



SUBDIVISION

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

SITE DEVELOPMENT PLAN

- for Subdivision
- for Building Permit
- Administrative Amendment/Approval (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

STORM DRAINAGE (Form D)

- Storm Drainage Cost Allocation Plan

Supplemental Form (SF)

- | | | |
|--------------------------|--------------------------|---|
| S | Z | ZONING & PLANNING |
| <input type="checkbox"/> | <input type="checkbox"/> | Annexation |
| V | <input type="checkbox"/> | Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans) |
| P | <input type="checkbox"/> | Adoption of Rank 2 or 3 Plan or similar Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations |
| D | <input type="checkbox"/> | Street Name Change (Local & Collector) |
| L A | A | APPEAL / PROTEST of... |
| <input type="checkbox"/> | <input type="checkbox"/> | Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other |

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2nd Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

APPLICATION INFORMATION:

Professional/Agent (if any): PRECISION SURVEYS, INC. PHONE: 856-5700
 ADDRESS: PO BOX 90636 FAX: 856-7900
 CITY: ALBUQUERQUE STATE NM ZIP 87199 E-MAIL: larry@presurv.com

APPLICANT: GREATER ALBUQUERQUE HABITAT FOR HUMANITY PHONE: 265-0057
 ADDRESS: 204 SAN MATEO SUITE 1E FAX: 255-0937
 CITY: ALBUQUERQUE STATE NM ZIP 87199 E-MAIL: judy@habitat.org
 Proprietary interest in site: OWNER List all owners: _____

DESCRIPTION OF REQUEST: RECONSOLIDATE/REPLAT EXISTING 5 LOTS INTO 3 NEW LOTS

Is the applicant seeking incentives pursuant to the Family Housing Development Program? Yes. No.

SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.

Lot or Tract No. 41, 42, 43, 44 AND 45 Block: 5 Unit: N/A
 Subdiv/Addn/TBKA: SUNSHINE ADDITION
 Existing Zoning: SM-2 MR Proposed zoning: SAME MRGCD Map No _____
 Zone Atlas page(s): L-14 UPC Code: 1014056050621842525

CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX_Z_, V_, S_, etc.): _____

CASE INFORMATION:

Within city limits? Yes Within 1000FT of a landfill? NO
 No. of existing lots: 5 No. of proposed lots: 3 Total site area (acres): 0.4072

LOCATION OF PROPERTY BY STREETS: On or Near: HIGH STREET
 Between: SMITH and ANDERSON

Check if project was previously reviewed by: Sketch Plat/Plan or Pre-application Review Team(PRT) Review Date: _____

SIGNATURE Larry W. Medrano DATE 7/31/2012
 (Print Name) LARRY W. MEDRANO Applicant: Agent:

FOR OFFICIAL USE ONLY

- INTERNAL ROUTING**
- All checklists are complete
 - All fees have been collected
 - All case #s are assigned
 - AGIS copy has been sent
 - Case history #s are listed
 - Site is within 1000ft of a landfill
 - F.H.D.P. density bonus
 - F.H.D.P. fee rebate

Application case numbers
12 DRB 70231

Action	S.F.	Fees
<u>PAF</u>	—	\$ <u>355.00</u>
<u>CMF</u>	—	\$ <u>20.00</u>
—	—	\$ _____
—	—	\$ _____
—	—	\$ _____

Hearing date Aug. 8, 2012 Total \$ 375.00

[Signature]
 7-31-12
 Staff signature & Date

Project # 1009363

FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING

A **Bulk Land Variance** requires application on FORM-V in addition to application for subdivision on FORM-S.

SKETCH PLAT REVIEW AND COMMENT (DRB22) Your attendance is required.

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08) Your attendance is required.

- Preliminary Plat reduced to 8.5" x 11"
 - Zone Atlas map with the entire property(ies) clearly outlined
 - Letter briefly describing, explaining, and justifying the request
 - Copy of DRB approved infrastructure list
 - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
 - List any original and/or related file numbers on the cover application
- Extension of preliminary plat approval expires after one year.**

MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12) Your attendance is required.

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16) Your attendance is required.

