



### SUBDIVISION

- ☒ Major subdivision action  
☒ Minor subdivision action  
☐ Vacation  
☐ Variance (Non-Zoning)

### SITE DEVELOPMENT PLAN

- ☐ for Subdivision  
☐ for Building Permit  
☐ Administrative Amendment (AA)  
☐ Administrative Approval (DRT, URT, etc.)  
☐ IP Master Development Plan  
☐ Cert. of Appropriateness (LUCC)

### STORM DRAINAGE (Form D)

- ☐ Storm Drainage Cost Allocation Plan

### Supplemental Form (SF)

### S Z ZONING & PLANNING

- ☐ Annexation  
☐ Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)  
☐ Adoption of Rank 2 or 3 Plan or similar Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations  
☐ Street Name Change (Local & Collector)  
☐ **APPEAL / PROTEST of...**  
☐ Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102.  
Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

### APPLICATION INFORMATION:

Professional/Agent (if any): Alpha Pro Surveying LLC PHONE: 505-892-1076  
 ADDRESS: 1436 32nd Circle SE FAX: \_\_\_\_\_  
 CITY: Rio Rancho STATE NM ZIP 87124 E-MAIL: gary@alphaprosurveying.com  
 APPLICANT: Bradley and Lisa Justice PHONE: 505-449-7872  
 ADDRESS: 10128 Avenida Vista Cerros NW FAX: \_\_\_\_\_  
 CITY: Albuquerque STATE NM ZIP 87114 E-MAIL: darbjastic@gmail.com  
 Proprietary interest in site: Owner List all owners: \_\_\_\_\_

### DESCRIPTION OF REQUEST: Lot line Adjustment

Is the applicant seeking incentives pursuant to the Family Housing Development Program? ☐ Yes. ☒ No.

### SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.

Lot or Tract No. Lots 6-A-1 and 7-A-1 Block: 9 Unit: 18  
 Subdiv/Addn/TBKA: Volcano Cliffs Subdivision  
 Existing Zoning: SU-2 VCU Proposed zoning: \_\_\_\_\_ MRGCD Map No \_\_\_\_\_  
 Zone Atlas page(s): D-10 UPC Code: 1-010-063-241-289-101-45 1-010-063-242-280-101-47

### CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_, Z\_, V\_, S\_, etc.): \_\_\_\_\_  
proj. 1009178 proj. 1010588

### CASE INFORMATION:

Within city limits? ☒ Yes Within 1000FT of a landfill? no  
 No. of existing lots: 2 No. of proposed lots: 2 Total site area (acres): 1.4187

LOCATION OF PROPERTY BY STREETS: On or Near: Aguila Street NW

Between: Papaguyo NW and Petirrojo NW

Check if project was previously reviewed by Sketch Plat/Plan ☐ or Pre-application Review Team(PRT) ☐ Review Date: \_\_\_\_\_

SIGNATURE Gary E Gritsko DATE 4/23/18  
 (Print Name) Gary Gritsko Applicant: ☐ Agent: ☒

### FOR OFFICIAL USE ONLY

Revised: 11/2014

	Application case numbers	Action	S.F.	Fees
<input type="checkbox"/> INTERNAL ROUTING				
<input type="checkbox"/> All checklists are complete				\$
<input type="checkbox"/> All fees have been collected				\$
<input type="checkbox"/> All case #s are assigned				\$
<input type="checkbox"/> AGIS copy has been sent				\$
<input type="checkbox"/> Case history #s are listed				\$
<input type="checkbox"/> Site is within 1000ft of a landfill				\$
<input type="checkbox"/> F.H.D.P. density bonus				Total
<input type="checkbox"/> F.H.D.P. fee rebate				\$

Hearing date \_\_\_\_\_

Project # \_\_\_\_\_

Staff signature & Date \_\_\_\_\_

FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

- ☐ SKETCH PLAT REVIEW AND COMMENT (DRB22)

✓

✓

✓

✓

✓

Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies

Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies

Zone Atlas map with the entire property(ies) clearly outlined

Letter briefly describing, explaining, and justifying the request

List any original and/or related file numbers on the cover application

Your attendance is required.
- ☐ EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)

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Preliminary Plat reduced to 8.5" x 11"

Zone Atlas map with the entire property(ies) clearly outlined

Letter briefly describing, explaining, and justifying the request

Copy of DRB approved infrastructure list

Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request

List any original and/or related file numbers on the cover application

Extension of preliminary plat approval expires after one year.

