



Supplemental Form (SF)

**SUBDIVISION**

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment/Approval (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE (Form D)**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- V**  Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- P**  Adoption of Rank 2 or 3 Plan or similar
- Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations

**D**  Street Name Change (Local & Collector)

**L A APPEAL / PROTEST of...**

- Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): The Survey Office PHONE: 998-0303  
 ADDRESS: 333 Lomas N.E. FAX: 998-0305  
 CITY: ABQ. STATE NM ZIP 87107 E-MAIL: Maple@theSurveyOffice.com

APPLICANT: Elizabeth Cox PHONE: 9980303  
 ADDRESS: 1717 Louisiana N.E. FAX: 9980305  
 CITY: ABQ. STATE NM ZIP 87110 E-MAIL: N/A

Proprietary interest in site: owner List all owners: Same

DESCRIPTION OF REQUEST: Subdivide 1 lot into 2

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. Tract 57 Block: \_\_\_\_\_ Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: Highlands at Tanoan  
 Existing Zoning: R-1 Proposed zoning: R-1 MRGCD Map No \_\_\_\_\_  
 Zone Atlas page(s): E 21 UPC Code: 10216228 6384 10 631

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_V\_S\_, etc.): 1009565  
~~Case #~~ Application # 13-70409 Pro. #

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill?   
 No. of existing lots: 1 No. of proposed lots: 2 Total site area (acres): 0.3701

LOCATION OF PROPERTY BY STREETS: On or Near: \_\_\_\_\_  
 Between: Edbank and Academy

Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  Review Date: \_\_\_\_\_

SIGNATURE M. Maple DATE 1-28-13  
 (Print Name) Gary Maple Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

- INTERNAL ROUTING
- All checklists are complete
- All fees have been collected
- All case #s are assigned
- AGIS copy has been sent
- Case history #s are listed
- Site is within 1000ft of a landfill
- F.H.D.P. density bonus
- F.H.D.P. fee rebate

Application case numbers  
13DRB-70420

Action	S.F.	Fees
<u>P&amp;F</u>	—	\$ <u>285.00</u>
<u>CMP</u>	—	\$ <u>20.00</u>
—	—	\$ _____
—	—	\$ _____
—	—	\$ _____
—	—	\$ _____
Total		\$ <u>305.00</u>

Hearing date Feb. 6, 2013

1-28-13  
 Staff signature & Date

Project # 1009565

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL REVIEW**

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

**SKETCH PLAT REVIEW AND COMMENT (DRB22)**

Your attendance is required.

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

**EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)**

Your attendance is required.

- Preliminary Plat reduced to 8.5" x 11"
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application
- Extension of preliminary plat approval expires after one year.**

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)**

Your attendance is required.

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** Your attendance is required.

- 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- Infrastructure list if required (**verify with DRB Engineer**)
- DXF file and hard copy of final plat data for AGIS is required.

**AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** Your attendance is required.

- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Gary Maple

Applicant name (print)

