



# DRB CASE ACTION LOG (Preliminary / Final Plat)

REVISED 10/08/07

This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments are addressed.

DRB Application No.: 09DRB-70175 Project # 1007679  
 Project Name: Northern Addition  
 Agent: Lisa & Dan Tortaco Phone No.: \_\_\_\_\_

Your request was approved on \_\_\_\_\_ by the DRB with delegation of signature(s) to the following departments.

### OUTSTANDING SIGNATURES COMMENTS TO BE ADDRESSED

TRANSPORTATION: Adequate R.O.W / Easement for 2nd St

UTILITIES: \_\_\_\_\_

CITY ENGINEER / AMAFCA: \_\_\_\_\_

PARKS / CIP: \_\_\_\_\_

PLANNING (Last to sign): AGIS ; AMAFCA signature

- Planning must record this plat. Please submit the following items:**
- The original plat and a mylar copy for the County Clerk.
  - Tax certificate from the County Treasurer.
  - Recording fee (checks payable to the County Clerk). **RECORDED DATE:** \_\_\_\_\_
  - Tax printout from the County Assessor.
    - 3 copies of the approved site plan. Include all pages.
    - County Treasurer's signature must be obtained prior to the recording of the plat with the County Clerk.
    - Property Management's signature must be obtained prior to Planning Department's signature.
    - AGIS DXF File approval required.
    - Copy of recorded plat for Planning.

Created On:

7. ~~Project# 1007679~~  
09DRB-70175 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL
- LISA & DAN TORRACO request(s) the above action(s) for all or a portion of Lot(s) 3-5, Block(s) 4, **NORTHERN ADDITION**, zoned SU-2 FOR C, located on 2ND ST NW BETWEEN SLATE NW AND GRANITE NW (J-14) **THE PRELIMINARY/FINAL PLAT WAS APPROVED WITH FINAL SIGN OFF DELEGATED TO TRANSPORTATION FOR ADEQUATE RIGHT-OF-WAY AND EASEMENT FOR SECOND STREET AND TO PLANNING FOR AGIS DXF, AND AMAFCA SIGNATURE.**
8. **Project# 1007801**  
09DRB-70177 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL
- THE SURVEY OFFICE LLC agent(s) for ROSS & JOYCE COX request(s) the above action(s) for all or a portion of Tract(s) 65A7A1A1 & 65A7A1A2, located on CAMINO ESPANOL NW AND 4TH ST NW containing approximately 2.28 acre(s). (E-14)**INDEFINITELY DEFERRED AT THE AGENT'S REQUEST.**
9. **Project# 1007720**  
09DRB-70182 MINOR - TEMP DEFR  
SWDK CONST  
09DRB-70183 EXT OF SIA FOR TEMP  
DEFR SDWK CONST
- CITY OF ALBUQUERQUE TRANSIT DEPT request(s) the above action(s) for all or a portion of Lot(s) C43, **TOWN OF ATRISCO Unit 4**, zoned SU-2 FOR IP, located on NW CORNER OF CENTRAL NW & UNSER NW containing approximately 4.8 acre(s). (K-10) **THE TEMPORARY DEFERRAL OF CONSTRUCTION OF SIDEWALKS ON THE INTERIOR STREETS WAS APPROVED AS SHOWN ON EXHIBIT 'C' IN THE PLANNING FILE.**

**NO ACTION IS TAKEN ON THESE CASES:**  
**APPLICANT - AGENT IS REQUIRED TO BE AT THE MEETING**

10. **Project# 1000572**  
09DRB-70181 SKETCH PLAT REVIEW  
AND COMMENT
- ISAACSON AND ARFMAN PA agent(s) for CENTEX HOMES request(s) the above action(s) for all or a portion of Tract(s) J, **THE PRESIDIO Unit 1**, zoned SU-1 FOR PRD, located on PORT POINT LA BETWEEN MARINA GATE TRL AND POLIN SPRINGS TRL containing approximately 2.3041 acre(s). (K-21)**THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**
11. **Project# 1000809**  
09DRB-70184 SKETCH PLAT REVIEW  
AND COMMENT
- JACKS HIGH COUNTRY INC agent(s) for LANDCO II LLC request(s) the above action(s) for all or a portion of **SUNSET FARM SUBDIVISION**, located on SUNSET RD SW BETWEEN SUNSET RD SW AND LUIS SANCHEZ PL SW containing approximately 4.8911 acre(s). (K-12) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**

7. **Project# 1007303**  
09DRB-70069 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL

MICHAEL EAVES agent(s) for LA CASTILLA, LLC request(s) the above action(s) for all or a portion of Lot(s) 154C, zoned R-1, located on GUADALUPE TR NW BETWEEN MONTANO AND GRIEGOS NW containing approximately 0.705 acre(s). (F-14) **PRELIMINARY PLAT WAS APPROVED. FINAL PLAT WAS INDEFINITELY DEFERRED. CONDITION OF FINAL PLAT IS VERFICATION OF ACCESS EASEMENT TO GUADALUPE TRAIL AND NET LOT AREA CALLED OUT ON PLAT.**

**NO ACTION IS TAKEN ON THESE CASES:**  
**APPLICANT - AGENT IS REQUIRED TO BE AT THE MEETING**

8. **Project# 1001157**  
09DRB-70072 SKETCH PLAT REVIEW  
AND COMMENT

SANTIAGO ROMERO, JR & ASSOC. agent(s) for CITY OF ALBUQUERQUE AVIATION DEP request(s) the above action(s) for all or a portion of Tract(s) A, D-1-A1, D-1-A2, D-2, **SUNPORT MUNICIPAL ADDITION; LANDS OF ALBUQUERQUE INTERNATIONAL SUNPORT**, zoned SU-1, located on UNIVERSITY BLVD NE BETWEEN CLARK CARR RD SE AND SPIRIT DR SE containing approximately 68.8 acre(s). (N-15) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**

