



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions	Decisions Requiring a Public Meeting or Hearing	Policy Decisions
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input checked="" type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Annexation of Land (Form Z)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
<input type="checkbox"/> Alternative Landscaping Plan (Form P3)	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
		<b>Appeals</b>
		<input type="checkbox"/> Decision by EPC, DHO, LC, ZHE, or City Staff (Form A)

**APPLICATION INFORMATION**

Applicant: ARCHDIOCESE OF SANTA FE REAL ESTATE CORP/RISEN SAVIOR		Phone: 505-821-1571
Address: 4000 ST JOSEPHS PL NW, ALBUQUERQUE NM		Email:
City: Albuquerque	State: NM	Zip: 87120-1714
Professional/Agent (if any): Jeremy Dreskin		Phone: 505-459-7981
Address: PO Box 35004		Email: dreskin.arch.inno@gmail.com
City: Albuquerque	State: NM	Zip: 87176-5004
Proprietary Interest in Site:		List <u>all</u> owners:

**BRIEF DESCRIPTION OF REQUEST**

1000sf addition on south side of existing Classroom and Gathering hall for new lobby and restrooms

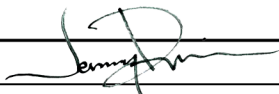
**SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)**

Lot or Tract No.: E	Block:	Unit:
Subdivision/Addition: PALOMAS PARK SUB	MRGCD Map No.:	UPC Code: 101906323832621330
Zone Atlas Page(s): D-19-Z	Existing Zoning: SU-1/MX-M	Proposed Zoning: SU-1/MX-M
# of Existing Lots: 1	# of Proposed Lots: 1	Total Area of Site (acres): 5.0989

**LOCATION OF PROPERTY BY STREETS**

Site Address/Street: 7701 Wyoming Blvd NE	Between: Palomas Park Ave NE	and: Scotts PI NE
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**CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)**

BP-2024-14446 - Building Plan Review	
Signature:  Date: 2024.05.08 10:52:42-06'00'	Date: 5/8/2024
Printed Name: Jeremy Dreskin	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

**FOR OFFICIAL USE ONLY**

Case Numbers	Action	Fees	Case Numbers	Action	Fees
Meeting/Hearing Date:			Fee Total:		
Staff Signature:		Date:	Project #		

**FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS****\_ ARCHAEOLOGICAL CERTIFICATE**

A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. The PDF shall be organized in the number order below.

- \_\_\_ 1) Development Review application form completed, signed, and dated
- \_\_\_ 2) Form P3 with all the submittal items checked/marked
- \_\_\_ 3) Zone Atlas map with the entire site clearly outlined and labeled
- \_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ 5) Archaeological Compliance Form with property information section completed
- \_\_\_ 6) Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

**\_ MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB**

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- \_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ 5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(2)
- \_\_\_ 6) The approved Site Plan being amended
- \_\_\_ 7) Copy of the Official Notice of Decision associated with the prior approval
- \_\_\_ 8) The proposed Site Plan, with changes circled and noted

*Refer to the Site Plan Checklist for information need on the proposed Site Plan*

*Minor Amendments be within the thresholds established in IDO Table 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request*

**\_ MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO**

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- \_\_\_ 5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Z)(1)(a)
- \_\_\_ 6) The approved Site Plan being amended
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*Refer to the Site Plan Checklist for information need on the proposed Site Plan*

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**\_ ACCELERATED EXPIRATION OF SITE PLAN**

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- \_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ 5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(C)(3)(b)
- \_\_\_ 6) Site Plan to be Expired