G. Maple  
Applicant signature / date



Form revised **October 2007**

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers  
13-DRB-70420

Planner signature / date  
1-28-13  
Project # 1009565

# The Survey Office



333 Lomas Blvd. NE Albuquerque, NM 87102 505.998.0303 Office 505.998.0305 Fax Info@TheSurveyOffice.com

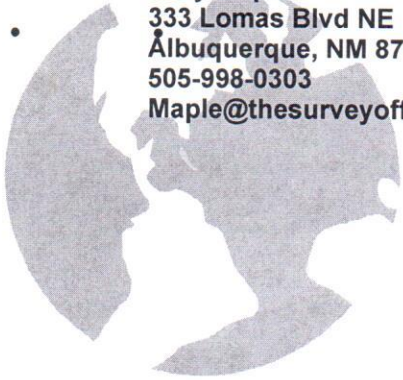
January 07, 2013

Regarding Application for Minor Subdivision: Lot 57-A of the Highlands at Tanoan

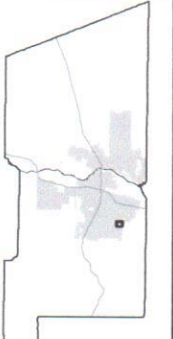
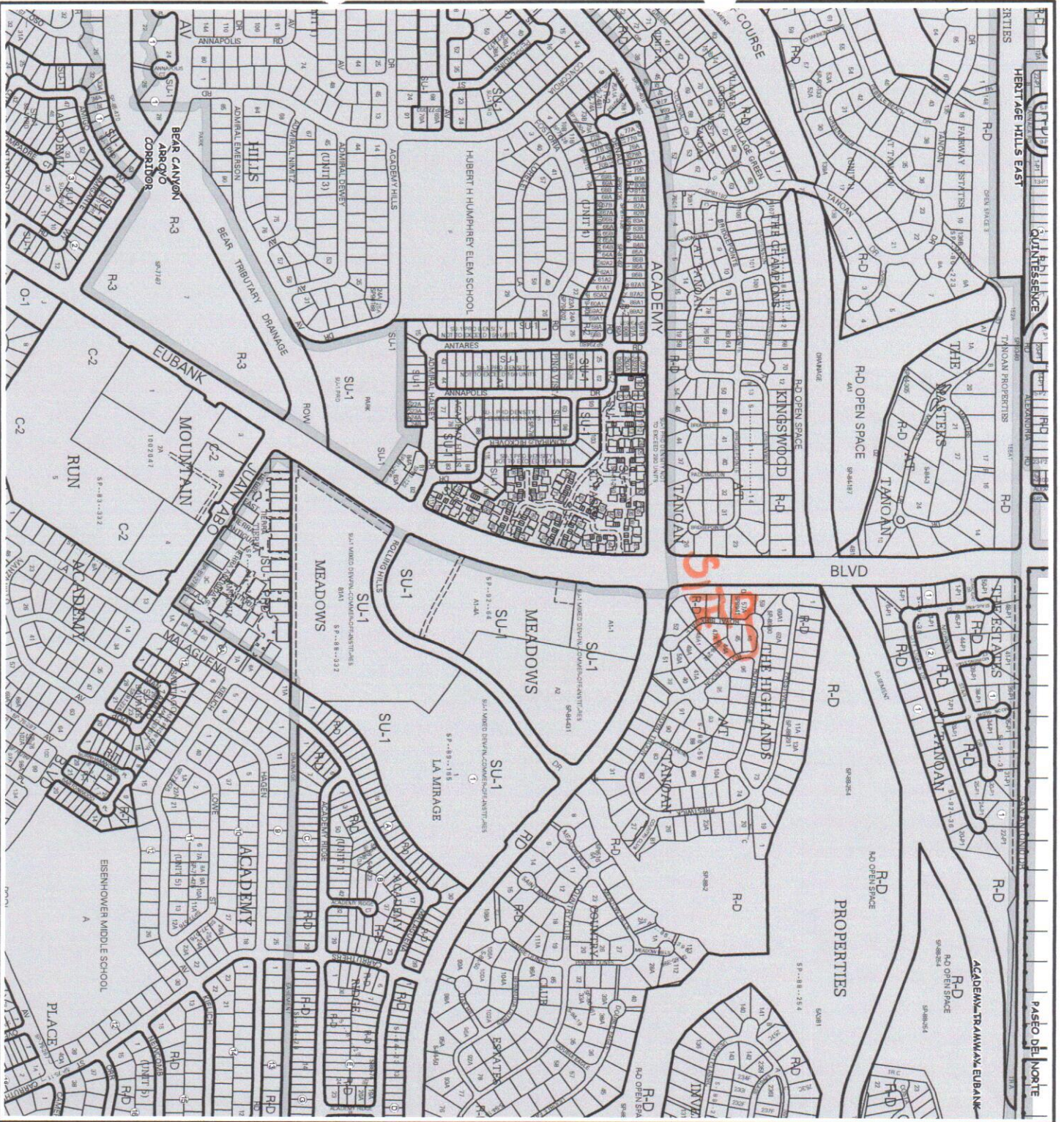
Purpose of application is to subdivide one (1) existing lot into two (2) new lots, as originally platted.

