

# DRB CASE ACTION LOG - BLUE SHEET

- Preliminary/Final Plat (P&F)
- Site Plan for Subdivision (SPS)
- Site Plan for Building Permit (SBP)

This sheet must accompany your plat or site plan to obtain delegated signatures. Return sheet with site plan/plat once comments have been addressed.

*Site Plans:* It is the responsibility of the applicant/agent/developer/owner to insert the DRB approved Site Plan for Subdivision and/or Site Plan for Building Permit in each copy of building permit plansets. If the building permit plans have been submitted prior to the Site Plan for Subdivision and/or Site Plan for Building Permit being signed-off, then it is the responsibility of the applicant/agent/developer/owner to insert a copy of the signed-off Site Plan for Subdivision and/or Site Plan for Building Permit in each copy of the building permit plansets.

PROJECT# 1010511  
NAME: Volcano Cliffs Subdivision Unit 18  
AGENT: Wilson & Company

\*\*Your request was approved on 7-8-15 by the DRB with delegation of signature(s) to the following departments - outstanding comments to be addressed as follows:\*\*

Transportation:

ABCWUA: regards accounts

City Engineer:

Parks and Recreation :

Planning:

AMARIS Wiley signature, dxd  
remove zoning note

## PLATS:

Planning must record this plat. Please submit the following items:

- The original plat and a mylar copy for the County Clerk.
- Tax certificate from the County Treasurer.
- Recording fee (checks payable to the County Clerk). **RECORDED DATE:**
- Tax printout from the County Assessor.
- County Treasurer's signature must be obtained prior to the recording of the plat with County Clerk.

Property Management's signature must be obtained prior to Planning Department's signature.







AGIS DXF File approval required.

Copy of recorded plat for Planning.

## ALL SITE PLANS:

3 copies of the approved site plan. Include all pages.

MINOR PLATS, FINAL (MAJOR) PLATS, AMENDED PLATS AND PLANS

8. **Project# 1002134**  
15DRB-70234 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL 
- ALPHA PRO SURVEYING LLC agent(s) for RADOMIR BOZOVIC request(s) the above action(s) for all or a portion of Lot(s) 7, **LAS LOMITAS BUSINESS PARK SUBDIVISION** zoned SU-1 FOR IP, located on LAS LOMITAS DR NE BETWEEN PASEO DEL NORTE NE AND CUESTA ABAJO CT NE containing approximately 1.0835 acre(s). (D-16) **DEFERRED TO 7/15/15.**
9. **Project# 1002981**  
15DRB-70231 - 2YR SUBD IMP AGMT  
EXT (2YR SIA)  
- VICTOR CHAVEZ agent(s) for ACE LEADERSHIP HIGH SCHOOL request(s) the above action(s) for all or a portion of Tract(s) C, **SAWMILL INDUSTRIAL** located on SAWMILL BETWEEN 12TH AND 15TH ST containing approximately 2.0763 acre(s). (J-13) **DEFERRED TO 7/15/15.**
10. **Project# 1005182**  
15DRB-70236 - FINAL PLAT 
- WILSON & COMPANY agents for D.R. SCOTT LLC request the referenced/ above actions for **LA CUENTISTA SUBDIVISION Unit II**, zoned R-1, located on the southwest corner of ROSA PARKS RD NW and KIMMICK DR NW containing approximately 34.47 acres. (C-10 & C-11) **THE FINAL PLAT WAS APPROVED WITH FINAL SIGN-OFF DELEGATED TO PLANNING FOR AMAFCA SIGNATURE AND TO CLARIFY THE RIGHT-OF-WAY.**
11. **Project# 1010511**  
15DRB-70232 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL 
- WILSON & COMPANY agent(s) for JERRY VALLIANOS request(s) the above action(s) for all or a portion of Lot(s) 5, Block(s) 6, **VOLCANO CLIFFS SBD Unit(s) 18**, zoned VCLL, located on UNSER AND COMPASS NW containing approximately .598 acre(s). (D-10) **THE PRELIMINARY/FINAL PLAT WAS APPROVED WITH FINAL SIGN OFF DELEGATED TO THE WATER AUTHORITY FOR SEPARATE WATER ACCOUNTS AND TO PLANNING FOR AGIS DXF, REMOVAL OF ZONING NOTE AND UTILITY COMPANIES SIGNATURES.**
12. **Project# 1010010**  
14DRB-70269 MINOR - PRELIMINARY/  
FINAL PLAT APPROVAL  
15DRB-70233 SUB DESIGN/  
SIDEWALK VARIANCE 
- BOB KEERAN request(s) the above action(s) for all or a portion of Lot(s) 19 & 20, Block(s) 4, Tract 3 Unit 3, **NORTH ALBUQUERQUE ACRES**, zoned RD 5 DUA, located on SIGNAL BETWEEN BARSTOW AND VENTURA containing approximately 2 acre(s). (C-20) **DEFERRED TO 7/15/15.**

