



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions	Decisions Requiring a Public Meeting or Hearing	Policy Decisions
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Annexation of Land (Form Z)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
		Appeals
		<input type="checkbox"/> Decision by EPC, LC, ZHE, or City Staff (Form A)

APPLICATION INFORMATION

Applicant:		Phone:
Address:		Email:
City:	State:	Zip:
Professional/Agent (if any):		Phone:
Address:		Email:
City:	State:	Zip:
Proprietary Interest in Site:		List <u>all</u> owners:

BRIEF DESCRIPTION OF REQUEST

Minor Amendment to a Site Plan to allow for a Mobile Food Truck Court for 5 or more food trucks

SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.:	Block:	Unit:
Subdivision/Addition:	MRGCD Map No.:	UPC Code:
Zone Atlas Page(s):	Existing Zoning:	Proposed Zoning:
# of Existing Lots:	# of Proposed Lots:	Total Area of Site (acres):

LOCATION OF PROPERTY BY STREETS

Site Address/Street:	Between:	and:
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CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)

Signature:	Date:
Printed Name:	<input type="checkbox"/> Applicant or <input type="checkbox"/> Agent

FOR OFFICIAL USE ONLY

Case Numbers	Action	Fees	Case Numbers	Action	Fees

Meeting/Hearing Date:	Fee Total:
Staff Signature:	Date: Project #

FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other on-line resources such as Dropbox or FTP.

☒ **INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS**

- ☒ Letter of authorization from the property owner if application is submitted by an agent
- ☒ Zone Atlas map with the entire site clearly outlined and label

☐ **ARCHEOLOGICAL CERTIFICATE**

- ☐ Archaeological Compliance Documentation Form with property information section completed
- ☐ Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

☐ **MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB**

- ☐ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(2)
- ☐ The approved Site Plan being amended
- ☐ Copy of the Official Notice of Decision associated with the prior approval
- ☐ The proposed Site Plan, with changes circled and noted
Refer to the Site Plan Checklist for information needed on the proposed Site Plan.
- ☐ Completed Site & Building Design Considerations Form in accordance with IDO Section 5-2(D) for new commercial and multifamily development except if the development is industrial or the multifamily is less than 25 units

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

☒ **MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO**

- ☒ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Z)(1)(a)
- ☒ The approved Site Development Plan being amended
- ☐ N/A Copy of the Official Notice of Decision associated with the prior approval
- ☒ The proposed Site Development Plan, with changes circled and noted
Refer to the Site Plan Checklist for information needed on the proposed Site Plan.
- ☐ N/A Completed Site & Building Design Considerations Form in accordance with IDO Section 5-2(D) for new commercial and multifamily development except if the development is industrial or the multifamily is less than 25 units

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

☐ **ACCELERATED EXPIRATION SITE PLAN**

- ☐ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)(c)
- ☐ Site Plan to be Expired

☐ **ALTERNATIVE SIGNAGE PLAN**

- ☐ Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- ☐ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(C)(3)(b)
- ☐ Required notices with content per IDO Section 14-16-6-4(K)
 - ☐ Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
- ☐ Sign Posting Agreement

☐ **ALTERNATIVE LANDSCAPE PLAN**

- ☐ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)
- ☐ Landscape Plan

2/5/2023

City of Albuquerque
Planning Department
600 2nd Street NW
Albuquerque, NM, 87102

RE: Property Owner Letter of Authorization

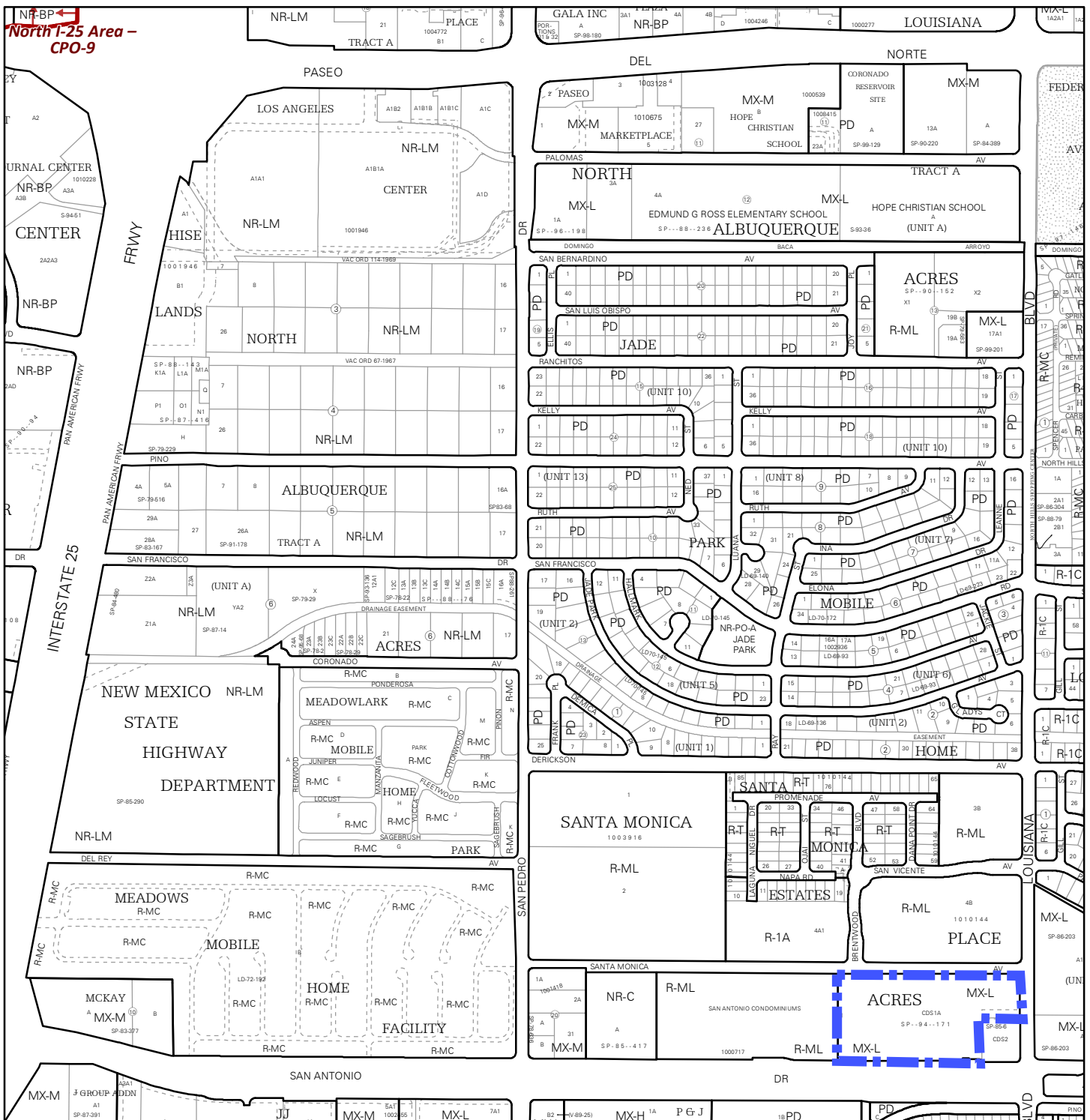
To Whom It May Concern:

