



DEVELOPMENT REVIEW APPLICATION

Effective 7/18/23

Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.								
Administrative Decisions	D	Decisions Requiring a Public Meeting or Hearing			Policy	Policy Decisions		
☐ Archaeological Certificate (Form P3		☐ Site Plan – EPC including any Variances – EPC (Form P1)			☐ Add Plan o	Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)		
☐ Historic Certificate of Appropriatenes (Form L)	ss – Minor					☐ Adoption or Amendment of Historic Designation (Form L)		
☐ Alternative Signage Plan (Form P3)		Histo		propriateness – Major	□ Ame	Amendment of IDO Text (Form Z)		
☐ Minor Amendment to Site Plan (Form	m P3) □	Dem	olition Outside of HF	PO (Form L)	□ Ann	Annexation of Land (Form Z)		
☐ WTF Approval (Form W1)		Histo	oric Design Standard	s and Guidelines (Form L)	□ Ame	Amendment to Zoning Map – EPC (Form Z)		
☐ Alternative Landscaping Plan (Form		Wire Form ₪		ations Facility Waiver	□ Ame	☐ Amendment to Zoning Map – Council (Form Z)		
					Appea	ıls		
					□ Dec (Form	cision by EPC, DHO, LC A)	, ZHE, or City Staff	
APPLICATION INFORMATION	-							
Applicant:					Ph	one:		
Address:					Em	nail:		
City:				State:	Zip	Zip:		
Professional/Agent (if any):					Ph	Phone:		
Address:					Em	nail:		
City: State:			Zip):				
Proprietary Interest in Site: List <u>all</u> owners:								
BRIEF DESCRIPTION OF REQUEST								
The application requests to convert space is located at the south corner								
SITE INFORMATION (Accuracy of th	e existing lega	ıl des	cription is crucial!	Attach a senarate sheet if	necessa	arv.)		
Lot or Tract No.:				Block:	Un	- ,		
Subdivision/Addition:				MRGCD Map No.:		PC Code:		
Zone Atlas Page(s):		Exis	sting Zoning:			oposed Zoning:		
# of Existing Lots:			Proposed Lots:	Total Area of Site (acres):				
LOCATION OF PROPERTY BY STRE	ETS	<u> </u>	·					
Site Address/Street:		Bet	ween:		and:			
CASE HISTORY (List any current or	prior project a	nd ca	se number(s) that i	may be relevant to your re	equest.)			
1			.,	•	. ,			
Signature:		•			Da	te:		
Printed Name:				Applicant or ☐ Agent				
FOR OFFICIAL USE ONLY								
Case Numbers	Action		Fees	Case Numbers		Action	Fees	
Meeting/Hearing Date:			Fee Total:					
Staff Signature: Date:			Pro	Project #				

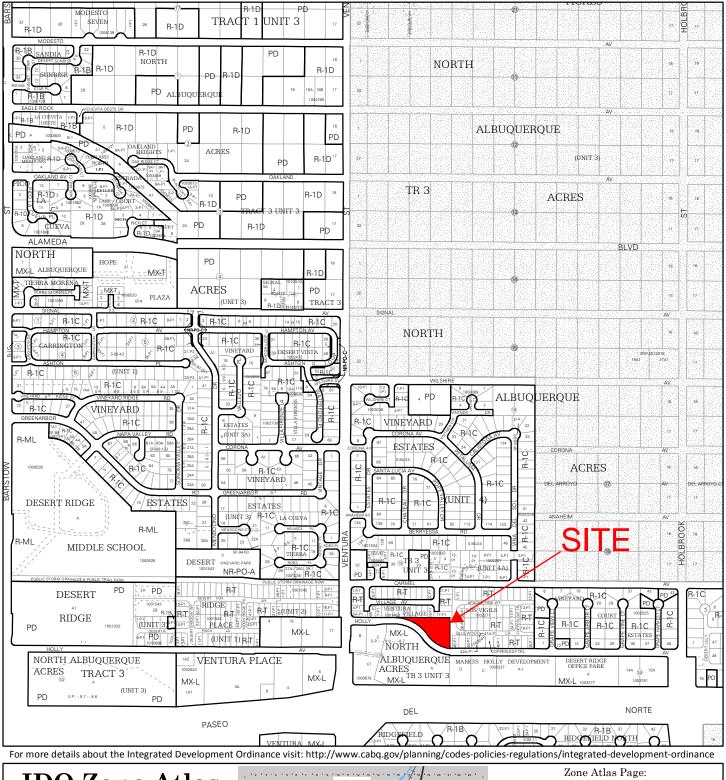
FORM P3 Page 2 of 3

_ MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO

A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. The PDF shall be organized in the number order below.

1) Development Review application form completed, signed, and dated
2) Form P3 with all the submittal items checked/marked
3) Zone Atlas map with the entire site clearly outlined and labeled
4) Letter of authorization from the property owner if application is submitted by an agent
5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Z)(1)(a)
6) The approved Site Plan being amended
7) Copy of the Official Notice of Decision associated with the prior approval
8) The proposed Site Plan, with changes circled and noted Refer to the Site Plan Checklist for information need on the proposed Site Plan Minor Amendments be within the thresholds established in IDO Table 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request
_ ACCELERATED EXPIRATION OF SITE PLAN
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5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(C)(3)(b)

_____ 6) Site Plan to be Expired



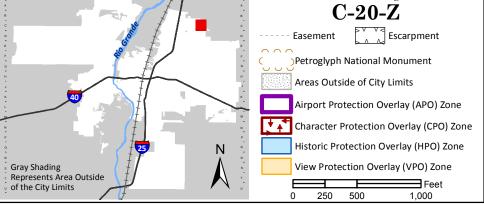




IDO Zoning information as of May 17, 2018

The Zone Districts and Overlay Zones

are established by the Integrated Development Ordinance (IDO).



