

Existing Conditions



Proposed Facilities



DRB CASE ACTION LOG - BLUE SHEET

- Preliminary/Final Plat [FP]
- Site Plan - Subdivision [SPS]
- Site Plan - Building Permit [SBP]

This sheet *must* accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments have been addressed.

*Site Plans:* It is the responsibility of the applicant/agent/developer/owner to insert the DRB approved Site Plan for Subdivision and/or Site Plan for Building Permit in each copy of building permit plansets. If the building permit plans have been submitted prior to the Site Plan for Subdivision and/or Site Plan for Building Permit being signed-off, then it is the responsibility of the applicant/agent/developer/owner to insert a copy of the signed-off Site Plan for Subdivision and/or Site Plan for Building Permit in each copy of the building permit plansets.

Project #: 1010168 ~~1010168~~ ~~1010168~~ Application #: 14DRB-70304  
 Project Name: Trails at 3A, Lots 5 & 8 Reed Corner  
 Agent: Behanman Planning Inc Phone #: \_\_\_\_\_  
Consensus Planning 12-17-14

**\*\*Your request was approved on 12-17-14 by the DRB with delegation of signature(s) to the following departments - outstanding comments to be addressed\*\***

TRANSPORTATION: \_\_\_\_\_

ABCWUA: \_\_\_\_\_

CITY ENGINEER / AMAFCA: \_\_\_\_\_

PARKS / CIP: \_\_\_\_\_

PLANNING (Last to sign): [Signature]

**PLATS:**

Planning must record this plat. Please submit the following items:

- The original plat and a mylar copy for the County Clerk.
- Tax certificate from the County Treasurer.
- Recording fee (checks payable to the County Clerk). RECORDED DATE: \_\_\_\_\_
- Tax printout from the County Assessor.
- County Treasurer's signature must be obtained prior to the recording of the plat with County Clerk.

Property Management's signature must be obtained prior to Planning Department's signature.

AGIS DXF File approval required.

Copy of recorded plat for Planning.


**ALL SITE PLANS:**

3 copies of the approved site plan. Include all pages.

3. **Project# 1005182**  
14DRB-70318 PRELIMINARY PLAT

WILSON & COMPANY agents for D.R. SCOTT LLC request the referenced/ above actions for **LA CUENTISTA SUBDIVISION Unit II**, zoned R-1, located on the southwest corner of ROSA PARKS RD NW and KIMMICK DR NW containing approximately 34.47 acres. (C-10 & C-11) [*Deferred from 10/8/14, 11/5/14, 11/12/14, 12/3/14*] **DEFERRED TO 12/31/14.**

**MINOR PLATS, FINAL (MAJOR) PLATS, AMENDED PLATS AND PLANS**

4. **Project# 1004404**  
14DRB-70405 MAJOR - FINAL PLAT APPROVAL 

BOHANNAN HUSTON INC agent(s) for WOODMONT PASEO, LLC request(s) the above action(s) for all or a portion of Tract(s) 9 AND OS-3, **TRAILS UNIT 3A** zoned SU-1 VOLCANO TRAILS SMALL LOT (VTSL), located on WOODMONT WEST OF RAINBOW BLVD containing approximately 27.25 acre(s). (C-9) **THE FINAL PLAT WAS APROVED WITH FINAL SIGN-OFF DELEGATED TO PLANNING TO RECORD.**

5. **Project# 1009506**  
14DRB-70404 MINOR - PRELIMINARY/FINAL PLAT APPROVAL 

BOHANNAN HUSTON INC agent(s) for PULTE HOMES OF NEW MEXICO request(s) the above action(s) for all or a portion of Lot(s) 44 & 45, **MONTECITO WEST UNIT 2 Unit(s) 2**, zoned SU-2 VOLCANO CLIFFS URRAL RESIDENTIAL (VCRR) PCD, located on containing approximately .32 acre(s). (D-9) **WITHDRAWN.**

6. **Project# 1010168**  
14DRB-70392 MINOR - PRELIMINARY/FINAL PLAT APPROVAL 

HUITT-ZOLLARS, INC. agent(s) for PUENTE AZUL, LLC request(s) the above action(s) for all or a portion of Tract(s) A & B-4, **LANDS OF ROAD RUNNER INVESTORS** zoned C-3, located on MCLEOD RD NE BETWEEN JEFFERSON NE AND SAN MATEO NE containing approximately 4.48 acre(s). (F-17) [*Deferred from 12/10/14*] **THE PRELIMINARY/FINAL PLAT WAS APPROVED WITH FINAL SIGN OFF DELEGATED TO PLANNING FOR AGIS DXF.**

**CITY OF ALBUQUERQUE  
PLANNING DEPARTMENT  
December 10, 2014  
DRB Comments**

**ITEM # 8**

**PROJECT # 1010168**

**APPLICATION # 13-70392**

**RE: Tracts A and B-4, Lands of Road Runner Investors**

Please note instructions on Development Review Application for use of BLACK INK ONLY.