**\_ ALTERNATIVE SIGNAGE PLAN**

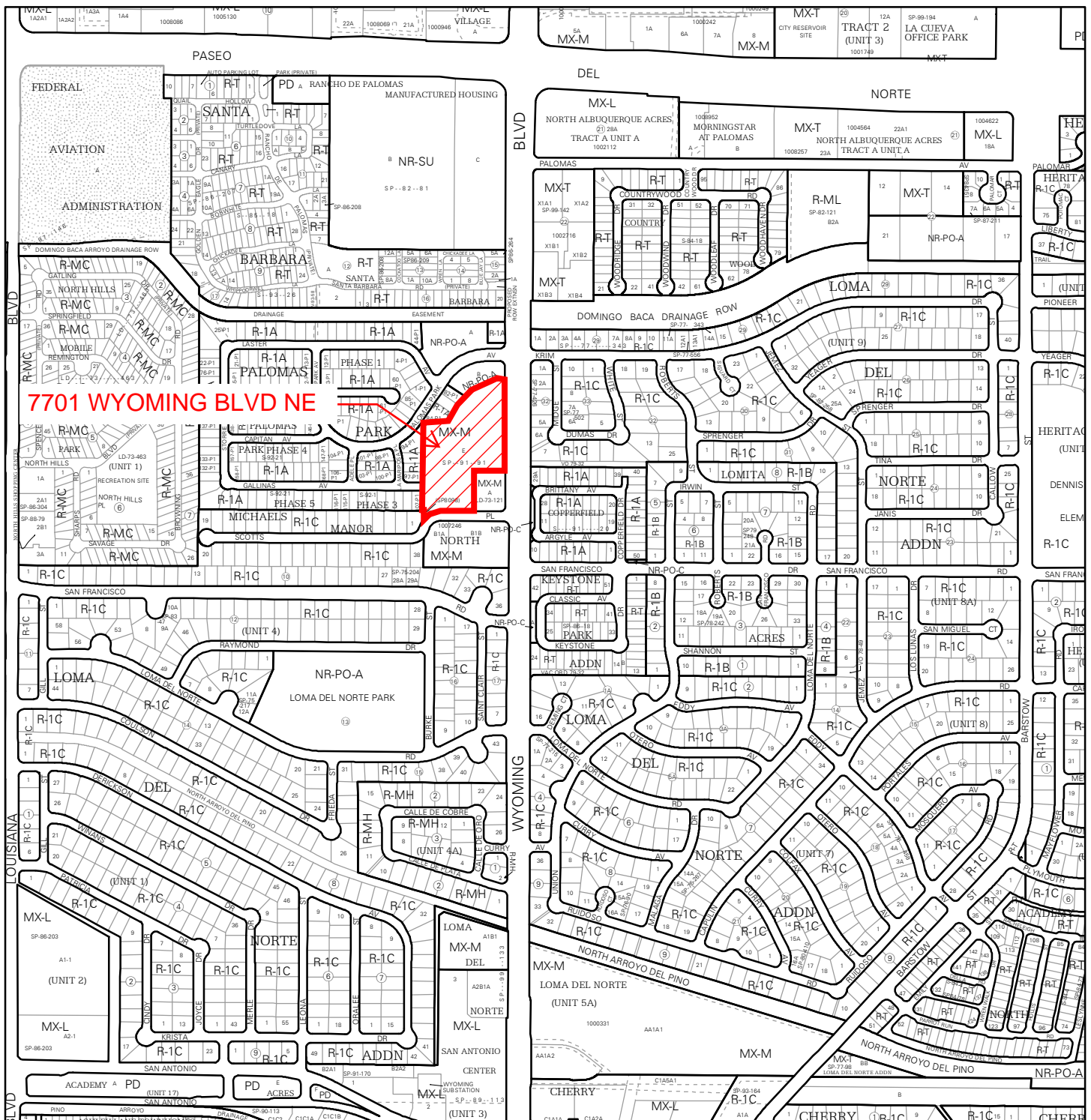
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- \_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ 5) Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- \_\_\_ 6) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(C)(3)(b)
- \_\_\_ 7) Sign Posting Agreement
- \_\_\_ 8) Required Content of Notice at Submittal per IDO Section 14-16-6-4(K)(1)
  - \_\_\_ Office of Neighborhood Coordination notice inquiry response
  - \_\_\_ Completed notification form(s), proof of additional information provided in accordance with IDO Section 6-4(K)(1)(b)
  - \_\_\_ Proof of emailed notice to affected Neighborhood Association representatives

**\_ ALTERNATIVE LANDSCAPING PLAN**

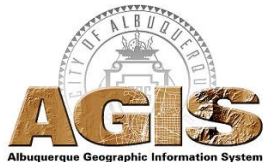
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- \_\_\_ 5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)
- \_\_\_ 6) Landscape Plan

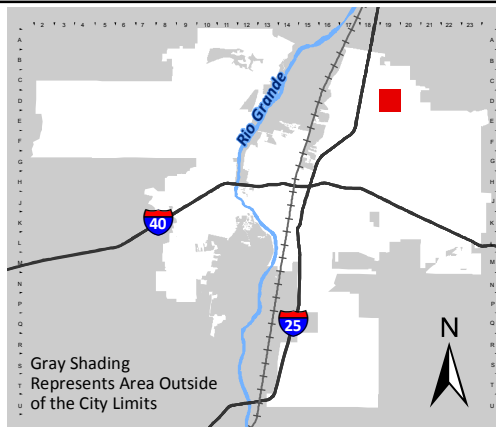


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

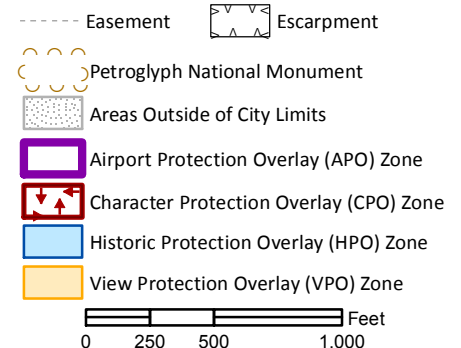
# IDO Zone Atlas May 2018



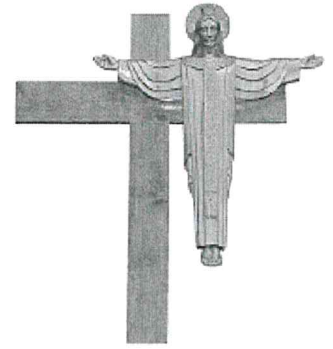
IDO Zoning information as of May 17, 2018  
The Zone Districts and Overlay Zones  
are established by the  
Integrated Development Ordinance (IDO).



