

INTER-OFFICE MEMORANDUM

COMMENTING AGENCIES

DEBBIE BAUMAN/

JOHN MAKENZIE -

SHABIH RIZVI -

KENDRA WATKINS/

ANDREW GINGERICH - Council of Governments

LYNN MAZUR -AMAFCA

STEVE SINK -APD Crime Prevention SUSANNAH ABBEY -Open Space Division

ANTONIO CHINCHILLA -Fire Department

DAVID KILPATRICK -Zoning Enforcement Inspector STEPHANI WINKLEPLECK -**Neighborhood Coordination**

DANIEL ARAGON -Public Service Company of New Mexico

PATRICK SANCHEZ -New Mexico Gas Company **APRIL WINTERS -**Albuquerque Public Schools

MICHELE RAMIREZ -CenturvLink **MIKE MORTUS -**Comcast Cable **RAY GOMEZ** -Middle Rio Grande

Conservancy District (MRGCD)

Transportation Development

Transit & Parking Department

SUZANNE BUSCH -Environmental Health

Your comments on the following case(s) are requested. Board hearing date:

PROJECT # 1009058

WEDNESDAY, February 12, 2014

Comments must be received by:

Monday, February 7, 2014

If comments are not received by this date, "no comments" will be listed on the staff report. Attached are copies of the requests. If you have any questions, please contact me at 924-3946 or agomez@cabg.gov



PUBLIC HEARING-DEVELOPMENT REVIEW BOARD CITY OF ALBUQUERQUE

Notice is hereby given that the Development Review Board, City of Albuquerque, will hold a public hearing in the Plaza del Sol Hearing Room, Basement, Plaza del Sol Building, 600 2nd St NW, on Wednesday, February 12, 2014, beginning at 9:00 a.m. and proceeding according to that day's agenda for the purpose of considering the following items. The Development Review Board will hold a Pre-Hearing Discussion in the Conference Room of Suite 201, Lobby Level, Plaza del Sol Building, 600 2nd St NW, Albuquerque, NM on Tuesday, February 11, 2014, beginning at 3:00 p.m. for the purpose of reviewing these items prior to the public hearing; no action or public comments will be taken at this Discussion.

Project# 1001523 14DRB-70016 MAJOR – SITE DEVELOPMENT PLAN FOR BUILDING PERMIT

Project# 1009058 14DRB-70014 VACATION OF PUBLIC RIGHT-OF-WAY 14DRB-70015 PRELIMINARY/ FINAL PLAT RIO GRANDE ENGINEERING agents for DLK ENTERPRISES request the referenced/ above action for Lot 25 Unit 1 & Lot 28 Unit 2, LADERA BUSINESS PARK zoned SU-1/ LIGHT INDUSTRIAL, located east of UNSER BLVD NW between VISTA ORIENTE ST NW and LA MORADA PL NW containing approximately 6.755 acres. (H-9)

FORSTBAUER SURVEYING LLC agents for JACK LERNER request the referenced/ above actions for the EAST-WEST PUBLIC ALLEY and Lot A in Block 38, MONTE VISTA ADDITION zoned C-1, located soouth of LOMAS BLVD NE between MONTE VISTA BLVD NE and CARLISLE BLVD NE containing approximately .2938 acre. (K-16)

Details of the application(s) may be examined at the Development Services Center of the Planning Department, Second Floor, Plaza Del Sol Building, 600 2nd St NW, between 10:00 a.m. and 12:00 p.m. or 2:00 p.m. and 4:00 p.m. Monday through Friday except holidays INDIVIDUALS WITH DISABILITIES who need special assistance to participate at this hearing should contact Angela Gomez, Planning Department, at 924-3946 (VOICE) or teletypewriter (TTY) 924-3361 – TTY users may also access the Voice number via the New Mexico Relay Network by calling toll-free 1-800-659-8331.

Jack Cloud, DRB Chair Development Review Board

TO BE PUBLISHED IN THE ALBUQUERQUE JOURNAL MONDAY, JANUARY 27, 2014.



