

## INTER-OFFICE MEMORANDUM

## **COMMENTING AGENCIES**

**DEBBIE BAUMAN/** Transportation Development

JOHN MAKENZIE -

SHABIH RIZVI - Transit & Parking Department KENDRA WATKINS/

**ANDREW GINGERICH** - Council of Governments

LYNN MAZUR - AMAFCA

STEVE SINK - APD Crime Prevention
SUSANNAH ABBEY - Open Space Division
ANTONIO CHINCHILLA - Fire Department

DAVID KILPATRICK - Zoning Enforcement Inspector STEPHANI WINKLEPLECK - Neighborhood Coordination

**DANIEL ARAGON** - Public Service Company of New Mexico

PATRICK SANCHEZ - New Mexico Gas Company APRIL WINTERS - New Mexico Gas Company Albuquerque Public Schools

MICHELE RAMIREZ - CenturyLink
MIKE MORTUS - Comcast Cable
RAY GOMEZ - Middle Rio Grande

Conservancy District (MRGCD)

SUZANNE BUSCH - Environmental Health

Your comments on the following case(s) are requested. Board hearing date:

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PROJECT # 1008589

WEDNESDAY, March 5, 2014

Comments must be received by:

## Monday, March 3, 2014

If comments are not received by this date, "no comments" will be listed on the staff report. Attached are copies of the requests. If you have any questions, please contact me at 924-3946 or agomez@cabq.gov



# PUBLIC HEARING--DEVELOPMENT REVIEW BOARD CITY OF ALBUQUERQUE

Notice is hereby given that the Development Review Board, City of Albuquerque, will hold a public hearing in the Plaza del Sol Hearing Room, Basement, Plaza del Sol Building, 600 2nd St NW, on Wednesday, March 5, 2014, beginning at 9:00 a.m. and proceeding according to that day's agenda for the purpose of considering the following items. The Development Review Board will hold a Pre-Hearing Discussion in the Conference Room of Suite 201, Lobby Level, Plaza del Sol Building, 600 2nd St NW, Albuquerque, NM on Tuesday, March 4, 2014, beginning at 3:00 p.m. for the purpose of reviewing these items prior to the public hearing; no action or public comments will be taken at this Discussion.

Project# 1008589 14DRB-70036 - 2YR SUBDIVISION IMPROVEMENT AGREEMENT EXTENSION (2YR SIA)

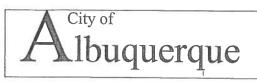
Project# 1009438 14DRB-70039 VACATION OF PUBLIC RIGHT-OF-WAY 14DRB-70038 VACATION OF PUBLIC EASEMENTS ESMAIL HAIDARI requests the referenced/ above action for LA VISTA AT DESERT RIDGE TRAILS, zoned RD, located on the west side of WYOMING BLVD NE betweem EAGLE ROCK AVE NE and MODESTO AVE NE containing approximately 2.3961 acres. (C-19)

CONSENSUS PLANNING agents for RPS I-25 & VASSAR LLC, ET. AL. request Vacation of Road Right of Way/ Easements for portions of DAYTONA RD NW, LOS VOLCANOS RD NW, BLUEWATER RD NW, 90th ST NW and 94th ST NW as well as vacation of other easements within portions of Tracts A-C, AVALON SUBDIVISION UNIT 4: Tracts 4-7. ATRISCO GRANT; Tracts B-11 thru B-13, B-22 thru B-27, and B-29 thru B-33, TOWN OF ATRISCO GRANT UNIT 5, Tract B-14A, UNSER DIVERSION CHANNEL CORRIDOR; Tract C, WESTRIDGE MOBILE HOME PARK PHASE 2; and Tracts 14-16, LAND OF C.H. HALL zoned SU-1/ IP and SU-1 FOR IP & C-2 WITH EXCEPTIONS, located on the south side of I-40 between 90TH ST NW and 98TH ST NW containing approximately 172.4503 acres. (J-9 & K-9)

Details of the application(s) may be examined at the Development Services Center of the Planning Department, Second Floor, Plaza Del Sol Building, 600 2nd St NW, between 10:00 a.m. and 12:00 p.m. or 2:00 p.m. and 4:00 p.m. Monday through Friday except holidays INDIVIDUALS WITH DISABILITIES who need special assistance to participate at this hearing should contact Angela Gomez, Planning Department, at 924-3946 (VOICE) or teletypewriter (TTY) 924-3361 – TTY users may also access the Voice number via the New Mexico Relay Network by calling toll-free 1-800-659-8331

Jack Cloud, DRB Chair Development Review Board

TO BE PUBLISHED IN THE ALBUQUERQUE JOURNAL MONDAY, MARCH 17, 2014.





