

From: [Hershey, Crystal, EIT](#)
To: [Zamora, Renee C.](#)
Cc: [Lewarchick, Laurice](#); [Webb, Robert L.](#); [Rodenbeck, Jay B.](#); [Aulick, Hannah](#); [Ortiz, Annette](#)
Subject: RE: PR-2018-001439 SI-2024-00306 administratively Reviewed 8000 Daytona 2201543.08
Date: Monday, April 15, 2024 7:17:01 AM
Attachments: [image001.png](#)
[image003.png](#)
[image004.png](#)
[image006.png](#)

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

Good morning Renee,

Are you able to help me with Robert being out? He had a question out parking and landscaping for the FedEx project. The response is below.

Thanks,
Crystal

Crystal Hershey, EIT (she/her)
Project Engineer II
BL Companies | Employee owned. Client driven.



2601 Market Place, Suite 350, Harrisburg, PA 17110
tel: 717.651.9850 | direct: 717.943.1684 | fax: 203.630.2615
www.blcompanies.com

From: Hershey, Crystal, EIT
Sent: Monday, April 15, 2024 9:09 AM
To: Webb, Robert L. <rwebb@cabq.gov>
Cc: Lewarchick, Laurice <llewarchick@blcompanies.com>
Subject: RE: PR-2018-001439 SI-2024-00306 administratively Reviewed 8000 Daytona 2201543.08

Good morning Robert,

There are 5 shrubs on the edge of our improvements. We are asking the contractor to field verify the location and work around them if possible. If not they will be required to replace what was removed in kind.

The car parking will not be reduced. There are 7 existing trailer spaces that will be removed with this project.

Feel free to give me a call to discuss this if you want.

Thanks,
Crystal

Crystal Hershey, EIT (she/her)
Project Engineer II
BL Companies | Employee owned. Client driven.



2601 Market Place, Suite 350, Harrisburg, PA 17110
tel: 717.651.9850 | direct: 717.943.1684 | fax: 203.630.2615
www.blcompanies.com

From: Webb, Robert L. <rwebb@cabq.gov>
Sent: Friday, April 12, 2024 6:26 PM
To: Lewarchick, Laurice <llewarchick@blcompanies.com>; Hershey, Crystal, EIT <chershey@blcompanies.com>
Subject: RE: PR-2018-001439 SI-2024-00306 administratively Reviewed 8000 Daytona 2201543.08

Hello.

I just left a voicemail for you, but wanted to follow it up with an email.

On the Fed-Ex amendment project, I needed to confirm that parking and landscaping were not being reduced or affected.

Thank you,

Robert



ROBERT WEBB

Senior Planner -
Development Review Services

o 505.924.3910

e rwebb@cabq.gov

cabq.gov/planning

From: Lewarchick, Laurice <llewarchick@blcompanies.com>
Sent: Tuesday, April 2, 2024 1:32 PM
To: Webb, Robert L. <rwebb@cabq.gov>
Cc: Hershey, Crystal, EIT <chershey@blcompanies.com>; Zamora, Renee C. <rczamora@cabq.gov>; Gomez, Angela J. <agomez@cabq.gov>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>; Peterson, Christine <cpeterson@blcompanies.com>
Subject: RE: PR-2018-001439 SI-2024-00306 administratively Reviewed 8000 Daytona 2201543.08

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

Robert,

Good afternoon. I just wanted to touch base with you. Do you have an update for us on the status of the comments/approvals?

Please let us know if you require any additional information to assist with your review.

Thank you!

Laurice

Laurice Lewarchick

Project Coordinator II

BL Companies | Employee owned. Client driven.



2601 Market Place, Suite 350, Harrisburg, PA 17110
tel: 717.651.9850 | direct: 717.943.1699
www.blcompanies.com

We're growing! Build your career at BL.

Learn about opportunities [here](#).

From: Lewarchick, Laurice

Sent: Thursday, March 21, 2024 8:27 AM

To: Webb, Robert L. <rwebb@cabq.gov>

Cc: Hershey, Crystal, EIT <chershey@blcompanies.com>; Zamora, Renee C. <rczamora@cabq.gov>; Gomez, Angela J. <agomez@cabq.gov>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>; Peterson, Christine <cpeterson@blcompanies.com>

Subject: RE: PR-2018-001439 SI-2024-00306 administratively Reviewed 8000 Daytona 2201543.08

Good morning Robert,

We appreciate the update and additional information regarding the review process and next steps. We look forward to receiving the comments/approvals.

