# $A^{\rm City\,of}_{lbuquerque}$



### **DEVELOPMENT REVIEW APPLICATION**

Effective 4/17/19

Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.								
Administrative Decisions	Decisi	ons Requiring a Pul	blic Meeting or Hearing	Policy	Policy Decisions			
□ Archaeological Certificate (Form P3)	□ Site Plan – EPC including any Variances – EPC ( <i>Form P1</i> )				□ Adoption or Amendment of Comprehensive Plan or Facility Plan ( <i>Form Z</i> )			
□ Historic Certificate of Appropriateness – Minor (Form L)	Master Development Plan (Form P1)				□ Adoption or Amendment of Historic Designation ( <i>Form L</i> )			
□ Alternative Signage Plan (Form P3)	□ Historic Certificate of Appropriateness – Major (Form L)				□ Amendment of IDO Text (Form Z)			
□ Minor Amendment to Site Plan (Form P3)	Demolition Outside of HPO (Form L)			□ Annexation of Land (Form Z)				
UWTF Approval (Form W1)	□ Historic Design Standards and Guidelines (Form L)			$\Box$ Amendment to Zoning Map – EPC (Form Z)				
	Wireless Telecommunications Facility Waiver (Form W2)			□ Amendment to Zoning Map – Council (Form Z)				
				Appeals				
				□ Decision by EPC, LC, ZHE, or City Staff ( <i>Form A</i> )				
APPLICATION INFORMATION								
Applicant: Phone						ne:		
Address:				Email:				
City:			State:	Zip	:			
Professional/Agent (if any):				Phone:				
Address:				Email:				
City:			State:	Zip:				
Proprietary Interest in Site:			List <u>all</u> owners:					
BRIEF DESCRIPTION OF REQUEST								
Amend an approved DRB Site Plan to modify the site layout and modify the existing rear elevations.								
		-						
SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)								
Lot or Tract No.:			Block:	Unit:				
Subdivision/Addition:	vision/Addition:		MRGCD Map No.:	UPC Code:				
Zone Atlas Page(s):	Existing Zoning:			Proposed Zoning:				
# of Existing Lots:	# of Proposed Lots:			Tot	Total Area of Site (acres):			
LOCATION OF PROPERTY BY STREETS								
Site Address/Street:	Between: and:							
CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)								
Signature: Roma Skoye					Date:			
Printed Name:				□ Applicant or □ Agent				
FOR OFFICIAL USE ONLY								
Case Numbers Actio	Action Fees		Case Numbers		Action	Fees		
Meeting/Hearing Date:		Fee	e Total:					
Staff Signature:			Date:	Project #				

#### FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

#### \_ ARCHAEOLOGICAL CERTIFICATE

A Single PDF file of the complete application including all documents being submitted must be emailed to <u>PLNDRS@cabq.gov</u> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. <u>The PDF shall be organized in the number order below.</u>

\_\_\_\_\_1) Development Review application form completed, signed, and dated

- \_\_\_\_\_ 2) Form P3 with all the submittal items checked/marked
- \_\_\_\_\_ 3) Zone Atlas map with the entire site clearly outlined and labeled
- 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_\_\_ 5) Archaeological Compliance Form with property information section completed
- 6) Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

#### \_ MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB

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- \_\_\_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_\_\_ 5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(2)
- \_\_\_\_\_ 6) The approved Site Plan being amended
- \_\_\_\_\_ 7) Copy of the Official Notice of Decision associated with the prior approval
- 8) The proposed Site Plan, with changes circled and noted

Refer to the Site Plan Checklist for information need on the proposed Site Plan Minor Amendments be within the thresholds established in IDO Table 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request

#### \_ MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO

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- 5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Z)(1)(a)
- \_\_\_\_\_ 6) The approved Site Plan being amended
- \_\_\_\_\_ 7) Copy of the Official Notice of Decision associated with the prior approval

8) The proposed Site Plan, with changes circled and noted Refer to the Site Plan Checklist for information need on the proposed Site Plan Minor Amendments be within the thresholds established in IDO Table 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request

#### \_ ACCELERATED EXPIRATION OF SITE PLAN

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- \_\_\_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_\_\_ 5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(C)(3)(b)

\_\_\_\_\_ 6) Site Plan to be Expired

#### \_ ALTERNATIVE SIGNAGE PLAN

A Single PDF file of the complete application including all documents being submitted must be emailed to <u>PLNDRS@cabq.gov</u> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. <u>The PDF shall be organized in the number order below.</u>