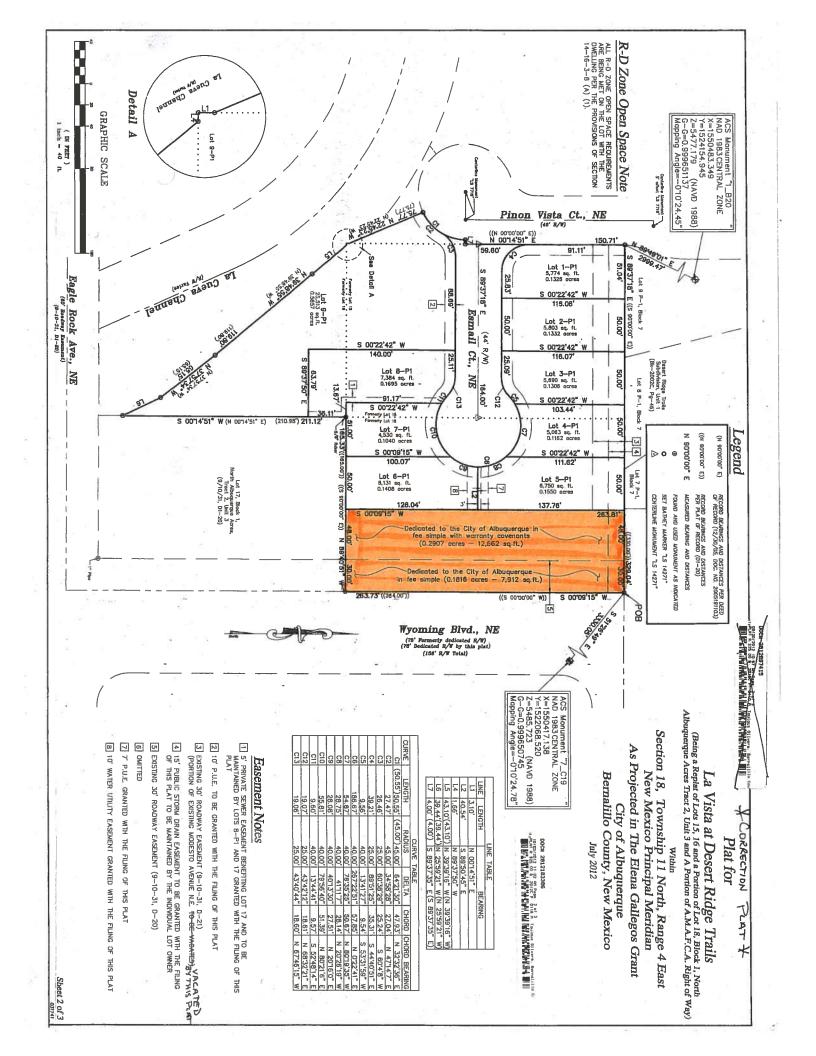
# DEVELOPMENT/ PLAN REVIEW APPLICATION

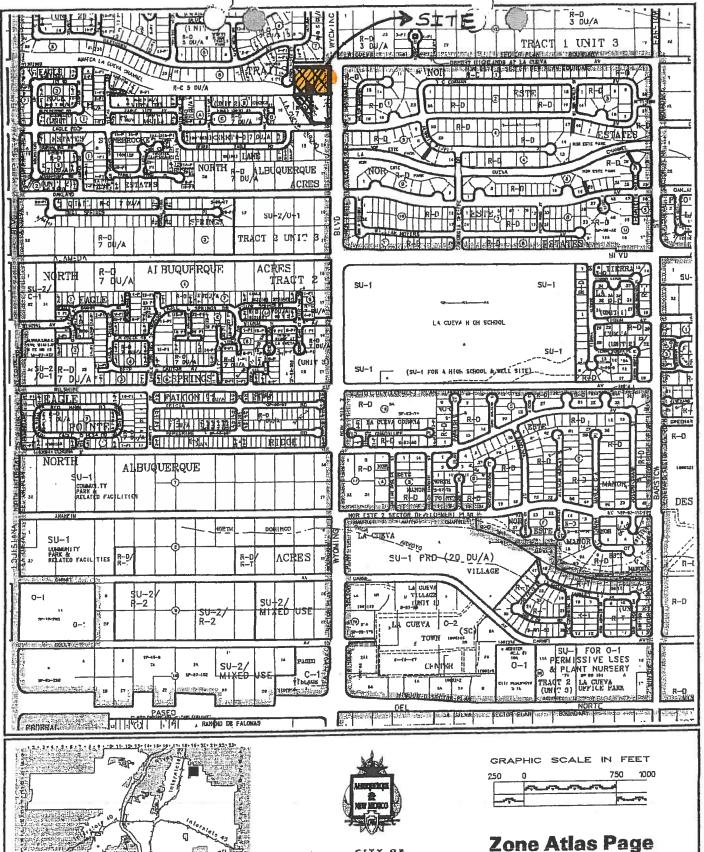
	Supplement	al Form (S	F)		
SUBDIVISION  Major subdivision action	S		ZONING & F	PLANNING exation	
Minor subdivision action Vacation					
Variance (Non-Zoning)	V	-	Zonir	e Map Amendment (I ng, includes Zoning v elopment Plans)	Establish or Change within Sector
SITE DEVELOPMENT PLAN	P	, _	Adop	otion of Rank 2 or 3 I	
for Subdivision for Building Permit		-		Amendment to Adoption (s), Zoning Code, or	
Administrative Amendme IP Master Development F					Ü
Cert. of Appropriateness		_		et Name Change (Lo	ical & Collector)
STORM DRAINAGE (Form D) Storm Drainage Cost Allo	-	-	Decis	sion by: DRB, EPC, l etor, ZEO, ZHE, Boar	LUCC, Planning rd of Appeals, other
PRINT OR TYPE IN BLACK INK ONL Planning Department Development Ser Fees must be paid at the time of applica	vices Center 600.2™	Street NV	V Albuquar	110 MM 97100	
APPLICATION INFORMATION:					
Professional/Agent (if any):	small Ho	rida	rc	PHONE	250-6088
ADDRESS: 12008 Gaz	elle Pla	ce	NE	FAX:_	250-6088
CITY: Albuquerqu	STATE N	M ZIP_	87111	E-MAIL: <u>esma</u>	ilhaidarie
APPLICANT: Agen	-/Owner			PHONE.	
ADDRESS: Same as	above			FAX:	
CITY:	STATE	ZIP		E-MAIL:	
Proprietary interest in site:	1.1-	4 =11 =			
DESCRIPTION OF REQUEST: Exte	msion o	C Su	ubdivi	Sion Ink	provement
Agreement ( s	SIA)	J			
is the applicant seeking incentives pursuant	to the Family Housing De	velopment i	Program?	Yes. X No.	
