



SUBDIVISION

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

SITE DEVELOPMENT PLAN

- for Subdivision
- for Building Permit
- Administrative Amendment (AA)
- Administrative Approval (DRT, URT, etc.)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

STORM DRAINAGE (Form D)

- Storm Drainage Cost Allocation Plan

Supplemental Form (SF)

S Z ZONING & PLANNING

- Annexation
- Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- Adoption of Rank 2 or 3 Plan or similar
- Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
- Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2nd Street NW, Albuquerque, NM 87102.
Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

APPLICATION INFORMATION:

Professional/Agent (if any): CHERRY/SEE/REAMES, ARCHITECTS PHONE: 842-1278
 ADDRESS: 220 GOLD, SW FAX: _____
 CITY: ALBUQUERQUE STATE NM ZIP 87102 E-MAIL: echerry@cherryseereames.com
 APPLICANT: ALBUQUERQUE CHRISTIAN CHILDREN'S HOME PHONE: 898-5520
 ADDRESS: 5700 WINTERHAVEN ROAD, NW FAX: 899-4341
 CITY: ALBUQUERQUE STATE NM ZIP 87120 E-MAIL: ewhite@acchakids.com
 Proprietary interest in site: _____ List all owners: ALBUQUERQUE CHRISTIAN CHILDREN'S HOME

DESCRIPTION OF REQUEST: AMENDMENT TO SITE DEVELOPMENT PLAN FOR BUILDING PERMIT FOR 5.87 ACRE SITE

Is the applicant seeking incentives pursuant to the Family Housing Development Program? Yes. No.

SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.

Lot or Tract No. TRACT A-1 Block: _____ Unit: _____
 Subdiv/Addn/TBKA: ALBUQUERQUE CHRISTIAN CHILDREN'S HOME
 Existing Zoning: SU-1 FOR WTE Proposed zoning: SU-1 FOR ACCH MRGCD Map No _____
 Zone Atlas page(s): G-12 UPC Code: 101206236326540502

CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX_Z, V, S, etc.):
 # 1003505(2001); #09AA-0054(2004); #100776(2004+2009)

CASE INFORMATION:

Within city limits? Yes Within 1000FT of a landfill? NO
 No. of existing lots: 1 No. of proposed lots: 1 Total site area (acres): 5.87A
 LOCATION OF PROPERTY BY STREETS: On or Near: COORS, NW + MONTAÑO, NW
 Between: WINTERHAVEN ROAD and LOWER CORRALES RIVERSIDE DRAIN
 Check if project was previously reviewed by Sketch Plat/Plan or Pre-application Review Team (PRT) Review Date: 6/15; 11/17/15 AND 11/24/15
 SIGNATURE Edith Cherry DATE 6/22/16
 (Print Name) EDITH CHERRY, FNA, ASLA Applicant: Agent:

FOR OFFICIAL USE ONLY

Revised: 11/2014

INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
<input type="checkbox"/> All checklists are complete	_____	_____	_____	\$ _____
<input type="checkbox"/> All fees have been collected	_____	_____	_____	\$ _____
<input type="checkbox"/> All case #s are assigned	_____	_____	_____	\$ _____
<input type="checkbox"/> AGIS copy has been sent	_____	_____	_____	\$ _____
<input type="checkbox"/> Case history #s are listed	_____	_____	_____	\$ _____
<input type="checkbox"/> Site is within 1000ft of a landfill	_____	_____	_____	\$ _____
<input type="checkbox"/> F.H.D.P. density bonus				Total
<input type="checkbox"/> F.H.D.P. fee rebate				\$ _____

Hearing date _____

Project # _____

Staff signature & Date _____

FORM P(3): SITE PLAN REVIEW - D.R.B. MEETING (UNADVERTISED)

- SKETCH PLAT REVIEW AND COMMENT (DRB22)** **Maximum Size: 24" x 36"**
 - ___ Scaled site sketch and related drawings showing proposed land use including structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, etc. (folded to fit into an 8.5" by 14" pocket) 6 copies.
 - ___ Zone Atlas map with the entire property(ies) clearly outlined
 - ___ Letter briefly describing, explaining, and justifying the request
 - ___ List any original and/or related file numbers on the cover application

Meetings are approximately 8 DAYS after the Tuesday noon filing deadline. **Your attendance is required.**

- SITE DEVELOPMENT PLAN FOR SUBDIVISION (DRB18)** **Maximum Size: 24" x 36"**
 - ___ 5 Acres or more & zoned SU-1, IP, SU-2, PC, or Shopping Center: Certificate of No Effect or Approval
 - ___ Scaled site plan and related drawings (folded to fit into an 8.5" by 14" pocket) 6 copies
 - ___ Zone Atlas map with the entire property(ies) clearly outlined
 - ___ Letter briefly describing, explaining, and justifying the request
 - ___ Letter of authorization from the property owner if application is submitted by an agent
 - ___ Copy of the document delegating approval authority to the DRB
 - ___ Completed Site Plan for Subdivision Checklist
 - ___ Infrastructure List, if relevant to the site plan
 - ___ Fee (see schedule)
 - ___ List any original and/or related file numbers on the cover application

