



## **DEVELOPMENT REVIEW APPLICATION**

Effective 4/17/19

Please check the appropriate box as	nd refer to supp	oleme	ental forms for subi	mittal requirements. All fee	es must	be paid at the time of	application.	
Administrative Decisions	D	ecisio	ns Requiring a Pub	olic Meeting or Hearing	Policy	Policy Decisions		
☐ Archaeological Certificate (Form P3)		☐ Site Plan – EPC including any Variances – EPC (Form P1)			☐ Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)			
☐ Historic Certificate of Appropriateness – Minor (Form L) ☐ Master Development Pla				n (Form P1)		☐ Adoption or Amendment of Historic Designation <i>(Form L)</i>		
☐ Alternative Signage Plan (Form P3) ☐ Historic Certificate of Ap (Form L)				oropriateness – Major	□ Ame	☐ Amendment of IDO Text (Form Z)		
Minor Amendment to Site Plan (For	rm P3)	Demo	olition Outside of HF	PO (Form L)	□ Ann	☐ Annexation of Land <i>(Form Z)</i>		
□ WTF Approval (Form W1)			☐ Historic Design Standards and Guidelines (Form L)			☐ Amendment to Zoning Map – EPC <i>(Form Z)</i>		
		☐ Wireless Telecommunications Facility Waiver (Form W2)			☐ Amendment to Zoning Map – Council (Form Z)			
					Appea	ls		
						Decision by EPC, LC, ZHE, or City Staff (Form		
APPLICATION INFORMATION								
Applicant:					Pho	one:		
Address:					Em	Email:		
City:		State:		State:	Zip	Zip:		
Professional/Agent (f any): Rupal E	ngineer, Des	ign P	Plus		Pho	Phone: (505) 843-7587		
Address: 2415 Princeton Drive,	NE Suite E				Em	ail:rupal@designpl	usabq.com	
City: Albuquerque			State: NM		Zip:87107			
Proprietary Interest in Site: Architect	of record			List all owners: Ryan Centerwall, Affordable Solar Installation, Inc.				
BRIEF DESCRIPTION OF REQUEST								
Minor amendment to site plan f	for re-claddin	g of a	an EIFS pilar, th	e addition of new store	front s	ystem with a new o	loor for a new	
entrance, and reworking of the	sidewalk lea	ding	up to the new ar	nd existing storefront e	ntranc	e double doors.		
SITE INFORMATION (Accuracy of the	ne existing lega	l desc	cription is crucial!	Attach a separate sheet if	necessa	ry.)		
Lot or Tract No.: 6-A-1				Block: 0000 Unit:				
Subdivision/Addition: Jefferson Cor	mmons Unit 2	2		MRGCD Map No.:		UPC Code: 101706111547920213		
Zone Atlas Page(s): F-17-Z		Existing Zoning: MX-M			Proposed Zoning: NR-BP, no change			
# of Existing Lots:1		# of Proposed Lots: 1, no change			Total Area of Site (acres): 3.52			
LOCATION OF PROPERTY BY STRE	EETS							
Site Address/Street: 3900 Singer E	Blvd. NE	Betv	ween: <b>Jefferson</b> S	Street NE an		nd: Office Blvd. NE		
CASE HISTORY (List any current or	prior project a	nd ca	se number(s) that i	may be relevant to your re	quest.)			
Permit approved before IDO: (	0002144 and	BP-2	2021-52937					
Signature:					Da	te: 7/14/2022		
Printed Name: Rupal Engineer				Applicant or Magent				
FOR OFFICIAL USE ONLY								
Case Numbers	Action		Fees	Case Numbers		Action	Fees	
Meeting/Hearing Date:					Fee	e Total:		
Staff Signature:			Date:	Pro	Project #			

### FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

Landscape Plan

A single PDF file of the complete application including all plans and documents being submitted must be emailed to <a href="PLNDRS@cabq.gov">PLNDRS@cabq.gov</a> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other on-line resources such as Dropbox or FTP.

