**  
08DRB-70533 SKETCH PLAT REVIEW  
AND COMMENT
- LARRY READ AND ASSOCIATES agent(s) for 110 SUNPORT LLC request(s) the above action(s) for all or a portion of Lot(s) A, Block(s) 12, **CLAYTON HEIGHTS**, zoned C-2, located on YALE BLVD NE BETWEEN GIBSON BLVD NE AND AVENIDA CESAR CHAVEZ NE containing approximately 3.4548 acre(s). (L-15)**THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**
5. ~~**Project# 1007613**~~  
08DRB-70530 SKETCH PLAT REVIEW  
AND COMMENT
- TERRA LAND SERVICES, LLC agent(s) for MILLER BONDED request(s) the above action(s) for all or a portion of Lot(s) 9 & 10, **REINDEER ADDITION**, zoned M-1, located on MCCLEOD RD NE BETWEEN JEFFERSON NE AND PAN AMERICAN FREEWAY containing approximately 2.002 acre(s). (F-17) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**
6. **Project# 1007614**  
08DRB-70531 SKETCH PLAT REVIEW  
AND COMMENT
- CHARLES MATSON request(s) the above action(s) for all or a portion of Lot(s) 13A & 14A, **EXECUTIVE HILLS**, zoned SU-1 PRD, located on FOUR HILLS RD SE BETWEEN WINTERWOOD SE AND CENTRAL SE containing approximately .5 acre(s). (M-23) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**
7. **Project# 1006770**  
08DRB-70508 SKETCH PLAT REVIEW  
AND COMMENT
- DOUG CRANDAL LLC agent(s) for GENESIS WORLDWIDE RESORTS, request(s) the above action(s) for all or a portion of Lot(s) 145A & 145B, **WEST PARK ADDITION**, zoned C-2, located on CENTRAL SW BETWEEN RIO GRANDE BLVD SW AND SAN PASQUALE AV SW containing approximately 1.1 acre(s). (J-13) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**
8. Other Matters: None.

ADJOURNED: 9:30



**City of Albuquerque Planning Department**  
**One Stop Shop – Development and Building Services**

03/10/2009 Issued By: E08375

\*\*\*  
\*\*\*  
\*\*\*  
\*\*\*

**Permit Number: 2009 070 105**

**Category Code 910**

**Application Number: 09DRB-70105, Minor - Preliminary/ Final Plat Approval**

**Address:**

**Location Description: MCLEOD RD NE BETWEEN JEFFERSON NE AND PAN AMERICAN**

**Project Number: 1007613**

**Applicant**  
Kge Properties, Llc  
Keith E Wilson  
4538 Mcleod Rd Ne  
Albuquerque NM 87109  
881-0220

**Agent / Contact**  
Terra Land Surveys, Llc  
Christopher Medina  
Po Box 2532  
Corrales NM 87048  
792-0513

**Application Fees**

441018/4971000	Public Notification	
441032/3424000	Conflict Mgmt Fee	\$20.00
441006/4983000	DRB Actions	\$215.00
<b>TOTAL:</b>		<b>\$235.00</b>

City Of Albuquerque  
Treasury Division

3/10/2009 1:10PM LOC: ANNX  
WS# 006 TRANSH 0041  
RECEIPT# 00103992-00103992  
PERMIT# 2009070105 TRSDMG  
Trans Amt \$235.00  
Conflict Manag. Fee \$20.00  
DRB Actions \$215.00  
CK \$235.00  
CHANGE \$0.00

Thank You





Supplemental form

**SUBDIVISION**

- Major Subdivision action
- Minor Subdivision action
- Vacation
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE (Form D)**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- County Submittal
- EPC Submittal
- Zone Map Amendment (Establish or Change Zoning)
- Sector Plan (Phase I, II, III)
- Amendment to Sector, Area, Facility or Comprehensive Plan
- Text Amendment (Zoning Code/Sub Regs)
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
  - Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): CHRISTOPHER MEDINA, TERRA LAND SURVEYS, LLC PHONE: (505) 792-0513  
 ADDRESS: P.O. BOX 2532 FAX: (505) 792-5233  
 CITY: CORRALES STATE NM ZIP 87048 E-MAIL: TERRASURVEYS@COMCAST.NET

APPLICANT: KEITH E. WILSON, KGE PROPERTIES, LLC PHONE: (505) 881-0220, EXT. 3009  
 ADDRESS: 4538 MCLEOD RD. NE FAX: (505) 881-0867  
 CITY: ALBUQUERQUE STATE NM ZIP 87109 E-MAIL: KWILSON@MBI.NM.COM  
 Proprietary interest in site: MANAGING MEMBER List all owners: KGE PROPERTIES, LLC

DESCRIPTION OF REQUEST: FINAL PLAT APPLICATION: REPLATTING ACTION CONVERTING TWO EXISTING LOTS INTO ONE INDIVIDUAL LOT.

