

DRB CASE ACTION LOG - BLUE SHEET

- Preliminary/Final Plat [FP]
- Site Plan - Subdivision [SPS]
- Site Plan - Building Permit [SBP]

This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments have been addressed.

Site Plans: It is the responsibility of the applicant/agent/developer/owner to insert the DRB approved Site Plan for Subdivision and/or Site Plan for Building Permit in each copy of building permit plansets. If the building permit plans have been submitted prior to the Site Plan for Subdivision and/or Site Plan for Building Permit being signed-off, then it is the responsibility of the applicant/agent/developer/owner to insert a copy of the signed-off Site Plan for Subdivision and/or Site Plan for Building Permit in each copy of the building permit plansets.

Project #: 1010265 Application #: 15DRB-70038
 Project Name: MANKATO PLACE
 Agent: SIOW-TEK Phone #:

****Your request was approved on 3-4-15 by the DRB with delegation of signature(s) to the following departments - outstanding comments to be addressed****

TRANSPORTATION: verify 10' back of curb

ABCWUA:

CITY ENGINEER / AMAFCA:

PARKS / CIP:

PLANNING (Last to sign):

PLATS:

Planning must record this plat. Please submit the following items:

- The original plat and a mylar copy for the County Clerk.
- Tax certificate from the County Treasurer.
- Recording fee (checks payable to the County Clerk). RECORDED DATE: _____
- Tax printout from the County Assessor.
- County Treasurer's signature must be obtained prior to the recording of the plat with County Clerk.

- Property Management's signature must be obtained prior to Planning Department's signature.
- AGIS DXF File approval required.
- Copy of recorded plat for Planning.

ALL SITE PLANS:

3 copies of the approved site plan. Include all pages.



CITY OF ALBUQUERQUE
 PLANNING DEPARTMENT
 DEVELOPMENT REVIEW BOARD

February 25, 2015

PUBLIC AGENCY COMMENTS

Project# 1010265

15DRB-70037 VACATION OF PUBLIC RIGHT-OF-WAY

15DRB-70038 MINOR - PRELIMINARY/ FINAL PLAT APPROVAL

SURV-TEK INC agents for ROBERT E STRELL request the referenced/ above actions for a portion of MORNINGSIDE DRIVE SE, SILVER AVENUE SE and Lot 11, Block 4, MANKATO PLACE zoned CCR-2, located on the northwest corner of SILVER AVE SE and MORNINGSIDE DR SE containing approximately .1355 acre. (K-17)

<p>AMAFCA</p> <p><i>Lynn Mazur</i> lmazur@amafca.org</p>	<p>No comment.</p>
<p>MRCOG</p> <p><i>Kendra Watkins</i> kwatkins@mrcog-nm.gov <i>Andrew Gingerich</i> AGingerich@mrcog-nm.gov <i>Maida Rubin</i> mrubin@mrcog-nm.gov</p>	
<p>TRANSIT</p> <p><i>Shabih Rizvi</i> srizvi@cabq.gov</p>	<p>No comment.</p>
<p>ZONING ENFORCEMENT</p> <p><i>Vince Montano</i> VMontano@cabq.gov</p>	
<p>NEIGHBORHOOD COORDINATION</p> <p><i>Stephani Winklepleck</i> SWinklepleck@cabq.gov</p>	<p>Affected NA/HOA's: Nob Hill NA (R)</p>
<p>APS</p> <p><i>April Winters</i> winters_a@aps.edu</p>	<p>Mankato Place, Lot 11, Block 4, is located on the northwest corner of Silver Ave SE and Morningside DR SE. The owner of the above property requests a Vacation of Public Right-of-Way, and approval of a Preliminary/Final Plat for a property zoned CCR-2. This zone does allow for residential uses, any residential development in this area will impact Bandelier Elementary School, Wilson Middle School, and Highland High School. Currently, Bandelier Elementary is exceeding capacity, while Wilson Middle School and Highland High School have excess capacity.</p>

Loc No	School	2014-15 40th Day	Capacity	Space Available
222	Bandelier ES	595	532	-63
470	Wilson MS	518	592	74
520	Highland HS	1491	1958	467

To address overcrowding at schools, APS will explore various alternatives. A combination or all of the following options may be utilized to relieve overcrowded schools.

- Provide new capacity (long term solution)
 - Construct new schools or additions
 - Add portables
 - Use of non-classroom spaces for temporary classrooms
 - Lease facilities
 - Use other public facilities
- Improve facility efficiency (short term solution)
 - Schedule Changes
 - Double sessions
 - Multi-track year-round
 - Other
 - Float teachers (flex schedule)
- Shift students to Schools with Capacity (short term solution)
 - Boundary Adjustments / Busing
 - Grade reconfiguration
- Combination of above strategies

All planned additions to existing educational facilities are contingent upon taxpayer approval.

POLICE DEPARTMENT
Steve Sink
SSink@cabq.gov

This project is in the Southeast Area Command.
- No Crime Prevention or CPTED comments concerning the proposed Vacation of Public Right-of-Way or Minor Subdivision Plat Approval requests at this time.

FIRE DEPARTMENT
Antonio Chinchilla
achinchilla@cabq.gov

PNM ELECTRIC
Daniel Aragon
Daniel.Aragon@pnm.com

NEW MEXICO GAS COMPANY
Robert Gomez
Robert.gomez@nmgco.com

COMCAST

Mike Mortus
Mike_Mortus@cable.comcast.com

CENTURYLINK

ENVIRONMENTAL HEALTH <i>Paul Olson</i> polson@cabq.gov	
M.R.G.C.D <i>Ray Gomez</i> michael@mrgcd.us	1. No Adverse Comments.
OPEN SPACE DIVISION <i>Kent Reed Swanson</i> kswanson@cabq.gov <i>Sarah Brown</i> sbrownne@cabq.gov	Open Space Division has reviewed and has no comments.
TRANSPORTATION PLANNING (DMD) <i>John MacKenzie</i> jmackenzie@cabq.gov	
PARKS AND RECREATION <i>Carol Dumont</i> cdumont@cabq.gov	Project# 1010265 – portion of Morningside Drive SE, Silver Avenue SE and Lot 11, Block 4, Mankato Place 15DRB – 70037 Vacation of Public Right-of-Way Silver Avenue is an existing Bicycle Boulevard and a potential future Bike Route is planned for Morningside. Defer to Transportation and Planning regarding amount of right-of-way required for these facilities. 15DRB – 70038 Minor – Preliminary/Final Plat Approval No comments
CITY ENGINEER/ HYDROLOGY <i>Curtis Cherne</i> CCherne@cabq.gov	
ABCWUA <i>Allan Porter</i> aporter@abcwua.org	
TRANSPORTATION DEVELOPMENT <i>Kristal Metro</i> KMetro@cabq.gov	
PLANNING DEPARTMENT <i>Jack Cloud</i> jcloud@cabq.gov	



CITY OF ALBUQUERQUE

PLANNING DEPARTMENT

October 22, 2014

DRB Comments

ITEM # 9

PROJECT # 1010265

APPLICATION # 14-70347

RE: Lot 11, Block 4, Mankato Place

Refer to comments from Transportation Development.

Vacation of Public right of way requires an advertised public hearing; if approved, the vacated right of way must be acquired from the City Real Property Division and replatted into the adjacent lot via a Subdivision Plat prepared by a licensed surveyor within 1 year.

Jack Cloud, DRB Chairman
924-3880/ jcloud@cabq.gov

DRB CASE ACTION LOG - BLUE SHEET

Preliminary/Final Plat [FP]

Site Plan - Subdivision [SPS]

Site Plan - Building Permit [SBP]

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Project #: 1010265

Application #: 15DRB-70038

Project Name: MANKATO PLACE

Agent: SWIN-TLK

Phone #:

Your request was approved on 3-4-15 by the DRB with delegation of signature(s) to the following departments - outstanding comments to be addressed

TRANSPORTATION: verify 10' back of curb

ABCWUA:

CITY ENGINEER / AMAFCA:

PARKS / CIP:

PLANNING (Last to sign):

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Property Management's signature must be obtained prior to Planning Department's signature.

AGIS DXF File approval required.

Copy of recorded plat for Planning.

ALL SITE PLANS:

3 copies of the approved site plan. Include all pages.

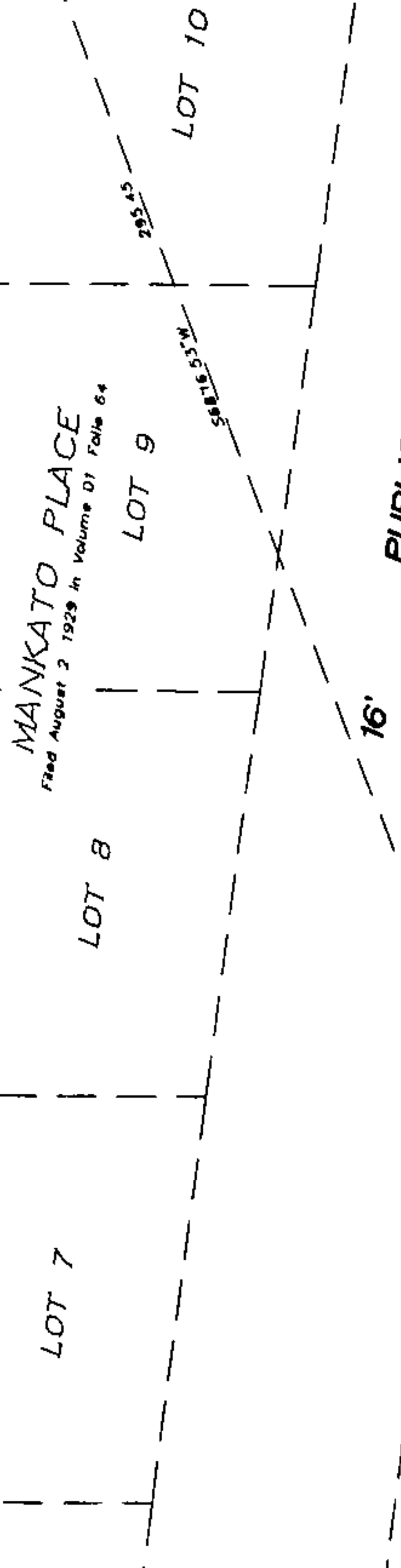
Handwritten initials/signature

VACATION EXHIBIT
 LOT 11, BLOCK 4
 MANKATO PLACE
 CITY OF ALBUQUERQUE
 BERNALILLO COUNTY, NEW MEXICO
 JANUARY, 2015

Albuquerque Central Survey Monument "S-A172A"
 New Mexico State Plane Coordinates
 Northing: 7484258.428 feet
 Easting: 5335991.429 feet
 Elevation: 5222.21 feet (NAVD 1988)
 Surveyed by: [Redacted]
 Ground To Low Factor: 0.999988619