<ul> <li>INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS</li> <li>Letter of authorization from the property owner if application is submitted by an agent</li> <li>Zone Atlas map with the entire site clearly outlined and label</li> </ul>
ARCHEOLOGICAL CERTIFICATE  Archaeological Compliance Documentation Form with property information section completed  Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)
MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB  Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(2)  The approved Site Plan being amended  Copy of the Official Notice of Decision associated with the prior approval  The proposed Site Plan, with changes circled and noted  Refer to the Site Plan Checklist for information needed on the proposed Site Plan.  Completed Site & Building Design Considerations Form in accordance with IDO Section 5-2(D) for new commercial and multifamily development except if the development is industrial or the multifamily is less than 25 units
Minor Amendments must be within the thresholds established in IDO TABLE 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.
MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO  Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Z)(1)(a)  The approved Site Development Plan being amended  Copy of the Official Notice of Decision associated with the prior approval  The proposed Site Development Plan, with changes circled and noted  Refer to the Site Plan Checklist for information needed on the proposed Site Plan.  Completed Site & Building Design Considerations Form in accordance with IDO Section 5-2(D) for new commercial and multifamily development except if the development is industrial or the multifamily is less than 25 units
Minor Amendments must be within the thresholds established in IDO TABLE 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.
ACCELERATED EXPIRATION SITE PLAN  Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)(c)  Site Plan to be Expired
ALTERNATIVE SIGNAGE PLAN  Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)  Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(C)(3)(b)  Required notices with content per IDO Section 14-16-6-4(K)  Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives  Sign Posting Agreement
ALTERNATIVE LANDSCAPE PLAN
Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)



July 14, 2022

Via email to PLNDRS@cabq.gov

RE: In addition to approved building permit BP-2021-52937, Minor Amendment to previous building permit #0002144 approved prior to the effective date of the IDO, through the site plan administrative process.

### To Whom It May Concern:

This letter is to justify the minor amendment through the site plan administrative process to the Building Permit #0002144 on file with the city for the building located at 3900 Singer Blvd, Albuquerque, NM 87109. The work is proposed as part of the building permit BP-2021-52937 which has a scope of work for interior renovation only (See Attachment 'D' showing overall approved interior renovation work only).

The current owner of the building is Affordable Solar Installation, Inc. The existing building for this improvement was previously office space (See Attachment 'C'). The applicant is their acting agent; Design Plus, LLC (See Attachment 'G').

This request for amendment is for recladding of the existing EIFS covered pilar on the north side of the building, adding a storefront system with new entrance door at the inside of the curve and end of the pilar, and reworking of the concrete sidewalk up to the existing and new storefront entrance double doors (See Attachment 'B' Existing Site Plan to be modified, Attachment 'E' New Site Plan, and Attachment 'F'). Therefore, this requested amendment does not alter the site in any way (easements, landscaping, parking, drive aisles, pedestrian circulation, utilities, grading and drainage). Please refer to the Attachment 'B' for the existing site plan for approved locations of parking, drive, aisles, pedestrian circulation, utilities, and landscaped areas.

Per the IDO section 6-4(Y)(2) Minor Amendments, under the subsection 6-4(Z) heading "Amendments of Pre-IDO Approvals", the following numbered points (correlating to the numbered list in the IDO) explain why this request for amendment meets the criteria set forth in the IDO.

- 1. The existing site plans were approved in 2000 and therefore met the requirements at the time of approval. The existing building plans and elevations were approved in 2000 and therefore met the requirements at the time of approval (See Attachment 'A').
- 2. The requested change is within the thresholds for minor amendments established in Table 6-4-4:
  - a. Building Gross Floor Area: no changes, therefore meets threshold
  - b. Front setback, minimum: no changes, therefore meets threshold
  - c. Site setback, minimum: no changes, therefore meets threshold

- d. Rear setback, minimum: no changes, therefore meets threshold
- e. Building height, maximum: no changes, therefore meets threshold
- f. Wall and fence height: no changes, therefore meets threshold
- The requested changes do not require major public infrastructure or significant changes
  to access or circulation patterns on the site as the work area is only interior, recladding of
  a small portion of the exterior at the column wrap, and adding to the existing storefront
  entrance to the building.
- 4. No deviations, variances, or waivers are requested for this work area.

Respectfully Submitted

Rupal S. Engineer

Enclosures: Attachment A – 0002144 Permit – Signature Cover Sheet

Attachment B - 0002144 Permit - A1 Site Plan

Attachment C – 0002144 Permit – A2 Tenant Improvement Floor Plan

Attachment D – BP-2021-52937 – G-002 Approved overall code analysis plan

Showing only interior renovation work

Attachment E - AS-101 - New Site Plan for work related to this Site Administrative

Minor Amendment

Attachment F - A-201 - Exterior Elevations for work related to this Site

Administrative Minor Amendment

Attachment G – Agent Letter

000 2144

PLAN CHECK APPLICATION NO.

CITY OF ALBUQUERQUE
THIS MICROIMAGE IS THE BES
POSSIBLE REPRODUCTION DUB
TO THE POOR QUALITY OF THE
ORIGINAL DOCUMENT.

