



### SUBDIVISION

- Major subdivision action
- Minor subdivision action
- Vacation
- Variance (Non-Zoning)

### SITE DEVELOPMENT PLAN

- for Subdivision
- for Building Permit
- Administrative Amendment (AA)
- Administrative Approval (DRT, URT, etc.)
- IP Master Development Plan
- Cert. of Appropriateness (LUCC)

### STORM DRAINAGE (Form D)

- Storm Drainage Cost Allocation Plan

### Supplemental Form (SF)

#### S Z ZONING & PLANNING

- Annexation

- V Zone Map Amendment (Establish or Change Zoning, includes Zoning within Sector Development Plans)
- P Adoption of Rank 2 or 3 Plan or similar Text Amendment to Adopted Rank 1, 2 or 3 Plan(s), Zoning Code, or Subd. Regulations

- D Street Name Change (Local & Collector)

#### L A APPEAL / PROTEST of...

- Decision by: DRB, EPC, LUCC, Planning Director, ZEO, ZHE, Board of Appeals, other

**PRINT OR TYPE IN BLACK INK ONLY.** The applicant or agent must submit the completed application in person to the Planning Department Development Services Center, 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102.  
**Fees must be paid at the time of application.** Refer to supplemental forms for submittal requirements.

### APPLICATION INFORMATION:

**Professional/Agent** (if any): Precision Surveys, Inc. **PHONE:** 505-856-5700  
**ADDRESS:** 9200 San Mateo Blvd, NE **FAX:** 505-856-7900

**CITY:** Albuquerque **STATE** NM **ZIP** 87113 **E-MAIL:** cora@presurv.com  
**APPLICANT:** Frank Padilla **PHONE:** 505-980-4337

**ADDRESS:** 2743 Carson Rd **FAX:** \_\_\_\_\_  
**CITY:** Albuquerque **STATE** NM **ZIP** 87104 **E-MAIL:** padillafa@g.com

**Proprietary interest in site:** Owners **List all owners:** Frank A and Mary G Padilla

**DESCRIPTION OF REQUEST:** Review of the Sketch Plat for a proposed subdivision to subdivide 1 existing tracts into 2

Is the applicant seeking incentives pursuant to the Family Housing Development Program?  Yes.  No.

**SITE INFORMATION: ACCURACY OF THE EXISTING LEGAL DESCRIPTION IS CRUCIAL! ATTACH A SEPARATE SHEET IF NECESSARY.**

**Lot or Tract No.** 300-A-1 **Block:** N/A **Unit:** N/A  
**Subdiv/Addrn/TBKA:** N/A  
**Existing Zoning:** RA-2 **Proposed zoning:** Same **MRGCD Map No** 38  
**Zone Atlas page(s):** H-12-Z **UPC Code:** 101205946000640260

### CASE HISTORY:

List any current or prior case number that may be relevant to your application (Proj., App., DRB-, AX\_Z\_, V\_, S\_, etc.): N/A

### CASE INFORMATION:

Within city limits?  Yes  No **Within 1000FT of a landfill?**  No  
**No. of existing lots:** 1 **No. of proposed lots:** 2 **Total site area (acres):** 0.8194 AC

**LOCATION OF PROPERTY BY STREETS:** On or Near: Carson Rd NW

**Between:** Mountain Rd NW and Zearing Ave NW

Check if project was previously reviewed by: Sketch Plat/Plan  or Pre-application Review Team(PRT)  **Review Date:** \_\_\_\_\_

### SIGNATURE

(Print Name) Cora Rominger

[Signature] **DATE** 04/25/17

Applicant:  Agent:

### FOR OFFICIAL USE ONLY

- INTERNAL ROUTING**
- All checklists are complete
- All fees have been collected
- All case #s are assigned
- AGIS copy has been sent
- Case history #s are listed
- Site is within 1000ft of a landfill
- F.H.D.P. density bonus
- F.H.D.P. fee rebate

**Application case numbers**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Action**

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**S.F.**

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**Fees**

\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
Total  
\$ \_\_\_\_\_

**Revised: 11/2014**

**Hearing date** \_\_\_\_\_

Staff signature & Date

**Project #**

**FORM S(3): SUBDIVISION - D.R.B. MEETING (UNADVERTISED) OR INTERNAL ROUTING**

A Bulk Land Variance requires application on FORM-V in addition to application for subdivision on FORM-S.