Zone Atlas Page:  
**D-19-Z**



**RISEN SAVIOR CATHOLIC CHURCH  
7701 WYOMING BLVD. N.E.  
ALBUQUERQUE, NEW MEXICO 87109  
505-821-1571**



May 9, 2024

To Whom it may concern,

I authorize Dreskin Architecture and Innovation, LLC to act as our agent for the Administrative Amendment process for the property located at 7710 Wyoming Blvd NE, Albuquerque, 87109.

Rev. Mr. Mark Bussemeier

Archdiocese of Santa Fe

Risen Svaior Catholic Church

# DA+I

Dreskin Architecture and Innovation, LLC.

PO Box 35004

Albuquerque, NM 87176-5004

May 8, 2024

**RE: 7701 Wyoming Blvd NE - Administrative Amendment Justification**

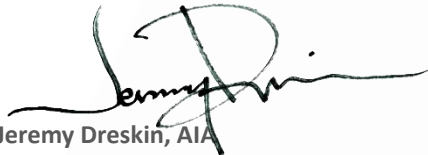
To whom it may concern,

We would like to submit the attached proposed site plan for review for an Administrative Amendment to the current approved site plan for 7701 Wyoming Blvd NE. The scope of the project is a 1,000sf addition to an existing 11,445sf building. This addition will provide a separate entrance and restrooms for the Gathering Hall, from the classrooms. This separate access will allow school to be in session without interruption or outside guests using the school facilities while events are happening in the gathering hall or vice versa. The Notice of Decision could not be located, and is not included.

As per IDO Section 14-16-6-4(Z)(1)(a) Minor Amendments:

1. The existing site development plan specifies the requirements in place at the time of approval, and the requested change still meets the original requirements.
2. The requested change is within the thresholds for minor amendments established in Table 6-4-4, cumulative of prior deviations or minor amendments. The campus is 5.0989 AC with a total of 31,468sf. I'm calculating a 3% change of building gross floor area. Less than the 10% allowed to qualify it as a Minor Amendment as per table 6-4-4.
3. The requested change does not require major public infrastructure, significant changes to access to the subject property, or a traffic impact study, which would warrant additional review by the original decision-making body.
4. No deviations, Variances, or Waivers shall be granted for minor amendments