MIN OF ALBUQUENQUE

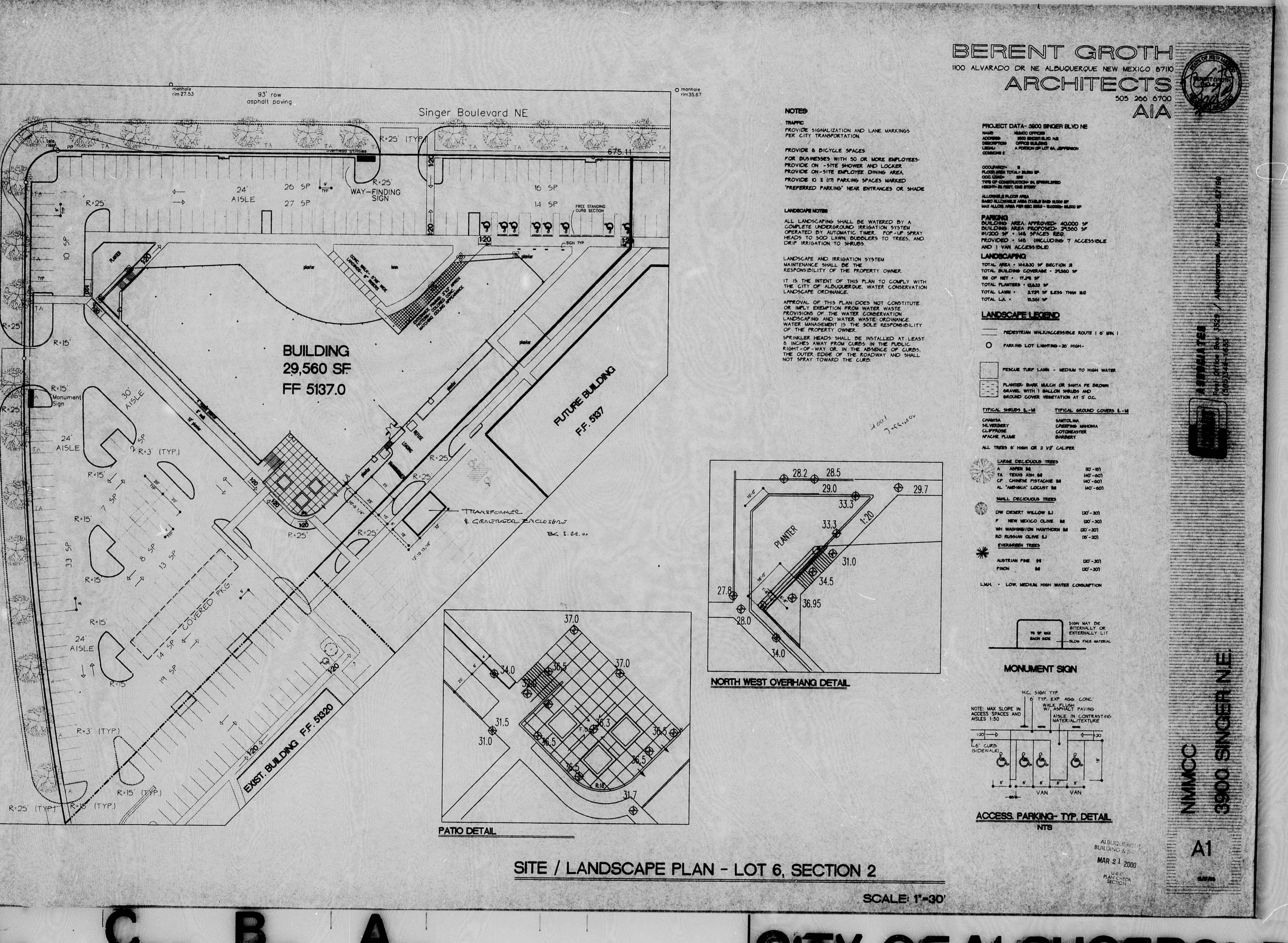
GODE ADMINISTRATION

FEB 2 3 2000

3900 SINGER BLUD. NI

APPLICANT TO PROVIDE ALL INFORMATION BELOW:

CONSTRUCTION ADDRESS



CITY OF ALBUQUERQUE
THIS MICROIMAGE IS THE BEST
POSSIBLE REPRODUCTION DUE
TO THE POOR QUALITY OF THE
ORIGINAL DOCUMENT.