9. **Project# 1007068**  
09DRB-70078 SKETCH PLAT REVIEW  
AND COMMENT

COMMUNITY SCIENCES CORP agent(s) for JAMES S SANDERS request(s) the above action(s) for all or a portion of Lot(s) K, **ALVARADO GARDENS, UNIT 2 Unit 2**, zoned RA-2, located on TRELIS NW BETWEEN CASTANEDO NW AND ORO VISTA NW containing approximately 0.3192 acre(s). (G-12) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**

10. **Project# 1007602**  
09DRB-70080 SKETCH PLAT REVIEW  
AND COMMENT

MARK SNAPP agent(s) for MOUNTAIN L20 LLC request(s) the above action(s) for all or a portion of Lot(s) 20, **BALLING ADDITION**, zoned S-MRN, located on 1301 MOUNTAIN RD NW BETWEEN 13TH ST NW AND 14TH ST NW containing approximately 0.333 acre(s). (J-13) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**

11. **Project# 1007679**  
09DRB-70074 SKETCH PLAT REVIEW  
AND COMMENT

LISA TORRACO request(s) the above action(s) for all or a portion of Lot(s) 3-5, Block(s) 4, **NORTHERN ADDITION**, zoned SU-2 FOR C, located on 2ND ST NW BETWEEN LOMAS NW AND GRANITE NW containing approximately 0.23 acre(s). (J-14) **THE ABOVE ITEM WAS REVIEWED AND COMMENTS WERE GIVEN.**

**CITY OF ALBUQUERQUE**

**PLANNING DEPARTMENT**

**March 4, 2009**

**DRB Comments**

**ITEM # 11**

**PROJECT # 10007679**

**APPLICATION # 09-70074**

**RE: Lots 3-5, Block 4, Northern Addition**

The storage building at the rear of the property would need to be fully on one lot if it is to remain.



---

Jack Cloud AICP, DRB Chairman  
924-3880/ jcloud@cabq.gov

**City of Albuquerque Planning Department**  
**One Stop Shop – Development and Building Services**

05/13/2009 Issued By: PLNSDH

PLNSDH

**Permit Number: 2009 070 175**

**Category Code 910**

**Application Number: 09DRB-70175, Minor - Preliminary/ Final Plat Approval**

**Address:**

**Location Description: 2ND ST NW BETWEEN SLATE NW AND GRANITE NW**

**Project Number: 1007679**

**Applicant**  
Lisa & Dan Torrace

**Agent / Contact**  
Lisa & Dan Torrace

1019 2nd St Nw  
Albuquerque NM 87102  
244-0530

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Albuquerque NM 87102  
244-0530

**Application Fees**

441018/4971000	Public Notification	
441032/3424000	Conflict Mgmt Fee	\$20.00
441006/4983000	DRB Actions	\$285.00
<b>TOTAL:</b>		<b>\$305.00</b>

City Of Albuquerque  
Treasury Division

5/13/2009 3:11PM LOC: ANHX  
UBH 008 TRANSH 0031  
RECEIPT# 00105402-00105402  
PERMIT# 2007070175 TRSASP  
Trans Amc \$305.00  
Conflict Mgmt. Fee \$20.00  
DRB Actions \$285.00  
CK \$305.00  
CHANGE \$0.00

Thank You



Supplemental form

**SUBDIVISION**

- Major Subdivision action
- Minor Subdivision action
- Vacation
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- County Submittal
- EPC Submittal
- Zone Map Amendment (Establish or Change Zoning)
- Sector Plan (Phase I, II, III)
- Amendment to Sector, Area, Facility or Comprehensive Plan
- Text Amendment (Zoning Code/Sub Regs)
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
- Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICANT INFORMATION:**

Professional/Agent (if any): \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ E-MAIL: \_\_\_\_\_

APPLICANT: Lisa Torraco and Dan Torraco PHONE: 244-0530

ADDRESS: 1019 2nd St NW FAX: 244-0532

CITY: Albuq STATE NM ZIP 87102 E-MAIL: \_\_\_\_\_

Proprietary interest in site: owners List all owners: \_\_\_\_\_

DESCRIPTION OF REQUEST: delete existing property line, create new property line - combine plots 3, 4 and 5

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. 4A and 5A Block: 4 Unit: \_\_\_\_\_

Subdiv/Addn/TBKA: Northern Addition

Existing Zoning: SU-2-C Proposed zoning: no change

Zone Atlas page(s): J-14 UPC Code: 1014058280214 MRGCD Map No 43407

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.): \_\_\_\_\_

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill? no

No. of existing lots: 3 No. of proposed lots: 2 Total area of site (acres): \_\_\_\_\_

LOCATION OF PROPERTY BY STREETS: On or Near: 2nd St + Grande NW

Between: State NW and Grande

Check-off if project was previously reviewed by Sketch Plat/Plan  or Pre-application Review Team . Date of review: \_\_\_\_\_

SIGNATURE [Signature] DATE 5-12-09

(Print) \_\_\_\_\_ Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

Form revised 4/07

- INTERNAL ROUTING
- All checklists are complete
- All fees have been collected
- All case #s are assigned
- AGIS copy has been sent
- Case history #s are listed
- Site is within 1000ft of a landfill
- F.H.D.P. density bonus
- F.H.D.P. fee rebate

Application case numbers	Action	S.F.	Fees
<u>09DRB 70175</u>	<u>P&amp;E</u>	<u>2(3)</u>	<u>\$ 285.00</u>
_____	<u>CME</u>	_____	<u>\$ 20.00</u>
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
Hearing date <u>05/27/09</u>			Total <u>\$ 305.00</u>

Sandy Hardley 05/13/09 Project # 1007679  
Planner signature / date

see Glen Harkin

FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

SKETCH PLAT REVIEW AND COMMENT (DRB22) Your attendance is required.