Grace Church hereby authorizes Consensus Planning, Inc. to act as our agent relating to all applications, submittals, and other formal representation associated with the approval of a Minor Amendment to an existing Site Plan for the subject property located at *6901 San Antonio Drive NE*.

Sincerely,

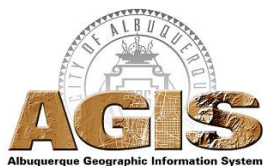
A handwritten signature in black ink, appearing to read "Brian Bickett", written over a horizontal line.

Brian Bickett
Operations Manager
Grace Church

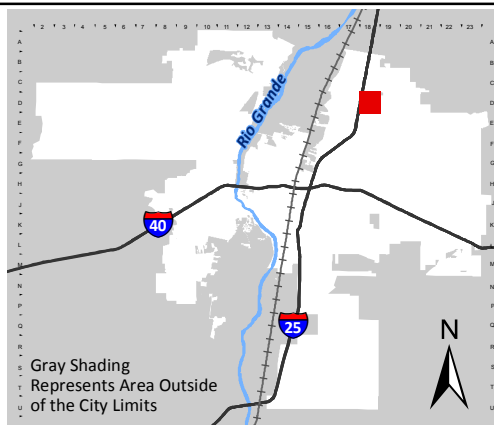


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

IDO Zone Atlas May 2018



IDO Zoning information as of May 17, 2018
The Zone Districts and Overlay Zones
are established by the
Integrated Development Ordinance (IDO).



Zone Atlas Page:
D-18-Z

- Easement
 - Escarpment
 - Petroglyph National Monument
 - Areas Outside of City Limits
 - Airport Protection Overlay (APO) Zone
 - Character Protection Overlay (CPO) Zone
 - Historic Protection Overlay (HPO) Zone
 - View Protection Overlay (VPO) Zone
- Gray Shading
Represents Area Outside
of the City Limits
- 0 250 500 1,000 Feet



2/9/2023

James M. Aranda, Deputy Director/ZEO
City of Albuquerque Planning Department
600 2nd Street NW
Albuquerque, NM 87102
jmaranda@cabq.gov

Dear Mr. Aranda:

Landscape Architecture
Urban Design
Planning Services

302 Eighth St. NW
Albuquerque, NM 87102

(505) 764-9801
Fax 842-5495
cp@consensusplanning.com
www.consensusplanning.com

The purpose of this letter is to request the approval of a Minor Amendment to an approved Site Plan (PR 1001904, EPC Z-94-34) at 6901 San Antonio Drive NE. Grace Church is proposing a Food Truck Court for a maximum of 13 food trucks. The original Site Plan was approved by the Environmental Planning Commission (EPC) in 2002 prior to the adoption of the IDO. In 2008, the Site Plan was amended to add a 19,654 SF addition and an outdoor gathering area. The amendment was approved by the EPC on July 17, 2008, and the final signoff was delegated to the DRB.

Per discussions with Mikaela Renz-Whitmore and yourself, it was determined that a Minor Amendment to the 2008 Site Plan was required. An IPRA request was made on 1/10/2023 for the Official Notice of Decision (PR 1001904). The request resulted in an Official Notice of Decision for a Site Plan for Subdivision (Z-92-47). No associated Site Plan was provided with the NOD and no associated Site Plan was able to be found using AGIS planning research tools. Additionally, no NOD could be located for EPC Z-94-34 or the 2008 amendment.

Project Description:

Grace Church's proposed Food Truck Court will feature a maximum of 13 food trucks each with access to an electrical pedestal for energy purposes. Generators are strictly prohibited, which is noted on the associated Site Plan. The design of the site creates a family-friendly, community-oriented environment featuring picnic tables, shade structures, a fire pit, and a large grass area in the center of the court. Please see the attached Site Plan for more site information.

This request meets the criteria to be considered a Minor Amendment under Section 14-16-6-4 (Z)(1)(a) of the IDO based on the following:

6-4(Z)(1) Minor Amendments

6-4(Z)(1)(a) A minor amendment must meet all of the following criteria:

1. The existing site development plan specifies the requirements in place at the time of approval, and the requested change still meets the original requirements.

