MULLEN-IELLER ARCHITECTURE. P.C.

October 22, 2021

City of Albuquerque Planning Department Urban Design & Development Division City of Albuquerque 600 2nd Street NW. Albuquerque, NM 87102

Re: Administrative Amendment – Site Development Plan – Letter of Justification VCA Vet Care Hospital, 8850 Holly Ave NE, Albuquerque NM 87122

This letter accompanies drawings that propose to administratively amend the approved Amended Site Development Plan for Building Permit approved by City of Albuquerque on November 2, 2006.

The scope of the proposed Site Development Plan includes: minor work on one of the existing commercial tenant spaces (former Bed Bath and Beyond), with a gross floor area of 28,000 GSF.

We received all previously approved drawings and documents associated with this building address from the City, and an official Notice of Decision was not included. However, the City does have a record of the approved Site Plan for Subdivision and subsequent approved site plans.

We obtained appropriate City department approval for an updated Fire-1 Site Plan, Traffic Circulation Layout (TCL), and Refuse Plan covering the proposed scope of work. These documents are attached to the Proposed Site Development Plan for reference.

Proposed Amendment Scope of Work

The project scope is an interior renovation of a former retail store into a specialty animal hospital. There is no proposed building area increase.

The project scope includes limited site work to reconfigure an existing loading dock area on the north of the building into a fenced pet walking/relief area. Per IDO Section 4-3(F)(13), this pet walking area shall meet the requirements of an Outdoor Animal Run associated with a Veterinary Clinic, and the existing 8'-0" CMU wall facing Holly Avenue meets the 6'-0" minimum height screen wall requirement per 4-3(F)(13)(b). A new generator is proposed adjacent to this pet walking area, and shall be enclosed by a new fence. Two additional small pet walking areas are proposed near the main south entry.

New windows are proposed primarily along the west façade to increase daylight access to interior spaces, and provide increased visibility to previously obscured outdoor areas. A new ADA compliant ramp and new entry are proposed on the west façade to improve building access.

The existing building height, existing storefront, appearance, and finishes shall remain as-is. All other site features, parking, fire access aisles, driveways, fire hydrants, fire lanes, landscaping, striping, pedestrian circulation, and traffic flow elements shall remain as-is.



From the IDO: Part 12-16-6: Administration and Enforcement:

6-4(Z) AMENDMENTS OF PRE-IDO APPROVALS

Approvals granted prior to the effective date of this IDO may be amended as described in this Subsection 14-16-6-4(Z).

6-4(Z)(1) Site Development Plans

This Subsection 14-16-6-4(Z) addresses applications for amendments to site development plans approved prior to the effective date of this IDO.

6-4(Z)(1)(a) Minor Amendments

The Planning Director may grant minor amendments that meet the following requirements:

- 1. The existing site development plan specifies the requirements in place at the time of approval, and the requested change still meets the original requirements.
 - Response: The Project Scope meets the requirements of, and does not interfere with, the previously approved Site Development Pan.
- 2. The requested change is within the thresholds for minor amendments established in **Table 6-4-4**, cumulative of prior deviations or minor amendments.
 - Response: the applicable Standard in Table 6-4-4 is the Any Other Addition/Revision That Would Otherwise be Decided as a Permit – Site Plan – Administrative: Any amount that meets the requirements specified in the approved Permit/Site Plan/IDO. <u>The Project Scope meets the</u> requirements of, and does not interfere with, the previously approved Site <u>Development Pan</u>.
- 3. The requested change does not require major public infrastructure or significant changes to access or circulation patterns on the site, which would warrant additional review by the original decision-making body.
 - Response: project scope does not require any major changes to public infrastructure or site circulation patterns.
- 4. No deviations, Variances, or Waivers shall be granted for minor amendments.
 - Response: none of these items are requested.

We appreciate your consideration of this amendment. Feel free to call if we can provide any further information.

Sincerely, Mullen Heller Architecture, PC

b.Stm

Douglas Heller, AIA, LEED AP

Attachments:

- Form P3: Minor Amendment to Site Development Plan Approved Prior to the Effective date of IDO
- Development Review Application: Minor Amendment to Site Plan
- Letter of Authorization
- Zone Atlas Map Project Location
- Approved Amended Site Development Plans for Building Permit, dated 11-2-2006.
- Proposed Site Development Plan (sheet A001; and approved Fire-1,TCL, and Refuse plans for reference)
- Proposed VCA Vet Care Animal Hospital Building Elevations (Sheet A2.0)

FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to <u>PLNDRS@cabq.qov</u> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS

- X Letter of authorization from the property owner if application is submitted by an agent
- X Zone Atlas map with the entire site clearly outlined and labeled

□ ARCHEOLOGICAL CERTIFICATE

- ____ Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

□ MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB

- ____ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(2)
- ____ The approved Site Plan being amended
- Copy of the Official Notice of Decision associated with the prior approval
- The proposed Site Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.
- Completed Site & Building Design Considerations Form in accordance with IDO Section 5-2(D) for new commercial and multifamily development except if the development is industrial or the multifamily is less than 25 units

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO

- X Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Z)(1)(a)
 X The approved Site Development Plan being amended
- N/A Copy of the Official Notice of Decision associated with the prior approval
- X The proposed Site Development Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

N/A Completed Site & Building Design Considerations Form in accordance with IDO Section 5-2(D) for new commercial and multifamily development except if the development is industrial or the multifamily is less than 25 units

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

□ ACCELERATED EXPIRATION SITE PLAN

- ____ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)(c)
- Site Plan to be Expired

X

ALTERNATIVE SIGNAGE PLAN

- Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(C)(3)(b)
- ____ Required notices with content per IDO Section 14-16-6-4(K)
 - ___Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
- Sign Posting Agreement

□ ALTERNATIVE LANDSCAPE PLAN

Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)
 Landscape Plan

 I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.

 Signature:
 Understand

 Date:
 10-22-2021

Printed Name: Doug Heller, Mullen Heller	Applicant or X Agent	
FOR OFFICIAL USE ONLY		
Project Number:	Case Numbers	
PR-2021-006204	A ST ALOUGHT	
	-	
Staff Signature:	MEXCURA	
Date:		A AMAAAAAA

