



COMPLETED 02/05/09 SK
DRB CASE ACTION LOG (SITE PLAN build P.)

REVISED 10/08/07

This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments are addressed.

DRB Application No.. 08DRB-70005

Project # 1007630

Project Name: SUNPORT MUNICIPAL & ALBUQUERQUE INTERNATIONAL SUNPORT

Agent MOLZEN-CORBIN & ASSOCIATES

Phone No.:

Your request was approved on 1-28-09 by the DRB with delegation of signature(s) to the following departments.

OUTSTANDING SIGNATURES COMMENTS TO BE ADDRESSED

TRANSPORTATION: - comment

UTILITIES: _____

CITY ENGINEER / AMAFCA: _____

PARKS / CIP: _____

PLANNING (Last to sign): - check revised site plan, landscape plan

Planning must record this plat. Please submit the following items:

- The original plat and a mylar copy for the County Clerk.
- Tax certificate from the County Treasurer.
- Recording fee (checks payable to the County Clerk). **RECORDED DATE:** _____
- Tax printout from the County Assessor.

- 3 copies of the approved site plan. Include all pages.**
- County Treasurer's signature must be obtained prior to the recording of the plat with the County Clerk.**
- Property Management's signature must be obtained prior to Planning Department's signature.**
- AGIS DXF File approval required.**
- Copy of recorded plat for Planning.**



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 - County Treasurer's signature must be obtained prior to the recording of the plat with the County Clerk.**
 - Property Management's signature must be obtained prior to Planning Department's signature.**
 - AGIS DXF File approval required.**
 - Copy of recorded plat for Planning.**

6. ~~Project# 1007630~~
09DRB-70005 MINOR - SDP FOR
BUILDING PERMIT
09DRB-70023 MINOR - TEMP DEFR
SWDK CONST

MOLZEN-CORBIN AND ASSOCIATION agent(s) for CITY OF ALBUQUERQUE AVIATION & NMDOT request(s) the above action(s) for all or a portion of Tract(s) A, **SUNPORT MUNICIPAL & ALBUQUERQUE INTERNATIONAL SUNPORT** zoned M-2, located on CLARK CARR RD SE BETWEEN ACCESS RD C SE AND SPIRIT DR SE containing approximately .2647 acre(s). (N-15)[*Deferred from 1/21/09*]
WITH THE SIGNING OF THE INFRASTRUCTURE LIST DATE 1/28/09, THE SITE DEVELOPMENT PLAN FOR BUILDING PERMIT WAS APPROVED WITH FINAL SIGN-OFF DELEGATED TO TRANSPORTATION FOR FUTURE SIDEWALK INFORMATION AND RAMP DETAIL, AND TO PLANNING FOR REVISED SITE PLAN, LANDSCAPE PLAN AND 3 COPIES OF APPROVED SITE PLAN.

NO ACTION IS TAKEN ON THESE CASES:
APPLICANT - AGENT IS REQUIRED TO BE AT THE MEETING

7. **Project# 1007637**
09DRB-70018 SKETCH PLAT REVIEW
AND COMMENT

MARIO DOMINQUEZ AND FERNADO ARAGON request(s) the above action(s) for all or a portion of Lot(s) 8.5 & 9, Block(s) 6, **CASAS SERENAS ADDITION** zoned R-T, located on TENNESSEE BETWEEN ZUNI SE AND TORRANCE SE containing approximately .206 acre(s). (L-19) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**

8. Other Matters: None

ADJOURNED: 10:25

CITY OF ALBUQUERQUE

PLANNING DEPARTMENT

January 21, 2009

DRB Comments

ITEM # 5

PROJECT # 1007630

APPLICATION # 09-70005


RE: Albuquerque International Sunport

The Traffic Circulation Plan contains much of the information needed for the Site Plan – Sheets C- 101 and C-102 needed to have data combined.

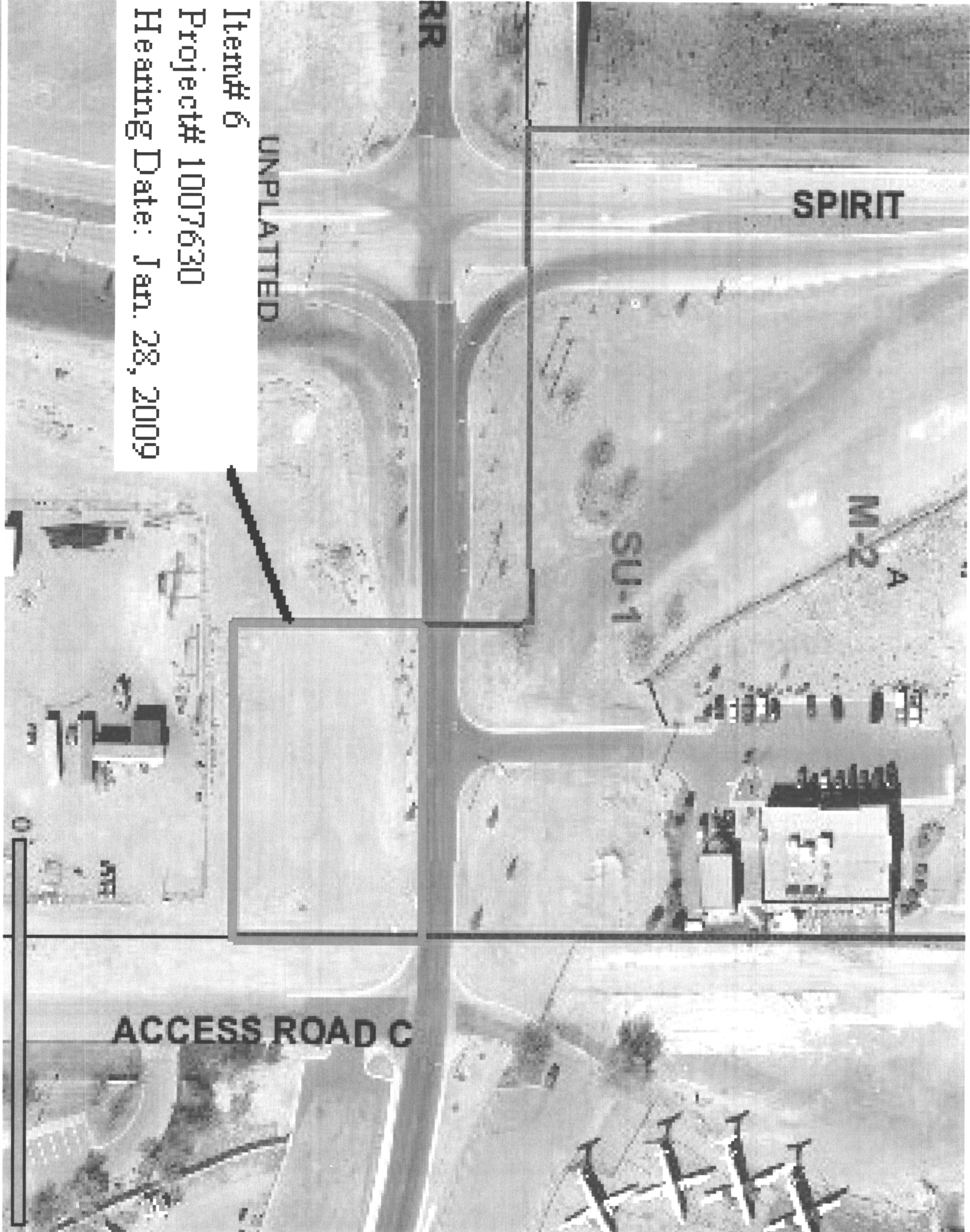
Per Zoning Code, concrete or asphalt entry is needed into parking lot.

Clarification is needed regarding sidewalks; it appears that returns and ramps at parking lot entry need to be constructed with this site plan.

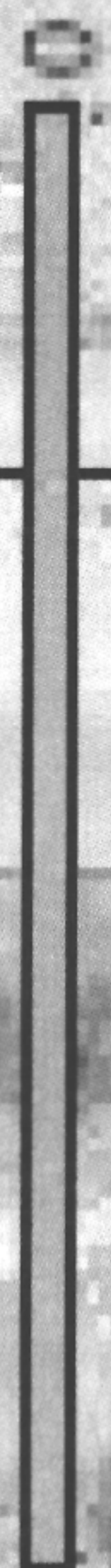
Landscaping needs to be included out to street edge.



Jack Cloud AICP, DRB Chairman
924-3880/ jcloud@cabq.gov



Item# 6
Project# 1007630
Hearing Date: Jan. 28, 2009



Current DRC

Project Number: _____

FIGURE 12

Date Submitted: 1-28-09

Date Site Plan Approved: 1-28-09

Date Preliminary Plat Approved: _____

Date Preliminary Plat Expires: _____

DRB Project No.: 1007630

DRB Application No.: 09DRB-70023

ORIGINAL

INFRASTRUCTURE LIST

(Rev. 9-20-05)

EXHIBIT "A"

TO SUBDIVISION IMPROVEMENTS AGREEMENT

DEVELOPMENT REVIEW BOARD (D.R.B.) REQUIRED INFRASTRUCTURE LIST

NMDOT/Aviation Office - Albuquerque International Sunport

PROPOSED NAME OF PLAT AND/OR SITE DEVELOPMENT PLAN

Portion of Tract A, Sunport Municipal Addition - Albuquerque International Sunport

EXISTING LEGAL DESCRIPTION PRIOR TO PLATTING ACTION

Following is a summary of PUBLIC/PRIVATE Infrastructure required to be constructed or financially guaranteed for the above development. This Listing is not necessarily a complete listing. During the SIA process and/or in the review of the construction drawings, if the DRC Chair determines that appurtenant items and/or unforeseen items have not been included in the infrastructure listing, the DRC Chair may include those items in the listing and related financial guarantee. Likewise, if the DRC Chair determines that appurtenant or non-essential items can be deleted from the listing, those items may be deleted as well as the related portions of the financial guarantees. All such revisions require approval by the DRC Chair, the User Department and agent/owner. If such approvals are obtained, these revisions to the listing will be incorporated administratively. In addition, any unforeseen items which arise during construction which are necessary to complete the project and which normally are the Subdivider's responsibility will be required as a condition of project acceptance and close out by the City.

Financially Guaranteed DRC #	Constructed Under DRC #	Size	Type of Improvement	Location	From	To	Construction Certification		
							Private Inspector	P.E.	City Cnst Engineer
		6'x100'	Sidewalk (Deferred)	Intersection Access Rd C and Clark Carr Rd	Driveway	Clark Carr Rd	/	/	/
							/	/	/
							/	/	/
							/	/	/
							/	/	/
							/	/	/
							/	/	/
							/	/	/
							/	/	/
							/	/	/

The items listed below are on the CCIP and approved for Impact Fee credits. Signatures from the Impact Fee Administrator and the City User Department is required prior to DRB approval of this listing. The items listed below are subject to the standard SIA requirements.

Financially Guaranteed DRC #	Constructed Under DRC #	Size	Type of Improvement	Location	From	To	Construction Certification			
							Private Inspector	P.E.	City Cnst Engineer	
<input type="text"/>	<input type="text"/>						/	/	/	
<input type="text"/>	<input type="text"/>						/	/	/	
Approval of Creditable Items:							Approval of Creditable Items:			
Impact Fee Administrator Signature							Date	City User Dept. Signature		Date

NOTES

If the site is located in a floodplain, then the financial guarantee will not be released until the LOMR is approved by FEMA.

Street lights per City requirements.

- 1 Deferred by Temp Deferral of Sidewalk Construction
- 2 _____
- 3 _____

AGENT / OWNER	DEVELOPMENT REVIEW BOARD MEMBER APPROVALS	
<u>Mike Provine, PE</u> NAME (print)	<u>[Signature]</u> 1/28/09 DRB CHAIR - date	<u>Christina Santoval</u> 1/28/09 PARKS & RECREATION - date
<u>Molzen-Corbin</u> FIRM	<u>[Signature]</u> 1/28/09 TRANSPORTATION DEVELOPMENT - date	_____ AMAFCA - date
<u>[Signature]</u> 1/21/09 SIGNATURE - date	<u>[Signature]</u> 1/28/09 UTILITY DEVELOPMENT - date	_____ - date
	<u>Bradley D. Bingham</u> 1/28/09 CITY ENGINEER - date	_____ - date

DESIGN REVIEW COMMITTEE REVISIONS

REVISION	DATE	DRC CHAIR	USER DEPARTMENT	AGENT / OWNER



Supplemental form

SUBDIVISION

- Major Subdivision action
- Minor Subdivision action
- Vacation
- Variance (Non-Zoning)

SITE DEVELOPMENT PLAN

- for Subdivision
- for Building Permit
- Administrative Amendment (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

STORM DRAINAGE

- Storm Drainage Cost Allocation Plan

S Z ZONING & PLANNING

- Annexation
- County Submittal
- EPC Submittal
- Zone Map Amendment (Establish or Change Zoning)
- Sector Plan (Phase I, II, III)
- Amendment to Sector, Area, Facility or Comprehensive Plan
- Text Amendment (Zoning Code/Sub Regs)
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
- D** Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2nd Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

APPLICANT INFORMATION:

Professional/Agent (if any): MOLZEN CORBIN & ASSOCIATES PHONE: 242-5700
 ADDRESS: 2701 LILES RD SE FAX: 242-0673
 CITY: ALBUQUERQUE STATE NM ZIP 87106 E-MAIL: MPROVINE@MOLZENCORBIN.COM

APPLICANT: CITY OF ALBUQUERQUE AVIATION PHONE: 244-7805
 ADDRESS: P.O. Box 1293 FAX: _____
 CITY: ALBUQUERQUE STATE NM ZIP 87119 E-MAIL: JSCHEER@CABQ.GOV

Proprietary interest in site: OWNER List all owners: _____

DESCRIPTION OF REQUEST: TEMPORARY DEFERRAL OR SIDEWALK CONSTRUCTION

Is the applicant seeking incentives pursuant to the Family Housing Development Program? Yes. No.

SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.

Lot or Tract No. TRACT A Block: _____ Unit: _____
 Subdiv/Addn/TBKA: SUNPORT MUNICIPAL ADDITION - ALBUQUERQUE INTO SUNPORT
 Existing Zoning: M-Z Proposed zoning: M-Z
 Zone Atlas page(s): N-15 UPC Code: 1016 054201 3d 2d01 MRGCD Map No _____

CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB, AX, Z, V, S, etc.): _____
PROJ # 1007630 DRB 09 DRB 70023

CASE INFORMATION:

Within city limits? Yes Within 1000FT of a landfill? NO
 No. of existing lots: _____ No. of proposed lots: _____ Total area of site (acres): 0.2647
 LOCATION OF PROPERTY BY STREETS: On or Near: SPIRIT DR SE
 Between: CLARK CARR RD SE and ACCESS ROC SE

Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: _____

SIGNATURE _____ DATE 1/22/09
 (Print) MIKE FRONIE Applicant: Agent:

FOR OFFICIAL USE ONLY

Form revised 4/07

<input type="checkbox"/> INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
<input checked="" type="checkbox"/> All checklists are complete	<u>09DRB 70023</u>	<u>TPS</u>	_____	\$ <u>0</u>
<input checked="" type="checkbox"/> All fees have been collected	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> All case #s are assigned	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> AGIS copy has been sent	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> Case history #s are listed	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> Site is within 1000ft of a landfill	_____	_____	_____	\$ _____
<input type="checkbox"/> F.H.D.P. density bonus	_____	_____	_____	Total
<input type="checkbox"/> F.H.D.P. fee rebate	_____	_____	_____	\$ <u>0</u>

Hearing date 01/28/09

Sandy Handley 01/22/09
 Planner signature / date

Project # 1007630

FORM V: SUBDIVISION VARIANCES & VACATIONS

- BULK LAND VARIANCE (DRB04)** **(PUBLIC HEARING CASE)**
 - ___ Application for Minor Plat on FORM S-3, including those submittal requirements. **24 copies**
 - ___ Letter briefly describing and explaining: the request, compliance with the Development Process Manual, and all improvements to be waived.
 - ___ Notice on the proposed Plat that there are conditions to subsequent subdivision (refer to DPM)
 - ___ Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
 - ___ Sign Posting Agreement
 - ___ Fee (see schedule)
 - ___ List any original and/or related file numbers on the cover application
- DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required.**

- VACATION OF PUBLIC EASEMENT (DRB27)**
 - VACATION OF PUBLIC RIGHT-OF-WAY (DRB28)**
 - ___ The complete document which created the public easement (folded to fit into an 8.5" by 14" pocket) **24 copies.**
(Not required for City owned public right-of-way.)
 - ___ Drawing showing the easement or right-of-way to be vacated, etc. (not to exceed 8.5" by 11") **24 copies**
 - ___ Zone Atlas map with the entire property(ies) clearly outlined
 - ___ Letter briefly describing, explaining, and justifying the request
 - ___ Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
 - ___ Sign Posting Agreement
 - ___ Fee (see schedule)
 - ___ List any original and/or related file numbers on the cover application
- Unless the vacation is shown on a DRB approved plat recorded by the County Clerk within one year, it will expire.
DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required.