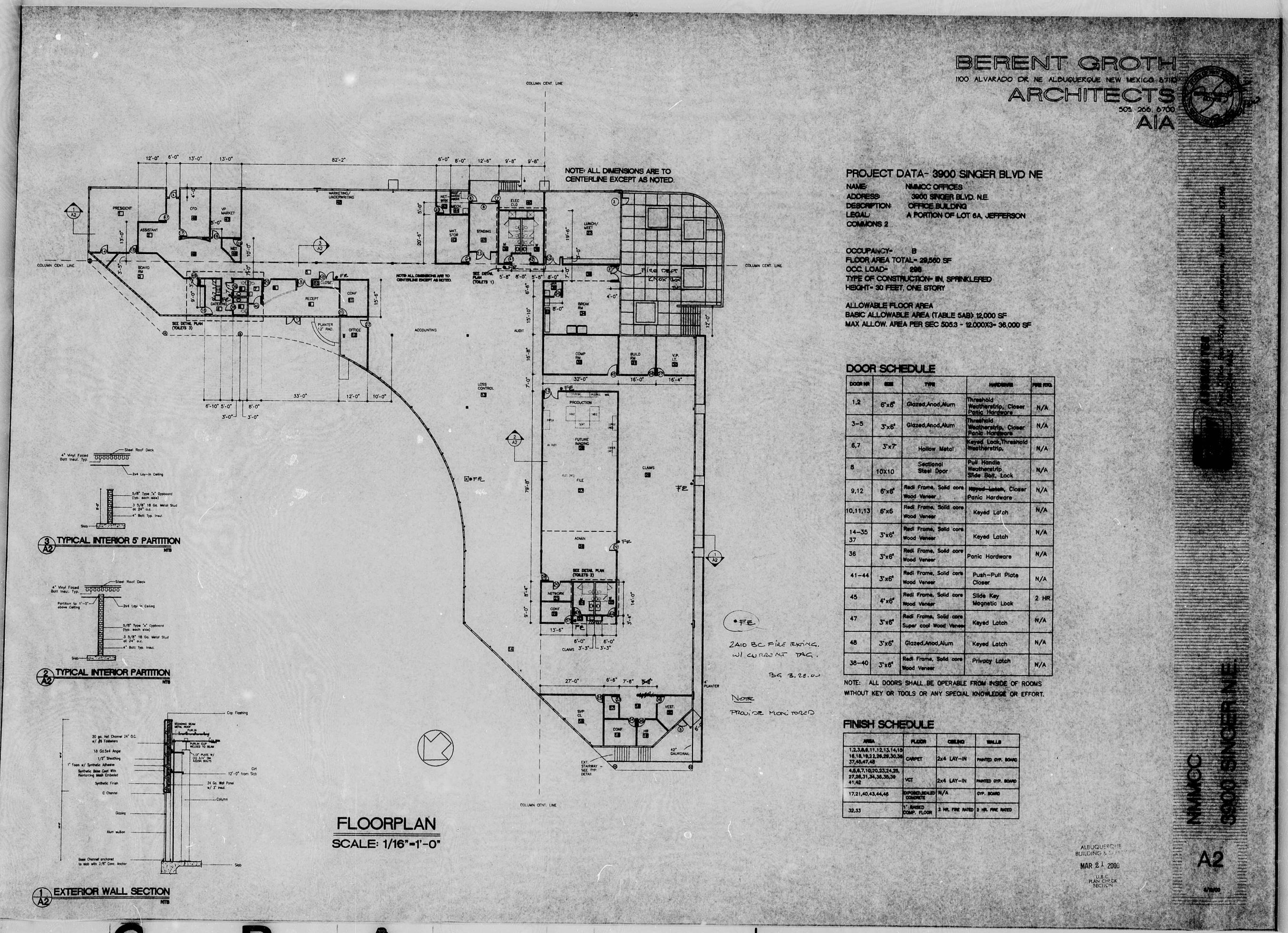
CITY OF ALBUQUERQUE
This microimage is certified
to be a complete and accurate
copy of the original as it
appears in the files of the
Planning Department
and was created in the normal
course of business.

The photographic process used
meets the Basic Microfilm
Standards of the National
Micrographics Association
(MS115-1977)

DIRECTOR

NOTARY PUBLIC (150)
Commission expires: [O|22/200]

CITY OF ALBUQERQUE C



CITY OF ALBUQUERQUE
THIS MICROIMAGE IS THE BEST
POSSIBLE REPRODUCTION DUE
TO THE POOR QUALITY OF THE
ORIGINAL DOCUMENT.