$A^{\rm City\,of}_{lbuquerque}$



DEVELOPMENT REVIEW APPLICATION

Effective 4/17/19

Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.								
Administrative Decisions	De	ecisions	Requiring a Pul	blic Meeting or Hearing	Policy Decisions			
□ Archaeological Certificate (Form P3)		□ Site Plan – EPC including any Variances – EPC (<i>Form P1</i>)				☐ Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)		
□ Historic Certificate of Appropriatenes (Form L)	ss – Minor 🗌	Master Development Plan (Form P1)				Adoption or Amendment of Historic Designation (Form L)		
□ Alternative Signage Plan (Form P3)		Historic orm L)	Certificate of App	propriateness – Major	🗆 Ame	□ Amendment of IDO Text (Form Z)		
X Minor Amendment to Site Plan (Forr	m P3) 🛛	Demoli	tion Outside of HF	PO (Form L)	🗆 Ann	□ Annexation of Land (Form Z)		
□ WTF Approval (Form W1)		Historic	Design Standard	Is and Guidelines (Form L)	🗆 Ame	□ Amendment to Zoning Map – EPC (Form Z)		
		Wireles orm W2		ations Facility Waiver	🗆 Ame	□ Amendment to Zoning Map – Council (Form Z)		
					Appea	ls		
					□ Dec A)	ision by EPC, LC, ZHE	, or City Staff (Form	
APPLICATION INFORMATION								
Applicant: VCA Inc.					Ph	one: 310-517-6422		
Address: 12401 Olympic Blvd.					Em	^{ail:} charlesnicholls	@vca.com	
City: Los Angeles				State: CA	Zip	: 90064		
Professional/Agent (if any): Doug He	eller, AIA.				Ph	one: 505-268-4144		
Address: 1718 Central Ave. SW	Suite D				Email: Doug@mullenheller.com		heller.com	
City: Albuquerque Sta			State: New Mexico	Zip: 87104				
Proprietary Interest in Site: Tenant. List all own			List all owners: ARCP MT	ALBUQU	JERQUE NM LLC C/O F	ryan llc - pts		
BRIEF DESCRIPTION OF REQUEST								
We request review of minor site work limited to one existing tenant space. Work includes reconfiguration two existing parking spaces,								
reconfiguration of an existing loading	g dock into pe	t walkir	ng area, and the	e addition of two small pe	t walking	g areas near the existi	ng entry.	
SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)								
Lot or Tract No.: Lot 3-A plat of lots 2-A and 3-A			Block: 0000	Un	it: 3			
Subdivision/Addition: Ventura Place				MRGCD Map No.: C-20-A UPC Code: 102006417002830121		002830121		
Zone Atlas Page(s): C-20-Z Existing Zoning: MX-		L Proposed Zoning: MX-L (no cho		(no change)				
# of Existing Lots: 6 # of Proposed Lots: 6		oposed Lots: 6	(no change)	Tot	al Area of Site (acres):	10.2768 acres		
LOCATION OF PROPERTY BY STREETS								
Site Address/Street: 8850 Holly Av	e NE	Betwe	en: Ventura S	treet NE	and: Bo	arstow Street NE		
CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)								
1002633; 1002756; 1005439								
Signature: b. 61/m Date: 10				te: 10-22-2021				
Printed Name: Doug Heller, AIA					Applicant or 🛛 🗶 Agent			
FOR OFFICIAL USE ONLY								
Case Numbers Action Fees		Case Numbers		Action	Fees			
SI-2021-01837	AA							
Meeting/Hearing Date:					Fee	e Total:		
Staff Signature:				Date:	Pro	pject # PR-2021	-006204	



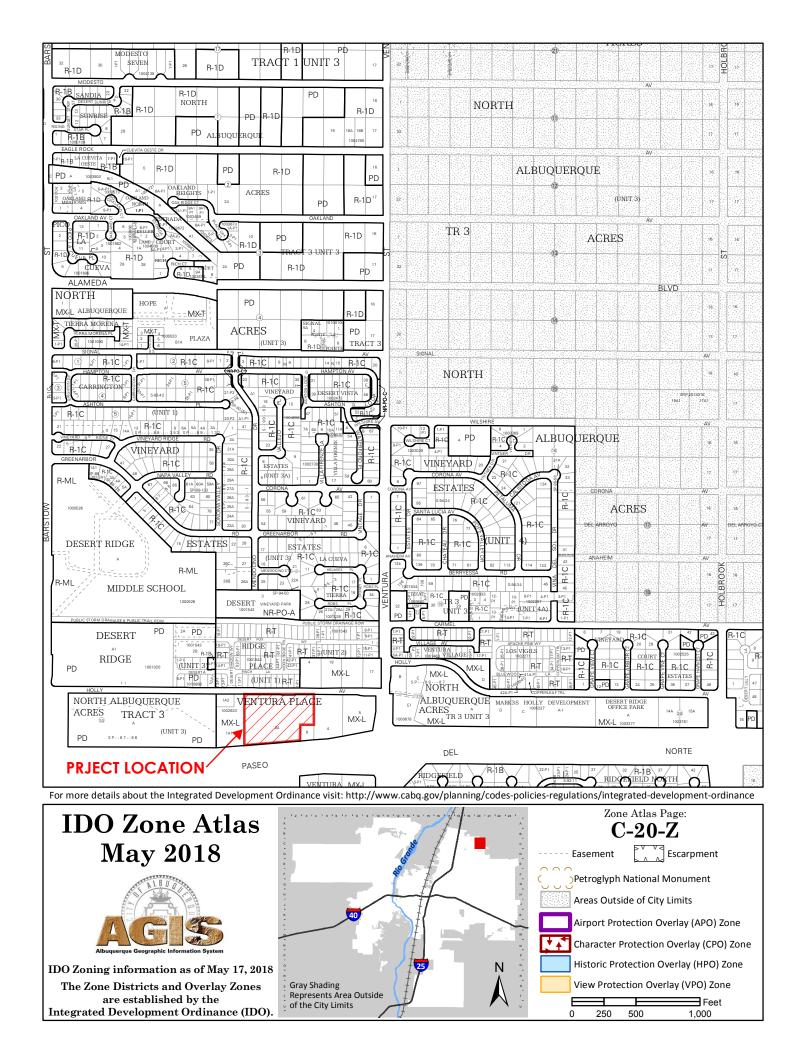
City of Albuquerque Planning Department Urban Design & Development Department 600 2nd Street NW Albuquerque, NM 87102

Re: Letter of Authorization 8850 Holly Ave NE

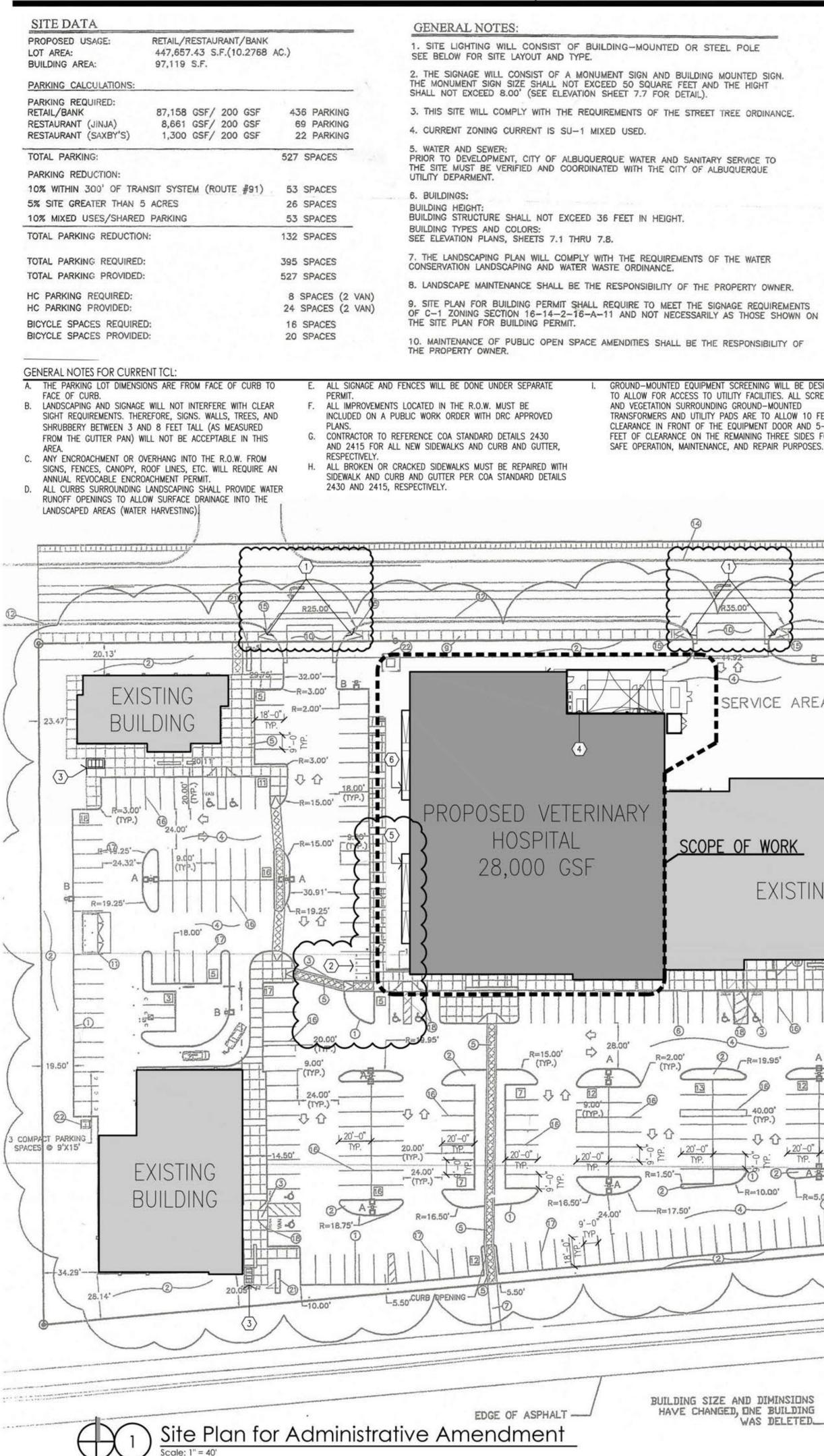
To Whom It May Concern;