Thank you,
Laurice

Laurice Lewarchick
Project Coordinator II
BL Companies | Employee owned. Client driven.



2601 Market Place, Suite 350, Harrisburg, PA 17110
tel: 717.651.9850 | direct: 717.943.1699
www.blcompanies.com

We're growing! Build your career at BL.

Learn about opportunities [here](#).

From: Webb, Robert L. <rwebb@cabq.gov>

Sent: Wednesday, March 20, 2024 6:00 PM

To: Lewarchick, Laurice <llewarchick@blcompanies.com>

Cc: Hershey, Crystal, EIT <chershey@blcompanies.com>; Zamora, Renee C. <rczamora@cabq.gov>; Gomez, Angela J. <agomez@cabq.gov>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>; Peterson, Christine <cpeterson@blcompanies.com>

Subject: RE: PR-2018-001439 SI-2024-00306 administratively Reviewed 8000 Daytona 2201543.08

Thank you for reaching out.

I think I may have confused your project and submittal type. So I apologize for my last response, if it caused any confusion.

You've submitted an AA-minor amendment. It was received on March 5th. Once we receive a complete file, it is processed invoiced and routed for review. That review is administrative and performed by Hydrology, Transportation, and Planning/Zoning. Timelines can vary based on volume, staffing, placement in the queue, and the need for any revisions. We want to get them completed and out ASAP. The average time is 3-4 weeks. The extremes are 2-6 weeks.

Yours is in review, but not completed as of yet. It does have an approval recommendation from both Hydrology and Transportation. My portion for Planning/Zoning has not been completed as of yet. I do understand how urgent these are though.

Once all three sections give approval recommendations, the file is forwarded to one of Deputy Directors/Zoning Enforcement Officer for final sign-off. He will send the approved file and approval stamp to you by email. You would then add that to the building permit plan set.

Thank you,

Robert



ROBERT WEBB

Senior Planner -
Development Review Services

o 505.924.3910

e rwebb@cabq.gov

cabq.gov/planning

From: Lewarchick, Laurice <llewarchick@blcompanies.com>

Sent: Wednesday, March 20, 2024 1:04 PM

To: Webb, Robert L. <rwebb@cabq.gov>

Cc: Hershey, Crystal, EIT <chershey@blcompanies.com>; Zamora, Renee C. <rczamora@cabq.gov>; Gomez, Angela J. <agomez@cabq.gov>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>; Peterson, Christine <cpeterson@blcompanies.com>

Subject: FW: PR-2018-001439 SI-2024-00306 administratively Reviewed 8000 Daytona 2201543.08

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

Good afternoon Robert and Renee,

Are you able to provide us with an update on when we can expect to receive review comments?

Thank you,
Laurice

Laurice Lewarchick

Project Coordinator II

BL Companies | Employee owned. Client driven.



2601 Market Place, Suite 350, Harrisburg, PA 17110
tel: 717.651.9850 | direct: 717.943.1699
www.blcompanies.com

We're growing! *Build your career at BL.*

Learn about opportunities [here](#).

From: Webb, Robert L. <rwebb@cabq.gov>
Sent: Thursday, March 14, 2024 5:27 PM
To: Hershey, Crystal, EIT <chershey@blcompanies.com>; Zamora, Renee C. <rczamora@cabq.gov>
Cc: Gomez, Angela J. <agomez@cabq.gov>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>; Peterson, Christine <cpeterson@blcompanies.com>
Subject: RE: PR-2018-001439 SI-2024-00306 administratively Reviewed 8000 Daytona

Review comments are generally sent out on Tuesday afternoons. 12-24 hours before the meeting or hearing.
The project and the comments are discussed during the meeting.