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08) Your attendance is required.

- Preliminary Plat reduced to 8.5" x 11"
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Copy of DRB approved infrastructure list
- Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
- List any original and/or related file numbers on the cover application

Extension of preliminary plat approval expires after one year.

MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12) Your attendance is required.

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations & cross sections of perimeter walls 3 copies
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16) Your attendance is required.

- 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations and cross sections of perimeter walls (11" by 17" maximum) 3 copies
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- Infrastructure list if required (verify with DRB Engineer)
- DXF file and hard copy of final plat data for AGIS is required.

AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03) Your attendance is required.

- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Lisa Torracco  
 Applicant name (print)  
 [Signature] 05/13/09  
 Applicant signature / date

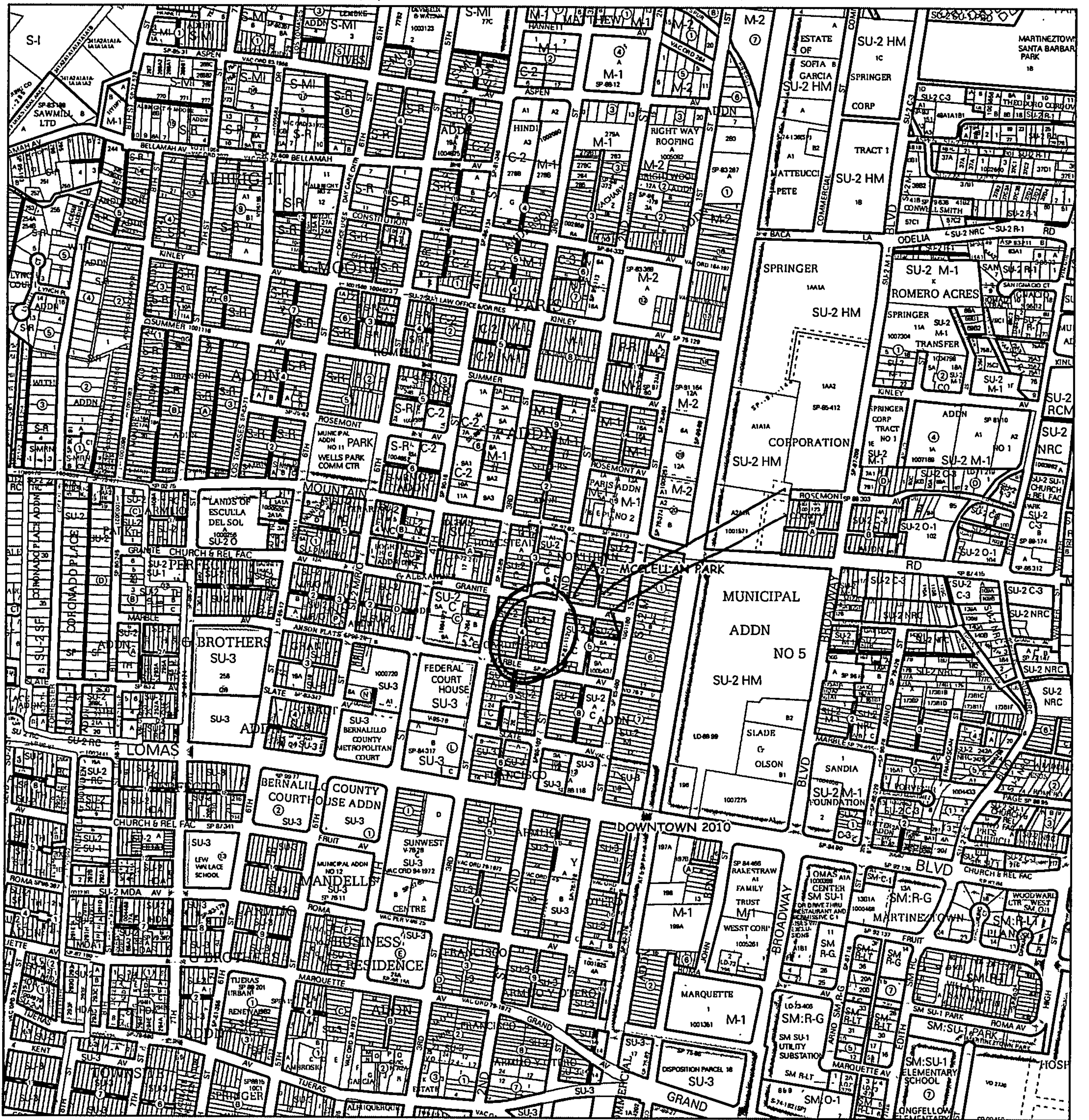


Form revised October 2007

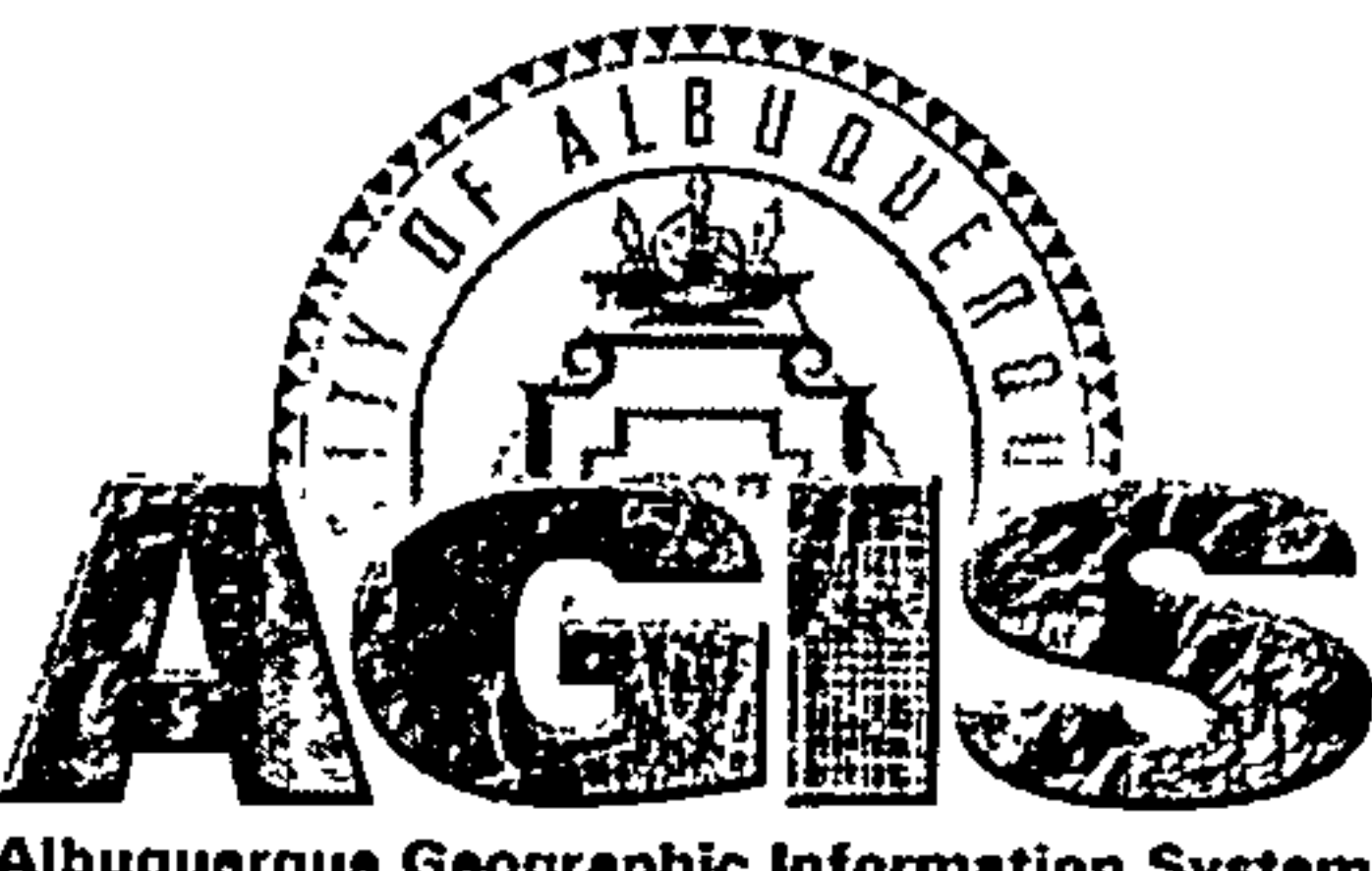
- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers  
 09DRB 70175