1010265
 15-70038
 2-25-15

CURVE TABLE				
CURVE	LENGTH	RADIUS	TANGENT CHORD CHORD BEARING	DELTA
C1	31.42	20.00'	20.00' 28.28' N45°21'25"E	90°00'00"



PUBLIC ALLEY
 16'

88.81' (N00°21'25"E)

582.26.05'E

71.57'

59.83'

1.0'

51.00'

51.00'

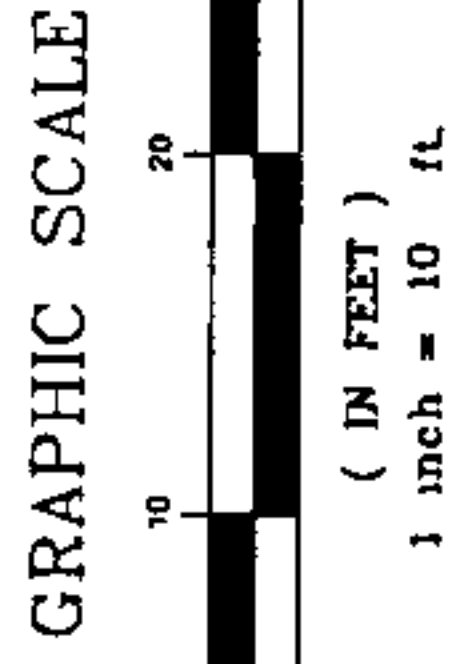
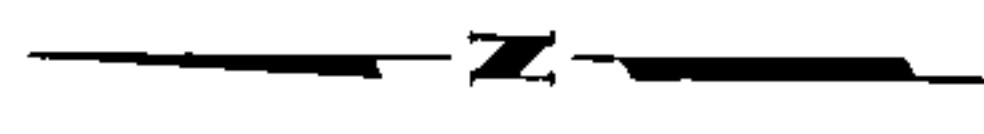
51.00'

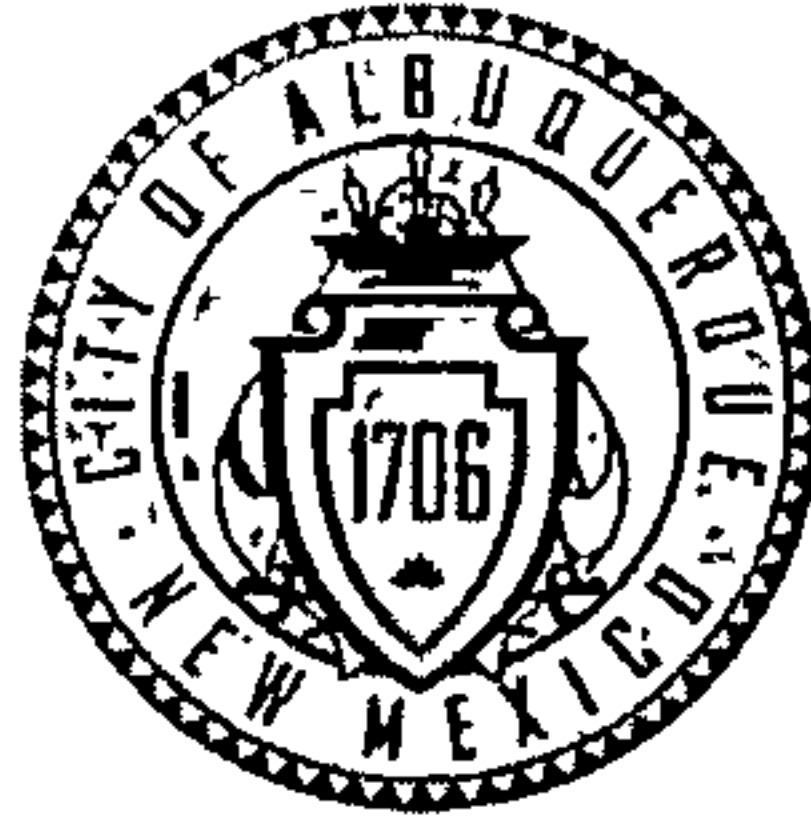
51.00'

LOT C, BLOCK 4
 MANKATO PLACE
 Filed June 16, 1978 in Volume #15, Page 13

LOT 11, BLOCK 4
 MANKATO PLACE
 Filed August 2, 1929 in Volume D1, Page 64

MORNINGSIDE DRIVE
 S.E.





INTER-OFFICE MEMORANDUM

COMMENTING AGENCIES

TRANSPORTATION DEVELOPMENT*John MacKenzie*
TRANSIT & PARKING DEPARTMENT*Shabih Rizvi*
COUNCIL OF GOVERNMENTS.....*Kendra Watkins/Andrew Gingerich*
AMAFCA.....*Lynn Mazur*
APD CRIME PREVENTION.....*Steve Sink*
OPEN SPACE DIVISION.....*Kent Reed Swanson/Sarah Brown*

FIRE DEPARTMENT.....*Antonio Chinchilla*
ZONING ENFORCEMENT INSPECTOR.....*Vince Montano*
NEIGHBORHOOD COORDINATION.....*Stephani Winklepleck*
PNM.....*Daniel Aragon*
NEW MEXICO GAS COMPANY.....*Patrick Sanchez*
ALBUQUERQUE PUBLIC SCHOOLS.....*April Winters*
COMCAST CABLE.....*Mike Mortus*
Mid.Rio Grande Conserv. Dist. (MRGCD).....*Ray Gomez*
ENVIRONMENTAL HEALTH.....*Paul Olson*

Your comments on the following case(s) are requested.

PROJECT # 1010265

Board hearing date:

WEDNESDAY, February 25, 2015



**PUBLIC HEARING--DEVELOPMENT REVIEW BOARD
CITY OF ALBUQUERQUE**

Notice is hereby given that the Development Review Board, City of Albuquerque, will hold a public hearing in the Plaza del Sol Hearing Room, Basement, Plaza del Sol Building, 600 2nd St NW, on Wednesday, February 25, 2015, beginning at 9:00 a.m. and proceeding according to that day's agenda for the purpose of considering the following items. The Development Review Board will hold a Pre-Hearing Discussion in the Conference Room of Suite 201, Lobby Level, Plaza del Sol Building, 600 2nd St NW, Albuquerque, NM on Tuesday, February 24, 2015, beginning at 3:00 p.m. for the purpose of reviewing these items prior to the public hearing; no action or public comments will be taken at this Discussion.

Project# 1002202

15DRB-70039 VACATION OF PUBLIC
WATERLINE EASEMENT

SCOTT EDDINGS agent for WINROCK PARTNERS LLC requests the referenced/ above action for a portion of Parcel A-1-A-1-A, **WINROCK CENTER ADDITION** zoned SU-3, located on the east side of LOUISIANA BLVD NE between I-40 and INDIAN SCHOOL RD NE. (J-19)

Project# 1003445

15DRB-70020 MAJOR – SITE DEVELOPMENT
PLAN FOR BUILDING PERMIT

MULLEN HELLER ARCHITECTURE agents for THR PROPERTIES LLC request the referenced/ above action for Tract H, **FOUNTAIN HILLS PLAZA** zoned SU-1/PDA, located on the northwest corner of EAGLE RANCH RD NW and PASEO DEL NOTRE NW containing approximately .9755 acre. (C-12)

Project# 1010265

15DRB-70037 VACATION OF PUBLIC RIGHT-
OF-WAY
15DRB-70038 MINOR - PRELIMINARY/ FINAL
PLAT APPROVAL

SURV-TEK INC agents for ROBERT E STRELL request the referenced/ above actions for a portion of MORNINGSIDE DRIVE SE, SILVER AVENUE SE and Lot 11, Block 4, **MANKATO PLACE** zoned CCR-2, located on the northwest corner of SILVER AVE SE and MORNINGSIDE DR SE containing approximately .1355 acre. (K-17)

Details of the application(s) may be examined at the Development Services Center of the Planning Department, Second Floor, Plaza Del Sol Building, 600 2nd St NW, between 10:00 a.m. and 12:00 p.m. or 2:00 p.m. and 4:00 p.m. Monday through Friday except holidays INDIVIDUALS WITH DISABILITIES who need special assistance to participate at this hearing should contact Angela Gomez, Planning Department, at 924-3946 (VOICE) or teletypewriter (TTY) 924-3361 – TTY users may also access the Voice number via the New Mexico Relay Network by calling toll-free 1-800-659-8331.


Jack Cloud, DRB Chair
Development Review Board

TO BE PUBLISHED IN THE ALBUQUERQUE JOURNAL MONDAY, February 9, 2015.



Supplemental Form (SF)

SUBDIVISION

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

SITE DEVELOPMENT PLAN

- for Subdivision
- for Building Permit
- Administrative Amendment/Approval (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

STORM DRAINAGE (Form D)

- Storm Drainage Cost Allocation Plan

S Z ZONING & PLANNING

- Annexation
- V** Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- P** Adoption of Rank 2 or 3 Plan or similar
- Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
- D** Street Name Change (Local & Collector)
- L A** **APPEAL / PROTEST of...**
 - Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2nd Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

APPLICATION INFORMATION:

Professional/Agent (if any): SURITEK, INC PHONE: 897-3366
 ADDRESS: 9384 VALLEY VIEW DR NW FAX: 897-3377
 CITY: ALB STATE NM ZIP 87114 E-MAIL: RUSSTHUGG@SURITEK.COM
 APPLICANT: ROBERT E. STRELL PHONE: 268-2321
 ADDRESS: 120 MORNINGSIDE DR SE FAX: 268-2328
 CITY: ALB STATE NM ZIP 87108 E-MAIL: ROB@STRELLDESIGN.COM
 Proprietary interest in site: OWNER List all owners: _____

DESCRIPTION OF REQUEST: VACATION OF PUBLIC RIGHT OF WAY AND MINOR PRELIMINARY/FINAL PLAT APPROVAL

Is the applicant seeking incentives pursuant to the Family Housing Development Program? Yes. No.

SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.

Lot or Tract No. LOT 11 Block: 4 Unit: _____
 Subdiv/Addn/TBKA: MAN KATO PLACE
 Existing Zoning: CCR-2 Proposed zoning: SAME MRGCD Map No N/A
 Zone Atlas page(s): K-17 UPC Code: 101705712720933705

CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX,Z, V, S, etc.): 1010265 SKETCH PLAT

CASE INFORMATION:

Within city limits? Yes Within 1000FT of a landfill? N/A
 No. of existing lots: 1 No. of proposed lots: 2 Total site area (acres): 0.1355
 LOCATION OF PROPERTY BY STREETS: On or Near: MORNINGSIDE DRIVE SE
 Between: SILVER AVE SE and CENTRAL AVE SE
 Check if project was previously reviewed by: Sketch Plat/Plan or Pre-application Review Team(PRT) Review Date: 10/22/14

SIGNATURE

(Print Name) Russ Hugg DATE 1.28.15
 Applicant: Agent:

FOR OFFICIAL USE ONLY

Revised: 4/2012

INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
<input checked="" type="checkbox"/> All checklists are complete	<u>15DRB - 70037</u>	<u>VRW</u>	<u>_____</u>	<u>\$ 600.00</u>
<input checked="" type="checkbox"/> All fees have been collected	<u>15DRB - 70038</u>	<u>PBF</u>	<u>_____</u>	<u>\$ 285.00</u>
<input checked="" type="checkbox"/> All case #s are assigned	<u>_____</u>	<u>ADV</u>	<u>_____</u>	<u>\$ 75.00</u>
<input checked="" type="checkbox"/> AGIS copy has been sent	<u>_____</u>	<u>CMF</u>	<u>_____</u>	<u>\$ 20.00</u>
<input checked="" type="checkbox"/> Case history #s are listed	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>\$ _____</u>
<input type="checkbox"/> Site is within 1000ft of a landfill	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>\$ _____</u>
<input type="checkbox"/> F.H.D.P. density bonus	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>Total</u>
<input type="checkbox"/> F.H.D.P. fee rebate	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>\$ 980.00</u>

Hearing date February 25, 2015

Roy 1-30-15
 Staff signature & Date

Project # 1010265

FORM V: SUBDIVISION VARIANCE & VACATIONS

- BULK LAND VARIANCE (DRB04)** (PUBLIC HEARING CASE)
 - Application for Minor Plat on FORM S-3, including those submittal requirements. 24 copies
 - Letter briefly describing and explaining: the request, compliance with the Development Process Manual, and all improvements to be waived.
 - Notice on the proposed Plat that there are conditions to subsequent subdivision (refer to DPM)
 - Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
 - Sign Posting Agreement
 - Fee (see schedule)
 - List any original and/or related file numbers on the cover application
- DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required.**

- VACATION OF PUBLIC EASEMENT (DRB27)**
 - VACATION OF PUBLIC RIGHT-OF-WAY (DRB28)**
 - The complete document which created the public easement (folded to fit into an 8.5" by 14" pocket) **24 copies.**
(Not required for City owned public right-of-way.)
 - Drawing showing the easement or right-of-way to be vacated, etc. (not to exceed 8.5" by 11") **24 copies**
 - Zone Atlas map with the entire property(ies) clearly outlined
 - Letter briefly describing, explaining, and justifying the request
 - Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
 - Sign Posting Agreement
 - Fee (see schedule)
 - List any original and/or related file numbers on the cover application
- Unless the vacation is shown on a DRB approved plat recorded by the County Clerk within one year, it will expire.
DRB Public hearings are approximately 30 DAYS after the filing deadline. Your attendance is required.

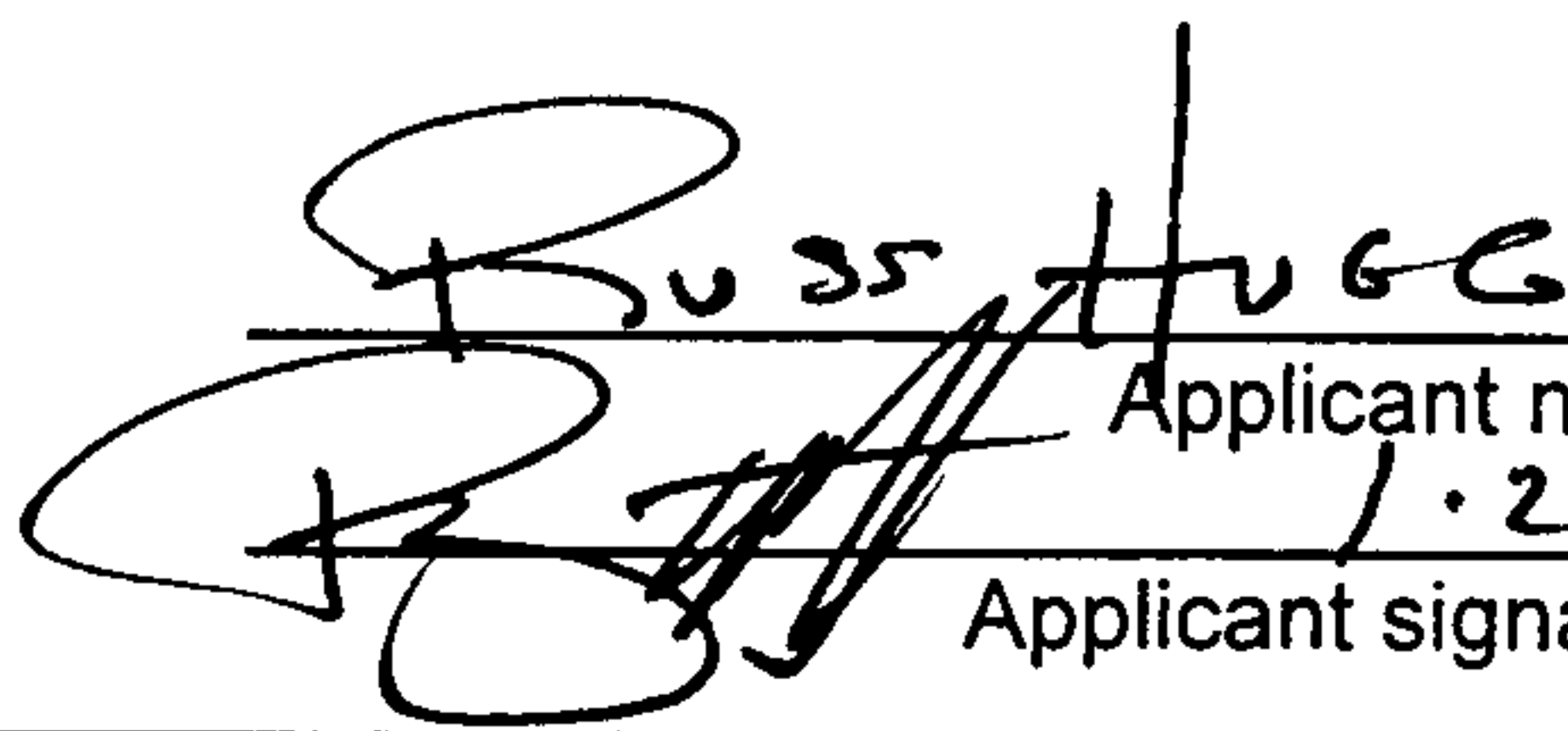
- SIDEWALK VARIANCE (DRB20)**
 - SIDEWALK WAIVER (DRB21)**
 - Scale drawing showing the proposed variance or waiver (not to exceed 8.5" by 14") 6 copies
 - Zone Atlas map with the entire property(ies) clearly outlined
 - Letter briefly describing, explaining, and justifying the variance or waiver
 - List any original and/or related file numbers on the cover application
- DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.**

- SUBDIVISION DESIGN VARIANCE FROM MINIMUM DPM STANDARDS (DRB25)**
 - Scale drawing showing the location of the proposed variance or waiver (not to exceed 8.5" by 14") **24 copies**
 - Zone Atlas map with the entire property(ies) clearly outlined
 - Letter briefly describing, explaining, and justifying the variance
 - Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts
 - Sign Posting Agreement
 - Fee (see schedule)
 - List any original and/or related file numbers on the cover application
- DRB meetings are approximately 30 DAYS after the filing deadline. Your attendance is required.**

- TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION (DRB19)**
 - EXTENSION OF THE SIA FOR TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION (DRB07)**
 - Drawing showing the sidewalks subject to the proposed deferral or extension (not to exceed 8.5" by 14") **6 copies**
 - Zone Atlas map with the entire property(ies) clearly outlined
 - Letter briefly describing, explaining, and justifying the deferral or extension
 - List any original and/or related file numbers on the cover application
- DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.**

- VACATION OF PRIVATE EASEMENT (DRB26)**
 - VACATION OF RECORDED PLAT (DRB29)**
 - The complete document which created the private easement/recorded plat (not to exceed 8.5" by 14") **6 copies**
 - Scale drawing showing the easement to be vacated (8.5" by 11") **6 copies**
 - Zone Atlas map with the entire property(ies) clearly outlined
 - Letter/documents briefly describing, explaining, and justifying the vacation **6 copies**
 - Letter of authorization from the grantors and the beneficiaries (private easement only)
 - Fee (see schedule)
 - List any original and/or related file numbers on the cover application
- Unless the vacation is shown on a DRB approved plat recorded by the County Clerk within one year, it will expire.
DRB meetings are approximately 8 DAYS after the Tuesday noon filing deadline. Your attendance is required.

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.


 Applicant name (print) Russ Hugg
 Applicant signature / date 1-29-15



Checklists complete
 Fees collected
 Case #s assigned
 Related #s listed

Application case numbers 15DRB-70037
 Form revised 4/07
 Planner signature / date [Signature] 1-30-15
 Project # 1010265

FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

SKETCH PLAT REVIEW AND COMMENT (DRB22) **Your attendance is required.**

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08) **Your attendance is required.**

- Preliminary Plat reduced to 8.5" x 11"
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Copy of DRB approved infrastructure list
- Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
- List any original and/or related file numbers on the cover application

Extension of preliminary plat approval expires after one year.

MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12) **Your attendance is required.**

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16) **Your attendance is required.**

- N/A** 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- N/A** Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
- N/A** Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- N/A** Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- N/A** Infrastructure list if required (**verify with DRB Engineer**)
- DXF file and hard copy of final plat data for AGIS is required.

AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03) **Your attendance is required.**

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- List any original and/or related file numbers on the cover application

Amended preliminary plat approval expires after one year

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Russ Huce

 Applicant name (print)

 1-29-15
 Applicant signature / date



Form revised **October 2007**

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers
15DRB- - 70038

[Signature]

 1-30-15
 Planner signature / date
 Project # **1010265**

SIGN POSTING AGREEMENT

REQUIREMENTS

POSTING SIGNS ANNOUNCING PUBLIC HEARINGS

All persons making application to the City under the requirements and procedures established by the City Zoning Code or Subdivision Ordinance are responsible for the posting and maintaining of one or more signs on the property which the application describes. Vacations of public rights-of-way (if the way has been in use) also require signs. Waterproof signs are provided at the time of application. If the application is mailed, you must still stop at the Development Services Front Counter to pick up the sign.

The applicant is responsible for ensuring that the signs remain posted throughout the 15-day period prior to public hearing. Failure to maintain the signs during this entire period may be cause for deferral or denial of the application. Replacement signs for those lost or damaged are available from the Development Services Front Counter at a charge of \$3.75 each.

1. LOCATION

- A. The sign shall be conspicuously located. It shall be located within twenty feet of the public sidewalk (or edge of public street). Staff may indicate a specific location.
- B. The face of the sign shall be parallel to the street, and the bottom of the sign shall be at least two feet from the ground.
- C. No barrier shall prevent a person from coming within five feet of the sign to read it.

2. NUMBER

- A. One sign shall be posted on each paved street frontage. Signs may be required on unpaved street frontages.
- B. If the land does not abut a public street, then, in addition to a sign placed on the property, a sign shall be placed on and at the edge of the public right-of-way of the nearest paved City street. Such a sign must direct readers toward the subject property by an arrow and an indication of distance.

3. PHYSICAL POSTING

- A. A heavy stake with two crossbars or a full plywood backing works best to keep the sign in place, especially during high winds.
- B. Large headed nails or staples are best for attaching signs to a post or backing; the sign tears out less easily.

4. TIME

Signs must be posted from February 10, 2015 To February 25, 2015

5. REMOVAL

- A. The sign is not to be removed before the initial hearing on the request.
- B. The sign should be removed within five (5) days after the initial hearing.

I have read this sheet and discussed it with the Development Services Front Counter Staff. I understand (A) my obligation to keep the sign(s) posted for (15) days and (B) where the sign(s) are to be located. I am being given a copy of this sheet.

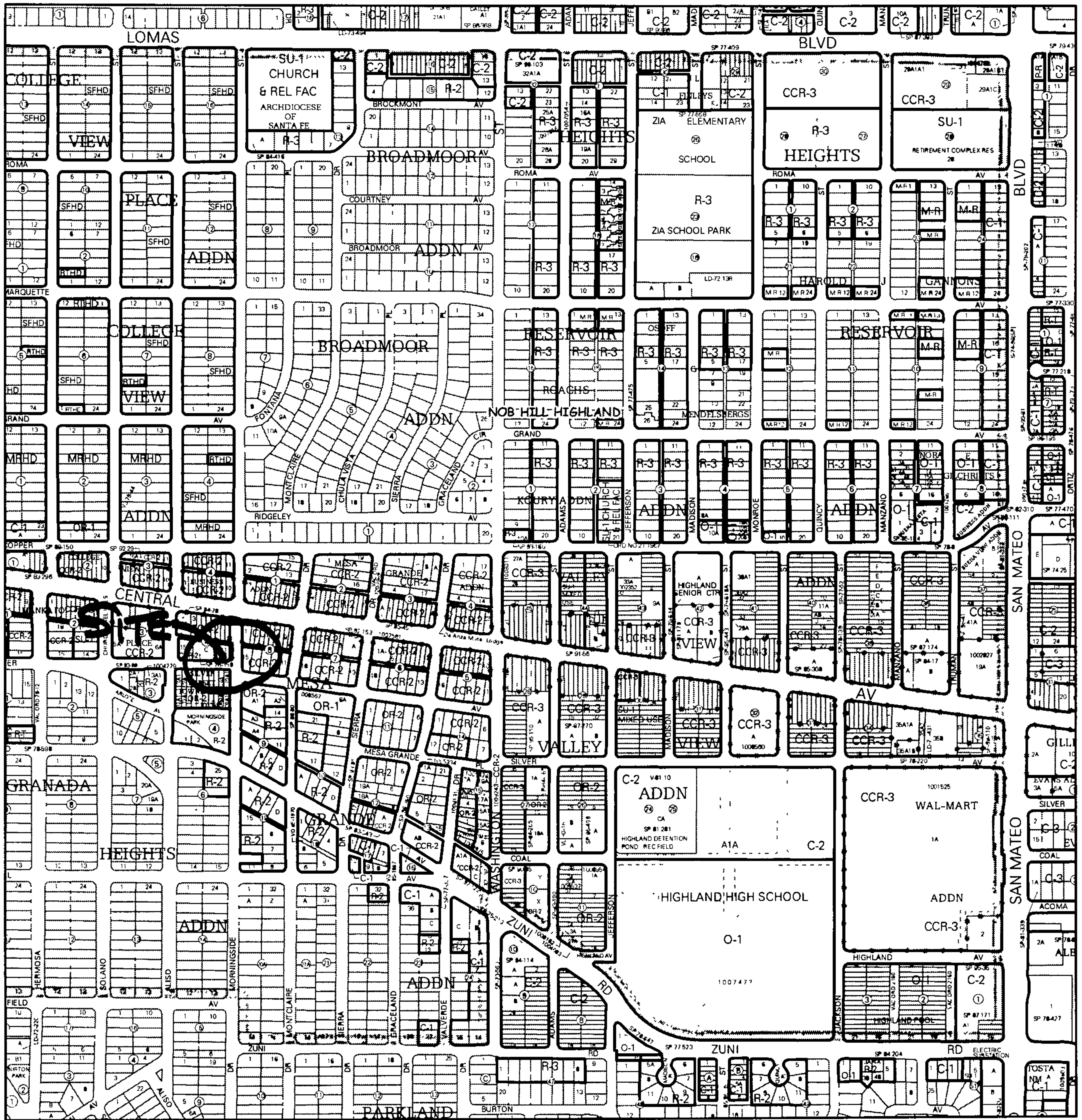
[Signature]
(Applicant or Agent)

1-30-15
(Date)

I issued 2 signs for this application, 1-30-15
(Date)

[Signature]
(Staff Member)

DRB PROJECT NUMBER: 1010265



For more current information and details visit <http://www.cabq.gov/gis>

AGIS
Albuquerque Geographic Information System

Note: Grey Shading Represents Area Outside of the City Limits

Zone Atlas Page.
K-17-Z

Selected Symbols

- SECTOR PLANS
- Design Overlay Zones
- City Historic Zones
- H-1 Buffer Zone
- Petroglyph Mon
- Escarpment
- 2 Mile Airport Zone
- Airport Noise Contours
- Wall Overlay Zone

0 750 1,500 Feet

Map amended through: 9/2/2014

Consulting Surveyors

9384 Valley View Drive, NW Albuquerque, New Mexico 87114
Phone: 505-897-3366 Fax: 505-897-3377 E-mail: russhugg@survtek.com

January 27, 2015

Albuquerque Development Review Board
PO Box 1293
Albuquerque, New Mexico 87103

Attention: Mr. Jack Cloud, Chair

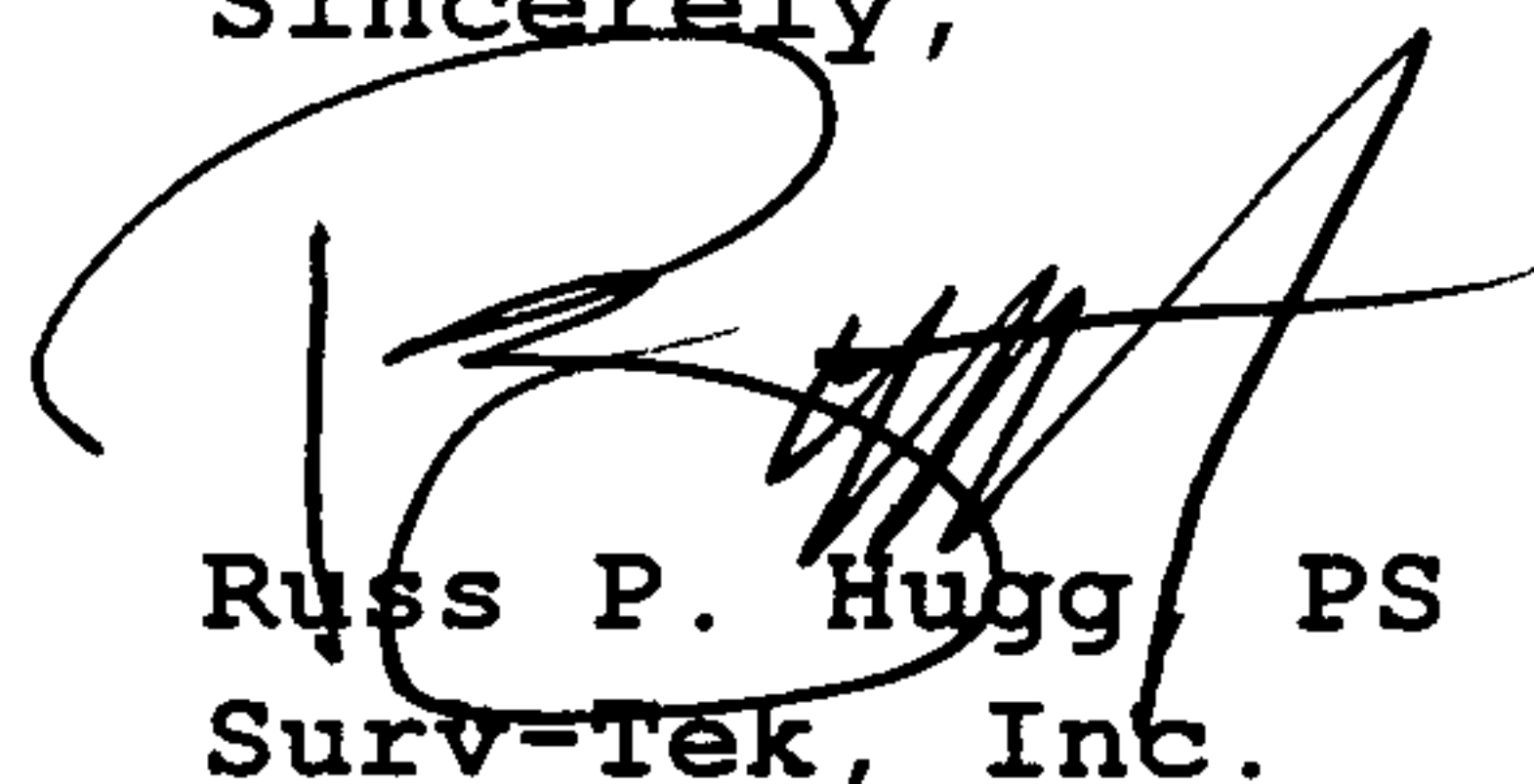
RE: *Vacation of portions of Public right of way from Morningside Drive S.E. and Silver Avenue S.E. and a Minor Preliminary/Final Plat of Lot 11, Block 4, Mankato Place, City of Albuquerque, Bernalillo County, New Mexico. City Zone Atlas page K-17.*

