



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions	Decisions Requiring a Public Meeting or Hearing	Policy Decisions
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input checked="" type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Annexation of Land (Form Z)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
		<b>Appeals</b>
		<input type="checkbox"/> Decision by EPC, LC, ZHE, or City Staff (Form A)

### APPLICATION INFORMATION

Applicant: ALBUQUERQUE ACADEMY		Phone: 505-828-3200
Address: 6400 WYOMING BLVD. NE		Email: www.aa.edu
City: ALBUQUERQUE	State: NM	Zip: 87109
Professional/Agent (if any): ROGER W. LENGUEL		Phone: 505-471-3443
Address: 3241 SIRINGO RD.		Email: rogerlengyel@aol.com
City: SANTA FE	State: NM	Zip: 87507
Proprietary Interest in Site:		List all owners:

### BRIEF DESCRIPTION OF REQUEST

To Update the Site Development Plan to Include the New Portal to be Built on the east End of Simms Library

### SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.: TRACT 1A PLAT OF TRACT 1A	Block:	Unit
Subdivision/Addition:	MRGCD Map No.:	UPC Code: 101906238226840138
Zone Atlas Page(s): E19 & E20	Existing Zoning: NR-BP	Proposed Zoning: N/A
# of Existing Lots: N/A	# of Proposed Lots: N/A	Total Area of Site (acres): 146

### LOCATION OF PROPERTY BY STREETS

Site Address/Street: 6400 WYOMING BLVD NE	Between:	and:
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### CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request)

Signature: <i>Roger W. Lengyel</i>	Date: 2/1/22
Printed Name: ROGER W. LENGUEL	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

### FOR OFFICIAL USE ONLY

Case Numbers	Action	Fees	Case Numbers	Action	Fees
SI-2022-00282	AA				
Meeting/Hearing Date:			Fee Total:		
Staff Signature:			Date:		
			Project # PR-2022-006587		



## FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

### ☐ INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS

- ☐ Letter of authorization from the property owner if application is submitted by an agent
- ☐ Zone Atlas map with the entire site clearly outlined and labeled

### ☐ ARCHEOLOGICAL CERTIFICATE

- ☐ Archaeological Compliance Documentation Form with property information section completed
- ☐ Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

### ☐ MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB

- ☐ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(2)
- ☐ The approved Site Plan being amended
- ☐ Copy of the Official Notice of Decision associated with the prior approval
- ☐ The proposed Site Plan, with changes circled and noted
- ☐ Refer to the Site Plan Checklist for information needed on the proposed Site Plan.
- ☐ Completed Site & Building Design Considerations Form in accordance with IDO Section 5-2(D) for new commercial and multifamily development except if the development is industrial or the multifamily is less than 25 units

*Minor Amendments must be within the thresholds established in IDO TABLE 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.*

### ☒ MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO

- ☒ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Z)(1)(a)
- ☒ The approved Site Development Plan being amended
- ☒ Copy of the Official Notice of Decision associated with the prior approval
- ☒ The proposed Site Development Plan, with changes circled and noted
- ☒ Refer to the Site Plan Checklist for information needed on the proposed Site Plan.
- ☐ Completed Site & Building Design Considerations Form in accordance with IDO Section 5-2(D) for new commercial and multifamily development except if the development is industrial or the multifamily is less than 25 units

*Minor Amendments must be within the thresholds established in IDO TABLE 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.*

### ☐ ACCELERATED EXPIRATION SITE PLAN

- ☐ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)(c)
- ☐ Site Plan to be Expired

### ☐ ALTERNATIVE SIGNAGE PLAN

- ☐ Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- ☐ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(C)(3)(b)
- ☐ Required notices with content per IDO Section 14-16-6-4(K)
- ☐ Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
- ☐ Sign Posting Agreement

### ☐ ALTERNATIVE LANDSCAPE PLAN

- ☐ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)
- ☐ Landscape Plan

I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.

Signature:

Date: 2/8/22

Printed Name:

☐ Applicant or ☒ Agent

#### FOR OFFICIAL USE ONLY

Project Number:

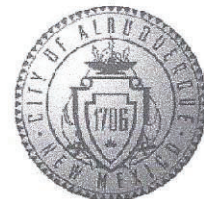
Case Numbers

PR-2022-006587

SI-2022-00282

Staff Signature:

Date:



January 31, 2022

To Whom It May Concern:

This letter is to authorize Roger Lengyel, Lengyel and Associates, Architecture and Planning, Lisc # 781, to submit to the City's DRB Planner the plans for a "Site Development Plan Amendment to our property."