SITE INFORMATION: ACCURACY OF THE EX	ISTING LEGAL DESCRIP	TION IS CI	RUCIAL! ATT	ACH A SEPARATE S	HEET IF NECESSARY.
Lot or Tract No. Lots 15 ¢ 1	6 (Now L	<u>sts 1.</u>	- 10), Bloc	ck: 1	Unit: Tr2 Unit 3
Subdiv/Addn/TBKA: North A	buquerque	Acı	nes/La	Vista @	Desert Ridge
Existing Zoning: RD	Proposed zo	ning: F	RD	MRGC	D Map No
Zone Atlas page(s): C-19	UPC Code:	10190	26 4238		
List any current or prior case number that m	ay be relevant to your app	lication (Pro	oj., App., DRB-	., AX_,Z_, V_, S_, etc.)	1003655
CASE INFORMATION: Within city limits? X Yes W	ithin 1000FT of a landfill?	No			
No. of existing lots: 10 N	o. of proposed lots: 10	Т	otal site area (	(acres): 2.0	
LOCATION OF PROPERTY BY STREETS:	On or Near: Wy	ത്നവ	a Blu	d NE	
Between: Eagle Rock	NE and		Mod	esto NE	
Check if project was previously reviewed by	Sketch Pfat/Plan  or Pr	e-applicatio	n Review Tear	n(PRT) □ Review □	)ate:
SIGNATURE Com H	aidar!				-7-2014
(Print Name) = Smail	Haidar			Applicant: [	☐ Agent: ☐
FOR OFFICIAL USE ONLY					Revised: 4/2012
☐ INTERNAL ROUTING	Application case numb	ers		Action S.F.	Fees
All checklists are complete  All fees have been collected	14DRB .700	36_		51A	\$ 50-00
All case #s are assigned	<del></del>			I+DY	\$ 75.00
AGIS copy has been sent Case history #s are listed			'	<u> </u>	\$ 20.00
☐ Site is within 1000ft of a landfill					\$
☐ F.H.D.P. density bonus ☐ F.H.D.P. fee rebate	۸۸	, ,	00		Total
	Hearing date Mo	rch 5	12014		\$ 145.00
- Yary 2-	7-14	Projec	1# 100	08589	
Stati	f signature & Date				