Dear Mr. Cloud

The owner of the above captioned property, Robert E. Strell is hereby filing application with the City of Albuquerque Development Review Board for a *Vacation of portions of Public right of way from Morningside Drive S.E. and Silver Avenue S.E. as shown on the attached Vacation Exhibit and a Minor Preliminary/Final Plat of Lot 11, Block 4, Mankato Place to combine said vacated portions of public right of way into Lot 11 and divide into two (2) new Lots as shown on the attached Preliminary/Final Plat.*

If you have any questions concerning this request, please feel free to contact me at your convenience.

Sincerely,



Russ P. Hugg, PS
Surv-Tek, Inc.

January 27, 2015

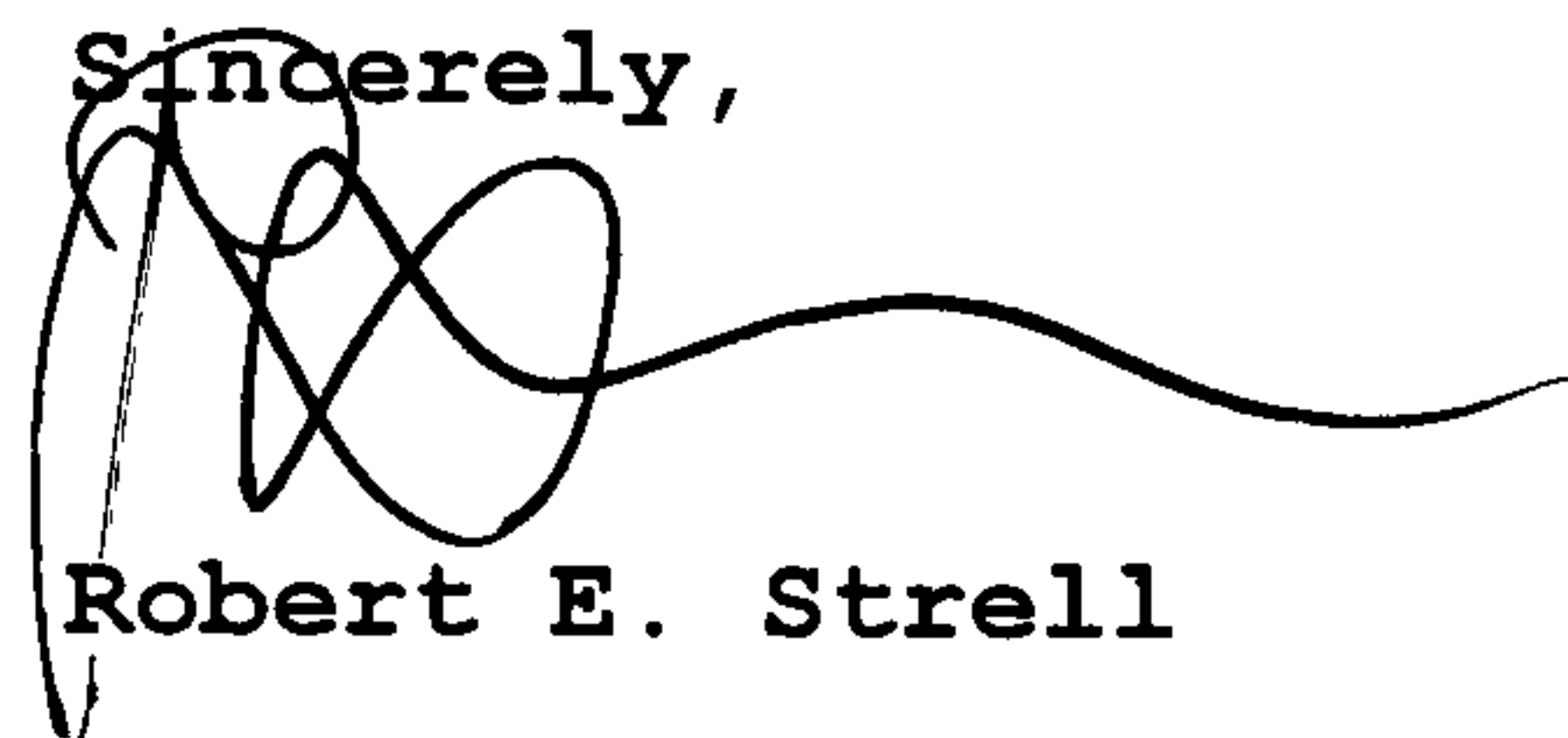
Mr. Russ P. Hugg
Surv-Tek, Inc.
9384 Valley View Drive NW
Rio Rancho, New Mexico 87114

Dear Russ:

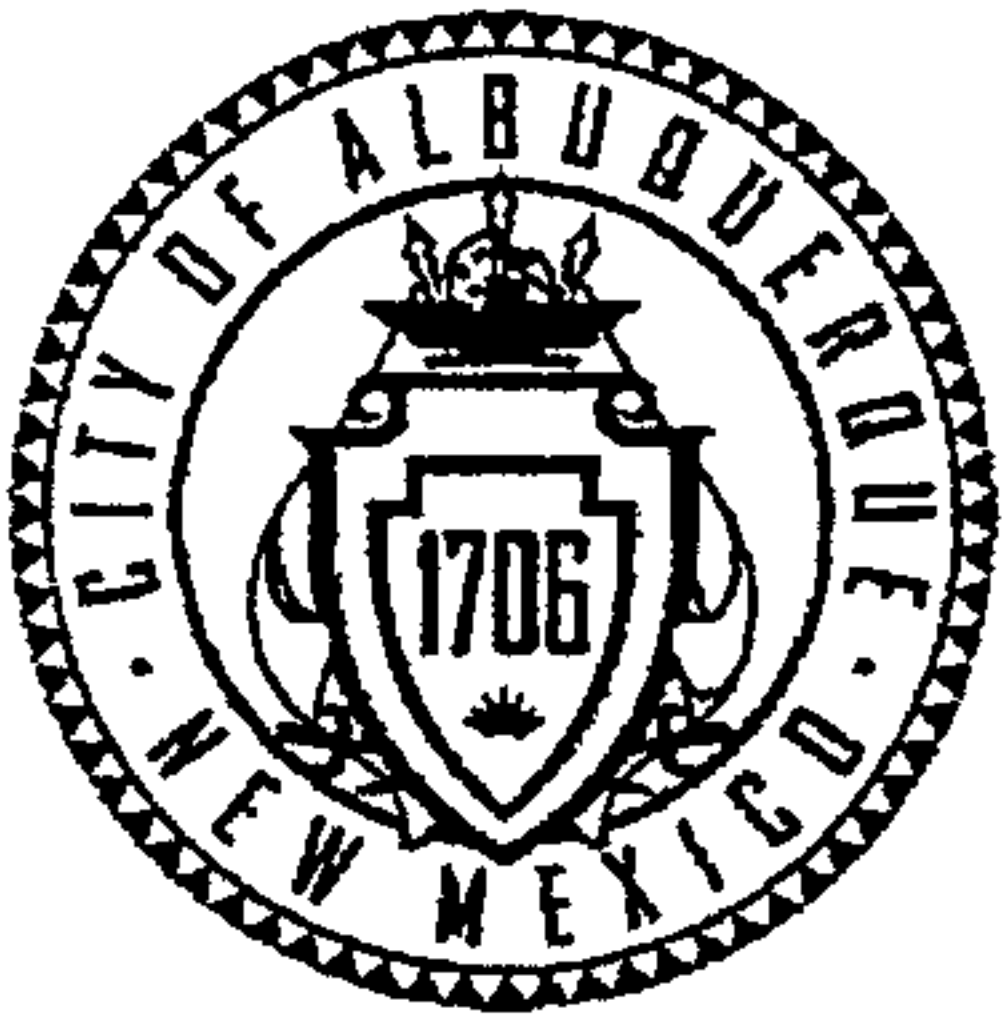
By this letter, I hereby authorize you to act as agent on my behalf for the purpose of Vacation of Public right of way and Preliminary/Final Plat of Lot 11, Block 4, Mankato Place, City of Albuquerque, Bernalillo County, New Mexico.

Please call me if you have any further questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert E. Strell", with a long, sweeping horizontal line extending to the right.