Sincerely,



Jeremy Dreskin, AIA

Architect/Owner

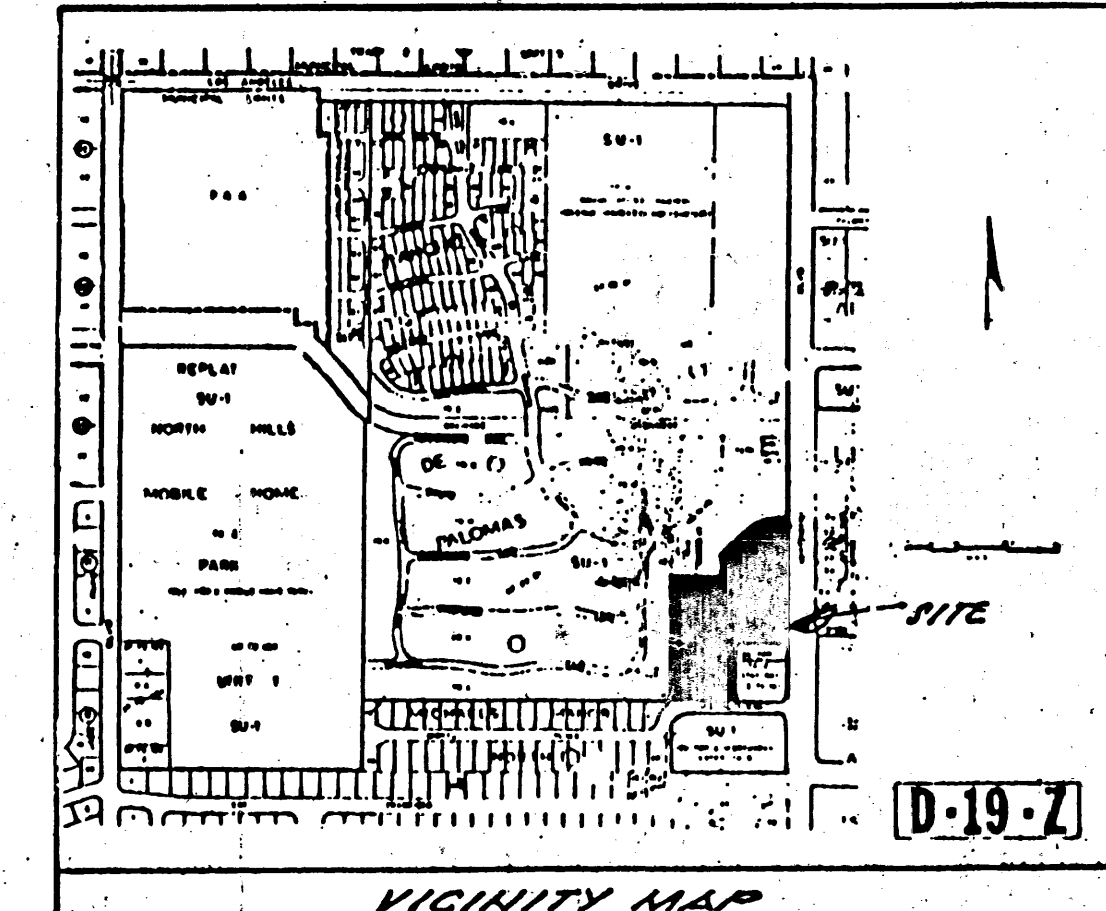
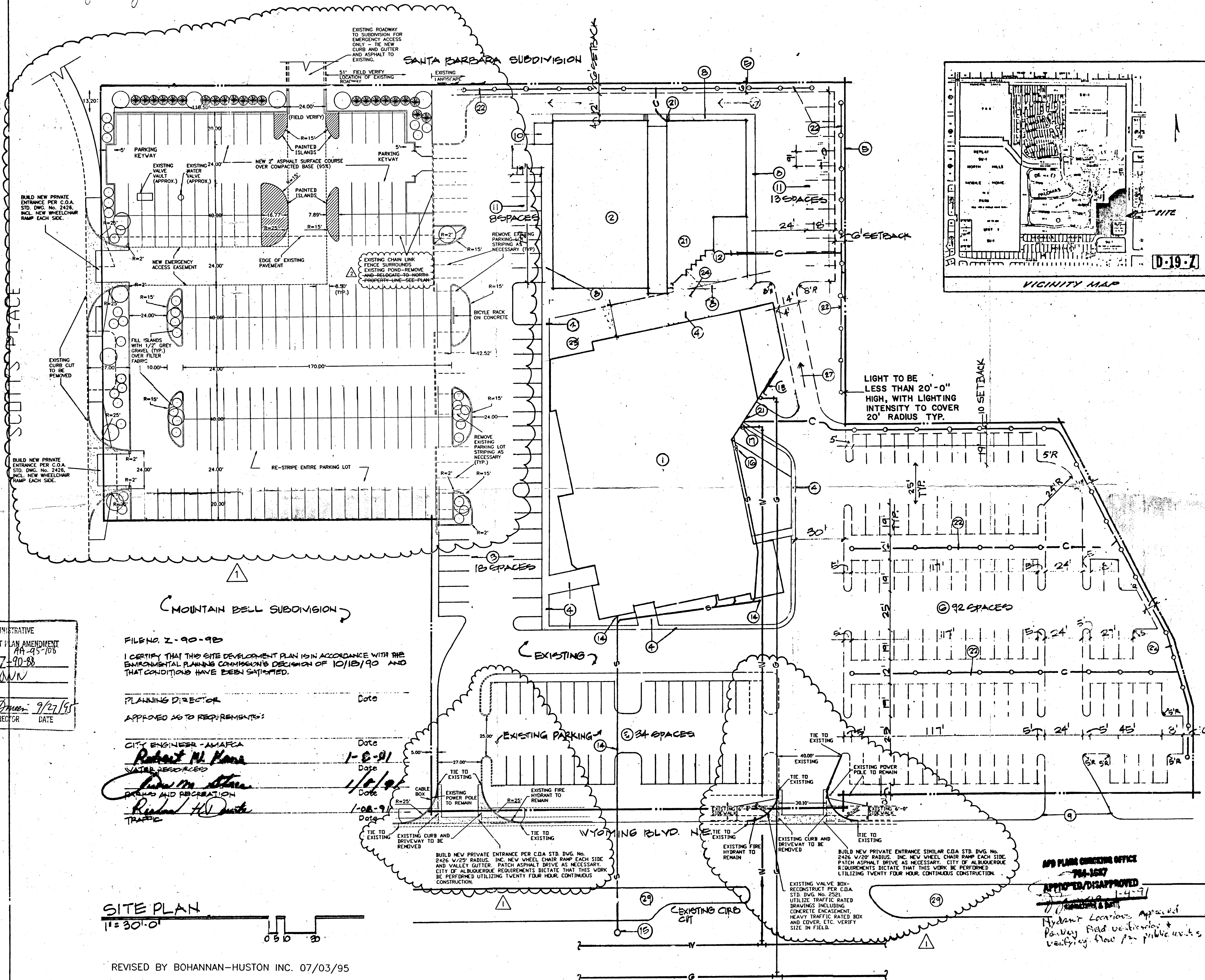
7701 Wyoming NE

LANDSCAPE DATA

LEGEND	QUANTITY
5 Gallon Apache Plume (Folius paradoxa) @ 5' - 0" O.C.	38
5 Gallon Seagreen Juniper (Juniperus chinensis 'Seagreen') @ 6' - 0" O.C.	23
2" Caliper Marshall Ash (Fraxinus pennsylvanica 'Marshall') @ 50' - 0" O.C. and as shown in parking lot islands - see General Note No. 2.	15

GENERAL NOTES

1. Fill all interior parking area islands with 1/4" grey gravel over filter fabric.
2. Fill all other planted areas with bark mulch over filter fabric.
3. Field verify existing landscape species at west property line - match species and spacing for new landscaping along west property line, shown this plan.
4. An underground irrigation system is to be designed and installed for all planter material areas.
5. All responsibility for maintenance of the plant materials shall lie with the owner of the site.