January 15, 2023

Albuquerque Planning Department 600 2nd Street NW, Albuquerque, NM, 87102

RE: 9001 Holly Ave NE

To Whom It May Concern:

This letter provides authorization for Consensus Planning, Inc. to act as our agent relating to all applications, hearings, submittals, and other formal representation for the subject property legally described as:

TRACT D BLOCK 19 PLAT OF TRACTS A,B,C,D,E AND F, BLOCK 19TRACT 3 UNIT 3 NORTH ALBUQUERQUE ACRES CONT 1.0436 AC

Sincerely,

Name:	SaNIC	PAI	MA	Э	
		0) ~		
Signature		an.	2		
Title:	ounca				
Date: /	01-16-2	023			

HOME

Search Information



Entity Details

Business ID#: 4532198 Status: Active

Entity Name: HOLLY LAND LLC Standing: Good Standing

DBA Name: Not Applicable

Entity Type and State of Domicile

Entity Type: Domestic Limited Liability Company State of Incorporation: New Mexico

Statute Law Code: **53-19-1 to 53-19-74**

Formation Dates

Period of Existence and Purpose and Character of Affairs

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Outstanding Items

Reporting Information

Not Applicable

Registered Agent:

No Records Found.

License:

No Records Found.

Contact Information

Mailing Address:

Principal Place of Business 9001 HOLLY AVE, ALBUQUERQUE, NM 87122

Anywhere:

Secondary Principal Place of Business Anywhere:

Principal Office Outside of New

Mexico:

Not Applicable

Registered Office in State of

Incorporation:

Principal Place of Business in Domestic State/ Country:

Not Applicable

Principal Office Location in NM: Not Applicable

Registered	d Agent I	Information
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Name: SUNIL PAI

Geographical Location

Address:

9001 HOLLY AVE. NE, SUITE

Physical Address: B, ALBUQUERQUE, NM

87122

Date of Appointment: 05/04/2015

Mailing Address: **NONE**

Effective Date of Resignation:

Director Information

Not Applicable

Officer Information

Not Applicable

Manager Information

No Records to View.

Member Information

No Records to View.

Organizer Information

Title Name Address

Organizer SUNIL PAI N/A, N/A, NM N/A

Incorporator Information

Not Applicable

Trustee Information

Not Applicable

Filing History



Filing Date	Filing Type	Fiscal Year End Date	Post Mark	Survivor/ Re- Domesticated Entity	Instrument Text	Processed Date	Filing #
10/18/2011	Certificate Of Organization				HOLLY LAND LLC	11/29/2011	917726

License History



Filing Date	Filing Number	License Start Date	License End Date
		No records to view.	

Back

Entity Name History

Return to Search



Landscape Architecture Urban Design Planning Services

302 Eighth St. NW Albuquerque, NM 87102

(505) 764-9801 Fax 842-5495 cp@consensusplanning.com www.consensusplanning.com July 19, 2024

Mr. Michael Vos, ZEO Planning Department 600 2nd St NW- 3rd Floor Albuquerque, New Mexico 87102

Minor Amendment - 9001 Holly Avenue NE (Case file # 1000523)

Dear Mr. Vos,

The purpose of this letter is to request a Minor Amendment for the property located at 9001 Holly Avenue NE. The applicant intends to redevelop two existing vacant retail stores into new restaurants within a multi-unit retail building, and to install two electric vehicle charging stations in the parking lot.

The property, approximately 1 acre in size, is located in the Mixed Use – Low Intensity (MX-L) zoning district and has an approved Site Plan. This proposed amendment will not affect the property's current entitlements. The property is legally described as Tract D, Block 19 Plat of Tracts A, B, C, E, and F Block 19 Tract 3 Unit North. The applicant has reviewed the requirements under the existing zoning, Integrated Development Ordinance (IDO), and Development Process Manual (DPM), all of which are essential in obtaining approval for the change of use.



Figure 1: Proposed Amended Stores

PRINCIPALS

James K. Strozier, FAICP Jacqueline Fishman, AICP

ASSOCIATES

Ken Romig, PLA, ASLA



Reason for Request

In 2007, the City of Albuquerque approved a site development plan for this property and issued a building permit for a 5,570-square-feet multi-unit office/retail building. The Massage & Yoga and Acupuncture stores, both part of the Sanjevani Integrative Medicine Health & Lifestyle Center, share the same building entrance. The two proposed units for change, located at each end of the building, have individual entrances and have never been occupied since the construction of the building in 2012. The use of these two units has yet to be established with a certificate of occupancy. The proposed restaurants will serve and sell food and drinks, and one will feature a walk-up window on the south side of the building. As mentioned above, the two building units are shell spaces which are currently vacant and unoccupied and will be finished to accommodate two new tenant units. The existing approved site plan (Figure 2) shows the proposed amended building units highlighted in red and shows the building square footage of each individual unit.

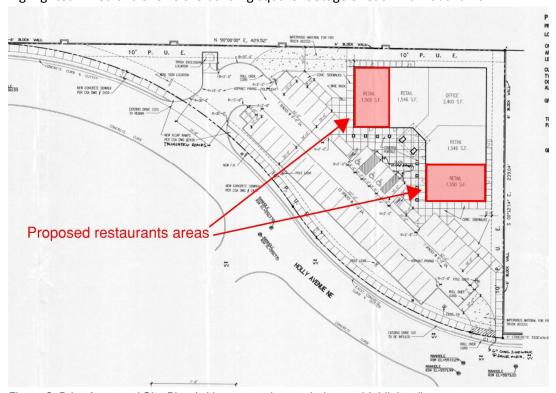


Figure 2: Prior Approved Site Plan (with proposed amended areas highlighted)





