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November 8, 2016

Mr. Jack Cloud  
DRB Chairman  
City of Albuquerque  
600 Second Street NW  
Albuquerque, NM 87102

Re: **Request for SAD 228 Unit 27 Replat for Lots 9 and 10, Block 2, Unit 27 Volcano Cliffs Subdivision Zone Atlas C-11-Z**

Dear Mr. Cloud:

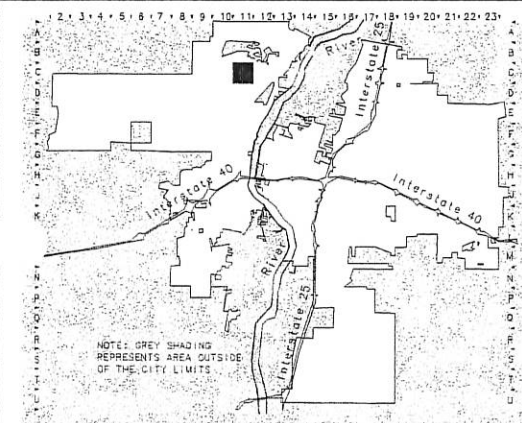
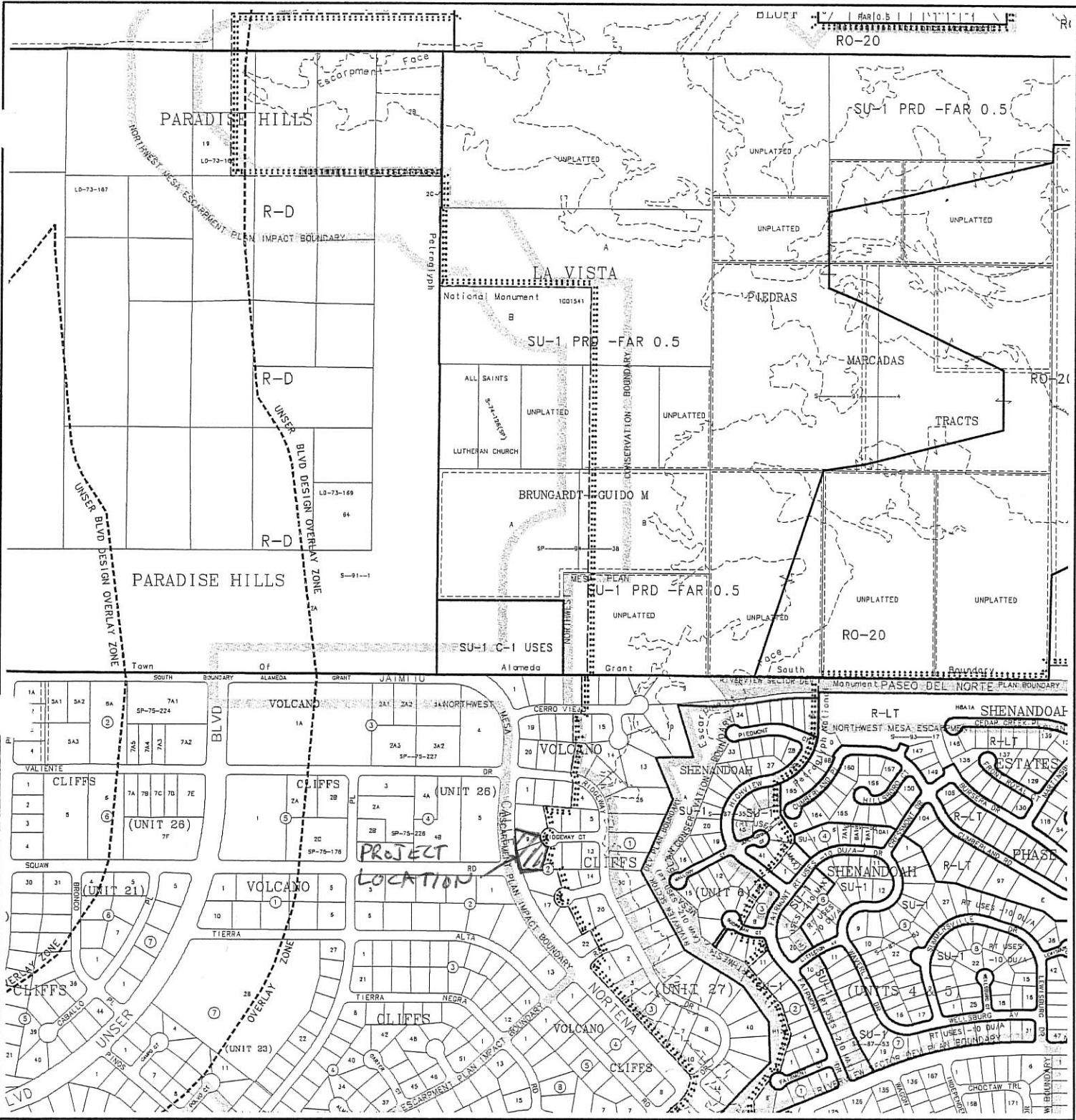
Lot 9, Block 2, Unit 27 VCS was platted in 1971 and does not have the width to provide the 15' side lot setbacks required in the Volcano Cliffs Sector Plan. Volcano Cliffs, Inc. owns both lots 9 and 10 and would like to move the joint property line to make lot 9 buildable.

This plat moves the joint line between lots 9 and 10, block 2, unit 27 VCS to make the two lots buildable with current setback requirements.