Robert E. Strell



DEVELOPER INQUIRY SHEET

(To be completed prior to application submittal)

The Office of Neighborhood Coordination (ONC) located in Room 120 (basement) of the Plaza Del Sol Building, 600 Second Street NW, Fax: (505) 924-3913 – will need the following information **BEFORE** neighborhood and/or homeowner association information will be released to the applicant/agent on any project being presented to the Planning Department of the City of Albuquerque. If you have any questions, please feel free to contact our office at (505) 924-3914. **Your Developer Inquiry is for the following:**

- Cell Tower Submittal: Free-Standing Tower -OR- Concealed Tower
- EPC Submittal DRB Submittal LUCC Submittal Liquor Submittal
- Administrative Amendments (AA's) Submittal City Project Submittal

CONTACT NAME: RUSS HUGG

COMPANY NAME: SURV-TEK, INC.

ADDRESS/ZIP: 9384 VALLEY VIEW DR NW, ALB, NM 87114

PHONE: 897-3366 FAX: 897-3377

LEGAL DESCRIPTION INFORMATION

PLEASE FORWARD INFORMATION ON ANY NEIGHBORHOOD AND/OR HOMEOWNER ASSOCIATION IN THE AREA OF THE PROPERTY DESCRIBED BELOW:

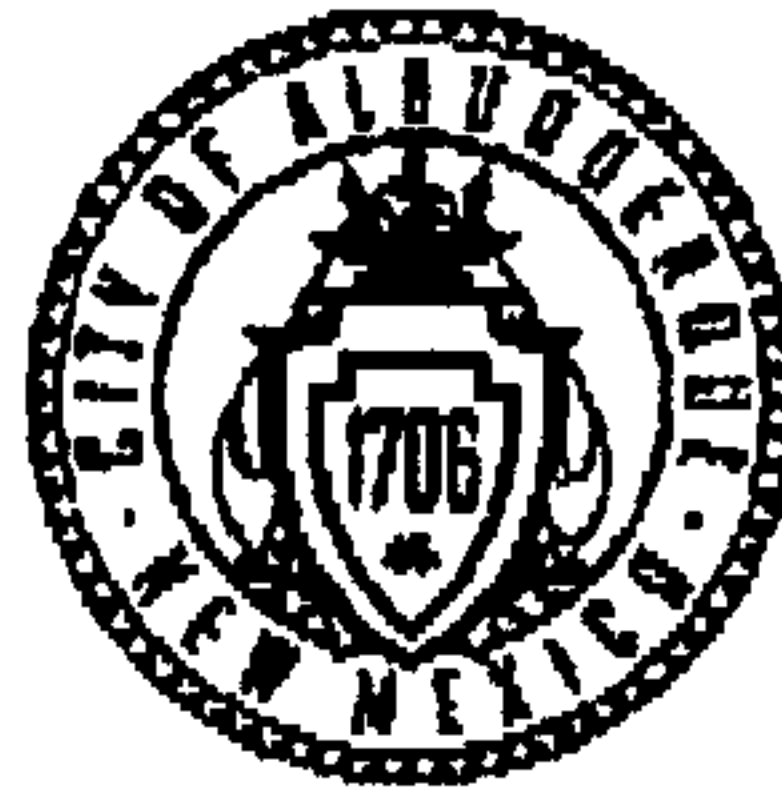
LOT 11, Block 4, MANKATO PLACE
LEGAL DESCRIPTION

LOCATED ON MORNINGSIDE DRIVE SE
STREET NAME OR OTHER IDENTIFYING LANDMARK

BETWEEN SILVER AVE SE AND
STREET NAME OR OTHER IDENTIFYING LANDMARK

CENTRAL AVE SE
STREET NAME OR OTHER IDENTIFYING LANDMARK

THE SITE IS INDICATED ON THE FOLLOWING ZONE ATLAS PAGE (K-17).
(PLEASE MARK/HATCH ZONE MAP WHERE PROPERTY IS LOCATED)
(Zone Map **MUST** be provided with request)



City of Albuquerque
P.O. Box 1293, Albuquerque, NM 87103

January 26, 2015

Russ Hugg
Surv-Tek, Inc.
9384 Valley View Dr. NW/87114
Phone: 505-897-3366 Fax: 505-897-3377

PLEASE NOTE: The Neighborhood Association information listed in this letter is valid for one (1) month. If you haven't filed your application within one (1) month of the date of this letter - you will need to get an updated letter from our office. It is your responsibility to provide current information - outdated information may result in a deferral of your case.

Dear Russ:

Thank you for your inquiry of January 26, 2015 requesting the names of ALL Neighborhood and/or Homeowners Associations who would be affected under the provisions of O-92 by your proposed project at **(DRB SUBMITTAL) LOT 11, BLOCK 4, MANKATO PLACE LOCATED ON MORNINGSIDE DRIVE SE BETWEEN SILVER AVE. SE AND CENTAL AVE. SE** zone map K-17.

Our records indicate that the ALL Neighborhood and/or Homeowners Associations affected by this proposal and the contact names are as follows:

SEE ATTACHMENT "A" FOR THE NAMES OF THE NA/HOA'S THAT NEED TO BE CONTACTED IN REGARDS TO THIS PLANNING SUBMITTAL - please attach this letter and "Attachment A" to your Application Packet ALONG with copies of the letters and certified mail receipts to the NA/HOA's.

Please note that according to O-92 you are required to notify each of these contact persons by **certified mail, return receipt requested, before** the Planning Department will accept your application filing. **IMPORTANT! Failure of adequate notification may result in your Application Hearing being deferred for 30 days.** If you have any questions about the information provided, please contact me at (505) 924-3906 or via an e-mail message at dcarmona@cabq.gov or by fax at (505) 924-3913.

Sincerely,

Dalaina Carmona

Senior Administrative Assistant
OFFICE OF NEIGHBORHOOD COORDINATION
Planning Department

**LETTERS MUST BE SENT TO BOTH
CONTACTS OF EACH
NEIGHBORHOOD ASSOCIATION.**

ATTACHMENT "A"

January 26, 2015

Russ Hugg
Surv-Tek, Inc.
9384 Valley View Dr. NW/87114
Phone: 505-897-3366 Fax: 505-897-3377

NOB HILL N.A. (NOB) "R"

***Susan Michie**
432 Lafayette Pl. NE/87106 918-399-4410 (c)
Ron Halbgewachs
3401 Monte Vista Blvd. NE/87106 268-1584 (h)

!!!Notice to Applicants!!!

SUGGESTED INFORMATION FOR NEIGHBORHOOD NOTIFICATION LETTERS

Applicants for Zone Change, Site Plan, Sector Development Plan approval or an amendment to a Sector Development Plan by the EPC, DRB, etc. are required under Council Bill O-92 to notify all affected recognized neighborhood associations **PRIOR TO FILING THE APPLICATION TO THE PLANNING DEPARTMENT**. Because the purpose of the notification is to ensure communication as a means of identifying and resolving problems early, it is essential that the notification be fully informative.

WE RECOMMEND THAT THE NOTIFICATION LETTER INCLUDE THE FOLLOWING INFORMATION:

1. The street address of the subject property.
2. The legal description of the property, including lot or tract number (if any), block number (if any), and name of the subdivision.
3. A physical description of the location, referenced to streets and existing land uses.
4. A complete description of the actions requested of the EPC:
 - a) If a **ZONE CHANGE OR ANNEXATION**, the name of the existing zone category and primary uses and the name of the proposed category and primary uses (i.e., "from the R-T Townhouse zone, to the C-2 Community Commercial zone").
 - b) If a **SITE DEVELOPMENT OR MASTER DEVELOPMENT PLAN** approval or amendment describe the physical nature of the proposal (i.e., "an amendment to the approved plan to allow a drive-through restaurant to be located just east of the main shopping center entrance off Montgomery Blvd.").
 - c) If a **SECTOR DEVELOPMENT PLAN OR PLAN AMENDMENT** a general description of the plan area, plan concept, the mix of zoning and land use categories proposed and description of major features such as location of significant shopping centers, employment centers, parks and other public facilities.
 - d) The name, address and telephone number of the applicant and of the agent (if any). In particular the name of an individual contact person will be helpful so that neighborhood associations may contact someone with questions or comments.

Information from the Office of Neighborhood Coordination

The following information should always be in each application packet that you submit for an EPC or DRB application. Listed below is a "Checklist" of the items needed.

~~1. A copy of the ONC "Official" Letter (if there are no associations). A copy must be submitted with application packet. -OR-~~

[] The ONC "Official" Letter (if there are no associations). A copy must be submitted with application packet.

~~2. A copy of Letters to Neighborhood Associations (if there are associations). A copy must be submitted with application packet.~~

~~3. A copy of the certified receipts to Neighborhood Associations (if there are associations). A copy must be submitted with application packet.~~

Just a reminder - Our ONC "Official" Letter is only valid for a one (1) month period and if you haven't submitted your application by this date, you will need to get an updated letter from our office.

Any questions, please feel free to contact Dalaina at 924-3906 or via an e-mail message at dcarmona@cabq.gov.

Thank you for your cooperation on this matter.

(below this line for ONC use only)

Date of Inquiry: **1/26/14** Time Entered: **3:06 p.m.** ONC Rep. Initials: **DC**

SURV TEK, INC.

Consulting Surveyors

9384 Valley View Drive, NW Albuquerque, New Mexico 87114
Phone: 505-897-3366 Fax: 505-897-3377 E-mail: russhugg@survtek.com

January 27, 2015

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Nob Hill Neighborhood Association
432 Lafayette Place NE
Albuquerque, NM 87106
Attention: Susan Michie

RE: *Vacation of portions of Public right of way from Morningside Drive S.E. and Silver Avenue S.E. and a Minor Preliminary/Final Plat of Lot 11, Block 4, Mankato Place, City of Albuquerque, Bernalillo County, New Mexico. City Zone Atlas page K-17.*

The owner of the above captioned property, Robert E. Strell is hereby filing application with the City of Albuquerque Development Review Board for a *Vacation of portions of Public right of way from Morningside Drive S.E. and Silver Avenue S.E. and a Minor Preliminary/Final Plat of Lot 11, Block 4, Mankato Place (See attached Vacation Exhibit and Preliminary/Final Plat)*

The application will require a public hearing before the Development Review Board in the DRB Meeting Room in the basement floor of the Plaza Del Sol Building at Second and Roma N.W. The Chair of the Development Review Board, Mr. Jack Cloud, may be contacted at 924-3880 or by mail at P.O. Box 1293, Albuquerque, New Mexico 87103.