Thank you for your consideration.

Sincerely,



**Josh Buchanan**

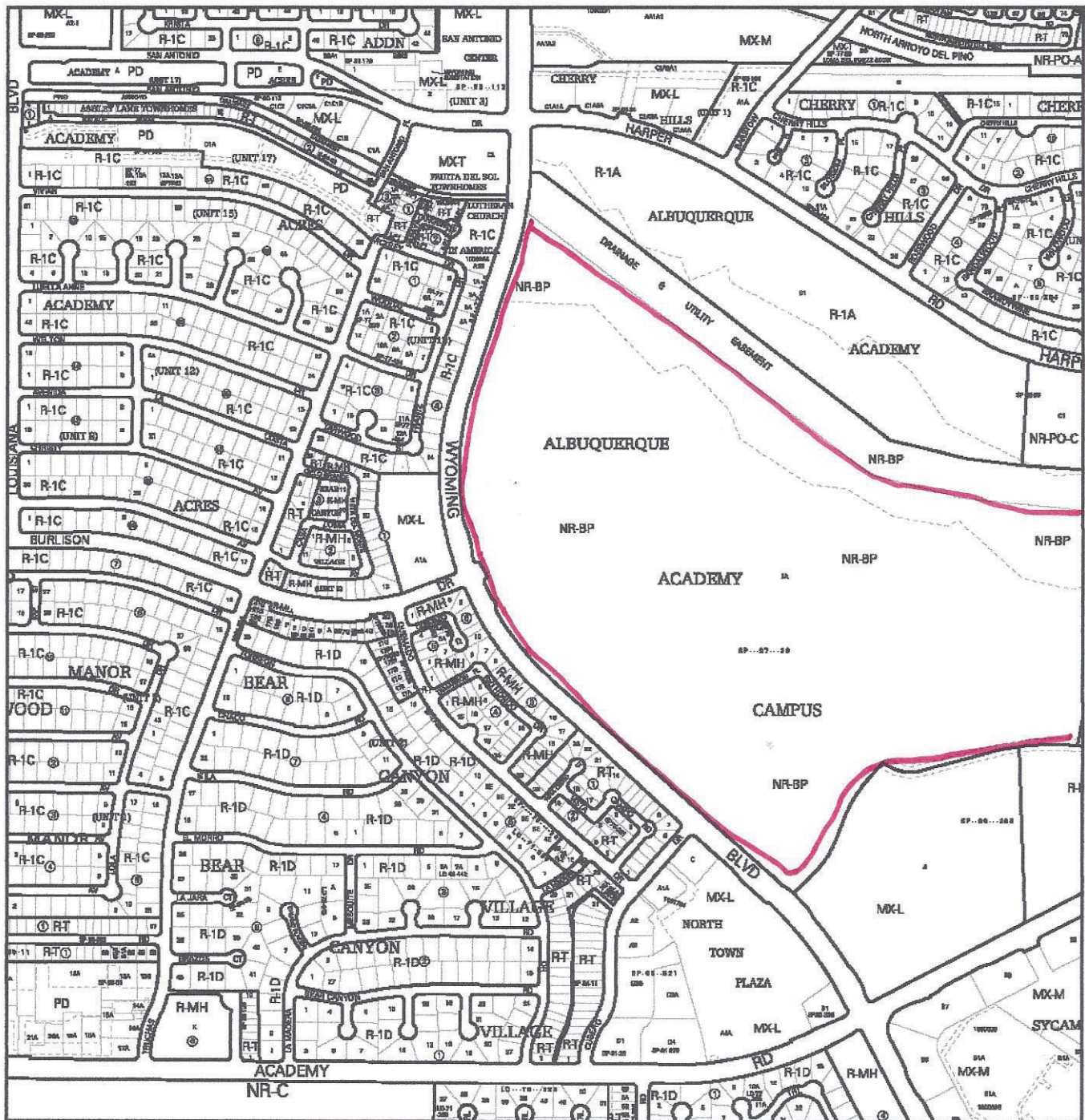
Physical Plant Director

| 505.828.3325 (d) | 505.269.8893 (c) | [www.aa.edu](http://www.aa.edu) |

6400 Wyoming Blvd. NE, Albuquerque, NM 87109

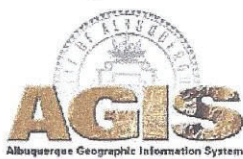




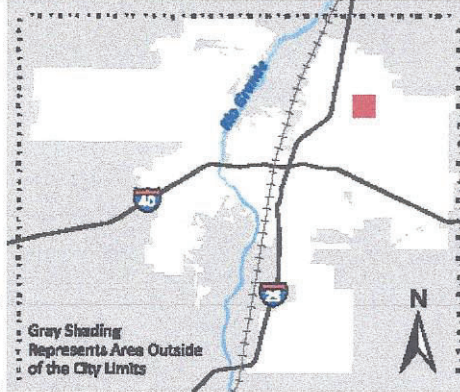


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

## IDO Zone Atlas May 2018



IDO Zoning information as of May 17, 2018  
The Zone Districts and Overlay Zones  
are established by the  
Integrated Development Ordinance (IDO).



Zone Atlas Page:  
**E-19-Z**

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

0 250 500 1,000 Feet





Albuquerque Academy – New Portal for the Simms Library

Item 1. LETTER of JUSTIFICATION:

The Albuquerque Academy wishes to add a new Portal to the East side of the Simms Library. The exit door at the east side faces the weather directly. There are times when a student needs to wait for someone coming from the east part of the campus. At present, they have to wait inside the building during inclement weather.

Item 2. MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO

AMENDMENTS TO PRE-IDO APPROVALS form:

Section 6-4(Z)(1)(a)

1. The requested change still meets the specified changes.
2. The requested change is within the threshold for minor amendments established in Table 6-4-4
3. The request changes do not require major public infrastructure or significant changes to access or circulation patterns on the site.
4. No deviations, Variations, or Waivers will be asked for.

End of Document

**From:** [Rodenbeck, Jay B.](#)  
**To:** [rogerlengyel@aol.com](mailto:rogerlengyel@aol.com); [Planning Development Review Services](#)  
**Cc:** [Webb, Robert L.](#); [Montoya, Yolanda](#)  
**Subject:** RE: MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPLICATION for ALBUQUERQUE ACADEMY  
**Date:** Tuesday, February 8, 2022 12:59:22 PM  
**Attachments:** [image001.jpg](#)

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Thanks Roger,