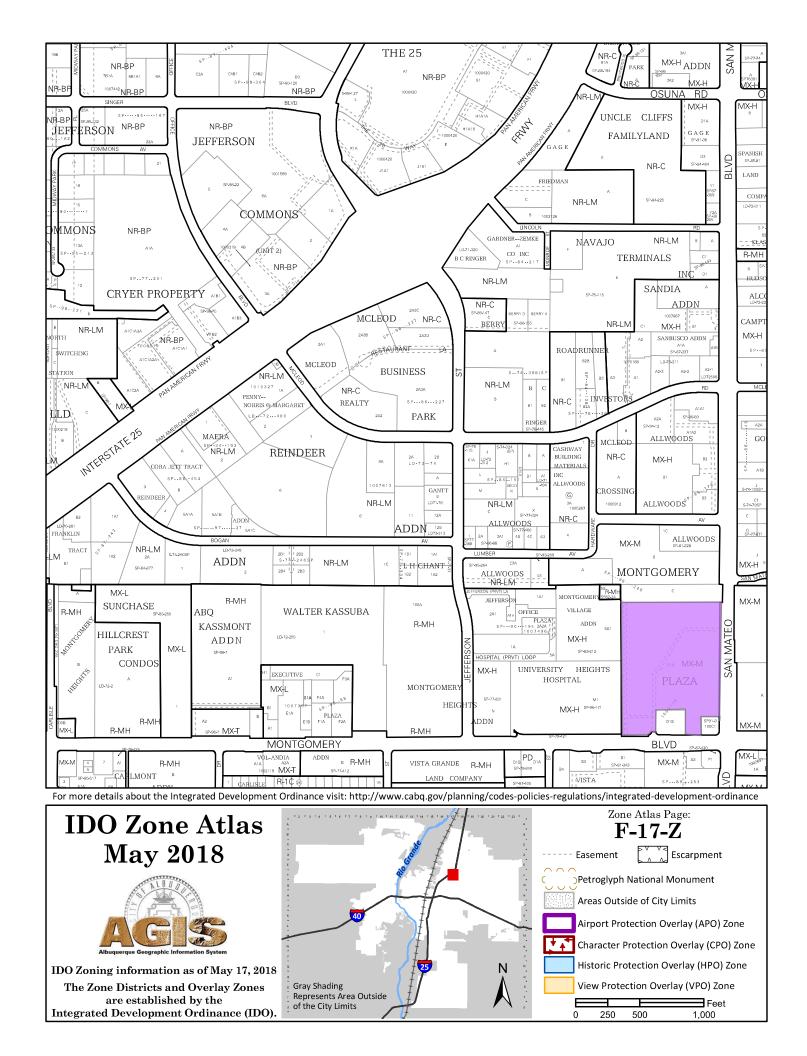
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- \_\_\_\_\_ 2) Form P3 with all the submittal items checked/marked
- \_\_\_\_\_ 3) Zone Atlas map with the entire site clearly outlined and labeled
- \_\_\_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_\_\_ 5) Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- 6) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(C)(3)(b)
- \_\_\_\_\_ 7) Sign Posting Agreement
- 8) Required Content of Notice <u>at Submittal</u> per IDO Section 14-16-6-4(K)(1)
  - \_\_\_ Office of Neighborhood Coordination notice inquiry response
  - Completed notification form(s), proof of additional information provided in accordance with IDO Section 6-4(K)(1)(b)
  - \_\_\_ Proof of emailed notice to affected Neighborhood Association representatives

#### \_ ALTERNATIVE LANDSCAPING PLAN

A Single PDF file of the complete application including all documents being submitted must be emailed to <u>PLNDRS@cabq.gov</u> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. <u>The PDF shall be organized in the number order below.</u>

- \_\_\_\_\_1) Development Review application form completed, signed, and dated
- \_\_\_\_\_ 2) Form P3 with all the submittal items checked/marked
- \_\_\_\_\_ 3) Zone Atlas map with the entire site clearly outlined and labeled
- \_\_\_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_\_\_ 5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)
- \_\_\_\_\_ 6) Landscape Plan



City of Albuquerque 600 2<sup>nd</sup> Street NW Albuquerque, NM 87102

#### Re: Agent Authorization Notice – 5001 Montgomery BLVD NE, Albuquerque NM 87109

To Whom It May Concern,

Montgomery Plaza Partners LLC c/o Scott Goodman, hereby authorizes Angela Williamson, CEO with Modulus Architects to perform as the Agent of Record with the City of Albuquerque. This Agent Authorization is for the property located at: 5001 Montgomery BLVD NE, Albuquerque NM 87109 legally described as:

TR D-1-A PLAT OF TRS D-1-A & D-1-B MONTGOMERY PLAZA (BEINGA REPL OF TR D-1 MONTGOMERY PLAZA) CONT 16.7682 AC.