Figure 3: Existing Conditions



Figure 4: IDO Zoning Map

Part 14-16-5: Development Standards

5-5: Parking and Loading

5-5(C): Off-street Parking 5-5(C)(2): Minimum Off-street Parking Table

Table 5-5-1: Minimum Off-street Parking Requirements UC = Urban Center; AC = Activity Center; MS = Main Street area; PT = Premium Transit area DU = Dwelling Unit BR = Bedroom GFA = Gross Floor Area Design Capacity = Maximum occupancy per building or fire codes, whichever is greater		
Use IDO Parking Requirement		
Office	3.5 spaces / 1,000 sq. ft. GFA UC-MS-PT: 2.5 spaces / 1,000 sq. ft. GFA	



General retail	Establishments ≤ 10,000 sq. ft. GFA: 3.5 spaces / 1,000 sq. ft. GFA Establishments > 10,000 sq. ft ≤50,000 sq. ft. GFA: 3 spaces / 1,000 sq. ft. GFA Establishments > 50,000 sq. ft. GFA: 2.3 spaces / 1,000 sq. ft. GFA
Grocery store	UC-MS-PT: 1.75 spaces / 1,000 sq. ft. GFA
Restaurant	5.6 spaces / 1,000 sq. ft. GFA
Tap room or tasting room	UC-MS-PT: 3.5 spaces / 1,000 sq. ft. GFA

Figure 5: IDO Zoning Off-Street Parking Regulation

IDO Minimum Parking Space Requirements Calculation		
Office:	(2,400 sq ft/1,000 sq ft) x 3.5 = 8.4 Parking Spaces	
Retail:	(3,092 sq ft/1,000 sq ft) x 3.5 = 10.8 Parking Spaces	
Restaurant:	(3,050 sq ft/1,000 sq ft) x 5.6 = 17.1 Parking Spaces	

Minimum Parking Requirements = 8.4 + 10.8 + 17.1 ≈ 36 Parking Space Required (round down)

Parking Requirement with Calculation

The existing site plan includes the following parking spaces:

- 38 regular spaces
- 3 handicapped spaces
- 3 bike spaces
- 2 motorcycle spaces

These spaces were designed to comply with the prior City Zoning Code regulations. The proposed changes to the two current retail units will affect the minimum number of parking spaces required under the new IDO zoning regulations. According to Table 4-4-1 (Figure 5) of the IDO off-street zoning regulations, the conversion of building square footage from retail to restaurant use will require a minimum of 36 off-street parking spaces. Additionally, the applicant proposes to build two electric vehicle charging stations at the south corner of the parking lot, which will earn two parking credits. Based on the revised parking calculations, which are provided on the amended site plan, the current number of parking spaces on site will be sufficient for the proposed changes to designate the two units as restaurants. The calculations for required and provided off-street parking are shown on the attached amended plan and are compliant with the Parking and Loading regulations section of the IDO.



Table 6-4-4: Allowable Minor Am	The second secon		
	Maximum Threshold (Cumulative of Earlie		
	Approved Deviations and/or Amendments		
Standard	General	Lot ≤10,000 sq. ft. in any Mixed-use or Non- residential zone district in an Area of Change	
Building gross floor area	2	10%	
Front setback, minimum		15%	
Side setback, minimum	15%	50%	
Rear setback, minimum	10%	50%	
Building height, maximum	Increase: 10% Decrease: any amount		
Wall and fence height		6 in.	
Any other numerical standard		10%	
Any addition or revision that would otherwise be decided as a Permit – Sign, Permit – Wall or Fence – Minor, or Site Plan – Administrative	Any amount that meets requirements specified in the approved Permit or Site Plan or, if the Permit or Site Plan is silent, the IDC		
All rooftop installations and ground- mounted installations of solar or wind energy generation on premises less than 5 acres	Any amount to accommodate the installati that does not affect the ability to meet requirements specified in the approved Si Plan or, if the Site Plan is silent, the IDO		
All additions or modifications of battery storage on premises less than 5 acres	Any amount to accommodate the addition that does not affect the ability to meet requirements specified in the approved Site Plan or, if the Site Plan is silent, the IDO		
Changing the site layout of an electric facility other than an electric generation facility	Any amount to accommodate the change that does not affect the ability to meet requirements specified in the approved Site Plan or, if the Site Plan is silent, the IDO		
Any standard cited in an application for "reasonable accommodation" or "reasonable modification" under the federal Fair Housing Act Amendments of 1998 (or as amended)			

Figure 6: IDO Table 6-4-4

Criteria for Approval

Pursuant to the site plan amendment procedures of the IDO, this application follows subsection 14-16-6-4(Z) which addresses applications for amendments to site development plans approved prior to the effective date of this IDO.

Below is an explanation of how the application meets the criteria for approval as outlined in subsection 6-4(Z)(1)(a) – for Minor Amendments to site development plans approved prior to the effective date of this IDO.

The Planning Director may grant minor amendments that meet all of the following requirements.



1. The existing site development plan specifies the requirements in place at the time of approval, and the requested change still meets the original requirements.

Applicant response: The proposed changes include redeveloping two retail stores units into restaurants within a multi-unit retail building, serving food and drinks, one will feature a walk-up window on the side of the building, and install two electric vehicle charging stations in the parking lot. The requested changes meet the IDO zoning Off-Street Parking Requirement part 14-16-5 Development Standards Table 5-5-1 and Table 6-4-4 Allowable Minor Amendments.

2. The requested change is within the thresholds for minor amendments established in Table 6-4-4, cumulative of prior deviations or minor amendments.