R# 232 DATE 23-12 OP CITY
CITY OF ALBUQUERQUE
This microimage is certified to be a complete and accurate copy of the original as it appears in the files of the
Planning Department
and was created in the normal course of business.

The photographic process used meets the Basic Microfilm Standards of the National Micrographics Association (MS115-1977)

PLAN SHOT TWICE ONCE ON LIGHT ONCE ON DARK

CITY OF ALBUQERQUE C

Commission expires: 10/22/2001

CITY OF ALBUQUERQUE
PLANNING
These plans have been reviewed for code compliance and are:

APPROVED

The Approval of these plans shall not be construed to be a permit for any violations of any code or ordinance

PERMIT #: BP-2021-52937

A printed copy of these plans shall be on the lob site for all requested inspections.

1	
	CODE DATA ANALYSIS

I.	APPLICABLE BUILDING CODES AND REGULATIONS
	2015 NEW MEXICO COMMERCIAL BUILDING CODE (2015 IBC, AMENDED)
	2015 NEW MEXICO MECHANICAL CODE (AS AMENDED BY UAC)
	2015 NEW MEXICO PLUMBING CODE (AS AMENDED BY UAC)
	2018 NEW MEXICO ENERGY CONSERVATION CODE
	201E NEW MEVICO EVISTING PLUI DING CODE

2015 NEW MEXICO EXISTING BUILDING CODE 2015 NEW MEXICO ELECTRICAL CODE 2015 INTERNATIONAL FIRE CODE ANSI 117.1, 2009 EDITION

CLASSIFICATION OF WORK PER IEBC, CHAPTER 5 CLASSIFICATION OF WORK
PER IEBC 2015 - ALTERATION LEVEL 2: WORK AREA EXCEEDS MORE THAN 50% OF THE BUILDING AREA.

INTERIOR WALL AND CEILING FINISH REQUIREMENTS (PER IBC TABLE 803.11)

I. OCCUPANCY CLASSIFICATION PER IBC CHAPTER 3
B - BUSINESS (OFFICES AND WORK SPACES)

V. CONSTRUCTION TYPE (IBC CHAPTER 6)
IIB - FULLY SPRINKLERED

ALLOWABLE AREA FACTOR (PER IBC 2015 TABLE 506.2)

TOTAL BUILDING OCCUPANCY TYPE IS B - BUSINESS
ALLOWABLE AREA FACTOR FOR OCCUPANCY B AND TYPE IIB CONSTRUCTION, SPRINKLERED - 92,000 SF
TOTAL WORK AREA: 29,560 SF - THEREFORE COMPLIANT

D RUPAL S. ENGINEER No. 3230

SI/GRIDWORKS RENOVATION 3900 SINGER BLVD NE ALBUQUERQUE, NM 87109

DATE: 12/16/2021

DRAWN BY: NF
CHECKED BY: RE

CHECKED BY: RE
COPYRIGHT:
DESIGN PLUS, LLC

DESIGN PLUS, LLC
SHEET TITLE

CODE ANALYSIS

G-002



PLUMBING FIXTURE SCHEDULE

FACTOR:

FACTOR:

FACTOR:

FEMALE: 1.9 1/80 (REMAINDER)

M&F: 1/40 (FIRST 80)

M&F: 1/40 (FIRST 80)

FACTOR: 1/100

1/80 (REMAINDER)

**LAVATORIES** 

REQUIRED:

MALE: 0.4

FEMALE: 0.4

REQUIRED:

MALE: 0.3

FEMALE: 0.3

REQUIRED:

MALE: 1.8

FEMALE: 1.8

REQUIRED:

FEMALE: 1.2

REQUIRED:

MALE: 1.2

**DRINKING FOUNTAINS** 

FACTOR: REQUIRED

0.4

REQUIRED

0.2

REQUIRED

1.4

REQUIRED

REQUIRED

1/500

FACTOR:

1/500

FACTOR:

1/100

FACTOR:

1/100

FACTOR:

SERVICE SINKS

**REQUIRED:** 

1 SERVICE SINK

WATER CLOSET

REQUIRED:

MALE: 1.2

FEMALE: 1.2

REQUIRED:

MALE: 0.5

FEMALE: 0.9

REQUIRED:

FEMALE: 2.4

REQUIRED:

REQUIRED:

MALE: 2.4

FACTOR:

FACTOR:

FACTOR:

FACTOR:

MALE: 1/125

FEMALE: 1/65

M&F: 1/25 (FIRST 50)

M&F: 1/25 (FIRST 50) MALE: 1.9

1/50 (REMAINDER)

1/50 (REMAINDER)

FACTOR: 1/100

MALE: 1/75

FEMALE: 1/75

A2: BREAK AREAS

OL: 178

OL: 115

OL: 144

MALE: 72

FEMALE: 72

B2: HALLS/RR

MALE: 48

FEMALE: 48

S: STOR/MECH/I.T.