Applicant Response: The 2008 Site Plan is the most current Site Plan for the subject site, which does not show any buildings within the area proposed for the Mobile Food Truck Court. The required parking at the time of approval was 128, and the provided number of parking spaces was 233, including 17 accessible spaces. The Mobile Food Truck Court requires two parking spaces per food truck. The site will feature a maximum of 13 food trucks; making the required parking 26 spaces. The site currently provides adequate parking for the new use; however, 12 new spaces

PRINCIPALS

James K. Strozier, FAICP
Christopher J. Green, PLA,
ASLA, LEED AP
Jacqueline Fishman, AICP



will be provided as part of the amended Site Plan. There are no other conditions indicated on the 2008 Site Plan that will be affected by the proposed amendment.

2. The requested change is within the thresholds for minor amendments established in Table 6-4-4, cumulative of prior deviations or minor amendments.

Applicant Response: *The requested change is within the threshold for a Minor Amendment as established by the standards in Table 6-4-4. A Minor Amendment is required where more than 5 mobile food trucks are proposed on 1 lot, pursuant to Subsection 14-16-4-3(F)(11)(d) (Mobile Food Truck), where mobile food trucks are accessory to a primary use, and any number of mobile food trucks on a premises with no other primary use, pursuant to Subsection 14-16-4-3(F)(11) (Mobile Food Truck). The proposed Mobile Food Truck Court will be an accessory use to the existing church.*

3. The requested change does not require major public infrastructure or significant changes to access or circulation patterns on the site, which would warrant additional review by the original decision-making body.

Applicant Response: *The requested change does not require major public infrastructure or significant changes to access or circulation patterns on the site. Per the Traffic Scoping Form that was submitted to the City's Traffic Engineer, who determined that no Traffic Impact Study is required. If the number of food trucks exceeds 15, a Traffic Circulation Layout will be needed at that time. Per IDO regulations, generators are prohibited; therefore, the proposed use will be serviced by electrical pedestals as shown on the Site Plan Power Riser Diagram that displays the electrical needs for the site.*

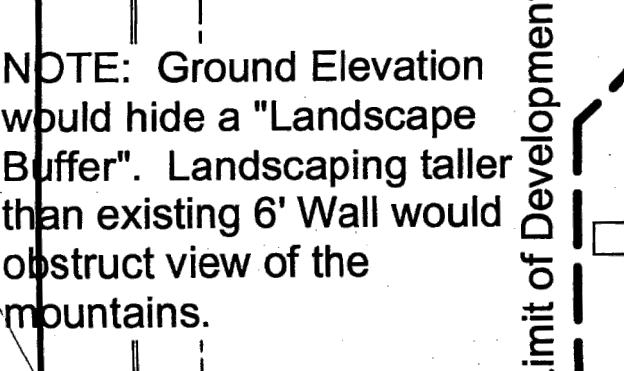
4. No deviations, Variances, or Waivers shall be granted for minor amendments.

Applicant Response: *No deviations, Variances, or Waivers are being requested as part of this Minor Amendment submittal.*

Based on the IDO Criteria and responses provided above, we respectfully request approval of the attached Minor Amendment as provided for in the IDO. Please do not hesitate to contact us if you have any questions or require any additional information.

Sincerely,

Jacqueline Fishman, AICP
Principal



FUTURE DEVELOPMENT PHASE

Date _____

Project Title	Project Manager	Project ID
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[illegible][illegible]

Planning / Landscape Architecture
302 Eighth Street NW
Albuquerque, NM 87102
(505) 764-9801 Fax 842-5495
e-mail: cp@consensusplanning.com

FEBRUARY 8, 2023

REVISIONS

PROJECT NO: 2039-00	
CAD DWG FILE:	
DESIGNED BY: JF	DATE: 2/8/2023
DRAWN BY: ISH	DATE: 2/8/2023
CHECKED BY: JF	DATE: 2/8/2023