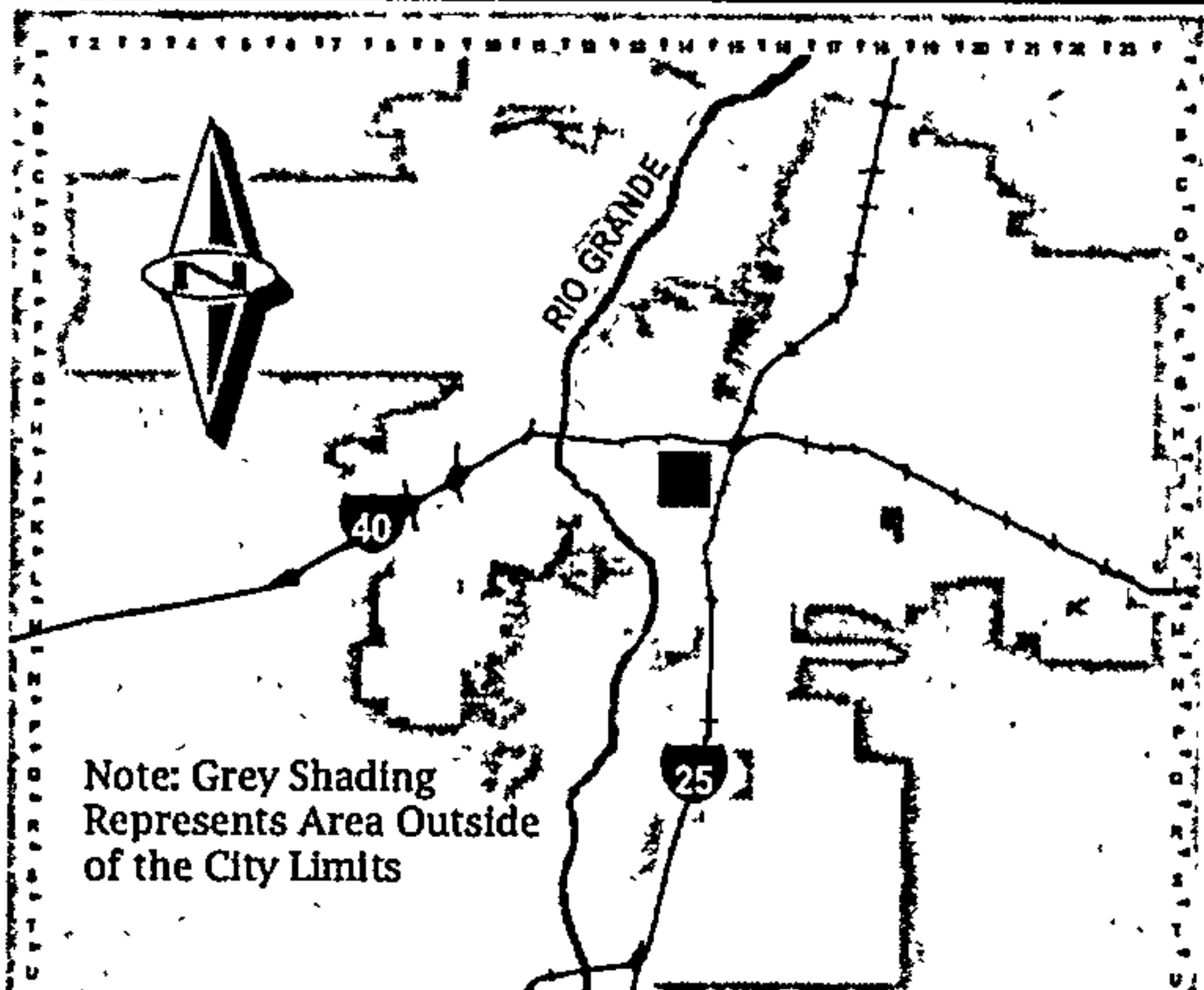
Sandy Handy 05/13/09  
 Planner signature / date  
 Project # 1007679



For more current information and more details visit: <http://www.cabq.gov/gis>






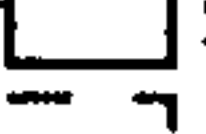
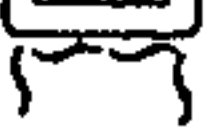
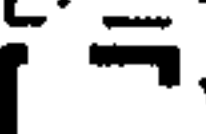



Map amended through: 3/10/2009



Note: Grey Shading Represents Area Outside of the City Limits

Zone Atlas Page:  
**J-14-Z**

Selected Symbols

 SECTOR PLANS	 Escarpment
 Design Overlay Zones	 2 Mile Airport Zone
 City Historic Zones	 Airport Noise Contours
 H-1 Buffer Zone	 Wall Overlay Zone
 Petroglyph Mon.	

0                      750                      1,500 Feet



**LISA A. TORRACO**  
**ATTORNEY**  
1019 2ND ST. N.W.  
(505) 244-0530 - OFFICE  
(505) 244-0532 - FACSIMILE  
TORRACO@TORRACOLAW.COM

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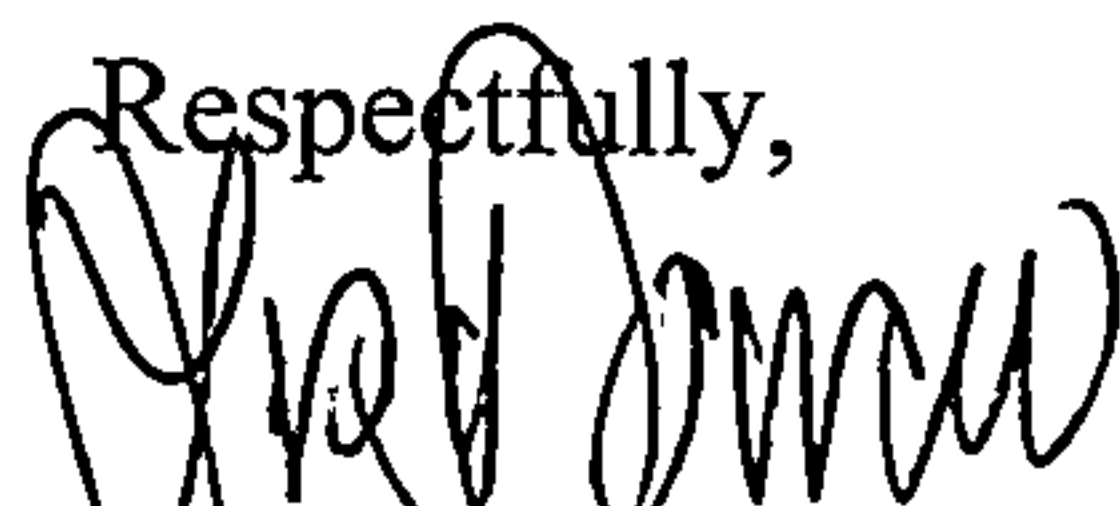
May 13, 2009

RE: Lots 3, 4, & 5 Block 4 Northern Addition  
Street Address: 1019 and 1015 2<sup>nd</sup> Street NW, Albuquerque, NM 87102

My husband and I own three adjacent lots in the McCellen Park Sector. On these three lots are two buildings, with one lot line running directly through one of the buildings. We are seeking to eliminate the existing lot lines and re-divide the three lots into two lots. In doing so, we hope to accommodate a more equal share of land for each lot to accommodate parking.