Submitted existing parking for proposed Office Building Tract A1 (89) is not consistent with aerial photography (74) and is not even match submitted site plan (80); there could be an abundance of parking on proposed Tract A2 if properly designated, but as noted in Sketch Plat comments a parking easement does not qualify for meeting Zone Code requirements. Easements need to clearly designate beneficiaries and be consistently noted; it is not clear that proposed Tract A2 can use the main drive.

---

Jack Cloud, DRB Chairman  
924-3880/ jcloud@cabq.gov

**CITY OF ALBUQUERQUE  
PLANNING DEPARTMENT  
July 30, 2014  
DRB Comments**

**ITEM # 5**

**PROJECT # 1010168**

**APPLICATION # 14-70258**

***RE: Tracts A and B-4, Lands of Road Runner Investors***

Parking calculations need to be provided to demonstrate that requirements can be met on each new lot; reciprocal parking easement is recommended, but it cannot be counted towards minimum requirements.

Proposed access easement doesn't fit drive aisle (see north and south terminus).

While not a requirement of platting, please note that the sidewalk *along the west side of the drive aisle needs to connect to the public sidewalk on McLeod.*

---

Jack Cloud, DRB Chairman  
924-3880/ [jcloud@cabq.gov](mailto:jcloud@cabq.gov)





Supplemental Form (SF)

**SUBDIVISION**

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment/Approval (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE (Form D)**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- Adoption of Rank 2 or 3 Plan or similar
- Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
- Street Name Change (Local & Collector)
- APPEAL / PROTEST of...**
  - Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): Huitt-Zollars - Kim Steizer PHONE: 505.892.5141  
 ADDRESS: 333 Rio Rancho Dr. NE Suite 101 FAX: 505.892.3259  
 CITY: Rio Rancho STATE NM ZIP 87124 E-MAIL: KSteizer@huitt-zollars.com

APPLICANT: Puente Azul, LLC PHONE: 505.480.2866  
 ADDRESS: 4901 McLead NE FAX: \_\_\_\_\_  
 CITY: Albuquerque STATE NM ZIP 87122 E-MAIL: \_\_\_\_\_  
 Proprietary interest in site: OWNER List all owners: Puente Azul, LLC

DESCRIPTION OF REQUEST: Plat Submittal

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. Tracts A & B-4 Block: \_\_\_\_\_ Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: Land of Redeemer Investors  
 Existing Zoning: C-3 Proposed zoning: C-3 MRGCD Map No N/A  
 Zone Atlas page(s): F.17-2 UPC Code: \_\_\_\_\_

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.): 1010168

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill? No  
 No. of existing lots: 2 No. of proposed lots: 3 Total site area (acres): 4.48 AC  
 LOCATION OF PROPERTY BY STREETS:  On or Near: McLead Rd. NE  
 Between: Jefferson NE and San Mateo NE  
 Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  Review Date: July 30, 2014

SIGNATURE [Signature] DATE Nov. 25, 2014  
 (Print Name) KIM STEIZER Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

Revised: 4/2012

| <input type="checkbox"/> INTERNAL ROUTING                        | Application case numbers     | Action      | S.F. | Fees                  |
|------------------------------------------------------------------|------------------------------|-------------|------|-----------------------|
| <input checked="" type="checkbox"/> All checklists are complete  | <u>14 DRB - 70392</u>        | <u>CMF</u>  |      | <u>\$20.00</u>        |
| <input checked="" type="checkbox"/> All fees have been collected |                              | <u>P/EP</u> |      | <u>\$355.00</u>       |
| <input type="checkbox"/> All case #s are assigned                |                              |             |      | \$                    |
| <input checked="" type="checkbox"/> AGIS copy has been sent      |                              |             |      | \$                    |
| <input checked="" type="checkbox"/> Case history #s are listed   |                              |             |      | \$                    |
| <input type="checkbox"/> Site is within 1000ft of a landfill     |                              |             |      | \$                    |
| <input type="checkbox"/> F.H.D.P. density bonus                  |                              |             |      | \$                    |
| <input type="checkbox"/> F.H.D.P. fee rebate                     |                              |             |      | \$                    |
|                                                                  | Hearing date <u>12/10/14</u> |             |      | Total <u>\$375.00</u> |