Best Regards,

Gary Maple  
333 Lomas Blvd NE  
Albuquerque, NM 87102  
505-998-0303  
Maple@thesurveyoffice.com



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LEGAL DESCRIPTION

T11N  
R4E  
SEC 28

UNIFORM PROPERTY CODE

1-021-062



Map amended through January 2011



PUBLIC WORKS DIVISION  
GIS PROGRAM

This information is for reference only. Bernalillo County assumes no liability for errors associated with the use of these data. Users are solely responsible for confirming data accuracy when necessary. Source data are from Bernalillo County and the City of Albuquerque. For current information visit [www.bernilco.gov](http://www.bernilco.gov).

**E-21-2**

**ALBUQUERQUE PUBLIC SCHOOLS  
PRE-DEVELOPMENT FACILITIES FEE AGREEMENT WAIVER**

Albuquerque Municipal School District No. 12, Bernalillo and Sandoval Counties, New Mexico ("Albuquerque Public Schools" or "APS"), having reviewed the proposed plat of Lots 57-A-1 and Lot 57-A-2, The Highlands at Tanoan which is zoned as R-1, on January 24, 2013 submitted by Elizabeth O. Cox, owner(s) of above property, has determined that no Pre-Development Facilities Fee Agreement is required with respect to that proposed plat because the property owner (s) propose to re-plate an existing lot into two lots, 57-A-1 and 57-A-2. A Facility Fee will not be accessed due to Lot 57-A originally being platted as lots 57 and 58.

ALBUQUERQUE PUBLIC SCHOOLS

By: April L. Winters  
Signature

April L. Winters, Facility Fee Planner  
Name (printed or typed) and title

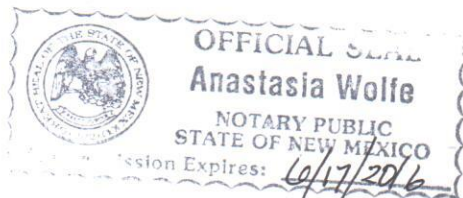
STATE OF NEW MEXICO  
COUNTY OF BERNALILLO

This instrument was acknowledged before me on January 24, 2013 by April Winters as Facility Fee Planner of the Albuquerque Municipal School District No. 12, Bernalillo and Sandoval Counties, a school district organized and existing under the laws of the State of New Mexico.

(Seal)

Anastasia Wolfe  
Notary Public

My commission expires: 6/17/2016



9565

## DXF Electronic Approval Form

DRB Project Case #: 1009565

Subdivision Name: THE HIGHLANDS AT TANOAN / LOT 57A1 & 57A2

Surveyor: ANTHONY L HARRIS

Contact Person: ROBERT LOUIS

Contact Information: 5059980303

DXF Received: 2/13/2013

Hard Copy Received: 2/13/2013

Coordinate System: NAD 83 Grid (NAD 83)

  
\_\_\_\_\_  
Approved

2/13/13  
\_\_\_\_\_  
Date

\* The DXF file cannot be accepted (at this time) for the following reason(s):

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### AGIS Use Only

Copied to 9565 to agiscov on 2/13/2013 Contact person notified on 2/13/2013

# City of Albuquerque Planning Department

## DEVELOPMENT AND BUILDING SERVICES

STANDARD APPLICATION, Paper Plans Required

### DEVELOPMENT REVIEW BOARD

01/28/2013 Issued By: BLDAVM 178260

Category Code **910**  
**2013 070 420**

**Application Number:** 13DRB-70420, Minor - Preliminary/ Final Plat Approval

**Address:**

**Location Description:** EUBANK AND ACADEMY

**Project Number:** 1009565

**Applicant**  
ELIZABETH COX

**Agent / Contact**  
THE SURVEY OFFICE

1717 LOUISIANA NE  
ALBUQUERQUE NM 87110

333 LOMAS NE  
ALBUQUERQUE NM 87107  
5059980303

### Application Fees

#### APN Fee

**Conflict Mgmt Fee** \$20.00

**DRB Actions** \$285.00

**TOTAL:** \$305.00

City of Albuquerque Treasury  
Date: 1/28/2013 Office: AMNEX  
Stat ID: MS000007 Cashier: TRSYL8  
Batch: 1364 Trans #: 36  
Permit: 2013070420  
Receipt Num: 00091922  
0901 Payment Total: \$305.00  
0903 Conflict Mgmts. Fee \$20.00  
0903 DRB Actions \$285.00  
Check Tendered: \$305.00