



Supplemental Form (SF)

SUBDIVISION

- ☐ Major subdivision action
☐ Minor subdivision action
☐ Vacation
☒ Variance (Non-Zoning)
☒ **Sketch**

SITE DEVELOPMENT PLAN

- ☐ for Subdivision
☐ for Building Permit
☐ Administrative Amendment/Approval (AA)
☐ IP Master Development Plan
☐ Cert. of Appropriateness (LUCC)

STORM DRAINAGE (Form D)

- ☐ Storm Drainage Cost Allocation Plan

S Z ZONING & PLANNING

- ☐ Annexation

☒ V ☐ Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
☐ P ☐ Adoption of Rank 2 or 3 Plan or similar Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations

☐ D ☐ Street Name Change (Local & Collector)

☒ L A **APPEAL / PROTEST of...**
☐ Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2nd Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

APPLICATION INFORMATION:

Professional/Agent (if any): Cartesian Surveys, Inc. PHONE: 896-3050
ADDRESS: P.O. Box 44414 FAX: 891-0244
CITY: Rio Rancho STATE NM ZIP 87174 E-MAIL: Cartesian denise@gmail.com

APPLICANT: Jane E. Morgan PHONE: _____
ADDRESS: 10500 Academy NE Apt. 113 FAX: _____
CITY: Albuquerque STATE NM ZIP 87111 E-MAIL: _____
Proprietary interest in site: _____ List all owners: _____

DESCRIPTION OF REQUEST: Subdivide existing lot into 3 separate lots, vacate portions of easement and grant easements.

Is the applicant seeking incentives pursuant to the Family Housing Development Program? ☐ Yes ☐ No.

SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.

Lot or Tract No. 3 Block: 4 Unit: _____
Subdiv/Addn/TBKA: Sandia Research Park
Existing Zoning: SU-1P Proposed zoning: SU-1P MRGCD Map No _____
Zone Atlas page(s): M-21 UPC Code: 102105511041520165

CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX-, Z-, V-, S-, etc.): 1001031

CASE INFORMATION:

Within city limits? ☒ Yes Within 1000FT of a landfill? No
No. of existing lots: 1 No. of proposed lots: 3 Total site area (acres): 3.8895
LOCATION OF PROPERTY BY STREETS: On or Near: Research Road SE
Between: Eubank Boulevard and Innovation Parkway

Check if project was previously reviewed by: Sketch Plat/Plan ☐ or Pre-application Review Team(PRT) ☐ Review Date: _____

SIGNATURE [Signature] DATE 8/28/14
(Print Name) Denise King Applicant: ☐ Agent: ☒

FOR OFFICIAL USE ONLY

Revised: 4/2012

INTERNAL ROUTING

- ☒ All checklists are complete
☒ All fees have been collected
☒ All case #s are assigned
☒ AGIS copy has been sent
☒ Case history #s are listed
☐ Site is within 1000ft of a landfill
☐ F.H.D.P. density bonus
☐ F.H.D.P. fee rebate

Application case numbers

14 DRB - 70061

Action

SP

S.F.

Fees

\$ 0

Total

\$ 0

Hearing date March 12, 2014

3-3-14

Staff signature & Date

Project #

1009988

FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

- ☒ SKETCH PLAT REVIEW AND COMMENT (DRB22)
- Your attendance is required.
- ☒ Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies
- ☒ Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
- ☒ Zone Atlas map with the entire property(ies) clearly outlined
- ☒ Letter briefly describing, explaining, and justifying the request
- ☒ List any original and/or related file numbers on the cover application

- ☐ EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)
- Your attendance is required.
- ☐ Preliminary Plat reduced to 8.5" x 11"
- ☐ Zone Atlas map with the entire property(ies) clearly outlined
- ☐ Letter briefly describing, explaining, and justifying the request
- ☐ Copy of DRB approved infrastructure list
- ☐ Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
- ☐ List any original and/or related file numbers on the cover application
- Extension of preliminary plat approval expires after one year.