- SIDEWALK VARIANCE (DRB20)**
 - SIDEWALK WAIVER (DRB21)**
 - ___ Scale drawing showing the proposed variance or waiver (not to exceed 8.5" by 14") **6 copies**
 - ___ Zone Atlas map with the entire property(ies) clearly outlined
 - ___ Letter briefly describing, explaining, and justifying the variance or waiver
 - ___ List any original and/or related file numbers on the cover application
- DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.**

- SUBDIVISION DESIGN VARIANCE FROM MINIMUM DPM STANDARDS (DRB25)**
 - ___ Scale drawing showing the location of the proposed variance or waiver (not to exceed 8.5" by 14") **24 copies**
 - ___ Zone Atlas map with the entire property(ies) clearly outlined
 - ___ Letter briefly describing, explaining, and justifying the variance
 - ___ Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
 - ___ Sign Posting Agreement
 - ___ Fee (see schedule)
 - ___ List any original and/or related file numbers on the cover application
- DRB meetings are approximately 30 DAYS after the filing deadline. Your attendance is required.**

- TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION (DRB19)**
 - EXTENSION OF THE SIA FOR TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION (DRB07)**
 - Drawing showing the sidewalks subject to the proposed deferral or extension (not to exceed 8.5" by 14") **6 copies**
 - Zone Atlas map with the entire property(ies) clearly outlined
 - Letter briefly describing, explaining, and justifying the deferral or extension
 - List any original and/or related file numbers on the cover application
- DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.**

- VACATION OF PRIVATE EASEMENT (DRB26)**
 - VACATION OF RECORDED PLAT (DRB29)**
 - ___ The complete document which created the private easement/recorded plat (not to exceed 8.5" by 14") **6 copies**
 - ___ Scale drawing showing the easement to be vacated (8.5" by 11") **6 copies**
 - ___ Zone Atlas map with the entire property(ies) clearly outlined
 - ___ Letter/documents briefly describing, explaining, and justifying the vacation **6 copies**
 - ___ Letter of authorization from the grantors and the beneficiaries (private easement only)
 - ___ Fee (see schedule)
 - ___ List any original and/or related file numbers on the cover application
- Unless the vacation is shown on a DRB approved plat recorded by the County Clerk within one year, it will expire.
DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

MICHAEL PROVINE
Applicant name (print)

Mike P 1/22/09
Applicant signature / date



Form revised 4/07

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

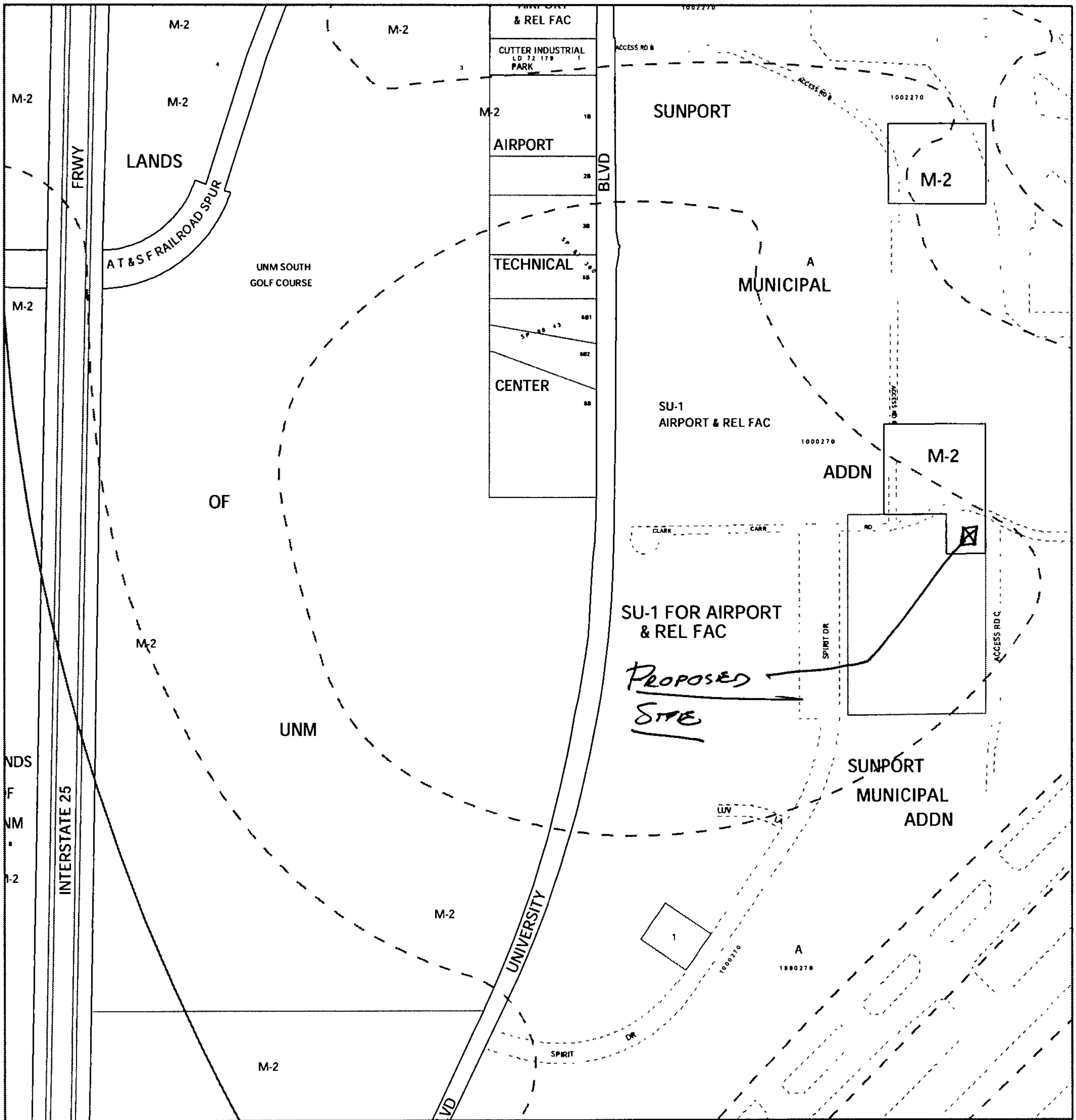
Application case numbers

09DRB - 70023

_____-_____
_____-_____

Sandy Handley 01/22/09
Partner signature / date

Project # 1007630



For more current information and more details visit: <http://www.cabq.gov/gis>

Albuquerque Geographic Information System

Zone Atlas Page:
N-15-Z

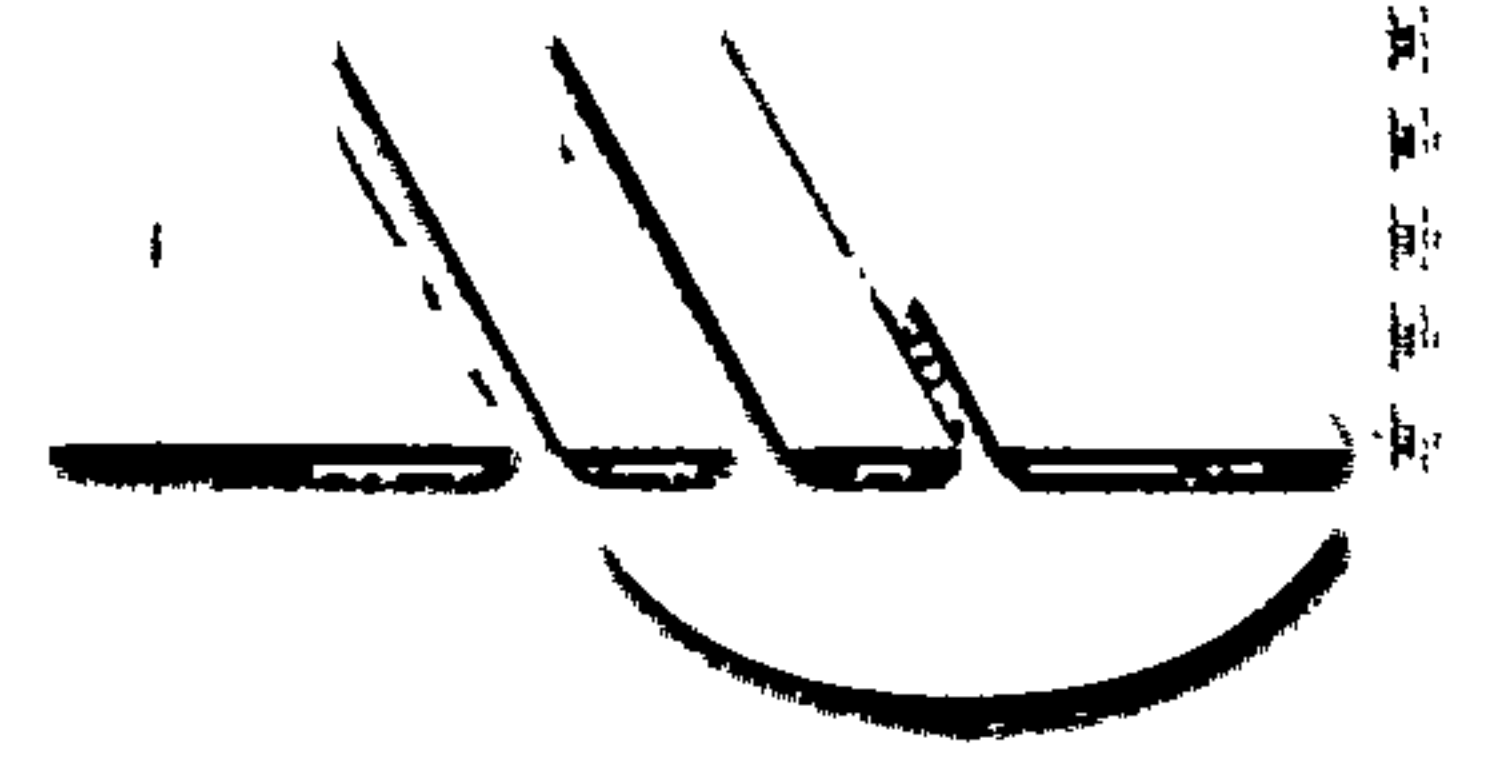
Selected Symbols

Outside City Limits	Petroglyph Mon.
Sector Plans	Escarpment
Design Overlay Zones	2 Mile Airport Zone
City Historic Zone	Airport Noise Contours
KKKH-1 Buffer Zone	Wall Overlay Zone

Map amended through: Apr 22, 2005

0 750 1,500 Feet

2701 MILES ... SE
ALBUQUERQUE, NM 87106
TEL: 505.242.5700
FAX: 505.242.0673



MOLZEN-CORBIN & Associates
ENGINEERS/ARCHITECTS/PLANNERS

January 21, 2009

Mr. Jack Cloud
Chair – Development Review Board
City of Albuquerque
P.O. Box 1293
Albuquerque, New Mexico 87103

**RE: Request for Temporary Deferral of Sidewalk Construction
Project No. 1007630 SDP for Building Permit
City of Albuquerque Aviation Department Land Lease
NMDOT/Aviation Division Office**

NMA082-11.D20

Dear Chairman Cloud and Members of the Board:

The purpose of this letter is to explain our request for a Temporary Deferral of Sidewalk Construction for the referenced project. The State Aviation Division is proposing to enter into a land lease with the City of Albuquerque Aviation Department for a 0.2647 acre tract of land at the Sunport to site a modular office building for approximately three years.

The enclosed site plan illustrates the proposed development. At this time there is not an existing sidewalk adjacent to the site along Clark Carr Rd or Access Road C. The closest sidewalk to the project site is across the intersection of Clark Carr Rd and Access Road C to the east. This sidewalk is part of the General Aviation Area campus and it does not extend west of that point to the major cross streets in the area. Our discussions with the Aviation Department indicate that there are not any plans for other development adjacent to this site, and sidewalk will not be added to either of the roadways in the near term. Because the use of the site as an office building site is proposed for only three years and temporary, we request that the construction of additional sidewalk along Access Road C be deferred.

Please contact me at 242-5700 with any questions on this matter. We appreciate the Board's attention and assistance in this project.

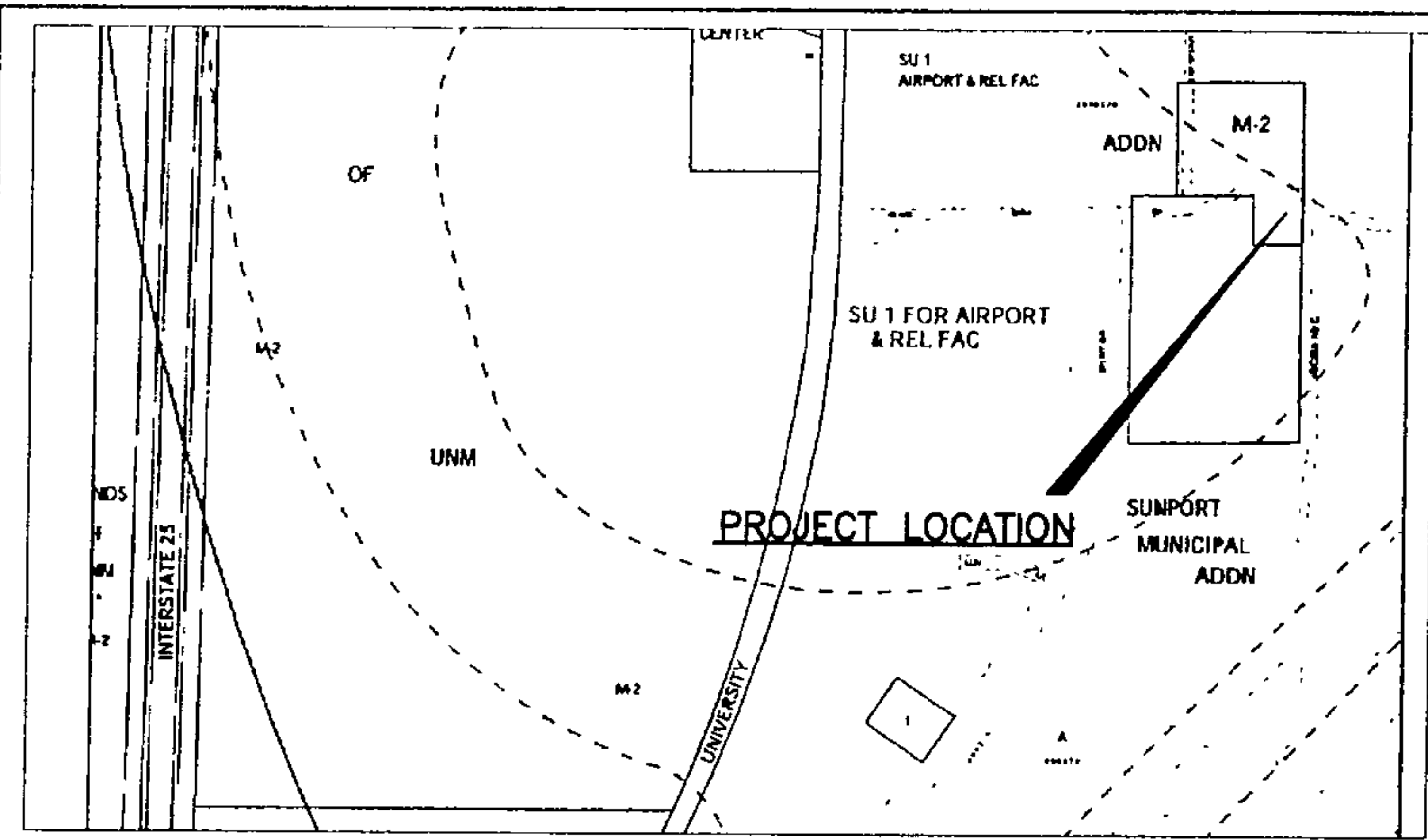
Sincerely,

MOLZEN-CORBIN & ASSOCIATES

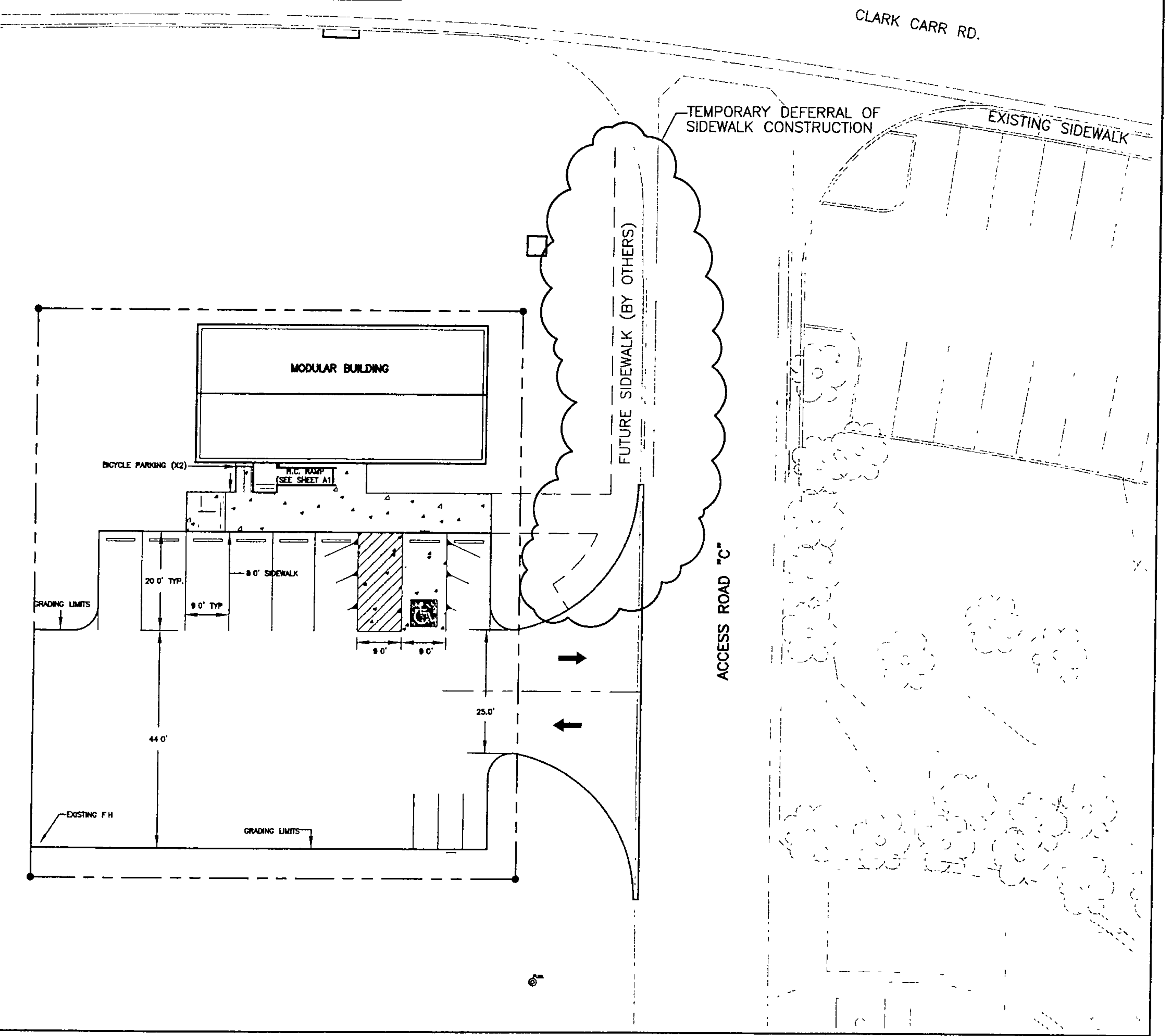
Mike Provine, P.E.