As the tenant for the building being at 8850 Holly NE, the former Bed Bath & Beyond, I authorize Mullen Heller Architecture P.C. to act as our agent for all building permitting and planning processes for this property.

Charles Nicholls, Vice President of Construction VCA Inc. 12401 West Olympic Blvd. Los Angeles, CA 90064

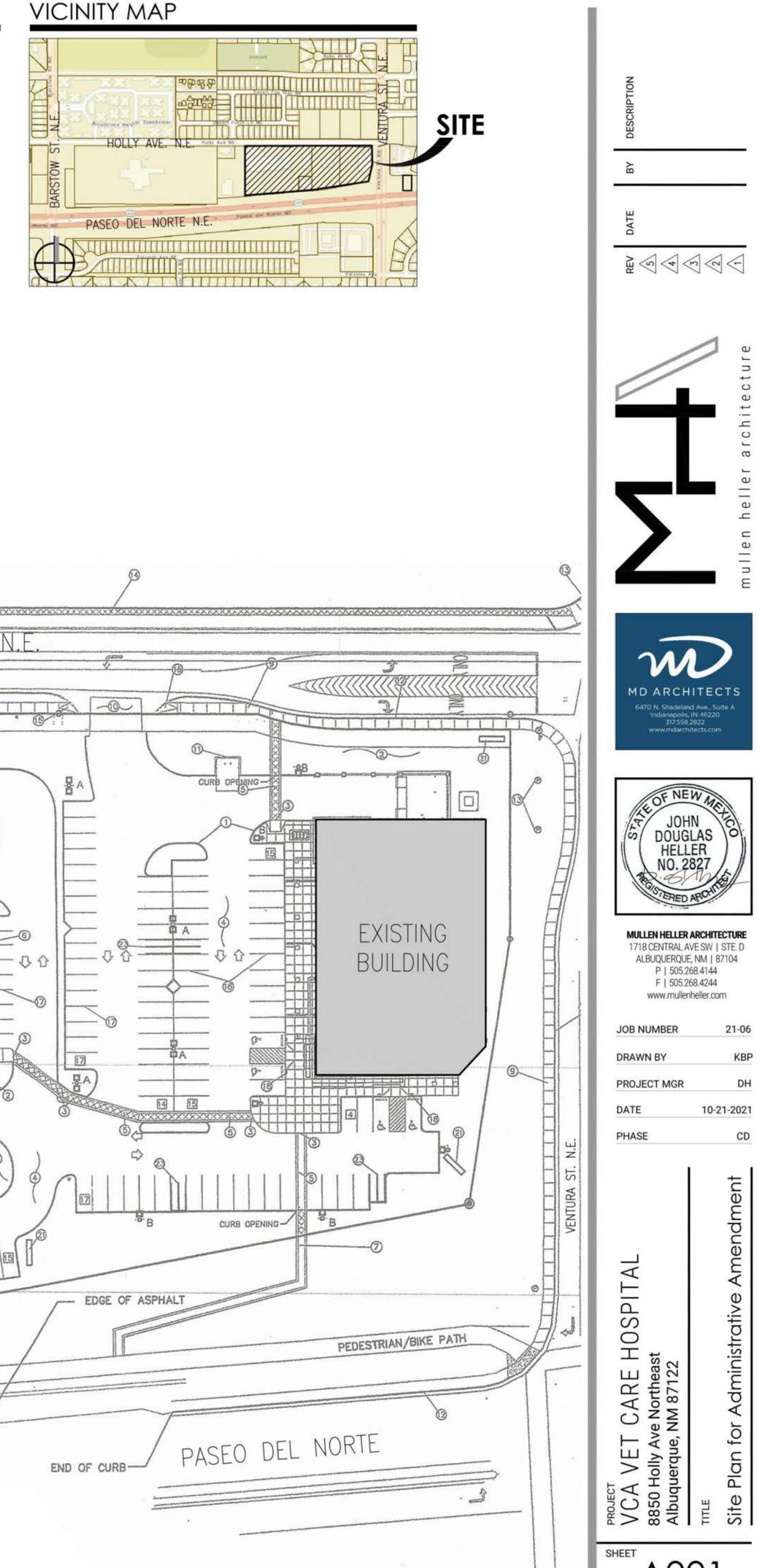


CODE DATA AND NOTES FROM EXISTING SITE PLAN (COA APPROVED SDP IN 2006)