- ☐ MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)
- Your attendance is required.
- ☐ Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies
- ☐ Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- ☐ Design elevations & cross sections of perimeter walls 3 copies
- ☐ Zone Atlas map with the entire property(ies) clearly outlined
- ☐ Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- ☐ Copy of recorded SIA
- ☐ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- ☐ List any original and/or related file numbers on the cover application
- ☐ DXF file and hard copy of final plat data for AGIS is required.

- ☐ MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)
- Your attendance is required.
- ☐ 5 Acres or more: Certificate of No Effect or Approval
- ☐ Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- ☐ Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- ☐ Design elevations and cross sections of perimeter walls (11" by 17" maximum) 3 copies
- ☐ Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
- ☐ Zone Atlas map with the entire property(ies) clearly outlined
- ☐ Letter briefly describing, explaining, and justifying the request
- ☐ Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- ☐ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- ☐ Fee (see schedule)
- ☐ List any original and/or related file numbers on the cover application
- ☐ Infrastructure list if required (verify with DRB Engineer)
- ☐ DXF file and hard copy of final plat data for AGIS is required.

- ☐ AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)
- Your attendance is required.
- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- ☐ Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
- ☐ Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
- ☐ Zone Atlas map with the entire property(ies) clearly outlined
- ☐ Letter briefly describing, explaining, and justifying the request
- ☐ Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- ☐ List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

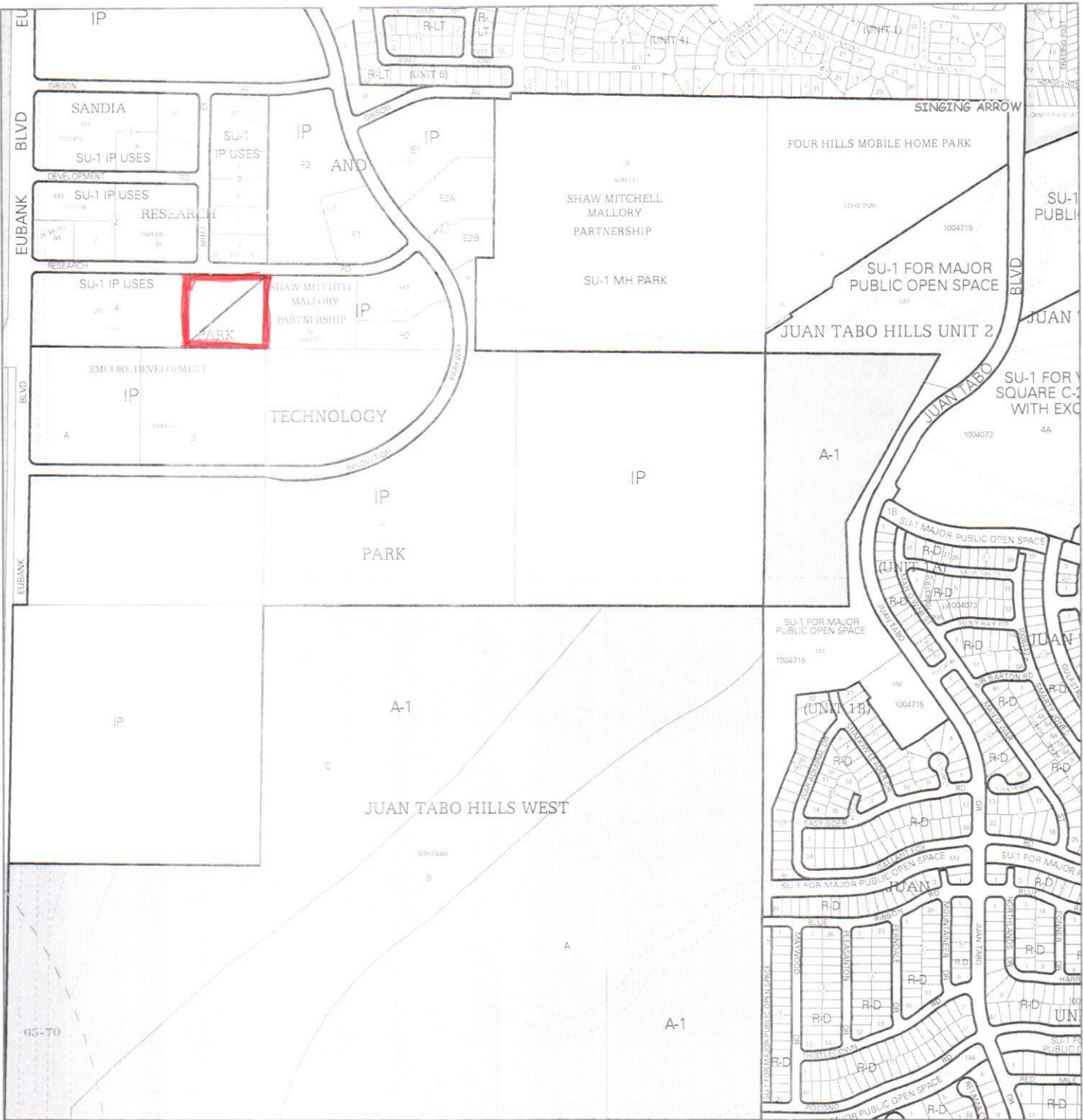
Charlie Calderon
Applicant name (print)
3-2-14
Applicant signature / date