[Signature] 11/25/14  
 Staff signature & Date

Project # 1010168

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

**SKETCH PLAT REVIEW AND COMMENT (DRB22)** **Your attendance is required.**

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

**EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** **Your attendance is required.**

- Preliminary Plat reduced to 8.5" x 11"
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application
- Extension of preliminary plat approval expires after one year.**

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** **Your attendance is required.**

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

**MINOR SUBDIVISION ~~PRELIMINARY/FINAL PLAT APPROVAL (DRB16)~~** **Your attendance is required.**

- N/A* 5 Acres or more: Certificate of No Effect or Approval
  - Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
  - N/A* Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
  - N/A* Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
  - N/A* Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - N/A* Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - N/A* Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
  - Fee (see schedule)
  - List any original and/or related file numbers on the cover application
  - N/A* Infrastructure list if required (**verify with DRB Engineer**)
  - DXF file and hard copy of final plat data for AGIS is required.
- \*Submitted to COA via Email on 11/15/14*

**AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** **Your attendance is required.**

- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

*Lyn Stalzar*  
Applicant name (print)  
*L. Stalzar*  
Applicant signature / date



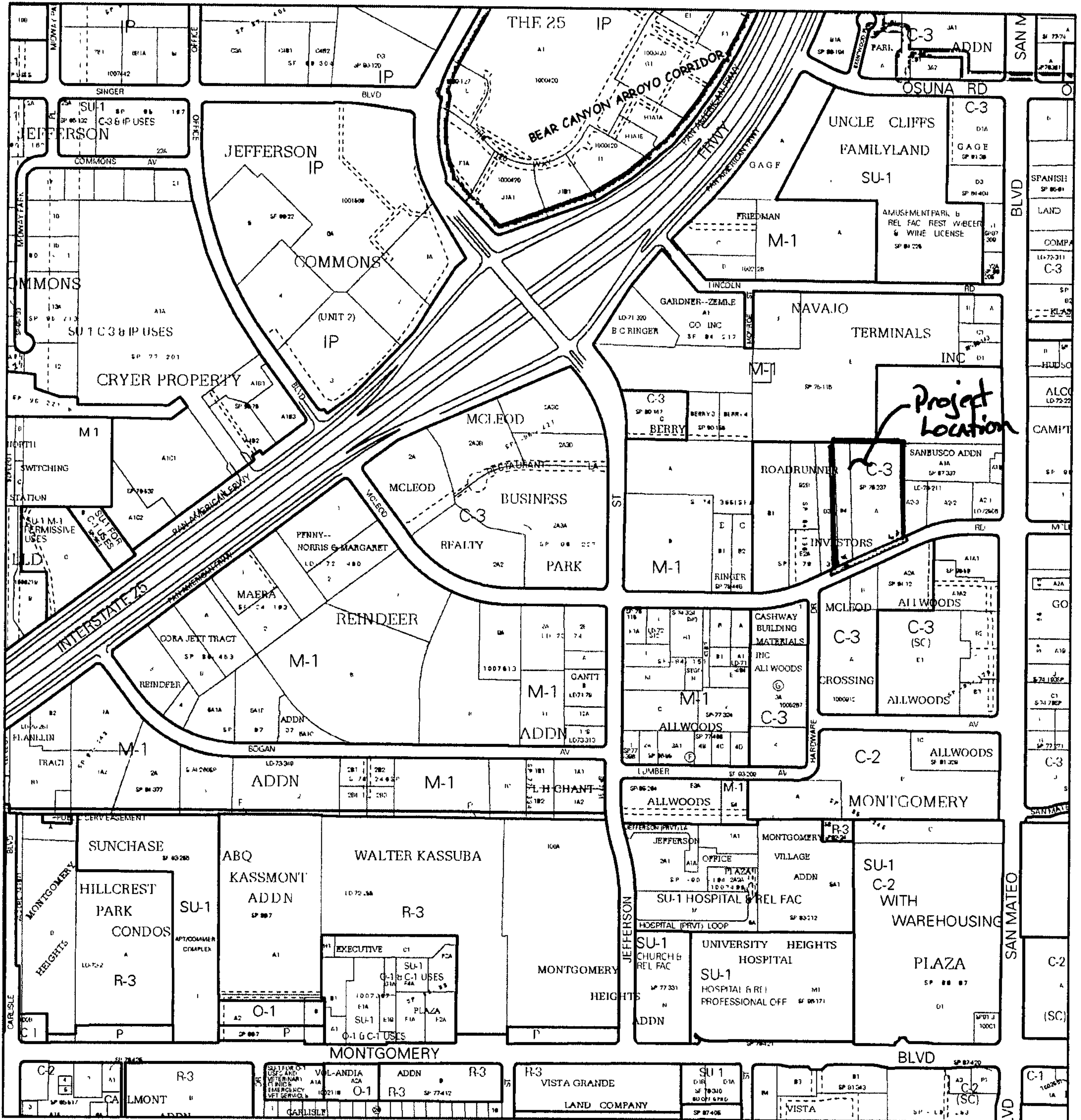
Form revised October 2007

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers  
14 DRB 70392  
\_\_\_\_\_  
\_\_\_\_\_