Thank you for your consideration.

Respectfully,

  
Lisa Torraco



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Item# 7

Project# 1007679

8

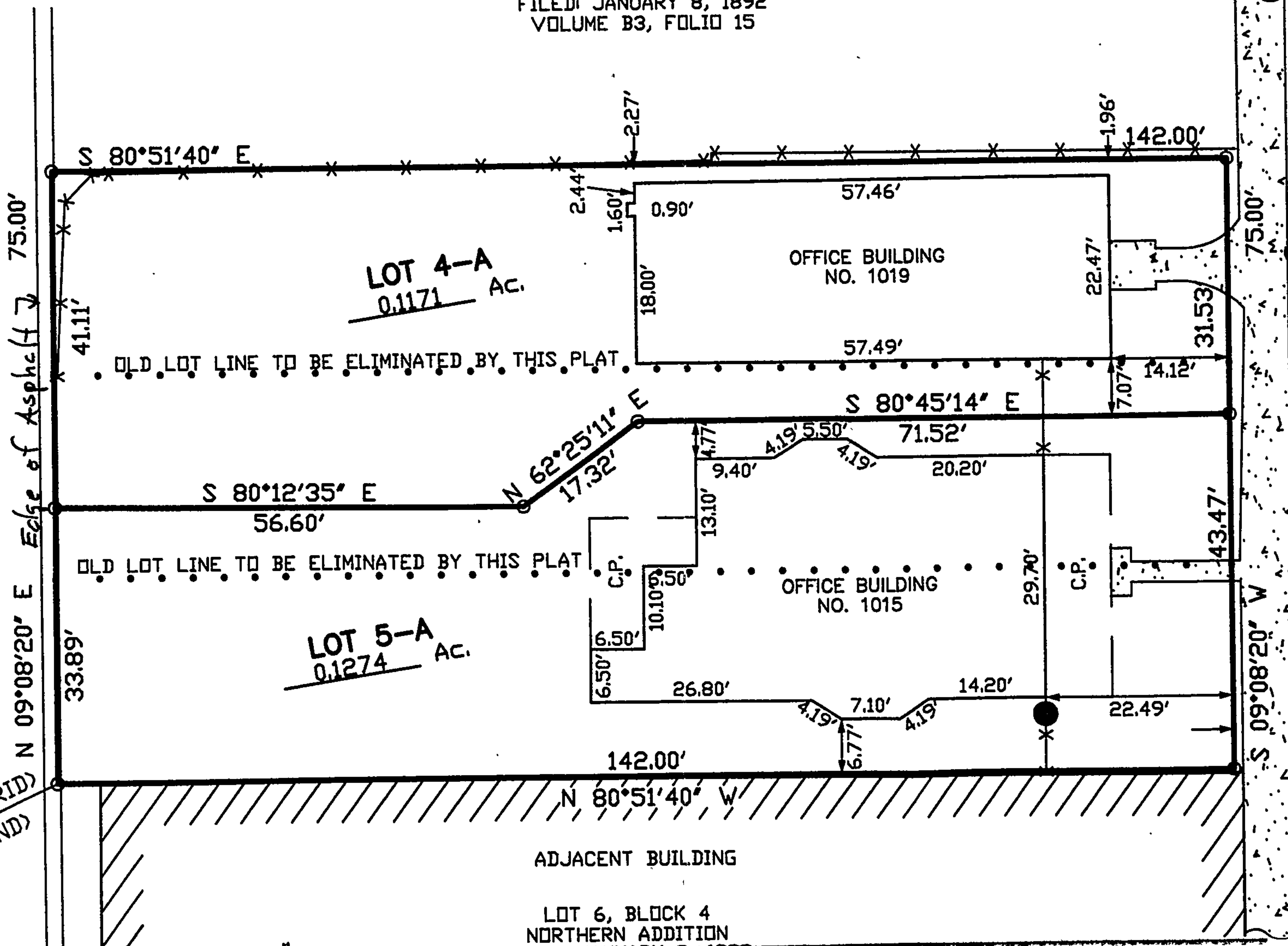
Hearing Date: May 27, 2009

8

LOT 2, BLOCK 4  
NORTHERN ADDITION  
FILED: JANUARY 8, 1892  
VOLUME B3, FOLIO 15

16' PUBLIC ALLEY

Asphalt Pavement



NEW MEXICO UTILITIES

CITY APPROVALS:

CITY SURVEYOR

\*REAL PROPERTY DIVISION

\*\*ENVIRONMENTAL HEALTH

TRAFFIC ENGINEERING, T

ABCWUA

PARKS AND RECREAT

AMAFCA

CITY ENGINEER

DRB CHAIRPERSON

SECOND STREET N.W.  
60' R/W

COMBINE LOTS  
NT ANY EASEMENTS



PLANNING DEPARTMENT  
DEVELOPMENT AND BUILDING SERVICES  
TRANSPORTATION SECTION

DEVELOPMENT REVIEW BOARD – SPEED MEMO

DRB CASE NO: 1007679

AGENDA ITEM NO: 11

SUBJECT:

SKETCH PLAT

ENGINEERING COMMENTS:

Provide an exhibit showing the location of sidewalk and defining the distance from face of curb to the property line. Right of way dedication may be required.  
Is access taken off of the alley?