DEVELOPMENT/ PLAN REVIEW APPLICATION

OUDDIVACION	applemental Form	(0.)				
SUBDIVISION	s z	ZONING & PLANNING				
Major subdivision action ✓ Minor subdivision action		Annexation				
Vacation	V	Zone Map Amendment (Establish or Change				
Variance (Non-Zoning)		Zoning, includes Zoning within Sector Development Plans)				
SITE DEVELOPMENT PLAN	P	Adoption of Rank 2 or 3 Plan or similar Text Amendment to Adopted Rank 1, 2 or 3				
for Subdivision for Building Permit		Plan(s), Zoning Code, or Subd. Regulations				
Administrative Amendment/Approval (A	•					
IP Master Development Plan Cert. of Appropriateness (LUCC)	D	Street Name Change (Local & Collector)				
STORM DRAINAGE (Form D) Storm Drainage Cost Allocation Plan	L A	APPEAL / PROTEST of Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other				
PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2 nd Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.						
APPLICATION INFORMATION:	to ouppionionic	in to the destination requirements.				
Professional/Agent (if any): Forstbauer	SURVEYIN	G LLC PHONE: 268-2112				
ADDRESS: 4116 LOMAS BL NE		FAX: 346-2017				
		P 87110 E-MAIL TEVESE @				
	STATE / <u>U//</u> ZI	forstbauersurveying.com				
APPLICANT: JACK LERNER	1	PHONE: 255-8686				
ADDRESS: 3636 MONTE V						
	STATE <i>IUM</i> ZI	P 87/06 E-MAIL:				
Proprietary interest in site: <u>OWNER</u>	List all or	wners:				
DESCRIPTION OF REQUEST: VACATE A 16'	Wblica	1/ey: grant easements on				
replat compining lot A	with Vo	icated public alley				
Is the applicant seeking incentives pursuant to the Family	Housing Developm	nent Program? Yes. X No.				
		IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.				
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(A)