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. LOTS 9 & 10 Block: \_\_\_\_\_ Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: REINDEER ADDITION  
 Existing Zoning: M-1 Proposed zoning: M-1 MRGCD Map No \_\_\_\_\_  
 Zone Atlas page(s): F-17 UPC Code: 1-017-061-252205-3-09-19;  
1-017-061-261220-3-09-18

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.):  
DRB # 1007613

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill? NO  
 No. of existing lots: 2 No. of proposed lots: 1 Total area of site (acres): 2.002  
 LOCATION OF PROPERTY BY STREETS: On or Near: MCLEOD RD. NE  
 Between: JEFFERSON and PAN AMERICAN FREEWAY  
 Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: JAN. 7<sup>TH</sup>, 2009

SIGNATURE Christopher A Medina DATE 3/9/09  
 (Print) Christopher A Medina Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

Form revised 4/07

<input checked="" type="checkbox"/>	<input type="checkbox"/> INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
<input checked="" type="checkbox"/>	All checklists are complete	<u>09DRB</u>	<u>P&amp;F</u>		<u>\$ 215.00</u>
<input checked="" type="checkbox"/>	All fees have been collected	<u>70105</u>	<u>CMF</u>		<u>\$ 20.00</u>
<input checked="" type="checkbox"/>	All case #s are assigned	_____	_____	_____	\$ _____
<input type="checkbox"/>	AGIS copy has been sent	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/>	Case history #s are listed	_____	_____	_____	\$ _____
<input type="checkbox"/>	Site is within 1000ft of a landfill	_____	_____	_____	\$ _____
<input type="checkbox"/>	F.H.D.P. density bonus	_____	_____	_____	\$ _____
<input type="checkbox"/>	F.H.D.P. fee rebate	_____	_____	_____	\$ _____
					Total
					<u>\$ 235.00</u>

Hearing date March 18, 2009

[Signature]  
 Planner signature / date 3.10.09

Project # 1007613



**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

**SKETCH PLAT REVIEW AND COMMENT (DRB22)** **Your attendance is required.**

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

**EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** **Your attendance is required.**

- Preliminary Plat reduced to 8.5" x 11"
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Copy of DRB approved infrastructure list
- Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
- List any original and/or related file numbers on the cover application

**Extension of preliminary plat approval expires after one year.**

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** **Your attendance is required.**

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** **Your attendance is required.**

- N/A** 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- N/A** Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
- N/A** Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- N/A** Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- N/A** Infrastructure list if required (**verify with DRB Engineer**)
- DXF file and hard copy of final plat data for AGIS is required.

**AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** **Your attendance is required.**

- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Christopher A Medina  
Applicant name (print)  
Christopher A Medina 3/9/09  
Applicant signature / date