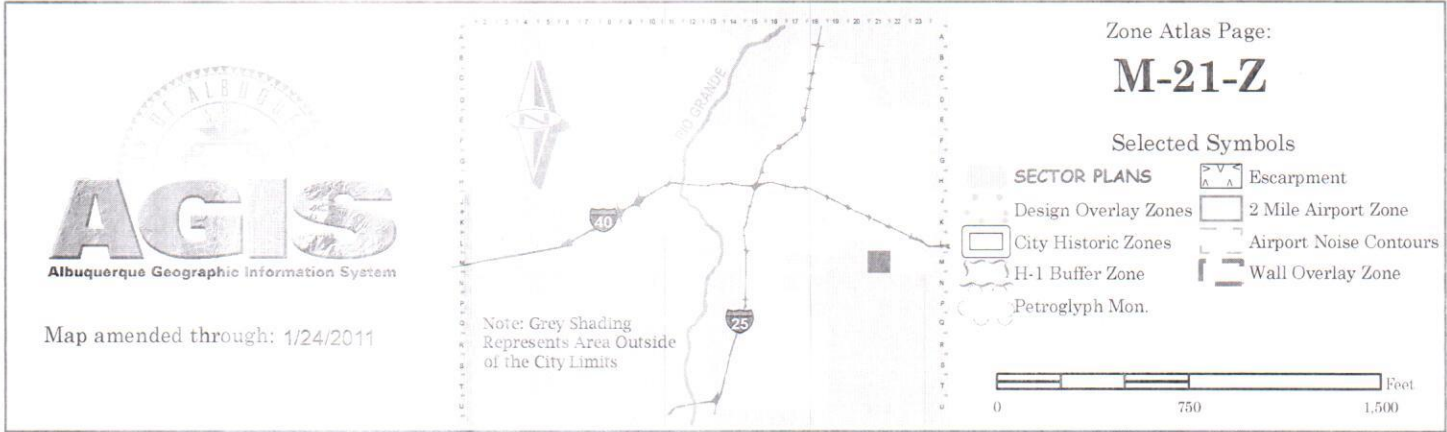
Form revised October 2007

- ☒ Checklists complete
- ☒ Fees collected
- ☒ Case #s assigned
- ☒ Related #s listed
- Application case numbers
14 - DRB - 10061

3-3-14
Planner signature / date
Project # 1009988



For more current information and more details visit: <http://www.cabq.gov/gis>



Cartesian Surveys Inc.
PO Box 44414, Rio Rancho, NM 87174
896-3050 Fax 891-0244

February 28, 2014

Development Review Board
City of Albuquerque

Re: Plat to Subdivide existing lot into 3 separate lots, Vacate portions of Easement and Grant Easements.

Members of the Board:

Cartesian Surveys is acting as an agent for the owner and requests approval of a sketch plat to subdivide existing lot into 3 separate lots, vacate portions of easement, and grant easements for Lot 3, Block 4 of Sandia Research Park.

If you have any questions, please feel free to call.

Thank you for your time and consideration.

Will Plotner Jr., NMLS 14271