DHO-is a formal public hearing. (platting actions)
DFT-is an administrative applicant meeting/Q&A. (site plans and major amendments)

Thank you,

Robert



ROBERT WEBB
Senior Planner -
Development Review Services
o 505.924.3910
e rwebb@cabq.gov
cabq.gov/planning

From: Hershey, Crystal, EIT <chershey@blcompanies.com>
Sent: Thursday, March 14, 2024 2:38 PM
To: Zamora, Renee C. <rczamora@cabq.gov>; Planning Development Review Services <PLNDRS@cabq.gov>
Cc: Gomez, Angela J. <agomez@cabq.gov>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Webb,

Robert L. <rwebb@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>; Peterson, Christine <cpeterson@blcompanies.com>
Subject: RE: PR-2018-001439 SI-2024-00306 administratively Reviewed 8000 Daytona

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

Good afternoon Renee,

Do you have an idea when we should be expecting comments back?

Crystal Hershey, EIT (she/her)
Project Engineer II
BL Companies | Employee owned. Client driven.



2601 Market Place, Suite 350, Harrisburg, PA 17110
tel: 717.651.9850 | direct: 717.943.1684 | fax: 203.630.2615
www.blcompanies.com

From: Zamora, Renee C. <rczamora@cabq.gov>
Sent: Thursday, March 7, 2024 1:52 PM
To: Hershey, Crystal, EIT <chershey@blcompanies.com>; Planning Development Review Services <PLNDRS@cabq.gov>
Cc: Gomez, Angela J. <agomez@cabq.gov>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Webb, Robert L. <rwebb@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>; Peterson, Christine <cpeterson@blcompanies.com>
Subject: RE: PR-2018-001439 SI-2024-00306 administratively Reviewed 8000 Daytona

Good morning Crystal,
Thank you for your e-mail.
Your payment has been received.

Thank you



RENEE ZAMORA
Senior Admin/Navigator
Development Review Services
e rczamora@cabq.gov
o: 505.924.3358
cabq.gov/planning

From: Hershey, Crystal, EIT <chershey@blcompanies.com>
Sent: Wednesday, March 6, 2024 12:30 PM
To: Planning Development Review Services <PLNDRS@cabq.gov>
Cc: Gomez, Angela J. <agomez@cabq.gov>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Webb, Robert L. <rwebb@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>; Zamora, Renee C. <rczamora@cabq.gov>; Peterson, Christine <cpeterson@blcompanies.com>
Subject: RE: PR-2018-001439 SI-2024-00306 administratively Reviewed 8000 Daytona

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

The fee has been paid. Are you able to verify it has been cleared?

Crystal Hershey, EIT (she/her)

Project Engineer II

BL Companies | Employee owned. Client driven.



2601 Market Place, Suite 350, Harrisburg, PA 17110

tel: 717.651.9850 | direct: 717.943.1684 | fax: 203.630.2615

www.blcompanies.com

From: Montoya, Yolanda <yolandamontoya@cabq.gov> **On Behalf Of** Planning Development Review Services

Sent: Tuesday, March 5, 2024 1:56 PM

To: Hershey, Crystal, EIT <chershey@blcompanies.com>

Cc: Gomez, Angela J. <agomez@cabq.gov>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Webb, Robert L. <rwebb@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>; Zamora, Renee C. <rczamora@cabq.gov>

Subject: PR-2018-001439 SI-2024-00306 administratively Reviewed 8000 Daytona

***All public notice requirements & sign posting requirements must be completed to avoid a deferral. ***

ALL INVOICES MUST BE PAID IN FULL WITHIN 48 HOURS OF ISSUE AND TO CONFIRM PLACEMENT ON AN AGENDA.

Here is the link and Permit number for you to enter, do not use the Project number. Your application permit/reference number is:

SI-2024-00306

<https://www.cabq.gov/311/pay-a-bill> **Building Permits, Business Registrations, Code Enforcement Permits, & Planning Applications** Enter the permit number click Find, Add to Cart, Checkout and then enter payment information.

Let us know when payment is made so we can verify it cleared.

From: Hershey, Crystal, EIT <chershey@blcompanies.com>

Sent: Monday, March 4, 2024 4:33 PM

To: Zamora, Renee C. <rczamora@cabq.gov>; Holtzman, Greg, RLA <gholtzman@blcompanies.com>; Dewar, Katie, NCIDQ <kdewar@blcompanies.com>; Peterson, Christine <cpeterson@blcompanies.com>

Cc: Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Webb, Robert L. <rwebb@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>

Subject: RE: 8000 Daytona Road - AA Submission

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

Thank you Renee. The files have been reuploaded to WeTransfer. <https://we.tl/t-v8Ruq7xXCb>

Please let me know if there is anything else you need.