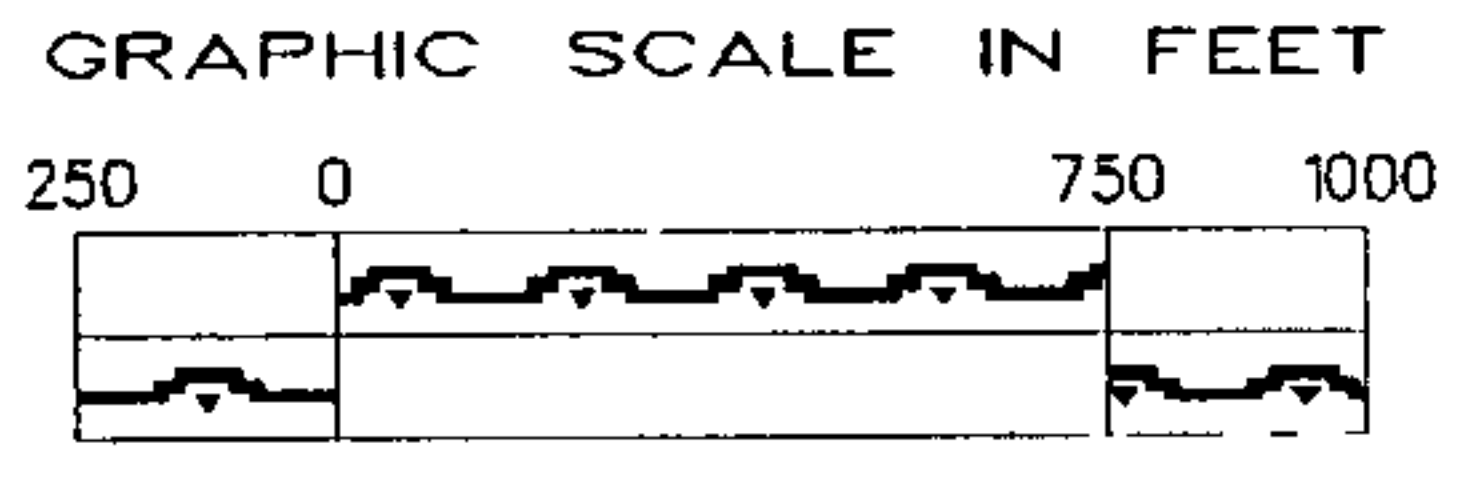
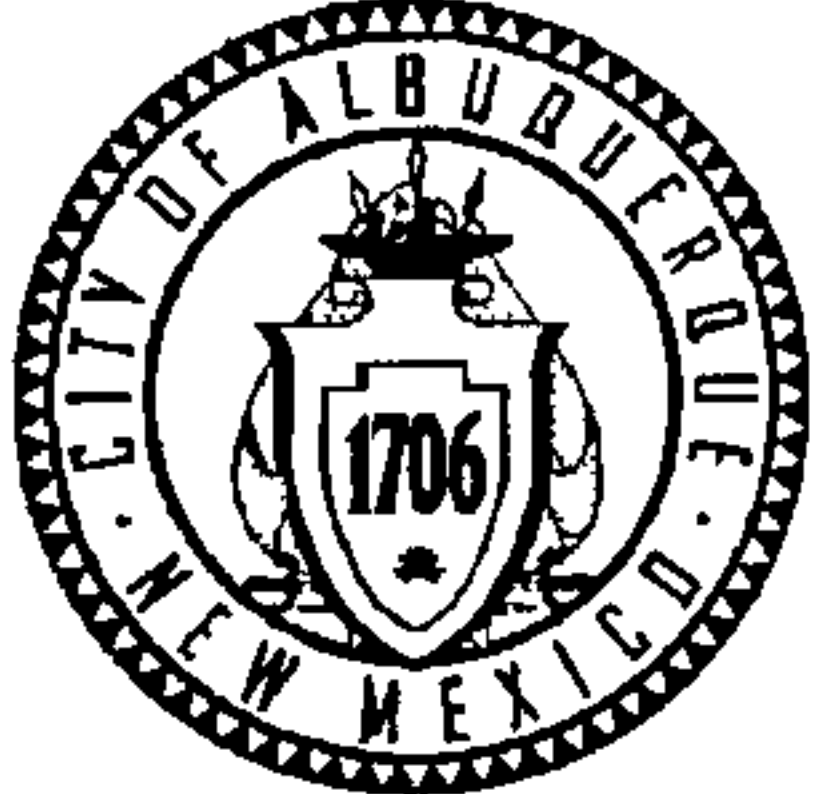