MP:jgo
Enclosure

cc: Ms. Jane Lucero, NMDOT/Aviation
Mr. Jack Scherer, City of Albuquerque Aviation Department



ZONE ATLAS MAP - N-15





Exterior Metal Color Finishes

*Attractive/Functional/Durable/Weather Resistant/Virtually Maintenance Free
20 Year Limited Warranty – available on all color finishes*

High Performance Color Coating System Supplied by Akzo Nobel Coatings, Inc.

- 1) A specially formulated primer coat is applied first – to provide maximum adhesion to the galvanized substrate.
- 2) The finish coat of silicon-protected polyester is applied for maximum appearance and durability.

Arctic White walls, trim, roof*	Shell Grey walls	
Twilight Blue walls	Laurel Green walls	Harvest Gold walls
Desert Tan walls	Roman Bronze walls, trim, fascia	*Parkline's standard roof comes with a zinc and aluminum alloy coating. Roof panels are also available with a G90 galvanized coating, pre-painted Arctic White at an additional cost.

NOTE: Factory produced color-coated metal panels will not exactly match the above standard color representations.

Embossing will change the perception of color. We are continually working to improve our products, therefore data is subject to change without notice.



Parkline, Inc.

City of Albuquerque



DEVELOPMENT/ PLAN REVIEW APPLICATION

Supplemental form

SUBDIVISION

- Major Subdivision action
- Minor Subdivision action
- Vacation
- Variance (Non-Zoning)

SITE DEVELOPMENT PLAN

- for Subdivision
- for Building Permit
- Administrative Amendment (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

STORM DRAINAGE (Form D)

- Storm Drainage Cost Allocation Plan

S Z ZONING & PLANNING

- Annexation
- County Submittal
- EPC Submittal
- Zone Map Amendment (Establish or Change Zoning)
- Sector Plan (Phase I, II, III)
- Amendment to Sector, Area, Facility or Comprehensive Plan
- Text Amendment (Zoning Code/Sub Regs)
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
 - Decision by, DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

PRINT OR TYPE IN BLACK INK ONLY The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2nd Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

APPLICATION INFORMATION:

Professional/Agent (if any) MOLTEN-CORBIN & ASSOC. PHONE: 242-5700
 ADDRESS: 2701 NILES RD SE FAX: 242-0673
 CITY: ALBUQUERQUE STATE NM ZIP 87106 E-MAIL: APPROVING@MOLTENCORBIN.COM

APPLICANT CITY OF ALBUQUERQUE / DIVISION OF LAND USE / ADMINISTRATION PHONE: 244-7805 / 476-0941
 ADDRESS P.O. BOX 1293 P.O. 1149 FAX: _____
 CITY: ALBU, NM STATE NM ZIP _____ E-MAIL: SCHEER@CABQ.GOV; JANE.LUDER@STATE.NM.US
 Proprietary interest in site. _____ List all owners: _____

DESCRIPTION OF REQUEST: SITE DEVELOPMENT PLAN BUILDING PERMIT FOR
02647 AC TRACT FOR OFFICE BLDG

Is the applicant seeking incentives pursuant to the Family Housing Development Program? Yes. No.

SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.

Lot or Tract No. TRACT A Block: _____ Unit: _____
 Subdiv/Addn/TBKA: SUNPORT MUNICIPAL ADDITION - ALBUQUERQUE INT'L SUNPORT
 Existing Zoning: M-2 Proposed zoning: M-2 MRGCD Map No _____
 Zone Atlas page(s): N-15 UPC Code: 0 1 016 054 201 301 20101

CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX_, Z_, V_, S_, etc.): _____

CASE INFORMATION:

Within city limits? Yes Within 1000FT of a landfill? NO
 No. of existing lots: _____ No. of proposed lots: _____ Total area of site (acres): 0.2647
 LOCATION OF PROPERTY BY STREETS: On or Near: CLARK ACCESS RD C SE
 Between: CLARK CARR RD SE and SPIRIT DR. SE
 Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: _____

SIGNATURE Mike Provine DATE 1/12/09
 (Print) MIKE PROVINE Applicant: Agent

FOR OFFICIAL USE ONLY

Form revised 4/07

- INTERNAL ROUTING
- All checklists are complete
- All fees have been collected
- All case #'s are assigned
- AGIS copy has been sent
- Case history #'s are listed
- Site is within 1000ft of a landfill
- F.H.D.P. density bonus
- F.H.D.P. fee rebate

Application case numbers	Action	S.F.	Fees
<u>09DRB 70005</u>	<u>SBP</u>	<u>P(3)</u>	<u>\$ 0</u>
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
Hearing date <u>01/21/09</u>			Total <u>\$ 0</u>

Sandy Handley 01/12/09 Project # 1007630
 Planner signature / date

FORM P(3): SITE PLAN REVIEW - D.R.B. MEETING (UNADVERTISED)

- SKETCH PLAT REVIEW AND COMMENT (DRB22)** **Maximum Size: 24" x 36"**
- ___ Scaled site sketch and related drawings showing proposed land use including structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etc (folded to fit into an 8.5" by 14" pocket) **6 copies.**
 - ___ Zone Atlas map with the entire property(ies) clearly outlined
 - ___ Letter briefly describing, explaining, and justifying the request
 - ___ List any original and/or related file numbers on the cover application
- Meetings are approximately 8 DAYS after the Tuesday noon filing deadline. **Your attendance is required.**

- SITE DEVELOPMENT PLAN FOR SUBDIVISION (DRB18)** **Maximum Size: 24" x 36"**
- ___ 5 Acres or more & zoned SU-1, IP, SU-2, PC, or Shopping Center: Certificate of No Effect or Approval
 - ___ Scaled site plan and related drawings (folded to fit into an 8.5" by 14" pocket) **6 copies**
 - ___ Zone Atlas map with the entire property(ies) clearly outlined
 - ___ Letter briefly describing, explaining, and justifying the request
 - ___ Letter of authorization from the property owner if application is submitted by an agent
 - ___ Copy of the document delegating approval authority to the DRB
 - ___ Completed Site Plan for Subdivision Checklist
 - ___ Infrastructure List, if relevant to the site plan
 - ___ Fee (see schedule)
 - ___ List any original and/or related file numbers on the cover application
- Meetings are approximately 8 DAYS after the Tuesday noon filing deadline. **Bring the original to the meeting. Your attendance is required.**

- SITE DEVELOPMENT PLAN FOR BUILDING PERMIT (DRB17)** **Maximum Size: 24" x 36"**
- ___ 5 Acres or more & zoned SU-1, IP, SU-2, PC, or Shopping Center. Certificate of No Effect or Approval
 - Site plan and related drawings (folded to fit into an 8.5" by 14" pocket) **6 copies**
 - ___ Site Plan for Subdivision, if applicable, previously approved or simultaneously submitted. **6 copies.**
 - Solid Waste Management Department signature on Site Plan
 - Zone Atlas map with the entire property(ies) clearly outlined
 - Letter briefly describing, explaining, and justifying the request
 - Letter of authorization from the property owner if application is submitted by an agent
 - Copy of the document delegating approval authority to the DRB *PER REG. SUBDIVISION ORDINANCE*
 - ___ Infrastructure List, if relevant to the site plan
 - Completed Site Plan for Building Permit Checklist
 - Copy of Site Plan with Fire Marshal's stamp
 - ___ Fee (see schedule)
 - ___ List any original and/or related file numbers on the cover application
- Meetings are approximately 8 DAYS after the Tuesday noon filing deadline. **Bring the original to the meeting. Your attendance is required.**

- AMENDED SITE DEVELOPMENT PLAN FOR BUILDING PERMIT (DRB01)** **Maximum Size: 24" x 36"**
- AMENDED SITE DEVELOPMENT PLAN FOR SUBDIVISION (DRB02)** **Maximum Size: 24" x 36"**
- ___ Proposed amended Site Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
 - ___ DRB signed Site Plan being amended (folded to fit into an 8.5" by 14" pocket) **6 copies**
 - ___ Zone Atlas map with the entire property(ies) clearly outlined
 - ___ Letter briefly describing, explaining, and justifying the request
 - ___ Letter of authorization from the property owner if application is submitted by an agent
 - ___ Infrastructure List, if relevant to the site plan
 - ___ Completed Site Plan for Building Permit Checklist (not required for amendment of SDP for Subdivision)
 - ___ Fee (see schedule)
 - ___ List any original and/or related file numbers on the cover application
- Meetings are approximately 8 DAYS after the Tuesday noon filing deadline. **Bring the original to the meeting. Your attendance is required.**

- FINAL SIGN-OFF FOR EPC APPROVED SDP FOR BUILDING PERMIT (DRB05)**
- FINAL SIGN-OFF FOR EPC APPROVED SDP FOR SUBDIVISION (DRB06)**
- ___ Site plan and related drawings (folded to fit into an 8.5" by 14" pocket) **6 copies**
 - ___ Approved Grading and Drainage Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
 - ___ Solid Waste Management Department signature on Site Plan for Building Permit
 - ___ Zone Atlas map with the entire property(ies) clearly outlined
 - ___ Letter carefully explaining how each EPC condition has been met **and** a copy of the EPC Notification of Decision
 - ___ Infrastructure List, if relevant to the site plan
 - ___ Copy of Site Plan with Fire Marshal's stamp (not required for SDP for Subdivision)
 - ___ List any original and/or related file numbers on the cover application
- Meetings are approximately 8 DAYS after the Tuesday noon filing deadline. **Bring the original to the meeting. Your attendance is required.**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

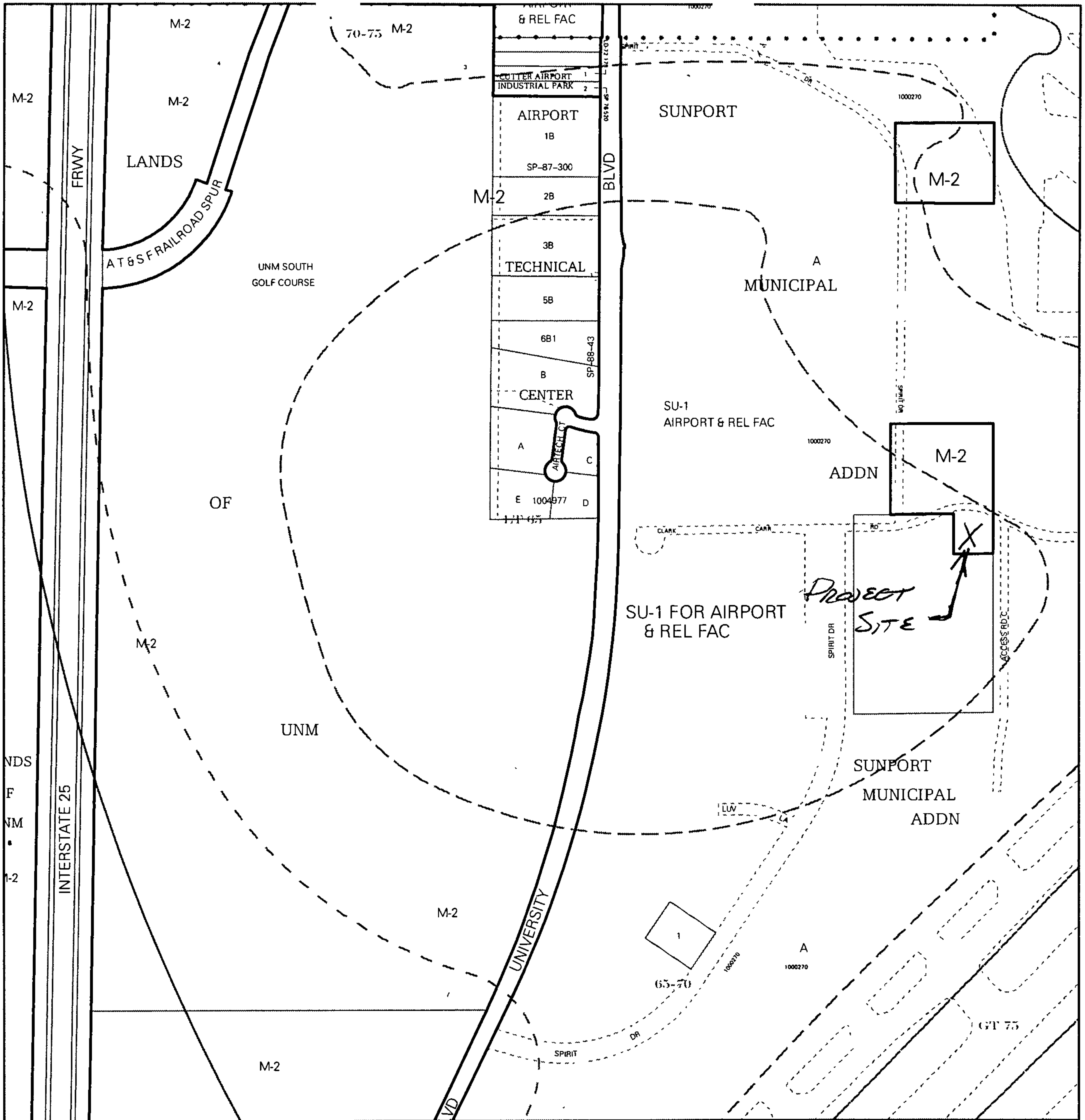
Mike Provine
Applicant name (print)

Mike Provine 11/2/09
Applicant signature / date



Form revised October 2007

<input type="checkbox"/> Checklists complete <input checked="" type="checkbox"/> Fees collected <input checked="" type="checkbox"/> Case #s assigned <input type="checkbox"/> Related #s listed	Application case numbers <u>09DRB3</u> - <u>70005</u> _____ _____	<p style="text-align: center;"><u>Sandy Handley 01/12/09</u> Planner signature / date</p> <p>Project # <u>1007630</u></p>
--	--	---



For more current information and more details visit: <http://www.cabq.gov/gis>

AGIS
Albuquerque Geographic Information System

Note: Grey Shading Represents Area Outside of the City Limits

Zone Atlas Page:
N-15-Z

Selected Symbols

SECTOR PLANS	Escarpment
Design Overlay Zones	2 Mile Airport Zone
City Historic Zones	Airport Noise Contours
H-1 Buffer Zone	Wall Overlay Zone
Petroglyph Mon	

0 750 1,500 Feet

Map amended through: 6/13/2008

2701 MILES RD SE
ALBUQUERQUE, NM 87106
TEL: 505.242.5700
FAX: 505.242.0673



MOLZEN-CORBIN & Associates
ENGINEERS/ARCHITECTS/PLANNERS

January 8, 2009

Mr. Jack Cloud
Chair - Development Review Board
City of Albuquerque
P.O. Box 1293
Albuquerque, New Mexico 87103

**RE: Site Development Plan for Building Permit
NMDOT Aviation Department Office
City of Albuquerque Aviation Department Land Lease**

NMA082-11

Dear Chairman Cloud and Members of the Board:

The purpose of this letter is to explain our request for approval of the Site Development Plan for Building Permit for the construction of an office for the New Mexico Department of Transportation Aviation Division at the Albuquerque Sunport. The City of Albuquerque Aviation Department is planning on entering a land lease with the NMDOT/Aviation Division for the site. The NMDOT Aviation Division proposes to place a modular office building (approx. 28 ft x 60 ft) on the site. The lease term is anticipated to be for 3 years.