Applicant response: The proposed alteration involves obtaining a building permit for an existing 5,570-square-foot multi-unit office/retail building on a site approximately 1 acre in size. The proposed change is to convert the building's use and occupancy type from retail to restaurant without altering its square footage. These changes comply with the current IDO zoning regulations and fall within the thresholds for minor amendments as established in Table 6-4-4 of the Allowable Minor Amendments, specifically classified under "Any addition or revision that would otherwise be decided as a Permit – Sign, Permit – Wall or Fence – Minor, or Site Plan – Administrative." Additionally, the proposed change meets the minimum parking requirements of the current IDO zoning regulations. Based on the building's square footage and use classification, the IDO requires at least 36 off-street parking spaces for the proposed changes. The site currently has 38 regular parking spaces, 3 handicapped spaces, 3 bike spaces, and 2 motorcycle spaces, which is sufficient for the proposed changes. In summary, the requested change is within the thresholds for minor amendments established in Table 6-4-4, taking into account cumulative prior deviations or minor amendments. The proposed alterations maintain consistency and compliance with the regulations governing the underlying MX-L zoning district for parking quantities and use. Additionally, it is important to note the proposed restaurant use was a permissive use under the prior city Zoning Code, but is also allowed in the underlying MX-L zone district.

3. The requested change does not require major public infrastructure, significant changes to access to the subject property, or a traffic impact study, which would warrant additional review by the original decision-making body.

Applicant response: The subject property is already served by a well-established infrastructure that is capable of supporting the proposed development. This document outlines the locations and sizes of existing sewer and water lines that are available for connection to facilitate the planned development. There are also existing streets and sidewalks adjacent to the subject property.



4. No deviations, Variances, or Waivers shall be granted for minor amendments.

Applicant response: The project does not require any deviations, variances, or waivers; therefore, this criterion does not apply.

Summary

In conclusion, the proposed amendment involves very minor aesthetic changes to the approved plan and does not impact approved building square footage, grading and drainage, landscaping, building height, access, or traffic circulation. For the reasons stated above, and on behalf of the applicant, we respectfully request approval of the Minor Amendment to allow the proposed changes. Approval will allow the applicant to make reasonable changes to the existing building prior to taking occupancy of the two units and will support the efforts of a local business to renovate and utilize two existing vacant building units within the La Cueva business district and neighborhood.

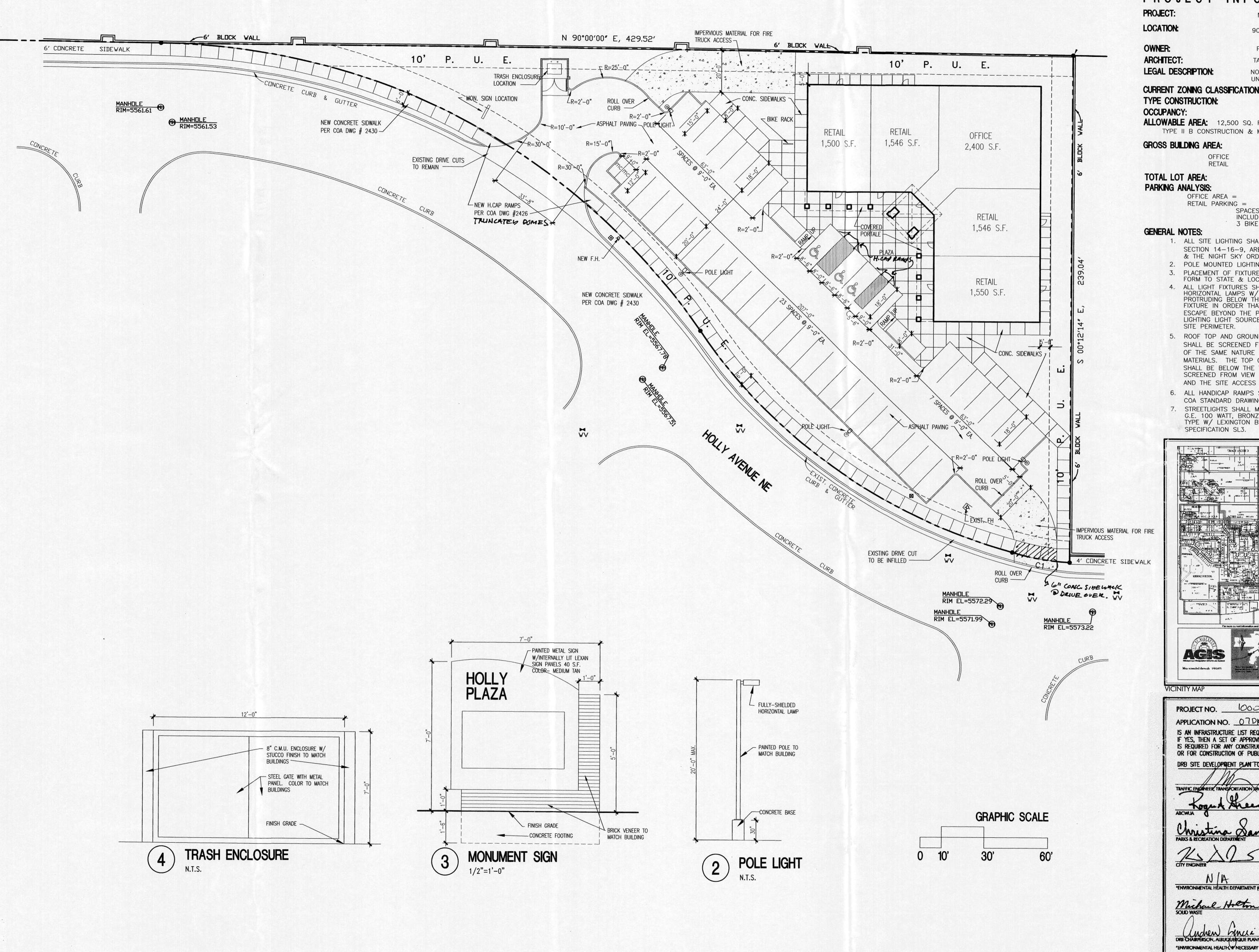
Please feel free to contact me directly at 505-764-9801 or via email at turner@consensusplanning.com should you require additional information or have any questions.

Thank you in advance for your review and consideration of this request.