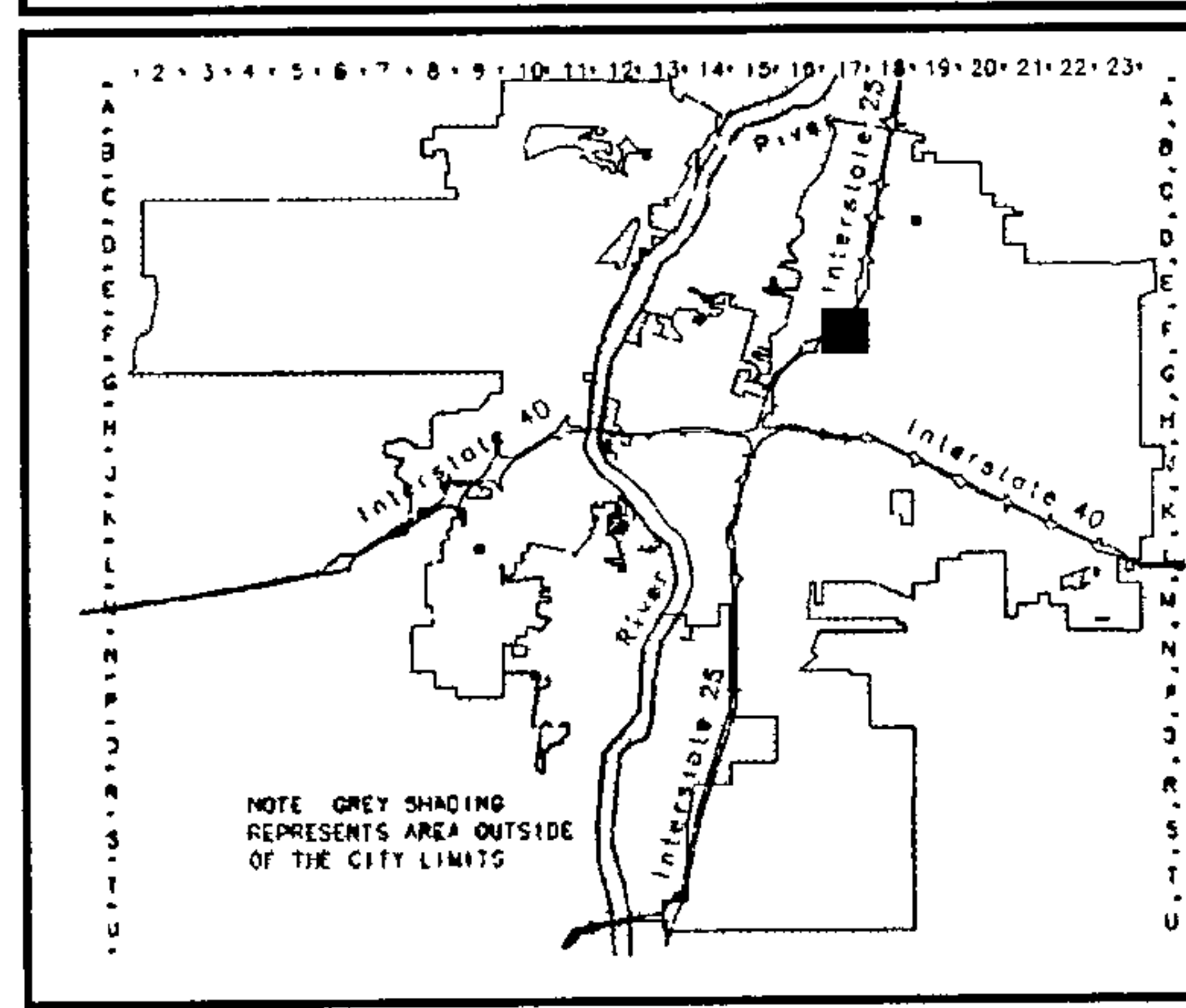
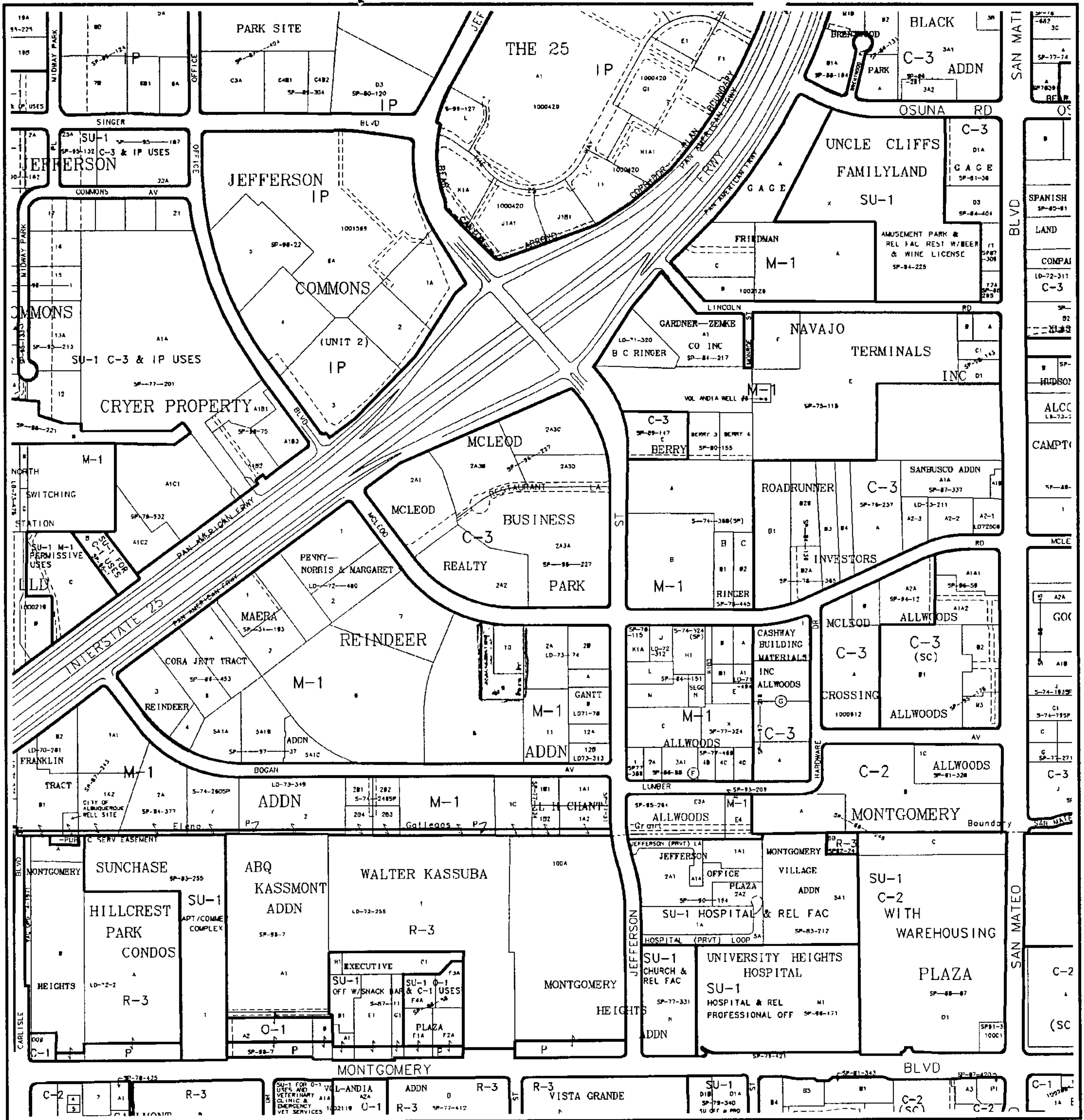
Form revised October 2007