This authorization is valid until further written notice from Montgomery Plaza Partners LLC c/o Scott Goodman or Angela Williamson, CEO with Modulus Architects (Agent). Please direct all correspondence and communication to our Agent for the purpose of this request for this Administrative Amendment.

Sincerely,

Scott Goodman

Montgomery Plaza Partners, LLC c/o Scott Goodman 100 Sun AVE NE Suite 100 Albuquerque, NM 87109 sgoodman@goodmanrealty.com



September 27, 2024

Current Planning Department Director City of Albuquerque Planning Department 600 2<sup>nd</sup> Street NW, Albuquerque, NM 87102

#### RE: PROJECT – 5001 MONTGOMERY BLVD NE, NW CORNOR OF MONTGOMERY BLVD & SAN MATEO BLVD NE (MONTGOMERY PLAZA) – ALBUQUERQUE, NM. 87109

FILE: Z-87-93

#### ADMINISTRATIVE AMENDMENT TO SITE PLAN FOR BUILDING PERMIT

Dear Mr. Voss,

Modulus Architects, Inc., hereafter referred to as "Agent" for the purpose of this request, represents Montgomery Plaza Partners, LLC., hereafter referred to as "Applicant." We, "Agent" are requesting approval for this submittal to amend the approved Site Plan to modify the site layout and amend the existing elevations. The site is located 5001 Montgomery BLVD NE, Albuquerque NM 87109. The parcel (the "subject site") is 16.77 acres in size, zoned MX-M and is located on the northwest corner of Montgomery BLVD & San Mateo Blvd NE.

The subject site is fully constructed and the proposed redevelopment will consist of a Hibbett Sport store. At this time, we are requesting an Administrative Amendment to the approved Site Development Plan that was approved through the Environmental Planning Commission (File: Z-87-93) in 1987. This submittal addresses a proposed Administrative Amendment (AA) for Lot D1A. The proposed changes to the site have been outlined below. All changes meet the IDO and the DPM standards. This minor amendment request falls within the thresholds established in IDO Table 6-4-5. The most recent AA (SI-2022-01769) for this site was approved on 10/13/2022 and has been included in this application.

Our submittal includes the most recent approved Site Plan & Elevations, the amended Site Development Plan and the amended Elevations. The minor changes are listed below. Changes to the overall Site Development Plan package are identified in the AA drawings via bubbled areas.

#### Site Development Plan:

1. A new concrete ramp with railing has been located at the rear of the building. This will be used to service the tenant.

8220 San Pedro Dr. NE, Suite 520 (Paseo Nuevo Building) Albuquerque, NM 87113 Phone: 505.338.1499 Fax: 505.338.1498 www.modulusarchitects.com



#### **Elevation Plan:**

1. The elevations that include a service ramp with railing has been included. The ramp is located at the rear of the building.

2. A existing single door will be romove and prlace with a double metal door.

#### 6-4(X)(2) Minor Amendments 6-4(X)(2)(a) A minor amendment must meet all of the following criteria.

1. The amendment is necessary because of site conditions or user requirements that were not known, and could not reasonably have been known, at the time the City approved the approval that is proposed to be amended, and that were not created by the actions of the owner of the property.

#### **Applicant Response:**

### The user or use was unknown at the time of original approval. The most recnt sife was not approved for a specific tenant. There is now a tenant being proposed (Hibbett Sport).

2. The amendment does not increase or decrease the dimension of any standard beyond the thresholds allowed as minor amendments pursuant to Table 6-4-4 (cumulative of any earlier deviations or amendments).

#### **Applicant Response:**

The amendment does not increase or decrease the dimension of any standard beyond the thresholds allowed as minor amendments pursuant to Table 6-4-4 (cumulative of any earlier deviations or amendments). Please see section "Amendment Scope" section above.

3. The amendment does not decrease the total amount of open space in the development and does not reduce the size of any open space abutting a lot containing a residential use.

#### **Applicant Response:**

This is not applicable as it is a commercial development.