RESOLUTION:

APPROVED \_\_\_; DENIED \_\_\_; DEFERRED \_\_\_; COMMENTS PROVIDED \_\_\_; WITHDRAWN \_\_\_

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PRKS) (PLNG)

DELEGATED: (SEC-PLN) (SP-SUB) (SP-BP) (FP) TO: (UD) (CE) (TRANS) (PRKS) (PLNG)

SIGNED:

Kristal D. Metro  
Transportation Development

505-924-3991

DATE: MARCH 4, 2009

# City of Albuquerque



## DEVELOPMENT/ PLAN REVIEW APPLICATION

Supplemental form

**SUBDIVISION**

- Major Subdivision action
- Minor Subdivision action
- Vacation
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- County Submittal
- EPC Submittal
- Zone Map Amendment (Establish or Change Zoning)
- Sector Plan (Phase I, II, III)
- Amendment to Sector, Area, Facility or Comprehensive Plan
- Text Amendment (Zoning Code/Sub Regs)
- Street Name Change (Local & Collector)
- APPEAL / PROTEST of...**
- Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICANT INFORMATION:**

Professional/Agent (if any): Lisa Torracco PHONE: 244-0530  
 ADDRESS: 1019 2nd St NW FAX: 244-0532  
 CITY: Albuq STATE NM ZIP 87102 E-MAIL: \_\_\_\_\_

APPLICANT: Lisa Torracco PHONE: 244-0530  
 ADDRESS: 1019 2nd St NW FAX: \_\_\_\_\_  
 CITY: Albuq STATE NM ZIP 87102 E-MAIL: \_\_\_\_\_  
 Proprietary interest in site: owner List all owners: Daniel and Lisa Torracco

DESCRIPTION OF REQUEST: move property line

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. 3, 4 and 5 Block: 4 Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: Northern Addition  
 Existing Zoning: SU-2-C Proposed zoning: Same  
 Zone Atlas page(s): J 14 UPC Code: 101405828121943408 MRGCD Map No \_\_\_\_\_  
McClellan Park

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.): None Known

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill? no  
 No. of existing lots: 3 No. of proposed lots: 2 Total area of site (acres): .16 and .07 = .23 total  
 LOCATION OF PROPERTY BY STREETS: On or Near: 2nd St NW and Granite NW  
 Between: Lomas NW (State) and MARBLE NW

Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: \_\_\_\_\_

SIGNATURE [Signature] DATE \_\_\_\_\_  
 (Print) Lisa Torracco Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

Form revised 4/07

	Application case numbers	Action	S.F.	Fees
<input checked="" type="checkbox"/> INTERNAL ROUTING	<u>09DRB - 70074</u>	<u>SK</u>	<u>5(3)</u>	\$ <u>0</u>
<input checked="" type="checkbox"/> All checklists are complete				\$ _____
<input checked="" type="checkbox"/> All fees have been collected				\$ _____
<input checked="" type="checkbox"/> All case #s are assigned				\$ _____
<input checked="" type="checkbox"/> AGIS copy has been sent				\$ _____
<input type="checkbox"/> Case history #s are listed				\$ _____
<input checked="" type="checkbox"/> Site is within 1000ft of a landfill				\$ _____
<input checked="" type="checkbox"/> F.H.D.P. density bonus				\$ _____
<input checked="" type="checkbox"/> F.H.D.P. fee rebate				\$ _____
	Hearing date <u>03/04/09</u>			Total \$ <u>0</u>

Sandy Handley 02/24/09 Project # 1007679  
 Planner signature / date

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

**SKETCH PLAT REVIEW AND COMMENT (DRB22)** Your attendance is required.

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- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

**EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** Your attendance is required.

- Preliminary Plat reduced to 8.5" x 11"
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application
- Extension of preliminary plat approval expires after one year.**

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** Your attendance is required.

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** Your attendance is required.

- 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- Infrastructure list if required (**verify with DRB Engineer**)
- DXF file and hard copy of final plat data for AGIS is required.

**AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** Your attendance is required.

- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Lisa Torraw 2-23-09  
 Applicant name (print) / date  
Lisa Torraw  
 Applicant signature / date



Form revised October 2007

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers  
09 DRB - 70074

Sandy Navarley 02/24/09  
 Planner signature / date  
 Project # 1007679



For more current information and more details visit: <http://www.cabq.gov/gis>

Map amended through: 6/13/2008

Note: Grey Shading Represents Area Outside of the City Limits

Zone Atlas Page:  
**J-14-Z**

Selected Symbols

SECTOR PLANS	Escarpment
Design Overlay Zones	2 Mile Airport Zone
City Historic Zones	Airport Noise Contours
H-1 Buffer Zone	Wall Overlay Zone
Petroglyph Mon.	

0 750 1,500 Feet



My husband and I own  
3 lots in the McCelhen  
Park Sector. There are two  
buildings on the 3 lots.