Your attendance is required.
- ☐ MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)

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Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies

Signed & recorded Final Pre-Development Facilities Fee Agreement for Residential development only

Design elevations & cross sections of perimeter walls 3 copies

Zone Atlas map with the entire property(ies) clearly outlined

Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat

Copy of recorded SIA

Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer

List any original and/or related file numbers on the cover application

DXF file and hard copy of final plat data for AGIS is required.

Your attendance is required.
- ☐ MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)

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5 Acres or more: Certificate of No Effect or Approval

Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal

Design elevations and cross sections of perimeter walls (11" by 17" maximum) 3 copies

Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies

Zone Atlas map with the entire property(ies) clearly outlined

Letter briefly describing, explaining, and justifying the request

FORM DRWS Drainage Report, Water & Sewer availability statement filing information

Proposed Infrastructure List (Figure 18)

Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat

Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer

Fee (see schedule)

List any original and/or related file numbers on the cover application

Infrastructure list if required (verify with DRB Engineer)

DXF file and hard copy of final plat data for AGIS is required.

Grading and Drainage Plan/Drainage Report Submittal to Hydrology (Grading and Drainage Plan/Drainage Report must be submitted be to Hydrology prior to DRB application submittal. Grading and Drainage plans may have to be approved prior to DRB approval.)

Your attendance is required.
- ☐ AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)

PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.

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Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies

Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies

Proposed Infrastructure List (Figure 18)

Zone Atlas map with the entire property(ies) clearly outlined

Letter briefly describing, explaining, and justifying the request

Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat

List any original and/or related file numbers on the cover application

Amended preliminary plat approval expires after one year

Your attendance is required.

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Gary Gritsko

Applicant name (print)

*Gary E. Gritsko*

Applicant signature / date



Form revised January 2018

<input type="checkbox"/> Checklists complete	Application case numbers	
<input type="checkbox"/> Fees collected		
<input type="checkbox"/> Case #s assigned		
<input type="checkbox"/> Related #s listed		
		Planner signature / date
		Project #

**Alpha Pro Surveying LLC**  
**1436 32<sup>nd</sup> Circle SE**  
**Rio Rancho, New Mexico 87124**  
**Office (505) 892-1076 mobile: 259-2003**  
**Email: gary@alphaprosurveying.com**

April 24, 2018

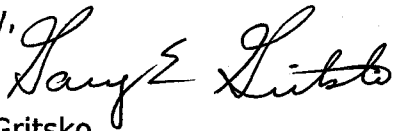
City of Albuquerque  
Development Review Board  
Plaza del Sol  
600 Second Street NW  
Albuquerque, NM 87102