MALE: 57.5

FEMALE: 57.5

B: OFFICES/REC.

MALE: 89

FEMALE: 89

A3: WAIT./CONF.

OCCUPANT LOAD CALCS

2,670 SF A2

14,426 SF B

2,411 SF

WAITING/CONFERENCE AREAS 1,729 SF A3

HALLS/RESTROOMS/MOTHERS 9,633 SF B2

BREAK AREAS

MECH/ELEC/STOR/I.T.

OCC. LOAD

15 SF

15 SF

100 SF

100 SF

300 SF

AREA USE TYPE FACTOR GROSS/NET OCCUPANTS

NET

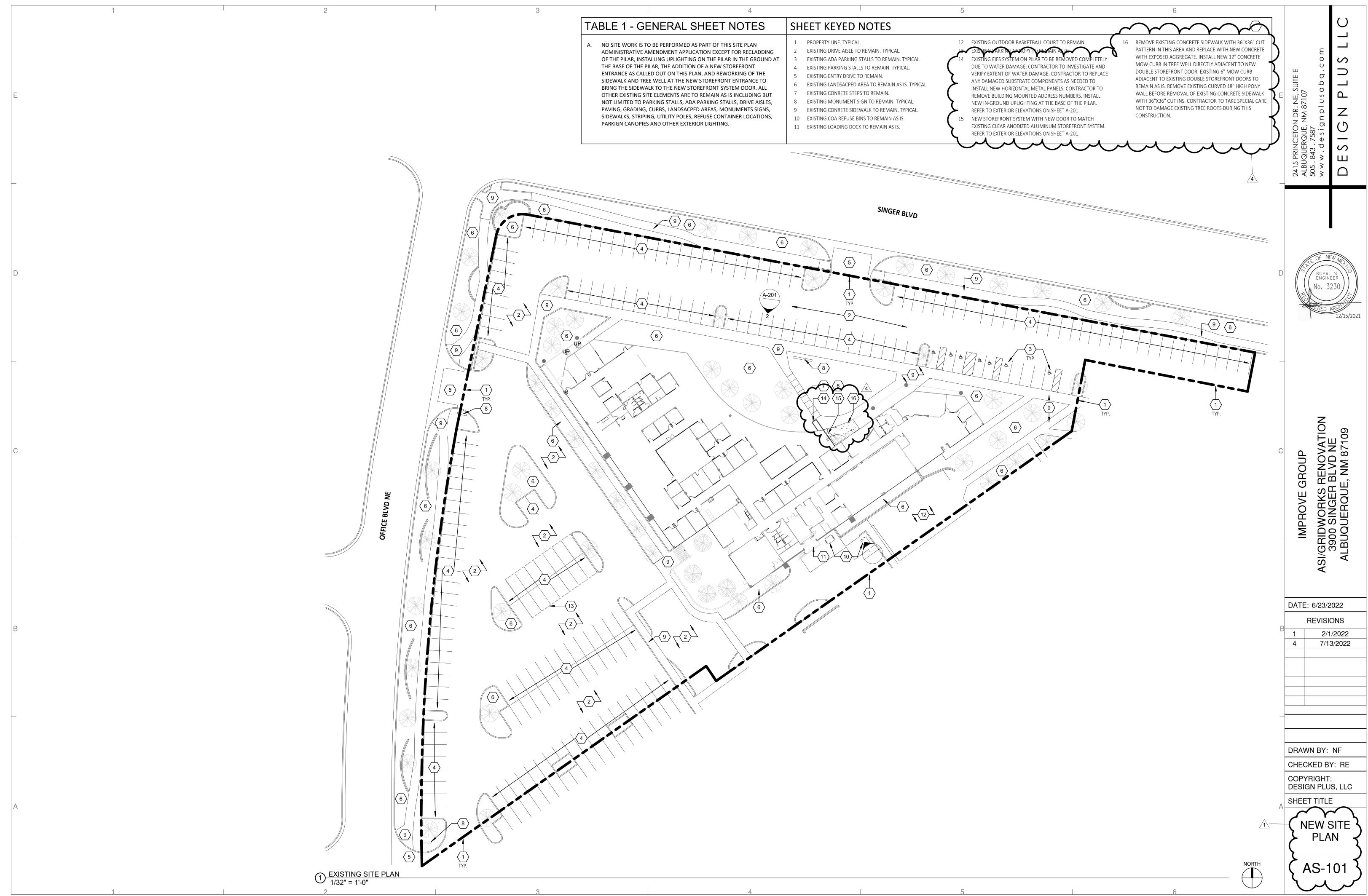
GROSS

GROSS

GROSS

TOTAL OCCUPANTS: 541

TOTAL



# 2415 PRING ALBUQUEF 505 . 843 . w w w . d

## RUPAL S. ENGINEER No. 3230 RED ARCH 7/14/2022

14 EXISTING COLUMNS TO GET NEW PAINTED FINISH. COLOR TO BE LIGHT CREAM/WHITE.
 15 EXISTING EIFS WALL SYSTEM TO GET NEW PAINTED FINISH. COLOR TO BE CREAM/WHITE.

SPACES. HORIZONTAL METAL PANELS TO BE A DARK GRAY COLOR.

16 EXISTING EIFS FINISHED PARAPET TO GET NEW PAINTED FINISH. COLOR TO BE CREAM/WHITE.

17 NEW VINYL SIGNAGE AT TRANSOM ABOVE DOOR.

DOUBLE STOREFRONT SYSTEM WITH TRANSOM.

GENERAL SHEET NOTES

A. NO SITE WORK IS TO BE PERFORMED AS PART OF THIS SITE PLAN

PARKIGN CANOPIES AND OTHER EXTERIOR LIGHTING.

3 EXISTING STOREFRONT SYSTEM AND DOOR TO REMAIN AS IS.
4 EXISTING GLASS CURTAIN WALL SYSTEM TO REMAIN AS IS.
