FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to PLNDRS@cabg.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

☑ INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS

- \mathbf{x} Letter of authorization from the property owner if application is submitted by an agent
- x Zone Atlas map with the entire site clearly outlined and labeled

□ ARCHEOLOGICAL CERTIFICATE

Landscape Plan

Date:

- ___ Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB

- X Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- X Three (3) copies of all applicable sheets of the approved Site Plan being amended, folded
- X Copy of the Official Notice of Decision associated with the prior approval
- _x Three (3) copies of the proposed Site Plan, with changes circled and noted Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

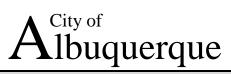
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- ___ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(1)(a)
- ___ Three (3) copies of all applicable sheets of the approved Site Development Plan being amended, folded
- Copy of the Official Notice of Decision associated with the prior approval
- Three (3) copies of the proposed Site Development Plan, with changes circled and noted
 - Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

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ALTERNATIVE SIGNAGE PLAN Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(F)(4)(c) Required notices with content per IDO Section 14-16-6-4(K)(6) Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives Sign Posting Agreement
ALTERNATIVE LANDSCAPE PLAN Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)

I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.										
Signature: peter butterfield		Date: 5/12/21								
Printed Name: Peter Butterfield	☐ Applicant or 🛎 Agent									
FOR OFFICIAL USE ONLY										
Project Number:	Case Numbers	THE PARTY OF THE P								
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	-									
	-	1706								
Staff Signature:	M E Y									





DEVELOPMENT REVIEW APPLICATION

Effective 4/17/19

Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.											
Administrative Decisions	De	Decisions Requiring a Public Meeting or Hearing					Policy Decisions				
☐ Archaeological Certificate (Form P3)						☐ Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)					
☐ Historic Certificate of Appropriatenes (Form L)	ss – Minor						☐ Adoption or Amendment of Historic Designation <i>(Form L)</i>				
☐ Alternative Signage Plan (Form P3)		☐ Historic Certificate of Appropriateness – Major (Form L)					☐ Amendment of IDO Text (Form Z)				
	m P3) □	☐ Demolition Outside of HPO (Form L)					☐ Annexation of Land <i>(Form Z)</i>				
☐ WTF Approval (Form W1)		Historic Des	sign Standard	ls and Guid	elines (Form L)	□ Ame	☐ Amendment to Zoning Map – EPC <i>(Form Z)</i>				
		☐ Wireless Telecommunications Facility Waiver (Form W2)					☐ Amendment to Zoning Map – Council (Form Z)				
						Appea	nneals				
						☐ Decision by EPC, LC, ZHE, or City Staff (Form					
						A)					
APPLICATION INFORMATION											
Applicant: X						Pho	Phone: X				
Address: X							ail: X				
city: Albuquerque				State:	NM	Zip					
Professional/Agent (if any): Peter Bu						Pho	Phone: 505 514 1364				
Address: 13013 Glenwood Hills (Ct					Em	Email: peterbutterfield@Q.com				
City: Albuquerque				State: N	State: NM		zip: 87111				
Proprietary Interest in Site: none		List all owners:				-					
BRIEF DESCRIPTION OF REQUEST											
Minor amendment to a pre-IDO	DRB site de	velopmen	t plan appı	oval to re	eplace signag	e and a	add a roof over a pa	atio			
SITE INFORMATION (Accuracy of the	e existing lega	l description	n is crucial!	Attach a se	eparate sheet if	necessa	ry.)				
Lot or Tract No.: TR A-1 PLAT OF	TRACT A-	1		Block:			Unit:				
Subdivision/Addition: ABQ UPTOW	N SITE			MRGCD Map No.:			UPC Code: 101905905506030134				
Zone Atlas Page(s): N-19-Z		Existing Zo	ning: MX-l	4			Proposed Zoning:				
# of Existing Lots:		# of Proposed Lots:				Total Area of Site (acres): 17.67					
LOCATION OF PROPERTY BY STRE	ETS					_					
Site Address/Street: 2201 Uptown Loop Rd NE Suite 1A Between: Uptown Loop NE and: Uptown Blvd NE											
CASE HISTORY (List any current or	prior project a	nd case nun	nber(s) that	may be rele	evant to your re	quest.)					
1002247, 1008660, 1001164											
Signature: peter butterfield						Date: 5/12/22					
Printed Name: Peter Butterfield					Applicant or 🛭 Agent						
FOR OFFICIAL USE ONLY											
Case Numbers Actio		n Fees			Case Numbers		Action	Fees			
Meeting/Hearing Date:							Fee Total:				
Staff Signature:		Date:				Project #					