*[Signature]*  
Planner signature / date  
Project # 1010168





For more current information and more details visit: <http://www.cabq.gov/gis>

**AGIS**  
Albuquerque Geographic Information System

Map amended through 2/4/2010

Note: Grey Shading Represents Area Outside of the City Limits

Zone Atlas Page  
**F-17-Z**

Selected Symbols

- SECTOR PLANS
- Design Overlay Zones
- City Historic Zones
- H-1 Buffer Zone
- Petroglyph Mon
- Escarpment
- 2 Mile Airport Zone
- Airport Noise Contours
- Wall Overlay Zone

0 750 1,500 Feet



## Stelzer, Kim

---

**From:** Stelzer, Kim  
**Sent:** Tuesday, November 25, 2014 8:44 AM  
**To:** 'Gricius, Michelle A.'; Bradley, Catherine P.  
**Cc:** Gaulden, Tim H.; Sammons, Joshua R.  
**Subject:** RE: DXF Submittal for Tracts A1, A2 and A3, Lands of Roadrunner Investors  
**Attachments:** TractsA1A2&A3LandsofRoadrunnerInvestors.dxf; RePlat A&B4LandsofRoadrunnerInvestors.pdf

All

I have attached the AutoCAD DXF file, a PDF of the RePlat.  
The COA project number is 1010168

Kim Stelzer, PLS

HUITT-ZOLLARS, Inc.

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**From:** Gricius, Michelle A. [<mailto:mgricius@cabq.gov>]  
**Sent:** Monday, November 24, 2014 2:37 PM  
**To:** Stelzer, Kim; Bradley, Catherine P.  
**Cc:** Gaulden, Tim H.; Sammons, Joshua R.  
**Subject:** RE: DXF Submittal for Tracts A1, A2 and A3, Lands of Roadrunner Investors

Kim,

We will need a PDF of the plat as well as the project number in order to process. Please send to all that are included on this email.

Thanks,

Michelle

---

*Michelle Gricius*  
*GIS Manager*  
*Planning Department*  
*City of Albuquerque*  
*505-924-3816*  
*[mgricius@cabq.gov](mailto:mgricius@cabq.gov)*

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**From:** Stelzer, Kim [<mailto:kstelzer@Huitt-Zollars.com>]  
**Sent:** Monday, November 24, 2014 2:15 PM  
**To:** Bradley, Catherine P.



**Cc:** Gricius, Michelle A.; Gauden, ..... H.

**Subject:** DXF Submittal for Tracts A1, A2 and A3, Lands of Roadrunner Investors

Catherine,

I have attached a DXF file for a subdivision of the Lands of Roadrunner Investors, this subdivision is located on McLeod NE, between Jefferson NE and San Mateo NE.

The ground to grid factor is 0.999661580

Let me know if you have any questions or require additional information and/or any changes.

Regards

Kim

HUITT-ZOLLARS, Inc.

**Kim Stelzer, NMPLS**

333 Rio Rancho Dr. NE

Suite 101

Rio Rancho, NM 87124-1450

505.892.5141 Office

505.892.3259 Fax

505.239.4762 Cell



PROJECT #  
11010168

DECEMBER 10. 2014

Pif





Supplemental Form (SF)

**SUBDIVISION**

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment/Approval (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE (Form D)**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- Adoption of Rank 2 or 3 Plan or similar
- Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
  - Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): Huitt-Zollars - Kim Stelzer PHONE: 505-892-5141  
 ADDRESS: 333 Rio Rancho Dr. NE Suite 101 FAX: 505-892-3259  
 CITY: Rio Rancho STATE NM ZIP 87124 E-MAIL: kstelzer@huitt-zollars.com

APPLICANT: Puente Azul, LLC PHONE: 505-480-2866  
 ADDRESS: 4901 McLeod Rd NE FAX: \_\_\_\_\_  
 CITY: Albuquerque STATE NM ZIP 87112 E-MAIL: \_\_\_\_\_  
 Proprietary interest in site: Owner List all owners: Puente Azul, LLC

