



Supplemental Form (SF)

### SUBDIVISION

- ☐ Major subdivision action  
☒ Minor subdivision action  
☐ Vacation  
☐ Variance (Non-Zoning)

### SITE DEVELOPMENT PLAN

- ☐ for Subdivision  
☐ for Building Permit  
☐ Administrative Amendment/Approval (AA)  
☐ IP Master Development Plan  
☐ Cert. of Appropriateness (LUCC)

### STORM DRAINAGE (Form D)

- ☐ Storm Drainage Cost Allocation Plan

### S Z ZONING & PLANNING

- ☐ Annexation  
**V** ☐ Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)  
**P** ☐ Adoption of Rank 2 or 3 Plan or similar  
☐ Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations  
**D** ☐ Street Name Change (Local & Collector)  
**L A** **APPEAL / PROTEST of...**  
☐ Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102.  
Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

### APPLICATION INFORMATION:

**Professional/Agent** (if any): Tierra West, LLC PHONE: 505-858-3100  
 ADDRESS: 5571 Midway Park Place, NE FAX: 505-858-1118  
 CITY: Albuquerque STATE NM ZIP 87109 E-MAIL: rrb@tierrawestllc.com

**APPLICANT:** City of Albuquerque - (Rebecca Velarde) PHONE: 505-924-3844  
 ADDRESS: 600 2nd Street NW, 3rd Floor FAX: \_\_\_\_\_  
 CITY: Albuquerque STATE NM ZIP 87102 E-MAIL: rvelarde@cabq.gov  
 Proprietary interest in site: \_\_\_\_\_ **List all owners:** \_\_\_\_\_

**DESCRIPTION OF REQUEST:** Minor Subdivision Preliminary/Final Plat Approval

Is the applicant seeking incentives pursuant to the Family Housing Development Program? ☐ Yes. ☒ No.

### SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.

Lot or Tract No. 023 NMT ADD LT 13 THRU 16 X E 23 FT LT 17 Block: \_\_\_\_\_ Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: \_\_\_\_\_  
 Existing Zoning: SU-3 Proposed zoning: SU-3 MRGCD Map No \_\_\_\_\_  
 Zone Atlas page(s): K-14-Z UPC Code: 101405722135622605

### CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX-, Z-, V-, S-, etc.): \_\_\_\_\_  
1009206

### CASE INFORMATION:

Within city limits? ☒ Yes Within 1000FT of a landfill? N/A  
 No. of existing lots: 1 No. of proposed lots: 1 Total site area (acres): 0.401  
 LOCATION OF PROPERTY BY STREETS: On or Near: Silver Avenue  
 Between: @nd Street and 3rd Street

Check if project was previously reviewed by: Sketch Plat/Plan ☐ or Pre-application Review Team(PRT) ☐ Review Date: \_\_\_\_\_

**SIGNATURE** [Signature] DATE 10-28-14  
 (Print Name) Ronald R. Bohannon Applicant: ☐ Agent: ☒

### FOR OFFICIAL USE ONLY

Revised: 4/2012

<input checked="" type="checkbox"/> INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
<input checked="" type="checkbox"/> All checklists are complete	<u>14 DRB - 70370</u>	<u>DRB</u>	_____	<u>\$215.00</u>
<input checked="" type="checkbox"/> All fees have been collected	_____	<u>CMF</u>	_____	<u>\$20.00</u>
<input checked="" type="checkbox"/> All case #s are assigned	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> AGIS copy has been sent	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> Case history #s are listed	_____	_____	_____	\$ _____
<input type="checkbox"/> Site is within 1000ft of a landfill	_____	_____	_____	\$ _____
<input type="checkbox"/> F.H.D.P. density bonus	_____	_____	_____	\$ _____
<input type="checkbox"/> F.H.D.P. fee rebate	_____	_____	_____	\$ _____
				Total
				<u>\$ 235.00</u>

Hearing date Nov. 5, 2014

10-28-14  
 Staff signature & Date

Project # 1009206



FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

- ☐ SKETCH PLAT REVIEW AND COMMENT (DRB22)
- Your attendance is required.
- ☐ Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies
- ☐ Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
- ☐ Zone Atlas map with the entire property(ies) clearly outlined
- ☐ Letter briefly describing, explaining, and justifying the request
- ☐ List any original and/or related file numbers on the cover application

- ☐ EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)
- Your attendance is required.
- ☐ Preliminary Plat reduced to 8.5" x 11"
- ☐ Zone Atlas map with the entire property(ies) clearly outlined
- ☐ Letter briefly describing, explaining, and justifying the request
- ☐ Copy of DRB approved infrastructure list
- ☐ Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
- ☐ List any original and/or related file numbers on the cover application
- Extension of preliminary plat approval expires after one year.

