



# DRB CASE ACTION LOG

REVISED 10/08/07

This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments are addressed.

DRB Application No.: 09DRB-70257 Project # 1007916  
 Project Name: DASKAU  
 Agent: The Survey Office LLC Phone No.: \_\_\_\_\_

Your request was approved on 8-5-09 by the DRB with delegation of signature(s) to the following departments.

### OUTSTANDING SIGNATURES COMMENTS TO BE ADDRESSED

TRANSPORTATION: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

UTILITIES: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

CITY ENGINEER / AMAFCA: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PARKS / CIP: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PLANNING (Last to sign): - DXF  
 \_\_\_\_\_  
 \_\_\_\_\_

- Planning must record this plat. Please submit the following items:**
- The original plat and a mylar copy for the County Clerk.
  - Tax certificate from the County Treasurer.
  - Recording fee (checks payable to the County Clerk). **RECORDED DATE:** \_\_\_\_\_
  - Tax printout from the County Assessor.
    - 3 copies of the approved site plan. Include all pages.**
    - County Treasurer's signature must be obtained prior to the recording of the plat with the County Clerk.**
    - Property Management's signature must be obtained prior to Planning Department's signature.**
    - AGIS DXF File approval required.**
    - Copy of recorded plat for Planning.**

Created On:



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CITY ENGINEER / AMAFCA: \_\_\_\_\_  
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PARKS / CIP: \_\_\_\_\_  
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Created On:

**7916**

## DXF Electronic Approval Form

DRB Project Case #: 1007916

Subdivision Name: DASKAY TRACT Z1B1

Surveyor: ANTHONY L HARRIS

Contact Person: SARAH AMATO

Contact Information: 998-0303

DXF Received: 8/11/2009

Hard Copy Received: 8/11/2009

Coordinate System: NMSP Grid (NAD 83)

  
Approved

08.11.2009  
Date

\* The DXF file cannot be accepted (at this time) for the following reason(s):

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### AGIS Use Only

Copied fc 7916 to agiscov on 8/11/2009 Contact person notified on 8/11/2009

8. **Project# 1007672**  
09DRB-70258 MINOR - TEMP DEFR  
SWDK CONST

CLARK CONSULTING ENGINEERS agent(s) for MASTER HOMECRAFTERS, INC. request(s) the above action(s) for all or a portion of Lot(s) 30, Block(s) 16, Tract(s) 1, **NORTH ALBUQUERQUE ACRES Unit(s) 3**, zoned R-D, located on GLENDALE AVE NE BETWEEN BARSTOW NE AND VENTURA NE containing approximately 0.88 acre(s). (B-20) **THE TEMPORARY DEFERRAL OF CONSTRUCTION OF SIDEWALKS ON THE INTERIOR STREETS WAS APPROVED AS SHOWN ON EXHIBIT 'C' IN THE PLANNING FILE.**

9. ~~Project# 10079161~~  
09DRB-70257 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL

THE SURVEY OFFICE LLC agent(s) for ANNETTE GONZALES request(s) the above action(s) for all or a portion of Lot(s) Z-1-B & Z-2, **DASKAY**, zoned M-1, located on PHOENIX AVE NE BETWEEN PRINCETON NE AND VASSAR NE containing approximately 1.5467 acre(s). (H-16) **THE PRELIMINARY/FINAL PLAT WAS APPROVED WITH FINAL SIGN OFF DELEGATED TO PLANNING FOR AGIS DXF FILE.**

10. Other Matters: None

ADJOURNED:



**City of Albuquerque Planning Department**  
**One Stop Shop – Development and Building Services**

07/28/2009 Issued By: PLNSDH

44444

**Permit Number: 2009 070 257** **Category Code 910**

**Application Number:** 09DRB-70257, Minor - Preliminary/ Final Plat Approval

**Address:**

**Location Description:** PHOENIX AVE NE BETWEEN PRINCETON NE AND VASSAR NE

**Project Number:** 1007916

**Applicant**  
Annette Gonzales

**Agent / Contact**  
The Survey Office Llc

1922 High St Se  
Albuquerque NM 87102  
242-4144

333 Lomas Blvd Ne  
Albuquerque NM 87102  
998-0303

**Application Fees**

441018/4971000	Public Notification	
441032/3424000	Conflict Mgmt Fee	\$20.00
441006/4983000	DRB Actions	\$215.00
	<b>TOTAL:</b>	<b>\$235.00</b>