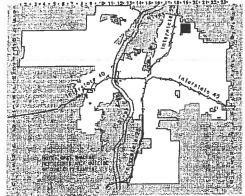
FORM S(2): SUBDIVISION - D.R.B. PUBLIC HEARING A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S. ☐ MAJOR SUBDIVISION PRELIMINARY PLAT APPROVAL (DRB13) 5 Acres or more: Certificate of No Effect or Approval Proposed Preliminary Plat including the Grading Plan (folded to fit into an 8.5" by 14" pocket) 24 copies Proposed Infrastructure List Signed Preliminary Pre-Development Facilities Fee Agreement for Residential development only Design elevations & cross sections of perimeter walls 3 copies (11" x 17" maximum) Zone Atlas map with the entire property(ies) clearly outlined Letter briefly describing, explaining, and justifying the request Property owner's and City Surveyor's signature on the proposed plat FORM DRWS Drainage Report, Water & Sewer availability statement filing information Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts Sign Posting Agreement Signed Pre-Annexation Agreement if Annexation required. TIS/AQIA Traffic Impact Study / Air Quality Impact Assessment form Fee (see schedule) List any original and/or related file numbers on the cover application Preliminary plat approval expires after one year. DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required. ☐ MAJOR SUBDIVISION AMENDMENT TO PRELIMINARY PLAT (DRB11) (with significant changes) PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing. Proposed Amended Preliminary Plat, and/or Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 24 copies Original Preliminary Plat, and/or Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) Zone Atlas map with the entire property(ies) clearly outlined Letter briefly describing, explaining, and justifying the request Property owner's and City Surveyor's signature on the proposed amended plat, if applicable Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts Sign Posting Agreement List any original and/or related file numbers are listed on the cover application Amended preliminary plat approval expires after one year. DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required. MAJOR SUBDIVISION IMPROVEMENTS AGREEMENT EXTENSION (DRB09) (Temporary sidewalk deferral extension use FORM-V) Zone Atlas map with the entire property(ies) clearly outlined Letter briefly describing, explaining, and justifying the request Plat or plan reduced to 8.5" x 11" Official D.R.B. Notice of the original approval Approved Infrastructure List. If not applicable, please initial. Previous SIA extension notice, if one has been issued. If not applicable, please initial. Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts Sign Posting Agreement List any original and/or related file numbers on the cover application Fee (see schedule) DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required. I, the applicant, acknowledge that any information required but not submitted with this application will likely result in Applicant name (print)

ue	errai or actions.		Feb	7,00	date NEW MEX
NANA	Checklists complete Fees collected Case #s assigned Related #s listed		Application case numbers 140RB70036	Form revised October Project # 100 85	
		11 2			

date







Albuquerque

A DOGARDO GEORGE INCOMENTAL SYNET.
PLANNING DEPARTMENT Copyright 2003

Map Amended through July 31, 2003

Mr. Jack Cloud
DRB Chairman
City of Albuquerque
P.O.Box 1293
Albuquerque, New Mexico 87102
La Vista @ Desert Ridge Trails Subdivision: DRB NO: 1008589

Subject: Extension of Subdivision improvement Agreement (SIA) for La Vista @ Desert Ridge Trails Subdivision.