KEYED NOTES

- 1 EXISTING CHURCH BUILDING
  - 2 NEW BUILDING (CLASSROOMS AND GATHERING HALL)
  - 3 EXISTING PARKING
  - 4 EXISTING SIDEWALK
  - 5 PROPERTY LINE
  - 6 PROPOSED PARKING
  - 7 EXISTING PONDING AREA TO BE DEVELOPED
  - 8 NEW 4' WIDE SIDEWALK
  - 9 EXISTING CURB CUT
  - 10 LOADING DOCK
  - 11 NEW PARKING
  - 12 PLAY AREA
  - 13 BIKERACK
  - 14 CLEANOUT
  - 15 MANHOLE
  - 16 TWO-WAY CLEANOUT
  - 17 VALVE IN BOX
  - 18 WATER METER
  - 19 CONCRETE FILLED BOLLARDS
  - 20 TRASH RECEPT. LOCATION
  - 21 CONDUIT FROM ELECTRICAL PANEL
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  - 25 EXISTING HYDRANT TIE
  - 26 NEW HYDRANT TIE
  - 27 ONE WAY TO SOUTH
  - 28 DRAINAGE DIRECTION
  - 29 EXISTING MEDIAN STR.

LEGEND

- PROPOSED 6" HEADER CURB CONSTRUCT PER C.O.A. STD. DWG. No. 2418
- PROPOSED MEDIAN CURB AND GUTTER CONSTRUCT PER C.O.A. STD. DWG. No. 2418
- EXISTING

REVISIONS

1	REVISE SOUTH PARKING LOT
2	REVISE MAIN ENTRY
3	ADD PARKING NORTHWESTERN AREA
4	ADD FENCE TO NORTH PROPERTY LINE

COMMENTS RECEIVED FROM C.O.A. PLANNING DEPT. ADMINISTRATIVE AMENDMENT PROCESS 04/30/95

G.L. Castillo Architect

Thomas Wellons Consultant

Classrooms and Gathering Hall

CHURCH of the RISEN SAVIOR

ADMINISTRATIVE

DEVELOPMENT PLAN AMENDMENT

FILE NO. Z-90-88

AS SHOWN

9/27/95

PLANNING DIRECTOR

FILE NO. Z-90-88

I CERTIFY THAT THIS SITE DEVELOPMENT PLAN IS IN ACCORDANCE WITH THE ENVIRONMENTAL PLANNING COMMISSION'S DECISION OF 10/18/90 AND THAT CONDITIONS HAVE BEEN SATISFIED.

PLANNING DIRECTOR

APPROVED AS TO REQUIREMENTS:

CITY ENGINEER - AMARCA

Robert M. Kane

DATE 1-6-91

DATE 1/6/91

DATE 1-08-91

SITE PLAN

1" = 30'-0"