MINOR AMENDMENT

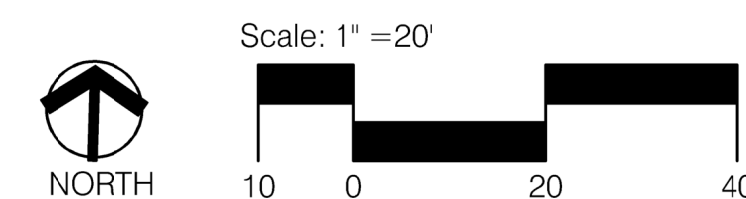
1A

SYMBOL	DESCRIPTION
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GROUND MATERIAL LEGEND

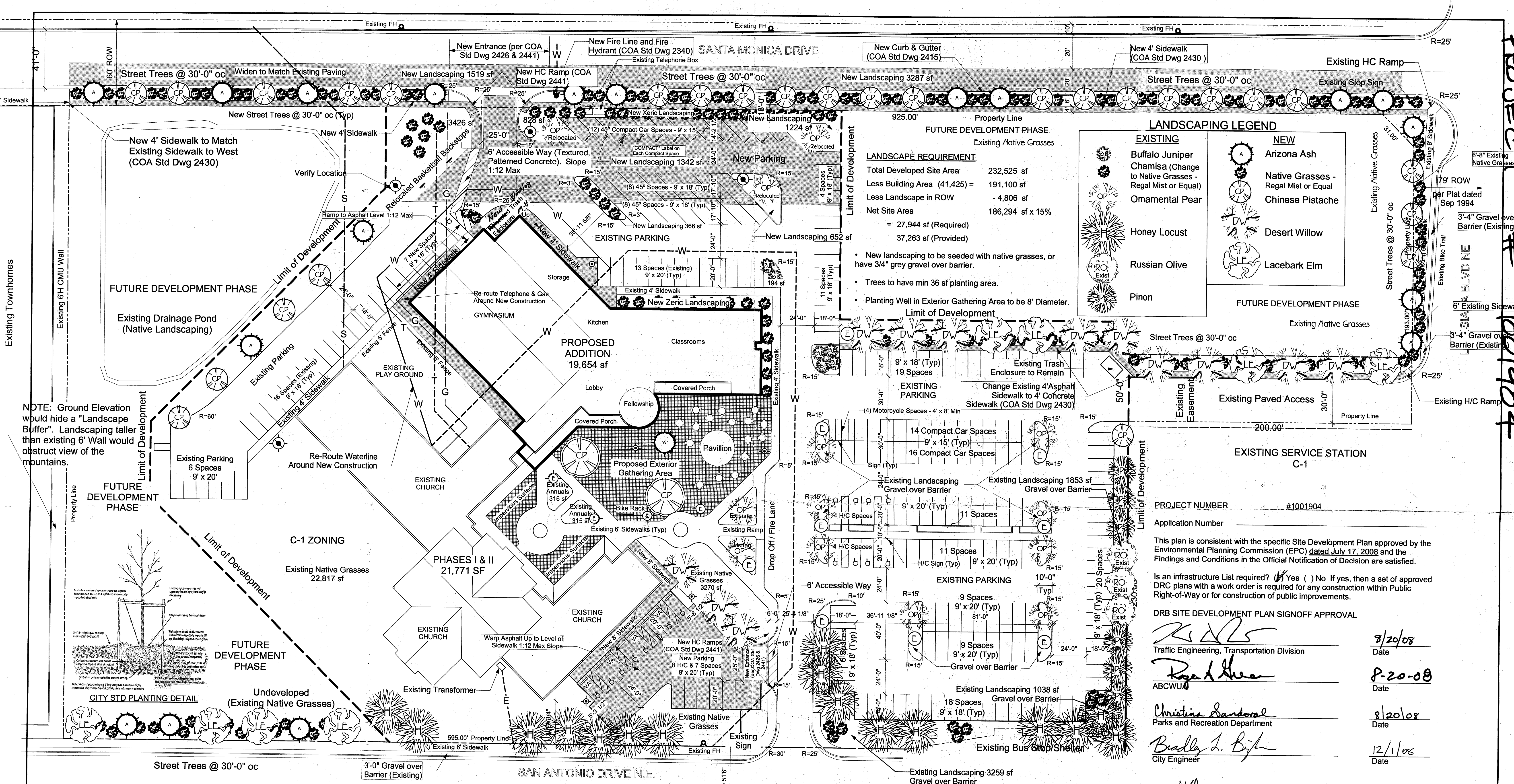
PARKING CALCULATIONS

2 SPACES PER MOBILE FOOD TRUCK
26 SPACE REQUIRED, 29 SPACES PROVIDED (12 ON SITE AND 17 ADJACENT)

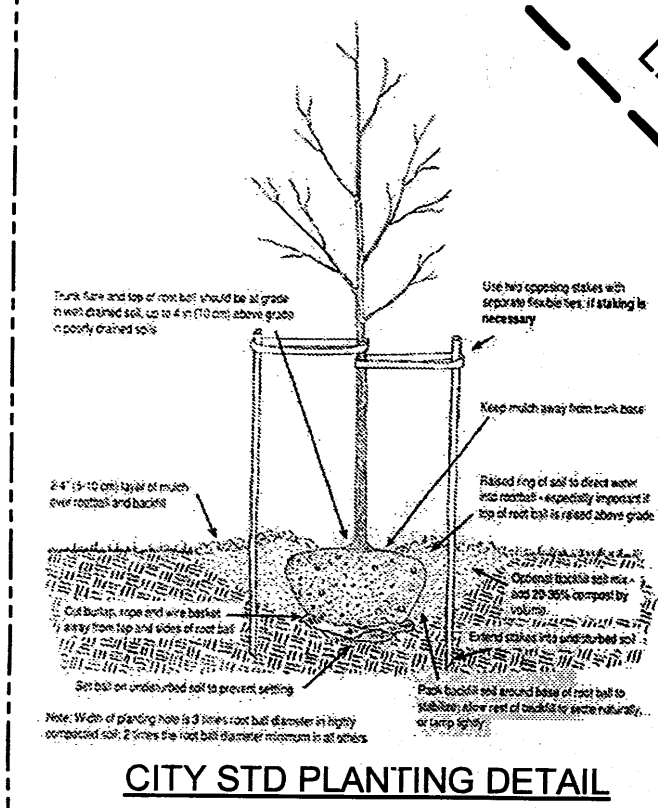


1. EXISTING ZONING: MX-L, WHICH ALLOWS MOBILE FOOD TRUCK COURTS AS A PERMISSIVE USE.
2. THE NUMBER OF MOBILE FOOD TRUCKS SHALL NOT EXCEED 13.
3. THE USE OF GENERATORS IS PROHIBITED. EACH FOOD TRUCK SHALL HAVE ACCESS TO ELECTRICAL OUTLETS.
4. INGRESS AND EGRESS AREAS SHALL BE PAVED WITH AN IMPERMEABLE SURFACE FOR A MINIMUM LENGTH OF 20 FEET INTO THE LOT FROM THE EDGE OF THE PUBLIC RIGHT-OF-WAY.
5. THE MOBILE FOOD TRUCKS MAY REMAIN IN PLACE INDEFINITELY IF THEY DO NOT OCCUPY ANY REQUIRED OFF-STREET PARKING SPACES FOR THE PRIMARY USE.
6. THE MOBILE FOOD TRUCK OPERATOR SHALL PROVIDE TRASH RECEPTACLES AND REMOVE THEM AFTER USE.
7. EACH MOBILE FOOD TRUCK SHALL COMPLY WITH ALL APPLICABLE CITY, STATE, AND FEDERAL REQUIREMENTS, INCLUDING BUT NOT LIMITED TO PART 9-6-5 OF ROA 1994 (HEALTH, SAFETY & SANITATION CODE) AND PART 9-9-4 OF ROA 1994 (GENERAL NOISE).
8. THE MOBILE FOOD TRUCKS AND ANY ASSOCIATED TABLES, CHAIRS, DISPLAYS, UMBRELLAS, OR THE LIKE, SHALL NOT PHYSICALLY OCCUPY OR OBSTRUCT ACCESS TO ANY PARKING STALLS NECESSARY TO MEET THE MINIMUM PARKING REQUIREMENTS FOR ANY ON-PREMISES LAND USES.
9. THE MOBILE FOOD TRUCKS AND ANY ASSOCIATED TABLES, CHAIRS, DISPLAYS, UMBRELLAS, OR THE LIKE, SHALL NOT OBSTRUCT ANY DESIGNATED INGRESS OR EGRESS FROM THE PROPERTY, OR ANY DESIGNATED DRIVE AISLE.
10. SITE LIGHTING SHALL COMPLY WITH IDO SECTION 5-8 OUTDOOR AND SITE LIGHTING.





NOTE: Ground Elevation would hide a "Landscape Buffer". Landscaping taller than existing 6' Wall would obstruct view of the mountains.



COLORS AND MATERIALS
Existing building has grey stucco with white trim, and metallic grey roof. Addition to match existing.

SITE PLAN
Scale: 1" = 30 ft

0 60 FT

Proposed New Concrete Sidewalks
Proposed New Asphaltic Paving
Proposed Stamped Concrete

SITE LIGHTING

- Existing 20' H Pole-Mounted HID, MH-175, 175 watts
- New 20' H Pole-Mounted HID, MH-175, 175 watts (Down Lights w/ 45° Cut-Off)
- Existing 10' H Pole-Mounted HID, MH-730, 70 watts
- New 10' H Pole-Mounted HID, MH-730, 70 watts (Down Lights w/ 45° Cut-Off)

LANDSCAPE NOTES

- All plant material to be watered by automatic drip irrigation system. Incorporate Roof Run-Off where technically possible.