Crystal Hershey, EIT (she/her)
Project Engineer II
BL Companies | Employee owned. Client driven.



2601 Market Place, Suite 350, Harrisburg, PA 17110
tel: 717.651.9850 | direct: 717.943.1684 | fax: 203.630.2615
www.blcompanies.com

From: Zamora, Renee C. <rczamora@cabq.gov>
Sent: Monday, March 4, 2024 2:47 PM
To: Hershey, Crystal, EIT <chershey@blcompanies.com>; Holtzman, Greg, RLA <gholtzman@blcompanies.com>; Dewar, Katie, NCIDQ <kdewar@blcompanies.com>; Peterson, Christine <cpeterson@blcompanies.com>
Cc: Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Webb, Robert L. <rwebb@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>
Subject: RE: 8000 Daytona Road - AA Submission

Good morning Crystal,
Thank you for your e-mail.
We are able to accept the attached letter of authorization.
We also need the justification letter as described in our previous e-mail.

Submit one complete PDF file of the application, including all plans and documents, email to:
rczamora@cabq.gov; annetteortiz@cabq.gov; jrodenbeck@cabq.gov; rwebb@cabq.gov
Should you require further assistance, please don't hesitate to contact myself, 505-924-3358 or Annette Ortiz, 505.924.3623.

Thank you



RENEE ZAMORA
Senior Admin/Navigator
Development Review Services
e rczamora@cabq.gov
o: 505.924.3358
cabq.gov/planning

From: Hershey, Crystal, EIT <chershey@blcompanies.com>
Sent: Monday, March 4, 2024 12:31 PM
To: Planning Development Review Services <PLNDRS@cabq.gov>
Cc: Holtzman, Greg, RLA <gholtzman@blcompanies.com>; Dewar, Katie, NCIDQ <kdewar@blcompanies.com>; Peterson, Christine <cpeterson@blcompanies.com>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Webb, Robert L. <rwebb@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>
Subject: RE: 8000 Daytona Road - AA Submission

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

Good afternoon Renee,

The letter of authorization is a letter that was written by the tenant, FedEx, to the property owner, 2500 Bates, LLC. The property owner then signed off on the letter giving their authorization. Does this work or is there something else that is needed?

Below is the information I found at the Bernalillo County Assessor's office link that had been sent. I do see that the letter we provided has LLC and the information below does not. Does that make a difference?

PARID: 100905733350510406	
2500 BATES,	8000 DAYTONA RD
Class	
Class	Non Residential
Tax District	A1A
Current Owner	
Owner	2500 BATES
Owner Mailing Address	4080 MALLARD DR
Unit	
City	CONCORD
State	CA
Zip Code	94520 1245
Other Mailing Address	

Crystal Hershey, EIT (she/her)

Project Engineer II

BL Companies | Employee owned. Client driven.



2601 Market Place, Suite 350, Harrisburg, PA 17110

tel: 717.651.9850 | direct: 717.943.1684 | fax: 203.630.2615

www.blcompanies.com

From: Zamora, Renee C. <rczamora@cabq.gov> **On Behalf Of** Planning Development Review Services

Sent: Friday, March 1, 2024 6:00 PM

To: Hershey, Crystal, EIT <chershey@blcompanies.com>

Cc: Holtzman, Greg, RLA <gholtzman@blcompanies.com>; Dewar, Katie, NCIDQ <kdewar@blcompanies.com>; Peterson, Christine <cpeterson@blcompanies.com>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Webb, Robert L. <rwebb@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>

Subject: RE: 8000 Daytona Road - AA Submission

Good afternoon,

Thank you for your submittal and prompt response.

We have updated our P3 Form, see attached. Please complete and return it with your submittal.

The submittal is nearly complete; however, we will need a bit more information regarding the following (see form P3 for items listed below):

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Z)(1)(a)

Minor Amendments The Planning Director may grant minor amendments that meet all of the following requirements.

1. The existing site development plan specifies the requirements in place at the time of approval, and the requested change still meets the original requirements.
2. The requested change is within the thresholds for minor amendments established in Table 6-4-4, cumulative of prior deviations or minor amendments.
3. The requested change does not require major public infrastructure or significant changes to access or circulation patterns on the site, which would warrant additional

review by the original decision-making body.