City Of Albuquerque  
Treasury Division

7/28/2009 9:26AM LOC: ANNEX  
 WSH 006 TRANSN 0005  
 RECEIPT# 00108479-00108479  
 PERMIT# 2009070257 TRSDMG  
 Trans Amt \$235.00  
 Conflict Manag. Fee \$20.00  
 DRB Actions \$215.00  
 CK \$235.00  
 CHANGE \$0.00

Thank You



**Sarah Amato**

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**From:** "Zamora, David M." <dmzamora@cabq.gov>  
**To:** <greinertech@yahoo.com>  
**Cc:** "Sara Amato" <samato@swsurvey.com>  
**Sent:** Tuesday, August 11, 2009 1:52 PM  
**Subject:** Project No. 1007916

The .dxf file for Project No. 1007916 has been approved.

*Thanks Mike, you nailed it!*

David M. Zamora  
GIS Coordinator - AGIS  
City of Albuquerque  
Planning Department  
924-3929 phone  
924-3812 fax  
[www.cabq.gov/gis](http://www.cabq.gov/gis)  
[dmzamora@cabq.gov](mailto:dmzamora@cabq.gov)

# City of Albuquerque



## DEVELOPMENT/ PLAN REVIEW APPLICATION

Supplemental form

**SUBDIVISION**

- Major Subdivision action
- Minor Subdivision action
- Vacation
- Variance (Non-Zoning)

PRELIM/FINAL

**S Z ZONING & PLANNING**

- Annexation
- County Submittal
- EPC Submittal
- Zone Map Amendment (Establish or Change Zoning)
- Sector Plan (Phase I, II, III)
- Amendment to Sector, Area, Facility or Comprehensive Plan
- Text Amendment (Zoning Code/Sub Regs)
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
- Decision by: DRB, EPC, LUCC, Planning Director or Staff, ZHE, Zoning Board of Appeals

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE**

- Storm Drainage Cost Allocation Plan

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICANT INFORMATION:**

Professional/Agent (if any): THE SURVEY OFFICE, LLC PHONE: 998-0303  
 ADDRESS: 333 LOMAS BLVD NE FAX: 998-0305  
 CITY: ALBUQUERQUE STATE NM ZIP 87102 E-MAIL: \_\_\_\_\_

APPLICANT: ANNETTE GONZALEZ PHONE: 242-4244  
 ADDRESS: 1922 HIGH STREET SE FAX: \_\_\_\_\_  
 CITY: ALBUQUERQUE STATE NM ZIP 87102 E-MAIL: \_\_\_\_\_  
 Proprietary interest in site: OWNER List all owners: N/A

DESCRIPTION OF REQUEST: ELIMINATE THE LOT LINE BETWEEN TWO EXISTING TRACTS, CREATING ONE NEW TRACT.

Is the applicant seeking incentives pursuant to the Family Housing Development Program? Yes  No

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. PARCEL Z-1-B & Z-2 Block: N/A Unit: N/A  
 Subdiv/Addn/TBKA: DASKAY SUBDIVISION  
 Existing Zoning: M-1 Proposed zoning: N/A  
 Zone Atlas page(s): H-16-Z UPC Code: 1-016-059-114-351-20218 MRGCD Map No N/A  
1-016-059-128-351-20219

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.): \_\_\_\_\_

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill? NO  
 No. of existing lots: 2 No. of proposed lots: 1 Total area of site (acres): 1.5467 AC.  
 LOCATION OF PROPERTY BY STREETS: On or Near: PHOENIX AVE NE  
 Between: PRINCETON AVE and VASSAR AVE

Check-off if project was previously reviewed by Sketch Plat/Plan , or Pre-application Review Team . Date of review: \_\_\_\_\_

SIGNATURE M. Maple DATE 7-27-09  
 (Print) Gary Maple Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

<input type="checkbox"/> INTERNAL ROUTING <input checked="" type="checkbox"/> All checklists are complete <input checked="" type="checkbox"/> All fees have been collected <input checked="" type="checkbox"/> All case #s are assigned <input checked="" type="checkbox"/> AGIS copy has been sent <input type="checkbox"/> Case history #s are listed <input checked="" type="checkbox"/> Site is within 1000ft of a landfill <input type="checkbox"/> F.H.D.P. density bonus <input type="checkbox"/> F.H.D.P. fee rebate	Application case numbers	Action	S.F.	Fees
	<u>09DRB-70257</u>	<u>PAF</u>	<u>5(3)</u>	\$ <u>215.00</u>
	_____	<u>CME</u>	_____	\$ <u>20.00</u>
	_____	_____	_____	\$ _____
	_____	_____	_____	\$ _____
Hearing date			Total	\$ <u>235.00</u>
<u>08/05/09</u>				
<u>Sandy Handley</u>	Project #			
<u>07/28/09</u>	<u>1007916</u>			
Planner signature / date				