- Owner agrees to maintain all landscaping and promptly replace dead plant material.
- There is no high-water-use turf (except 150 sf in Play Area).
- Landscaping at maturity will cover 75% of required landscape area.
- Landscaping to comply with City of Albuquerque Water Ordinance Art 6-1-1-1.
- Gravel over Barrier = 3/4" Gravel Mulch over Landscape Fabric.

OFF-STREET PARKING

	Required	Provided
Automobile Spaces	128	233 (incl 17 H/C Spaces)
Motorcycle Spaces	4	4
Bicycle Spaces	7	8

Each Accessible (H/C) Space to have pole-mounted sign per City Std VA = Van Accessible

AGIS

LOCATION MAP

LANDSCAPE REQUIREMENT

	Existing / Native Grasses
Total Developed Site Area	232,525 sf
Less Building Area (41,425) =	191,100 sf
Less Landscape in ROW	- 4,806 sf
Net Site Area	186,294 sf x 15%
	= 27,944 sf (Required)
	37,263 sf (Provided)

- New landscaping to be seeded with native grasses, or have 3/4" grey gravel over barrier.
- Trees to have min 36 sf planting area.
- Planting Well in Exterior Gathering Area to be 8' Diameter.

LANDSCAPING LEGEND

EXISTING	NEW
Buffalo Juniper	Arizona Ash
Chamisa (Change to Native Grasses - Regal Mist or Equal)	Native Grasses - Regal Mist or Equal
Ornamental Pear	Chinese Pistache
Honey Locust	Desert Willow
Russian Olive	Lacebark Elm
Pinon	

PROJECT NUMBER #1001904

Application Number

This plan is consistent with the specific Site Development Plan approved by the Environmental Planning Commission (EPC) dated July 17, 2008 and the Findings and Conditions in the Official Notification of Decision are satisfied.

Is an infrastructure List required? ☒ Yes () No If yes, then a set of approved DRG plans with a work order is required for any construction within Public Right-of-Way or for construction of public improvements.

DRB SITE DEVELOPMENT PLAN SIGNOFF APPROVAL

	8/20/08
Traffic Engineering, Transportation Division	Date
	8-20-08
ABCWU	Date
	8/20/08
Parks and Recreation Department	Date
	12/1/08
City Engineer	Date
N/A	
Environmental Health Department (conditional)	Date
	8/20/08
Solid Waste Management	Date
	8/20/08
DRB Chairperson, Planning Department	Date

Project Title	ADDITION to GRACE CHURCH	Project ID	#08-12
Drawn By	Chris Burk	Scale	As/Shown
Reviewed By	Bill Burk	Drawing No.	1
Date	05/29/08	of	
CAD File Name			4

Project Title	ADDITION to GRACE CHURCH	Project ID	#08-12
Drawn By	Chris Burk	Scale	As/Shown
Reviewed By	Bill Burk	Drawing No.	1
Date	05/29/08	of	
CAD File Name			4

Project Title	ADDITION to GRACE CHURCH	Project ID	#08-12
Drawn By	Chris Burk	Scale	As/Shown
Reviewed By	Bill Burk	Drawing No.	1
Date	05/29/08	of	
CAD File Name			4