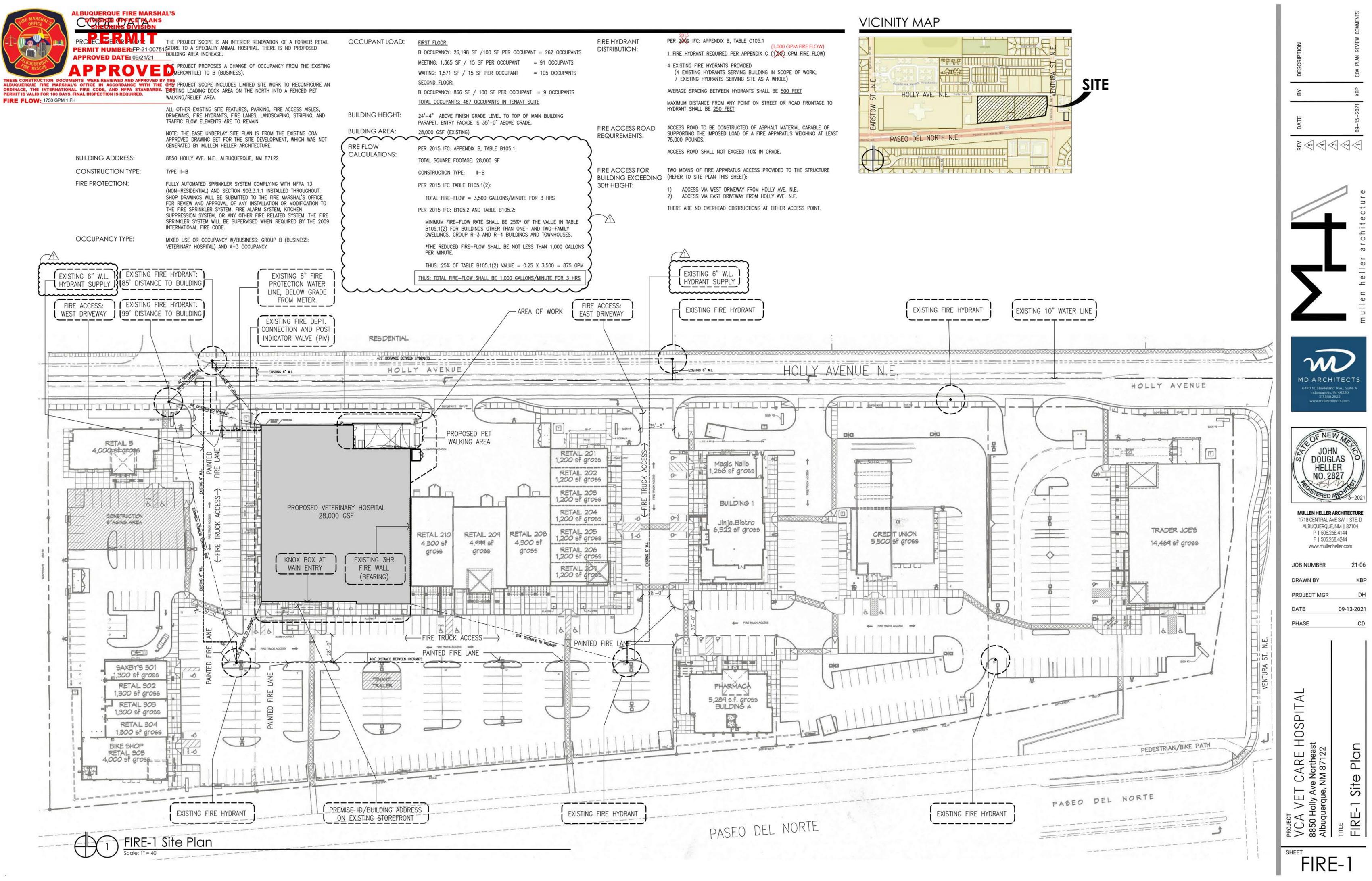


CODE DATA: FOR CURRENT SITE PLAN

2006)		CODE DAIA.	FOR CURRENT SITE PLAN
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CITY OF ALBUQUERQUE

Planning Department Brennon Williams, Director



Mayor Timothy M. Keller

September 24, 2021

Doug Heller, RA Mullen Heller Architecture, PC 1718 Central Ave SW, Ste D Albuquerque, NM 87104

Re: VCA Vet Care Hospital 8850 Holly Ave NE Traffic Circulation Layout Engineer's/Architect's Stamp 09-14-2021 (C20-D071)

Dear Mr. Heller,

The TCL submittal received 09-22-2021 is approved for Building Permit with. A copy of the stamped and signed plan will be needed for each of the building permit plans. Please keep the original to be used for certification of the site for final C.O. for Transportation.

PO Box 1293 When the site construction is completed and an inspection for Certificate of Occupancy (C.O.) is requested, use the original City stamped approved TCL for certification. Redline any minor changes and adjustments that were made in the field. A NM registered architect or engineer must stamp, sign, and date the certification TCL along with indicating that the development was built in "substantial compliance" with the TCL. Submit this certification, the TCL, and a completed Drainage and Transportation Information Sheet to front counter personnel for log in and evaluation by Transportation.

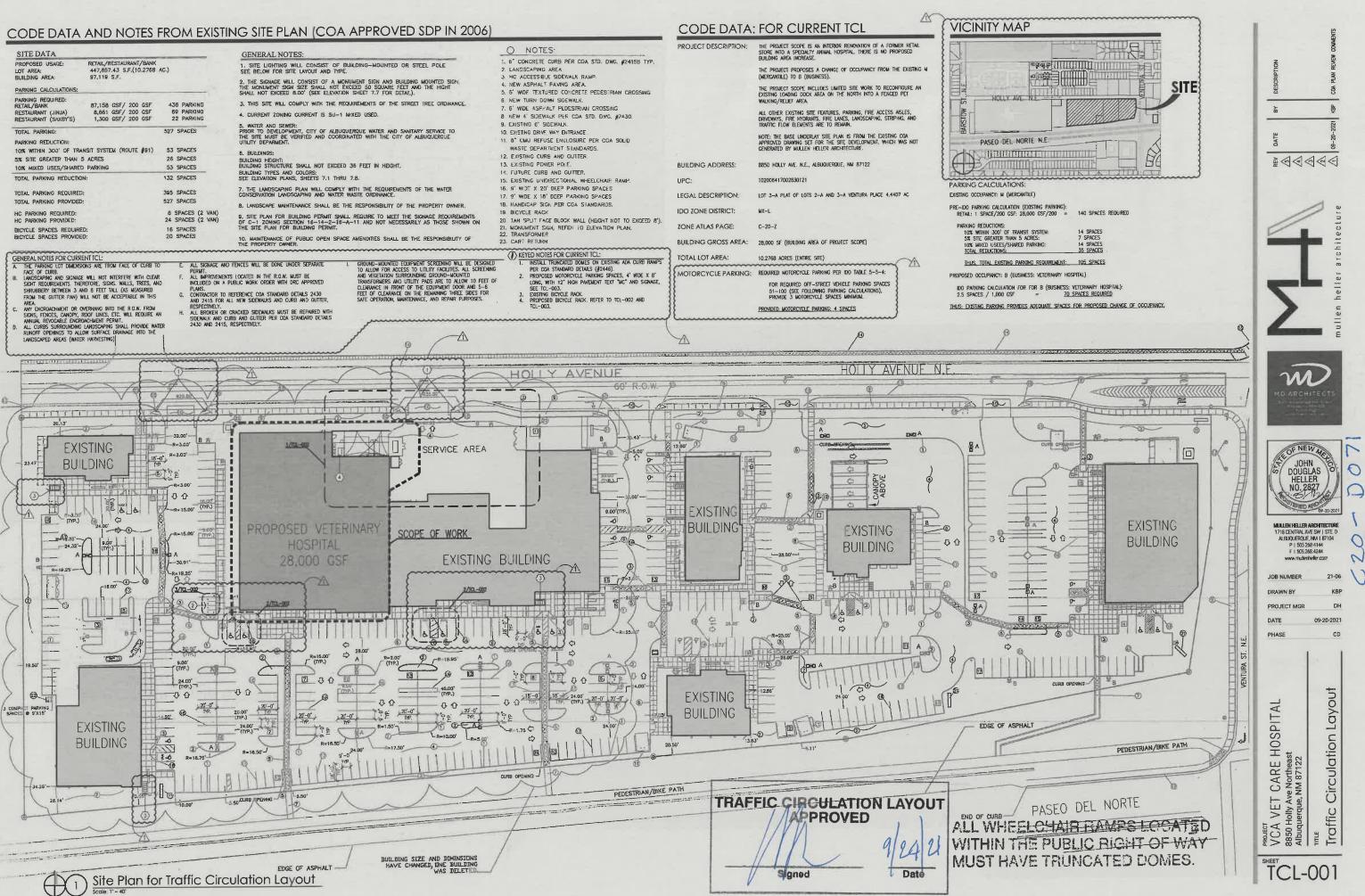
NM 87103 Once verification of certification is completed and approved, notification will be made to Building Safety to issue Final C.O. To confirm that a final C.O. has been issued, call Building Safety at 924-3690.