Jonathan Turner,

Sincerely,

Zoning Specialist



PROJECT INFORMATION

NEW OFFICE/RETAIL 9001 HOLLY AVENUE, NE ALBUQUERQUE, NM

PARAMOUNT REALTY TATE FISHBURN ARCHITECT LEGAL DESCRIPTION: NORTH ALB. ACRES TRACT 3 UNIT 3 BLOCK 19 LOT D

CURRENT ZONING CLASSIFICATION: SU-1TYPE CONSTRUCTION: TYPE II B

ALLOWABLE AREA: 12,500 SQ. FT. TYPE II B CONSTRUCTION & M OCCUPANCY =12,500

GROSS BUILDING AREA: 8,542 S.F. OFFICE 2,400 S.F.

TOTAL LOT AREA: 1.04 ACRE +/-

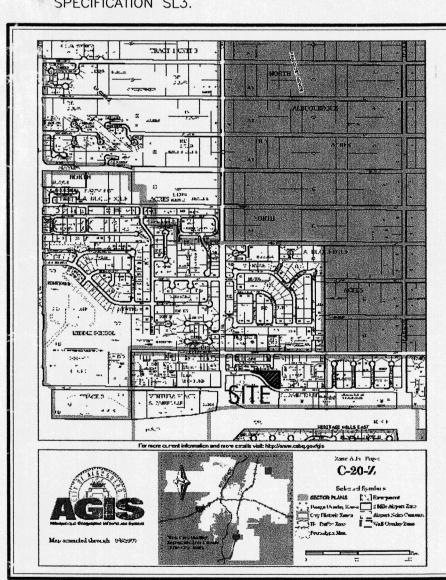
OFFICE AREA = 2,400/200= 12

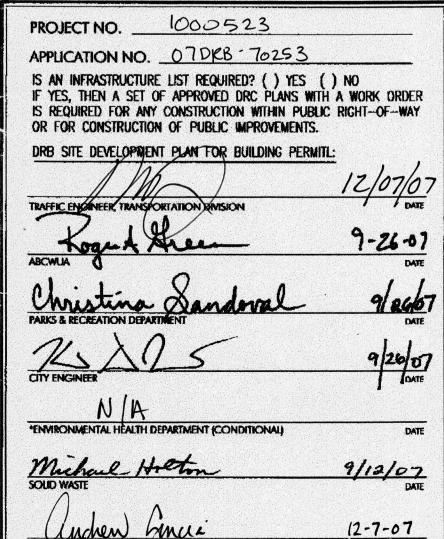
RETAIL

RETAIL PARKING = 6,142/200= 31 SPACES PROVIDED= 43 SPACES INCLUDING 3 HANDICAP 3 BIKE SPACES & 2 MOTORCYCLE

6,142 S.F.

- 1. ALL SITE LIGHTING SHALL BE CONSISTENT WITH SECTION 14-16-9, AREA LIGHTING REGULATIONS & THE NIGHT SKY ORDINANCE.
- 2. POLE MOUNTED LIGHTING SHALL BE 20'-0" MAX. 3. PLACEMENT OF FIXTURES & STANDARDS SHALL CON-
- FORM TO STATE & LOCAL SAFETY & ILLUM. REQ'MNTS 4. ALL LIGHT FIXTURES SHALL BE FULLY SHIELDED HORIZONTAL LAMPS W/ NO LIGHT, LENS OR BULB PROTRUDING BELOW THE BOTTOM OF THE CUT-OFF FIXTURE IN ORDER THAT NO FUGITIVE LIGHT SHALL ESCAPE BEYOND THE PROPERTY LINE AND NO SITE LIGHTING LIGHT SOURCE SHALL BE VISIBLE FROM THE SITE PERIMETER.
- 5. ROOF TOP AND GROUND MOUNTED EQUIPMENT SHALL SHALL BE SCREENED FROM PUBLIC VIEW BY MATERIALS OF THE SAME NATURE AS THE BUILDING'S BASIC MATERIALS. THE TOP OF ALL ROOFTOP EQUIPMENT SHALL BE BELOW THE TOP OF THE PARAPET OR SCREENED FROM VIEW FROM PUBLIC RIGHTS-OF-WAY AND THE SITE ACCESS EASEMENT.
- 6. ALL HANDICAP RAMPS SHALL BE BUILT BY COA STANDARD DRAWING #2441.
- 7. STREETLIGHTS SHALL MEET THE FOLLOWING SPEC.-G.E. 100 WATT, BRONZE, LUMEN SHOEBOX TYPE W/ LEXINGTON BRONZE POLE PER PNM SPECIFICATION SL3.