Project Title	ADDITION to GRACE CHURCH	Project ID	#08-12
Drawn By	Chris Burk	Scale	As/Shown
Reviewed By	Bill Burk	Drawing No.	1
Date	05/29/08	of	
CAD File Name			4

BEGIN CONSTRUCTION OF SANTA MONICA STREET
Connect to Existing Pavement, Curb and Gutter, and Sidewalk

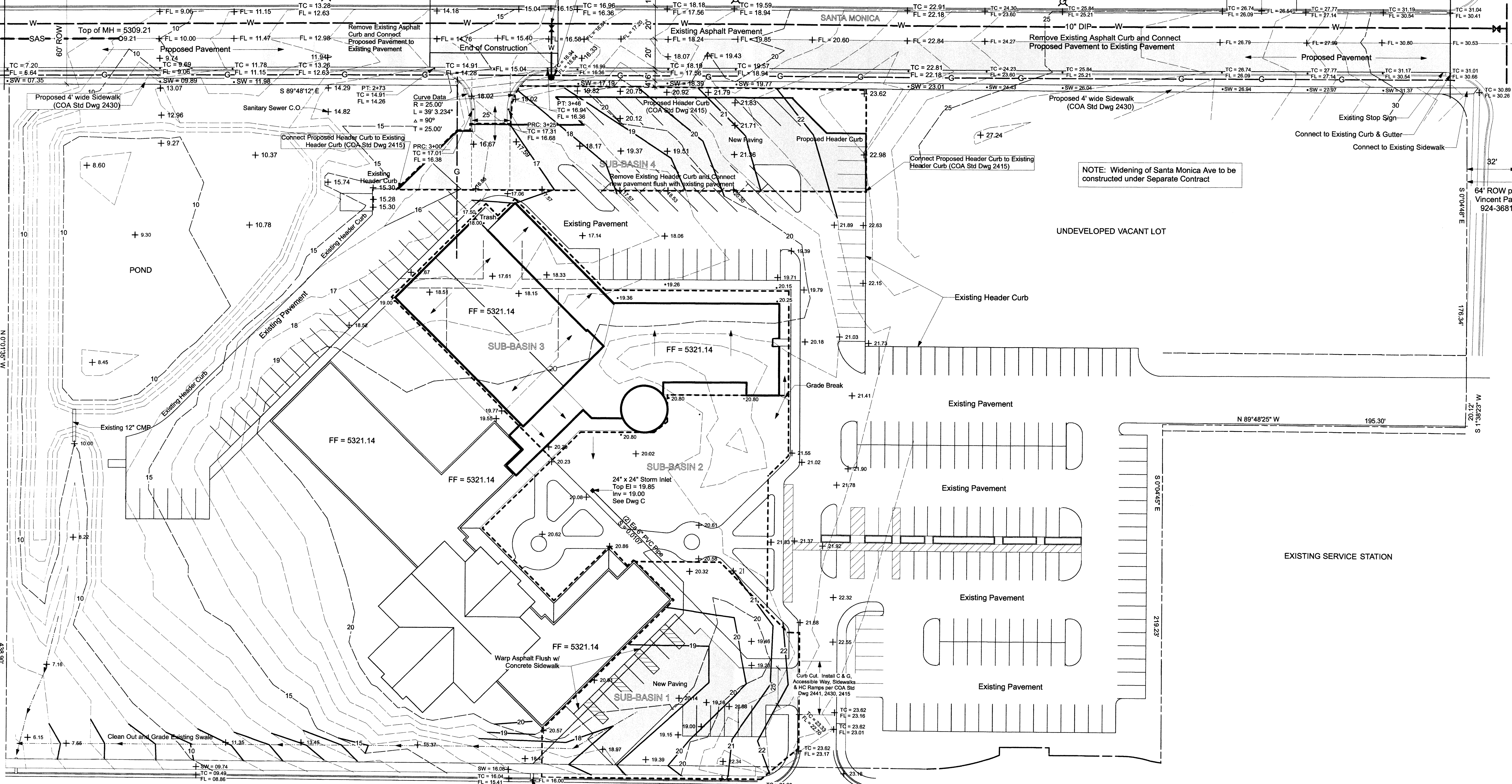
Proposed Entrance per City
of Albuquerque Std Dwg
2426 & 2441

New FH and 6" Fire Line as per City Std Dwg 2340
to be installed as part of Building Addition Contract

ANASTASIA
STREET

END OF STREET CONSTRUCTION
Connect to Existing Pavement, Curb and Gutter

TC = 30.23
FL = 29.60



NOTE: Widening of Santa Monica Ave to be
constructed under Separate Contract

UNDEVELOPED VACANT LOT

EXISTING SERVICE STATION

LEGEND

- TC = 20.00 Top of Curb
- FL = 19.37 Flow Line
- SW = 20.10 Top of Sidewalk
- 20- Existing Contour
- 20- Proposed Contour
- x Existing Spot Elevation
- Proposed Spot Elevation
- Existing Fire Hydrant
- MH Existing Manhole
- Proposed Asphalt
- Proposed Sidewalk
- Sub-Basin Boundary
- Gas Line
- Existing Sewer Line
- Existing Water Line
- Existing Water Valve