4. The amendment does not reduce any building setback adjacent to development containing residential uses by any amount.

8220 San Pedro Dr. NE, Suite 520 (Paseo Nuevo Building) Albuquerque, NM 87113 Phone: 505.338.1499 Fax: 505.338.1498 www.modulusarchitects.com



#### Applicant Response: This is not applicable as we are not changing any building setbacks.

5. The amendment does not increase the maximum number of residential dwelling units in the development from that shown in the existing permit, approval, or plan. If the property is located in a DT-UC-MS-PT area, the amendment does not decrease the required number of residential dwelling units in the development from that shown in the existing permit, approval, or plan.

#### Applicant Response: This is not applicable as it is a commercial development.

6. The amendment does not adjust a building design standard unless doing so improves the perception of building quality, variety, durability, and articulation when viewed from adjacent streets and abutting properties.

#### **Applicant Response:**

The amendment modifies the approved elevations in order to accommodate minor changes to the façade for the new tenant. The changes are on the rear of the building and is not facing a street.

7. The amendment does not reduce the amount of total landscaping installed on the subject property or the amount of screening or buffering required on portions of the site abutting any property containing residential dwelling units and does not waive or weaken any other landscaping or buffering requirement unless the ZEO determines that alternative building design elements included in the amendment improve the visual quality and screening and buffering effect of landscaping as viewed from adjacent streets and public areas.

#### **Applicant Response:**

## The amendment does not reduce the amount of total landscaping installed. We are not modifying the landscaping in any manner.

8. The amendment does not increase the traffic accessing the subject property from local streets and does not increase or decrease the number of through streets, sidewalks, trails, or trail connections passing through the property or connecting to or designed to connect to abutting properties.

#### **Applicant Response:**

This amendment does not increase traffic as this existing building site will not be expanded with this request and we are only adding a ramp for the function of the tenant.

8220 San Pedro Dr. NE, Suite 520 (Paseo Nuevo Building) Albuquerque, NM 87113 Phone: 505.338.1499 Fax: 505.338.1498 <u>www.modulusarchitects.com</u>



9. The amendment does not require major public infrastructure or significant changes to access or circulation patterns on the subject property.

#### Applicant Response:

The amendment does not require major public infrastructure or significant changes to access or circulation patterns on the subject property. This access and circulation will remain as is. The current drive isles and parking are constructed. The minor modification is for delivery purposes at the rear of the building and does not have a significate effect on the circulation patterns.

10. The amendment does not change a specific condition attached by a decision-making body listed in Table 6-1-1 to a prior development permit, approval, or plan for or including the subject property. For example, a specific condition attached to a prior approval requiring additional buffering to mitigate development impacts shall not be removed through a minor amendment process.

#### **Applicant Response:**

### This amendment does not change specific conditions of approval. All conditions of approval were addressed before final sign-off.

11. The amendment does not affect a property in an Overlay zone, in which case amendments may be granted per the original approval process for the Site Plan governing the site.

#### Applicant Response: This site is not within an overlay zone.

12. The amendment does not approve any land use that was not authorized by the permit or approval or that is not allowed by right on the subject property.

#### Applicant Response: The a retail use is permissive per the IDO and the site plan approval.

13. The amendment does not expand a nonconformity as regulated per Section 14-16-6-8 (Nonconformities).

#### **Applicant Response:**

Not applicable. There are no nonconformities on this site that will be expanded with this request.



I look forward to reviewing our submittal with you. If you have any additional questions regarding this submittal please feel free to contact me directly at (505) 338-1499 or email at: rokoye@modulusarchitects.com

Best Regards,

Regina Okoye, Vice President Modulus Architects & Land Use Planning, Inc. 8220 San Pedro Dr. NE, Suite 520 (Paseo Nuevo Building) Albuquerque, New Mexico 87113 Office 505.338.1499 (Ext. 1003) Mobile + Text 505.267.7686 Direct: 505.808.3868 <u>Email: rokoye@modulusarchitects.com</u>



## APPROVED SITE PLAN BEING AMENDED

## **ADMINISTRATIVE AMENDMENT**

FILE #: SI-2022-01769

**PROJECT #:** PR-2020-003287

Modifications to site layout and amendment to existing rear building elevations to

add loading dock; Redevelopment of existing shopping center; Reduction of

parking spaces at rear of building.