 $Z \vdash$ α \supset ARCHITECTSEAL TATE FISHBURN

PROJECT

ENGINEER SEAL

PERMIT EW RETA 9001 HO BUQUEF ALBU SITE

REVISIONS

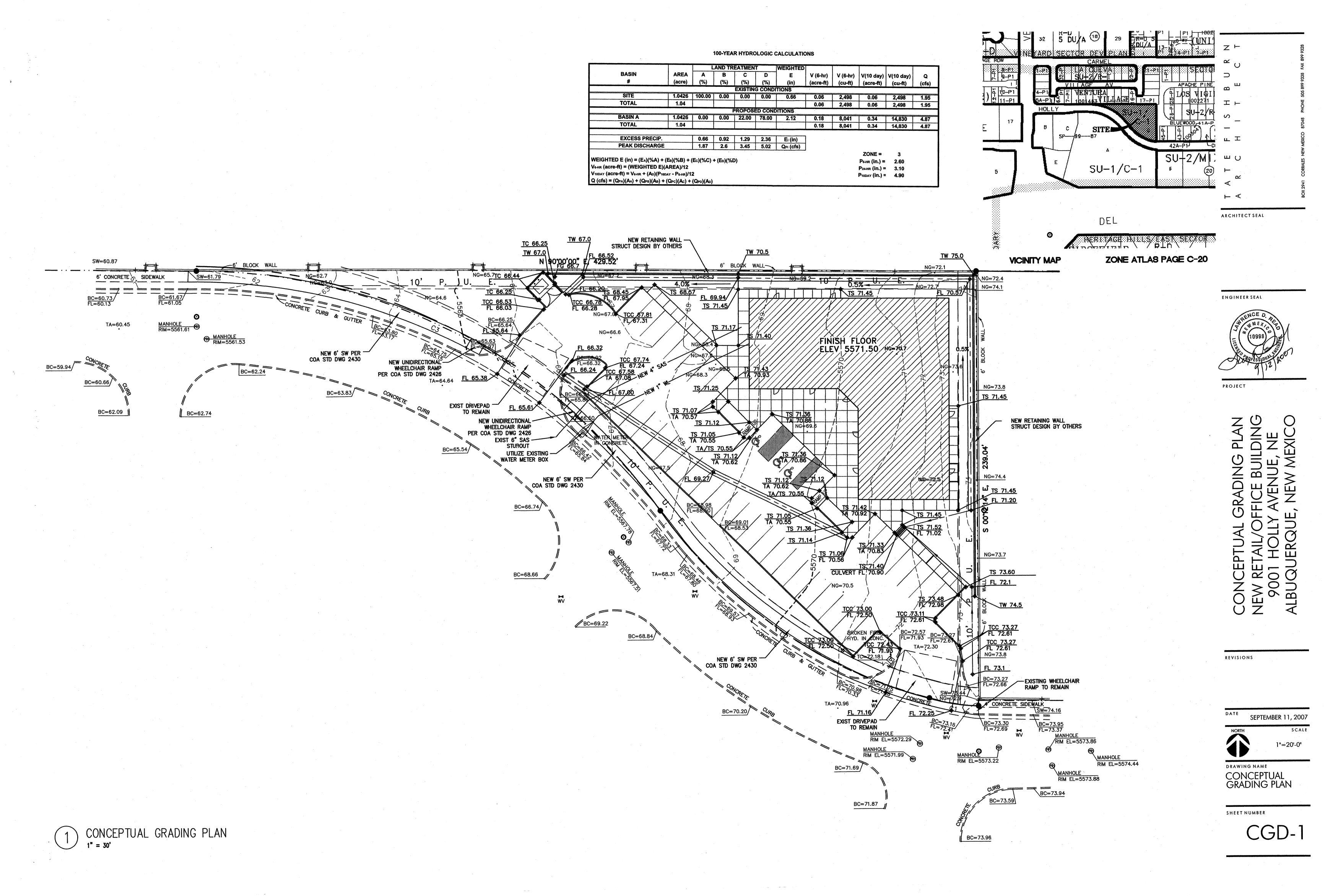
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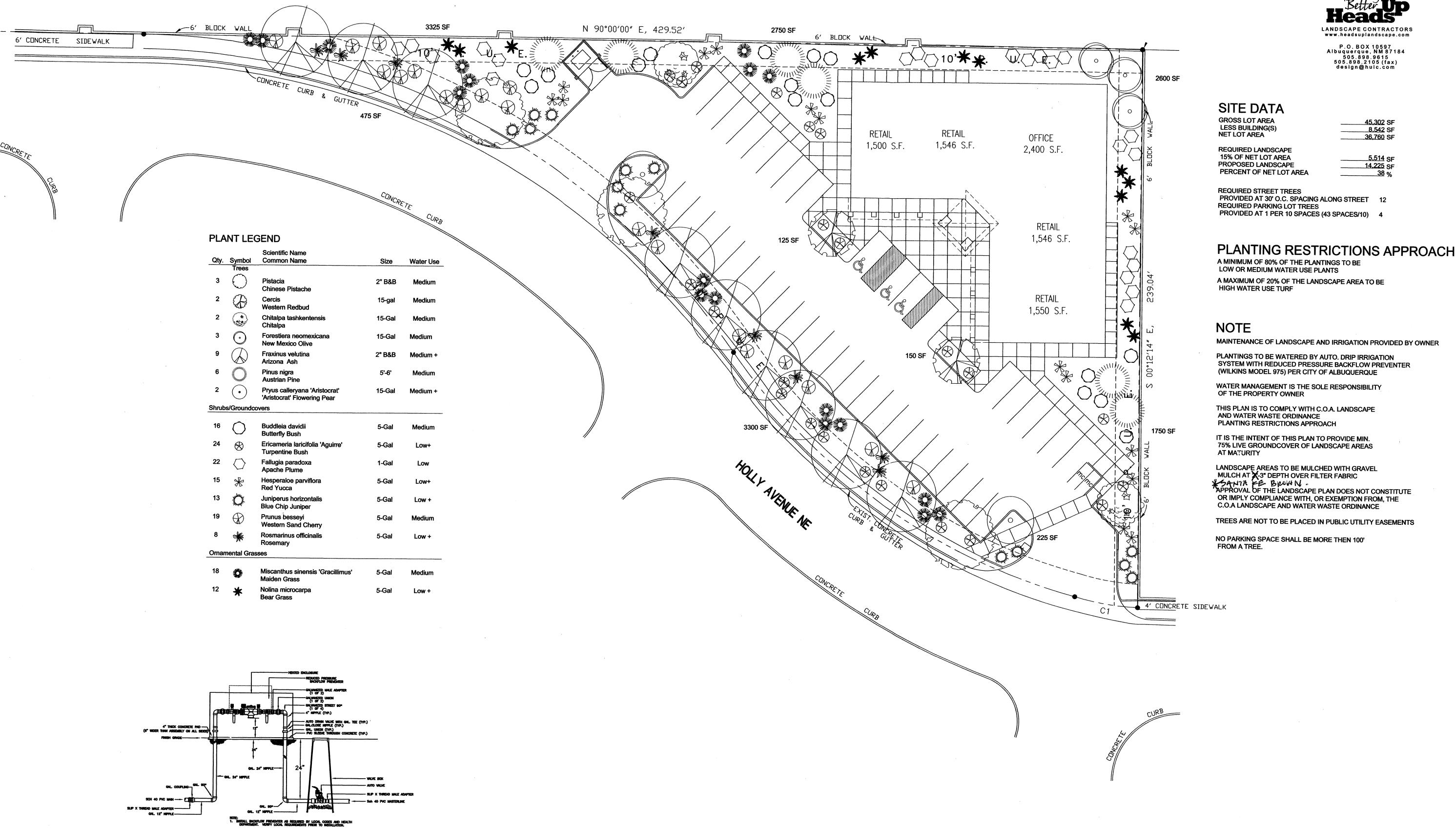
DRAWING NAME SITE DEVELOPMENT PLAN FOR BUILDING