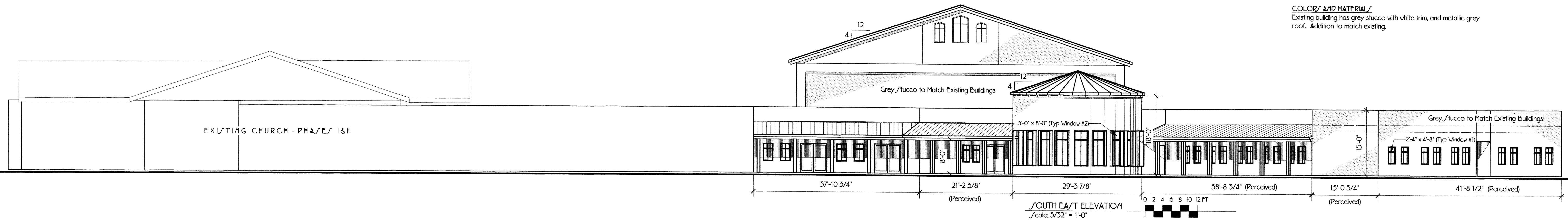
SAN ANTONIO

24\"/>

PROPOSED GRADING & DRAINAGE PLAN - PHASE III
Scale: 1" = 30 ft

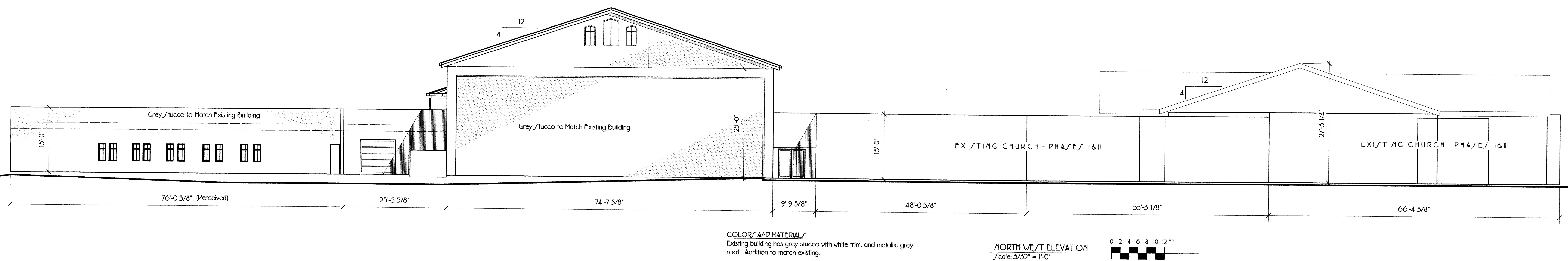
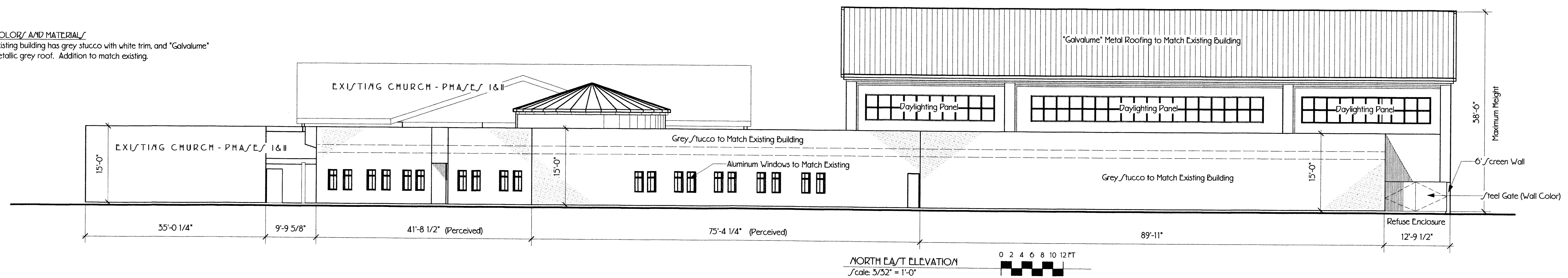
0 10 20 30 40 FT

A	8/7/08	DRB Notes		Design Firm	ACM ENGINEERING/SERVICES 6612 Tesoro Pl NE, Albuquerque, NM 87113 (505) 822-0757	Project Title	ADDITION to GRACE CHURCH 6901 San Antonio Dr NE, Albuquerque, NM	Project Manager	Archie Martinez	Project ID	#08-12
	No.	Date		Issue Notes	Consultant	Drawing Title	PROPOSED GRADING & DRAINAGE	Drawn By	Chris Burk	Date	08/05/08
								Reviewed by	Archie Martinez	Drawing No.	As Shown
										1 of 2	



COLOR/ AND MATERIAL/
Existing building has grey stucco with white trim, and metallic grey roof. Addition to match existing.

COLOR/ AND MATERIAL/
Existing building has grey stucco with white trim, and "Galvalume" metallic grey roof. Addition to match existing.



COLOR/ AND MATERIAL/
Existing building has grey stucco with white trim, and metallic grey roof. Addition to match existing.

NOTE: Visible Roof-Mounted HVAC Units will be screened with screens of Wall Color

A	7/1/08	Added Horizontal Dimensions			<p>Design Firm: BILL BURK, THIRD, ARCHITECT 9617 La Playa NE, Albuquerque, NM 87111 (505) 292-6566 • Fax (505) 294-7252 Email - Eburkiii@Earthlink.net</p> <p>Consultant: Electronic Copy of Final Document Original/Sealed Document w/ William E. Burk III NM #494, AZ #44290</p>	<p>Project Title: ADDITION to GRACE CHURCH 6901 San Antonio Dr NE Albuquerque, NM</p> <p>Drawing Title: EXTERIOR ELEVATIONS</p>	<p>Project Manager: Bill Burk</p> <p>Drawn By: Chris Burk</p> <p>Reviewed By: Bill Burk</p> <p>Date: 05/28/08</p> <p>CAD File Name:</p>	<p>Project ID: #08-12</p> <p>Scale: As Shown</p> <p>Sheet No: 4</p> <p>of 4</p>
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City of Albuquerque