The project site is adjacent and southwest of the intersection of Clark Carr Avenue and Access Road C. Access is proposed from Access Road C, which is a private access easement controlled by the Aviation Department. Public utilities are located adjacent to the site within the roadways. Currently the site is zoned M-2. The office site is approximately 0.26 acres in size.

Please contact me at 242-5700 with any questions on this matter.

Sincerely,

MOLZEN-CORBIN & ASSOCIATES

Mike Provine, PE

MP:je

cc: Ms. Jane Lucero, NMDOT/Aviation
Mr. Jack Scherer, City of Albuquerque Aviation Department

CITY OF ALBUQUERQUE



Martin J. Chávez
Mayor

Nicholas S. Bakas
Director of Aviation

January 7, 2009

Jack Cloud, Chair
Development Review Board
City of Albuquerque
600 2nd St. NW
Albuquerque, NM 87103

RE: Site Development Plan for Building Permit
NMDOT-Aviation Office Site

P.O. Box 9948

Dear Chairman Cloud:

Albuquerque

The purpose of this letter is to authorize Molzen-Corbin & Associates to act as our agent for the submittal of the Site Development Plan for Building Permit for the NMDOT-Aviation Division Office Site at the Albuquerque International Sunport. The City of Albuquerque Aviation Department is the owner of property and is entering into a land lease with the NMDOT-Aviation Division for the site.

New Mexico

Please contact Molzen-Corbin & Associates with any questions or concerns.

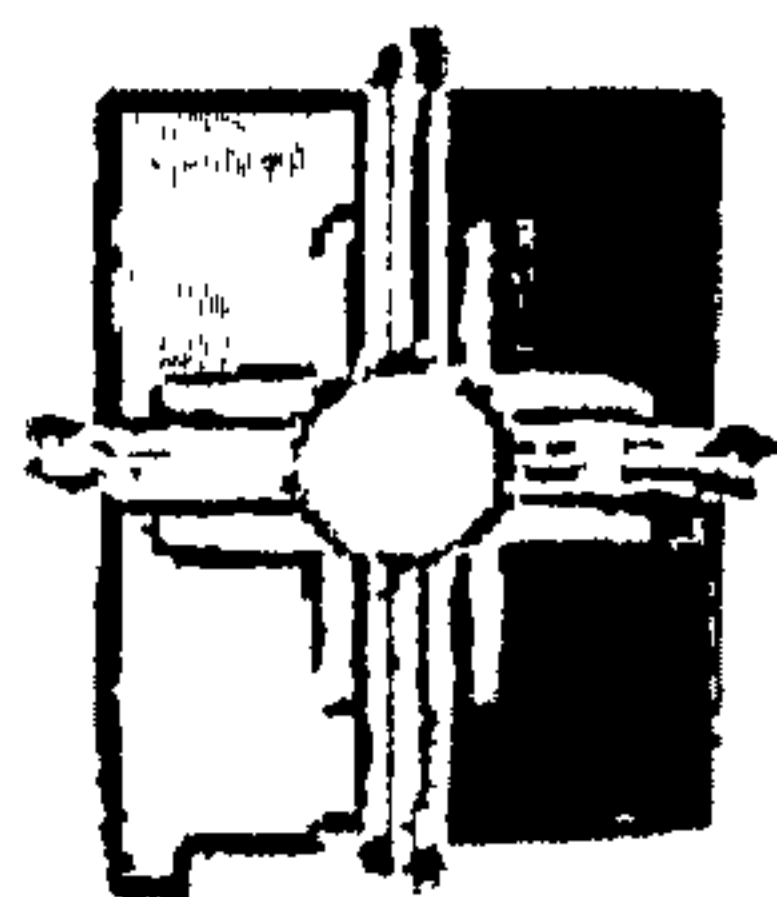
87119-1048

Respectfully,

Jack Scherer
Planning Manager
Business Development
City of Albuquerque
Aviation Department

www.cabq.gov





New Mexico DEPARTMENT OF
TRANSPORTATION
MOBILITY FOR EVERYONE

Respond to:
NEW MEXICO AVIATION DIVISION
1550 Pacheco Street
Santa Fe, NM 87505
505-476-0930 phone
505-476-0942 fax

January 12, 2009

Jack Cloud, Chair
Development Review Board
City of Albuquerque
600 2nd St. NW
Albuquerque, NM 87103

RE: Site Development Plan for Building Permit
NMDOT-Aviation Division Office Site

Dear Chairman Cloud:

The purpose of this letter is to authorize Molzen-Corbin & Associates to act as our agent for the submittal of the Site Development Plan for Building Permit for the NMDOT Aviation Division Office Site at the Albuquerque International Sunport. The City of Albuquerque Aviation Department is the owner of property and is entering a lease for the construction of the office by the State Aviation Division.

Please contact Molzen-Corbin & Associates with any questions or concerns.

Respectfully,

Thomas D. Baca, Director
New Mexico Aviation Division

Bill Richardson
Governor

Gary L. J. Giron
Cabinet Secretary
Designate

Commission

Johnny Cope
Chairman
District 2

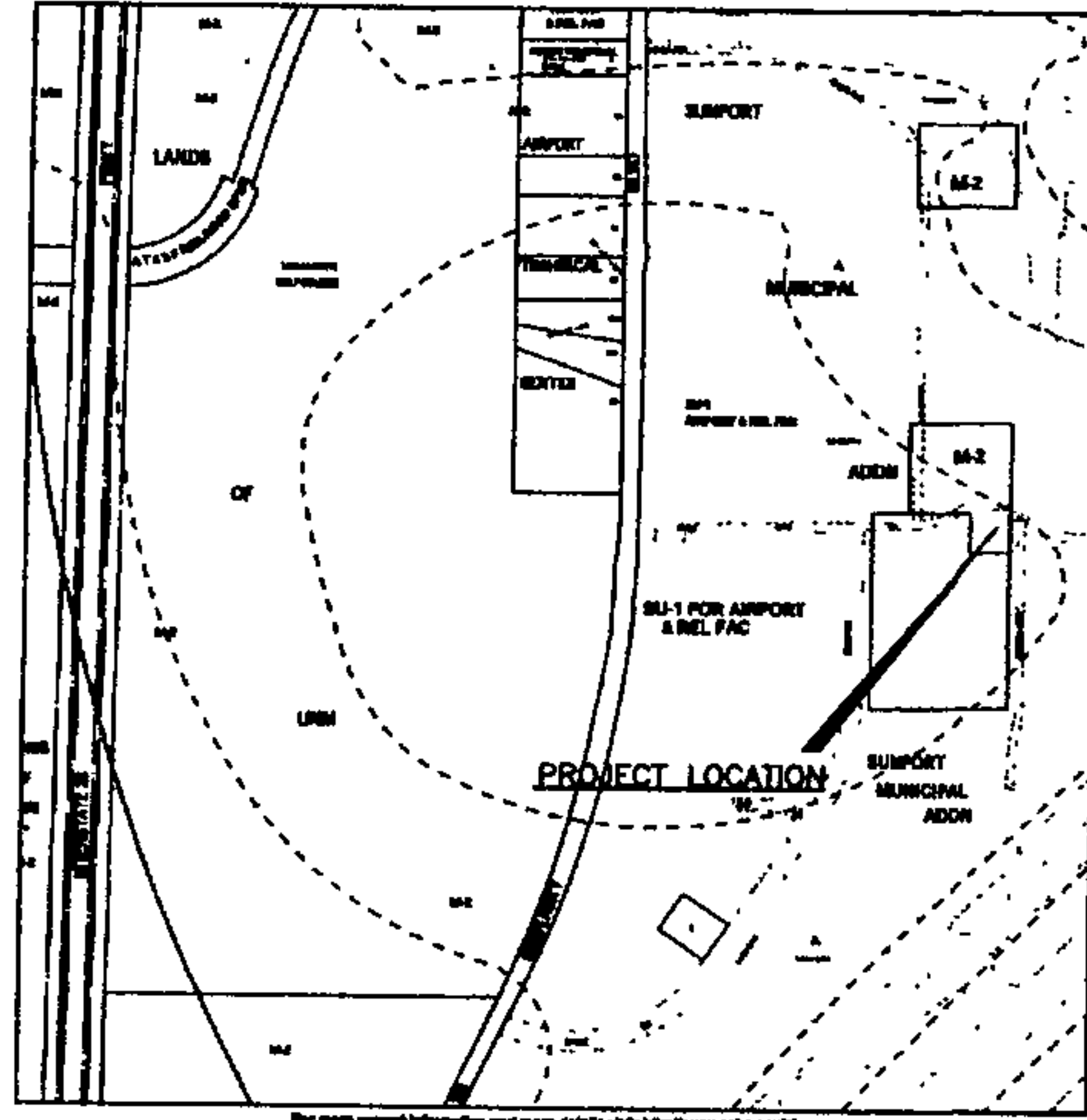
Jim Franken
Vice Chairman
District 4

Norman Assed
Secretary
District 3

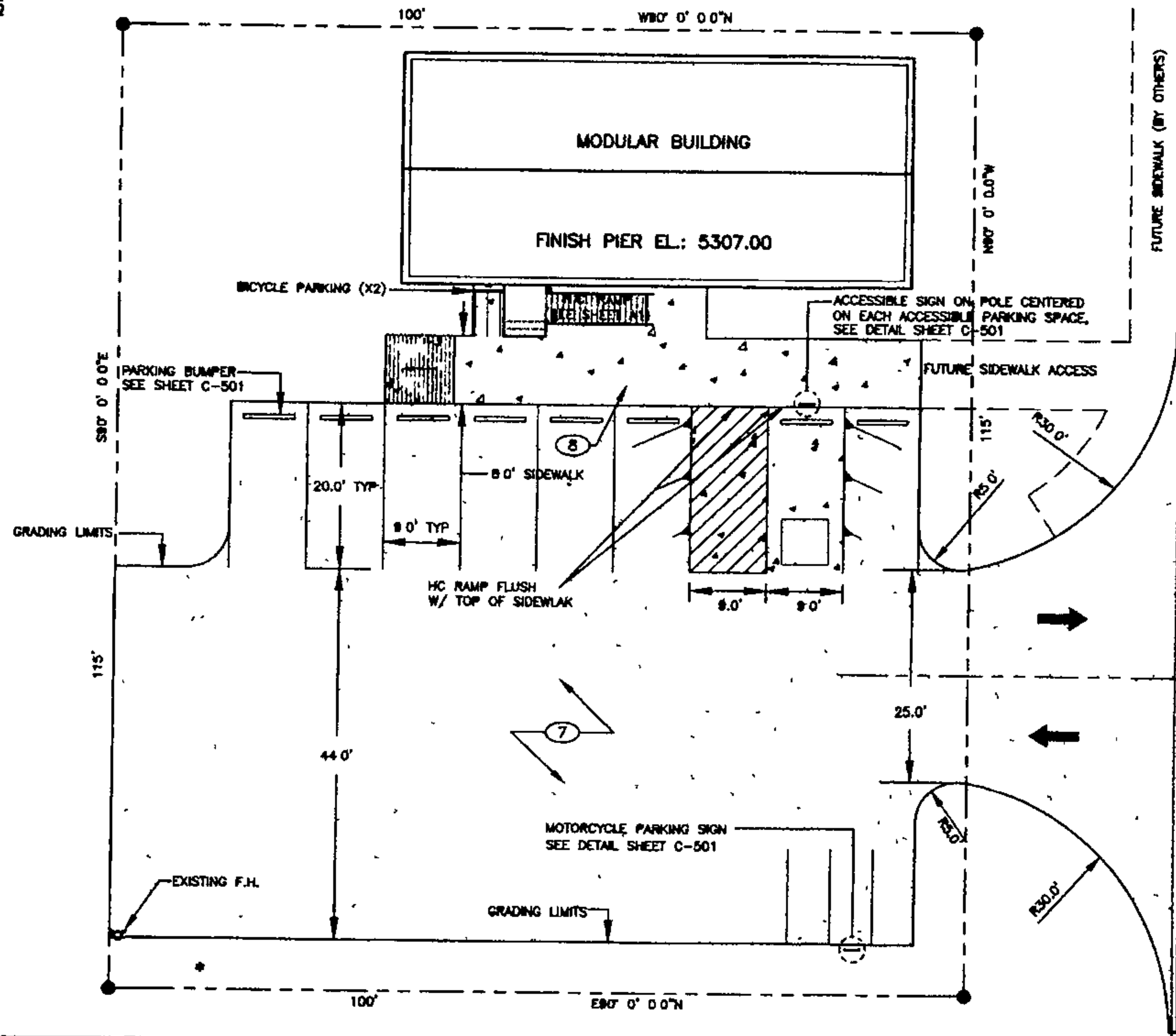
Roman Maes III
Commissioner
District 5

Jackson Gibson
Commissioner
District 6

John Hummer
Commissioner
District 1



ZONE ATLAS MAP -- N-15



CAUTION:
NOTE THAT ALL EXISTING UTILITIES MAY NOT BE SHOWN. EXISTING SERVICE CONNECTIONS ARE NOT SHOWN. ANY EXISTING UTILITIES THAT ARE SHOWN ARE SHOWN BY APPROXIMATE LOCATION ONLY. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO CONTACT ALL THE UTILITY OWNERS AND TO CONDUCT ALL NECESSARY FIELD INVESTIGATIONS PRIOR TO ANY EXCAVATION TO DETERMINE THE ACTUAL LOCATION OF UTILITIES AND OTHER IMPROVEMENTS.

CLARK CARR BLVD.

DROP INLET

COMMUNICATION BOX

FUTURE SIDEWALK (BY OTHERS)

ACCESS ROAD "C"

KEYED NOTES

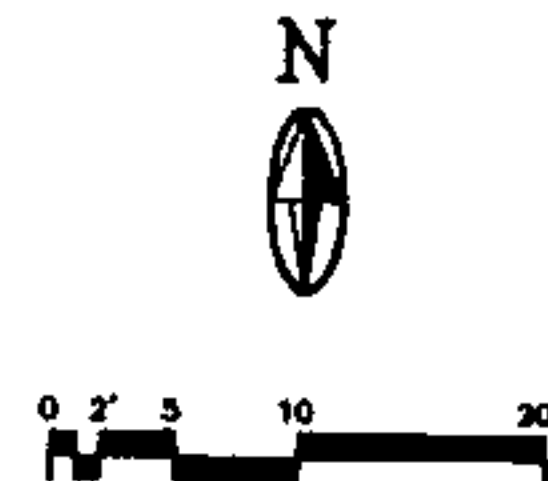
- ⑦ COMPACTED NATIVE SOIL PARKING LOT.
- ⑧ 4" THICK CONCRETE SIDEWALK W/ TURNED DOWN FACE.

LEASE AREA DESCRIPTION

A TRACT OF LAND KNOWN AS LEASE AREA "A", LOCATED IN THE NORTHEAST CORNER OF MUNICIPAL ADDITION #8 OWNED BY THE CITY OF ALBUQUERQUE. BENCHMARK AT THE NORTHEAST CORNER OF SAID LEASE AREA, WHICH LAYS APPROXIMATELY 28.0' SOUTH AND 24.0' WEST OF MUNICIPAL ADDITION #8. THENCE TRUE WEST A DISTANCE OF APPROXIMATELY 118.0' TO THE NORTHWEST CORNER OF SAID LEASE, THENCE DEPARTING FROM SAID POINT TRUE SOUTH A DISTANCE OF APPROXIMATELY 118.0' TO THE SOUTHWEST CORNER OF SAID LEASE, THENCE DEPARTING FROM SAID POINT TRUE EAST A DISTANCE OF APPROXIMATELY 100.0' TO THE SOUTHWEST CORNER OF SAID LEASE, THENCE DEPARTING FROM SAID POINT TRUE NORTH A DISTANCE OF APPROXIMATELY 118.0' TO THE NORTHEAST CORNER POINT OF LEASE BENCHMARK. THE ABOVE DESCRIBED LEASE AREA CONTAINS 0.3847 ACRES MORE OR LESS.