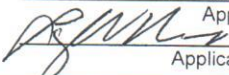
- N/A 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- N/A Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- N/A Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
- N/A Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- N/A Zone Atlas map with the entire property(ies) clearly outlined
- N/A Letter briefly describing, explaining, and justifying the request
- N/A Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- N/A Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- N/A Fee (see schedule)
- N/A List any original and/or related file numbers on the cover application
- N/A Infrastructure list if required (**verify with DRB Engineer**)
- DXF file and hard copy of final plat data for AGIS is required.

AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03) Your attendance is required.

- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
 - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
 - Zone Atlas map with the entire property(ies) clearly outlined
 - Letter briefly describing, explaining, and justifying the request
 - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
 - List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

LARRY W. MEDRANO
Applicant name (print)



Applicant signature / date



Form revised October 2007

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers
12 - DRB - 10231

 7-31-12
Planner signature / date

Project # 1009363

City of Albuquerque Planning Department

DEVELOPMENT AND BUILDING SERVICES

STANDARD APPLICATION, Paper Plans Required

DEVELOPMENT REVIEW BOARD

07/31/2012 Issued By: BLDAVM 156719

Category Code **910**
2012 070 231

Application Number: 12DRB-70231, Minor - Preliminary/ Final Plat Approval

Address:

Location Description: HIGHT ST BETWEEN SMITH AND ANDERSON

Project Number: 1009363

Applicant

GREATER ALBUQUERQUE HABITAT FOR HUMANITY

204 SAN MATEO, SUITE E
ALBUQUERQUE NM 87198

Agent / Contact

PRECISION SURVEYS INC
LARRY MEDRANO
4900 ALAMEDA BLVD NE SUITE A
ALBUQUERQUE NM 87113

LARRY@PRESURV.COM

Application Fees

APN Fee

Conflict Mgmt Fee \$20.00

DRB Actions \$355.00

TOTAL: \$375.00

City of Albuquerque Treasurer
Date: 07/31/2012 09:15:48 AM
State ID: 10093630000 Cashier: 11807-K
Check #: 948 Trans. 5/11
Payment #: 2012070231
Receipt Num: 1009363000
Payment Total: \$375.00
0900 Conflict Mgmt Fee
0900 DRB Actions
Check tendered :
VISA tendered :
\$375.00
\$375.00
\$375.00



OFFICE LOCATION:
5571 Midway Park Place, NE
Albuquerque, NM 87109

MAILING ADDRESS:
PO Box 90636
Albuquerque, NM 87199

866.442.8011 TOLL FREE
505.856.5700 PHONE
505.856.7900 FAX
www.precision-surveys.com

July 30, 2012

Mr. Jack Cloud, Chair
Development Review Board
Planning Development Services Division
600 2nd Street NW
Albuquerque, NM 87102

**RE: REQUEST FOR APPROVAL OF MINOR SUBDIVISION TO
REPLAT/CONSOLIDATE 5 LOTS INTO 3 LOTS. LOTS 41, 42, 43, 44 AND 45,
BLOCK 5, SUNSHINE ADDITION**

Dear Mr. Cloud:

