



Supplemental Form (SF)

**SUBDIVISION**

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment/Approval (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE (Form D)**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- Adoption of Rank 2 or 3 Plan or similar
- Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
- Street Name Change (Local & Collector)
- A APPEAL / PROTEST of...**
- Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102.  
**Fees must be paid at the time of application.** Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): SURV-TEK, INC PHONE: 877-3366  
 ADDRESS: 9384 VALLEY VIEW DR NW FAX: 877-3377  
 CITY: ALB STATE NM ZIP 87114 E-MAIL: RUSSTHUGG@SURVTEK

APPLICANT: MELLOY BROTHERS ENTERPRISES, INC PHONE: 259-0439  
 ADDRESS: 7707 LOMAS BLVD NE FAX: \_\_\_\_\_  
 CITY: ALBUQ STATE NM ZIP 87110 E-MAIL: PMELLOY@GMAIL.COM

Proprietary interest in site: OWNERS List all owners: \_\_\_\_\_

DESCRIPTION OF REQUEST: MINOR PRELIMINARY/FINAL PLAT  
APPROVAL TO ELIMINATE INTERIOR TRACT LINE

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. TRACTS C AND D Block: \_\_\_\_\_ Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: SPANISH LAND COMPANY SUBDIVISION  
 Existing Zoning: C-3 Proposed zoning: SAME MRGCD Map No. \_\_\_\_\_  
 Zone Atlas page(s): F18 UPC Code: 101806103449820131  
101806104549820132

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.): \_\_\_\_\_

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill? N/A  
 No. of existing lots: 2 No. of proposed lots: 1 Total site area (acres): 0.9183 AC  
 LOCATION OF PROPERTY BY STREETS: On or Near: OSUNA ROAD NE  
 Between: SAN MATEO BLV NE and SEAGULL ST.

Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  Review Date: \_\_\_\_\_

**SIGNATURE**

Russ Hugg DATE 2/21/14  
 (Print Name) RUSSTHUGG Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

Revised: 4/2012

|  | Application case numbers | Action     | S.F. | Fees            |
|--|--------------------------|------------|------|-----------------|
| <input type="checkbox"/> INTERNAL ROUTING                        |                          |            |      |                 |
| <input checked="" type="checkbox"/> All checklists are complete  | <u>141DR13 - 70051</u>   | <u>RBF</u> |      | <u>\$215.00</u> |
| <input checked="" type="checkbox"/> All fees have been collected |                          | <u>CME</u> |      | <u>\$20.00</u>  |
| <input checked="" type="checkbox"/> All case #s are assigned     |                          |            |      | \$              |
| <input checked="" type="checkbox"/> AGIS copy has been sent      |                          |            |      | \$              |
| <input checked="" type="checkbox"/> Case history #s are listed   |                          |            |      | \$              |
| <input type="checkbox"/> Site is within 1000ft of a landfill     |                          |            |      | \$              |
| <input type="checkbox"/> F.H.D.P. density bonus                  |                          |            |      | Total           |
| <input type="checkbox"/> F.H.D.P. fee rebate                     |                          |            |      | <u>\$235.00</u> |

Hearing date March 5 2014

[Signature] 2-21-14  
 Staff signature & Date

Project # 1009978

FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL REVIEW

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

- SKETCH PLAT REVIEW AND COMMENT (DRB22)** Your attendance is required.
  - Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - List any original and/or related file numbers on the cover application

- EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** Your attendance is required.
  - Preliminary Plat reduced to 8.5" x 11"
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application

Extension of preliminary plat approval expires after one year.

- MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** Your attendance is required.
  - Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
  - Design elevations & cross sections of perimeter walls **3 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - Copy of recorded SIA
  - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
  - List any original and/or related file numbers on the cover application
  - DXF file and hard copy of final plat data for AGIS is required.

- MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** Your attendance is required.
  - 5 Acres or more: Certificate of No Effect or Approval
  - Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
  - Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
  - Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
  - Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
  - Fee (see schedule)
  - List any original and/or related file numbers on the cover application
  - Infrastructure list if required (**verify with DRB Engineer**)
  - DXF file and hard copy of final plat data for AGIS is required.

- AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** Your attendance is required.

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

  - Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application

Amended preliminary plat approval expires after one year

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Russ Huges  
 Applicant name (print)  
[Signature]  
 Applicant signature / date



