

- \_\_\_ SITE DEVELOPMENT PLAN
- \_\_\_ for Subdivision
- \_\_\_ for Building Permit
- \_\_\_ Administrative Amendment/Approval (AA)
- \_\_\_ IP Master Development Plan
- \_\_\_ Cert. of Appropriateness (LUCC)

- \_\_\_ Adoption of Rank 2 or 3 Plan or similar
- \_\_\_ Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
- D \_\_\_ Street Name Change (Local & Collector)
- L A **APPEAL / PROTEST of...**
- \_\_\_ Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

- \_\_\_ **STORM DRAINAGE (Form D)**
- \_\_\_ Storm Drainage Cost Allocation Plan

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102.  
**Fees must be paid at the time of application.** Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): \_\_\_\_\_ PHONE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ E-MAIL: \_\_\_\_\_

APPLICANT: Rita N. Orozco PHONE: \_\_\_\_\_  
 ADDRESS: 3806 San Isidro St. FAX: \_\_\_\_\_  
 CITY: Albuquerque STATE NM ZIP 87107 E-MAIL: \_\_\_\_\_

Proprietary interest in site: Add storage structure list all owners: \_\_\_\_\_

DESCRIPTION OF REQUEST: Lot is composed of two small/slender lots and need to convert to one in order to get building City permit.

Is the applicant seeking incentives pursuant to the Family Housing Development Program? \_\_\_ Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. Tract Nos. 58-A-2 & 58-B-1 Block: \_\_\_\_\_ Unit: \_\_\_\_\_  
 Subdiv/Addn/TBKA: \_\_\_\_\_  
 Existing Zoning: RA-2 Proposed zoning: N/A MRGCD Map No #34  
 Zone Atlas page(s): G-13-2 UPC Code: \_\_\_\_\_

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.): N/A

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill? No  
 No. of existing lots: 2 No. of proposed lots: 1 Total site area (acres): .67 acres  
 LOCATION OF PROPERTY BY STREETS: On or Near: 3806 San Isidro St. NW, Alb. NM  
 Between: Candelaria Rd. and Van Cleave St. (North) 87107  
west of Valley High School  
 Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  Review Date: \_\_\_\_\_

SIGNATURE Rita N Orozco DATE 3-30-15  
 (Print Name) Rita N. Orozco Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

Revised: 4/2012

<input checked="" type="checkbox"/> INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
<input checked="" type="checkbox"/> All checklists are complete	<u>15DRB - 70145</u>	<u>SP</u>	___	\$ <u>0</u>
<input checked="" type="checkbox"/> All fees have been collected	___	___	___	\$ ___
<input checked="" type="checkbox"/> All case #s are assigned	___	___	___	\$ ___
<input checked="" type="checkbox"/> AGIS copy has been sent	___	___	___	\$ ___
<input checked="" type="checkbox"/> Case history #s are listed	___	___	___	\$ ___
<input type="checkbox"/> Site is within 1000ft of a landfill	___	___	___	\$ ___
<input type="checkbox"/> F.H.D.P. density bonus	___	___	___	\$ ___
<input type="checkbox"/> F.H.D.P. fee rebate	___	___	___	\$ ___
	Hearing date <u>April 15, 2015</u>			Total \$ <u>0</u>

[Signature] 4-3-15 Staff signature & Date Project # 1010434

- \_\_\_ Zone Atlas map with the entire property(ies) clearly outlined
- \_\_\_ Letter briefly describing, explaining, and justifying the request
- \_\_\_ Copy of DRB approved infrastructure list
- \_\_\_ Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
- \_\_\_ List any original and/or related file numbers on the cover application

**Extension of preliminary plat approval expires after one year.**

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** **Your attendance is required.**

- \_\_\_ Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- \_\_\_ Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- \_\_\_ Design elevations & cross sections of perimeter walls **3 copies**
- \_\_\_ Zone Atlas map with the entire property(ies) clearly outlined
- \_\_\_ Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- \_\_\_ Copy of recorded SIA
- \_\_\_ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- \_\_\_ List any original and/or related file numbers on the cover application
- \_\_\_ DXF file and hard copy of final plat data for AGIS is required.