5 EXISTING EIFS EXTERIOR WALL SYSTEM TO REMAIN AS IS.
6 EXISTING PARAPET WITH EIFS FINISH TO REMAIN AS IS.

REPLACE WITH NEW INSULATION AND WEATHER BARRIER.

7 EXISTING PILAR TO REMAIN AS IS. REMOVE WATER DAMAGED EIFS SYSTEM. GC TO VALIDATE EXTENT OF WATER DAMAGE AND SHALL INSTALL NEW SUBSTRATE TO INSTALL NEW HORIZONTAL METAL PANELS. REMOVE DAMAGED INSULATION AND

8 EXISTING ADDRESS SIGNAGE TO BE REMOVED COMPLETELY PRIOR TO REMOVAL OF

9 EXISTING 18" PONY WALL AND CAP TO BE REMOVED COMPLETELY FOR NEW

10 EXISTING TREE IN TREE WELL TO REMAIN AS IS. CONTRACTOR SHALL TAKE CARE NOT TO DAMAGE TREE ROOTS DURING DEMOLITION AND CONSTRUCTION OF SIDEWALK, MOVING OF ELECTRICAL LIGHTING BOX, AND CONCRETE MOW CURB.

11 THIS PORTION OF EIFS COVERED WALL TO BE REMOVED COMPLETELY FOR NEW STOREFRONT SYSTEM. SEE NEW EXTERIOR ELEVATION ON THIS SHEET.
 12 NEW STOREFRONT SYSTEM WITH DOUBLE DOORS TO MATCH EXISTING ADJACENT

13 PILAR TO GET NEW HORIZONTAL METAL PANELS INSTALLED OVER NEW SUBTRATE, WEATHER BARRIER, AND INSULATION AT PORTION OF WALL THAT ABUTS INTERIOR

SHEET KEYED NOTES

EXISTING GRADE TO REMAIN AS IS.
 EXISTING COLUMNS TO REMAIN AS IS.