DRB team, his AA application is ready to be processed in POSSE, and will need to get a new project number.

His application is located in the following location:

[X:\PL\SHARES\PL-Share\Application\\_Acceptance\6400 Wyoming Blvd NE - AA \(Albuquerque Academy\)](#)

Once our team processes your application Roger, you will receive an invoice to pay your AA application fee of \$51.



## Jay Rodenbeck

Senior Planner

o 505.924.3994

e [jrodenbeck@cabq.gov](mailto:jrodenbeck@cabq.gov)

[cabq.gov/planning](http://cabq.gov/planning)

**From:** rogerlengyel@aol.com <rogerlengyel@aol.com>

**Sent:** Tuesday, February 8, 2022 12:51 PM

**To:** Planning Development Review Services <PLNDRS@cabq.gov>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>

**Subject:** MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPLICATION for ALBUQUERQUE ACADEMY

[EXTERNAL] Forward to [phishing@cabq.gov](mailto:phishing@cabq.gov) and delete if an email causes any concern.

Good Afternoon Jay,

Thank you for getting back to us so quickly. Attached is the Completed Form P3.

Roger



# CITY OF ALBUQUERQUE INVOICE

ROGER LENGYEL

3241 SIRINGO RD

Reference NO: SI-2022-00282

Customer NO: CU-153086167

Date	Description	Amount
2/08/22	2% Technology Fee	\$1.00
2/08/22	Application Fee	\$50.00

Due Date: **2/08/22**

Total due for this invoice:

**\$51.00**

Options to pay your Invoice:

1. Online with a credit card: <http://posse.cabq.gov/posse/pub/lms/Default.aspx>
2. In person: Plaza Del Sol, 600 2nd St. NW, Albuquerque, NM 87102

PLEASE RETURN THE BOTTOM PORTION OF THIS INVOICE NOTICE WITH PAYMENT



City of Albuquerque  
PO Box 1293  
Albuquerque, NM 87103

**Date:** 2/08/22  
**Amount Due:** \$51.00  
**Reference NO:** SI-2022-00282  
**Payment Code:** 130  
**Customer NO:** CU-153086167

ROGER LENGYEL  
3241 SIRINGO RD  
SANTA FE, NM 87507



130 0000SI20220028200099355115308615200000000000005100CU153086167