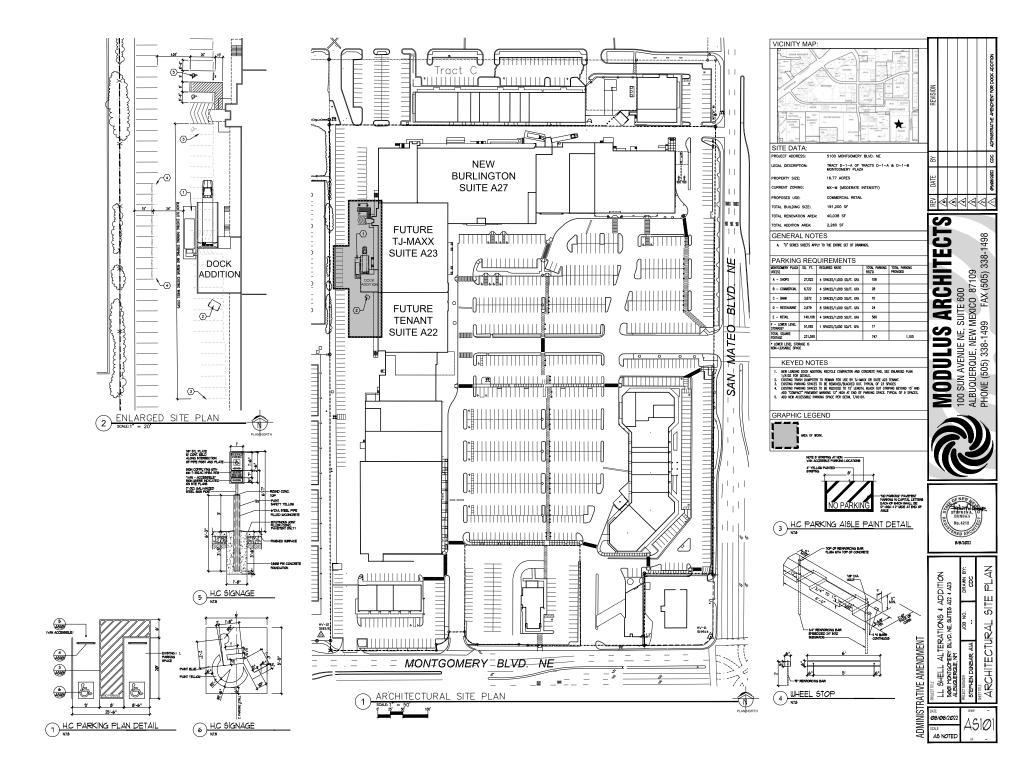
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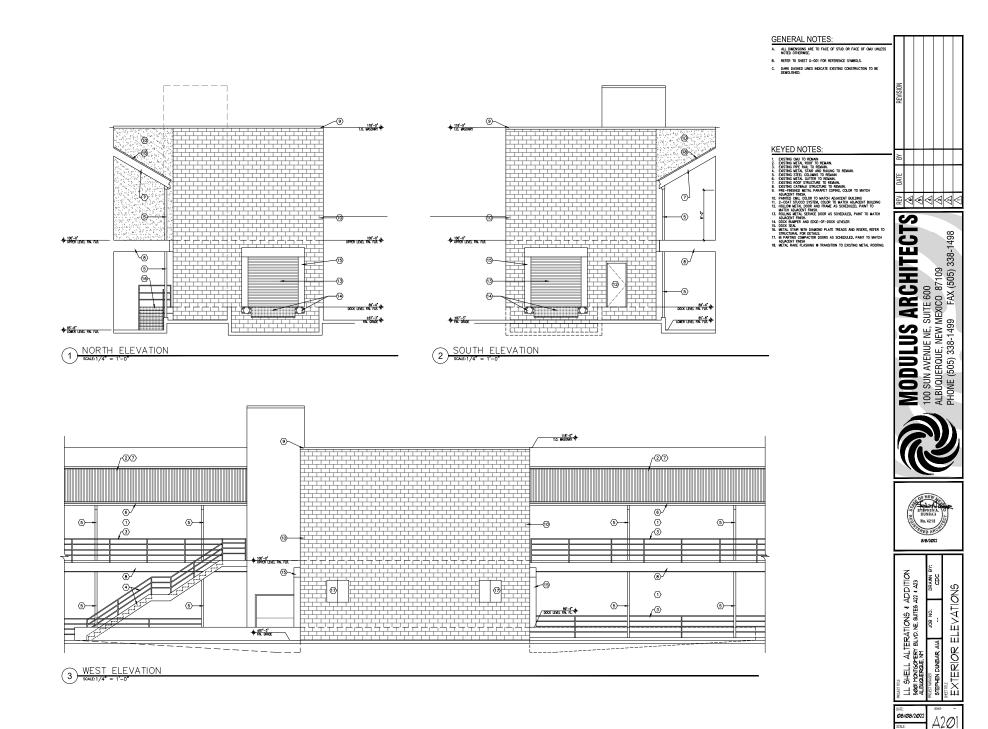
Digitally signed by James M. Aranda DN: cn-James M. Aranda, o=City of Albuquerque, ou=Planning Department, email=jmaranda@cabq.gov, c=US Date: 2022.10.13 10:00:49 -06'00'