Letter of Authorization

May 9, 2022

To whom it may concern:

I authorize Peter Butterfield Architect to act on behalf of and represent The Melting Pot Restaurant at 2201 Uptown Loop Rd NE Suite 1A, Albuquerque, NM 87110 in pursuit of a minor site plan amendment required for the property.

If you have any questions of concerns regarding this matter, please feel free to contact me at (505) 843-6358.

Sincerely,

one for

Christine Zalesiak



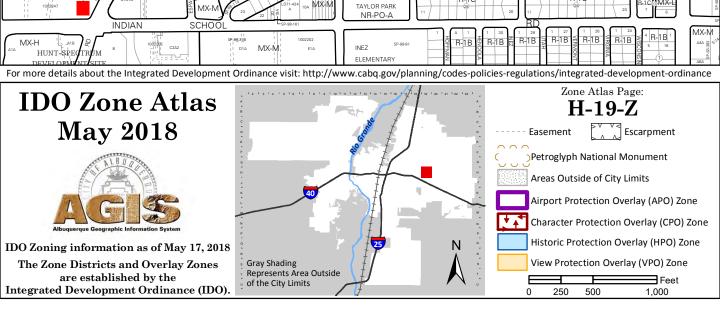


Owner and Operator

2201 Uptown Loop NE, Suite 1A Albuquerque, New Mexico 87110

> phone. 505-843-6358 mobile. 505-238-6084 czales@msn.com meltingpot.com





peter butterfield architect

• 505 514 1364 • 13013 Glenwood Hills Ct. NE • Albuquerque New Mexico 87111 •

May 12, 2022

RE: Minor Amendment to Site Plan DRB approval 10000290

Lot G2C

Subdivision Ventana Square at Ventana Ranch

To Whom It May Concern

We are requesting a Minor Amendment to a site plan per IDO 6-4(Z)(1)(a). The applicant is adding a 568 square foot cover (roof) to an existing dining patio square feet for a total change to the building area of 2.3%.

Additionally the existing signage is being replaced with no increase in signage area.

6-4(Y)(2) Minor Amendments

6-4(Y)(2)(a) A minor amendment must meet all of the following criteria:

1. The amendment is necessary because of site conditions or user requirements that were not known, and could not reasonably have been known, at the time the City approved the approval that is proposed to be amended, and that were not created by the actions of the owner of the property. Response:

User requirements covering an existing dining patio to allow for exterior dining in inclement weather due to Covid requirements for franchise

2. The amendment does not increase or decrease the dimension of any standard beyond the thresholds allowed as minor amendments pursuant to Table 6-4-4 (cumulative of any earlier deviations or amendments).

Response:

The applicant is adding a 568 square foot cover (roof) to an existing dining patio square feet for a total change to the building area of 2.3%.

3. The amendment does not decrease the total amount of open space in the development and does not reduce the size of any open space abutting a lot containing a residential use.

Response:

No changes in total open space – patio is existing

4. The amendment does not reduce any building setback adjacent to development containing residential uses by any amount.

Response:

No changes to building setback. Patio is within building footprint area.

peter butterfield architect

• 505 514 1364 • 13013 Glenwood Hills Ct. NE • Albuquerque New Mexico 87111 •

5. The amendment does not increase the maximum number of residential dwelling units in the development from that shown in the existing permit, approval, or plan. If the property is located in a DT-UC-MS-PT area, the amendment does not decrease the required number of residential dwelling units in the development from that shown in the existing permit, approval, or plan.