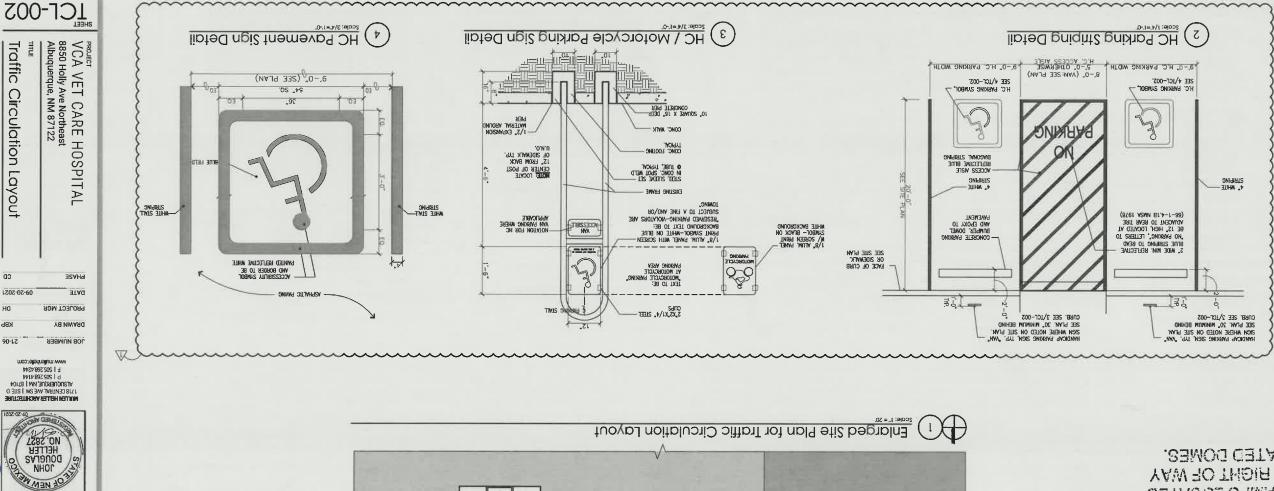
www.cabq.gov

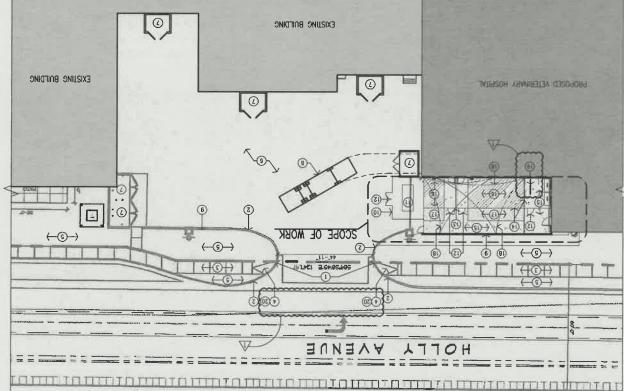
Sincerely,

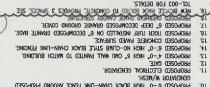
Nilo Salgado-Fernandez, P.E. Senior Traffic Engineer, Planning Dept. Development Review Services

C: CO Clerk, File









20. Install transver dynamics (\$2446). Standard details (\$2446).

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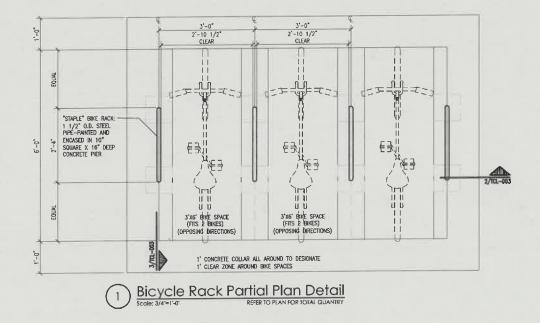
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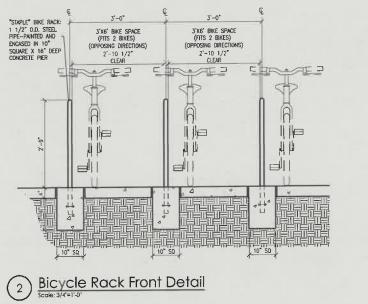
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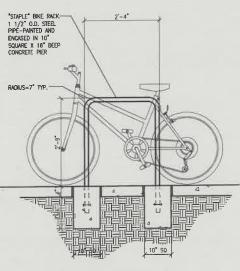
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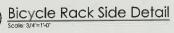
paubis **ete** F1 **APPROVED** TUOYAJ NOITAJU DRIO DIATART