REVISED BY BOHANNAN-HUSTON INC. 07/03/95

APPROVED/NOT APPROVED

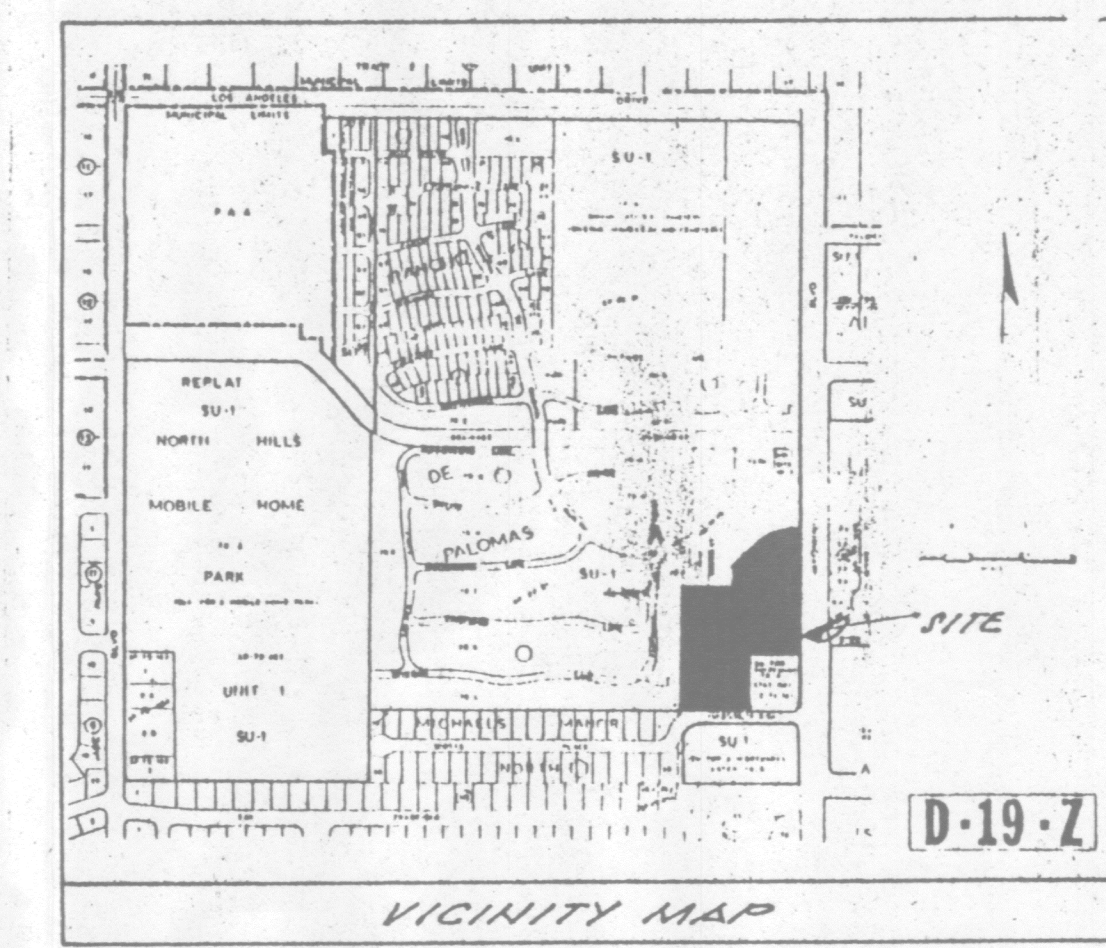
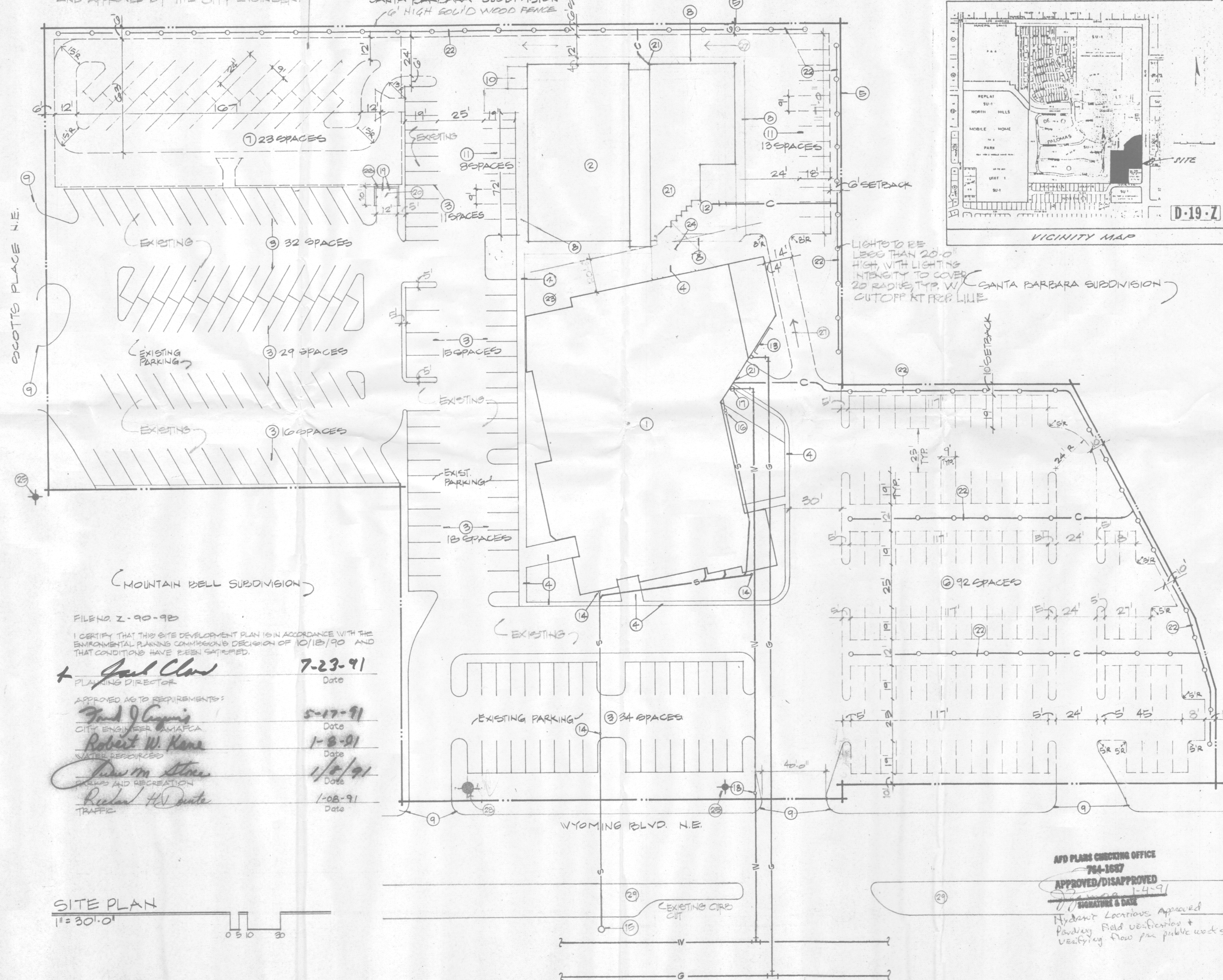
7-14-97

Hydrant Location Approved

Parking Field Verification & Verifying Flow per public works

POND WILL BE DELETED WHEN NECESSARY BASEMENT IS IMPLEMENTED, IMPROVEMENTS ARE PROVIDED AND DRAINAGE PLAN IS REVISED AND APPROVED BY THE CITY ENGINEER.