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PROJECT# 1010511  
NAME: VOLCANO CLIFFS Subdivision Unit 18  
AGENT: Wilson & Company

\*\*Your request was approved on 7-8-15 by the DRB with delegation of signature(s) to the following departments - outstanding comments to be addressed as follows:\*\*

Transportation:

\_\_\_\_\_

ABCWUA: OK Repaired accounts

City Engineer:

\_\_\_\_\_

Parks and Recreation :

\_\_\_\_\_

Planning:

AMAFCA, utility signatures, SA  
re new zoning note

**PLATS:**

Planning must record this plat. Please submit the following items:

- The original plat and a mylar copy for the County Clerk.
- Tax certificate from the County Treasurer.
- Recording fee (checks payable to the County Clerk). **RECORDED DATE:**
- Tax printout from the County Assessor.
- County Treasurer's signature must be obtained prior to the recording of the plat with County Clerk.

Property Management's signature must be obtained prior to Planning Department's signature.

AGIS DXF File approval required.

Copy of recorded plat for Planning.

**ALL SITE PLANS:**

3 copies of the approved site plan. Include all pages.

oh

+ pdf



Supplemental Form (SF)

**SUBDIVISION**

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

**SITE DEVELOPMENT PLAN**

- for Subdivision
- for Building Permit
- Administrative Amendment/Approval (AA)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

**STORM DRAINAGE (Form D)**

- Storm Drainage Cost Allocation Plan

**S Z ZONING & PLANNING**

- Annexation
- Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- Adoption of Rank 2 or 3 Plan or similar
- Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
- Street Name Change (Local & Collector)
- L A APPEAL / PROTEST of...**
  - Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102.

Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

**APPLICATION INFORMATION:**

Professional/Agent (if any): Wilson & Company PHONE: 505-348-4012  
 ADDRESS: 4900 LANG AVE NE FAX: 505-348-4055  
 CITY: ALBUQUERQUE STATE NM ZIP 87109 E-MAIL: steve.metro@wilsonco.com

APPLICANT: Jerry Vallianos PHONE: 505-453-7923  
 ADDRESS: 7536 Northridge NE FAX: -  
 CITY: ALBUQUERQUE STATE NM ZIP 87109 E-MAIL: jerry.vallianos@comcast.net  
 Proprietary interest in site: Owner List all owners: Jerry Vallianos

DESCRIPTION OF REQUEST: Split lot 5 into 2 lots  
6612 Kimmick Drive NW

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

Lot or Tract No. 5 Block: 6 Unit: 18  
 Subdiv/Addn/TBKA: Volcano Cliffs Subdivision  
 Existing Zoning: VCLL Proposed zoning: VCLL MRGCD Map No NA  
 Zone Atlas page(s): D102 UPC Code: 101006316933620437

**CASE HISTORY:**

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.):  
NONE

**CASE INFORMATION:**

Within city limits?  Yes Within 1000FT of a landfill? NO  
 No. of existing lots: 1 No. of proposed lots: 2 Total site area (acres): 0.598Ac  
 LOCATION OF PROPERTY BY STREETS: On or Near: UNDER BLVD and Compass Rd. NW  
 Between: Sujeto Rd NW and Kimmick Dr NW

Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  Review Date: \_\_\_\_\_

SIGNATURE Steven J. Metro DATE 6-19-15  
 (Print Name) Steven J. Metro Applicant:  Agent:

**FOR OFFICIAL USE ONLY**

Revised: 4/2012

- INTERNAL ROUTING
- All checklists are complete
- All fees have been collected
- All case #s are assigned
- AGIS copy has been sent
- Case history #s are listed
- Site is within 1000ft of a landfill
- F.H.D.P. density bonus
- F.H.D.P. fee rebate

Application case numbers

15DRB 70232

Action  
PAF  
CMF

S.F.	Fees
—	\$ <u>215.00</u>
—	\$ <u>20.00</u>
—	\$ _____
—	\$ _____
—	\$ _____

Total  
 \$ 235.00

Hearing date

6-19-15

July 8, 2015

Project #

1010511

Staff signature & Date

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

**SKETCH PLAT REVIEW AND COMMENT (DRB22)** Your attendance is required.

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

**EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** Your attendance is required.

- Preliminary Plat reduced to 8.5" x 11"
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application
- Extension of preliminary plat approval expires after one year.

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** Your attendance is required.

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations & cross sections of perimeter walls 3 copies
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** Your attendance is required.

- 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only
- Design elevations and cross sections of perimeter walls (11" by 17" maximum) 3 copies
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- Infrastructure list if required (verify with DRB Engineer)
- DXF file and hard copy of final plat data for AGIS is required.

ck  
Tm  
w/you

**AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** Your attendance is required.

- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Steven J. Metro  
Applicant name (print)  
[Signature] 6-19-15  
Applicant signature / date



Form revised October 2007

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers  
15-DRB-70232

[Signature] 6-19-15  
Planner signature / date  
Project # 1010511

**WILSON  
& COMPANY**

4900 Lang Ave NE  
Albuquerque, NM 87109  
505-348-4000 phone  
505-348-4055 fax

Arizona  
California  
Colorado  
Florida  
Kansas  
Missouri  
Nebraska  
New Mexico  
Oklahoma  
Texas  
Utah

June 19, 2015

Mr. Jack Cloud  
DRB Chariman  
City of Albuquerque  
600 Second Street NW  
Albuquerque, NM 87102

Re: **Narrative for Lot Split of Lot 5, Block 6, Unit 18 Volcano Cliffs Subdivision Zone  
Atlas D-10-Z  
Project Number /Application Number: to be assigned**

Dear Mr. Cloud:

