



April 30, 2018

Planning Department  
City of Albuquerque  
600 Second Street NW  
Albuquerque, NM 87102

Re: Ladera Self Storage Zone Map Amendment and Site Plan for Building Permit

---

17EPC-40046 Site Plan for Building Permit

17-EPC40047 Zone Map Amendment (Zone Change)

---

Per Section (C)(16)(b) of the CABQ Zoning Code I am respectfully requesting a **6 Month time extension** to the above stated approval for Zone Map Amendment and Site Plan for Building Permit as approved by EPC on November 10th, 2017.

Below is a recap of the requirements Final Sign-off for an EPC Approved Site Plan for Building Permit with notations of our current progress for submittal and approvals:

- Site Plan and related drawings (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Our site plan and related drawings are complete and ready for submittal to the DRB.
  
- Approved Grading and Drainage Plan (folded to fit into an 8.5" by 14" pocket) **6 copies**
  - Grading & Drainage plans are 90% complete. Expected submittal to CABQ hydrology department within 7 - 14 days.
  
- Solid Waste Management Department signature on Site Plan for Building Permit.
  - Solid Waste Management has approved and signed off on the site plan for building permit.
  
- Letter carefully explaining how each EPC condition has been met **and** a copy of the EPC Notification of Decision.
  - We have prepared our letter for review with our Staff Planner. We intend to schedule this meeting following completion of the Grading & Drainage plan as there were hydrology comments to be verified.
  
- FORM DRWS Drainage Report, Water & Sewer availability statement filing information.
  - A water and sewer availability statement has been submitted. Expected completion within 7-10 days.
  - The drainage report is scheduled to be submitted with the G&D plan within 14 days.

Infrastructure List, if relevant to the site plan.

- There will be no infrastructure list associated with this project.

Copy of Site Plan with Fire Marshal's stamp (not required for SDP for Subdivision).

- The Fire 1 site plan was submitted and approved by the Fire Marshall's office.

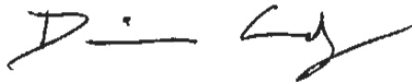
Grading and Drainage Plan/Drainage Report Submittal to Hydrology.

- The Grading & Drainage report is scheduled to be submitted with the G&D plan within 14 days.

Our application process is currently held up due to grading and drainage plan submittal and coordination. We respectfully request an extension of 90 days to complete the submittal process in order to obtain project approval via the DRB.

Thank you for the consideration, should you have any questions please feel free to contact me anytime to discuss.

Sincerely,  
Devin Cannady

A handwritten signature in black ink, appearing to read "Devin Cannady". The signature is stylized and written in a cursive-like font.

Principal - Cannady Architect Studio