SANTA BARBARA SUBDIVISION  
6' HIGH SOLID WOOD FENCE



# KEYED NOTES

- 1 EXISTING CHURCH BUILDING
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- 23 10'-0" SETBACK
- 24 NEW CANOPY
- 25 EXIST. FIRE HYDRANT, TYP. 2
- 26 NEW ENCLOSURE, 6'-0" HIGH
- 27 ONE WAY WITH SIGN, N- DIRECTION
- 28 NEW FIREHYDRANT
- 29 EXIST. MEDIAN STRIP

FILE NO. Z-90-98

I CERTIFY THAT THIS SITE DEVELOPMENT PLAN IS IN ACCORDANCE WITH THE ENVIRONMENTAL PLANNING COMMISSION'S DECISION OF 10/18/90 AND THAT CONDITIONS HAVE BEEN SATISFIED.

**Paul Claus** 7-23-91  
PLANNING DIRECTOR Date

**Frank J. Gagnier** 5-17-91  
CITY ENGINEER - AMAFCA Date

**Robert W. Kane** 1-8-91  
WATER RESOURCES Date

**Dwain M. Stone** 1-8-91  
PARKS AND RECREATION Date

**Richard H. Gault** 1-08-91  
TRAFFIC Date

**SITE PLAN**  
1" = 30'-0"

AFD PLANS CHECKING OFFICE  
764-1657  
APPROVED/DISAPPROVED  
1-4-91  
SIGNATURE & DATE  
Hydrant Locations Approved  
Paving Field verification +  
Verifying flow per public works

G.L. Caefillo Architect
Thomas Wellons Consultant
Classrooms and Gathering Hall
CHURCH of the RISEN SAVIOR
<b>SITE PLAN</b>
1 of 2