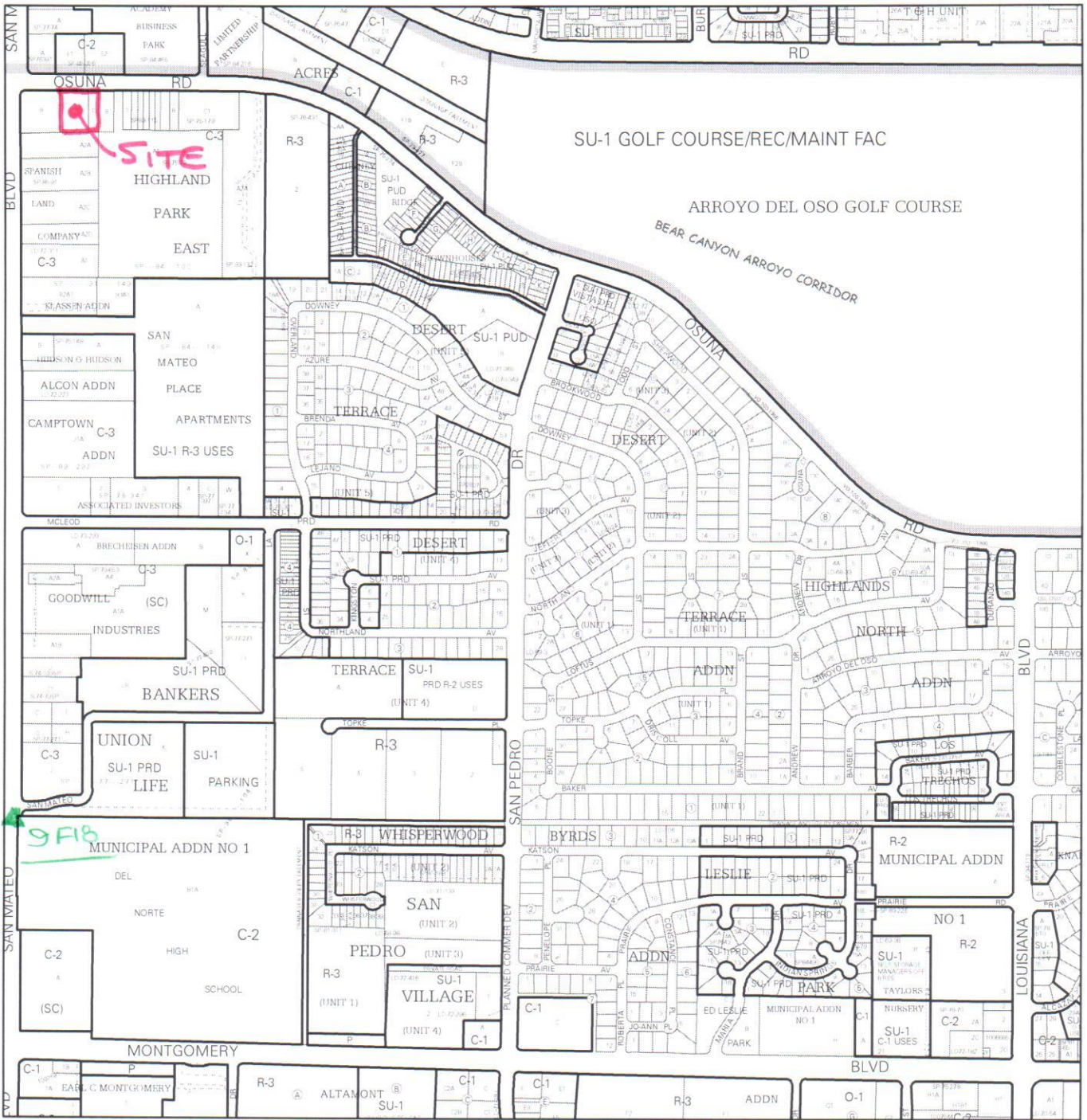
Form revised October 2007

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed


| Application case numbers |        |
|--------------------------|--------|
| 14DRB3 -                 | -70051 |
| -                        | -      |
| -                        | -      |

[Signature] 2-21-14  
 Planner signature / date  
 Project # 1009978

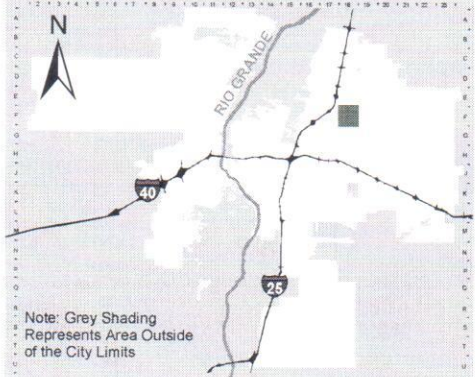
140067



For more current information and details visit: <http://www.cabq.gov/gis>



Map amended through: 6/7/2013



Note: Grey Shading Represents Area Outside of the City Limits

Zone Atlas Page:  
**F-18-Z**

Selected Symbols

- SECTOR PLANS
- Design Overlay Zones
- City Historic Zones
- H-1 Buffer Zone
- Petroglyph Mon.
- Escarpment
- 2 Mile Airport Zone
- Airport Noise Contours
- Wall Overlay Zone

0 750 1,500 Feet

# SURV TEK, INC.

## Consulting Surveyors

9384 Valley View Drive, NW Albuquerque, New Mexico 87114  
Phone: 505-897-3366 Fax: 505-897-3377 E-mail: russhugg@survtek.com

February 18, 2014

Albuquerque Development Review Board  
PO Box 1293  
Albuquerque, New Mexico 87103

Attention: Mr. Jack Cloud, Chair

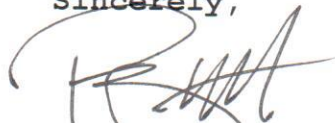
RE: Minor Preliminary/Final Plat of Tracts C and D, Spanish Land  
Company Subdivision, City of Albuquerque, Bernalillo County,  
New Mexico. City Zone Atlas page F-18.