LEGEND

- ← TRAFFIC FLOW DIRECTION
- LEASE BOUNDARY
- [Symbol] CONCRETE SIDEWALK
- [Symbol] OPEN-GRADED GRAVEL



ALBUQUERQUE PLANS CHECKING OFFICE
824-3811
APPROVED FOR CONSTRUCTION
DATE: 12/08
SIGNATURE & DATE

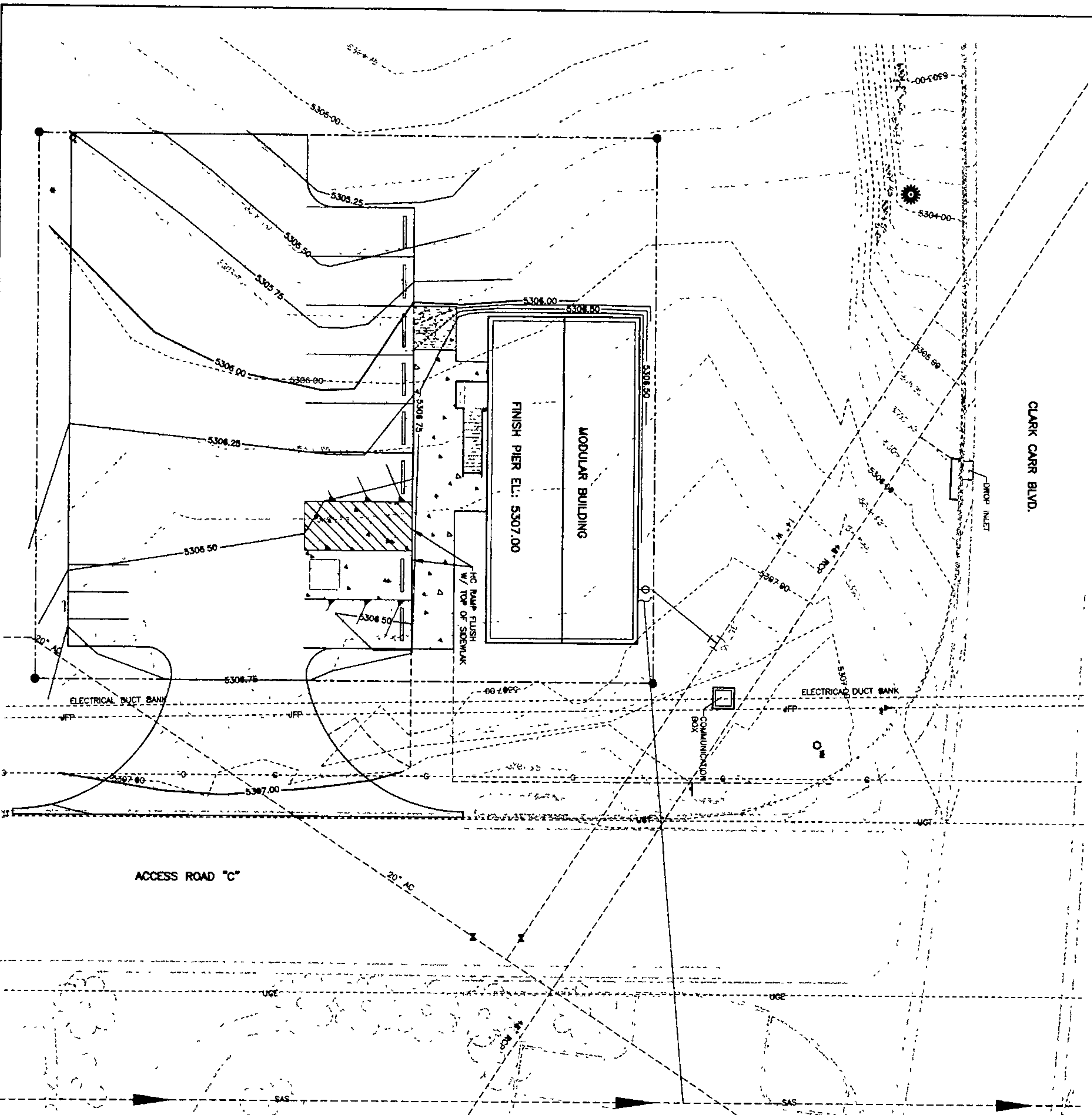
AS BUILT INFORMATION		
NO.	DATE	BY
BENCH MARKS		
NO.	DATE	BY
SURVEY INFORMATION		
NO.	DATE	BY
ENGINEER'S SEAL		
NO.	DATE	REVISIONS
DESIGNED BY	DATE	BY
CWC	12/08	CWC
DRAWN BY	DATE	BY
CWC	12/08	CWC
CHECKED BY	DATE	BY
JMP	12/08	JMP

TITLE: NMDOT - AVIATION DIVISION OFFICES

TRAFFIC CIRCULATION PLAN

Design Review Committee	City Engineer Approval	_____/_____/__	_____/_____/__
Last Design Update			

City Project No. _____ Zone Map No. N-15 Sheet C-102 Of _____



CLARK CARR BLVD.

ACCESS ROAD "C"

MODULAR BUILDING
FINISH PIER E.L.: 5307.00

H/C BATH FLUSH
W/ TOP OF SIDEWALK

ELECTRICAL DUCT BANK

ELECTRICAL DUCT BANK

COMMUNICATION BOX

DUMP INLET

DRAINAGE CALCULATIONS

EXISTING SITE CHARACTERISTICS

(CITY OF ALBUQUERQUE DEVELOPMENT PROCESS MANUAL - CHAPTER 22)

*100 YEAR RAINFALL TABLE (ZONE 2)
 100yr - 1hr = 2.55in
 100yr - 24hr = 2.75in
 AREA TREATMENT
 A = 0.05%
 B = 0.05%
 C = 100.0%
 D = 10.0%
 REACH = 1.43 kft
 HIGH EL. = 5307.50ft
 LOW EL. = 5303.00ft

CALCULATIONS-EXISTING CONDITIONS

DESIGN A
 Q(100yr-1hr) = 1.82cfs
 Q(100yr-24hr) = 0.2041-cfs-ft
 T(100yr-1hr) = 0.13hr

EXISTING SITE CHARACTERISTICS

(CITY OF ALBUQUERQUE DEVELOPMENT PROCESS MANUAL - CHAPTER 22)

*100 YEAR RAINFALL TABLE (ZONE 2)
 100yr - 1hr = 2.55in
 100yr - 24hr = 2.75in
 AREA TREATMENT
 A = 0.05%
 B = 0.05%
 C = 90.0%
 D = 10.0%
 REACH = 1.43 kft
 HIGH EL. = 5307.50ft
 LOW EL. = 5303.00ft

CALCULATIONS-PROPOSED CONDITIONS

DESIGN A
 Q(100yr-1hr) = 1.82cfs
 Q(100yr-24hr) = 0.2041-cfs-ft
 T(100yr-1hr) = 0.13hr

LEASE AREA DESCRIPTION

A TRACT OF LAND known as LEASE AREA 1A, located in the northwestern corner of said lease area, which lies approximately 50' south and 24' west of the intersection of Clark Carr Blvd. and the centerline of the proposed Access Road 'C'. The lease area is bounded on the north by Clark Carr Blvd., on the east by the centerline of Access Road 'C', on the south by the centerline of Access Road 'C', and on the west by the centerline of Access Road 'C'. The lease area is approximately 110' by 24' in area. The lease area is bounded on the north by Clark Carr Blvd., on the east by the centerline of Access Road 'C', on the south by the centerline of Access Road 'C', and on the west by the centerline of Access Road 'C'. The lease area is approximately 110' by 24' in area. THE ABOVE DESCRIBED LEASE AREA CONTAINS 0.2847 ACRES MORE OR LESS.

LEGEND

- 3/4" = 1' LEASE BOUNDARY
- 3/4" = 1' NEW TOPOGRAPHIC CONTOUR
- 3/4" = 1' EXISTING TOPOGRAPHIC CONTOUR
- 3/4" = 1' CONCRETE SIDEWALK
- 3/4" = 1' OPEN-GRADED GRAVEL

NOTICE:
 NOTE THAT ALL EXISTING UTILITIES MAY NOT BE SHOWN. THE DESIGNER HAS CONDUCTED VISUAL SURVEYS AND EXISTING UTILITIES THAT ARE SHOWN ARE SHOWN IN APPROXIMATE LOCATION ONLY. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO CONDUCT ALL THE UTILITY INVESTIGATIONS PRIOR TO ANY EXCAVATION TO DETERMINE THE ACTUAL LOCATION OF UTILITIES AND OTHER IMPROVEMENTS.

© COPYRIGHT



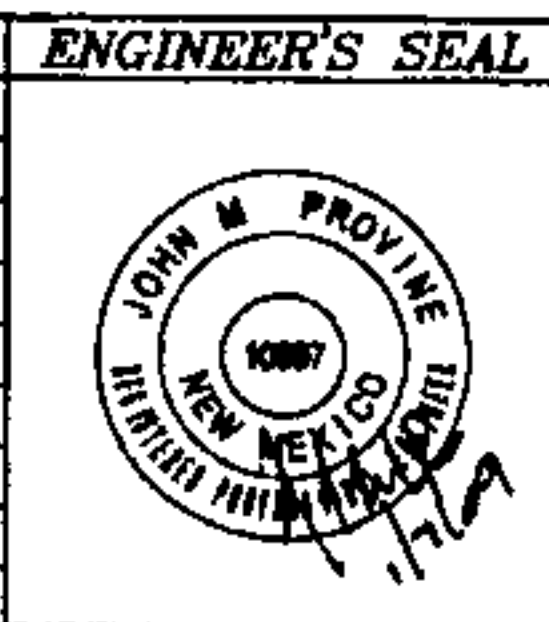
TITLE: **HAZDOT-AVIATION DIVISION OFFICES**

GRADING AND DRAINAGE PLAN

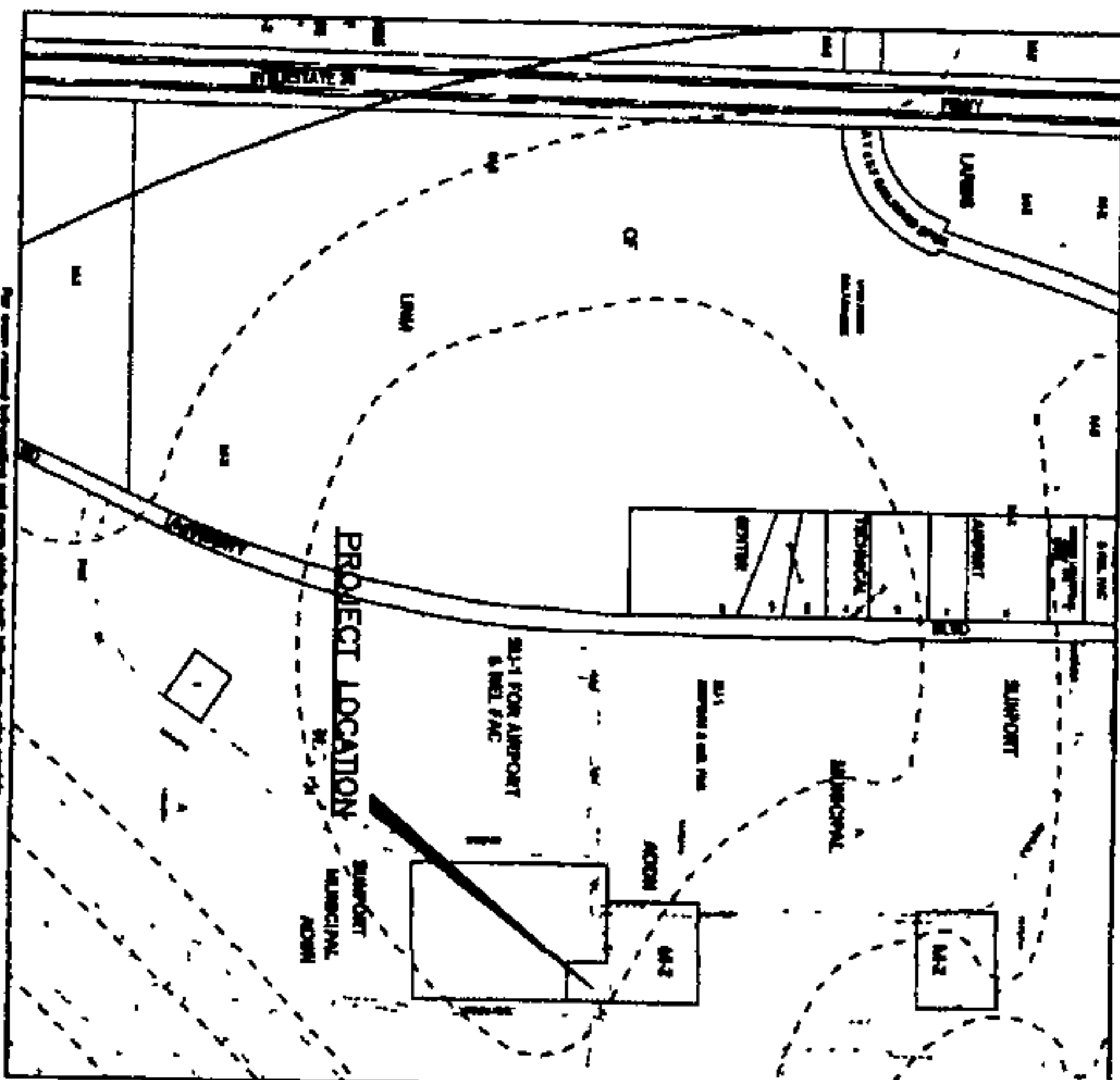
Design Review Committee City Engineer Approval

City Project No. **N-15** Term Map No. **N-15** Sheet **C-103** of **1**

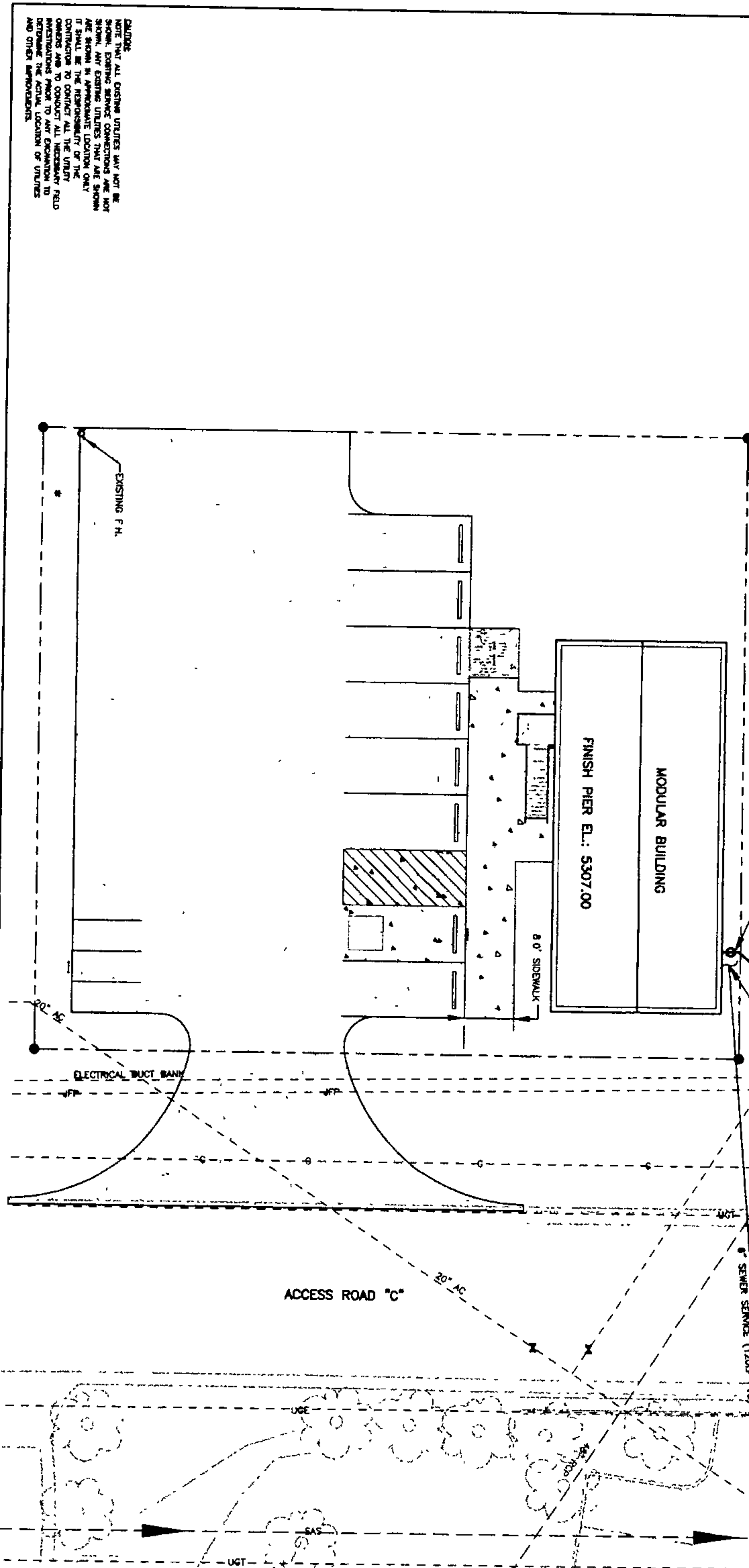
NO	DATE	REMARKS	BY
REVISIONS			
DESIGN			
DESIGNED BY	CWG	DATE	12/08
DRAWN BY	CWG	DATE	12/08
CHECKED BY	JMP	DATE	12/08



SURVEY INFORMATION		BENCH MARKS		AS BUILT INFORMATION	
NO	BY	DATE			



ZONE ATLAS MAP - N-15



NOTE: THIS ALL EXISTING UTILITIES MAY NOT BE SHOWN. EXISTING SERVICE CONNECTIONS ARE NOT SHOWN. THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THE LOCATION OF ALL UTILITIES AND TO CONDUCT ALL NECESSARY FIELD INVESTIGATIONS TO DETERMINE THE ACTUAL LOCATION OF UTILITIES AND OTHER IMPROVEMENTS.