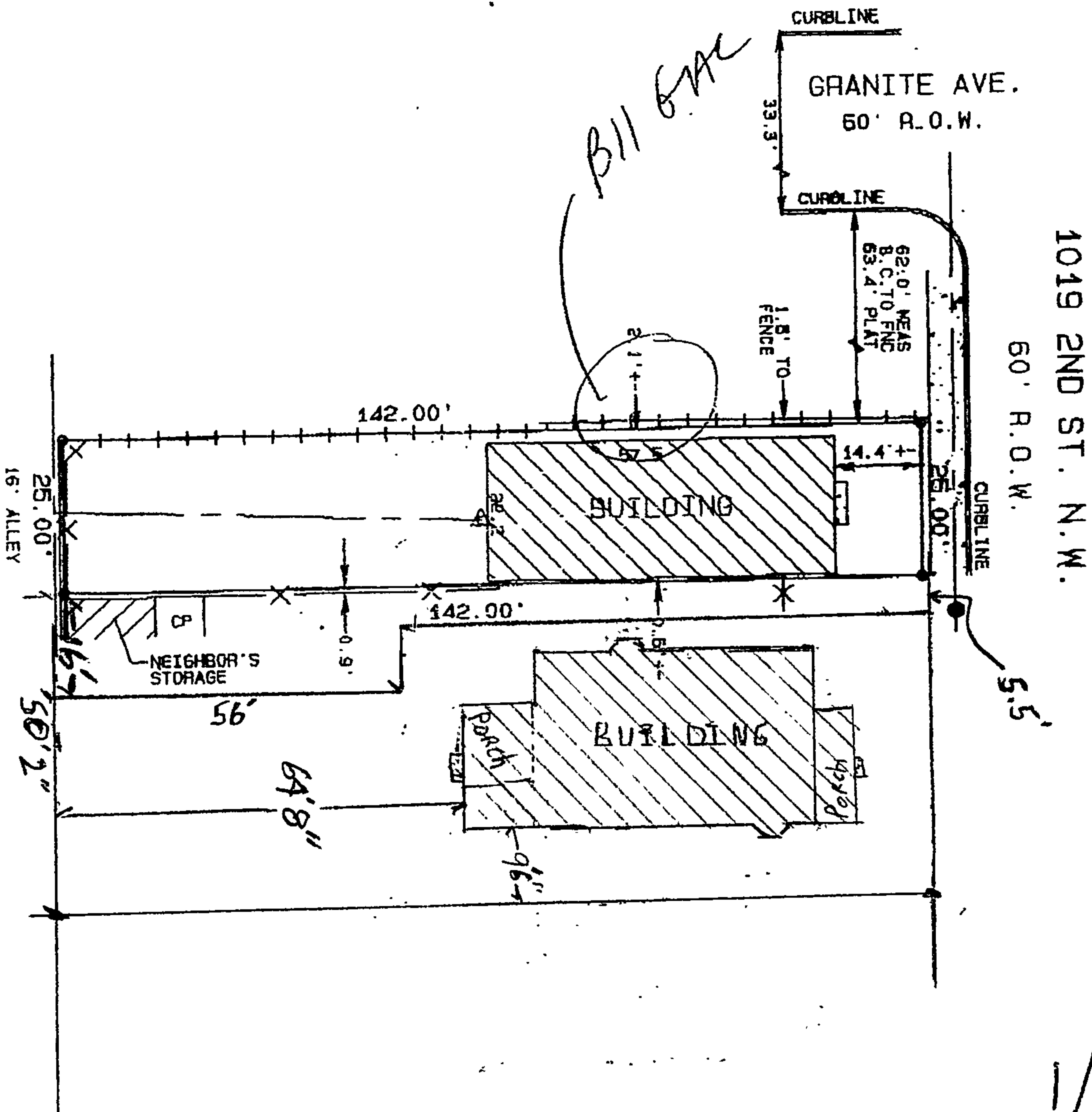
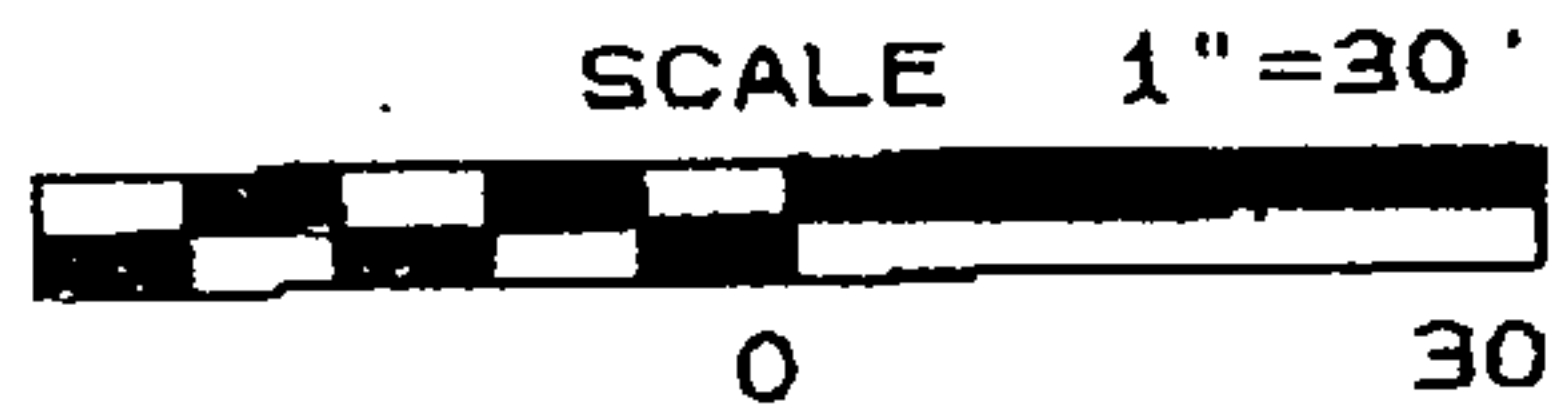
We would like to  
change the property line on  
the smallest lot to  
accommodate a more equal  
share of parking for  
both buildings.

Thank you,

Yours truly  
Yours truly

LEGEND

- ▲ ELEC METER
- POWER POLE
- ++++ WOOD FENCE
- ▨ CONCRETE
- OVERHAD UTILITIES
- X— FENCE
- Proposed Property Line



1/9/06  
OK  
CD

NOTES

823 9401