

FOR OFFICIAL USE ONLY

INTERNAL ROUTING

- All checklists are complete
- All fees have been collected
- All case #s are assigned
- AGIS copy has been sent
- Case history #s are listed
- Site is within 100ft of a landfill
- F.H.D.P. density bonus
- F.H.D.P. fee rebate

3-22-16

Project # 10079103

Fees \$285.00  
 S.F. \$20.00  
 Total \$305.00

Application case numbers WDRB-70113

Action PRT CMT

Revised: 11/2014

SIGNATURE Julian Serna  
 (Print Name) \_\_\_\_\_  
 DATE 3/22/16  
 Applicant:  Agent:

CASE INFORMATION: Within city limits?  Yes  
 Within 1000FT of a landfill?  No  
 No. of existing lots: 4  
 No. of proposed lots: 2  
 Total site area (acres): 0.3268  
 LOCATION OF PROPERTY BY STREETS: On or Near: Pinley Avenue, NW  
 and 5th Street  
 Between: 5th Street  
 Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team (PRT) . Review Date: \_\_\_\_\_

CASE HISTORY: List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX-, Z-, V-, S-, etc.): 10079103, 1008118


SITE INFORMATION: Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.  
 Is the applicant seeking incentives pursuant to the Family Housing Development Program? Yes  No   
 Lot or Tract No. 17, 18, 19 & 20  
 Subdiv/Addn/TBKA: Reverse Addition  
 Existing Zoning: S-R  
 Proposed zoning: S-R  
 Zone Atlas page(s): 3-14-Z  
 UPC Code: \_\_\_\_\_  
 MRGCD Map No. \_\_\_\_\_

DESCRIPTION OF REQUEST: Reverse Addition  
 List all owners: Julian Serna & Shannon Lopez  
 Proprietary interest in site: Fraser two lot lines in order to create two legal lots of record  
 Is the applicant seeking incentives pursuant to the Family Housing Development Program? Yes  No

APPLICATION INFORMATION: Professional/Agent (if any): \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 APPLICANT: Julian Serna & Shannon Lopez  
 ADDRESS: 708 Camino la Macada, NW  
 CITY: Albuquerque  
 STATE: NM ZIP: 87114  
 E-MAIL: bjulians@bnetmail.com  
 E-MAIL: bjulians@bnetmail.com  
 PHONE: 338-5198, 362-0079  
 PHONE: 338-5198, 362-0079  
 FAX: \_\_\_\_\_  
 FAX: \_\_\_\_\_

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2nd Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

SUBDIVISION		ZONING & PLANNING (SF) Supplemental Form	
<input checked="" type="checkbox"/>	Major subdivision action	<input type="checkbox"/>	Annexation
<input type="checkbox"/>	Minor subdivision action	<input type="checkbox"/>	Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
<input type="checkbox"/>	Variance (Non-Zoning)	<input type="checkbox"/>	Adoption of Rank 2 or 3 Plan or similar Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
<input type="checkbox"/>	for Subdivision	<input type="checkbox"/>	Street Name Change (Local & Collector)
<input type="checkbox"/>	for Building Permit	<input type="checkbox"/>	APPEAL / PROTEST of...
<input type="checkbox"/>	Administrative Amendment (AA)	<input type="checkbox"/>	Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other
<input type="checkbox"/>	Administrative Approval (DRT, URT, etc.)	<input type="checkbox"/>	Storm Drainage Cost Allocation Plan
<input type="checkbox"/>	IP Master Development Plan	<input type="checkbox"/>	Storm Drainage Cost Allocation Plan (Form D)
<input type="checkbox"/>	Cert. of Appropriateness (LUCC)	<input type="checkbox"/>	



City of Albuquerque

DEVELOPMENT/ PLAN REVIEW APPLICATION

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**  
 A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

- SKETCH PLAT REVIEW AND COMMENT (DRB22)**
  - Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies
  - Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application

- EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)**
  - Preliminary Plat reduced to 8.5" x 14"
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application
  - Extension of preliminary plat approval expires after one year.

- MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)**
  - Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies
  - Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only 3 copies
  - Design elevations & cross sections of perimeter walls
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Bring original Mylar of plat to meeting, ensure property owners and City Surveyor's signatures are on the plat
  - Copy of recorded SIA
  - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
  - List any original and/or related file numbers on the cover application
  - DXF file and hard copy of final plat data for AGIS is required.

- MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)**
  - 5 Acres or more: Certificate of No Effect or Approval
  - Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings ensure property owners and City Surveyor's signatures are on the plat prior to submittal
  - Design elevations and cross sections of perimeter walls (1" by 17" maximum) 3 copies
  - Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owners and City Surveyor's signatures are on the plat
  - Fee (see schedule)
  - List any original and/or related file numbers on the cover application
  - Infrastructure list if required (Verify with DRB Engineer)
  - DXF file and hard copy of final plat data for AGIS is required.

- AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)**
  - PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
  - Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owners and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application
  - Amended preliminary plat approval expires after one year

If the applicant acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

- Checklists complete
- Fees collected
- Case # assigned
- Related #s listed

Application case numbers  
 16-DRB-70113

Form revised October 2007

Applicant name (print) Julian Serna  
 Applicant signature / date [Signature] 3/22/16

Project # 1007963  
 Planner signature / date [Signature] 3-22-16



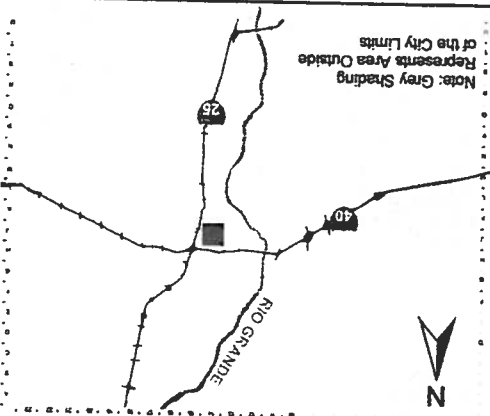
# AGIS

Abbuquerque Geographic Information System

Map amended through: 9/2/2014



Note: Gray Shading Represents Area Outside of the City Limits



- Selected Symbols**
- Escapment
  - 2 Mile Airport Zone
  - Design Overlay Zones
  - City Historic Zones
  - H-1 Buffer Zone
  - Wall Overlay Zone
  - Petroglyph Mon.
  - Airport Noise Contours

Zo e Atlas Page:  
**J-14-Z**

For more current information and details visit: <http://www.cabq.gov/gis>