DESCRIPTION OF REQUEST: Sketch Plat Review

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. see attached sheet Block: \_\_\_\_\_ Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: \_\_\_\_\_  
 Existing Zoning: C-3 Proposed zoning: C-3 MRGCD Map No N/A  
 Zone Atlas page(s): F-17-2 UPC Code: see attached sheet

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX, Z, V, S, etc.): N/A

**CASE INFORMATION:**

Within city limits?  Yes  No Within 1000FT of a landfill? \_\_\_\_\_  
 No. of existing lots: 2 No. of proposed lots: 3 Total site area (acres): 1.48  
 LOCATION OF PROPERTY BY STREETS: On or Near: McLeod Rd NE  
 Between: Jefferson St. NE and San Mateo Blvd. NE  
 Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  Review Date: \_\_\_\_\_

SIGNATURE [Signature] DATE 7/22/2014  
 (Print Name) Kim Stelzer Applicant:  Agent:

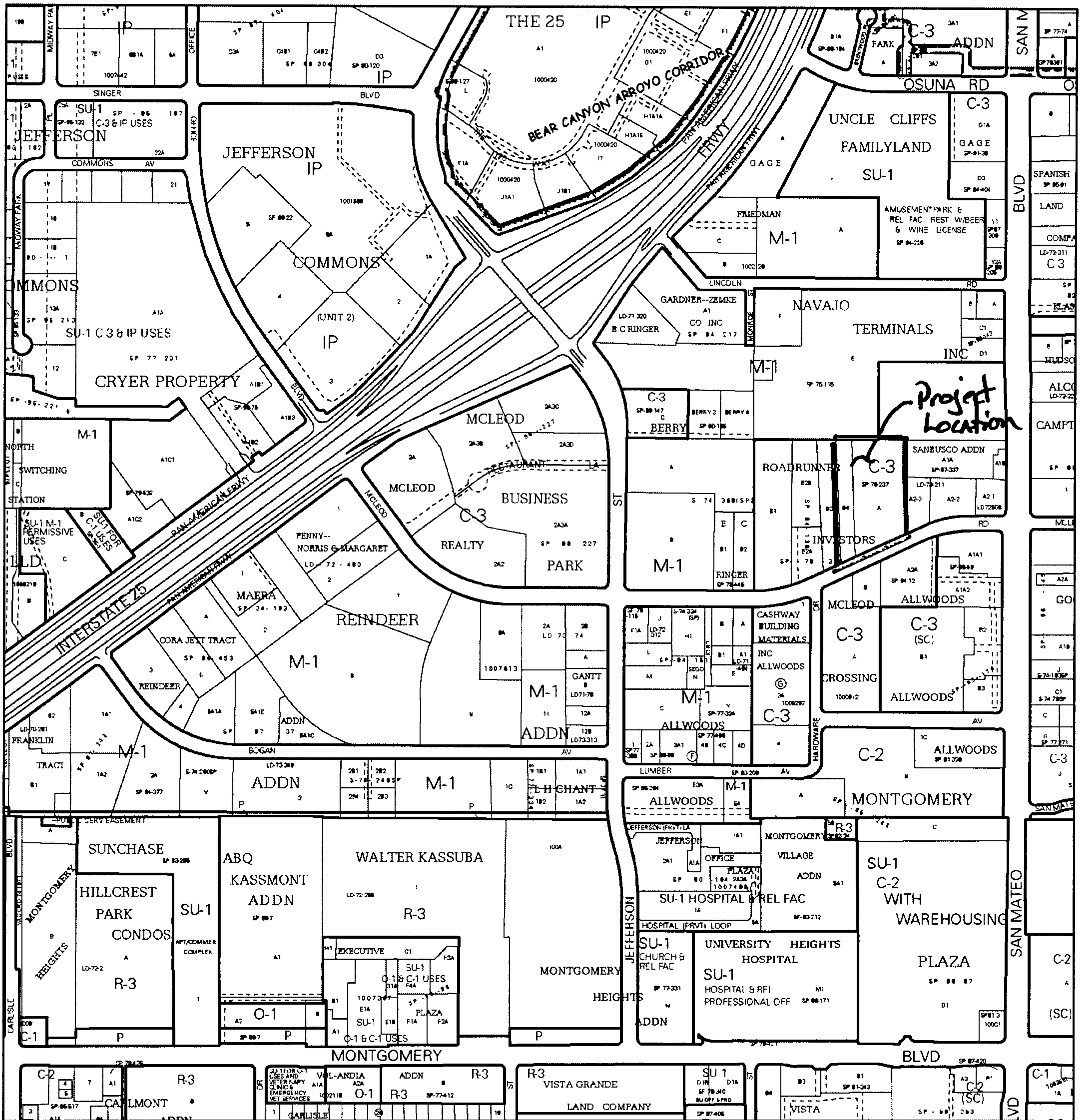
**FOR OFFICIAL USE ONLY**

Revised: 4/2012

|                                                                  | Application case numbers | Action    | S.F.  | Fees        |
|------------------------------------------------------------------|--------------------------|-----------|-------|-------------|
| <input checked="" type="checkbox"/> INTERNAL ROUTING             | <u>14 DRB. 70258</u>     | <u>SP</u> | _____ | \$ <u>0</u> |
| <input checked="" type="checkbox"/> All checklists are complete  | _____                    | _____     | _____ | \$ _____    |
| <input checked="" type="checkbox"/> All fees have been collected | _____                    | _____     | _____ | \$ _____    |
| <input checked="" type="checkbox"/> All case #s are assigned     | _____                    | _____     | _____ | \$ _____    |
| <input checked="" type="checkbox"/> AGIS copy has been sent      | _____                    | _____     | _____ | \$ _____    |