CLARK CARR BLVD.

MODULAR BUILDING
FINISH PIER E.L.: 5307.00

1 1/2" WATER SERVICE
TIE TO EXISTING
CONTRACTOR TO VERIFY
EXISTING WATERLINE LOCATION

NEW WATER METER
E-3888822163

TIE TO EXISTING LINE
6" PVC SEWER SERVICE
E-38888271452
CONTRACTOR TO VERIFY
EXISTING SAS LOCATION

6" PVC SEWER SERVICE
E-3888824028
INV. OUT. ELEV. 5306.25

COMMUNICATION BOX

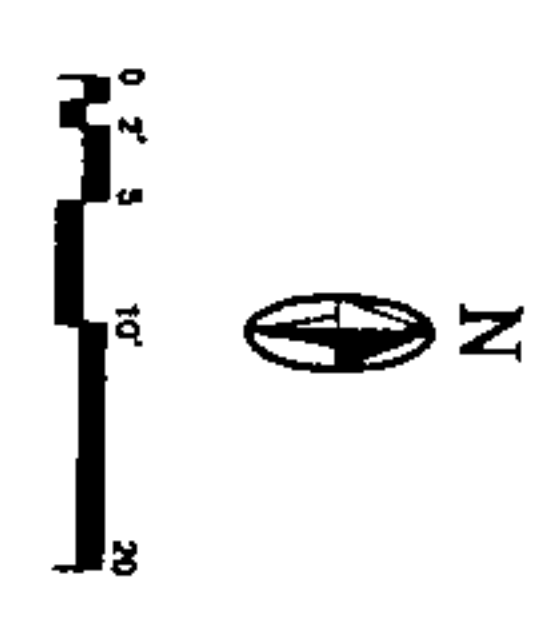
ACCESS ROAD "C"

LEASE AREA DESCRIPTION

A TRACT OF LAND KNOWN AS LEASE AREA, 7' LOCATED AT THE NORTHEAST CORNER OF MADISON AVENUE, ADDITION #8 OWNED BY THE CITY OF ALBUQUERQUE...
THE ABOVE DESCRIBED LEASE AREA CONTAINS (2487) SQUARE FEET OF LAND.

LEGEND

- LEASE BOUNDARY
- CONCRETE SIDEWALK
- OPEN-GRADED GRAVEL



UTILITY LAYOUT PLAN

TITLE: MADOT - AVIATION DIVISION OFFICES

Design Review Committee: [] City Engineer Approval: []

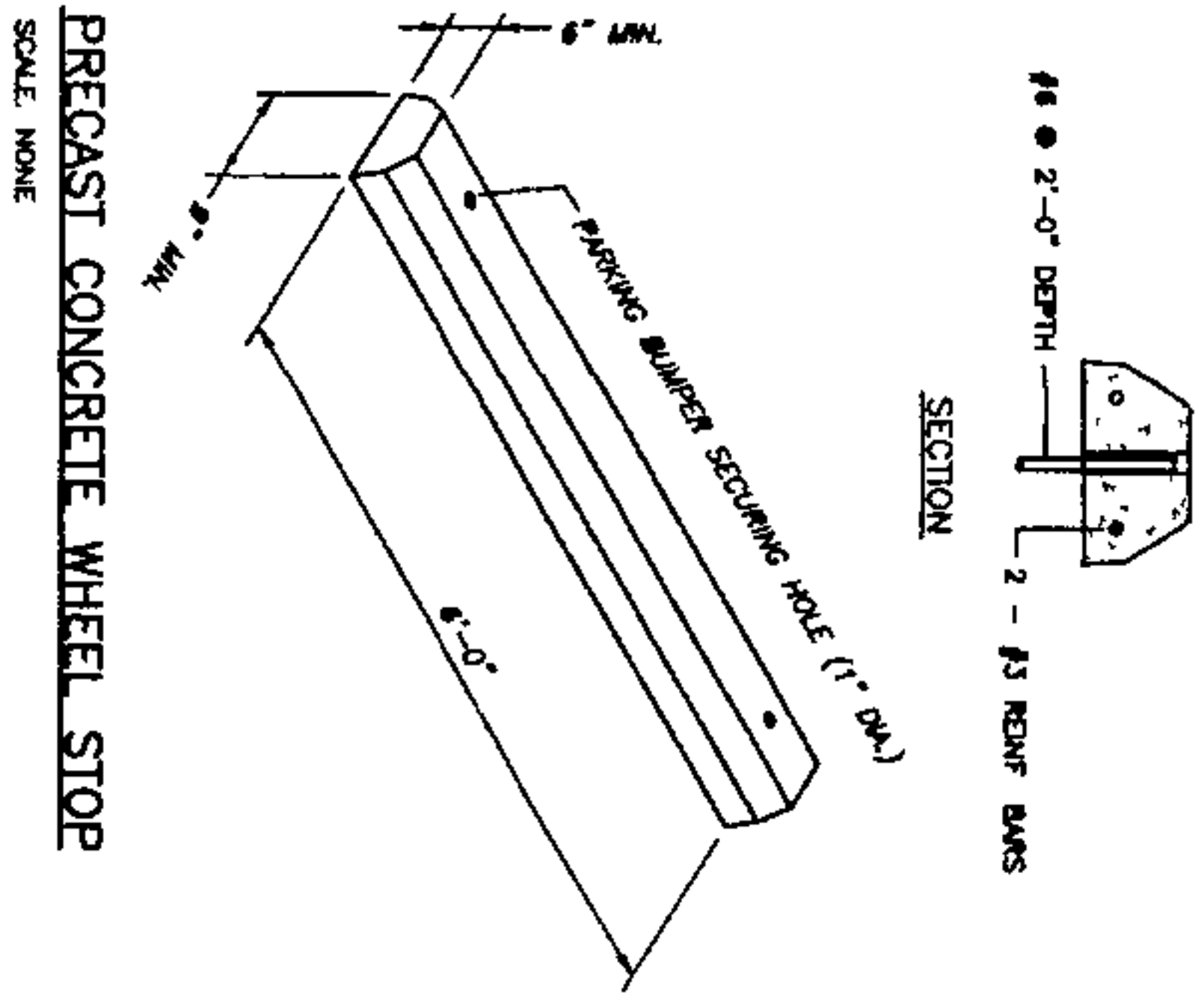
City Project No: N-15

Zone Map No: N-15

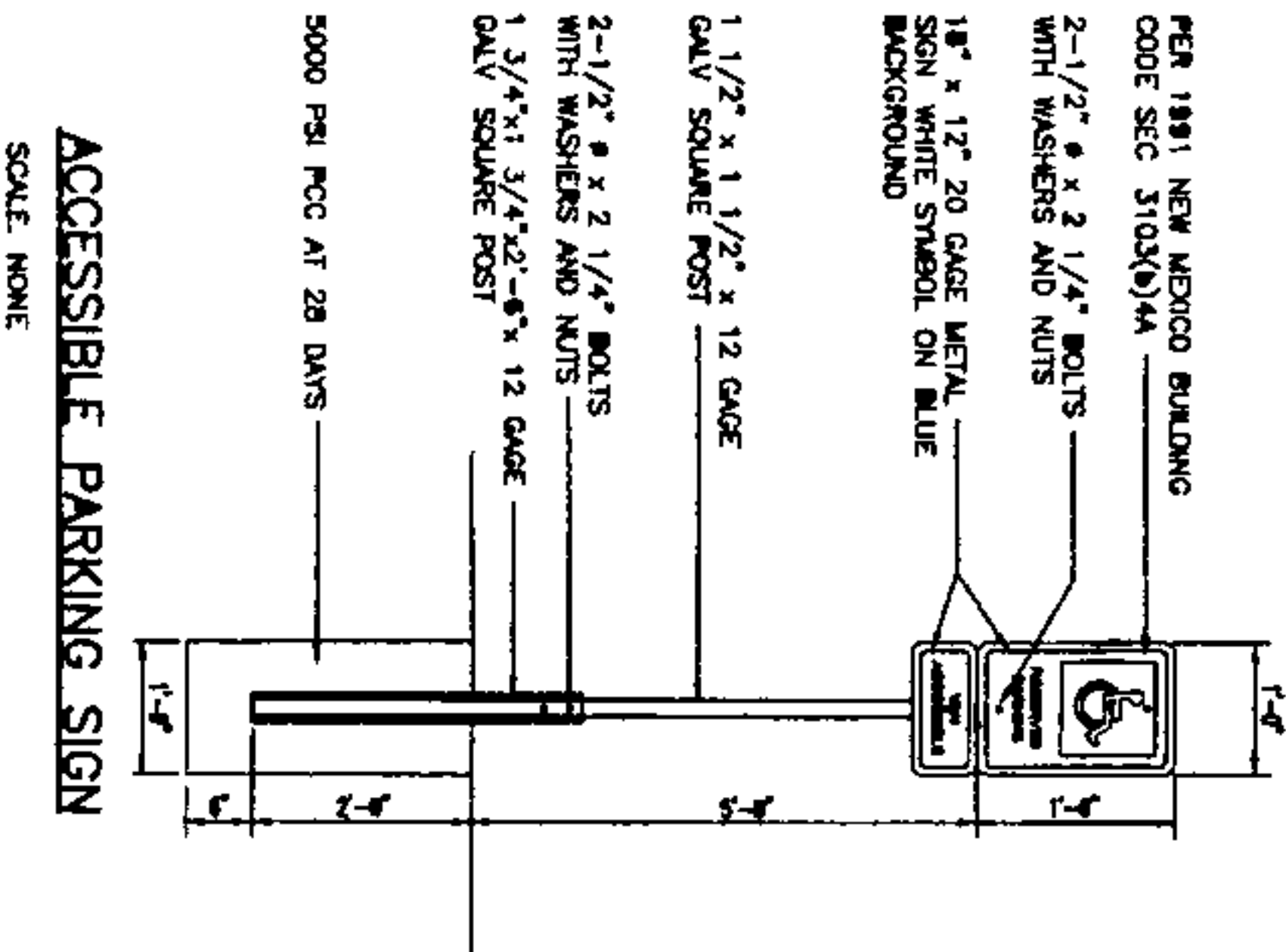
Sheet: C-104

Last Design Update: []

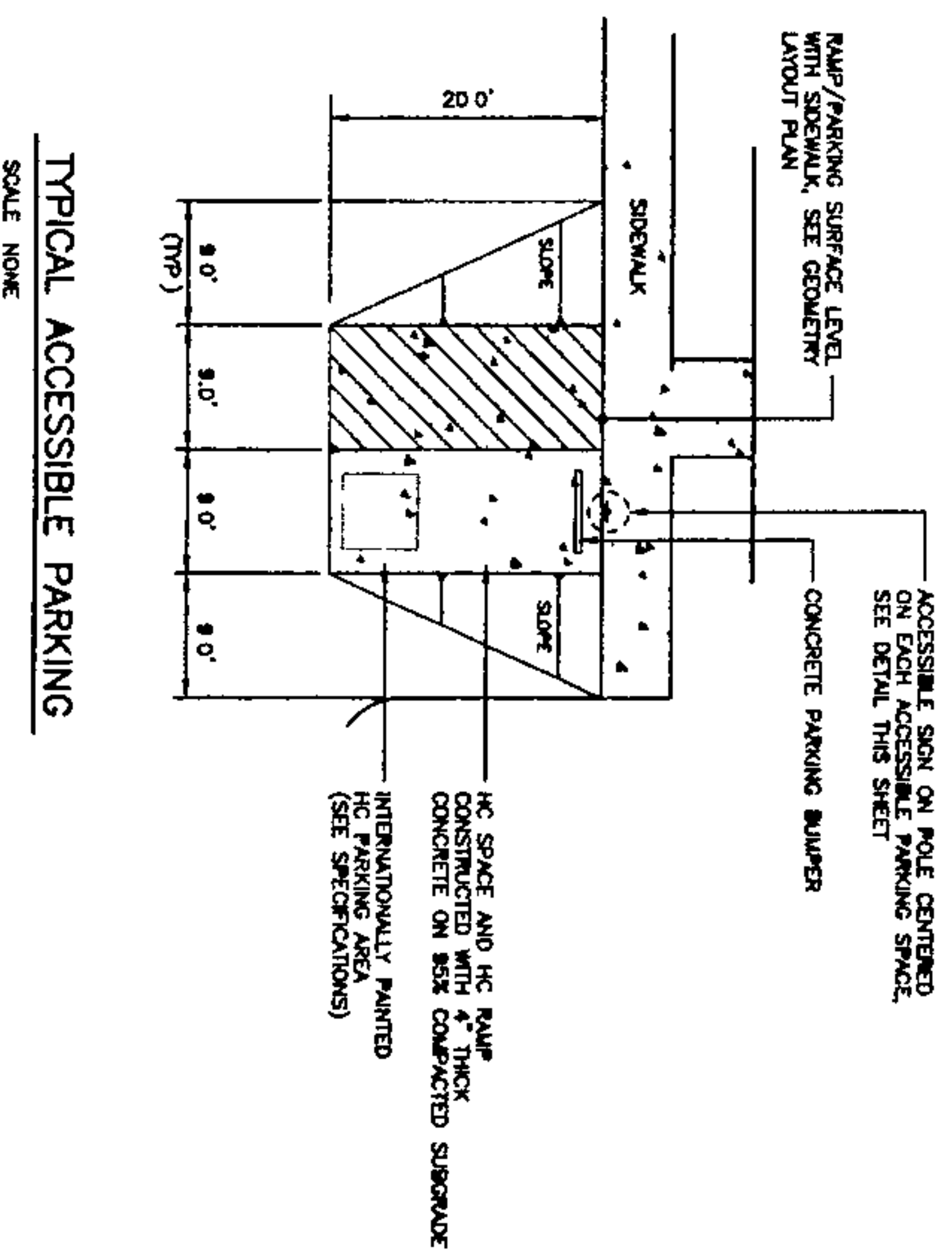
ENGINEER'S SEAL		SURVEY INFORMATION		BENCH MARKS		AS BUILT INFORMATION	
		FIELD NOTES					
		NO	BY	DATE			
DESIGNED BY	CWG	DATE	12/08				
DRAWN BY	CWG	DATE	12/08				
CHECKED BY	JMP	DATE	12/08				