Response:

Not applicable

6. The amendment does not adjust a building design standard unless doing so improves the perception of building quality, variety, durability, and articulation when viewed from adjacent streets and abutting properties.

Response:

Building design standard does not change and all materials are allowed per existing DRB approved plans and currently exist on the building.

7. The amendment does not reduce the amount of total landscaping installed on the subject property or the amount of screening or buffering required on portions of the site abutting any property containing residential dwelling units and does not waive or weaken any other landscaping or buffering requirement unless the ZEO determines that alternative building design elements included in the amendment improve the visual quality and screening and buffering effect of landscaping as viewed from adjacent streets and public areas.

Response:

No change to existing landscape

8. The amendment does not increase the traffic accessing the subject property from local streets and does not increase or decrease the number of through streets, sidewalks, trails, or trail connections passing through the property or connecting to or designed to connect to abutting properties. Response:

No increase in traffic, dining patio is existing.

9. The amendment does not require major public infrastructure or significant changes to access or circulation patterns on the subject property.

Response:

None required

10. The amendment does not change a specific condition attached by a decision-making body listed in Table 6-1-1 to a prior development permit, approval, or plan for or including the subject property. For example, a specific condition attached to a prior approval requiring additional buffering to mitigate development impacts shall not be removed through a minor amendment process.

Response:

No changes to specific conditions

peter butterfield architect

• 505 514 1364 • 13013 Glenwood Hills Ct. NE • Albuquerque New Mexico 87111 •

11. The amendment does not affect a property in an Overlay zone as regulated pursuant to 0, in which case amendments may be granted per the original approval process for the Site Plan governing the site.

Response:

Not Applicable

12. The amendment does not approve any land use that was not authorized by the permit or approval or that is not allowed by right on the subject property.

Response:

No change to land use

13. The amendment does not expand a nonconformity as regulated per Section 14-16-6-8 (Nonconformities).

Response:

No nonconformities exist and therefore none are expanded.

Peter Butterfield, Architect



CITY OF ALBUQUERQUE PLANNING DEPARTMENT DEVELOPMENT REVIEW BOARD

January 4, 2006

2. Project # 1002247 05DRB-01815 Major-Vacation of Public Easements

BOHANNAN HUSTON INC agent(s) for HUNT UPTOWN LLC request(s) the above action(s) for all or a portion of Tract(s) A, **ABQ UPTOWN SITE**, zoned SU-3 special center zone, located on LOUISIANA BLVD NE, between ARVADA AVE NE and INDIAN SCHOOL RD NE containing approximately 18 acre(s). [REF: 04DRB-00830, 04DRB-00831, 04DRB-00832, 04EPC-00914] (H-19)

At the January 4, 2006, Development Review Board meeting, the vacation was approved as shown on Exhibit B in the Planning file with following conditions of final plat approval:



On the portion of Indian School Road being vacated a minimum of 5-feet from the existing Well Collection Line to the proposed vacation is required.

If you wish to appeal this decision, you must do so by January 19, 2006, in the manner described below.

Appeal is to the Land Use Hearing Officer. Any person aggrieved with any determination of the Development Review Board may file an appeal on the Planning Department form, to the Planning Department, within 15 days of the Development Review Board's decision. The date the determination in question is issued is not included in the 15-day period for filing an appeal. If the fifteenth day falls on a Saturday, Sunday or holiday as listed in the Merit System Ordinance, the next working day is considered as the deadline for filing the appeal. Such appeal shall be heard within 60 days of its filing.

You will receive notice if any other person files an appeal. Successful applicants are reminded that other requirements of the City must be complied with, even after approval of the referenced application(s).



PAGE 2

Please note that the vacation of all plats, rights-of-way, and easements are void after one year from the final appeal date referenced above if all conditions are not met (The effective date of Development Review Board approval is the hearing date plus the 15-day appeal period.) (REF: Chapter 14 Article 14 Part 7-2 (E)(3)(6) Revised Ordinance.)