1-16-14

Project=# 1009058

DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

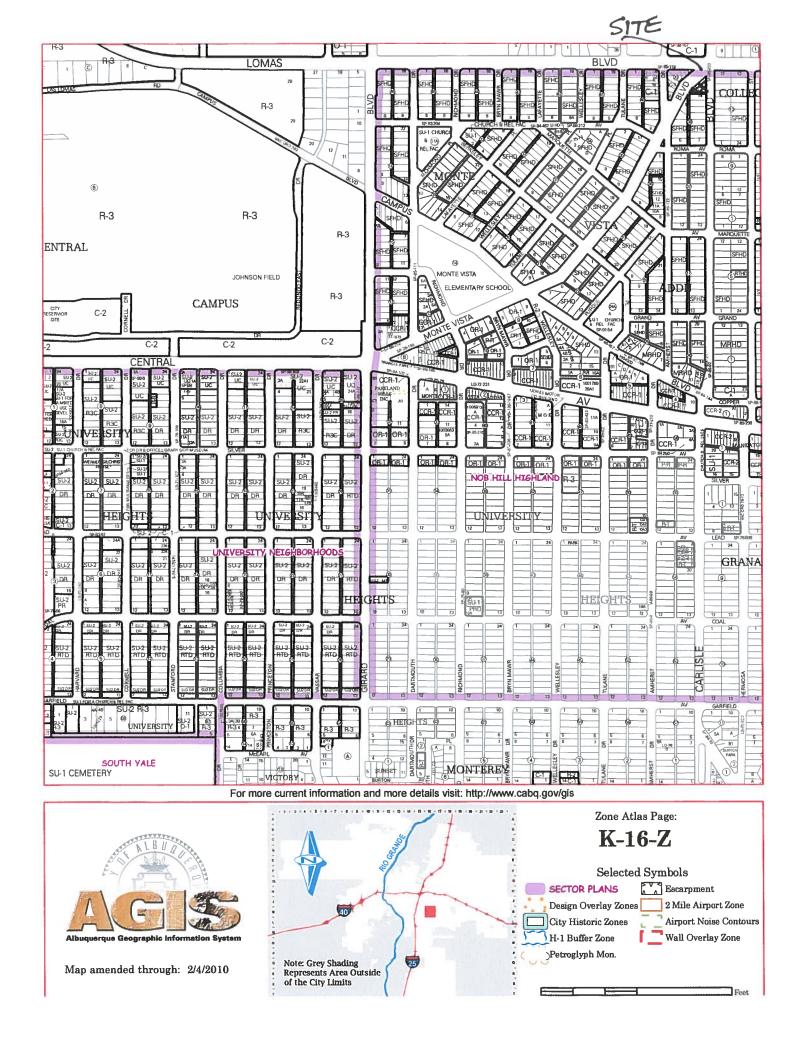
THESE FORTRAUCK

FORTRA

FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

	Site sketch with measure improvements, if the Zone Atlas map with the Letter briefly describing,	posed subdivision plat (folde	d to fit into an 8.5" I parking, Bldg. setba folded to fit into an 8 utlined request	cks, adjacent rights-of-way and street
	 Letter briefly describing, Copy of DRB approved Copy of the LATEST Off 	I to 8.5" x 11" entire property(ies) clearly of explaining, and justifying the infrastructure list ficial DRB Notice of approval elated file numbers on the co	request for Preliminary Plat over application	Your attendance is Extension request
	Signed & recorded Final Design elevations & cro Zone Atlas map with the Bring original Mylar of pl Copy of recorded SIA Landfill disclosure and E List any original and/or r	ded to fit into an 8.5" by 14" p Pre-Development Facilities ss sections of perimeter wall entire property(ies) clearly of	ocket) 6 copies Fee Agreement for s 3 copies utlined ty owner's and City ar if property is with over application	Your attendance is required. Residential development only Surveyor's signatures are on the plat nin a landfill buffer
^	Fee (see schedule)	eate of No Effect or Approval Final Plat (folded to fit into an ner's and City Surveyor's sign Pre-Development Facilities ross sections of perimeter water is any existing land use (received in the property (ies) clearly of explaining, and justifying the lat to meeting, ensure proper EHD signature line on the Mylelated file numbers on the coired (verify with DRB Engin	8.5" by 14" pocket) natures are on the present for alls (11" by 17" max parking, Bldg. setba folded to fit into an sutlined request by owner's and City ar if property is with over application eer)	Residential development only imum) 3 copies cks, adjacent rights-of-way and street 3.5" by 14" pocket) 6 copies Surveyor's signatures are on the plat
	PLEASE NOTE: There are amendments. Significant characteristics of the proposed Amended Prepocket) 6 copies Original Preliminary Plat Zone Atlas map with the Letter briefly describing, Bring original Mylar of plate.	no clear distinctions between anges are those deemed by liminary Plat, Infrastructure Lt., Infrastructure Lt., Infrastructure List, and/or Ct. entire property(ies) clearly ct. explaining, and justifying the at to meeting, ensure proper elated file numbers on the co	significant and min the DRB to require ist, and/or Grading trading Plan (folded utlined request ty owner's and City over application	(B03) Your attendance is required. for changes with regard to subdivision public notice and public hearing. Plan (folded to fit into an 8.5" by 14" to fit into an 8.5" by 14" pocket) 6 copies Surveyor's signatures are on the plat
info with	he applicant, acknowledge ormation required but not s n this application will likely erral of actions.	ubmitted	TSNI TO	Applicant signature / date
PANELE BY	Checklists complete Fees collected Case #s assigned Related #s listed	Application case numbers		Planner signature / date





Professional Surveyor New Mexico • Arizona • Colorado United States Mineral Surveyor

January 16, 2014

To:

Development Review Board

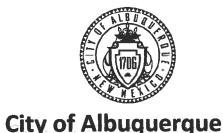
From:

Terese C. Forstbauer

Re:

Lot A, Block 38, Mesa Vista Addition, Albuquerque, NM

Forstbauer Surveying LLC, agent for Jack Lerner, requests approval of a vacation of a 16' wide public alley and Preliminary / Final Plat approval for the consolidation of said alley and Lot A into one Lot. The replat will also grant utility easements requested by ABCWUA and the utility companies. Other than as specified on the proposed plat, no utility easements will be retained. The vacation and replat are requested to allow for additional storage to be added to the business occupying the property (Model Pharmacy).



Box 1292 Albuquerque NM 87103

P.O. Box 1293, Albuquerque, NM 87103

January 15, 2014

Terese Forstbauer Forstbauer Surveying, LLC 4116 Lomas Boulevard NE/87110

Phone: 505-268-2112/Fax: 505-268-2032

Dear Terese:

Thank you for your inquiry of January 15, 2014 requesting the names of ALL Neighborhood and/or Homeowner Associations who would be affected under the provisions of O-92 by your proposed project at (DRB SUBMITTAL) — LOT A, BLOCK 38, MONTE VISTA SUBDIVISION, LOCATED AT 3636 MONTE VISTA BOULEVARD NE BETWEEN LOMAS BOULEVARD NE AND CARLISLE BOULEVARD NE zone map K-16.

Our records indicate that the **Neighborhood and/or Homeowner Associations** affected by this proposal and the contact names are as follows:

SEE "ATTACHMENT A" FOR THE NAMES OF THE NA/HOA'S THAT NEED TO BE CONTACTED IN REGARDS TO THIS PLANNING SUBMITTAL — please attach this letter and "Attachment A" to your Application Packet ALONG with copies of the letters and certified mail receipts to the NA/HOA's — siw.