I am hereby requesting a two years extension of the subdivision Improvement agreement (SIA) to complete all the offsite improvement along Wyoming Blvd. fronting lots 5 and 6 of the La Vista.

Sincerely,

Esmail Haidari

12008 Gazelle PL NE Albuquerque NM 87111

Phon # 505 250-6088

email: esmailhaidari@yahoo.com

Project Number

# INFRASTRUCTURE LIST

EXHIBIT "A"

DEVELOPMENT REVIEW BOARD (D.R.B.) REQUIRED INFRASTRUCTURE LIST TO SUBDIVISION IMPROVEMENTS AGREEMENT

DRB Application No	DRB Project No.:	Date Preliminary Plat Expires

Date Prefiminary Plat Approved

Date Site Plan Approved

Date Submitted

PROPOSED NAME OF PLAT AND CARACLE BEVELORMENTEEDIN

La Vista at Desert Ridge Trais Subdivision

Lots 15 and 16, Block 1, Tract 2, Unit 3, NAA and a portion of lot 18, Block 1, Tract 2, Unit 3, NAA

EXISTING LEGAL DESCRIPTION PRIOR TO PLATTING ACTION

and/or in the review of the construction drawings, if the DRC Chair determines that appurtenant items and/or unforeseen items have not been included in the infrastructure listing, the DRC Chair may include those administratively. In addition, any unforeseen items which arise during construction which are necessary to complete the project and which normally are the Subdivider's responsibility will be required as a condition of portions of the financial guarantees. All such revisions require approval by the DRC Chair, the User Department and agent/owner. If such approvals are obtained, these revisions to the listing will be incorporated items in the listing and related financial guarantee. Likewise, if the DRC Chair determines that appurtenant or non-essential terms can be deleted from the listing, those items may be deleted at well as the related Following is a summary of PUBLIC/PRIVATE infrastructure required to be constructed or financially guaranteed for the above development. This Listing is not necessarily a complete listing. During the SIA process

										Financially Constructed Size  Guaranteed Under
		30' F-F	4	80 LF	2500	ರ್ತ	8	4	28' FF	Size
	Side walk deferred	Perm pavement Curb and Gutter 6' side walk West side	Side	5' Retaining Wall	Earth Work	Water line	Sanitary Sewer	Side walks both sides	and Gutter	Type of Improvement
PAGE OF		Wyoming	Pinon Vista Ct Cul-De-Sac	Wyoming	Entire Subdivision	Esmail Court	Esmail Court	Esmail Court	Esmail Court	Location
		NE Cor	SE (Ap	or or		Wyoming Blvd	West PL	West PL	West PL	From
		SE Cor	(Approx 10' west of rundown)	SE Cor		5' West of lot 1,East PL	End of Culde Sac	Culde Sac	Culde Sac	7 0
All produced to the second	-		1						1	Construc Private
		1			-		-	1	_	Construction Cortification Private City City Cortor P.E. Engine
				****						City Cost Engineer

g	 	 							
									Financially Guaranteed DRC #
									Constructed Under DRC #
							Varies		Size
							Landscaping - details at DRC	-	Type of Improvement Sidewalk (Remove Existing)
					THE VIEW WITH COMPANY CONTRACTOR IN THE SECURITIES STATES OF THE		Wyoming		Location Wyoming
							2 Stones (Approx. 9 ft ) N of lot 16		From 2 Stones (Approx. 9 ft )
		The second secon					lot 16		To Lot 16
									Constructor Private Inspector
		-	1		-	1	-		Non Certif
			-			n-a-a			City Cost Engineer