Meetings are approximately 8 DAYS after the Tuesday noon filing deadline. **Bring the original to the meeting. Your attendance is required.**

- SITE DEVELOPMENT PLAN FOR BUILDING PERMIT (DRB17)** **Maximum Size: 24" x 36"**
 - ___ 5 Acres or more & zoned SU-1, IP, SU-2, PC, or Shopping Center: Certificate of No Effect or Approval
 - ___ Site plan and related drawings (folded to fit into an 8.5" by 14" pocket) 6 copies
 - ___ Site Plan for Subdivision, if applicable, previously approved or simultaneously submitted. 6 copies.
 - ___ Solid Waste Management Department signature on Site Plan
 - ___ Zone Atlas map with the entire property(ies) clearly outlined
 - ___ Letter briefly describing, explaining, and justifying the request
 - ___ Letter of authorization from the property owner if application is submitted by an agent
 - ___ Copy of the document delegating approval authority to the DRB
 - ___ Infrastructure List, if relevant to the site plan
 - ___ Completed Site Plan for Building Permit Checklist
 - ___ Copy of Site Plan with Fire Marshal's stamp
 - ___ Fee (see schedule)
 - ___ List any original and/or related file numbers on the cover application

Meetings are approximately 8 DAYS after the Tuesday noon filing deadline. **Bring the original to the meeting. Your attendance is required.**

- AMENDED SITE DEVELOPMENT PLAN FOR BUILDING PERMIT (DRB01)** **Maximum Size: 24" x 36"**
- AMENDED SITE DEVELOPMENT PLAN FOR SUBDIVISION (DRB02)** **Maximum Size: 24" x 36"**
 - ___ Proposed amended Site Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
 - ___ DRB signed Site Plan being amended (folded to fit into an 8.5" by 14" pocket) 6 copies
 - ___ Zone Atlas map with the entire property(ies) clearly outlined
 - ___ Letter briefly describing, explaining, and justifying the request
 - ___ Letter of authorization from the property owner if application is submitted by an agent
 - ___ Infrastructure List, if relevant to the site plan
 - ___ Completed Site Plan for Building Permit Checklist (not required for amendment of SDP for Subdivision)
 - ___ Fee (see schedule)
 - ___ List any original and/or related file numbers on the cover application

Meetings are approximately 8 DAYS after the Tuesday noon filing deadline. **Bring the original to the meeting. Your attendance is required.**

- FINAL SIGN-OFF FOR EPC APPROVED SDP FOR BUILDING PERMIT (DRB05)**
- FINAL SIGN-OFF FOR EPC APPROVED SDP FOR SUBDIVISION (DRB06)**
 - 7/17/17 Site plan and related drawings (folded to fit into an 8.5" by 14" pocket) 6 copies (SEE ATTACHED DOC. LIST)
 - 7/17/17 Approved Grading and Drainage Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
 - 7/17/17 Solid Waste Management Department signature on Site Plan for Building Permit (SEE SHEET #1)
 - 7/17/17 Zone Atlas map with the entire property(ies) clearly outlined
 - 7/17/17 Letter carefully explaining how each EPC condition has been met and a copy of the EPC Notification of Decision
 - 7/17/17 Infrastructure List, if relevant to the site plan
 - 7/17/17 Copy of Site Plan with Fire Marshal's stamp (not required for SDP for Subdivision) SEE SHEET #4
 - 7/17/17 List any original and/or related file numbers on the cover application

Meetings are approximately 8 DAYS after the Tuesday noon filing deadline. **Bring the original to the meeting. Your attendance is required.**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

EDITH CHERRY
Applicant name (print)
Edith Cherry 6/22/17
Applicant signature / date



Form revised October 2007

- | | |
|--|--------------------------|
| <input type="checkbox"/> Checklists complete | Application case numbers |
| <input type="checkbox"/> Fees collected | _____ |
| <input type="checkbox"/> Case #'s assigned | _____ |
| <input type="checkbox"/> Related #'s listed | _____ |

Planner signature / date

Project #

ALBUQUERQUE CHRISTIAN CHILDREN'S HOME
FINAL SIGN OFF FOR EPC APPROVAL FOR SDP FOR BUILDING PERMIT

ADDITIONAL ATTACHMENT INFORMATION

1. Letter specifying all modifications that have been made to the site plan since the EPC hearing: See letter to Mr. Jack Cloud, dated June 22, 2016, attached.
 2. Copy of EPC Official Notification of Decision, dated February 12, 2016.
 3. Letter from Abiel Carrillo, PE, dated June 21, 2016, approving the Grading and Drainage Plan.
 4. Drawings:
 - Sheet #1, AS101, Site Plan, including Solid Waste approval signature
 - Sheet #2, L101, Landscape Plan
 - Sheet #3, C101, Grading and Drainage Plan
 - Sheet #4, U101, Utility Plan and Fire; including AFD approval stamp
 - Sheet #5, A101, Building Elevations and Details
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