Sheran Matson, AICP, DRB Chair

Ilaise Serova

Cc:Hunt Uptown LLC, 500 Marquette NW, Suite 350, 87102 Bohannan Huston Inc., 7500 Jefferson NE, 87109 Marilyn Maldonado, Planning Department, 4th Floor, Plaza del Sol Bldg. File



CITY OF ALBUQUERQUE PLANNING DEPARTMENT DEVELOPMENT REVIEW BOARD

June 23, 2004

2. Project # 1002247

04DRB-00830 Major-Vacation of Public Easements 04DRB-00831 Major-Vacation of Public Easements 04DRB-00832 Major-Vacation of Public Easements

BOHANNAN HUSTON, INC agent(s) for HUNT UPTOWN, LLC request(s) the above action(s) for all or a portion of Tract A1, **ST. PIUS X SUBDIVISION,** zoned SU-3 special center zone, located on LOUISIANA BLVD NE, between ARVADA AVE NE and INDIAN SCHOOL RD NE containing approximately 18 acre(s). [REF: 03EPC-00914, 02EPC-01472, Z-81-87, Z-94-133, ZA96-379] (H-19)

At the June 23, 2004, Development Review Board meeting, the vacations were approved as shown on Exhibit B in the Planning file, subject to these findings and conditions:

FINDINGS:

- 1. The public welfare is in no way served by retaining the rights-of-way and/or easements.
- 2. There is no convincing evidence that any substantial property right is being abridged against the will of the owner of the right.

CONDITIONS:

- The vacated property shall be shown on a replat approved by the Development Review Board and the approved replat shall be filed for record with the Bernalillo County Clerk's Office within one year.
- 2. Affected utility companies shall acknowledge the vacation by their signatures on the replat.

04DRB-00928 Minor-SiteDev Plan BldPermit/EPC

DENISH KLINE ASSOCIATES, INC. agent(s) for HUNT UPTOWN, LLC request(s) the above action(s) for all or a portion of Tract(s) A1, **ST PIUS X SUBDIVISION**, zoned SU-3 special center zone, located on LOUISIANA BLVD NE, between ARVADA AVE NE and INDIAN SCHOOL RD NE containing approximately 18 acre(s). [REF: 1002124, 1001164] (H-19)



PAGE 2

At the June 23, 2004, Development Review Board meeting, with the signing of the infrastructure list dated 6/23/04 the site plan for building permit was approved with final sign off delegated to City Engineer for SIA and public sidewalk easements around site and Utilities Development for a revised utility plan and provide Fire Marshal fire flow requirements.

04DRB-00890 Minor-Prelim&Final Plat Approval

BOHANNAN HUSTON, INC agent(s) for HUNT UPTOWN, LLC request(s) the above action(s) for all or a portion of Tract(s) A, **ALBUQUERQUE UPTOWN SITE, ST. PIUS X SUBDIVISION,** zoned SU-3 special center zone, located on INDIAN SCHOOL RD NE, between LOUISIANA BLVD NE and ESPANOLA ST NE containing approximately 18 acre(s). [REF: 1001164, 04DRB-00830] (Deferred from 6/16/04) (H-19)

At the June 23, 2004, Development Review Board meeting, with the signing of the infrastructure list dated 6/23/04 and approval of the grading plan engineer stamp dated 6/11/04 the preliminary plat was approved with the following conditions of final plat:

The final plat must be signed by PNM before the Development Review Board's approval. The final plat must reflect the sidewalk easements.

The final plat was indefinitely deferred for the Subdivision Improvements Agreement (SIA).

If you wish to appeal this decision, you must do so by July 8, 2004 in the manner described below.

Appeal is to the Environmental Planning Commission. Any person aggrieved with any determination of the Development Review Board may file an appeal on the Planning Division form, to the Planning Division, within 15 days of the Development Review Board's decision. The date the determination in question is issued is not included in the 15-day period for filing an appeal. If the fifteenth day falls on a Saturday, Sunday or holiday as listed in the Merit System Ordinance, the next working day is considered as the deadline for filing the appeal. Such appeal shall be heard within 60 days of its filing.