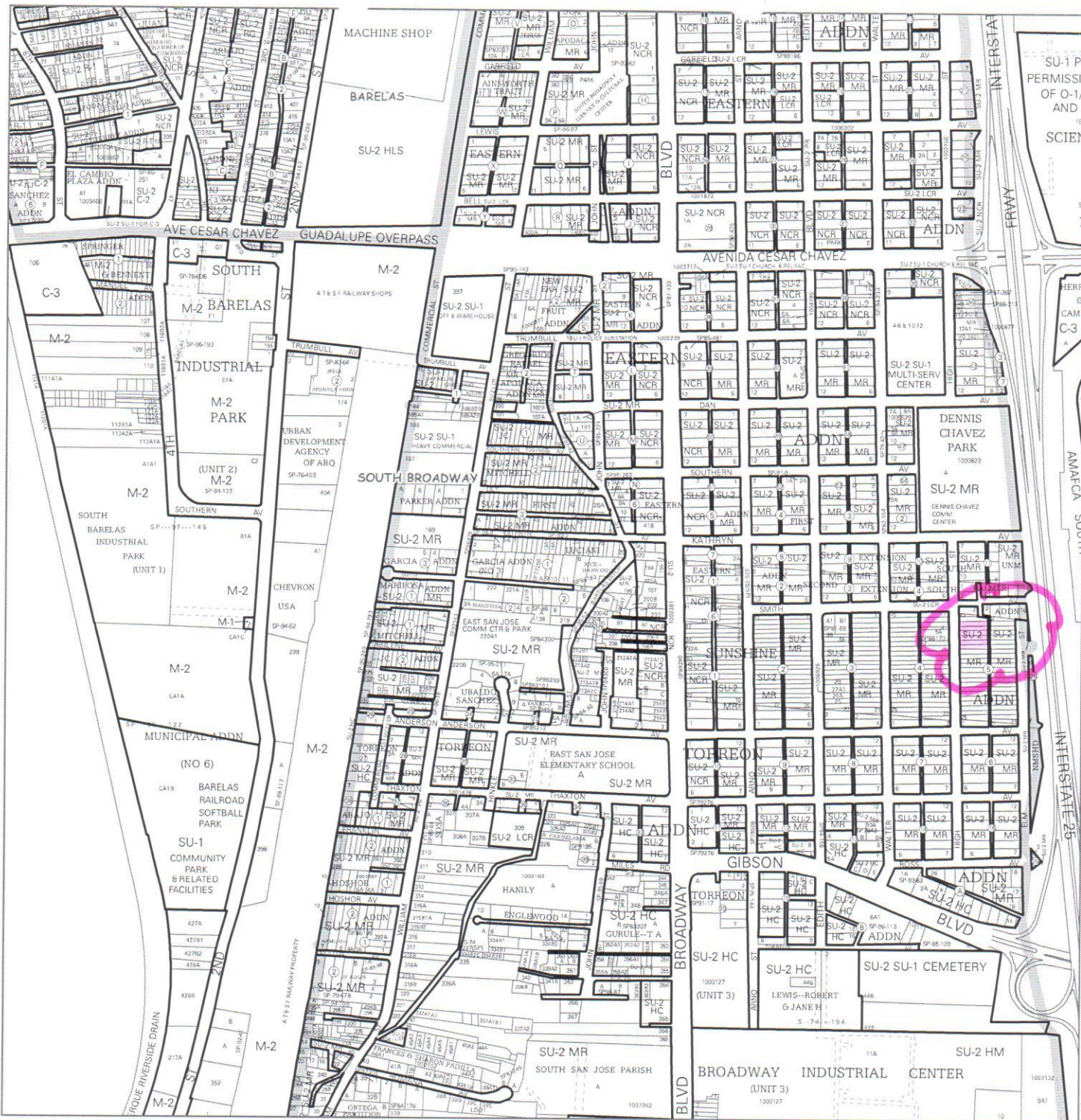
On behalf of our client, The Greater Albuquerque Habitat for Humanity, we submit an application for Minor Subdivision of the referenced lots.

Enclosed are the required submittals. If you have any questions or need additional information, please do not hesitate to contact me at 856-5700.

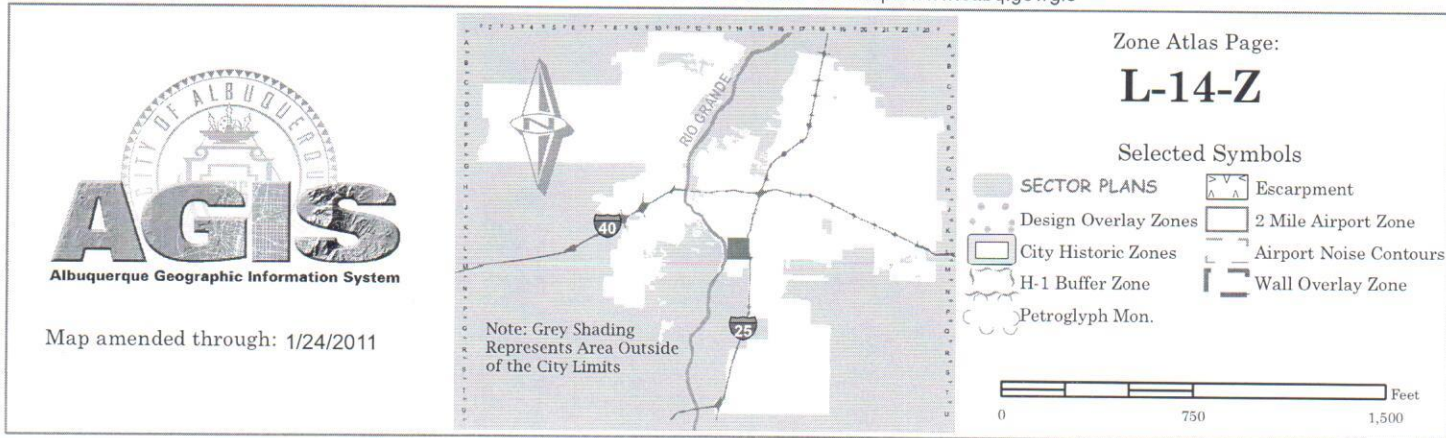
Sincerely,

A handwritten signature in blue ink, appearing to read 'Larry W. Medrano', is written in a cursive style.