**APPROVED BY** 

10/13/2022

DATE





AS NOTED

## OFFICIAL NOTICE OF DECISION ASSOCIATED WITH THE PRIOR APPROVAL

28.77 2**4** - 2 City of Albuquerque 241 Planning Department Planning Division Sgr. P.C. Box 1293, Albuquerque, New Mexico 87103

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Date: July 22, 1987

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J.

NOTIFICATION OF DECISION 1.00

P.O. Box 25346 Albuquerque, NM 87125

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File: Z-87-93	
Location: Tract D Hontgome Hontgomery Boulevard bety Jefferson Street N.E. and 17.97 acres (E-17)	
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On July 16, 1987, the Environmental Planning Commission voted to approve a change of zone from C-2 to SU-1 for C-2 with Marchousing based on the following Findings: 

#### Eindings:

- Zone Change
- The requested zone change from C-2 to SU-1 for C-2 with warehousing is consistent with the existing land use and zoning. (Warehousing limited to maximum square footage as shown on the development plan presented to us.) 1.
- The requested zone change provides the city with a vehicle by which the property can be monitored. 2.
- The requested zone change allows warehousing space to substitute for existing retail space. 3.

#### SITE DEVELOPMENT

- The combination of parking spaces in Phase I and II, meet the required parking spaces. 1.
- The Site Development Plan contains the elements required for site plan approval. z.
- The proposed Building A will be similar in color and style to that of the existing building on site. 3.

The Environmental Planning Commission voted, to approve your Site Development Plan amendment, with the

#### Conditio: st

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- Raised curbing with sidewalk be provided at the west end of the parking area north of proposed 1.
- The refuse containers for proposed Building A be relocated in order to maintain the existing 2.
- Rep of an play may to allow dedication of needed right-of-way. 3.
- class te ' cated out of the clear-sight-triangle and the sign base color noted on the elevation 4. 16 **9** . . .
- 5. The econed formal parking spaces be provided in Phase II.
- Remova of all un-conforming, temporary, and portable signs..... 6.

Landscaping along Hontgomery Boulevard and around Building A not to take up less than eight parking 27 

Raised curbing provided at the ends of the parking area west of the existing shopping center buildings and at the ends of the parking areas adjacent to proposed Building B. 8.

Crow Company

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n. As fir

The offset alignment of the entry lane from Montgomery west of proposed Building B be corrected.

10. Mandicap parking indicated on the Site Development Flam for proposed Building 8. 24

Refuse container for proposed Building & if required by Staff. **11**2

IF YOU WISH TO APPEAL THIS DECISION, YOU HUST DO SO BY JULY 31, 1987. NON-REFUNDABLE FILING FEE OF \$40 IS REQUIRED AT THE THE THE APPEAL IS FILED. IN THE HANNER DESCRIBED BELOW.

Appeal to, the City Council: Any person aggrieved with any determination of the Environmental Planning application on the Planning Division form to the Planning Division within 15 days of the Planning commission's decision. The date the determination in question is issued is not included in the Planning period for filing an appeal, and if the fifteenth day falls on a Saturday, Sunday or holiday as listed in the Herit System Ordinance, the next working day is considered as the deadline for filing the ordinances have been properly followed. If it decides that all City plans, policies and not been properly followed, it shall hear the appeal. Such appeal, if heard, shall be heard within 60 ÷. 医静脉洗镜 

YOU WILL RECEIVE NOTIFICATION IF ANY OTHER PERSON FILES AN APPEAL. IF THERE IS NO APPEAL. THE OF APPROVAL HAVE BEEN MET. SUCCESSFUL APPLICANTS ARE REMINDED THAT OTHER REGULATIONS OF THE CITY MUST BE COMPLIED WITH, EVEN AFTER APPROVAL OF THE REFERENCED APPLICATION(S).

