



Supplemental Form (SF)

**SUBDIVISION**

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment/Approval (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE (Form D)**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- V**  Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- P**  Adoption of Rank 2 or 3 Plan or similar
- Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
- D**  Street Name Change (Local & Collector)
- L A** **APPEAL / PROTEST of...**
  - Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): PRECISION SURVEYS, INC PHONE: 856-5700  
 ADDRESS: PO BOX 90636 FAX: 856-7900  
 CITY: ALBUQUERQUE STATE NM ZIP 87199 E-MAIL: larry@presurvl.com

APPLICANT: GREATER ALBUQUERQUE HABITAT PHONE: 265-0057  
 ADDRESS: 304 SAN MATEO BLVD SUITE E SE FAX: 255-0937  
 CITY: ALBUQUERQUE STATE NM ZIP 87108 E-MAIL: \_\_\_\_\_

Proprietary interest in site: OWNER List all owners: \_\_\_\_\_

DESCRIPTION OF REQUEST: REQUEST EXTENSION ON PRELIMINARY PLAT  
DRB # 1009363 DRB APPLICATION # 12-70231  
AND FEE WAIVER

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. \_\_\_\_\_ Block: 5 Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: SUNSHINE ADDITION  
 Existing Zoning: SU-2 MR Proposed zoning: SAME MRGCD Map No \_\_\_\_\_  
 Zone Atlas page(s): L-14 UPC Code: 101405650621842525

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_, Z\_, V\_, S\_, etc.):  
DRB # 1009363

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill?  No  
 No. of existing lots: 3 No. of proposed lots: 3 Total site area (acres): .4072

LOCATION OF PROPERTY BY STREETS @ or Near: HIGH STREET  
 Between: SMITH and ANDERSON

Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  Review Date: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE 8-15-13

(Print Name) William Reilly Applicant  Agent:

**FOR OFFICIAL USE ONLY**

**INTERNAL ROUTING**

- All checklists are complete
- All fees have been collected
- All case #s are assigned
- AGIS copy has been sent
- Case history #s are listed
- Site is within 1000ft of a landfill
- F.H.D.P. density bonus
- F.H.D.P. fee rebate

Application case numbers	Action	S.F.	Fees
<u>13DRB - 70657</u>	<u>EPP</u>	—	<u>\$ 50.00</u>
—	<u>CME</u>	—	<u>\$ 20.00</u>
—	—	—	\$ —
—	—	—	\$ —
—	—	—	\$ —
Total			<u>\$ 70.00</u>

Hearing date Aug. 21 2013

8-15-13  
Staff signature & Date

Project # 1009363

Revised: 4/2012



**FORM S(3): SUBDIVISION - D.R.I MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

- SKETCH PLAT REVIEW AND COMMENT (DRB22)** Your attendance is required.
- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - List any original and/or related file numbers on the cover application

- EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** Your attendance is required.
- MINOR*
- required.
- Preliminary Plat reduced to 8.5" x 11"
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application
- Extension of preliminary plat approval expires after one year.

- MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** Your attendance is required.
- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
  - Design elevations & cross sections of perimeter walls **3 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - Copy of recorded SIA
  - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
  - List any original and/or related file numbers on the cover application
  - DXF file and hard copy of final plat data for AGIS is required.

- MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** Your attendance is required.
- 5 Acres or more: Certificate of No Effect or Approval
  - Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
  - Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
  - Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
  - Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
  - Fee (see schedule)
  - List any original and/or related file numbers on the cover application
  - Infrastructure list if required (**verify with DRB Engineer**)
  - DXF file and hard copy of final plat data for AGIS is required.

- AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** Your attendance is required.
- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

*William Reilly*  
Applicant name (print)

*[Signature]*  
Applicant signature & date



- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers  
13 - DRB - 10657

Form revised October 2007

*[Signature]* 8-15-13  
Planner signature / date

Project # 1009363

# City of Albuquerque Planning Department

## DEVELOPMENT AND BUILDING SERVICES

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STANDARD APPLICATION, Paper Plans Required