| <input checked="" type="checkbox"/> Case history #s are listed   | _____                    | _____     | _____ | \$ _____    |
| <input type="checkbox"/> Site is within 1000ft of a landfill     | _____                    | _____     | _____ | \$ _____    |
| <input type="checkbox"/> F.H.D.R. density bonus                  | _____                    | _____     | _____ | \$ _____    |
| <input type="checkbox"/> F.H.D.R. fee rebate                     | _____                    | _____     | _____ | \$ _____    |
|                                                                  |                          |           |       | Total       |
|                                                                  |                          |           |       | \$ <u>0</u> |

Hearing date July 30, 2014  
7-22-14 Project # 1010168  
 Staff signature & Date





For more current information and more details visit: <http://www.cabq.gov/gis>

Zone Atlas Page  
**F-17-Z**

Selected Symbols

|                      |                        |
|----------------------|------------------------|
| SECTOR PLANS         | Escarpment             |
| Design Overlay Zones | 2 Mile Airport Zone    |
| City Historic Zones  | Airport Noise Contours |
| H-1 Buffer Zone      | Wall Overlay Zone      |
| Petroglyph Mon       |                        |

0 750 1,500 Feet



July 22, 2014

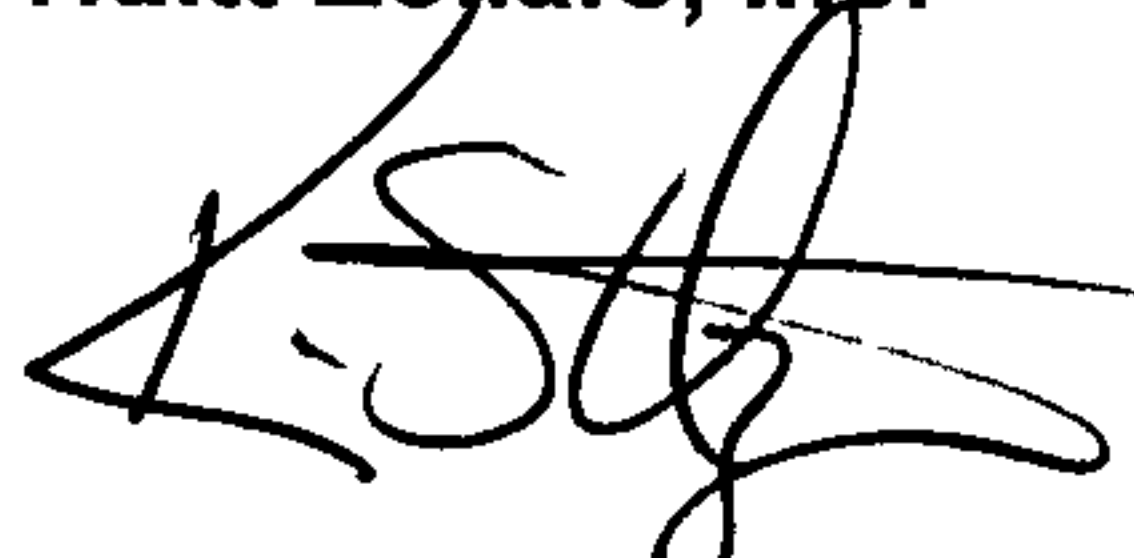
Mr. Jack Cloud, DRB Chairman  
City of Albuquerque  
Planning Department  
600 Second Street NW  
Albuquerque, NM 87102

**RE: Lands of Roadrunner Tract A and B-4  
Sketch Plat Submittal  
(Zone Atlas F-17)**

Dear Mr. Cloud:

Huitt-Zollars, Inc., on behalf of Puente Azul, LLC, is submitting for review and comment a sketch plat. The purpose of the request is to re-plat Tract A and B-4 Lands of Roadrunner into Tracts A-1 thru A-3. Please feel free to call me if you have any questions or need any additional information regarding this request.