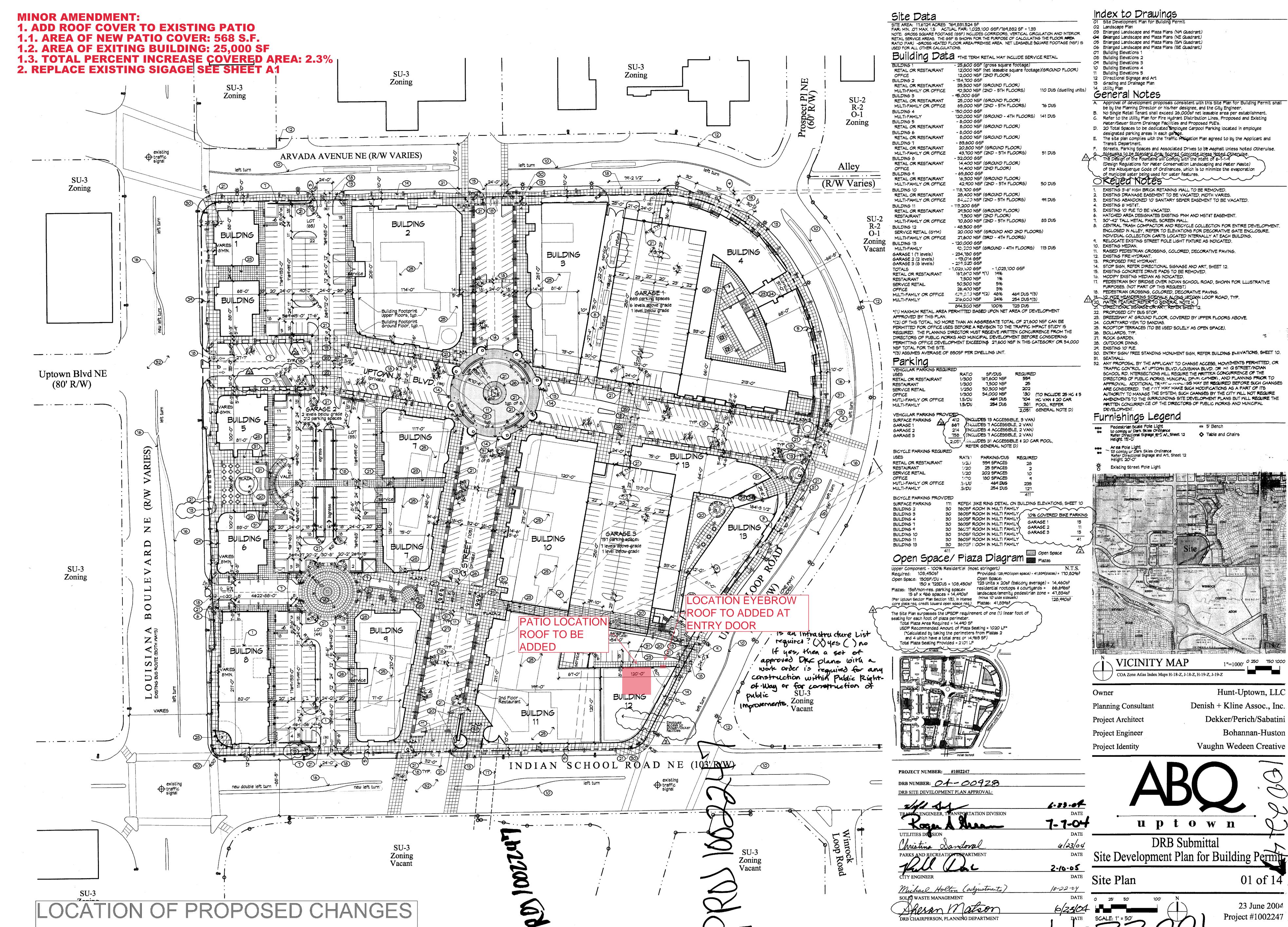
PAGE 3

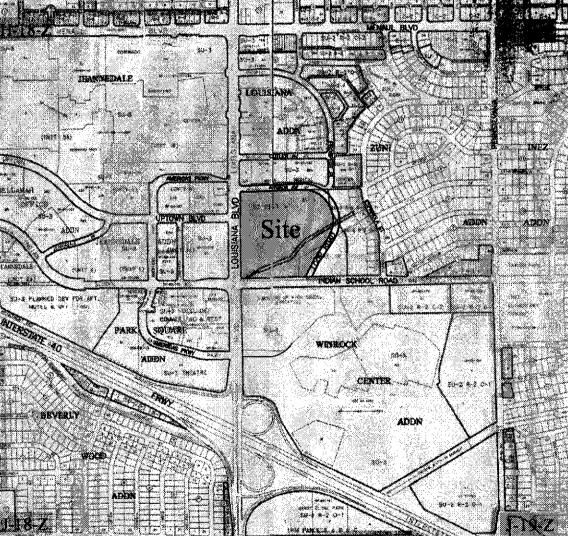
You will receive notice if any other person files an appeal. Successful applicants are reminded that other requirements of the City must be complied with, even after approval of the referenced application(s).

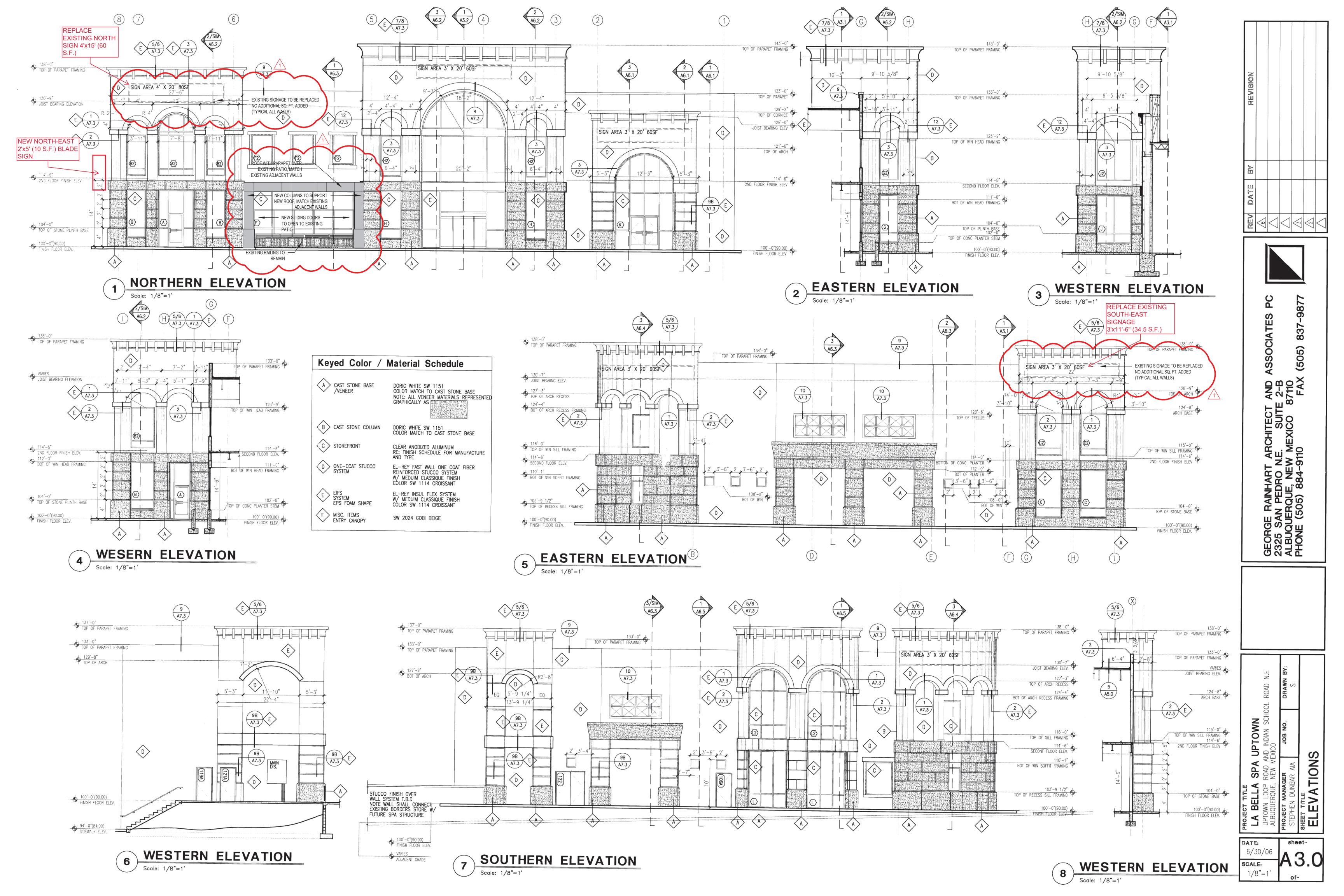
Please note that the vacation of all plats, rights-of-way, and easements are void after one year from the final appeal date referenced above if all conditions are not met (The effective date of Development Review Board approval is the hearing date plus the 15-day appeal period.) (REF: Chapter 14 Article 14 Part 7-2 (E)(3)(6) Revised Ordinance.)