Larry W. Medrano



For more current information and more details visit: <http://www.cabq.gov/gis>



**ALBUQUERQUE PUBLIC SCHOOLS
PRE-DEVELOPMENT FACILITIES FEE AGREEMENT WAIVER**

Albuquerque Municipal School District No. 12, Bernalillo and Sandoval Counties, New Mexico ("Albuquerque Public Schools" or "APS"), having reviewed the proposed plat of Lots 42-A, 44-A, and 45-A, Block 5, Sunshine Addition which is zoned as SU-2NR, on July 30, 2012 submitted by Greater Albuquerque Habitat for Humanity, owner(s) of above property, has determined that no Pre-Development Facilities Fee Agreement is required with respect to that proposed plat because the property owner (s) proposes to consolidate original lots 41, 42, 43, 44 and 45 into 3 new lots 42-A, 44-A, and 45-A. This will result in no net gain of residential units.

ALBUQUERQUE PUBLIC SCHOOLS

By: April L. Winters
Signature

April L. Winters, Facilities Fee Planner
Name (printed or typed) and title

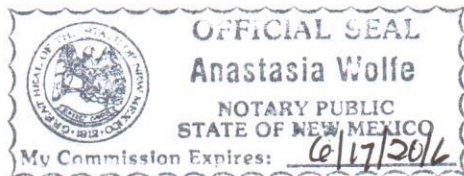
STATE OF NEW MEXICO
COUNTY OF BERNALILLO

This instrument was acknowledged before me on July 30, 2012, by April L. Winters as Facilities Fee Planner of the Albuquerque Municipal School District No. 12, Bernalillo and Sandoval Counties, a school district organized and existing under the laws of the State of New Mexico.

(Seal)

Anastasia Wolfe
Notary Public

My commission expires: 6/17/2016





Pre-Development Facilities Fee (PDFF) Cover Sheet

Please drop off and pick up all Pre-Development Facilities Fee agreements at APS Capital Master Plan office. The office is located in Suite 9, 2nd Floor of the Lincoln Building at 915 Locust St SE. A map to our offices is located at: <http://apsfacilities.org/capital/map.php>

Project # (if already assigned by DRB) _____

Please check one:

- | | | |
|---|---|---|
| <input type="checkbox"/> Preliminary PDFF
(Preliminary PDFF are required for preliminary plat submittals.) | <input type="checkbox"/> Final PDFF
(Final PDFF are required for final plat submittals and must be recorded prior to DRB hearing) | <input type="checkbox"/> Waiver/Deferral
(Must provide reason for Waiver/deferral) |
|---|---|---|

Project Information

Subdivision Name: Sunshine Addition

Legal Description: Lots 42-A, 44-A, and 45-A, Block 5

Location of Project (address or major cross streets) High Street SE

Proposed Number of Units 3 Single-Family _____ Multi-Family 3 Total Units

Waiver Information

Property Owner: Greater Albuquerque Habitat for Humanity Legal Description: Lots 42-A, 44-A, and 45-A, Block 5, Sunshine Addition

Zoning: SU-2NR

Reason for Waiver/Deferral: The property owner (s) proposes to consolidate original lots 41, 42, 43, 44 and 45 into 3 new lots 42-A, 44-A, and 45-A. This will result in no net gain of residential units.

Contact Information

Name: Larry Merando

Company: Precision Surveys

Phone: 856-5700

E-Mail: larry@presurv.com

Please include with your submittal:

- Zone Atlas map with the entire property (ies) precisely and clearly outlined
- Copy of a plat or plan for the proposed project
- List of new legal description (e.g. lot, block) and street address for each lot **(for final plat only)**
- Please include project number on the top right corner of all documents