Guaranteed listing. The Items listed below are subject to the standard SIA requirements. The Items listed below are on the CCIP and approved for Impact Fee credits. Signatures from the Impact Fee Administrator and the City User Department is required prior to DRB approval of this Financially DRC # Esmail Haidari Apr 18/2012 Esmail Haidari XXXX / OWNER NAME (print) Constructed Under REVISION DRC# Owner Em & Houdari If the site is located in a floodplain, then the financial guarantee will not be released until the LOMR is approved by FEMA DATE Type of Improvement DRC CHAIR Conta c. C GANSPORTATION DEVEL OPMENT - date UTILITY DEVELOPMENT - date CITY ENGINEER - date DESIGN REVIEW COMMITTEE REVISIONS Street lights per City rquirements. DRB CHAIR - date -4-18-12 1 en 04/18/12 DEVELOPMENT REVIEW BOARD MEMBER APPROVALS Location NOTES USER DEPARTMENT Impact Fee Admistrator Signature Date Approval of Creditable Items: From PARKS & RECREATION - date AMAFCA - date To rupmont - date - date AGENT IOWNER Approval of Creditable Items: Inspector City User Dept. Signature Construction Certification Private P.E. Engineer City Cnst Date

PAGE

PG. H 20.05)





## OFFICIAL NOTICE OF DECISION

CITY OF ALBUQUERQUE PLANNING DEPARTMENT DEVELOPMENT REVIEW BOARD

March 9, 2011

## Project# 1008589

10DRB-70327 VACATION OF PUBLIC RIGHT-OF-WAY 10DRB-70328 VACATION OF PUBLIC EASEMENT 10DRB-70329 MINOR - TEMPORARY DEFERAL SIDEWALK CONST 10DRB-70330 MAJOR - PRELIMINARY PLAT APPROVAL

ESMAIL HAIDARI request(s) the referenced/ above action(s) for all or a portion of Lot(s) 15, 16, AND 18, Block 1, NORTH ALBUQUERQUE ACRES Tract 2, Unit 3, zoned R-D, located on the west side of WYOMING BLVD NE between EAGLE ROCK NE and MODESTO AVE NE containing approximately 2.3961 acre(s). (C-19)

At the March 9, 2011 Development Review Board meeting, the vacations were approved as shown on Exhibit 'B' in the Planning file, based on the following Findings:

#### Findings

The Subdivision Ordinance, Sections 14-14-7-2(B)(1) & (3), specify that a vacation may be approved only when the following items are determined:

The public welfare is in no way served by retaining the way or easement;

The City of Albuquerque does not need to utilize the existing Public Roadway Easement for roadway purposes based on the proposed subdivision, and AMAFCA has quit claimed the Public Drainage Easement because it is not needed.

There is no convincing evidence that any substantial property right is being abridged against the will of the owner of the right.

Property owners of record abutting the proposed vacation were notified by first class mail at least six days prior to the Development Review Board hearing approving the vacation and no objection regarding access or the abridgement of a substantial property right was raised.

#### CONDITIONS:

1. The vacated property shall be shown on a replat approved by the Development Review Board and the approved replat shall be filed for record with the Bernalillo County Clerk's Office within one year.

# CITY OF ALBUQUERQUE

## September 4, 2012



# PARTIAL CERTIFICATE OF COMPLETION AND ACCEPTANCE

Esmail Haidari, Managing Member SENEMAR, LLC 12008 Gazelle Place Albuquerque, NM 87111

RE:

LA VISTA @ DESERT TRAILS

Project Number: 784882

Dear: Mr. Haidari:

This is to certify that the City of Albuquerque partially accepts the construction of the infrastructure provided in the Work Order Construction Plans, City Project No. **784882**. The work was completed pursuant to the required infrastructure listed in the Subdivision Improvements Agreement (SIA) Procedure B, between La Vista @ Desert Trails and the City of Albuquerque executed on February **24**, **2012**.

PO Box 1293

Having satisfied the requirements referenced above, the SIA and any associated Financial Guaranty, held by the City, can now be partially released. Any performance/warranty bond and the indemnity and hold harmless provisions of the SIA in favor of the City shall remain in effect. The contractor's warranty period will begin **September 4, 2012** and is effective for a period of one (1) year.

Albuquerque

Please be advised this Partial Certificate of Completion and Acceptance shall only become effective upon final plat approval and filing in the Bernalillo County Clerk's office.