Sheran Matson, AICP, DRB Chair

cc: Hunt Uptown LLC, 500 Marquette NW, Suite 350, 87102
Bohannan Huston Inc., 7500 Jefferson NE, 87109
Denish-Kline Associates Inc., 500 Marquette NW, Suite 350, 87102
Marilyn Maldonado, Planning Department, 4th Floor, Plaza del Sol Bldg.
Scott Howell, Property Management, Legal Dept./4th Flr, City/County Bldg
File





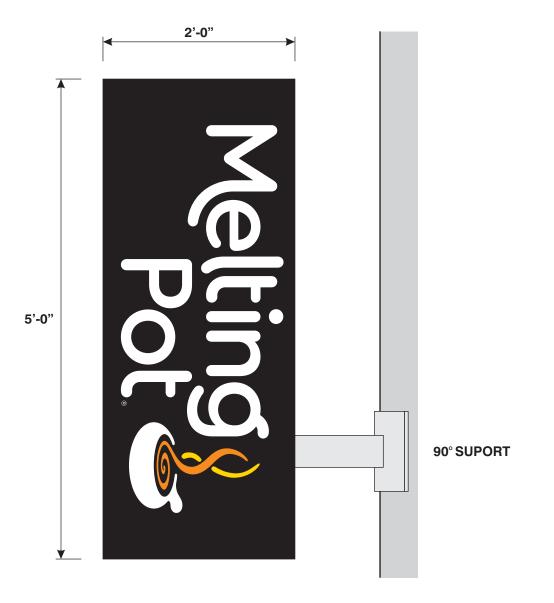


Pantone® PMS 138C

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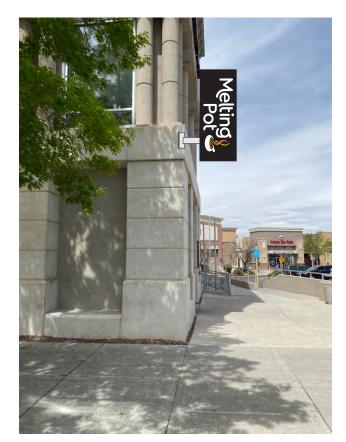
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White



NEW DOUBLE FACE NON ILLUMINATED BLADE TYPE DISPLAY

- BLACK ALUMINUM CABINET W/ 3" BLACK ALUMINUM RETURNS.
- BLACK ALUMINUM FACE OVERLAID W/ CUT OUT PAINTED ACRYLIC GRAPHICS.