Sincerely, uhan Dmeen

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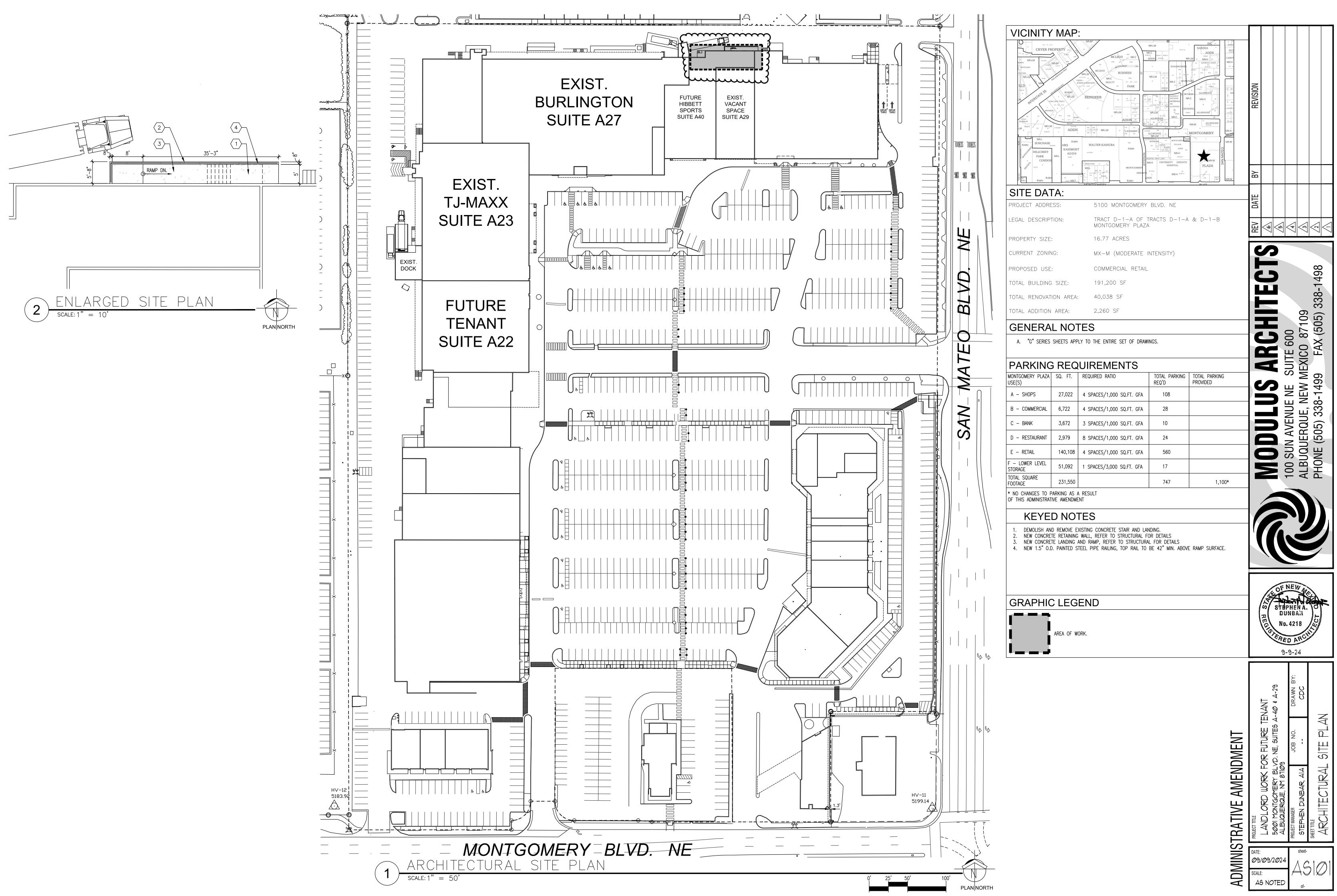
uly 22, 1987