Dear Mr. Cloud

The owners of the above captioned property, Melloy Brothers  
Enterprises, Inc. are hereby filing application with the City of  
Albuquerque Development Review Board for a Minor Preliminary/Final  
Plat approval to eliminate the existing interior lot line between  
Tract C and D and combine into one (1) tract.

If you have any questions concerning this request, please feel free  
to contact me at your convenience.

Sincerely,



Russ P. Hugg, PS

February 18, 2014

Mr. Russ Hugg  
Surv-Tek, Inc.  
9384 Valley View Drive NW  
Albuquerque, New Mexico 87114

Re: Tracts C and D, Spanish Land Company Subdivision, City of  
Albuquerque, Bernalillo County, New Mexico.

Dear Russ:

By this letter, I hereby authorize you to act as agent on behalf of  
Melloy Brothers Enterprises, Inc. for the purpose of re-platting of  
the above referenced Tracts.

Please call me if you have any further questions.

Sincerely,



Charles Melloy, President  
Melloy Brothers Enterprises, Inc.  
7707 Lomas Boulevard, NE  
Albuquerque, New Mexico 87110

## Rusty Hugg

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**From:** Gaulden, Tim H. [tgaulden@cabq.gov]  
**Sent:** Thursday, February 27, 2014 12:42 PM  
**To:** Rusty Hugg; Sammons, Joshua R.; Gricius, Michelle A.; Bradley, Catherine P.  
**Subject:** RE: Tract C-1, Spanish land Company- DRB 1009978

Russ:

The DXF for project #1009978 has been approved.

Tim

Tim Gaulden  
GIS Coordinator  
505 924-3805  
tgaulden@cabq.gov



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**From:** Rusty Hugg [mailto:russhugg@survtek.com]  
**Sent:** Thursday, February 27, 2014 11:38 AM  
**To:** Gaulden, Tim H.; Sammons, Joshua R.; Gricius, Michelle A.; Bradley, Catherine P.  
**Subject:** Tract C-1, Spanish land Company- DRB 1009978

Morning

Attached is our DXF and PDF for DRB 1009978  
Bearings are grid and distances are ground

Thanks

## ***Surv-Tek, Inc.***

9384 Valley View Drive, Albuquerque, NM  
87114  
Phone (505) 897-3366 Fax (505) 897-3377  
[Russhugg@survtek.com](mailto:Russhugg@survtek.com)  
**Russ P. Hugg**  
NMPS No. 9750

2/27/2014

### DXF Electronic Approval Form

DRB Project Case #: 1009978

Subdivision Name: SPANISH LAND COMPANY SUBDIVISION, TRACT C1

Surveyor: RUSS P HUGG

Contact Person: RUSS P HUGG

Contact Information: 897-3366

DXF Received: 2/27/2014

Hard Copy Received: 2/27/2014

Coordinate System: NMSP Grid (NAD 83)

  
Approved

2/27/2014  
Date

\* The DXF file cannot be accepted (at this time) for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AGIS Use Only**

Copied for 9978 to agiscov on 2/27/2014 Contact person notified on 2/27/2014

# City of Albuquerque Planning Department

## DEVELOPMENT AND BUILDING SERVICES

STANDARD APPLICATION, Paper Plans Required

### DEVELOPMENT REVIEW BOARD

02/21/2014 Issued By: E08375 226359

Category Code **910**  
**2014 070 051**

**Application Number:** 14DRB-70051, Minor - Preliminary/ Final Plat Approval

**Address:**

**Location Description:** OSUNA RD NE BETWEEN SAN MATEO BLVD NE AND SEAGULL ST NE

**Project Number:** 1009978

**Applicant**  
MELLOY BROTHERS ENTERPRISES, INC

7707 LOMAS BLVD NE  
ALBUQUERQUE NM 87110  
259-0439

**Agent / Contact**  
SURV-TEK INC  
RUSS HUGG  
9384 VALLEY VIEW DR NW  
ALBUQUERQUE NM 87114

RUSSHUGG@SURVTEK.COM

### Application Fees

#### APN Fee

**Conflict Mgmt Fee** **\$20.00**

**DRB Actions** **\$215.00**

**TOTAL: \$235.00**

City of Albuquerque Treasury  
Date: 2/21/2014 Office: AMHX  
State ID: W5000006 Cashier: RSC06  
Payment Total: \$235.00  
0904 Conflict Mgmts. Fee  
0905 DRB Actions  
Check tendered :  
\$20.00  
\$215.00  
\$235.00