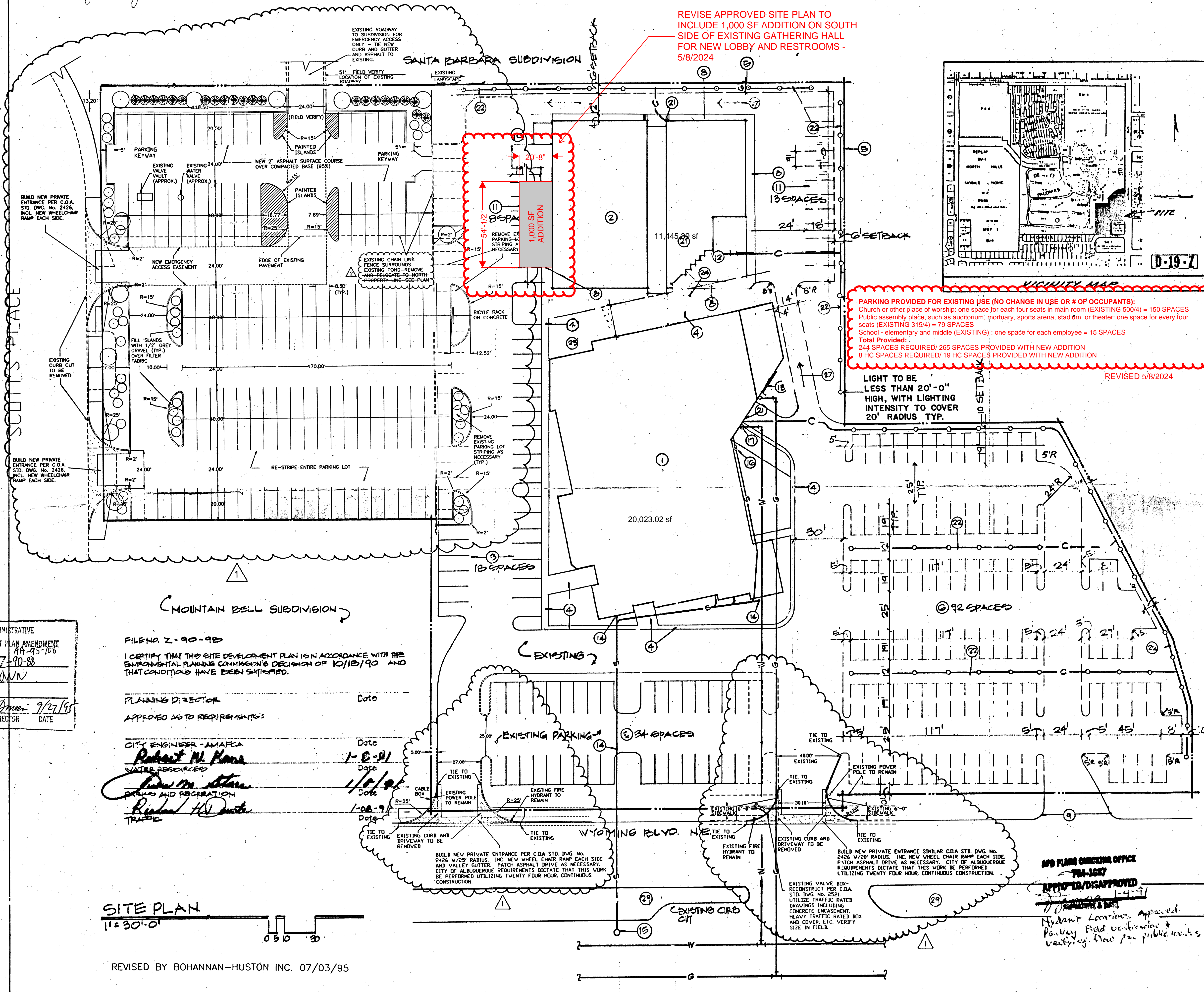
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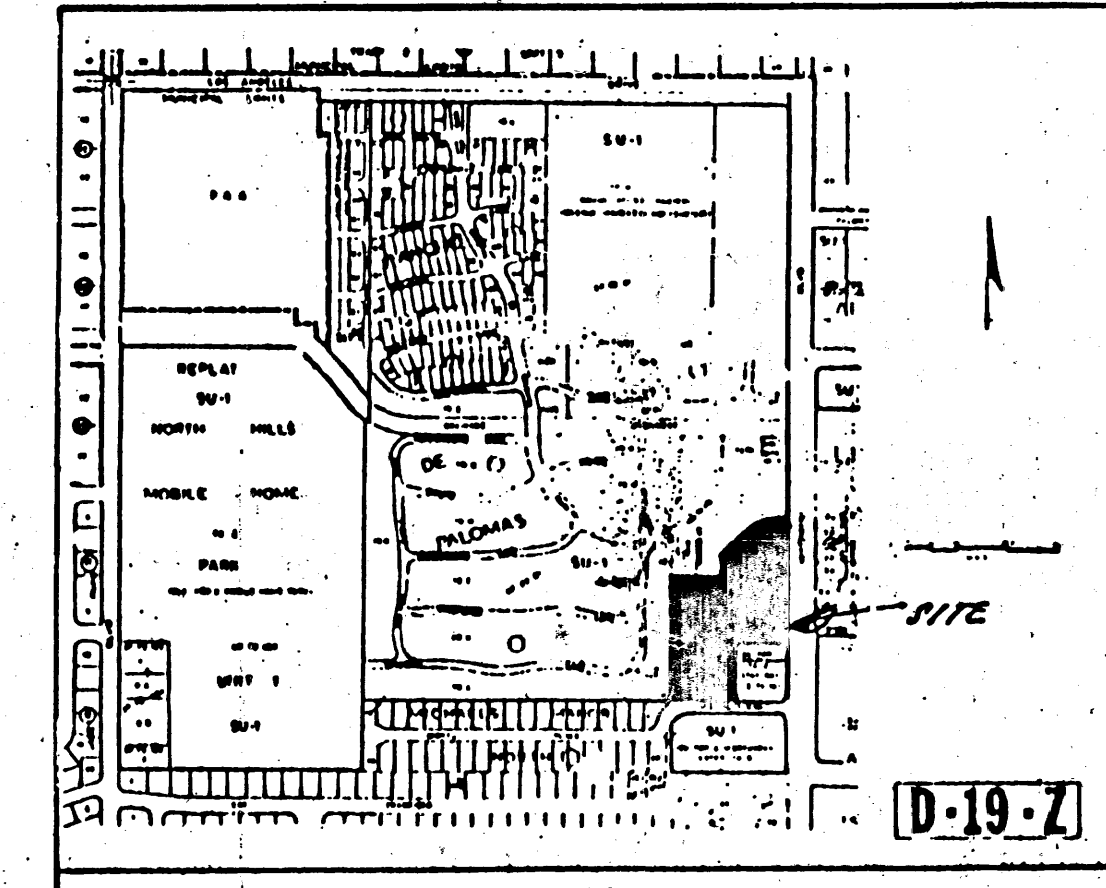
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PARKING PROVIDED FOR EXISTING USE (NO CHANGE IN USE OR # OF OCCUPANTS):  
Church or other place of worship: one space for each four seats in main room (EXISTING 500/4) = 150 SPACES  
Public assembly place, such as auditorium, mortuary, sports arena, stadium, or theater: one space for every four seats (EXISTING 315/4) = 79 SPACES  
School - elementary and middle (EXISTING): one space for each employee = 15 SPACES  
Total Provided: 244 SPACES REQUIRED/ 265 SPACES PROVIDED WITH NEW ADDITION  
8 HC SPACES REQUIRED/ 19 HC SPACES PROVIDED WITH NEW ADDITION

REVIS 5/8/2024



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CHURCH of the RISEN SAVIOR

ADMINISTRATIVE  
DEVELOPMENT PLAN AMENDMENT  
AA-45-108  
FILE NO. Z-90-88  
AS SHOWN  
9/27/95  
PLANNING DIRECTOR DATE

FILE NO. Z-90-88

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DATE 1-6-91

DATE 1/6/91

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SITE PLAN

1" = 30'-0"

REVISED BY BOHANNAN-HUSTON INC. 07/03/95

APPROVED/REJECTED

7/14/97

Hydrant Location Approved

Parking Field Verification & Verifying Flow per public works