If you have any questions contact:

Russ P. Hugg, PS, Agent

Surv-Tek, Inc.
9384 Valley View Drive N.W.
Albuquerque, New Mexico 87114
505 897 3366

0220 904E 0000 0891 6002

U.S. Postal Service™	
CERTIFIED MAIL™ RECEIPT	
(Domestic Mail Only; No Insurance Coverage Provided)	
For delivery information visit our website at www.usps.com	
ALBUQUERQUE NM 87106 OFFICIAL USE	
Postage	\$ 1.19
Certified Fee	\$3.30
Return Receipt Fee (Endorsement Required)	\$2.70
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$ 7.19

0218
09
JAN 27 2015
Postmark
Recd
1/27/2015

Sent To
Nob Hill Neighborhood Assoc Ben Halbgewachs
Street, Apt. No.,
or PO Box No. 3401 Monte Vista Blvd NE
City, State, ZIP+4
Albuquerque, NM 87106

PS Form 3800 August 2006 See Reverse for Instructions



Consulting Surveyors

9384 Valley View Drive, NW Albuquerque, New Mexico 87114
Phone: 505-897-3366 Fax: 505-897-3377 E-mail: russhugg@survtek.com

January 27, 2015

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Nob Hill Neighborhood Association
3401 Monte Vista Boulevard NE
Albuquerque, NM 87106
Attention: Ron Halbgewachs

RE: Vacation of portions of Public right of way from Morningside Drive S.E. and Silver Avenue S.E. and a Minor Preliminary/Final Plat of Lot 11, Block 4, Mankato Place, City of Albuquerque, Bernalillo County, New Mexico. City Zone Atlas page K-17.

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If you have any questions or comments on this matter please contact:

Russ P. Hugg, PS, Agent

Surv-Tek, Inc.
9384 Valley View Drive N.W.
Albuquerque, New Mexico 87114
505 897 3366

4620 9046 3046 0000 0897 6002

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

ALBUQUERQUE NM 87106 SPECIAL USE

Postage	\$ 1.19
Certified Fee	\$3.30
Return Receipt Fee (Endorsement Required)	\$2.70
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$ 7.19

0118
JAN 27 2015
Postmark Here
PINO STATION

Sent To: Nob Hill Neighborhood Association - Susan Michie
Street, Apt. No., or PO Box No.: 432 Lafayette Pl NE
City, State, ZIP+4: Albuquerque, NM 87106

PS Form 3800, Aug 1st 2006 See Reverse for Instructions

PLAT OF MANKATO PLACE

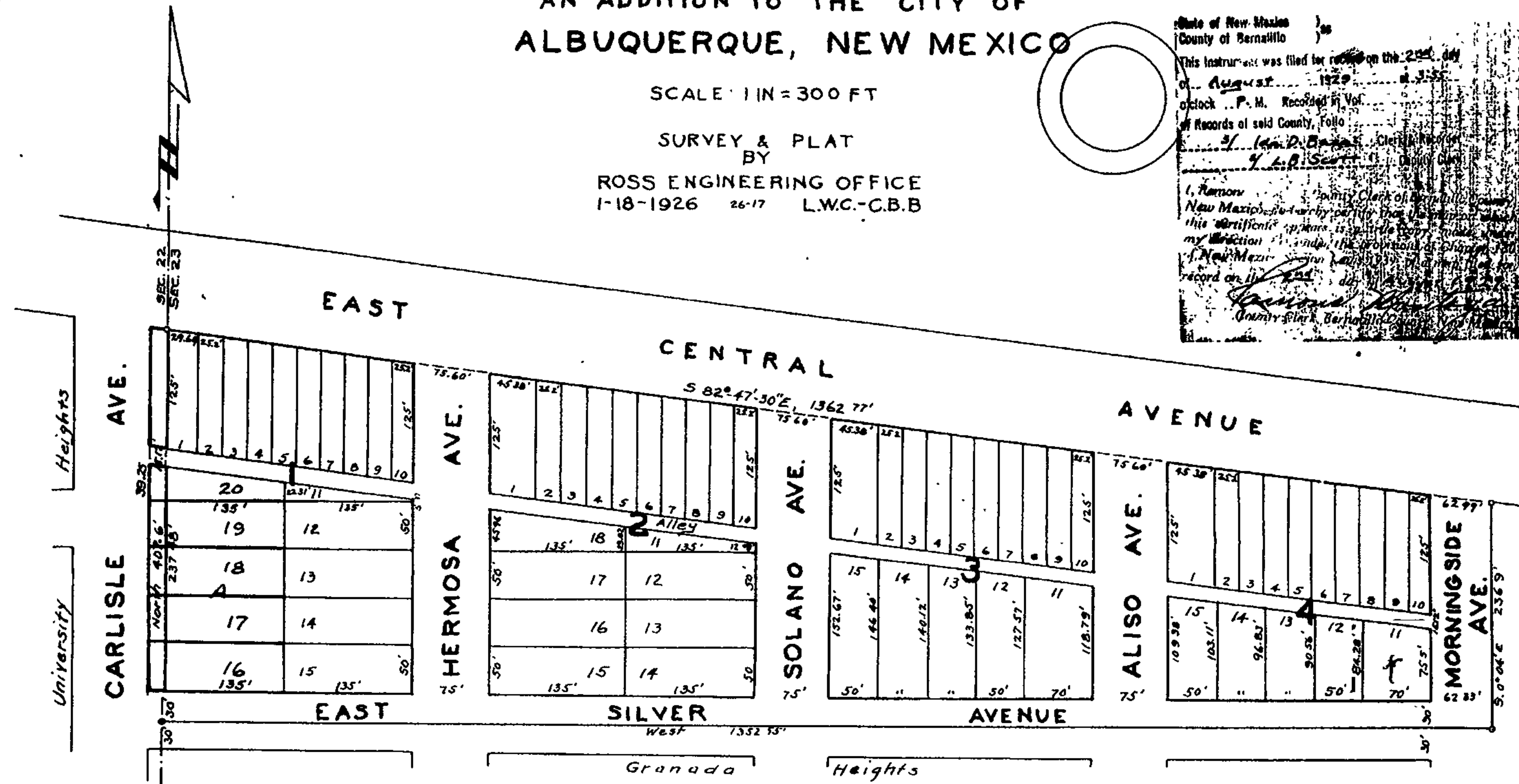
AN ADDITION TO THE CITY OF
ALBUQUERQUE, NEW MEXICO

SCALE 1 IN = 300 FT

SURVEY & PLAT
BY

ROSS ENGINEERING OFFICE
1-18-1926 26-17 L.W.C.-G.B.B

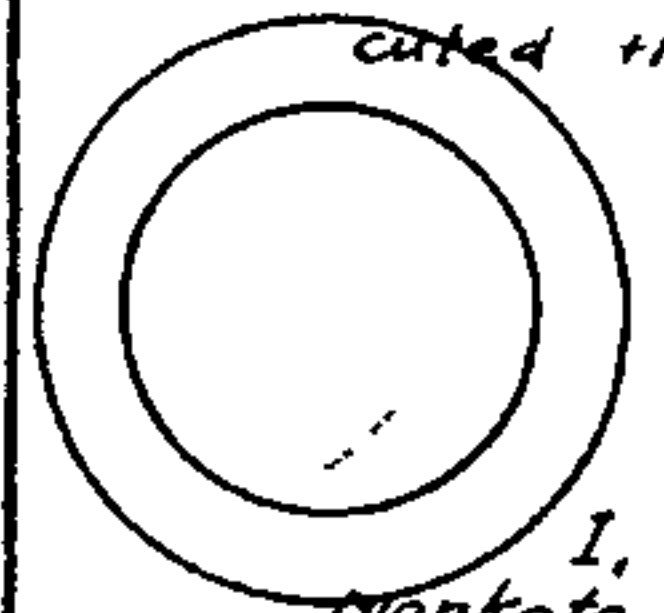
State of New Mexico }
 County of Bernalillo }
 This instrument was filed for record on the 25th day
 of August, 1926 at 3:55
 o'clock P. M. Recorded in Vol.
 of Records of said County, Folio
 of *J. L. P. Sec.*
 I, *Thomas* County Clerk of Bernalillo County
 New Mexico hereby certify that the above is a true and
 correct copy of the original as the same appears in
 my office and the original is on file in my office
 record on the 25th day of August, 1926
Thomas
 County Clerk, Bernalillo County, N.M.



The foregoing sub-division of that certain tract of land situate in the City of Albuquerque, New Mexico, and more particularly described as follows. Beginning at the Northwest corner No 1, a point on the Southerly line of East Central Avenue where said Southerly line of said Avenue intersects the line between sections 22 and 23, T. 10 N., R. 3 E., N. M. P. M., from which point the Quarter Corner on said line between said sections 22 and 23 bears North 205.11 feet distant, and running thence $22^{\circ}43'30''$ E., along said Central Avenue 1362.77 feet to the Northeast corner No 2; thence $50^{\circ}04'E$, 236.9 feet to the Southeast corner No 3, being the Northeast corner of Granada Heights; thence West along the Northerly line of said Granada Heights 1352.55 feet to the Southwest corner No 4, thence North along the line between said sections 22 and 23, 407.6 feet to the place of beginning, surveyed and sub divided as the same appears hereon, comprising Blocks 1-2-3-4 of Mankato Place, is with the free consent and in accordance with the desires of the undersigned owners and proprietors thereof.

s/ I. L. Lutz
s/ Jurjur V Lutz
 Owners and Proprietors

State of New Mexico }
 County of Bernalillo }
 On this 18th day of January, 1926 before me a Notary Public in and for said County, appeared I L Lutz and Margaret V Lutz his wife, to me known to be the persons described in and who executed the foregoing instrument, and acknowledged that they executed the same as their free act and deed
 Witness my hand and seal the day and year last above written.



s/ Edmund Ross
 Notary Public in and for Bernalillo County, N M
 My commission expires March 13, 1929

I, Frank Kimball, City Engineer of the City of Albuquerque, N.M., do hereby certify that I have examined the foregoing plat of Mankato Place, on which this certificate appears, and approved the same this day of January, 1926

s/ Frank Kimball
 City Engineer, Albuquerque, N.M.