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers  
09DRB - 7905

Venja 3.10.09  
Planner signature / date  
Project # 1007613





**A**buquerque **G**eographic **I**nformation **S**ystem  
**PLANNING DEPARTMENT**  
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**Zone Atlas Page**

**F-17-Z**

Map Amended through August 03, 2004



**TERRA LAND SURVEYS, LLC**

P.O. Box 2532 • CORRALES, NM 87048 • OFFICE (505) 792-0513 • FAX (505) 792-5233 • [terrasurveys@comcast.net](mailto:terrasurveys@comcast.net)

March 9, 2009

City of Albuquerque  
Planning Department  
Development Review Board  
600 2<sup>nd</sup> St. NW  
Albuquerque, NM 87102

Re: Minor Subdivision Application for Plat of Lot 9-A, Reindeer Addition.

To the Members of the Board,

This letter is to respectfully inform the City of Albuquerque Development Review Board that Terra Land Surveys, LLC, acting as agent for and on the behalf of KGE Properties, LLC, Keith E. Miller, Managing Member, seeks approval of the Final Plat of Lot 9-A Reindeer Addition, being a replat of Lots 9 and 10, within Projected Section 35, T.11N., R.3E., N.M.P.M., Town of Elena Gallegos Grant, City of Albuquerque, Bernalillo County, New Mexico.

The purpose of this Minor Subdivision Platting Action is to eliminate the lot lines between Lots 9 and 10, and thereby combine them into one contiguous lot designated as lot 9-A.

If you have any questions or comments regarding this project, please don't hesitate to contact me at (505) 792-0513.

Sincerely,

Christopher A. Medina, PS  
Terra Land Surveys, LLC





Supplemental form

**SUBDIVISION**

- Major Subdivision action
- Minor Subdivision action
- Vacation
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE (Form D)**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- County Submittal
- EPC Submittal
- Zone Map Amendment (Establish or Change Zoning)
- Sector Plan (Phase I, II, III)
- Amendment to Sector, Area, Facility or Comprehensive Plan
- Text Amendment (Zoning Code/Sub Regs)
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
  - Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): TERRA LAND SURVEYS, LLC. PHONE: (505) 792-0513  
 ADDRESS: P.O. Box 2532 FAX: (505) 792-5233  
 CITY: CORRALES STATE NM ZIP 87048 E-MAIL: terrasurveys@comcast.net

APPLICANT: MILLER BONDED INC. PHONE: (505) 881-0220  
 ADDRESS: 4538 McCLEOD ROAD N.E. FAX: (505) 881-0367  
 CITY: ALBUQUERQUE STATE NM ZIP 87109 E-MAIL: WWW.MBINM.COM

Proprietary interest in site: OWNER List all owners: \_\_\_\_\_

DESCRIPTION OF REQUEST: SKETCH PLAT FOR REPLATTING ACTION CONVERTING TWO EXISTING LOTS INTO ONE; INDIVIDUAL LOT.

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. LOTS 9 AND 10 Block: \_\_\_\_\_ Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: REINDEER ADDITION  
 Existing Zoning: M-1 Proposed zoning: M-1 MRGCD Map No \_\_\_\_\_  
 Zone Atlas page(s): F-17 UPC Code: 1-017-061-252205-3-09-19  
1-017-061-261220-3-09-18

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX, Z, V, S, etc.): N/A

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill? N/A  
 No. of existing lots: 2 No. of proposed lots: 1 Total area of site (acres): 2.0020  
 LOCATION OF PROPERTY BY STREETS: On or Near: McCLEOD ROAD N.E.  
 Between: JEFFERSON and PAN AMERICAN FREEWAY

Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: \_\_\_\_\_

SIGNATURE Mich Esquivel DATE 12-29-08

(Print) MICHAEL ESQUIVEL Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

Form revised 4/07

<p><input type="checkbox"/> INTERNAL ROUTING</p> <p><input checked="" type="checkbox"/> All checklists are complete</p> <p><input checked="" type="checkbox"/> All fees have been collected</p> <p><input checked="" type="checkbox"/> All case #s are assigned</p> <p><input type="checkbox"/> AGIS copy has been sent</p> <p><input checked="" type="checkbox"/> Case history #s are listed</p> <p><input type="checkbox"/> Site is within 1000ft of a landfill</p> <p><input type="checkbox"/> F.H.D.P. density bonus</p> <p><input type="checkbox"/> F.H.D.P. fee rebate</p>	<p>Application case numbers</p> <p><u>08DRB</u> - <u>79530</u></p> <p>_____ - _____</p> <p>_____ - _____</p> <p>_____ - _____</p> <p>Hearing date <u>Jan. 7, 08</u></p>	<p>Action</p> <p><u>SK</u></p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>S.F.</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Fees</p> <p>\$ <u>0</u></p> <p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p> <p>Total</p> <p>\$ <u>0</u></p>
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Kathy 12-29-08  
 Planner signature / date

Project # ~~1007013~~ 1007613



**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A **Bulk Land Variance** requires application on FORM-V in addition to application for subdivision on FORM-S.

**SKETCH PLAT REVIEW AND COMMENT (DRB22)** **Your attendance is required.**

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

**EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** **Your attendance is required.**

- Preliminary Plat reduced to 8.5" x 11"
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Copy of DRB approved infrastructure list
- Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
- List any original and/or related file numbers on the cover application

**Extension of preliminary plat approval expires after one year.**

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** **Your attendance is required.**

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** **Your attendance is required.**

- 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
- Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- Infrastructure list if required (**verify with DRB Engineer**)
- DXF file and hard copy of final plat data for AGIS is required.

**AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** **Your attendance is required.**

- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application

**Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Mitch Egan  
 12-29-08 Applicant name (print)  
 Applicant signature / date

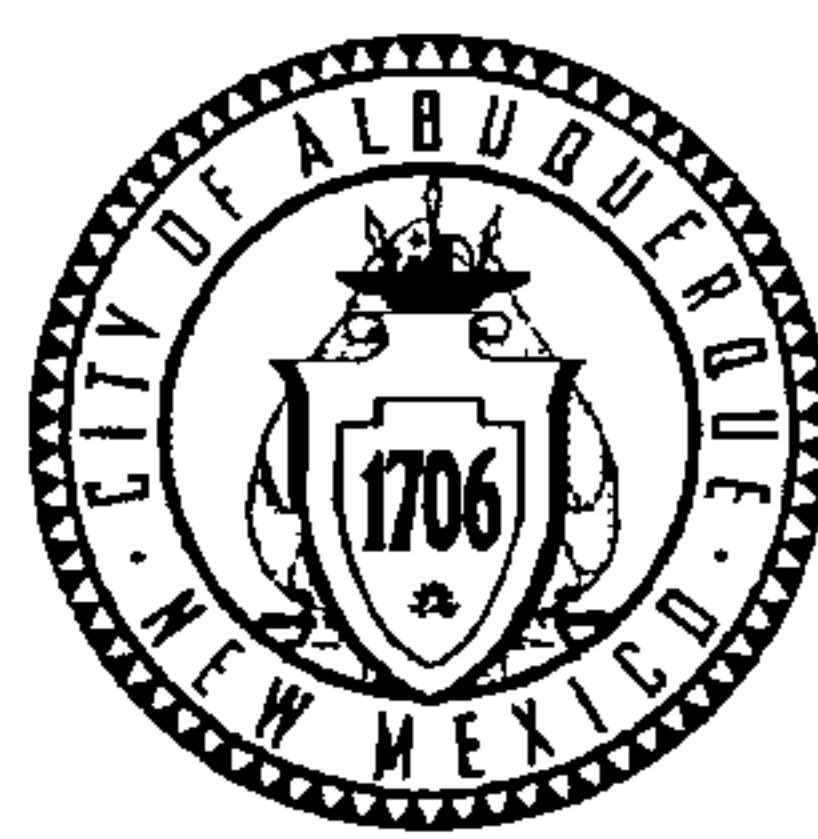
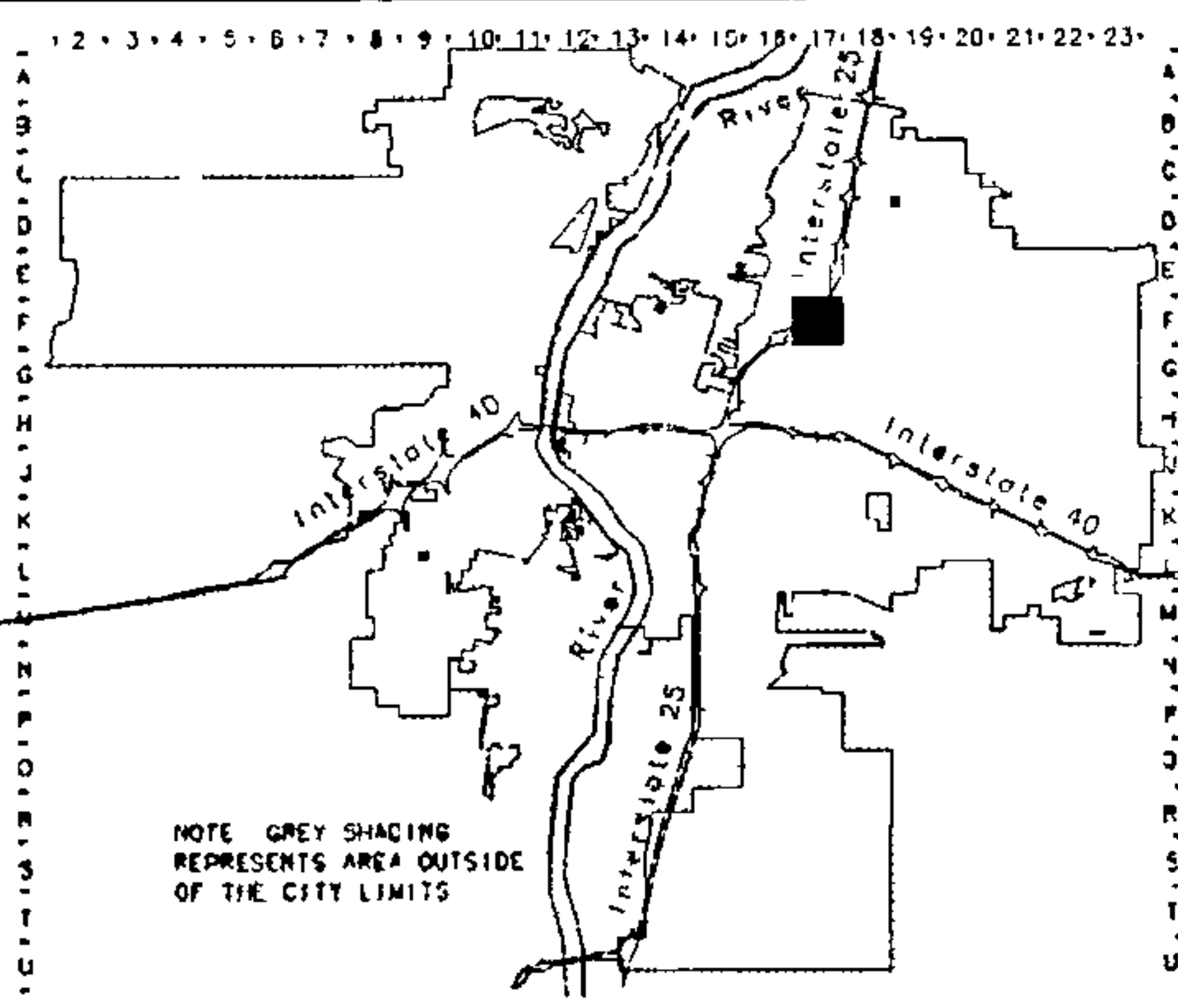
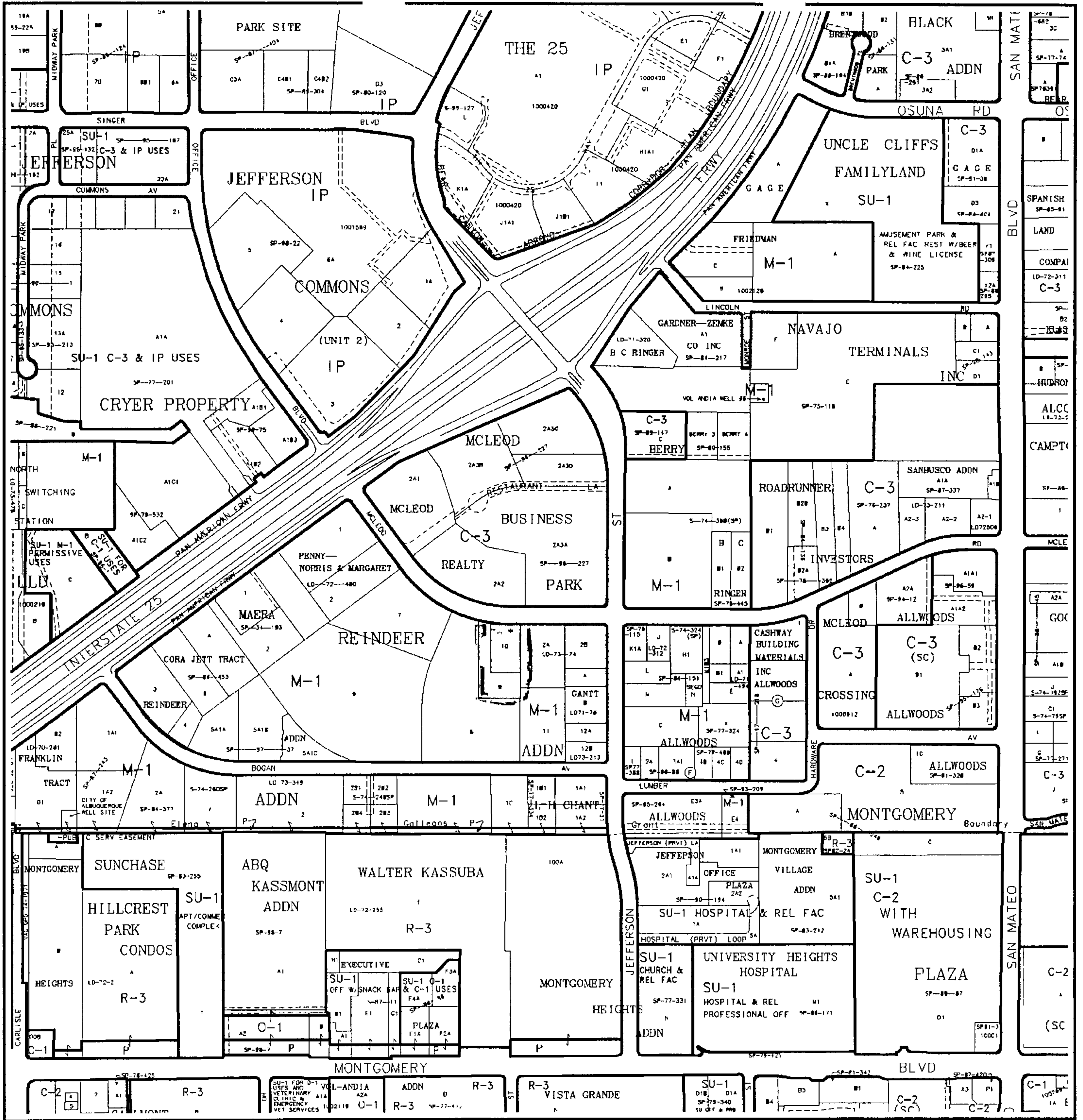