NM 87103

Should you have any questions or issues regarding this project, please contact me at (505) 924-3996.

www.cabq.gov

Richard Dourte, P.E.

ν City Engineer

Sincerely

Development & Building Services

Planning Department

9-4-2012

cc: Thompson Engineering (e-mail)
Sundance Mechanical (e-mail)

Vincent Paul, DMD Maps & Records (e-mail)
David Zamora, DMD Street Maintenance (e-mail)
Phillip Romo, DMD Street Maintenance (e-mail)
David Rodriquez, ABCWUA Maps & Records (e-mail)
Martin Sanchez, ABCWUA Maps & Records (e-mail)
SIA File, City Project Number 784882

Albuquerque - Making History 1706-2006



5463	(Domestic Mail O	NAIL™ RECEIPT nly; No Insurance Coverage Provided)								
1	For delivery information visit our website at www.usps.com									
57 5	ALBUQUERGUE AM 87(22 A L USE									
825	Postage	\$ \$0.49 010\$ dS								
_	Certifled Fee	\$3.30 13 FEB								
0000	Return Receipt Fee (Endorsement Required)	\$ Here								
	Restricted Delivery Fee (Endorsement Required)	\$0.00								
1090	Total Postage & Fees	\$ 5, 14 02/07/2014								
ш	Sent To	e Vardumerin								
701	Street, Apt. No.; or PO Box No.	e yaudumarin 301 P.C Govnau Avera								
-	City, State, ZIP+4	87122-2748								
	PS Form 3800, August 2006 See Reverse for Instruc									







## **City of Albuquerque**

P.O. Box 1293, Albuquerque, NM 87103

PLEASE NOTE: The NA/HOA information listed in this letter is valid for one (1) month. If you haven't filed your application within one (1) month of the date of this letter – you will need to get an updated letter from our office.

February 6, 2014

Esmail Haidari Senemar, LLC 12008 Giazelle Pl. NE/87111 Phone: 505-250-6088

Deaer Esmail:

Thank you for your inquiry of February 6, 2014 requesting the names of ALL Neighborhood and/or Homeowner Associations who would be affected under the provisions of O-92 by your proposed project at (DRB SUBMITTAL) — LOT 15 & 16, TRACT 2, UNIT 3, NORTH ALBUQUERQUE ACRES, LOCATED ON WYOMING BOULEVARD NE BETWEEN MODESTO NE AND EAGLE ROCK NE zone map C-19.

Our records indicate that the **Neighborhood and/or Homeowner Associations and Coalitions** affected by this proposal and the contact names are as follows:

## NOR ESTE N.A. "R"

Jeff Peterson, 7800 Eagle Rock Ave. NE/87122-2723 797-3477 (h) Joe Yardumian, 7801 R.C. Gorman Ave. NE/87122-2748 797-1851 (h)

## **QUIVERA ESTATES H.O.A.**

Charles Wong, 8104 Via Encantada NE/87122 235-7695 (c) Kevin Hudena, 8109 Via Enantada NE/87122 228-8082 (c)

Please note that according to O-92 you are required to notify each of these contact persons by **certified mail**, **return receipt requested**, **before** the Planning Department will accept your application filing. **IMPORTANT!** Failure of adequate notification may result in your Application Hearing being deferred for 30 days. If you have any questions about the information provided, please contact me at (505) 924-3902 or via an e-mail message at <a href="mailto:swinklepleck@cabq.gov">swinklepleck@cabq.gov</a> or by fax at (505) 924-3913.

Sincerely,

Stephani Winklepleck

Stephani Winklepleck
Neighborhood Liaison
OFFICE OF NEIGHBORHOOD COORDINATION
Planning Department

LETTERS MUST BE SENT TO BOTH CONTACTS OF EACH NA/HOA FOR THIS PLANNING SUBMITTAL.

## !!!Notice to Applicants!!!

## SUGGESTED INFORMATION FOR NEIGHBORHOOD NOTIFICATION LETTERS

Applicants for Zone Change, Site Plan, Sector Development Plan approval or an amendment to a Sector Development Plan by the EPC, DRB, etc. are required under Council Bill O-92 to notify all affected neighborhood and/or homeowner associations **PRIOR TO FILING THE APPLICATION TO THE PLANNING DEPARTMENT.** Because the purpose of the notification is to ensure communication as a means of identifying and resolving problems early, it is essential that the notification be fully informative.