SHEET NUMBER

PERMIT

SDP-1





Mastervalve w/RPBA



ENGINEER SEAL

PROJECT

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ARCHITECT SEAL

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SCALE 1"=20'-0"

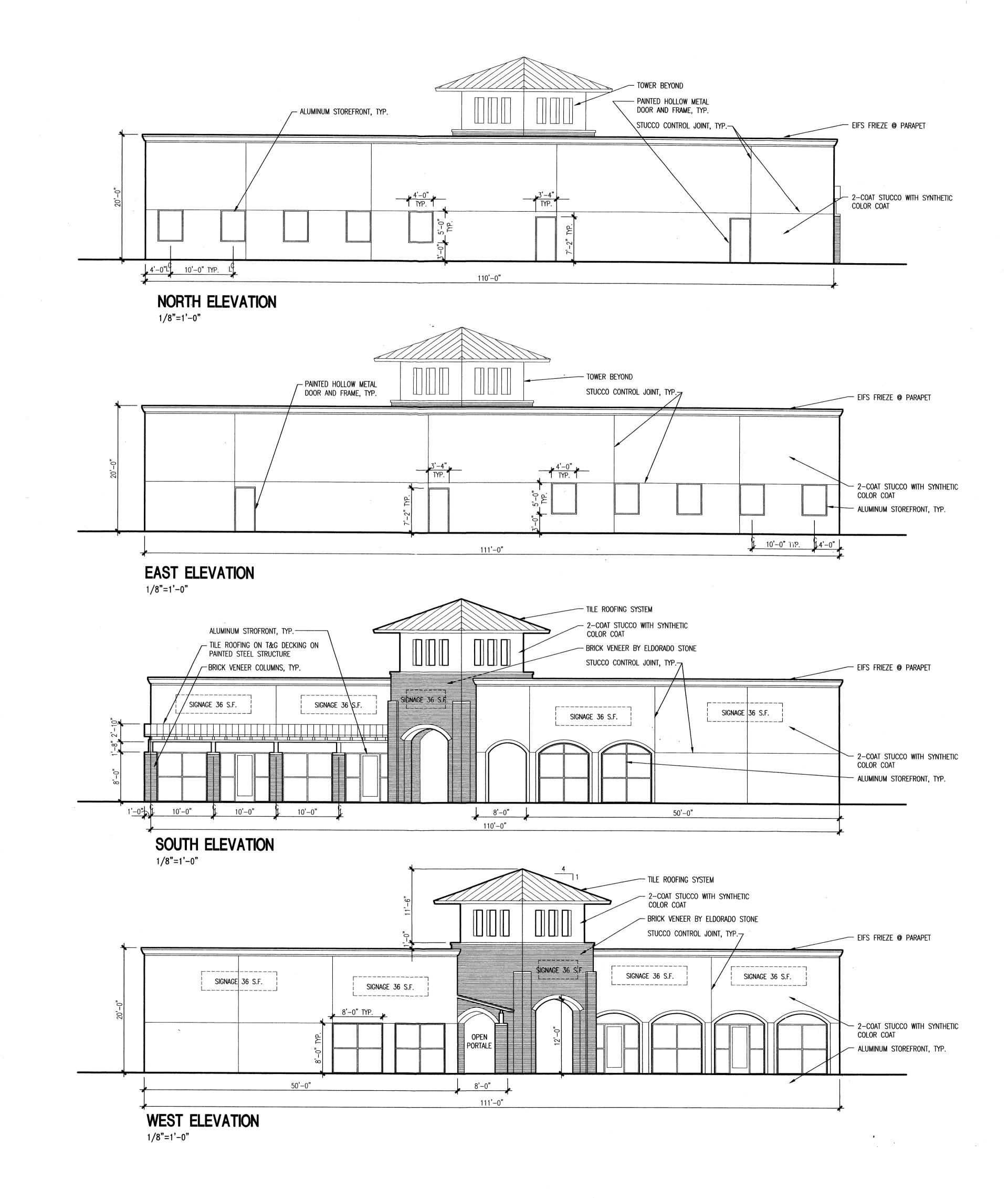
REVISIONS

SEPTEMBER 11, 2007



DRAWING NAME LANDSCAPE PLAN FOR BUILDING PERMIT

SHEET NUMBER



EXTERIOR COLORS:

BRICK VENEER- RUSTIC RED

STUCCO COLOR— MEDIUM TAN

TILE ROOFING— CONCRETE TILE— GREEN

WINDOW FRAMES— WHITE

WINDOW GLAZING— TINTED— GRAY

EXTERIOR STEEL— BROWN

TATEFISHBURN
ARCHISHBURN
ARCHI

ARCHITECT SEAL



ENGINEER SEAL

PROJECT

SITE PLAN FOR BUILDING PERMIT NEW RETAIL/OFFICE BUILDING 9001 HOLLY AVENUE, NE ALBUQUERQUE, NEW MEXICO

REVISIONS

DATE SEPTEMBER 11, 2007

NORTH S CALE

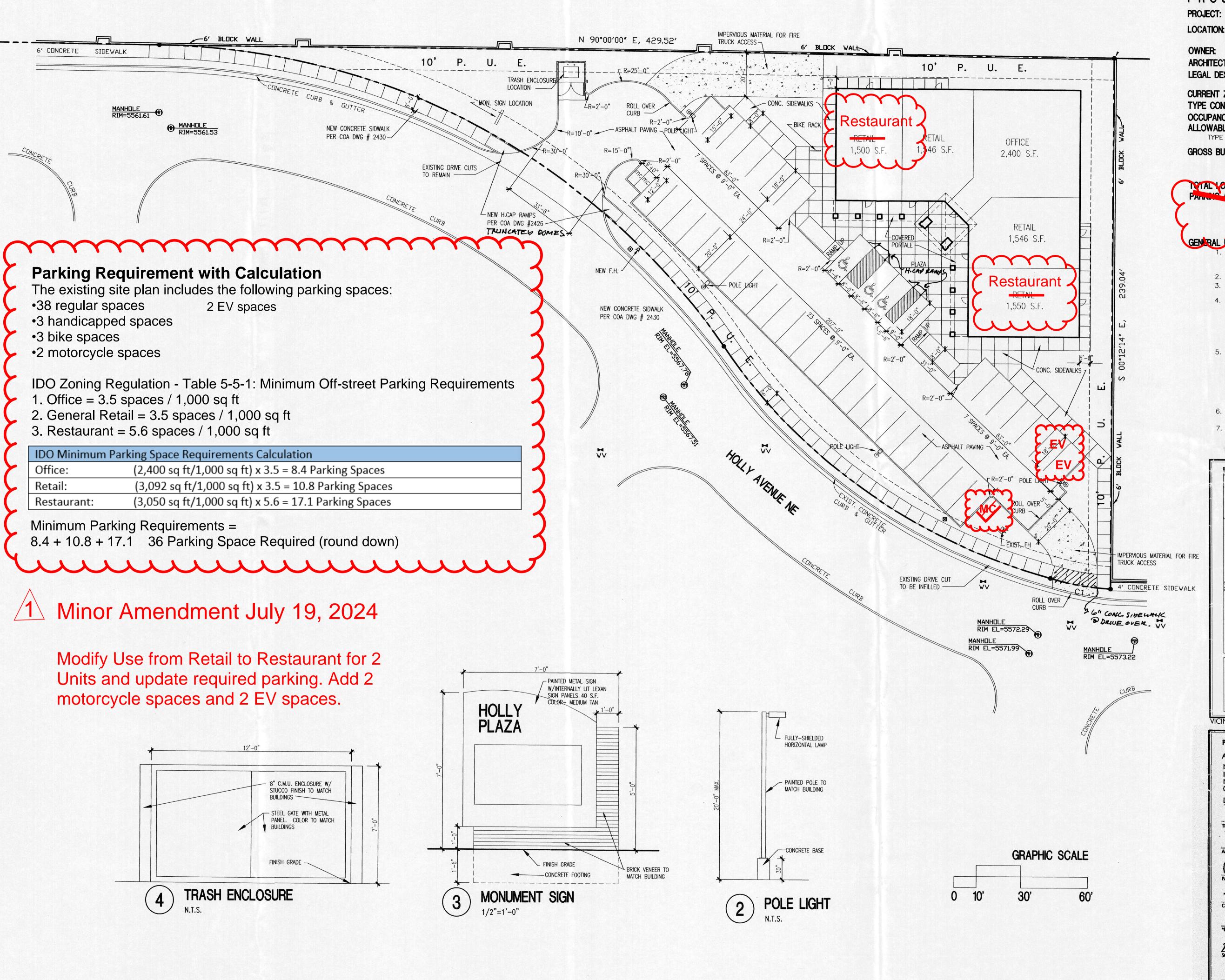
1/8"=1'-0"

DRAWING NAME

BUILDING ELEVATIONS

SHEET NUMBER

SDP-2



PROJECT INFORMATION

NEW OFFICE/RETAIL LOCATION 9001 HOLLY AVENUE, NE ALBUQUERQUE, NM PARAMOUNT REALTY ARCHITECT: TATE FISHBURN ARCHITECT LEGAL DESCRIPTION: NORTH ALB. ACRES TRACT 3 UNIT 3 BLOCK 19 LOT D CURRENT ZONING CLASSIFICATION:

TYPE CONSTRUCTION: TYPE II B OCCUPANCY:

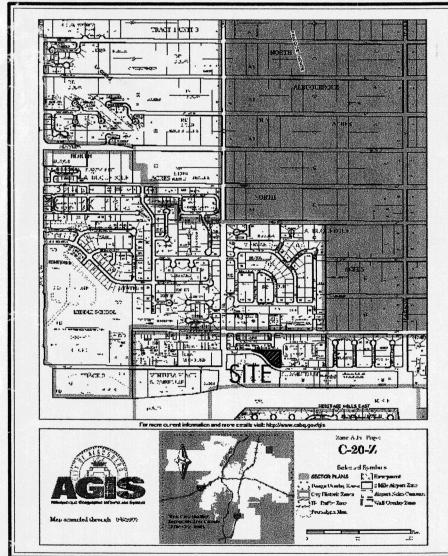
ALLOWABLE AREA: 12,500 SQ. FT. TYPE II B CONSTRUCTION & M OCCUPANCY =12,500

GROSS BUILDING AREA: 8,542 S.F.

6,142/200=

2,400 S.F. 6,142 S.F.

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- MATERIALS. THE TOP OF ALL ROOFTOP EQUIPMENT SCREENED FROM VIEW FROM PUBLIC RIGHTS-OF-WAY
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APPLICATION NO. 07 DRB - 70253 12/07/07 DATE 9-26-07

1000523

9/12/07 SHEET NUMBER

12-7-07

SDP-1

NEW RET, 9001 H ALBUQUE

ARCHITECTSEAL

ENGINEER SEAL

PROJECT

REVISIONS

SEPTEMBER 11, 2007

1"=20'-0"

SITE DEVELOPMENT PLAN FOR BUILDING **PERMIT**