Planning Department
Development Review Services Division

Traffic Scoping Form (REV 07/2020)

Project Title: _____

Building Permit #: _____ Hydrology File #: _____

Zone Atlas Page: D18 DRB#: _____ EPC#: _____ Work Order#: _____

Legal Description: _____

Development Street Address: 6901 San Antonio Drive NE

Applicant: Grace Church Contact: _____

Address: 6901 San Antonio Drive NE

Phone#: _____ Fax#: _____

E-mail: Brian@gracechurchabq.org

Development Information

Build out/Implementation Year: 2023 Current/Proposed Zoning: MX-L

Project Type: New: ☒ Change of Use: () Same Use/Unchanged: () Same Use/Increased Activity: ()

Change of Zoning: ()

Proposed Use (mark all that apply): Residential: () Office: () Retail: () Mixed-Use: ()

Describe development and Uses:

Mobile Food Truck Court for 5 or more food trucks

Days and Hours of Operation (if known): _____

Facility

Building Size (sq. ft.): NO buildings or structures will be constructed.

Number of Residential Units: _____

Number of Commercial Units: _____

Traffic Considerations

ITE Trip Generation Land Use Code _____

Expected Number of Daily Visitors/Patrons (if known):* _____

Expected Number of Employees (if known):* _____

Expected Number of Delivery Trucks/Buses per Day (if known):* _____

Trip Generations during PM/AM Peak Hour (if known):* _____

Driveway(s) Located on: Street Name Louisiana & San Antonio

ITE Land Use #926

Food Cart Pods

5 food trucks

No AM trips

PM peak 27 trips

If the number of food

trucks exceeds 15 a

TIS will be required

Adjacent Roadway(s) Posted Speed:	Street Name	<u>Louisiana</u>	Posted Speed	<u>35</u>
	Street Name	<u>San Antonio</u>	Posted Speed	<u>40</u>

** If these values are not known, assumptions will be made by City staff. Depending on the assumptions, a full TIS may be required.)*

Roadway Information (adjacent to site)

Comprehensive Plan Corridor Designation/Functional Classification: San Antonio=Urban Minor Arterial, Louisiana=Urban Major Collector
(arterial, collector, local, main street)

Comprehensive Plan Center Designation: n/a
(urban center, employment center, activity center, etc.)

Jurisdiction of roadway (NMDOT, City, County): City

Adjacent Roadway(s) Traffic Volume: San Antonio=AWDT21 20091 Volume-to-Capacity Ratio (v/c): Louisiana=0-0.25 am/pm
Louisiana=AWDT21 6662 San Antonio=0.25-1 am/pm
(if applicable)

Adjacent Transit Service(s): Route 34 Nearest Transit Stop(s): Louisiana & San Antonio

Is site within 660 feet of Premium Transit?: no

Current/Proposed Bicycle Infrastructure: Bike lane on Louisiana
(bike lanes, trails)

Current/Proposed Sidewalk Infrastructure: Existing sidewalks

Relevant Web-sites for Filling out Roadway Information:

City GIS Information: <http://www.cabq.gov/gis/advanced-map-viewer>

Comprehensive Plan Corridor/Designation: See GIS map.

Road Corridor Classification: <https://www.mrcog-nm.gov/DocumentCenter/View/1920/Long-Range-Roadway-System-LRRS-PDF?bidId=>

Traffic Volume and V/C Ratio: <https://www.mrcog-nm.gov/285/Traffic-Counts> and <https://public.mrcog-nm.gov/taqa/>

Bikeways: http://documents.cabq.gov/planning/adopted-longrange-plans/BTFP/Final/BTFP%20FINAL_Jun25.pdf (Map Pages 75 to 81)

TIS Determination

Note: Changes made to development proposals / assumptions, from the information provided above, will result in a new TIS determination.

Traffic Impact Study (TIS) Required: Yes [] No ☒

Thresholds Met? Yes [] No ☒

Mitigating Reasons for Not Requiring TIS: Previously Studied: []

Notes:

M.P. P.E.

1/11/2023

TRAFFIC ENGINEER

DATE

Submittal

The Scoping Form must be submitted as part of a Traffic Circulation Layout submittal, DRB application for site plan approval, or EPC application. See the Development Process Manual Chapter 7.4 for additional information.

Submit by email to plndrs@cabq.gov and to the City Traffic Engineer mgrush@cabq.gov. Call 924-3362 for information.

Site Plan/Traffic Scoping Checklist

Site plan, building size in sq. ft. (show new, existing, remodel), to include the following items as applicable:

1. Access -- location and width of driveways
2. Sidewalks (Check DPM and IDO for sidewalk requirements. Also, Centers have wider sidewalk requirements.)
3. Bike Lanes (check for designated bike routes, long range bikeway system) ([*check MRCOG Bikeways and Trails in the 2040 MTP map*](#))
4. Location of nearby multi-use trails, if applicable ([*check MRCOG Bikeways and Trails in the 2040 MTP map*](#))
5. Location of nearby transit stops, transit stop amenities (eg. bench, shelter). Note if site is within 660 feet of premium transit.
6. Adjacent roadway(s) configuration (number of lanes, lane widths, turn bays, medians, etc.)
7. Distance from access point(s) to nearest adjacent driveways/intersections.
8. Note if site is within a Center and more specifically if it is within an Urban Center.
9. Note if site is adjacent to a Main Street.
10. Identify traffic volumes on adjacent roadway per MRCOG information. If site generates more than 100 vehicles per hour, identify volume to capacity (v/c) ratio on this form.