PRECAST CONCRETE WHEEL STOP
SCALE: NONE



ACCESSIBLE PARKING SIGN
SCALE: NONE



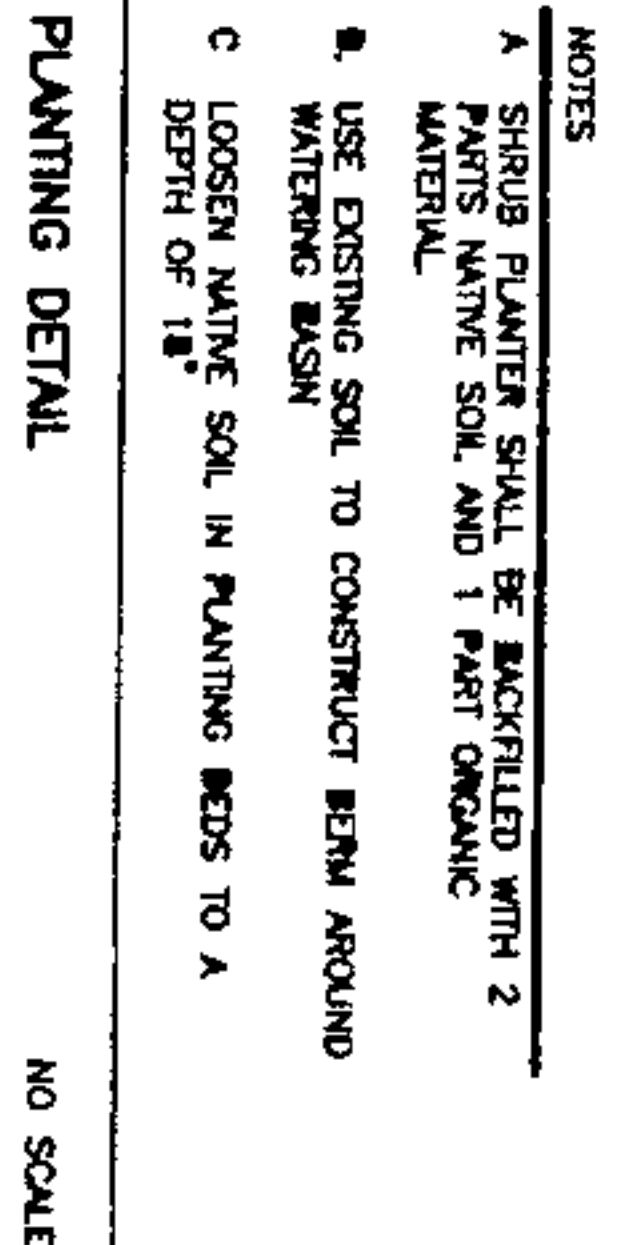
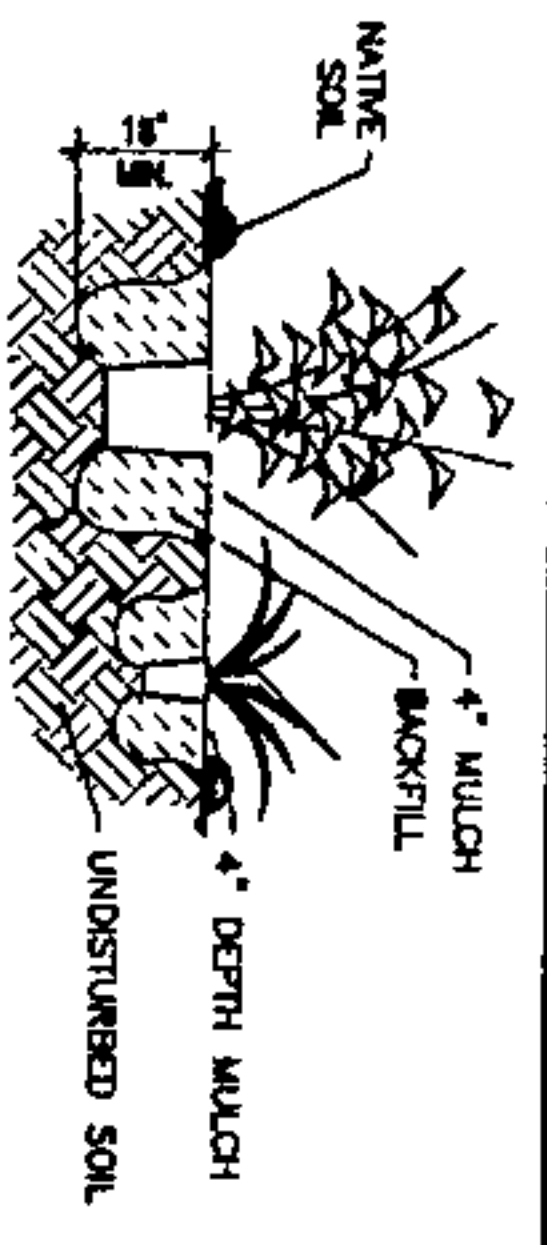
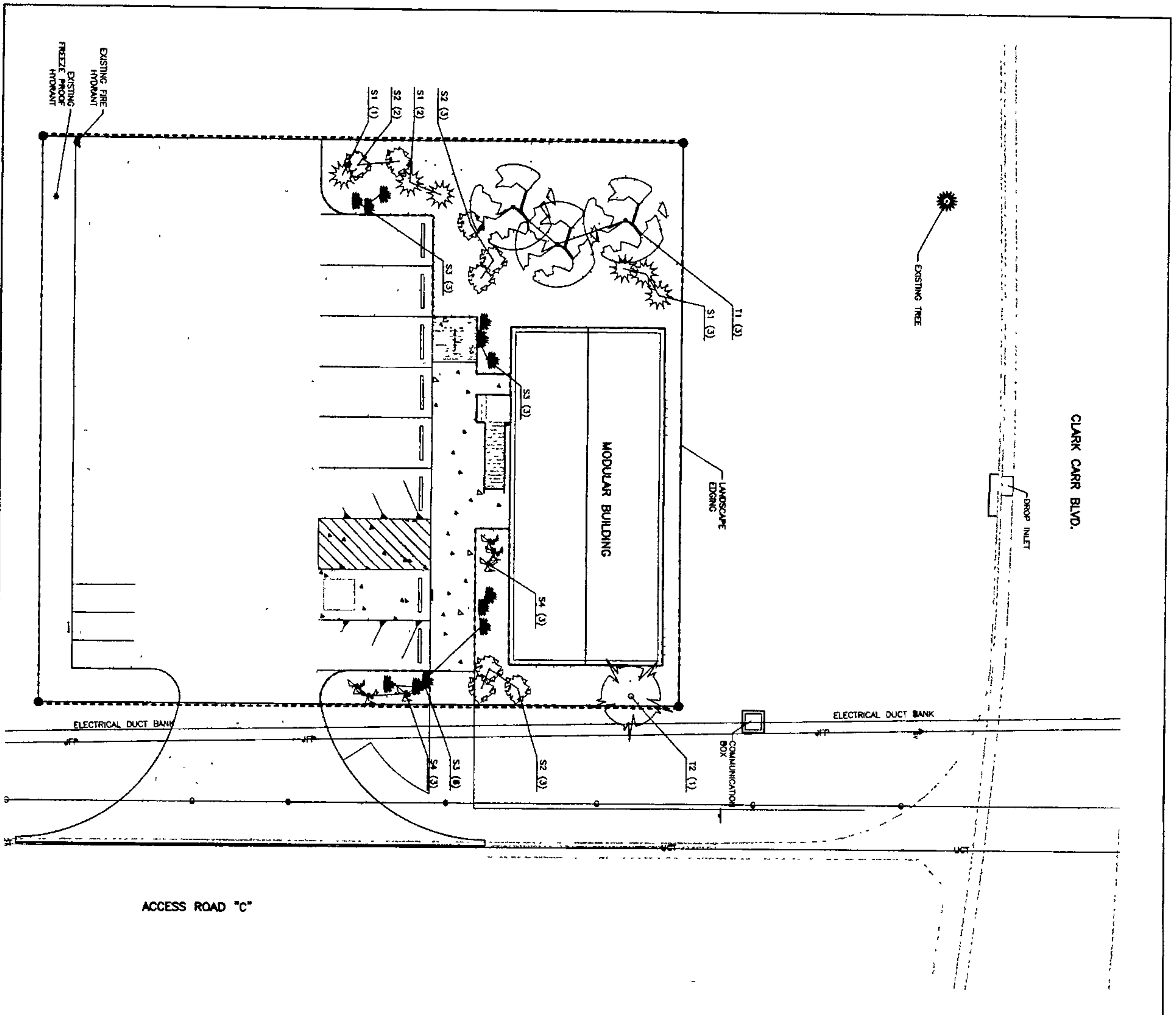
TYPICAL ACCESSIBLE PARKING
SCALE: NONE

TITLE NADOT - AVIATION DIVISION OFFICERS MISCELLANEOUS DETAILS	
Design Review Committee City Engineer Approval Last Design Update City Project No. N-15 Sheet C-501 OF	City Engineer Approval Date: _____ Date: _____ Date: _____

ENGINEER'S SEAL		SURVEY INFORMATION		BENCH MARKS		AS BUILT INFORMATION	
NO		FIELD NOTES					
NO	DATE	BY	DATE				



NO	DATE	REMARKS	BY



NOTES

A. SHRUB PLANTER SHALL BE BACKFILLED WITH 2 PARTS NATIVE SOIL AND 1 PART ORGANIC MATERIAL.

B. USE EXISTING SOIL TO CONSTRUCT BERM AROUND WATERING BASIN.

C. LOOSEN NATIVE SOIL IN PLANTING BEDS TO A DEPTH OF 18".

PLANTING DETAIL

NO SCALE

NOTES

A. TREE PLANTERS SHALL BE BACKFILLED WITH 2 PARTS NATIVE SOIL AND 1 PART ORGANIC MATERIAL.

B. USE EXISTING SOIL TO CONSTRUCT BERM AROUND WATERING BASIN.

C. STABILIZE SOIL BELOW ROOTBALL PRIOR TO PLANTING TO PREVENT TREE FROM SETTLING.

D. TOP OF ROOTBALL INDICATES LEVEL AT WHICH TREE WAS GROWN AND DUG. THIS REPRESENTS THE LEVEL AT WHICH THE TREE IS TO BE INSTALLED.

E. PRIOR TO BACKFILLING TREE, ALL WIRE, ROPE, AND SYNTHETIC MATERIAL SHALL BE REMOVED FROM THE TREE AND THE PLANTING PIT.

F. PRIOR TO BACKFILLING, ALL BURIAL SHALL BE CUT AWAY EXCEPT FROM THE BOTTOM OF THE ROOTBALL.

LANDSCAPE NOTES

A. REFER TO DETAILS 1 & 2 FOR SPECIFICATIONS REGARDING PLANTING TREES AND SHRUBS.

B. PLANT GROUPINGS ARE TO BE PLANTED IN CONJOINED WATERING BASINS.

C. CONTRACTOR SHALL STAKE PLANT / IRRIGATION LOCATIONS AND CONDUCT LANDSCAPE ARCHITECT FOR APPROVAL BEFORE PLACING PLANT MATERIAL.

D. OWNER WILL BE RESPONSIBLE FOR MAINTENANCE OF PLANTINGS AFTER COMPLETION OF PROJECT.

E. THE CONTRACTOR WILL MAINTAIN CONSTRUCTION OF THESE IMPROVEMENTS.

F. THE CONTRACTOR IS RESPONSIBLE FOR LOCATING ALL UTILITIES THAT MAY BE ENCOUNTERED DURING CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE RELOCATION OF ALL UTILITIES WITHIN THE CONSTRUCTION AREA. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE RELOCATION OF ALL UTILITIES WITHIN THE CONSTRUCTION AREA. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE RELOCATION OF ALL UTILITIES WITHIN THE CONSTRUCTION AREA.

G. THE CONTRACTOR IS RESPONSIBLE FOR PROTECTING EXISTING UTILITIES WITHIN THE CONSTRUCTION AREA. ANY DAMAGE TO EXISTING UTILITIES SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE RELOCATION OF ALL UTILITIES WITHIN THE CONSTRUCTION AREA.

H. ALL EXCESS MATERIAL GENERATED BY THIS PROJECT IN THE CONSTRUCTION AREA SHALL BE REMOVED FROM THE PROJECT SITE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DISPOSAL OF ALL EXCESS MATERIAL. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DISPOSAL OF ALL EXCESS MATERIAL.

I. CONSTRUCTION ACTIVITIES ARE LIMITED TO THE SITE AND PROJECT LIMITS. ANY DAMAGE TO ADJACENT PROPERTIES IS THE RESPONSIBILITY OF THE CONTRACTOR.

J. LANDSCAPE CONSTRUCTION ACTIVITIES & VEHICLES SHALL NOT OBSTRUCT OR HINDER CIRCULATION IN PUBLIC RIGHTS-OF-WAY OR PRIVATE DRIVEWAYS.

K. PROPERTY CORNERS AND MARKERS WILL BE MAINTAINED THROUGHOUT ALL CONSTRUCTION ACTIVITIES. DAMAGED MARKERS SHALL BE REPLACED BY THE CONTRACTOR.

L. RECYCLE AND EXISTING ASPHALT MILLINGS AS WATER RESISTANT SUBSTRATE FOR ENTIRE AREA TO BE LANDSCAPED.

M. * 4" DEPTH OF EXISTING MILLINGS REQUIRED AS MULCH IN PLANTING BASINS.

N. NO UNDERGROUND IRRIGATION SYSTEM IS PART OF THIS PROJECT. PLANTINGS SHALL BE WATERED BY THE PROJECT GROUND HOSE FROM EXISTING FREEZE PROOF HYDRANTS.

O. INSTALL COMMERCIAL GRADE MIN. 4" TALL LANDSCAPE EDGING/RESTRAINTS AROUND PERIMETER OF LANDSCAPED AREA AND ACCORDING TO MANUFACTURER'S RECOMMENDATIONS FOR APPROVAL PRIOR TO INSTALLATION.

ARCHITECT'S SEAL		SURVEY INFORMATION		BENCH MARKS		AS BUILT INFORMATION	
FIELD NOTES		DATE		DATE		DATE	
NO	BY	DATE	DATE	DATE	DATE	DATE	DATE

PLANT SCHEDULE

Symbol	Abbreviation	Botanical Name	Common Name	Container	Quantity	Height	Caliper/Diam	Notes
T1	Chilopsis linearis	Desert Willow	3"	1"	3	8" to 10"	1"-2"	Trim up to 8" Minimum, see detail 1
T2	Pinus edulis	Algodon Pine	3"	1"	1	8" to 10"	2"-3"	Trim up to 8" Minimum, see detail 1
S1	Fragaria virginiana	Apache Plum	1 gallon	1"	8	1" to 2"	See detail 2	See detail 2
S2	Crotonanthus retusus	Blue Yew	1 gallon	1"	8	1" to 2"	See detail 2	See detail 2
S3	Azoreum filifolium	Rabbitbrush	1 gallon	1"	12	6"-12"	See detail 2	See detail 2
S4	Hesperaloe parviflora	Red Yucca	1 gallon	1"	8	12" min	See detail 2	See detail 2

GOA LANDSCAPED AREA REQUIREMENT 13% OF TOTAL DISTURBED AREA

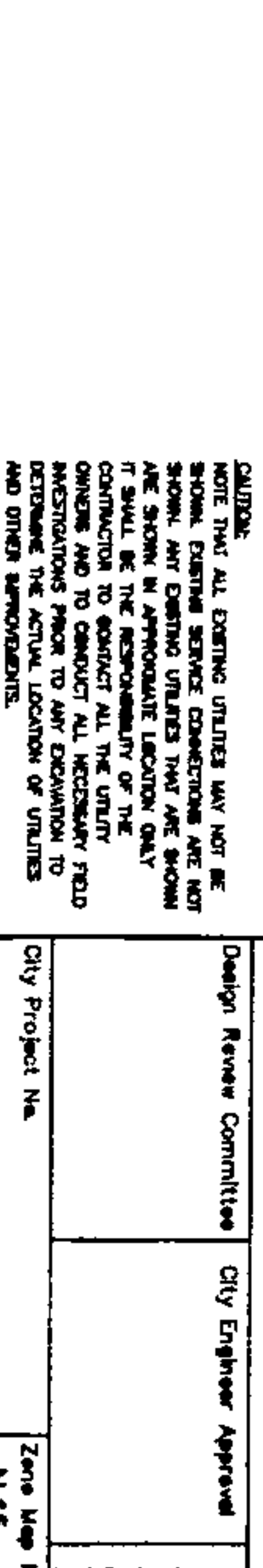
TOTAL DISTURBED AREA = 11,822 SQ. FT.

AREA TO BE LANDSCAPED = 2287.5 SQ. FT.

ABOUT 21% OF DISTURBED AREA.

LANDSCAPE PLAN COMPLIES WITH WATER CONSERVATION ORDINANCE.