### DEVELOPMENT REVIEW BOARD

08/15/2013 Issued By: E08375 202465

Category Code **910**  
**2013 070 657**

**Application Number:** 13DRB-70657, Ext Of Major Preliminary Plat

**Address:**

**Location Description:** HIGH ST BETWEEN SMITH AND ANDERSON

**Project Number:** 1009363

**Applicant**

GREATER ALBUQUERQUE HABITAT  
WILLIAM REILLY  
204 SAN MATEO BLVD SUITE E SE  
ALBUQUERQUE NM 87108  
5052650057

**Agent / Contact**

PRECISION SURVEYS INC  
LARRY MEDRANO  
PO BOX 90636  
ALBUQUERQUE NM 87199

LARRY@PRESURV.COM

Application Fees

APN Fee

Conflict Mgmt Fee \$20.00

DRB Actions \$50.00

**TOTAL:** \$70.00







**Jack Cloud**

**8/14/13**

**Planning Manager**

**Chair, DRB**

**Mr. Cloud,**

**The Greater Albuquerque Habitat for Humanity respectfully requests an extension of a minor preliminary plat which expires on 8/15/13. The DRB project number is 1009363 and the DRB application number is 12-70231. The infrastructure list is for approx. 160ft of public sidewalk on High St. SE**

**Due to a change in personnel, Habitat has experienced a miscommunication in regards to this matter. Greater Albuquerque Habitat for Humanity values our relationship the City of Albuquerque in our common goal to provide affordable housing to families in need. As a non-profit organization, GAHH would also like to ask the Department to consider waiving the application fees under the circumstances. We appreciate your careful consideration to our requests and please call me with any questions.**

**Regards,**

**Bill Reilly – Construction Mgr. - GAHH**

**[bill@habitatabq.org](mailto:bill@habitatabq.org) 505 350 6114**

**NO ACTION IS TAKEN ON THESE CASES:**  
**APPLICANT - AGENT IS REQUIRED TO BE AT THE MEETING**

15. **Project# 1005278**  
12DRB-70241 SKETCH PLAT REVIEW  
AND COMMENT
- MARK GOODWIN AND ASSOCIATES, P.A. agent(s) for JTH WEST LLC request(s) the above action(s) for all or a portion of Tract(s) A & 1-A1, **JUAN TABO HILLS WEST & JUAN TABO HILLS UNIT 2** zoned R-D, located on ON JUAN TABO BETWEEN TIJERAS ARROYO AND POCONO containing approximately 85.19 acre(s). (M-21)**THE SKETCH PLAT WAS REVIEWED AND COMMENTS WERE PROVIDED.**

16. Other Matters: **Project# 1009363**  
12DRB-70231 MINOR - PRELIMINARY/ FINAL PLAT APPROVAL

PRECISION SURVEYS INC agent(s) for GREATER ALBUQUERQUE HABITAT FOR HUMANITY request(s) the above action(s) for all or a portion of Lot(s) 41, 42, 43, 44, AND 45, Block(s) 5, **SUNSHINE ADDITION** zoned SU-2/MR, located on HIGHT ST BETWEEN SMITH AND ANDERSON containing approximately .4072 acre(s). (L-14)

**WITH THE SIGNING OF THE INFRASTRUCTURE LIST DATED 8/15/12, THE PRELIMINARY PLAT WAS APPROVED. THE FINAL PLAT WAS DEFERRED FOR THE SIA AND FOR THE FILING OF APPLICATION FOR TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION.**

ADJOURNED:





## Cynthia Abeyta

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**From:** Donna Medina <donna@presurv.com>  
**Sent:** Wednesday, June 4, 2014 8:33 AM  
**To:** Cynthia Abeyta  
**Subject:** FW: DXF COA Project No 1009363 Sunshine addition

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**From:** Bradley, Catherine P. [mailto:cbradley@cabq.gov]  
**Sent:** Tuesday, June 03, 2014 4:07 PM  
**To:** Donna Medina; Gaulden, Tim H.; Gricius, Michelle A.  
**Subject:** RE: DXF COA Project No 1009363 Sunshine addition

Donna, the dxf for 1009363 has been approved.

Catherine Bradley  
GIS Coordinator  
AGIS, Planning Department  
600 2<sup>nd</sup> St NW  
Albuquerque, NM 87102

(505)924-3929  
(505)924-3812 (fax)

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**From:** Donna Medina [mailto:donna@presurv.com]  
**Sent:** June 03, 2014 1:58 PM  
**To:** Gaulden, Tim H.; Sammons, Joshua R.; Bradley, Catherine P.; Gricius, Michelle A.  
**Cc:** jgarcia@tierrawestllc.com; Larry Medrano; Cynthia Abeyta; Marco Cisneros  
**Subject:** DXF COA Project No 1009363 Sunshine addition

Attached is a dxf file for project no. 1009363 as well as pdf's of the plat. The coordinate system used was NAD 1983, Central Zone. File provided is based on grid coordinates for the referenced system. Let me know if you have any questions.

Donna Medina  
Technician



Physical  
5571 Midway Park Place, NE  
Albuquerque, NM 87109

Mailing  
PO Box 90636  
Albuquerque, NM 87199

505-856-5700 phone  
505-856-7900 fax  
866-442-8011 toll free