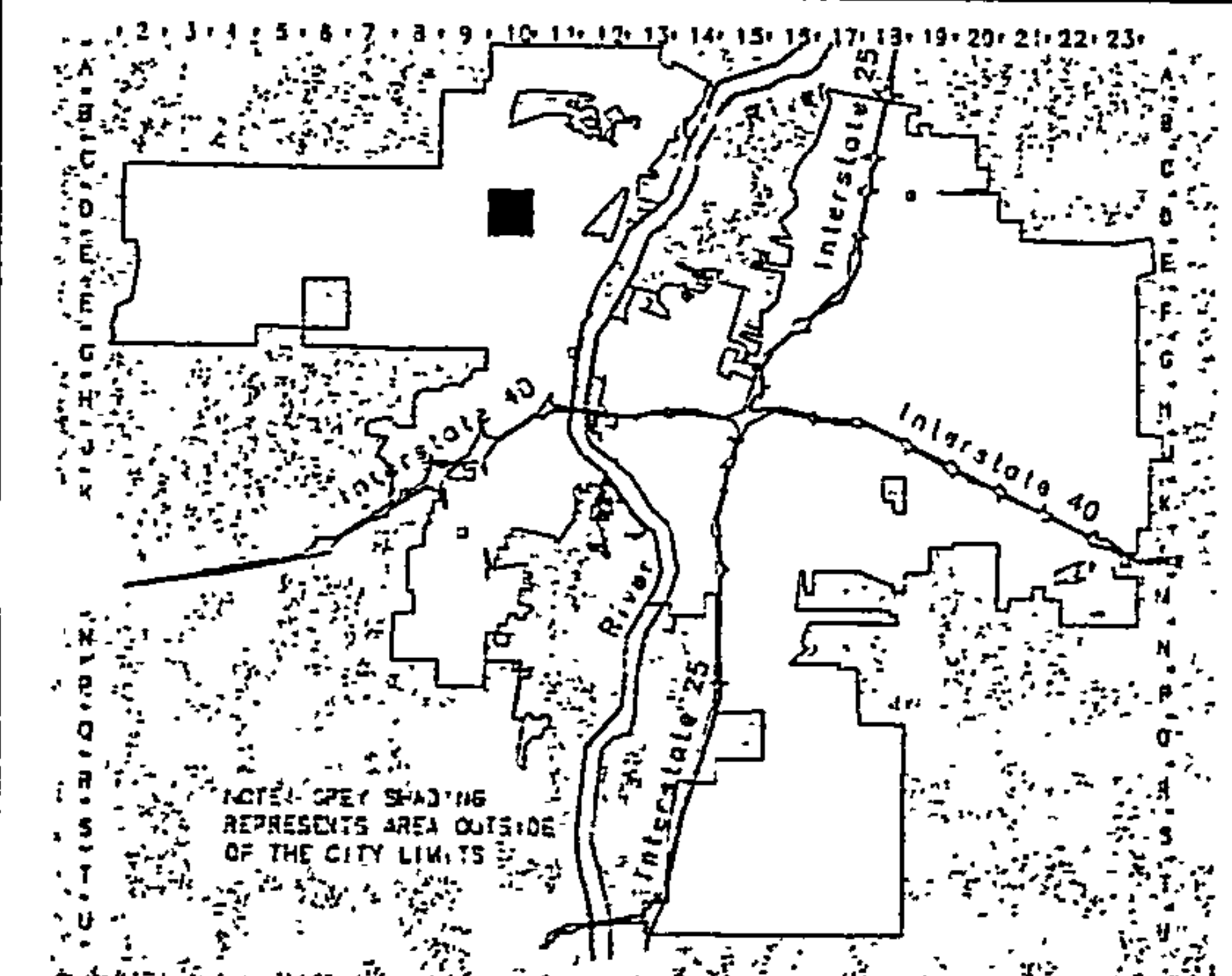
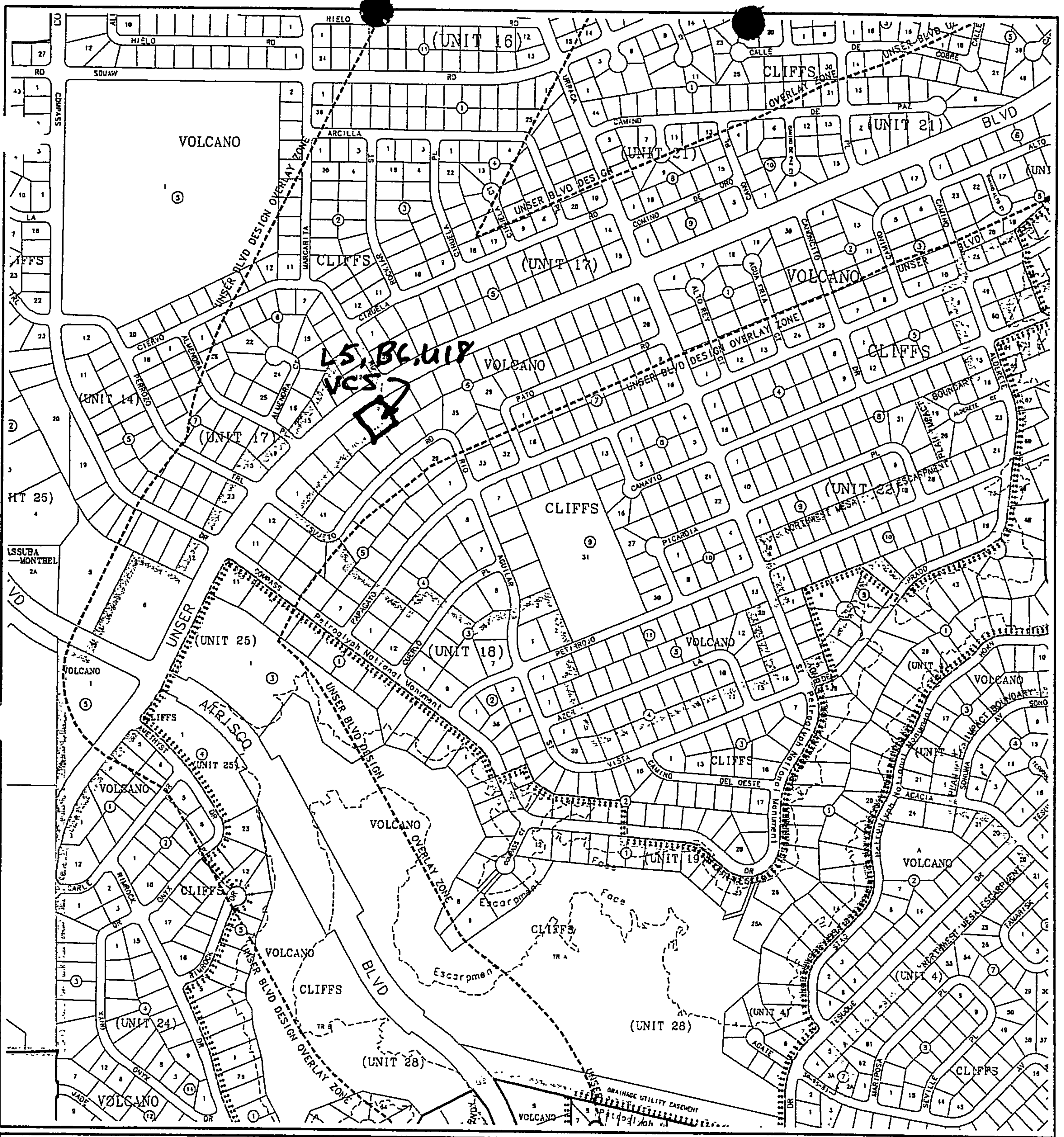
Lot 5, Block 6, Unit 18 of the Volcano Cliffs Subdivision is a large lot with an area of 0.6 acres. This lot was platted in 1971 and is large for today's standards. This plat will subdivide the single lot into two 0.26 acre lots. The infrastructure was installed with the SAD 228 improvements.