Form revised 4/07



A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

- SKETCH PLAT REVIEW AND COMMENT (DRB22)** Your attendance is required.
  - Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - List any original and/or related file numbers on the cover application

- EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** Your attendance is required.
  - Preliminary Plat reduced to 8.5" x 11"
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application

**Extension of preliminary plat approval expires after one year.**

- MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** Your attendance is required.
  - Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
  - Design elevations & cross sections of perimeter walls **3 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - Copy of recorded SIA
  - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
  - List any original and/or related file numbers on the cover application
  - DXF file and hard copy of final plat data for AGIS is required.

- MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** Your attendance is required.
  - 5 Acres or more: Certificate of No Effect or Approval
  - Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings
  - Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
  - Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
  - Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
  - Fee (see schedule)
  - List any original and/or related file numbers on the cover application
  - Infrastructure list if required (**verify with DRB Engineer**)
  - DXF file and hard copy of final plat data for AGIS is required.


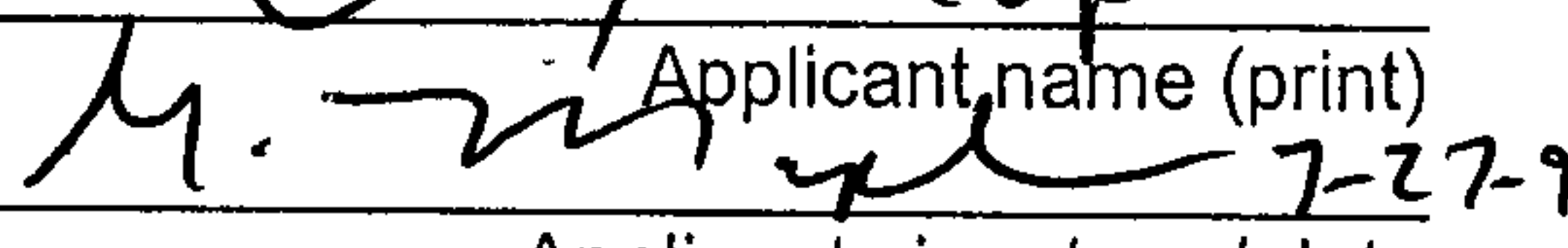
- AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** Your attendance is required.

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

  - Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application

**Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

  
 Applicant name (print)  
  
 Applicant signature / date



Form revised October 2007

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers  
 09DRB - 70257

  
 Planner signature / date  
 Project # 1007916





For more current information and more details visit: <http://www.cabq.gov/gis>

**Albuquerque Geographic Information System**

Map amended through: 3/10/2009

Note: Grey Shading Represents Area Outside of the City Limits

Zone Atlas Page:  
**H-16-Z**

Selected Symbols

SECTOR PLANS	Escarpment
Design Overlay Zones	2 Mile Airport Zone
City Historic Zones	Airport Noise Contours
H-1 Buffer Zone	Wall Overlay Zone
Petroglyph Mon.	

Feet

0                      750                      1,500



# ***The Survey Office, LLC***

***333 Lomas Blvd., NE \* Albuquerque, New Mexico 87102 \* 998-0303 \* Fax 998-0305***

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July 27, 2009

DEVELOPMENT REVIEW BOARD MEMBERS  
PLAZA DEL SOL  
600 SECOND STREET NW  
ALBUQUERQUE, NM 87102

REF: TRACT Z-1-B-1, DASKAY SUBDIVISION

Dear Board Members:

The Survey Office, LLC is requesting to replat two (2) existing tracts into one (1) new lot. The property has an existing commercial building with 4' sidewalks on Phoenix Ave NE (see attached).

The owner wishes to eliminate the lot line to add on to the existing building in the future.

If you have any questions please feel free to contact me.

Sincerely,



Gary Maple  
President



TRACT K-1  
MENAUL DEVELOPMENT AREA  
FILED 7-27-1962  
(B3, 192)

LOT 2  
SANDODA REPLAT  
FILED 5-27-1980  
(C16, 169)