Please note that according to O-92 you are required to notify each of these contact persons by **certified** mail, return receipt requested, before the Planning Department will accept your application filing. **IMPORTANT!** Failure of adequate notification may result in your Application Hearing being deferred for 30 days. If you have any questions about the information provided, please contact me at (505) 924-3902 or via an e-mail message at swinklepleck@cabq.gov or by fax at (505) 924-3913.

Sincerely,

Stephani Winklepleck

Stephani I. Winklepleck
Neighborhood Liaison
OFFICE OF NEIGHBORHOOD COORDINATION
Planning Department

BOTH CONTACTS OF EACH
NA/HOA.

PLEASE NOTE: The Neighborhood and/or Homeowner Association information listed in this letter is valid for one (1) month. If you haven't filed your application within one (1) month of the date of this letter – you will need to get an

updated letter from our office.

planningrnaform(01/02/14)

!!!Notice to Applicants!!!

SUGGESTED INFORMATION FOR NEIGHBORHOOD NOTIFICATION LETTERS

Applicants for Zone Change, Site Plan, Sector Development Plan approval or an amendment to a Sector Development Plan by the EPC, DRB, etc. are required under Council Bill O-92 to notify all affected neighborhood and/or homeowner associations **PRIOR TO FILING THE APPLICATION TO THE PLANNING DEPARTMENT.** Because the purpose of the notification is to ensure communication as a means of identifying and resolving problems early, it is essential that the notification be fully informative.

WE RECOMMEND THAT THE NOTIFICATION LETTER INCLUDE THE FOLLOWING INFORMATION:

- 1. The street address of the subject property.
- 2. The legal description of the property, including lot or tract number (if any), block number (if any), and name of the subdivision.
- 3. A physical description of the location, referenced to streets and existing land uses.
- 4. A complete description of the actions requested of the EPC:
 - a) If a **ZONE CHANGE OR ANNEXATION**, the name of the existing zone category and primary uses and the name of the proposed category and primary uses (i.e., "from the R-T Townhouse zone, to the C-2 Community Commercial zone").
 - b) If a SITE DEVELOPMENT OR MASTER DEVELOPMENT PLAN approval or amendment describes the physical nature of the proposal (i.e., "an amendment to the approved plan to allow a drive-through restaurant to be located just east of the main shopping center entrance off Montgomery Blvd.").
 - c) If a **SECTOR DEVELOPMENT PLAN OR PLAN AMENDMENT** a general description of the plan area, plan concept, the mix of zoning and land use categories proposed and description of major features such as location of significant shopping centers, employment centers, parks and other public facilities.
 - d) The name, address and telephone number of the applicant and of the agent (if any). In particular the name of an individual contact person will be helpful so that neighborhood associations may contact someone with questions or comments.

Information from the Office of Neighborhood Coordination

The following information should always be in <u>each</u> application packet that you submit for an EPC or DRB application. Listed below is a "Checklist" of the items needed.

- [X] ONC's "Official" Letter to the applicant (if there are associations). A copy must be submitted with application packet -OR-
- [] The ONC "Official" Letter (if there are no associations). A copy must be submitted with application packet.
- [X] Copies of Letters to Neighborhood and/or Homeowners Associations (if there are associations). A copy must be submitted with application packet.
- [X] Copies of the certified receipts to Neighborhood and/or Homeowners Associations (if there are associations). A copy must be submitted with application packet.

Just a reminder - Our ONC "Official" Letter is only valid for a one (1) month period and if you haven't submitted your application by this date, you will need to get an updated letter from our office.

Any questions, please feel free to contact Stephani at 924-3902 or via an e-mail message at swinklepleck@cabq.gov. Thank you for your cooperation on this matter.

(below this line for ONC use only)

Date of Inquiry: 01/15/14 Time Entered: 12:45 p.m. ONC Rep. Initials: Siw

"ATTACHMENT A"

Terese Forstbauer Forstbauer Surveying, LLC 4116 Lomas Boulevard NE/87110

Phone: 505-268-2112/Fax: 505-268-2032

Zone Map: K-16

*Susan Michie 432 Lafayette Pl. NE/87106 918-399-4410 (c) Ron Halbgewachs 3401 Monte Vista Blvd. NE/87106 268-1584 (h)