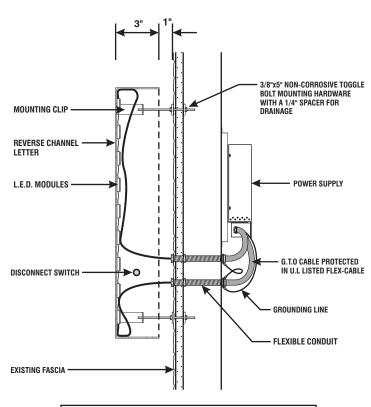


LOCATION



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CHANNEL LETTERS DETAIL

ILLUMINATED REVERSE CHANNEL LETTERS DISPLAY

MeltingPot

White

- BLACK ALUMINUM FACES WITH 3" BLACK ALUMINUM RETURNS.
- INTERNALLY ILLUMINATED WITH WHITE LEDS FOR HALO EFFECT.



- REVERSE LOGO WITH 3" BLACK ALUMINUM RETURNS.
- WHITE PLEX FACE OVERLAID WITH VINYL GRAPHICS, 1" BLACK TRIM CAP.
- INTERNALLY ILLUMINATED WITH WHITE LEDS FRONT AND BACK FOR HALO EFFECT.







EXISTING



PROPOSED

NORTH ELEVATION

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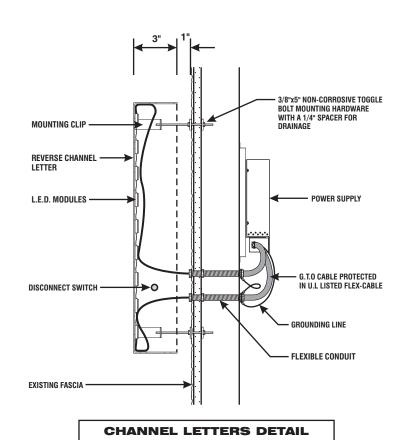


PIPE SIZES(S) AND/OR SPLICES MAY CHANGE THE ARTIST CONCEPT DEPENDING ON ENGINEERING CALCULATIONS FOR FINAL INSTALLATION.

ACTUAL SIZE OF SIGN AND COPY FROM SCALED DRAWING MAY VARY 1"± COLOR ON THIS PRESENTATION DOES NOT REPRESENT THE EXACT MATERIAL COLOR SPECIFIED. SEE CHART(S) FOR EXACT APPEARANCE OF COLORS SPECIFIED.

TITLE: MELTING POT SCALE: 1/2"=1'-0" DRWG NO: 522-146 | APPROVED FOR PRODUCTION: **SALES: CURTIS MOTT CUSTOMER APPROVAL:** DESIGN BY: H. ANG





ILLUMINATED REVERSE CHANNEL LETTERS DISPLAY

MeltingPot

White

- BLACK ALUMINUM FACES WITH 3" BLACK ALUMINUM RETURNS.
- INTERNALLY ILLUMINATED WITH WHITE LEDS FOR HALO EFFECT.



- REVERSE LOGO WITH 3" BLACK ALUMINUM RETURNS.
- WHITE PLEX FACE OVERLAID WITH VINYL GRAPHICS, 1" BLACK TRIM CAP.
- INTERNALLY ILLUMINATED WITH WHITE LEDS FRONT AND BACK FOR HALO EFFECT.







NIGHT VIEW

EXISTING

PROPOSED

SOUTHEAST ELEVATION

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ACTUAL SIZE OF SIGN AND COPY FROM SCALED DRAWING MAY VARY 1"±
COLOR ON THIS PRESENTATION DOES NOT REPRESENT
THE EXACT MATERIAL COLOR SPECIFIED. SEE CHART(S)
FOR EXACT APPEARANCE OF COLORS SPECIFIED.

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SCALE: 1/2"=1'-0"	DRWG NO: 522-147	APPROVED FOR PRODUCTION:	ď
SALES: CURTIS MOTT	CUSTOMER APPROVAL:		ŀ
DESIGN BY: H. ANG			ľ