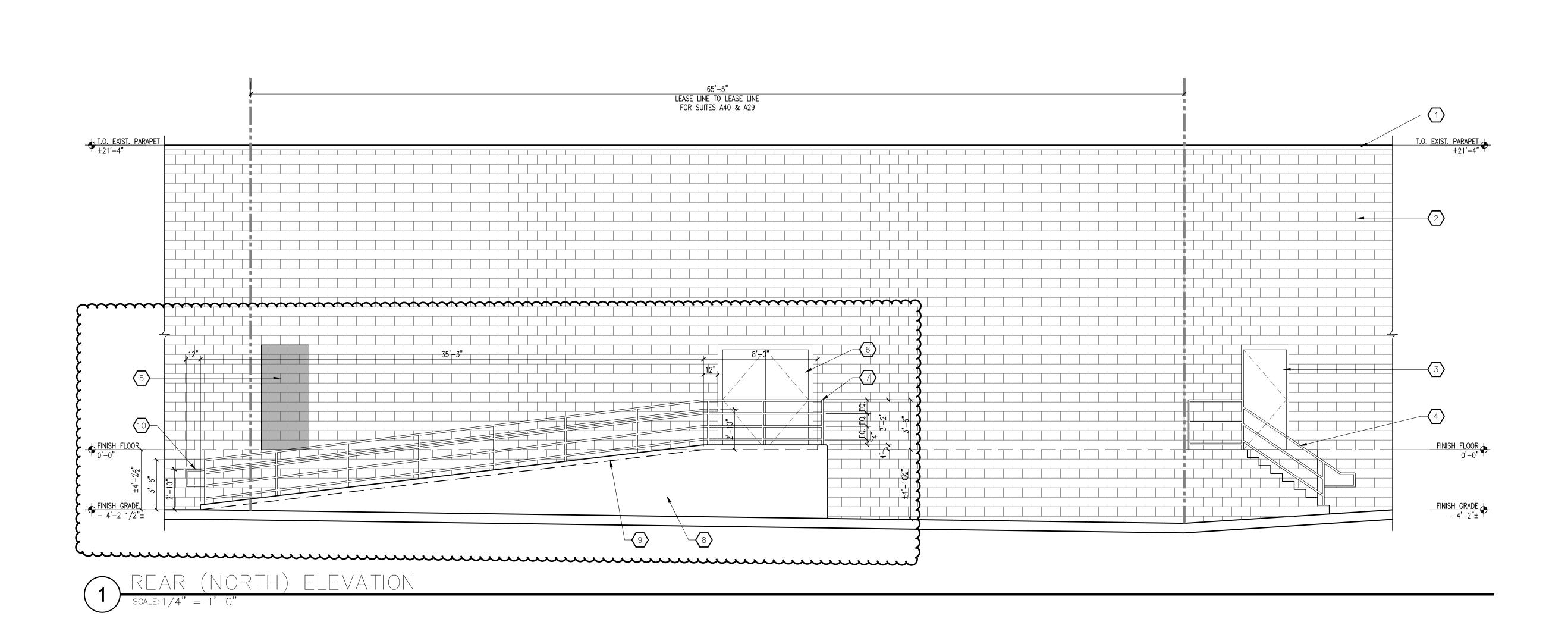
Phil Garcia City Planner

PG/HUL/Vb (7684L-13-14) cc: AKT Architects, P.O. Box 3366 87190

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# AMENDED PLANS





## **KEYED NOTES:**

- 1. EXISTING METAL COPING TO REMAIN. EXISTING CMU WALL TO REMAIN
- EXISTING METAL DOOR AND FRAME TO REMAIN. 3.
- 4. EXISTING CONCRETE LANDING, STAIR AND RAILING TO REMAIN 5. EXISTING METAL DOOR AND FRAME TO BE REMOVED AND INFILLED
- WITH CMU TO MATCH EXISTING.
- 6. NEW METAL DOOR AND FRAME AS SCHEDULED. 7. NEW 1½" O.D. STEEL PIPE GUARDRAIL, PAINT TO MATCH ADJACENT RAILINGS.
- NEW CONCRETE RETAINING WALL, REFER TO STRUCTURAL
  NEW CONCRETE RAMP BEYOND, REFER TO STRUCTURAL.
  NEW 1½" O.D. STEEL PIPE HANDRAIL, PAINT TO MATCH ADJACENT RAILINGS.

MAIN. RAILING TO REMAIN REMOVED AND INFILLED ILED. INT TO MATCH ADJACENT O STRUCTURAL STRUCTURAL. IT TO MATCH ADJACENT	REVISION
	REV      DATE      BY
	MODULUS ARCHIECTS      MODULUS ARCHIECTS      Indication      Indication      Indication      MODULUS ARCHIECTS      Indication      Inditent      Inditent
	STEPHENA. DUNBAN No. 4218 STERED ARCHING 9-9-24
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ADMINI	DATE: Sheet- Ø9/Ø9/2024 SCALE: AS NOTED of-