VEGETATION (LOW-WATER) PLANTS USED WHICH UTILIZED



LANDSCAPE PLAN

TITLE: MNDOT - AVIATION DIVISION OFFICES

DESIGNED BY: JAS DATE: 12/08

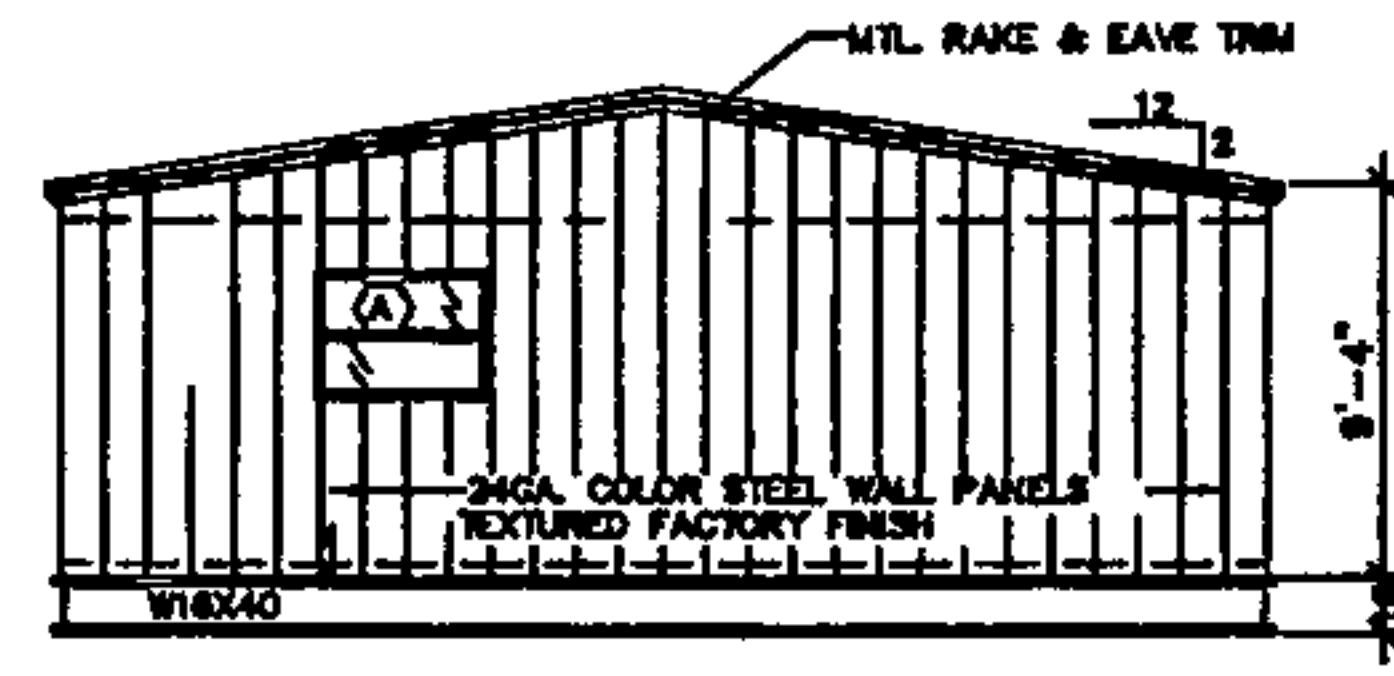
DRAWN BY: JAS DATE: 12/08

CHECKED BY: JOP DATE: 12/08

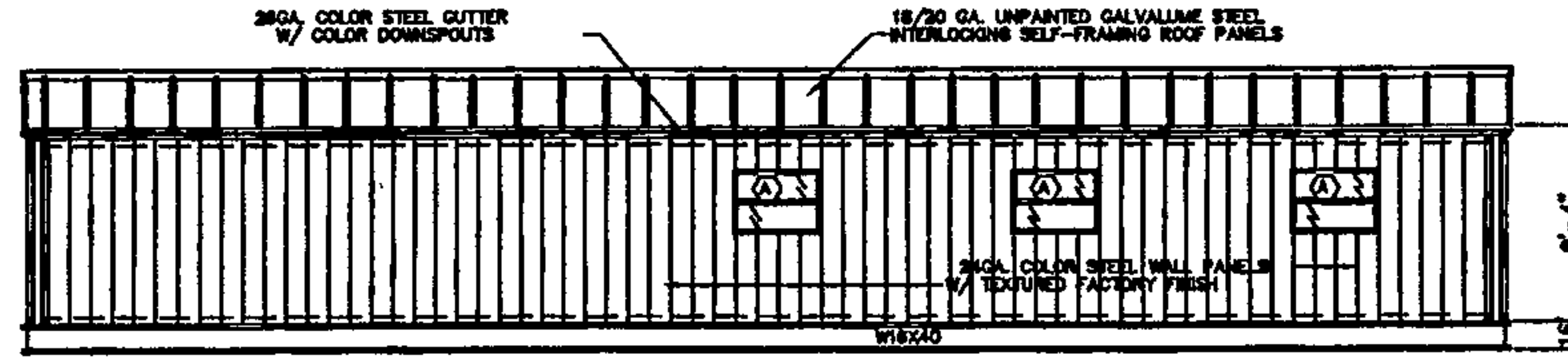
City Project No. _____

Zone Map No. N-15

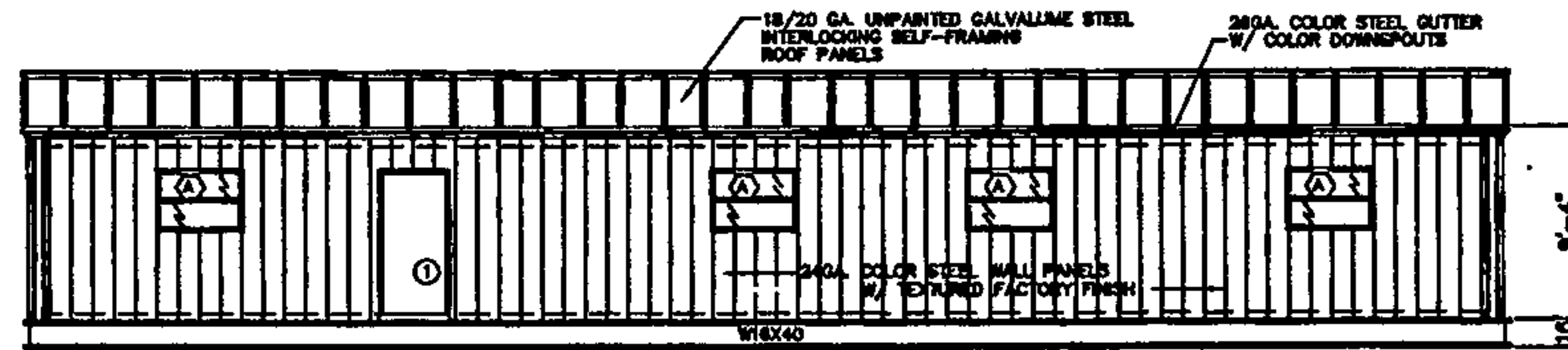
Sheet L-101 of _____



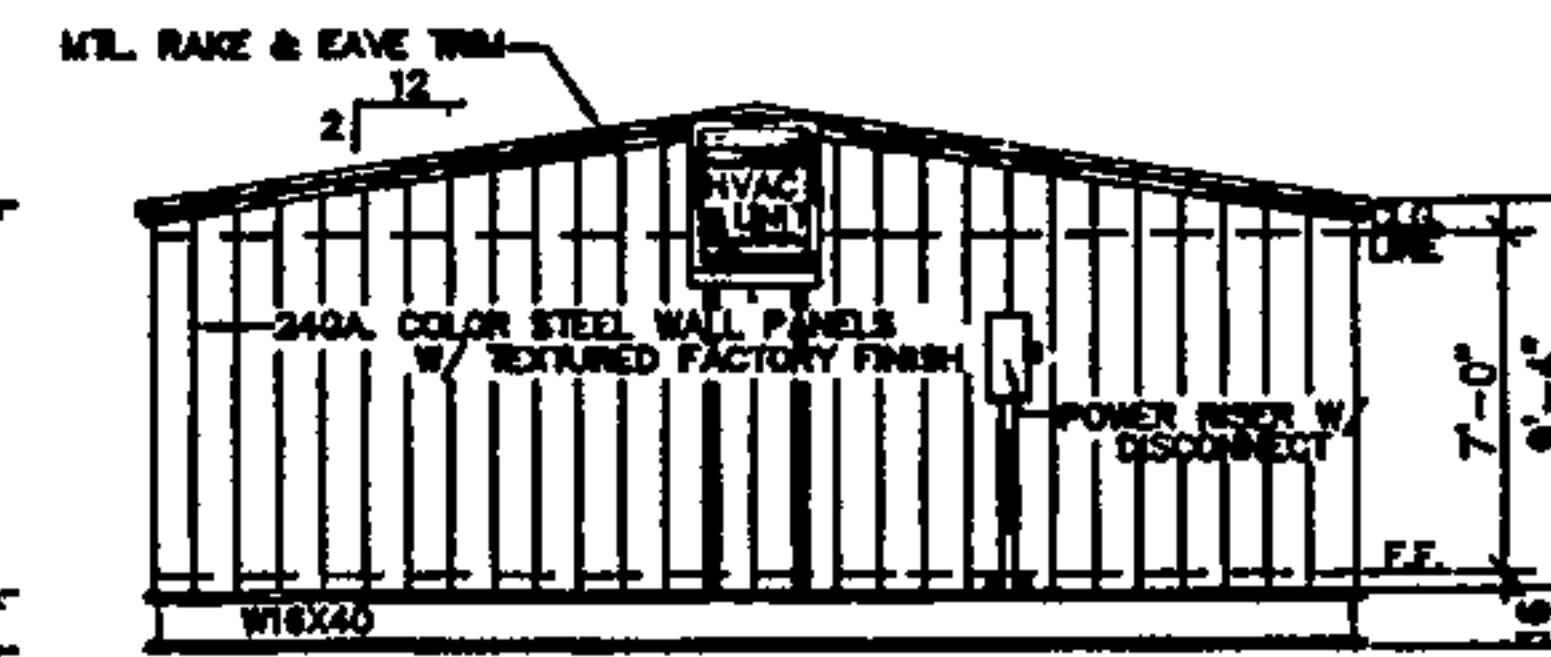
WEST ELEVATION



NORTH ELEVATION



SOUTH ELEVATION



EAST ELEVATION

BUILDING ELEVATIONS

COLOR SELECTIONS	
ROOF PANELS	GALVALUME
WALL PANELS	DESERT TAN
BUILDING TRIM	ARCTIC WHITE
GUTTER & DOWNSPOUTS	ARCTIC WHITE

SCALE: 3/16" = 1'-0"



28 X 52 MODULAR OFFICE - WITH RESTROOMS		SHEET #
New Mexico Dept. of Transportation - Support Office Carr Clark & Access Road 'C' Albuquerque, New Mexico		ELEV
 PARKLINE / WEST, INC. P.O. BOX 93457 ALBUQUERQUE, NEW MEXICO 87199-3457 LIC. # 31781 (505) 243-3713		
		1/8/09 DATE

SITE DEVELOPMENT PLAN FOR BUILDING PERMIT CHECKLIST

This checklist will be used to verify the completeness of site plans submitted for review by the Environmental Planning Commission and Development Review Board. Because development proposals vary in type and scale, there may be submittal requirements that are not specified here. Nonetheless, applicants are responsible for providing a complete submittal. Certification as specified below is required.

I CERTIFY THAT THE SUBMITTED SITE DEVELOPMENT PLAN IS COMPLETE AND ACCURATE, AND THAT ALL APPLICABLE INFORMATION AS SPECIFIED IN THIS CHECKLIST IS PROVIDED. FURTHER, I UNDERSTAND THAT THIS APPLICATION IS BEING ACCEPTED PROVISIONALLY AND THAT INACCURATE AND/OR INCOMPLETE INFORMATION MAY RESULT IN THE SUBSEQUENT REJECTION OF THE APPLICATION OR IN A DELAY OF ONE MONTH OR MORE IN THE DATE THE APPLICATION IS SCHEDULED FOR PUBLIC HEARING.

UL Ro 1/12/09

Applicant or Agent Signature / Date

NOTE: MAXIMUM SIZE FOR SUBMITTAL IS 24" X 36".

Site development plan packets shall be composed of the following plan sheets (unless otherwise approved in writing prior to submittal by the Planning Department):

1. **Site Plan** (including utilities and easements)
2. **Landscaping Plan**
3. **Preliminary Grading Plan** (A separate Grading Plan sheet is required for a sites 1 acre or more.)
4. **Building and Structure Elevations**
5. **Conceptual Utility Plan**
6. **Previously approved Development Plan** (if applicable)

Submitted plan packets must be organized in the above manner. The following checklist describes the minimum information necessary for each plan element. **The Applicant must include all checklist items on their site plan drawings and confirm inclusion by checking off the items below. Non-applicable items must be labeled "N/A."** Each non-applicable designation must be explained by notation on the Checklist.

Accompanying Material

- A. 8-1/2" x 11" reduction for each plan sheet.
- B. **Written project summary.** Each application must include a brief narrative description of the proposed project, its primary features and how compatibility with the surrounding context has been achieved.

SHEET #1 - SITE PLAN

A. General Information

1. Date of drawing and/or last revision
2. Scale: 1.0 acre or less 1" = 10'
1.0 - 5.0 acres 1" = 20'
Over 5 acres 1" = 50'
Over 20 acres 1" = 100' *[Other scales as approved by staff]*
3. Bar scale
4. North arrow
5. Scaled vicinity map
6. Property lines (clearly identify)
7. Existing and proposed easements (identify each)
8. Phases of development including location and square footages of structures, circulation, parking and landscaping

SITE DEVELOPMENT PLAN FOR BUILDING PERMIT CHECKLIST

B. Proposed Development (If supplemental Sheets are used please indicate sheet #)

1. Structural

- A. Location of existing & proposed structures (distinguish between existing & proposed, include phasing)
- B. Square footage of each structure
- C. Proposed use of each structure
- D. Temporary structures, signs and other improvements
- E. Walls, fences, and screening: indicate height, length, color and materials
- F. Dimensions of all principal site elements or typical dimensions thereof
- G. Loading facilities
- H. Site lighting (indicate height & fixture type)
- I. Indicate structures within 20 feet of site
- J. Elevation drawing of refuse container and enclosure, if applicable.
- K. Site amenities including patios, benches, tables, (indicating square footage of patios/ plazas).

2. Parking and Circulation

- A. Parking layout with spaces numbered per aisle and totaled.
 - 1. Location and typical dimensions, including handicapped spaces
 - 2. Calculations: spaces required: 9 provided: 9
Handicapped spaces (included in required total) required: 1 provided: 1
Motorcycle spaces (in addition to required total) required: 1 provided: 3
- B. Bicycle parking & facilities
 - 1. Bicycle racks, spaces required: 2 provided: 2
 - 2. Bikeways and other bicycle facilities, if applicable
- C. Public Transit
 - 1. Bus facilities, including routes, bays and shelters existing or required
- D. Pedestrian Circulation
 - 1. Location and dimensions of all sidewalks and pedestrian paths
 - 2. Location and dimension of drive aisle crossings, including paving treatment
- E. Vehicular Circulation (Refer to Chapter 23 of DPM)
 - 1. Ingress and egress locations, including width and curve radii dimensions
 - 2. Drive aisle locations, including width and curve radii dimensions
 - 3. End aisle locations, including width and curve radii dimensions
 - 4. Location & orientation of refuse enclosure, with dimensions
 - 5. Curb cut locations and dimensions
 - 6. Existing and proposed street widths, right-of-way widths and curve radii
 - 7. Identify existing and proposed turn lanes, deceleration lanes and similar features related to the functioning of the proposal, with dimensions
 - 8. Location of traffic signs and signals related to the functioning of the proposal
 - 9. Identify existing and proposed medians and median cuts

SITE DEVELOPMENT PLAN FOR BUILDING PERMIT CHECKLIST

3. Phasing

- N/A A. Proposed phasing of improvements and provision for interim facilities. Indicate phasing plan, including location and square footage of structures and associated improvements including circulation, parking and landscaping.

SHEET #2 LANDSCAPING PLAN

Landscaping may be shown on sheet #1 with written approval from Planning Department staff.

- 1. Scale - must be same as scale on sheet #1 - Site plan
- 2. Bar Scale
- 3. North Arrow
- 4. Property Lines
- 5. Existing and proposed easements
- 6. Identify nature of ground cover materials
 - A. Impervious areas (pavement, sidewalks, slope pavings, curb and gutters, etc.)
 - B. Pervious areas (planting beds, grass, ground cover vegetation, etc.)
 - C. Ponding areas either for drainage or landscaping/recreational use
- 7. Identify type, location and size of plantings (common and/or botanical names).
 - A. Existing, indicating whether it is to preserved or removed.
 - B. Proposed, to be established for general landscaping.
 - C. Proposed, to be established for screening/buffering.
- 8. Describe irrigation system – Phase I & II . . .
- 9. Backflow prevention detail
- 10. Planting Beds, indicating square footage of each bed
- 11. Turf Area - only 20% of landscaped area can be high water turf; provide square footage and percentage.
- 12. Responsibility for Maintenance (statement)
- 13. Statement of compliance with Water Conservation... Ordinance, see article 6-1-1-1.
- 14. Landscaped area requirement; square footage and percent (specify clearly on plan)
- 15. Landscaped area provided; square footage and percent (specify clearly on plan)
- 16. Planting or tree well detail
- 17. Street Tree Plan as defined in the Street Tree Ord.

SHEET # 3 PRELIMINARY GRADING PLAN

The Preliminary Grading Plan provides the Planning Commission and staff with an understanding of site topography and how it relates to adjacent property. Planning staff may waive or allow adjustments to the Preliminary Grading Plan requirements for sites that are small, relatively flat and have no existing or proposed extraordinary drainage facilities. Waivers must be obtained in writing from the City Engineer prior to application submittal.

Grading information for sites that are under 1 acre can be included on Sheet #1 with written approval from the Planning Department Staff.

A. General Information

- 1. Scale - must be same as Sheet #1 - Site Plan
- 2. Bar Scale
- 3. North Arrow
- 4. Property Lines
- 5. Existing and proposed easements

SITE DEVELOPMENT PLAN FOR BUILDING PERMIT CHECKLIST

- 6. Building footprints
- 7. Location of Retaining walls

B. Grading Information

- 1. On the plan sheet, provide a narrative description of existing site topography, proposed grading improvements and topography within 100 feet of the site.
- 2. Indicate finished floor elevation and provide spot elevations for all corners of the site (existing and proposed) and points of maximum cut or fill exceeding 1 foot.
- 3. Identify ponding areas
- 4. Cross Sections
Provide cross section for all perimeter property lines where the grade change is greater than 4 feet at the point of the greatest grade change. Provide one additional cross section in each direction within no more than 100 feet of the reference point.

SHEET #4 UTILITY PLAN

- 1. Fire hydrant locations, existing and proposed.
- 2. Distribution lines
- 3. Right-of-Way and easements, existing and proposed, on the property and adjacent to the boundaries, with identification of types and dimensions.
- 4. Existing water, sewer, storm drainage facilities (public and/or private).
- 5. Proposed water, sewer, storm drainage facilities (public and/or private)

SHEET #5 BUILDING AND STRUCTURE ELEVATIONS

A. General Information

- A. Scale (minimum of 1/8" or as approved by Planning Staff).
- B. Bar Scale
- C. Detailed Building Elevations for each facade
 - 1. Identify facade orientation (north, south, east, & west).
 - 2. Facade dimensions including overall height and width
 - 3. Location, dimensions, materials, and colors of principle façade elements- windows, doors, etc.
 - 4. For EPC and DRB submittals only – Color renderings or similar (12 copies) illustrations
- E. Site Development Plans for single family residential projects with multiple units may require submittal of specific information on building features in lieu of elevation drawings for each building. Applicants are advised to discussed submittal requirements with Planning Department staff.

B. Signage

- 1. Site location(s)
- 2. Sign elevations to scale
- 3. Dimensions, including height and width
- 4. Sign face area - dimensions and square footage clearly indicated
- 5. Lighting
- 6. Materials and colors for sign face and structural elements.