REF: Lots 6-A & 7-A, Block 9, Unit 18 Volcano Cliffs Subdivision,

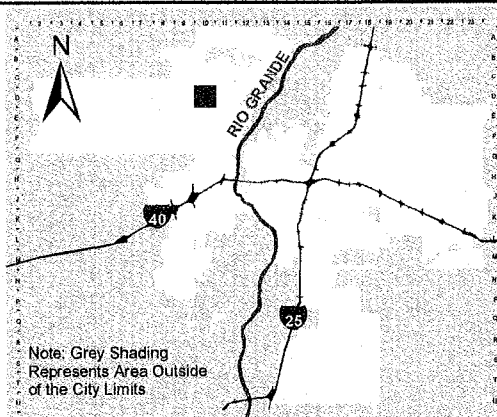
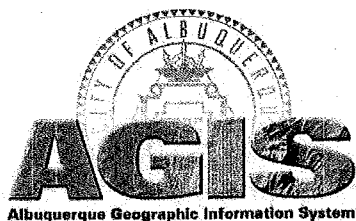
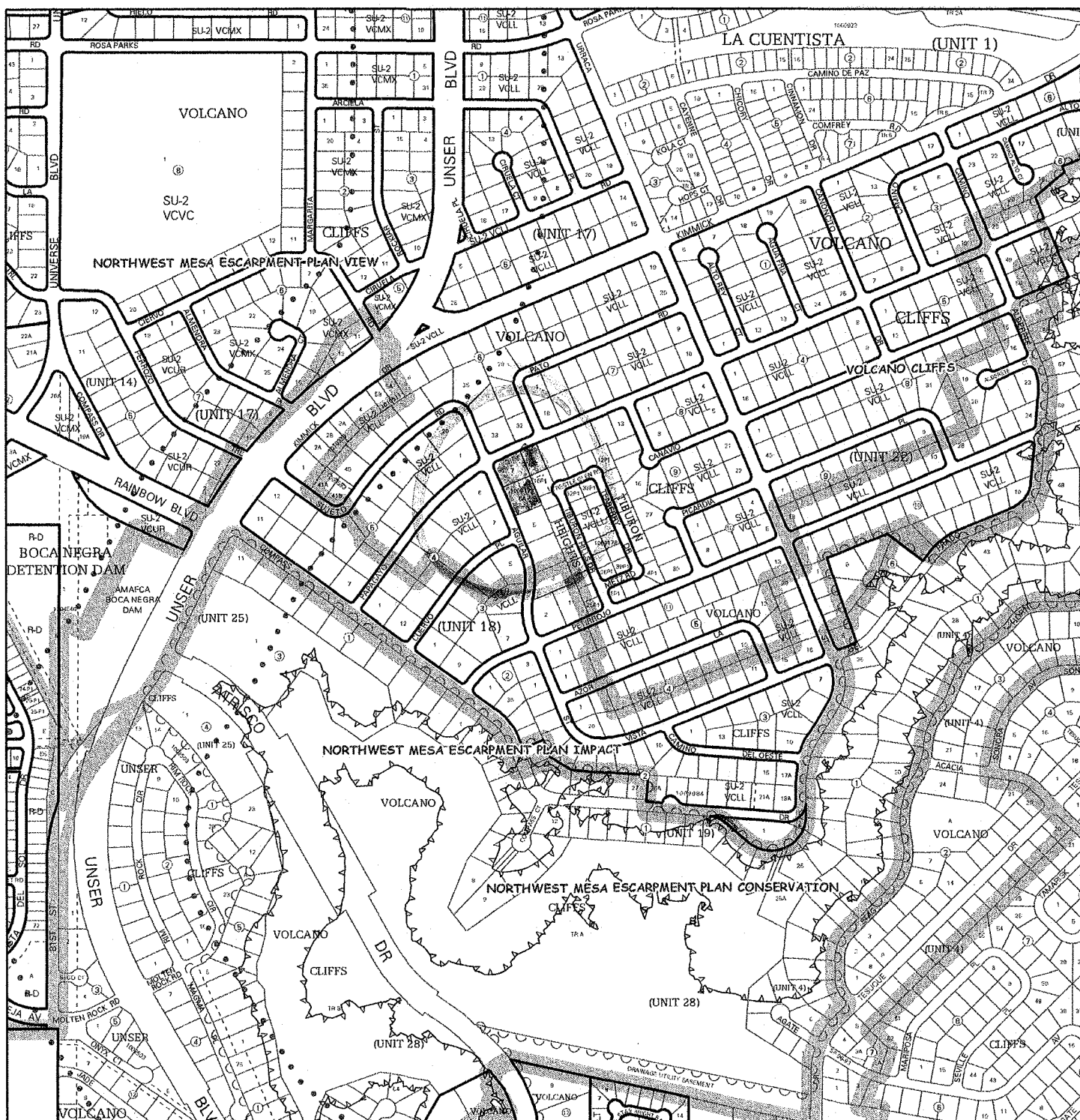
The applicant requests DRB approval to combine 2 existing lots into one new lot. The property is currently zoned is SU-2 VCLL. Copies of the proposed plat and other required materials are included with this application.

Property included with this request:  
Lots 6-A & 7-A, Block 9, Unit 18, Volcano Cliffs Subdivision  
Zone Atlas Page: D-10  
UPC # 1-010-063-242-289-101-45, 1-010-063-242-280-101-47  
Owners: Bradley & Lisa Justice

Sincerely,












Gary E. Gritsko  
NMPS No. 8686

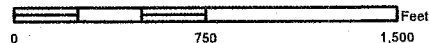


Zone Atlas Page:

**D-10-Z**

## Selected Symbols

-  **SECTOR PLANS**  
 **Design Overlay Zones**  
 **City Historic Zones**  
 **H-1 Buffer Zone**  
 **Petroglyph Mon.**
-  **Escarpment**  
 **2 Mile Airport Zone**  
 **Airport Noise Contours**  
 **Wall Overlay Zone**



PAPAGAYO ROAD N.W.  
50' PUBLIC R.O.W.