- ☐ MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)
- Your attendance is required.
- ☐ Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies
- ☐ Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- ☐ Design elevations & cross sections of perimeter walls 3 copies
- ☐ Zone Atlas map with the entire property(ies) clearly outlined
- ☐ Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- ☐ Copy of recorded SIA
- ☐ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- ☐ List any original and/or related file numbers on the cover application
- ☐ DXF file and hard copy of final plat data for AGIS is required.

- ☒ MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)
- Your attendance is required.
- ☐ N/A 5 Acres or more: Certificate of No Effect or Approval
- ☒ Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings
- ☐ N/A Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- ☒ Design elevations and cross sections of perimeter walls (11" by 17" maximum) 3 copies
- ☒ Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
- ☒ Zone Atlas map with the entire property(ies) clearly outlined
- ☒ Letter briefly describing, explaining, and justifying the request
- ☒ Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- ☐ N/A Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- ☒ Fee (see schedule)
- ☒ List any original and/or related file numbers on the cover application
- ☒ Infrastructure list if required (verify with DRB Engineer)
- ☒ DXF file and hard copy of final plat data for AGIS is required.

- ☐ AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)
- Your attendance is required.
- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- ☐ Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
- ☐ Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
- ☐ Zone Atlas map with the entire property(ies) clearly outlined
- ☐ Letter briefly describing, explaining, and justifying the request
- ☐ Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- ☐ List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Ronald R. Bohannon

Applicant name (print)

Applicant signature / date



Form revised October 2007

- ☒ Checklists complete
- ☒ Fees collected
- ☒ Case #s assigned
- ☒ Related #s listed

Application case numbers

14 - DRB - 70370

Project #

1009206

Planner signature / date

10-28-14







gaw

# TIERRA WEST, LLC

October 24, 2014

Mr. Jack Cloud, Chair  
Development Review Board  
City of Albuquerque  
P.O. Box 1293  
Albuquerque, NM 87103

**RE: MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL  
205 SILVER AVE SW ALBUQUERQUE, NM 87102  
ZONE ATLAS PAGE K-14-Z**

Dear Chairman:

Tierra West LLC, on behalf of the City of Albuquerque, requests approval of a Minor Subdivision Preliminary/ Final Plat for the above referenced site. This parcel was originally approved for Site Plan for Building Permit through the Administrative Approval Process as allowed by the Downtown 2010 (2025) Sector Development Plan. Our client would now like to consolidate twelve lots into one so that one building may be constructed on the property as shown in the enclosed submittal.

If you have any questions or need additional information regarding this matter, please do not hesitate to contact me.

Sincerely,



Ronald R. Bohannon, P.E.

Enclosure/s

cc: Yes Housing, Inc

JN: 2014055  
RRB/jn/jg

5571 Midway Park Place NE Albuquerque, NM 87109  
(505) 858-3100 Fax (505) 858-1118 1-800-245-3102  
tierrawestllc.com

# CITY OF ALBUQUERQUE



October 28, 2014

Mr. Jack Cloud, Chair  
Development Review Board  
City of Albuquerque  
P.O. Box 1293  
Albuquerque, NM 87103

**RE: TRACT A IMPERIAL BUILDING  
205 SILVER AVE SW ALBUQUERQUE, NM 87102  
ZONE ATLAS PAGE K-14-Z**

Dear Chairman Cloud:

The purpose of this letter is to authorize Tierra West LLC to act as agent on behalf of the City of Albuquerque Metropolitan Redevelopment Agency pertaining to any and all submittals made to the City of Albuquerque for the above-referenced site.

PO Box 1293

Albuquerque

NM 87103

[www.cabq.gov](http://www.cabq.gov)

*Rebecca Velarde*

Rebecca Velarde  
Manager, Metropolitan Redevelopment Agency

*10/28/14*

Date