SUMMIT PARK N.A.*Judith Jennings

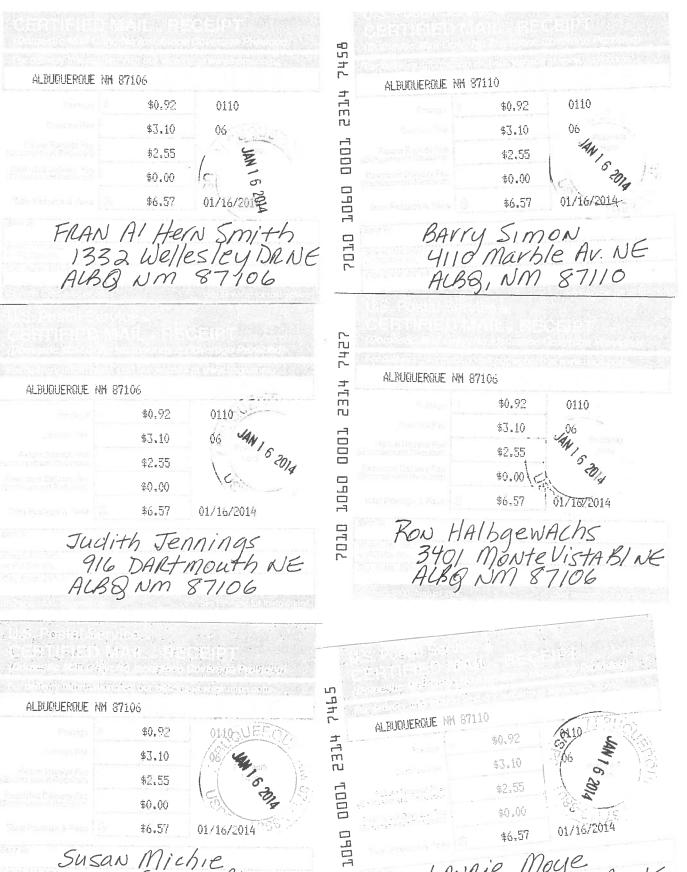
916 Dartmouth NE/87106 268-4168 (h)
Fran A'Hern Smith
1332 Wellesley Dr. NE/87106 268-7842 (h)

McDUFFIE-TWIN PARKS N.A. "R" *Barry Simon

4110 Marble Ave. NE/87110 967-5225 (c) Laurie Moye 4100 Marble Ave. NE/87110 241-2792 (w)

*President of NA/HOA

Susan Michie 432 LAFAYEHE PI NE ALBONIM 87106





Forstbauer Surveying Company, LLC

Professional Surveyor
New Mexico • Arizona • Colorado
United States Mineral Surveyor

January 16, 2014

To:

Nob Hill N.A. (NOB) "R"

Attention:

Susan Michie, 432 Lafayette Pl. NE, Albuquerque, NM 87106

Ron Halbgewachs, 3401 Monte Vista Blvd. NE, Albuquerque, NM 87106

To:

Summit Park N.A.

Attention:

Judith Jennings, 916 Dartmouth NE, Albuquerque, NM 87106

Fran A'Hern Smith, 1332 Wellesley Dr. NE, Albuquerque, NM 87106

To:

McDuffie-Twin Parks N.A. "R"

Attention:

Barry Simon 4110 Marble Ave. NE, Albuquerque, NM 87110

Laurie Moye 4100 Marble Ave. NE, Albuquerque, NM 87110

From:

Terese C. Forstbauer

Re:

Vacation / Replat of Lot A, Block 38, Mesa Vista Addition located at 3636 Monte Vista Blvd between Lomas Blvd NE and Carlisle Blvd NE, as shown and designated on enclosed zone atlas page (Model Pharmacy)

Forstbauer Surveying LLC will be filing application with the City of Albuquerque Development Review Board for vacation of the east west alley south of existing Lot A (Model Pharmacy) on behalf of the property owner, Jack Lerner. Please note that this request does <u>not</u> include vacation of the north south alley.

We will also request approval of a replat to consolidate the east west alley with the Model Pharmacy lot and grant easements requested by ABCWUA and public utility companies.

The location of the requested action is shown on the zone atlas page included in this mailing. A sign will be posted at the property indicating the Development Review Board hearing date.

If you have any questions regarding the replat please contact me at 268-2112 or by e-mail at terese@forstbauersurveying.com. You may also contact the property owner, Jack Lerner at 255-8686.

4116 Lomas Boulevard NE • Albuquerque, NM 87110 • (505) 268-2112 Fax (505) 346-2017 • email: forstsurv@forstbauersurveying.com