Please review this application package and let us know if you need anything else.

WILSON & COMPANY



Steven J. Metro, PE and PS

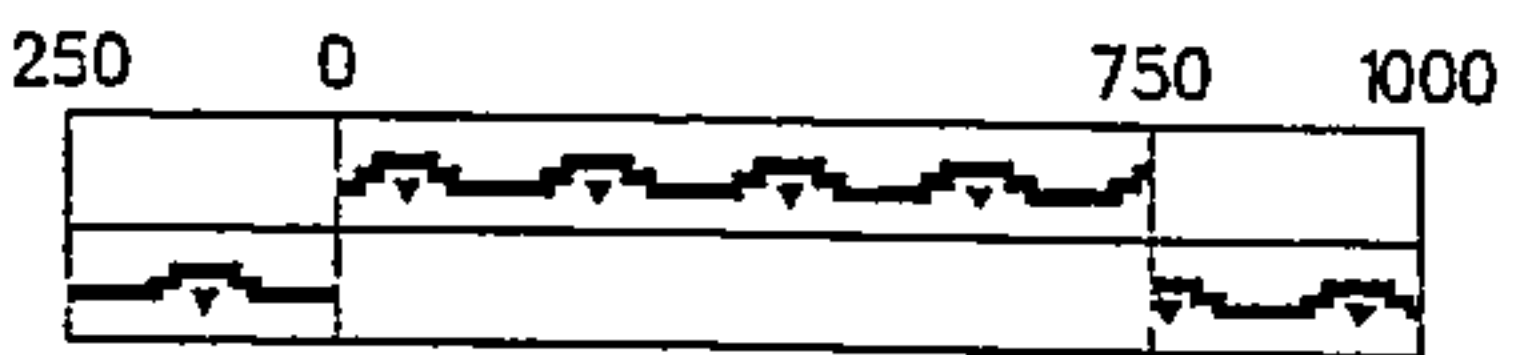


CITY OF Albuquerque

**A G I S**  
Albuquerque Geographic Information System  
**PLANNING DEPARTMENT**

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GRAPHIC SCALE IN FEET



**Zone Atlas Page**

**D-10-Z**

Map Amended through January 21, 2003

PROJECT #  
1010511

July 8. 2015

Pif