## WE RECOMMEND THAT THE NOTIFICATION LETTER INCLUDE THE FOLLOWING INFORMATION:

- 1. The street address of the subject property.
- 2. The legal description of the property, including lot or tract number (if any), block number (if any), and name of the subdivision.
- 3. A physical description of the location, referenced to streets and existing land uses.
- 4. A complete description of the actions requested of the EPC:
  - a) If a **ZONE CHANGE OR ANNEXATION**, the name of the existing zone category and primary uses and the name of the proposed category and primary uses (i.e., "from the R-T Townhouse zone, to the C-2 Community Commercial zone").
  - b) If a **SITE DEVELOPMENT OR MASTER DEVELOPMENT PLAN** approval or amendment describes the physical nature of the proposal (i.e., "an amendment to the approved plan to allow a drive-through restaurant to be located just east of the main shopping center entrance off Montgomery Blvd.").
  - c) If a SECTOR DEVELOPMENT PLAN OR PLAN AMENDMENT a general description of the plan area, plan concept, the mix of zoning and land use categories proposed and description of major features such as location of significant shopping centers, employment centers, parks and other public facilities.
  - d) The name, address and telephone number of the applicant and of the agent (if any). In particular the name of an individual contact person will be helpful so that neighborhood associations may contact someone with questions or comments.

## Information from the Office of Neighborhood Coordination

The following information should always be in <u>each</u> application packet that you submit for an EPC or DRB application. Listed below is a "Checklist" of the items needed.

- [X] ONC's "Official" Letter to the applicant (if there are associations). A copy must be submitted with application packet -OR-
- [ ] The ONC "Official" Letter (if there are no associations). A copy must be submitted with application packet.
- [X] Copies of Letters to Neighborhood and/or Homeowners Associations (if there are associations). A copy must be submitted with application packet.
- [X] Copies of the certified receipts to Neighborhood and/or Homeowners Associations (if there are associations). A copy must be submitted with application packet.

Just a reminder - Our ONC "Official" Letter is only valid for a one (1) month period and if you haven't submitted your application by this date, you will need to get an updated letter from our office.

Any questions, please feel free to contact Stephani at 924-3902 or via an e-mail message at <a href="mailto:swinklepleck@cabq.gov">swinklepleck@cabq.gov</a>. Thank you for your cooperation on this matter.

(below this line for ONC use only)

Date of Inquiry: 02/06/14 Time Entered: 12:40 p.m. ONC Rep. Initials: Siw

Mr. Kevin Hudena 8109 Via Enantada NE

02/07/2014

Albuquerque New Mexico 87122

La Vista @ Desert Ridge Trails Subdivision: DRB NO: 1008589

Request for Extension of Subdivision improvement Agreement (SIA)

I am hereby requesting two years extension of the subdivision Improvement agreement (SIA) to complete all the off site improvement along Wyoming Blvd. fronting lots 5 and 6 of the La Vista subdivision

Sincerely,

Esmail Haidari.

12008 Gazelle PL NE Albuquerque NM 87111

Mr. Joe Yardumain 7801 R.C. Gorman Ave. NE Albuquerque New Mexico 87122-2748

02/07/2014

La Vista @ Desert Ridge Trails Subdivision: DRB NO: 1008589

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Sincerely,

Esmail Haidari.

12008 Gazelle PL NE Albuquerque NM 87111

Mr. Jeff Peterson, 7800 Eagle Rock Ave. NE

02/07/2014

Albuquerque New Mexico 87122-2723

La Vista @ Desert Ridge Trails Subdivision: DRB NO: 1008589

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Sincerely,

Esmail Haidari.

12008 Gazelle PL NE Albuquerque NM 87111

Mr. Charles Wong 8104 Via Encantada NE

02/07/2014

Albuquerque New Mexico 87122

La Vista @ Desert Ridge Trails Subdivision: DRB NO: 1008589

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Sincerely,

Esmail Haidari.

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