TRAFFIC CIRCULATION LAYOUT 9 292 Date Signed



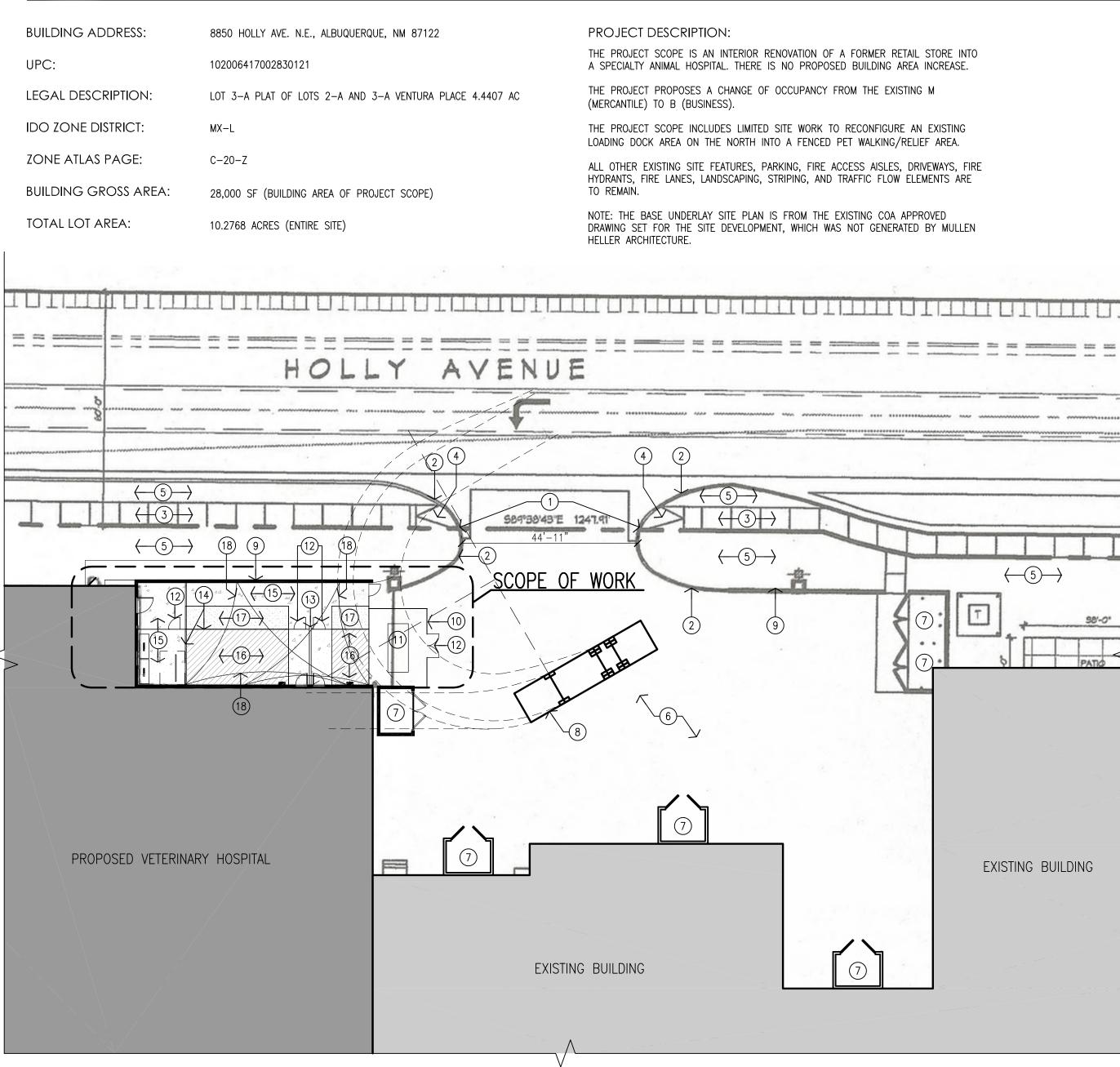






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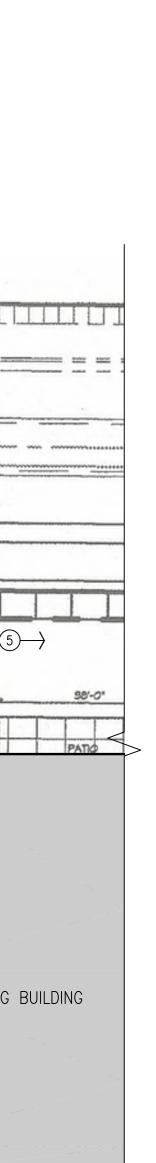




Approved for access by the Solid Waste Department Herman Gallegos 09-17-21 Herman Gallegos **The dumpster that is used for this proposed Veterinary Hospital will require a back bar to prevent damage to the wall of the building. **

CODE DATA: REFUSE SITE PLAN

Enlarged Site Plan for Refuse/Solid Waste



	BARSTOW ST
¢	PASEO DEL NORTE N.E.
GEN A. B.	IERAL NOTES: THE PARKING LOT DIMENSIONS ARE FROM FACE OF CURB TO FACE OF CURB. LANDSCAPING AND SIGNING WILL NOT INTERFERE WITH CLEAR SIGHT REQUIREMENTS. THEREFORE, SIGNS. WALLS, TREES, AND SHRUBBERY BETWEEN 3 AND 8 FEET TALL (AS MEASURED FROM THE GUTTER PAN) WILL NOT BE
C.	ACCEPTABLE IN THIS AREA. ANY ENCROACHMENT OR OVERHANG INTO THE ROW FROM SIGNS, FENCES, CANOPY, ROOF LINES, ETC. WILL REQUIRE AN ANNUAL REVOCABLE

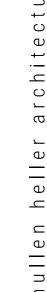
VICINITY MAP

- ENCROACHMENT PERMIT. ALL SIGNAGE AND FENCES WILL BE DONE UNDER SEPARATE PERMIT. D
- ALL IMPROVEMENTS LOCATED IN THE RIGHT OF WAY MUST BE INCLUDED ON A Ε.
- PUBLIC WORK ORDER WITH DRC APPROVED PLANS. F. ALL BROKEN OR CRACKED SIDEWALKS MUST BE REPAIRED WITH SIDEWALK AND CURB AND GUTTER PER COA STANDARD DTAILS 2430 AND 2415,
- RESPECTIVELY. G. GROUND-MOUNTED EQUIPMENT SCREENING WILL BE DESIGNED TO ALLOW FOR ACCESS TO UTILITY FACILITIES. ALL SCREENING AND VEGETATION SURROUNDING GROUND-MOUNTED TRANSFORMERS AND UTILITY PADS ARE TO ALLOW 10 FEET OF CLEARANCE IN FRONT OF THE EQUIPMENT DOOR AND 5-6 FEET OF CLEARANCE ON THE REMAINING THREE SIDES FOR SAFE OPERATION,
- H. MECHANICAL EQUIPMENT SHALL BE LOCATED ON THE ROOF AND FULLY SHIELDED FROM VIEW BY THE PARAPET CONSTRUCTION. SHOULD A MECHANICAL UNIT BE LOCATED AT THE GROUND LEVEL, IT SHALL BE FULLY SCREENED FROM VIEW PER THE IDO.

KEYED NOTES:

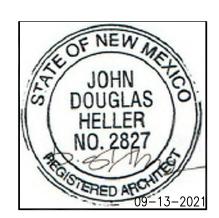
- EXISTING DRIVEWAY TO REMAIN. EXISTING CURB TO REMAIN.
- EXISTING SIDEWALK TO REMAIN.
- EXISTING SIDEWALK RAMP TO REMAIN.
- EXISTING LANDSCAPING TO REMAIN.
- EXISTING PAVING TO REMAIN. EXISTING REFUSE ENCLOSURE TO REMAIN.
- CITY STANDARD SOLID WASTE TRUCK, FOR REFERENCE ONLY. 8.
- EXISTING CMU SCREEN WALL TO REMAIN. 9.
- 10. NEW 6'-0" HIGH BLACK CHAIN-LINK FENCE AROUND NEW GENERATOR W/MESH. REFER TO A0.4.1 FOR ADDITIONAL INFORMATION.
- 11. NEW GENERATOR, REFER TO A0.4.1 AND TO CIVIL AND MEP DRAWINGS FOR MORE INFORMATION.
- 12. NEW GATE, REFER TO A0.4.1 FOR ADDITIONAL INFORMATION.
- 13. NEW 4'-0" HIGH 6" CMU WALL PAINTED TO MATCH BUILDING. REFER TO A0.4.1 FOR ADDITIONAL INFORMATION.
- 14. NEW 6'-0" HIGH NO-CLIMB STYLE BLACK CHAIN-LINK FENCING. REFER TO A0.4.1 FOR ADDITIONAL INFORMATION.
- 15. NEW CONCRETE PAVED SURFACE, REFER TO A0.4.1 FOR ADDITIONAL INFORMATION.
- 16. NEW TIGER TURF INSTALLED ON 6" DECOMPOSED GRANITE BASE, REFER TO A0.4.1 FOR ADDITIONAL INFORMATION. 17. NEW 6" DEEP DECOMPOSED GRANITE GROUND COVER, REFER TO A0.4.1 FOR
- ADDITIONAL INFORMATION. 18. NEW OVERHEAD SHADE CANOPY STRUCTURE, REFER TO A0.4.1 FOR ADDITIONAL
- INFORMATION.

DESCRIPTION	
BΥ	
DATE	
REV	
	architecture
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M MD ARCHITECTS 6470 N. Shadeland Ave., Suite A Indianapolis, IN 46220 317.558.2822 www.mdarchitects.com