Sincerely,  
**Huitt-Zollars, Inc.**



Kim Stelzer, RPLS  
Survey Manager

CC: Victoria Martin, Puente Azul, LLC



**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A **Bulk Land Variance** requires application on FORM-V in addition to application for subdivision on FORM-S.

**SKETCH PLAT REVIEW AND COMMENT (DRB22)** **Your attendance is required.**

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

**EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** **Your attendance is required.**

- Preliminary Plat reduced to 8.5" x 11"
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application
- Extension of preliminary plat approval expires after one year.**

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** **Your attendance is required.**

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** **Your attendance is required.**

- 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
- Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- Infrastructure list if required (**verify with DRB Engineer**)
- DXF file and hard copy of final plat data for AGIS is required.

**AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** **Your attendance is required.**

- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Kim Stelzer  
Kim Stelzer Applicant name (print)  
Kim Stelzer Applicant signature / date



Form revised October 2007

- Checklists complete
  - Fees collected
  - Case #s assigned
  - Related #s listed
- Application case numbers  
14 - DRB - 70258  
 \_\_\_\_\_  
 \_\_\_\_\_

[Signature] 7-22-14  
 Planner signature / date  
 Project # 1010168



# HUITT-ZOLLARS

PROJECT Lands of Roadrunner Investors

CLIENT \_\_\_\_\_ JOB # \_\_\_\_\_ BY \_\_\_\_\_ DATE \_\_\_\_\_

TASK Sketch Plat CHECKED \_\_\_\_\_ DATE \_\_\_\_\_

SHEET \_\_\_\_\_ OF \_\_\_\_\_

TRACT A as shown on the Plat of the Lands of Roadrunner Investors within the Elena Gallegos Grant filed in Volume B11, Folio 114

TRACT B-4 as shown on the Plat of the Lands of Road Runner investors within the Elena Gallegos Grant filed in Volume C13, Folio 130

TRACT A UPC 101706145829510230

TRACT B-4 UPC 101706143829010228



PROJECT #

1010168

July 30, 2014

SK



# HUITT-ZOLIARS

HUITT-ZOLLARS, INC • 333 Rio Rancho Dr NE • Suite 101 • Rio Rancho, NM 87124-1450 • 505.892.5141 phone • 505.892.3259 fax • huitt-zollars.com

December 12, 2014

Jack Cloud  
City of Albuquerque DRB Chairman  
600 2<sup>nd</sup> Street  
Albuquerque, NM 87102

RE: RePlat of Tracts A & B4 Lands of Roadrunner Investors – 14DRB-70392 Deferment Submittals

Mr. Cloud;

The above referenced RePlat, COA Project # 1010168, was deferred at the December 10, 2014 DRB meeting. I am submitting the following:

1. Five (5) copies of the site plan, which has been updated to reflect the existing conditions.
2. Five (5) copies of the revised RePlat, which has been modified to address the parking deficiencies.
3. The RePlat also has a new cross lot drainage statement, requested by the COA Hydrologist.

I look forward to seeing you Wednesday, 12/17, at the next DRB hearing. If there are other items which need attention please contact me at 505.892.5141 or [kstelzer@huitt-zollars.com](mailto:kstelzer@huitt-zollars.com).