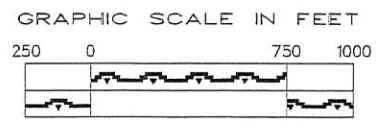
Please review this application package and let us know if you need anything else.

WILSON & COMPANY

Steven J. Metro, PE and PS



CITY OF  
Albuquerque  
Albuquerque Geographic Information System  
PLANNING DEPARTMENT  
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Zone Atlas Page  
**C-11-Z**  
Map Amended through January 21, 2003



Supplemental Form (SF)

SUBDIVISION <input type="checkbox"/> Major subdivision action <input checked="" type="checkbox"/> Minor subdivision action <input type="checkbox"/> Vacation <input type="checkbox"/> Variance (Non-Zoning)	<input checked="" type="radio"/> S    Z    ZONING & PLANNING <input type="checkbox"/> Annexation
SITE DEVELOPMENT PLAN <input type="checkbox"/> for Subdivision <input type="checkbox"/> for Building Permit <input type="checkbox"/> Administrative Amendment/Approval (AA) <input type="checkbox"/> IP Master Development Plan <input type="checkbox"/> Cert. of Appropriateness (LUCC)	<input checked="" type="radio"/> V    _____ Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans) <input type="checkbox"/> P    _____ Adoption of Rank 2 or 3 Plan or similar <input type="checkbox"/> _____ Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations
STORM DRAINAGE (Form D) <input type="checkbox"/> Storm Drainage Cost Allocation Plan	<input type="checkbox"/> D    _____ Street Name Change (Local & Collector) <input type="checkbox"/> L    A    APPEAL / PROTEST of... <input type="checkbox"/> _____ Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

PRINT OR TYPE IN BLACK INK ONLY. The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102. Fees must be paid at the time of application. Refer to supplemental forms for submittal requirements.

APPLICATION INFORMATION:

Professional/Agent (if any): Wilson & Company Engineers & Architects (Steve Metro) PHONE: 505-280-4553  
 ADDRESS: 4900 Lang Avenue NE FAX: 505-348-4055  
 CITY: Albuquerque STATE NM ZIP 87109 E-MAIL: steve.metro@wilsonco.com

APPLICANT: Same as Above PHONE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ E-MAIL: \_\_\_\_\_  
 Proprietary interest in site: plat lots 9 and 10, block 2, unit 27 List all owners: Volcano Cliffs, Inc.

DESCRIPTION OF REQUEST: Sketch Plat

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.

Lot or Tract No.: 9 and 10 Block: 2 Unit: 27  
 Subdiv/Addn/TBKA: Volcano Cliffs Subdivision  
 Existing Zoning: VCLL Proposed zoning: VCLL MRGCD Map No. \_\_\_\_\_  
 Zone Atlas page(s): C-11-Z UPC Code: 101106424810740414, 101106425209840413

CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX-, Z-, V-, S-, etc.): \_\_\_\_\_

CASE INFORMATION:

Within city limits?  Yes      Within 1000FT of a landfill?  No  
 No. of existing lots: 2 No. of proposed lots: 2 Total site area (acres): 0.6293  
 LOCATION OF PROPERTY BY STREETS: On or Near: Calle Nortena, NW  
 Between: Rosa Parks Rd. NW and Paseo del Norte. NW

Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  Review Date: \_\_\_\_\_

SIGNATURE *Steven J. Metro* DATE 11-8-16  
 (Print Name) Steven J. Metro Applicant:  Agent:  X

FOR OFFICIAL USE ONLY

Revised: 4/2012

INTERNAL ROUTING	Application case numbers	Action	S.F.	Fees
All checklists are complete	_____	_____	_____	\$ _____
All fees have been collected	_____	_____	_____	\$ _____
All case #s are assigned	_____	_____	_____	\$ _____
AGIS copy has been sent	_____	_____	_____	\$ _____
Case history #s are listed	_____	_____	_____	\$ _____
Site is within 1000ft of a landfill	_____	_____	_____	\$ _____
F.H.D.P. density bonus				Total
F.H.D.P. fee rebate				\$ _____
	Hearing date _____			

Project # \_\_\_\_\_

Staff signature & Date \_\_\_\_\_

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A **Bulk Land Variance** requires application on FORM-V in addition to application for subdivision on FORM-S.

**SKETCH PLAT REVIEW AND COMMENT (DRB22)** **Your attendance is required.**

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

**EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)** **Your attendance is required.**

- Preliminary Plat reduced to 8.5" x 11"
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Copy of DRB approved infrastructure list
- Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
- List any original and/or related file numbers on the cover application

**Extension of preliminary plat approval expires after one year.**

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)** **Your attendance is required.**

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
- Design elevations & cross sections of perimeter walls **3 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)** **Your attendance is required.**

- 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) **6 copies** for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
- Design elevations and cross sections of perimeter walls (11" by 17" maximum) **3 copies**
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) **6 copies**
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- Infrastructure list if required (**verify with DRB Engineer**)
- DXF file and hard copy of final plat data for AGIS is required.

**AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)** **Your attendance is required.**

- PLEASE NOTE: There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Steven J. Metro  
 \_\_\_\_\_  
 Applicant name (print)  
*Steven J. Metro* 11-8-16  
 \_\_\_\_\_  
 Applicant signature / date



Form revised **October 2007**

- |  |                          |
|--|--------------------------|
| <input type="checkbox"/> Checklists complete | Application case numbers |
| <input type="checkbox"/> Fees collected      | _____                    |
| <input type="checkbox"/> Case #s assigned    | _____                    |
| <input type="checkbox"/> Related #s listed   | _____                    |

\_\_\_\_\_

Planner signature / date

Project # \_\_\_\_\_