SITE



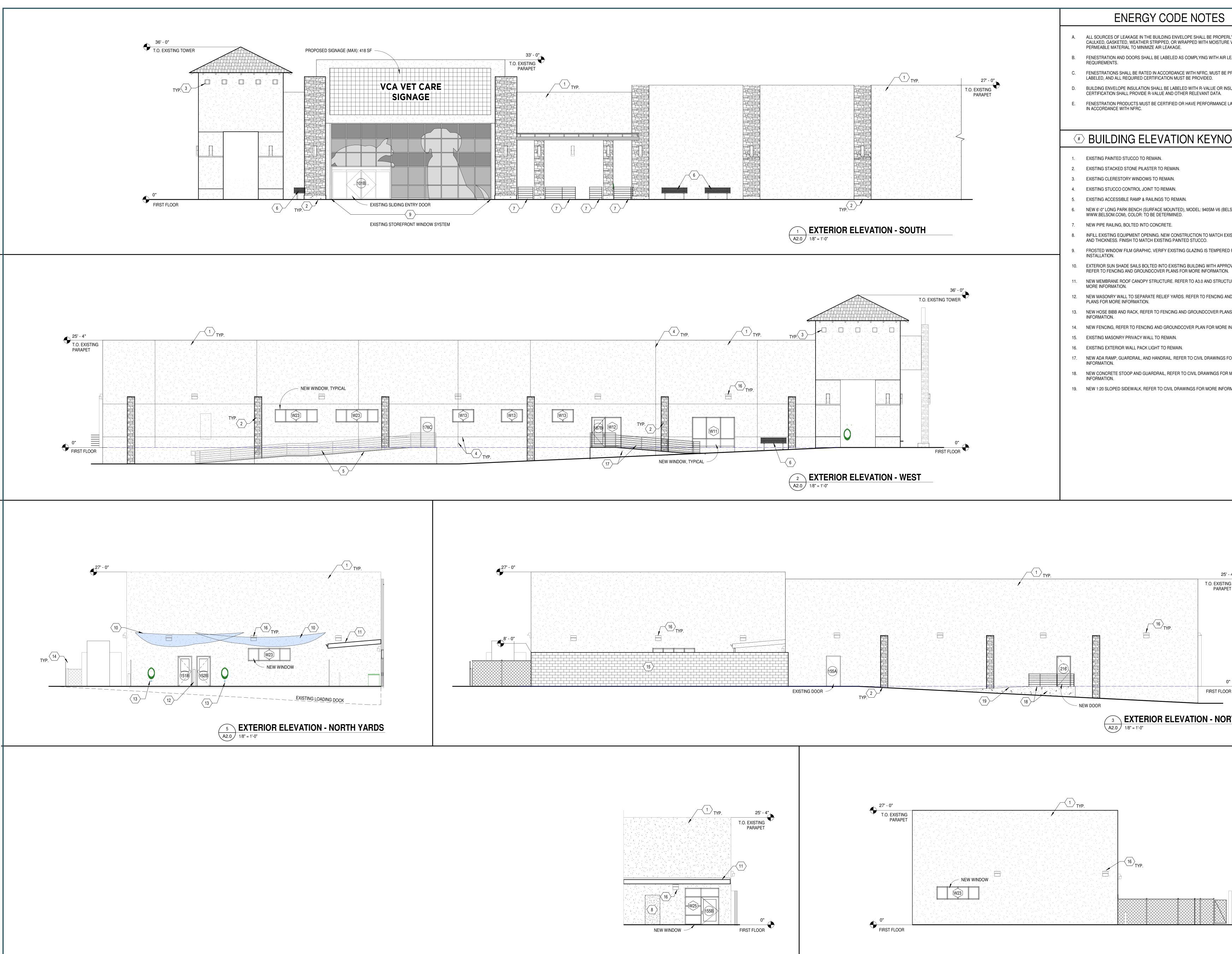
MULLEN HELLER ARCHITECTURE 1718 CENTRAL AVE SW | STE. D ALBUQUERQUE, NM | 87104 P 505.268.4144 F 505.268.4244 www.mullenheller.com

JOB NUMBER	21-06
DRAWN BY	KBP
PROJECT MGR	DH
DATE	09-13-2021
PHASE	CD

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SHEET REFUSE

MAINTENANCE, AND REPAIR PURPOSES.



6 EXTERIOR ELEVATION - EAST YARDS A2.0 1/8" = 1'-0"



S DPERLY SEALED, TURE VAPOR- AIR LEAKAGE BE PROPERLY R INSULATION C. NCE LABELS AND RATED			1 D A 6470 N. Inc	A Shadeland Ave., Suite A dianapolis, IN 46220 317.558.2822 ww.mdarchitects.com
25' - 4"			VCA VEL CARE HOSPILAL	8850 HOLLY AVE NORTHEAST, ALBUQUERQUE, NM 87122 BUILDING ELEVATIONS
	CERTIFICATION:			
0" €LOOR ↔			No Revision Date	
	-		NO: ISSUED FOR: DATE:	
	PLOT DATE: 10/12/2021	PROJECT NUMBER: 21M03-#129	SHEET: BUILDING ELEVATIONS	A2.0
AST	СНЕСКЕD ВУ: RDR	DRAWN BY: TH, DR, AG		THESE DRAWINGS ARE GIVEN IN CONFIDENCE AND SHALL BE USED ONLY PURSUANT TO THE AGREEMENT WITH MARCHITECTS, N.T. NO OTHER USE OR DUPLICATION MAY BE MADE WITHOUT THE PRIOR WRITEN CONSENT OF MD ARCHITECTS, P.C. ALL OTHER COPYRIGHT AND COMMON LAW RIGHTS ARE HEREBY SPECIFICALLY RESERVED.



8850 Holly Ave N.E. – Proposed Administrative Amendment 8850 Holly Ave. N.E. Albuquerque, NM 87122

Responses to Transportation Development Comments November 16, 2021

This memo addresses the review comments received from Marwa Al-najjar on the initial Administrative Amendment Request for the Ventura Place Site Development Plan and associated project at 8850 Holly Ave NE.

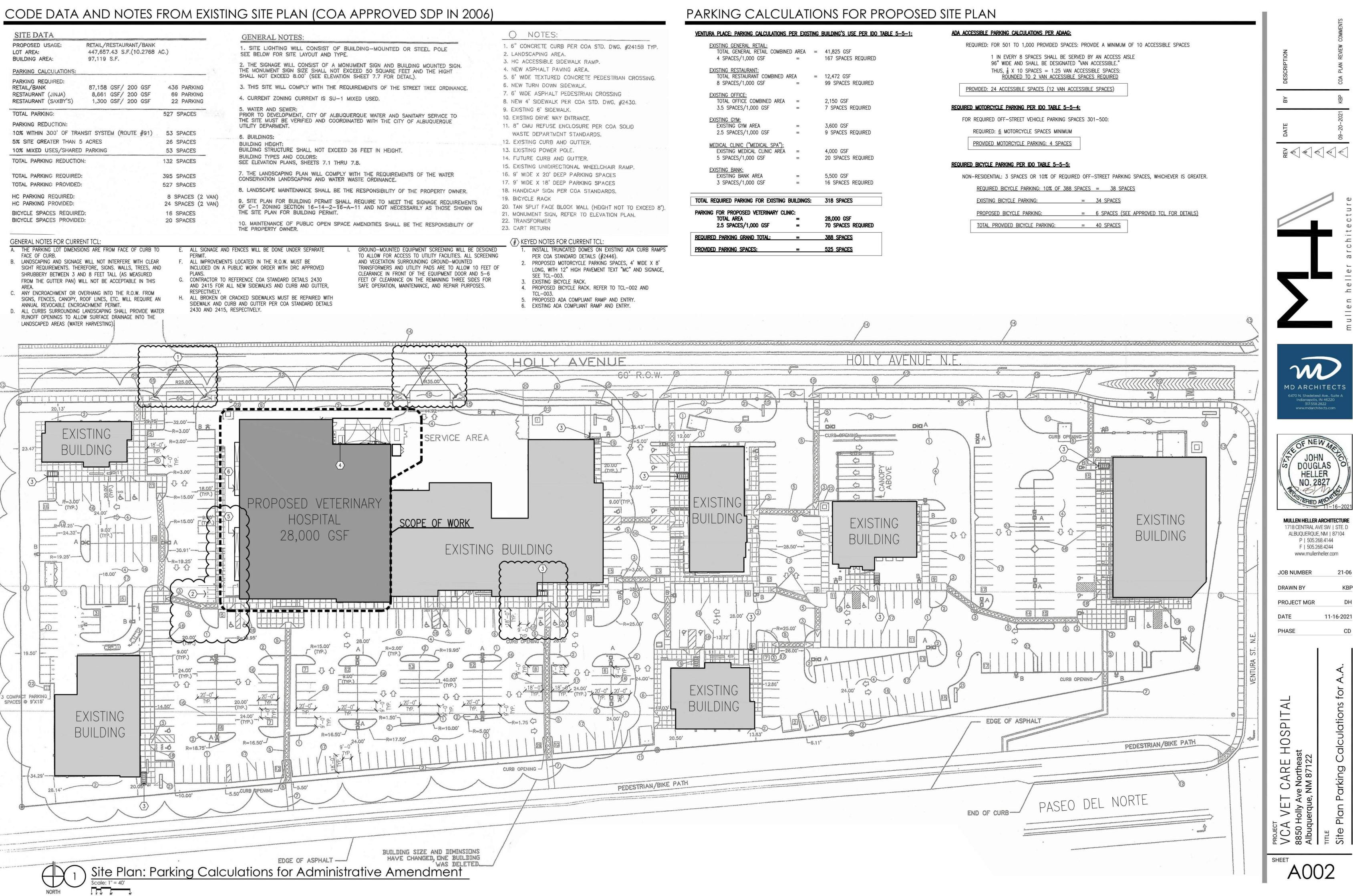
Comment:

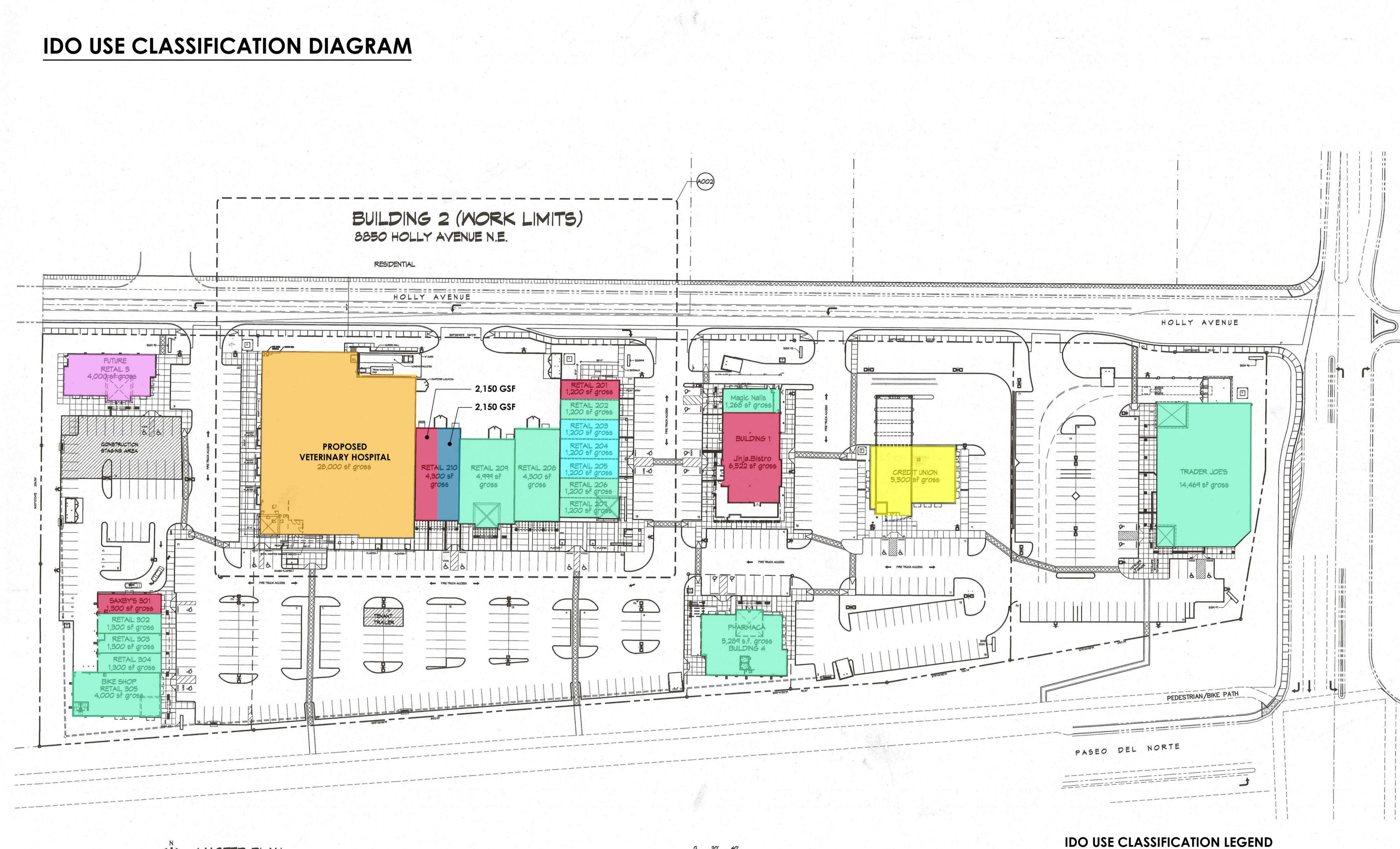
- 1. List the number of parking spaces required by the IDO for the whole site (parking calculations for each building separately) including the proposed Veterinary Hospital as well as the proposed number of parking spaces including ADA parking, bicycle, and motorcycle parking.
 - <u>Response:</u> Please find attached a new sheet, A002, with the requested parking calculations. Additionally, please refer to a new diagram, IDO Use Classification Diagram, that shows the existing buildings with areas and use classifications for parking calculations per IDO Table 5-5-1.

Attachments:

- 1. 8850 Holly Ave NE A002 Site Plan Parking Calculations for A.A
- 2. 8850 Holly Ave NE IDO Use Classification Diagram

ALL FOR NOW







20' 40 1" = 40'-0" NTS: FOR REFERENCE ONLY

GENERAL RETAIL: TOTAL AREA = 41,825 GSF
RESTAURANT: TOTAL AREA = 12,472 GSF
OFFICE: TOTAL AREA = 2,150 GSF
GYM: TOTAL AREA = 3,600 GSF
MEDICAL CLINIC: TOTAL AREA = 4,000 GSF
VETERINARY HOSPITAL: TOTAL AREA = 28,000 GS
BANK: TOTAL AREA = 5,500 GSF

ALBUQUERQUE BUILDING & SAFETY MAY 1 4 2007 U.B.C. PLAN CHECK SECTION

REVIEWED BY DATE PROJECT NO. DRAWING NAME OVERALL MASTER SITE PLAN

A000

REVISIONS

DRAWN BY

SHEET NO.

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CITY OF ALBUQUERQUE INVOICE

DOUG HELLER

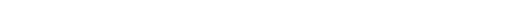
1718 CENTRAL AVENUE SW SUITE D

Reference NO:	SI-2021-01837		
Customer NO:	CU-76280795		
Date	Description		Amount
11/04/21	2% Technology Fee		\$1.00
11/04/21	Application Fee		\$50.00
Due Date: 11/0	04/21	Total due for this invoice:	\$51.00

Options to pay your Invoice:

- 1. Online with a credit card: http://posse.cabq.gov/posse/pub/lms/Default.aspx
- 2. In person: Plaza Del Sol, 600 2nd St. NW, Albuquerque, NM 87102

PLEASE RETURN THE BOTTOM PORTION OF THIS INVOICE NOTICE WITH PAYMENT





City of Albuquerque PO Box 1293 Albuquerque, NM 87103

Date:	11/04/21
Amount Due:	\$51.00
Reference NO:	SI-2021-01837
Payment Code:	130
Customer NO:	CU-76280795

DOUG HELLER 1718 CENTRAL AVENUE SW SUITE D ALBUQUERQUE, NM 87104

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