PROJECT #

1010265

February 25, 2015

VRU
Pit



Supplemental Form (SF)

SUBDIVISION

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

SITE DEVELOPMENT PLAN

- for Subdivision
- for Building Permit
- Administrative Amendment/Approval (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

STORM DRAINAGE (Form D)

- Storm Drainage Cost Allocation Plan

S Z ZONING & PLANNING

- Annexation
- Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- Adoption of Rank 2 or 3 Plan or similar
- Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
 - Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2nd Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

APPLICATION INFORMATION:

Professional/Agent (if any): STRELL DESIGN PHONE: 505-268-2321
 ADDRESS: 120 MORNINGSIDE DR SE FAX: 505-268-2328
 CITY: ABQ. STATE NM ZIP 87108 E-MAIL: rob@strelldesign.com

APPLICANT: ROBERT STRELL PHONE: 505-268-2321
 ADDRESS: 120 MORNINGSIDE DR SE FAX: 505-268-2328
 CITY: ABQ. STATE NM ZIP 87108 E-MAIL: rob@strelldesign.com

Proprietary interest in site: OWNER List all owners: ROBERT STRELL

DESCRIPTION OF REQUEST: sketch review - vacation R.O.W

Is the applicant seeking incentives pursuant to the Family Housing Development Program? Yes. No.

SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.

Lot or Tract No. 11 Block: 4 Unit: _____
 Subdiv/Addn/TBKA: MANKATO PLACE
 Existing Zoning: CCR-2 Proposed zoning: SAME MRGCD Map No _____
 Zone Atlas page(s): K-17-Z UPC Code: _____

CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX_Z, V, S, etc.): 1009243

CASE INFORMATION:

Within city limits? Yes Within 1000FT of a landfill? NO
 No. of existing lots: 1 No. of proposed lots: 1 Total site area (acres): .13
 LOCATION OF PROPERTY BY STREETS: On or Near: SILVER AVE & MORNINGSIDE DRIVE
 Between: CENTRAL AVE and SILVER AVE

Check if project was previously reviewed by: Sketch Plat/Plan or Pre-application Review Team(PRT) Review Date: _____

SIGNATURE [Signature] DATE OCT. 7, 2014
 (Print Name) ROBERT STRELL Applicant: Agent:

FOR OFFICIAL USE ONLY

INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
<input checked="" type="checkbox"/> All checklists are complete	<u>14DRB-70347</u>	<u>SP</u>	_____	\$ <u>0</u>
<input checked="" type="checkbox"/> All fees have been collected	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> All case #s are assigned	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> AGIS copy has been sent	_____	_____	_____	\$ _____
<input checked="" type="checkbox"/> Case history #s are listed	_____	_____	_____	\$ _____
<input type="checkbox"/> Site is within 1000ft of a landfill	_____	_____	_____	\$ _____
<input type="checkbox"/> F.H.D.P. density bonus	_____	_____	_____	\$ _____
<input type="checkbox"/> F.H.D.P. fee rebate	_____	_____	_____	\$ _____
	Hearing date <u>Oct. 22, 2014</u>			Total \$ <u>0</u>

Revised: 4/2012

[Signature]
10-8-14
 Staff signature & Date

Project # 1010265

FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

SKETCH PLAT REVIEW AND COMMENT (DRB22)

Your attendance is required.

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)

Your attendance is required.

- Preliminary Plat reduced to 8.5" x 11"
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Copy of DRB approved infrastructure list
- Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
- List any original and/or related file numbers on the cover application

Extension of preliminary plat approval expires after one year.

MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)

Your attendance is required.

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16) **Your attendance is required.**

- 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- Infrastructure list if required (**verify with DRB Engineer**)
- DXF file and hard copy of final plat data for AGIS is required.

AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03) **Your attendance is required.**

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- List any original and/or related file numbers on the cover application

Amended preliminary plat approval expires after one year

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

ROBERT STRELL

Applicant name (print)

[Signature]

Applicant signature / date

10.7.14



Form revised October 2007

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers

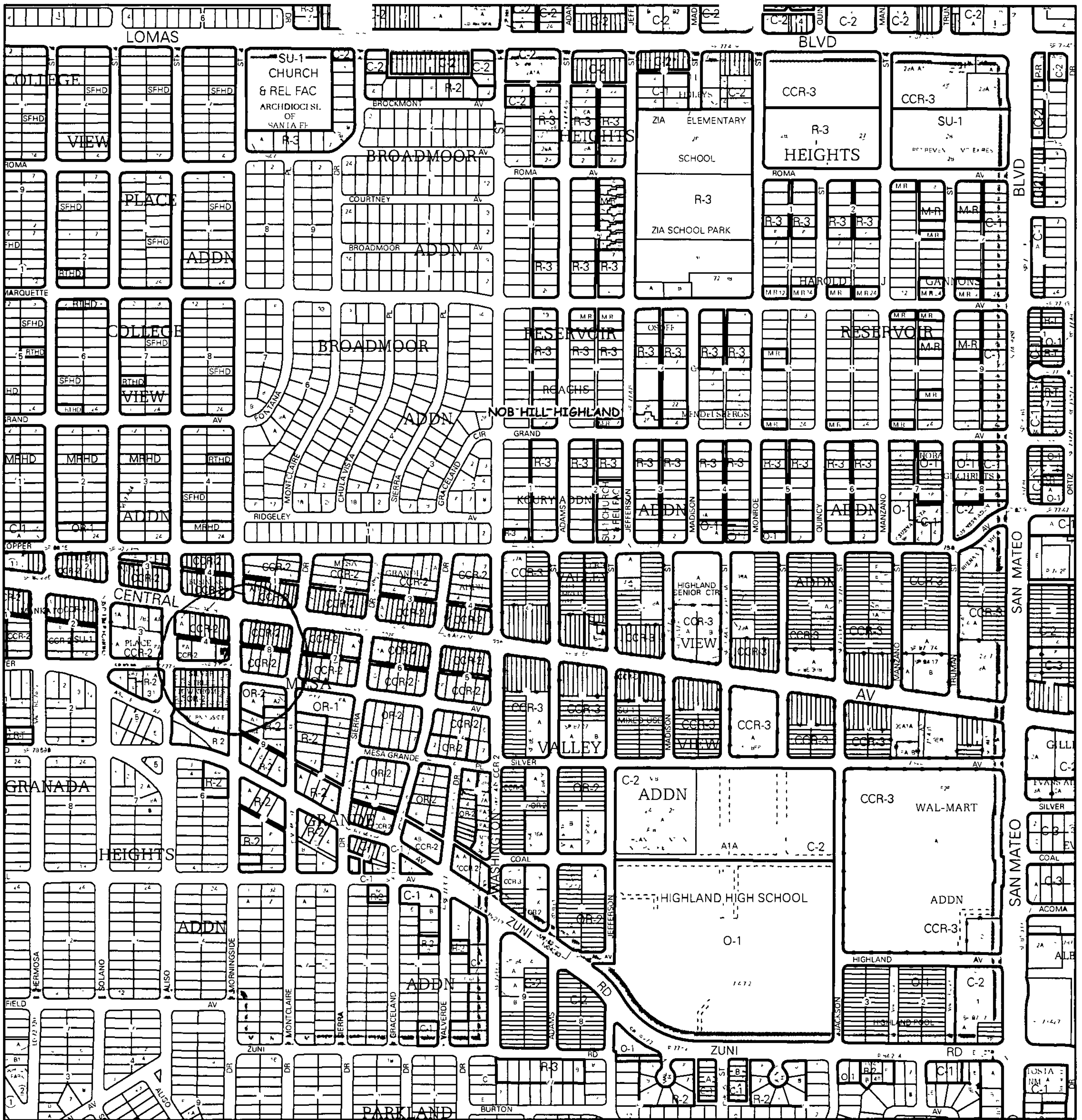
14 - DRB - 70347

Project #

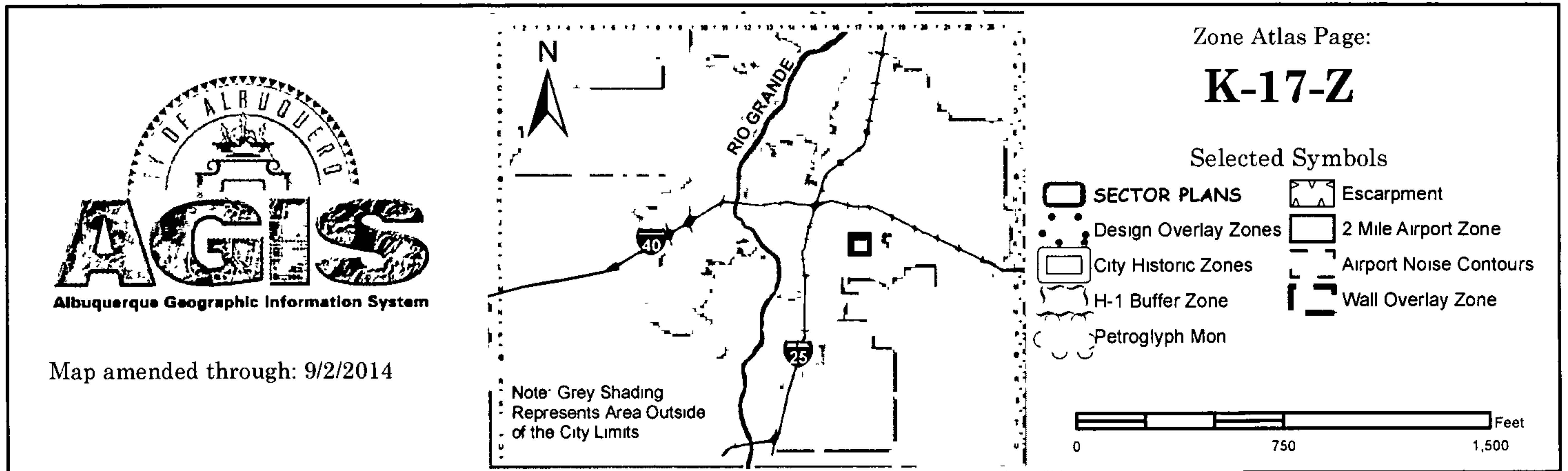
1010265

Planner signature / date

[Signature] 10-8-14



For more current information and details visit: <http://www.cabq.gov/gis>



PROJECT #

1010265

OCTOBER 22. 2014

SK