4. No deviations, Variances, or Waivers shall be granted for minor amendments

- Our records indicate a different owner. Please clarify or submit the letter of authorization form from the property owner listed at the Bernalillo County Assessor's office - [Bernalillo County, NM - Search \(berncogov\)](#)

We want to ensure your project is processed correctly and in a timely manner.

Submit one complete PDF file of the application, including all plans and documents, email to:

rczamora@cabq.gov; annetteortiz@cabq.gov; jrodenbeck@cabq.gov; rwebb@cabq.gov

Should you require further assistance, please don't hesitate to contact myself, 505-924-3358 or Annette Ortiz, 505.924.3623.

Thank you



RENEE ZAMORA

Senior Admin/Navigator

Development Review Services

e rczamora@cabq.gov

o: 505.924.3358

cabq.gov/planning

From: Hershey, Crystal, EIT <chershey@blcompanies.com>

Sent: Friday, March 1, 2024 8:19 AM

To: Zamora, Renee C. <rczamora@cabq.gov>

Cc: Holtzman, Greg, RLA <gholtzman@blcompanies.com>; Dewar, Katie, NCIDQ <kdewar@blcompanies.com>; Peterson, Christine <cpeterson@blcompanies.com>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Webb, Robert L. <rwebb@cabq.gov>; Ortiz, Annette <annetteortiz@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>

Subject: RE: 8000 Daytona Road - AA Submission

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

Good morning Renee,

The combined file has been sent through WeTransfer. Please let me know if there is anything else you need.

Crystal Hershey, EIT (she/her)

Project Engineer II

BL Companies | Employee owned. Client driven.



2601 Market Place, Suite 350, Harrisburg, PA 17110

tel: 717.651.9850 | direct: 717.943.1684 | fax: 203.630.2615

www.blcompanies.com

From: Zamora, Renee C. <rczamora@cabq.gov>

Sent: Thursday, February 29, 2024 6:46 PM

To: Hershey, Crystal, EIT <chershey@blcompanies.com>

Cc: Holtzman, Greg, RLA <gholtzman@blcompanies.com>; Dewar, Katie, NCIDQ <kdewar@blcompanies.com>; Peterson, Christine <cpeterson@blcompanies.com>; Rodenbeck, Jay B. <jrodenbeck@cabq.gov>; Webb, Robert L. <rwebb@cabq.gov>; Ortiz, Annette

<annetteortiz@cabq.gov>; Aulick, Hannah <haulick@cabq.gov>

Subject: RE: 8000 Daytona Road - AA Submission

Good afternoon,

Thank you for your e-mail.

We are in receipt of your submittal; however, the plans are in separate pages and we require the plans to be submitted in one complete PDF file.

Please e-mail one complete file of the application, including all plans and documents to Planning Development Review Services PLNDRS@cabq.gov.

You can also use the file transfer platform, WeTransfer:

[WeTransfer - Send Large Files & Share Photos Online - Up to 2GB Free](#)

Thank you



RENEE ZAMORA

Senior Admin/Navigator

Development Review Services

e rczamora@cabq.gov

o: 505.924.3358

cabq.gov/planning

From: Hershey, Crystal, EIT <chershey@blcompanies.com>

Sent: Thursday, February 29, 2024 2:23 PM

To: Planning Development Review Services <PLNDRS@cabq.gov>

Cc: Holtzman, Greg, RLA <gholtzman@blcompanies.com>; Dewar, Katie, NCIDQ

<kdewar@blcompanies.com>; Peterson, Christine <cpeterson@blcompanies.com>

Subject: 8000 Daytona Road - AA Submission

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

Good afternoon,

We are submitting for an Administrative Amendment for FedEx Ground at 8000 Daytona Road. Please use the link below to download the submission files. Attached is the Justification Letter with more details and information about the files contained in the link below.

<https://blcompanies.files.com/f/8bb4164737ab26ed>

Can you please confirm that this submission was received and that you are able to access the files from the link? Please feel free to reach out with any questions.

Thank you,
Crystal

Crystal Hershey, EIT (she/her)

Project Engineer II

BL Companies | Employee owned. Client driven.



2601 Market Place, Suite 350, Harrisburg, PA 17110

tel: 717.651.9850 | direct: 717.943.1684 | fax: 203.630.2615

www.blcompanies.com