Regards,  
Huitt-Zollars, Inc



Kim Stelzer, PLS  
Survey Manager





DEVELOPMENT REVIEW BOARD SUPPLEMENTAL SUBMITTAL

PROJECT NO. 1010168

TO: Application No. 14DRB-70392

ALL MEMBERS

Jack Cloud, DRB Chairman, Planning Department

Curtis Cherne, P.E., Hydrology

Kristal Metro, P.E., Transportation Development

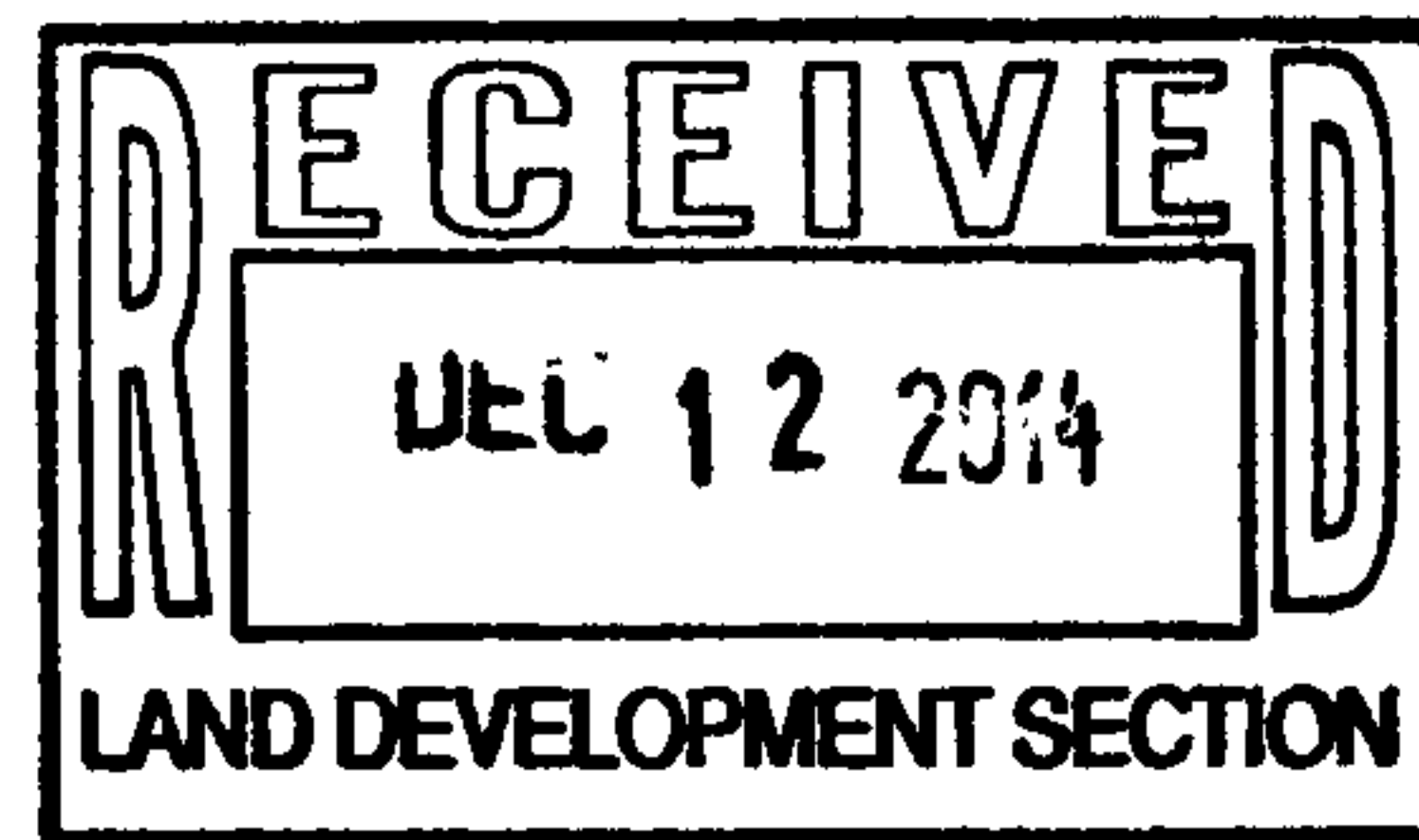
Allan Porter, P.E., Albuquerque/ Bernalillo Co. WUA

Carol Dumont, Parks/Municipal Development

NEXT HEARING DATE: 12/17/2014

NOTE: REQUESTS FOR DEFERRAL OF CASES WILL BE DISCUSSED BY THE BOARD AND THE APPLICANT AND/OR AGENT AT THE BEGINNING OF THE AGENDA. BOTH PARTIES MUST AGREE UPON THE DATE OF DEFERRAL. IF THE APPLICANT/AGENT IS NOT PRESENT, THE ADMINISTRATIVE ASSISTANT MUST RECEIVE A LETTER, PRIOR TO THE HEARING DATE, REQUESTING A SPECIFIC DEFERRAL DATE. THE BOARD WILL DISCUSS AND MAKE A DECISION AT THE HEARING. THE APPLICANT/AGENT WILL THEN BE INFORMED OF THE DEFERRAL DATE AND REASON. IF THE APPLICANT IS NOT PRESENT WHEN THEIR REQUEST IS CALLED, THEN THE REQUEST MAY BE INDEFINITELY DEFERRED ON A NO SHOW.

SUBMITTAL DESCRIPTION: 5 sets site plan, 5 sets replat



CONTACT NAME: Kim Stelzer Heitt-Zelker, Inc

TELEPHONE: 505.892.5741 EMAIL: 12/12/2014