



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions	Decisions Requiring a Public Meeting or Hearing	Policy Decisions
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input checked="" type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Annexation of Land (Form Z)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
		<b>Appeals</b>
		<input type="checkbox"/> Decision by EPC, LC, ZHE, or City Staff (Form A)

### APPLICATION INFORMATION

Applicant: <b>Bubba's 33 (Frank Garcia)</b>		Phone: <b>505.334.7427</b>
Address: <b>4861 Pan American Fwy, NE</b>		Email: <b>Frank.Garcia@bubbas33.com</b>
City: <b>Albuquerque</b>	State: <b>NM</b>	Zip: <b>87109</b>
Professional/Agent (if any): <b>Stephen Leos Architect</b>		Phone: <b>505.681.2329</b>
Address: <b>400 Gold Ave SW, Studio 911</b>		Email: <b>stephen@sleosarch.com</b>
City: <b>Albuquerque</b>	State: <b>NM</b>	Zip: <b>87102</b>
Proprietary Interest in Site:	List <u>all</u> owners:	

### BRIEF DESCRIPTION OF REQUEST

Expand existing patio area and install a patio roof to match the existing architecture of the building.

### SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.: <b>Tract A-1-C-1-A-2-A</b>	Block:	Unit:
Subdivision/Addition:	MRGCD Map No.:	UPC Code:
Zone Atlas Page(s): <b>F-17-Z</b>	Existing Zoning: <b>NR-BP</b>	Proposed Zoning:
# of Existing Lots: <b>1</b>	# of Proposed Lots:	Total Area of Site (acres): <b>2.1279</b>

### LOCATION OF PROPERTY BY STREETS

Site Address/Street: **Pan American W Fwy NE** Between: **Jefferson** and: **Montgomery**

### CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)

Project # **1008519**

Signature:	Date: <b>January 29, 2021</b>
Printed Name: <b>Stephen Leos</b>	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

### FOR OFFICIAL USE ONLY

Case Numbers	Action	Fees	Case Numbers	Action	Fees
Meeting/Hearing Date:			Fee Total:		
Staff Signature:		Date:	Project #		

**FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS**

A single PDF file of the complete application including all plans and documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

**INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS**

- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

**ARCHEOLOGICAL CERTIFICATE**

- Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

**MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB**

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- Three (3) copies of all applicable sheets of the approved Site Plan being amended, folded
- Copy of the Official Notice of Decision associated with the prior approval
- Three (3) copies of the proposed Site Plan, with changes circled and noted  
*Refer to the Site Plan Checklist for information needed on the proposed Site Plan.*

**Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.**

**MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO**

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(1)(a)
- Three (3) copies of all applicable sheets of the approved Site Development Plan being amended, folded
- Copy of the Official Notice of Decision associated with the prior approval
- Three (3) copies of the proposed Site Development Plan, with changes circled and noted  
*Refer to the Site Plan Checklist for information needed on the proposed Site Plan.*

**Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.**

**ALTERNATIVE SIGNAGE PLAN**

- Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(F)(4)(c)
- Required notices with content per IDO Section 14-16-6-4(K)(6)
- Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
- Sign Posting Agreement

<p><i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i></p>	
<p>Signature: </p>	<p>Date: <b>January 29, 2021</b></p>
<p>Printed Name: <b>Stephen Leos</b></p>	<p><input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent</p>
<p><b>FOR OFFICIAL USE ONLY</b></p>	
<p>Project Number: _____</p>	<p>Case Numbers</p> <p style="text-align: center;">-</p> <p style="text-align: center;">-</p> <p style="text-align: center;">-</p>
<p>Staff Signature: _____</p>	
<p>Date: _____</p>	

January 29, 2021

DRB/EPC  
City of Albuquerque

RE: Bubba's 33 Patio Expansion and Cover  
4861 Pan American Freeway

Dear Reviewer,

The Owner of the above noted property would like to expand the existing patio around their restaurant and add a fence and roof. The work will be against the building without modifying the parking or site circulation. All existing accessible pathways will be maintained at the front of the building and the circulation path along the side will also be maintained.

We are requesting an Administrative Site Plan Amendment to allow the work. We appreciate you review of the proposed work.

Very truly yours,  
**Stephen Leos Architect LLC**

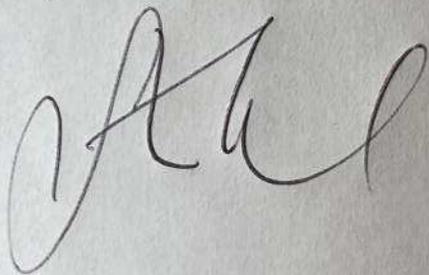
A handwritten signature in black ink, appearing to read 'S. Leos', written over a horizontal line.

Stephen Leos RA, NCARB, LEED AP BD+C  
Owner / Architect

To WHOM IT CONCERNS:

AS PROPERTY OWNER OF BUBBA'S 33  
LOCATED AT 4861 PAN AMERICAN FRWY NE, ALB, NM  
87109, I AUTHORIZE STEPHEN LEOS OF  
STEPHEN LEOS ARCHITECT LLC, AS MY AGENT  
TO SUBMIT FOR DRB/EPC REVIEW OR MINOR  
AMENDMENTS TO THE ABOVE MENTIONED SITE,  
AND/OR ITS DEVELOPMENT PLAN.

RESPECTFULLY SUBMITTED,



STEPHEN L FIDEL  
MANAGING MEMBER  
MOTORPLEX REAL ESTATE, LTD. CO.