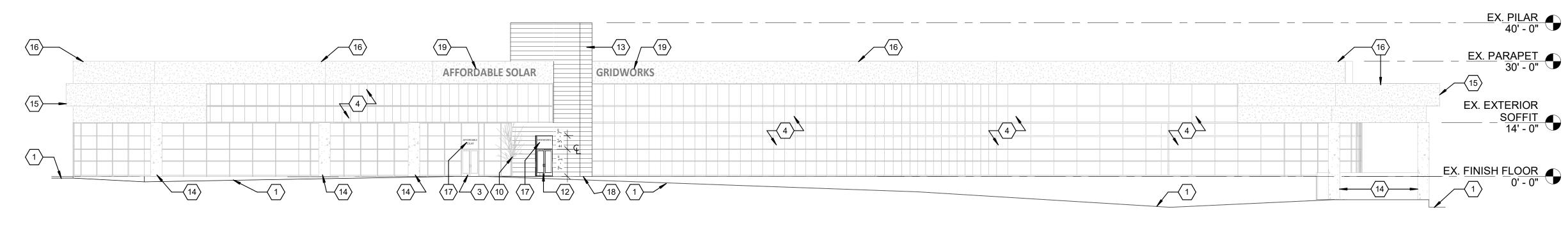
SIDEWALK POUR.

REFER TO AS-101 SITE PLAN.

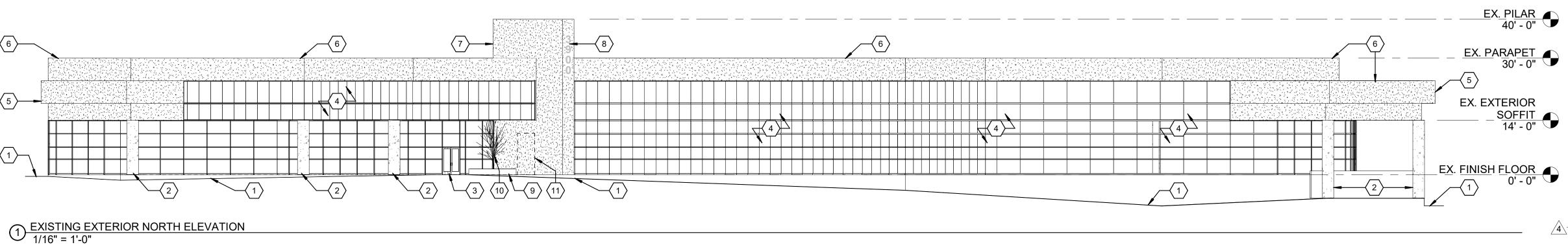
THE BASE OF THE PILAR, THE ADDITION OF A NEW STOREFRONT ENTRANCE AS CALLED OUT ON THIS PLAN, AND REWORKING OF THE SIDEWALK AND TREE WELL AT THE NEW STOREFRONT ENTRANCE TO BRING THE SIDEWALK TO THE NEW STOREFRONT SYSTEM DOOR. ALL OTHER EXISTING SITE ELEMENTS ARE TO REMAIN AS IS INCLUDING BUT NOT LIMITED TO PARKING STALLS, ADA PARKING STALLS, DRIVE AISLES, PAVING, GRADING, CURBS, LANDSACPED AREAS, MONUMENTS SIGNS, SIDEWALKS, STRIPING, UTILITY POLES, REFUSE CONTAINER LOCATIONS,

ADMINISTRATIVE AMENDMENT APPLICATION EXCEPT FOR RECLADDING
OF THE PILAR, INSTALLING UPLIGHTING ON THE PILAR IN THE GROUND AT

18 INSTALL NEW IN-GROUND UPLIGHTING AT BASE OF PILAR.19 NEW BUILDING MOUNTED SIGNAGE TO BE LOCATED HERE.



2 NEW EXTERIOR NORTH ELEVATION 1/16" = 1'-0"



ASI/GRIDWORKS REN 3900 SINGER BLV ALBUQUERQUE, NN

DATE: 6/23/2022

REVISIONS
4 7/13/2022

DRAWN BY: NF
CHECKED BY: RE

COPYRIGHT: DESIGN PLUS, LLC

EXTERIOR ELEVATIONS

EXTERIOR ( ELEVATIONS)

A-201



July 6, 2022

To Whom It May Concern:

I, Ryan Centerwall of Affordable Solar Installation, Inc. hereby authorize Rupal S. Engineer of Design Plus, LLC to act as Owner's Agent for the project located at 3900 Singer Boulevard, NE, Albuquerque, NM 87109.

Respectfully submitted,

Ryan Centerwall, Owner/CEO

cc: Rupal S. Engineer

STATE OF NEW MEXICO )

COUNTY OF BERNALILLO )

This instrument was acknowledged before me this 6 day of July, 2022, by Ryan Centerwall on behalf of the above-named Supplier/Vendor.

My commission expires:

05/19/2026

Notary Public: Marian Bn

STATE OF NEW MEXICO NOTARY PUBLIC MARIAM SUZANNE BRUCE COMMISSION # 1095725 EXPIRES MAY 19, 2026