**SKETCH PLAT REVIEW AND COMMENT (DRB22)**

Your attendance is required.

- Scale drawing of the proposed subdivision plat (folded to fit into an 8.5" by 14" pocket) 6 copies
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- List any original and/or related file numbers on the cover application

**EXTENSION OF MAJOR PRELIMINARY PLAT (DRB08)**

Your attendance is required.

- Preliminary Plat reduced to 8.5" x 11"
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Copy of DRB approved infrastructure list
  - Copy of the LATEST Official DRB Notice of approval for Preliminary Plat Extension request
  - List any original and/or related file numbers on the cover application
- Extension of preliminary plat approval expires after one year.**

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (DRB12)**

Your attendance is required.

- Proposed Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies
- Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
- Design elevations & cross sections of perimeter walls 3 copies
- Zone Atlas map with the entire property(ies) clearly outlined
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Copy of recorded SIA
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- List any original and/or related file numbers on the cover application
- DXF file and hard copy of final plat data for AGIS is required.

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL (DRB16)**

Your attendance is required.

- 5 Acres or more: Certificate of No Effect or Approval
- Proposed Preliminary / Final Plat (folded to fit into an 8.5" by 14" pocket) 6 copies for unadvertised meetings ensure property owner's and City Surveyor's signatures are on the plat prior to submittal
- Signed & recorded Final Pre-Development Facilities Fee Agreement for **Residential** development only
- Design elevations and cross sections of perimeter walls (11" by 17" maximum) 3 copies
- Site sketch with measurements showing structures, parking, Bldg. setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (folded to fit into an 8.5" by 14" pocket) 6 copies
- Zone Atlas map with the entire property(ies) clearly outlined
- Letter briefly describing, explaining, and justifying the request
- Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- Fee (see schedule)
- List any original and/or related file numbers on the cover application
- Infrastructure list if required (**verify with DRB Engineer**)
- DXF file and hard copy of final plat data for AGIS is required.

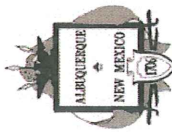
**AMENDMENT TO PRELIMINARY PLAT (with minor changes) (DRB03)**

Your attendance is required.

- PLEASE NOTE:** There are no clear distinctions between significant and minor changes with regard to subdivision amendments. Significant changes are those deemed by the DRB to require public notice and public hearing.
  - Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (folded to fit into an 8.5" by 14" pocket) 6 copies
  - Zone Atlas map with the entire property(ies) clearly outlined
  - Letter briefly describing, explaining, and justifying the request
  - Bring original Mylar of plat to meeting, ensure property owner's and City Surveyor's signatures are on the plat
  - List any original and/or related file numbers on the cover application
- Amended preliminary plat approval expires after one year**

I, the applicant, acknowledge that any information required but not submitted with this application will likely result in deferral of actions.

Cora Rominger



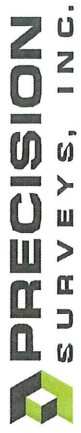
Applicant-name (print)  
04/25/17

Applicant signature / date

Form revised **October 2007**

- Checklists complete
- Fees collected
- Case #s assigned
- Related #s listed

Application case numbers \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Project # \_\_\_\_\_  
 Planner signature / date \_\_\_\_\_



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April 25, 2017

Mr. Jack Cloud, Chair  
Development Review Board  
Planning Development Services Division  
600 2<sup>nd</sup> Street, NW  
Albuquerque, NM 87102

**RE: REQUEST TO REVIEW SKETCH PLAT TO SUBDIVIDE THE EXISTING ONE TRACT INTO TWO  
NEW TRACTS  
ZONE ATLAS MAP: H-12-Z**

Dear Mr. Cloud,

On behalf of our client, we request DRB review of the sketch plat for a proposed subdivision to subdivide the existing one tract into two new tracts. The property is located at Montoya Rd SW, Lot 300-A-1, MRGCD Map 38 between Mountain Rd NW and Zearing Ave NW on Carsons Rd NW.

Sincerely,

Larry W. Medrano, PS, CFedS  
President  
Precision Surveys, Inc.