Form revised **October 2007**

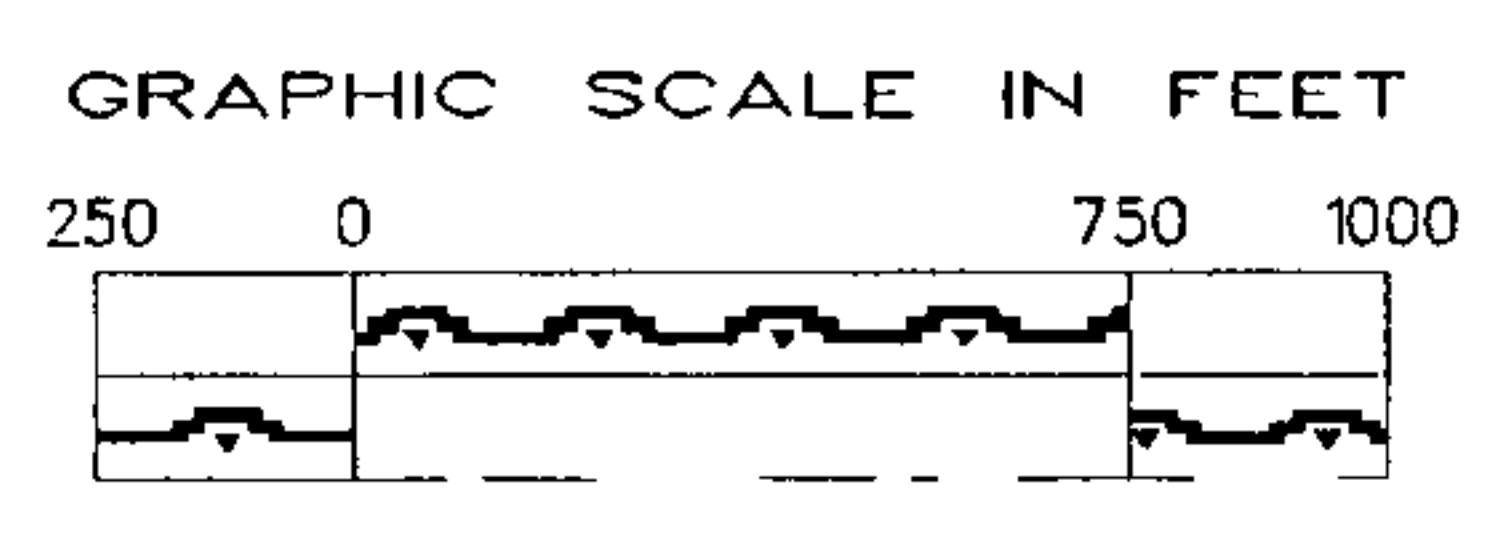
- Checklists complete
  - Fees collected
  - Case #s assigned
  - Related #s listed
- Application case numbers  
 O&DRB - 70530

[Signature] 12.29.08  
 Planner signature / date  
 Project # ~~10070100~~ 1007013





**A**lbuquerque **G**eographic **I**nformation **S**ystem  
**PLANNING DEPARTMENT**  
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**Zone Atlas Page**

**F-17-Z**

Map Amended through August 03, 2004



December 29, 2008

City of Albuquerque  
Development Review Board  
Plaza Del Sol  
600 Second Street NW  
Albuquerque, NM 87103

Re: Request for Sketch Plat Review of the Proposed Replat of Lot 9 and 10 of Reindeer Addition

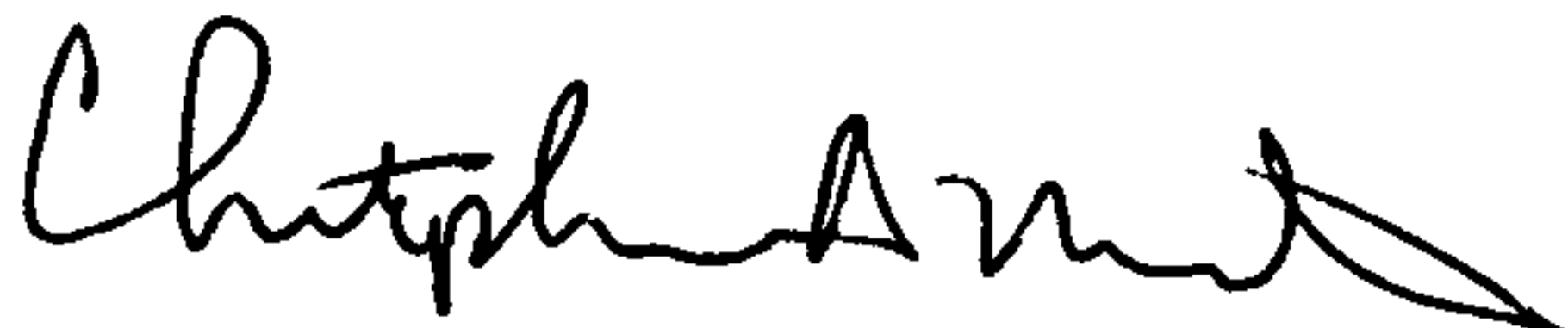
Ladies and Gentlemen:

This letter is to inform the Development Review Board that Terra Land Surveys, LLC, acting as agent for and on the behalf of the Miller Bonded Inc, requests approval of the proposed minor subdivision, being a replat of existing lots 9 and 10 of Reindeer Addition.

The purpose of this platting action is to consolidate the two existing lots into one lot. Currently Miller Bonded Inc, owns both lots in fee simple. Lot 9 contains a dirt parking lot and lot 10 contains the remainder of the parking lot. The Miller Bonded Inc, would like to improve the property further and wants the lots consolidated.

If you have any questions or comments regarding this project, please don't hesitate to contact me at (505) 792-0513.

Sincerely,



Christopher A. Medina, PS  
Terra Land Surveys, LLC