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** **Your attendance is required.**

- \_\_\_ 5 Acres or more: Certificate of No Effect or Approval
- \_\_\_ Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- \_\_\_ Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- \_\_\_ Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
- \_\_\_ Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- \_\_\_ Zone Atlas map with the entire property(ies) clearly outlined
- \_\_\_ Letter briefly describing, explaining, and justifying the request
- \_\_\_ Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- \_\_\_ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- \_\_\_ Fee (see schedule)
- \_\_\_ List any original and/or related file numbers on the cover application
- \_\_\_ Infrastructure list if required (**verify with DRB Engineer**)
- \_\_\_ DXF file and hard copy of final plat data for AGIS is required.

**AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** **Your attendance is required.**

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

- \_\_\_ Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
- \_\_\_ Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
- \_\_\_ Zone Atlas map with the entire property(ies) clearly outlined
- \_\_\_ Letter briefly describing, explaining, and justifying the request
- \_\_\_ Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- \_\_\_ List any original and/or related file numbers on the cover application

**Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Rita N. Orozco  
 Applicant name (print)  
Rita N Orozco 3-30-15  
 Applicant signature / date

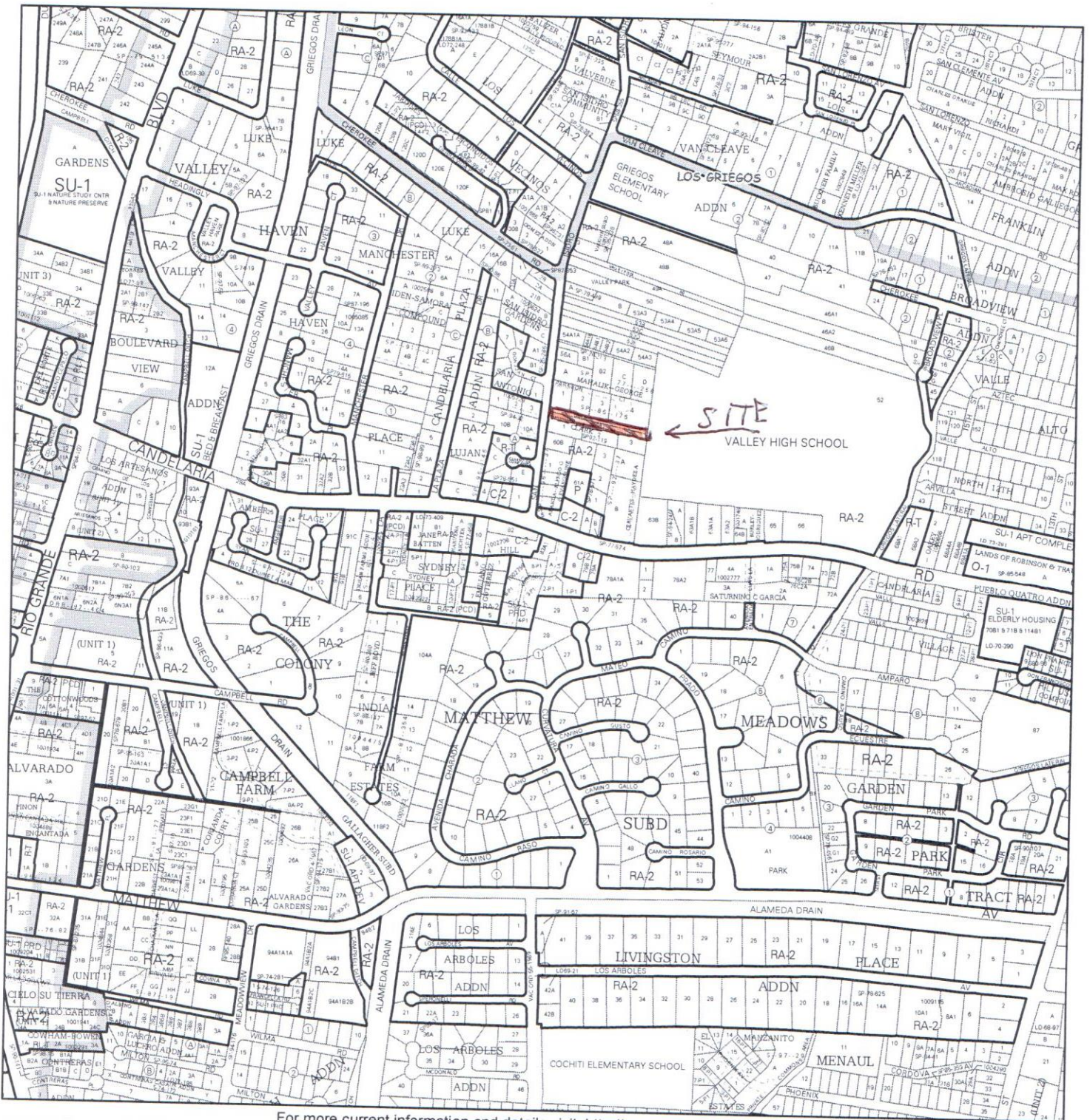


Form revised **October 2007**

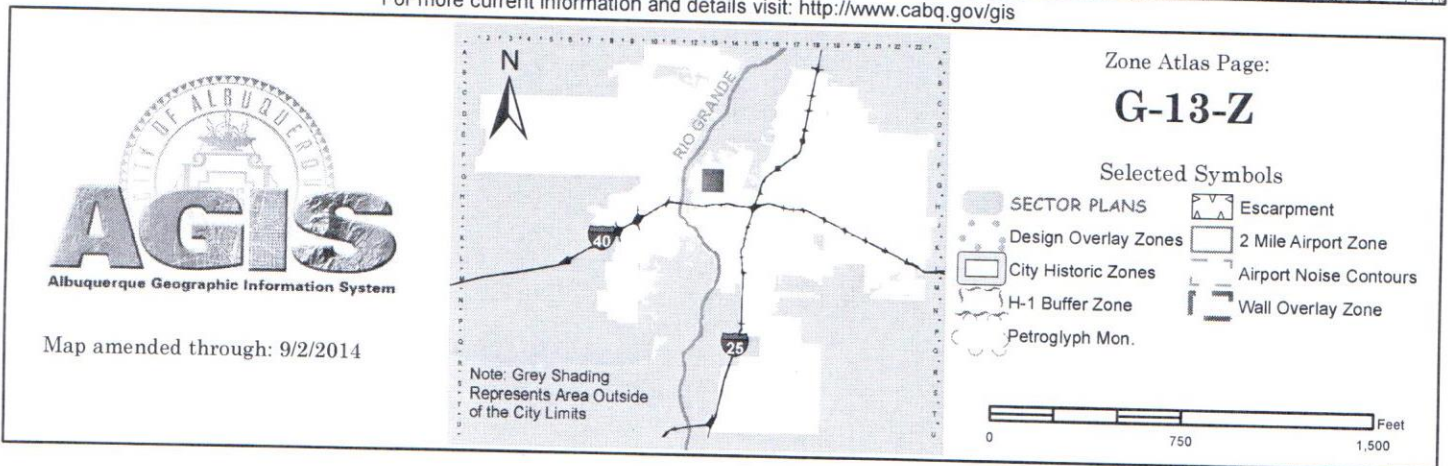
- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers	<u>15 - DRB - 70145</u>
_____	_____
_____	_____

[Signature] 4-3-15  
 Planner signature / date  
 Project # 1010434



For more current information and details visit: <http://www.cabq.gov/gis>



April 2, 2015

Development/Plan Review Department

City of Albuquerque, NM

To whom it may concern:

For the past few weeks I have been trying to get a permit for a storage building behind the now existing house on 3806 San Isidro St. NW, Albuquerque 87107, and have found out that the proposed and existing structure are on two lots instead of one. Apparently did not show that on the actual closing papers when the property was purchased. It is on two traditional long irrigation lots and in order to successfully pull a permit they have asked me to survey in order to re-plat and convert it into one. Apparently the Existing house and proposed storage structure sit on both these lots as you can see in the AGIS Zone Atlas map G-13-Z. The city keeps sending me letters about this and I need to resolve this issue as soon as possible, and I'm seeking your expertise.

Sincerely,

Rita N. Orozco