



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

<b>Administrative Decisions</b>	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<b>Policy Decisions</b>
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Site Plan – DRB (Form P2)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input checked="" type="checkbox"/> Subdivision of Land – Minor (Form S2)	<input type="checkbox"/> Annexation of Land (Form Z)
<b>Decisions Requiring a Public Meeting or Hearing</b>	<input type="checkbox"/> Subdivision of Land – Major (Form S1)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
<input type="checkbox"/> Conditional Use Approval (Form ZHE)	<input type="checkbox"/> Vacation of Easement or Right-of-way (Form V)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Variance – DRB (Form V)	<b>Appeals</b>
<input type="checkbox"/> Expansion of Nonconforming Use or Structure (Form ZHE)	<input type="checkbox"/> Variance – ZHE (Form ZHE)	<input type="checkbox"/> Decision by EPC, LC, DRB, ZHE, or City Staff (Form A)

<b>APPLICATION INFORMATION</b>		
Applicant: Julianne Telles		Phone: 505-238-8219 or 505-259-5331
Address: PO Box 694		Email: atelles@comcast.net
City: Tome	State: NM	Zip: 87060
Professional/Agent (if any):		Phone:
Address:		Email:
City:	State:	Zip:
Proprietary Interest in Site:		List all owners: Julianne Telles, Harry Segura

<b>BRIEF DESCRIPTION OF REQUEST</b>
Consolidate two separate parcels by eliminating a common property line

<b>SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)</b>		
Lot or Tract No.: #1) Lot 6 #2) Vacated portion of Gold Hill Avenue East side Lot 6	Block: C C	Unit:
Subdivision/Addition: South Broadway Acres	MRGCD Map No.: N/A	UPC Code:
Zone Atlas Page(s): M-14-2	Existing Zoning:	Proposed Zoning:
# of Existing Lots: Two (2)	# of Proposed Lots: One (1)	Total Area of Site (acres): 0.29

<b>LOCATION OF PROPERTY BY STREETS</b>		
Site Address/Street: 2841 Arno St SE	Between: Bethel Drive SE	and: Wesmeco Drive SE

<b>CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)</b>

Signature:	Date: May 30, 2018
Printed Name: Julianne Telles	<input checked="" type="checkbox"/> Applicant or <input type="checkbox"/> Agent

<b>FOR OFFICIAL USE ONLY</b>		
Case Numbers	Action	Fees
-		
-		
-		
Meeting/Hearing Date:	Fee Total:	
Staff Signature:	Date:	Project #



**FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS**

Please refer to the DRB minor case schedule for meeting dates and deadlines. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.

A single PDF file of the complete application including all plans and documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

**INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS**

- Interpreter Needed for Hearing?  if yes, indicate language: \_\_\_\_\_
- Zone Atlas map with the entire site clearly outlined and labeled

**SKETCH PLAT REVIEW AND COMMENT**

- Scale drawing of the proposed subdivision plat (7 copies, folded)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded)
- Letter describing, explaining, and justifying the request

**MAJOR SUBDIVISION FINAL PLAT APPROVAL**

- Proposed Final Plat (7 copies, 24" x 36" folded)
- Design elevations & cross sections of perimeter walls (3 copies)
- Copy of recorded IIA
- DXF file and hard copy of final plat data for AGIS submitted and approved
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer

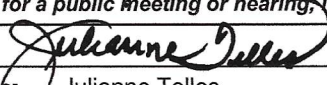

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL**

- N/A Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
- Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal. (7 copies, folded)
- Cross sections of proposed streets (3 copies, 11" by 17" maximum)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(l)
- Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information
- Proposed Infrastructure List, if applicable
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- DXF file and hard copy of final plat data for AGIS submitted and approved

**MINOR AMENDMENT TO PRELIMINARY PLAT**

- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- Infrastructure List, if applicable
- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)

**Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.**

<p><i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i></p>		
<p><b>Signature:</b> </p>	<p><b>Date:</b> May 30, 2018</p>	
<p><b>Printed Name:</b> Julianne Telles</p>	<p><input checked="" type="checkbox"/> Applicant or <input type="checkbox"/> Agent</p>	
<p><b>FOR OFFICIAL USE ONLY</b></p>		
<p>Project Number:</p>	<p>Case Numbers</p>	
<p> </p>	<p style="text-align: center;">-</p>	
<p> </p>	<p style="text-align: center;">-</p>	
<p> </p>	<p style="text-align: center;">-</p>	
<p>Staff Signature:</p>	<p> </p>	
<p>Date:</p>	<p> </p>	

Albuquerque Planning Department - DRB

May 29, 2018

Regarding: Consolidation of two separate parcels into one parcel for 2814 Arno St. SE, Albuquerque, NM 87102

Dear DRB:

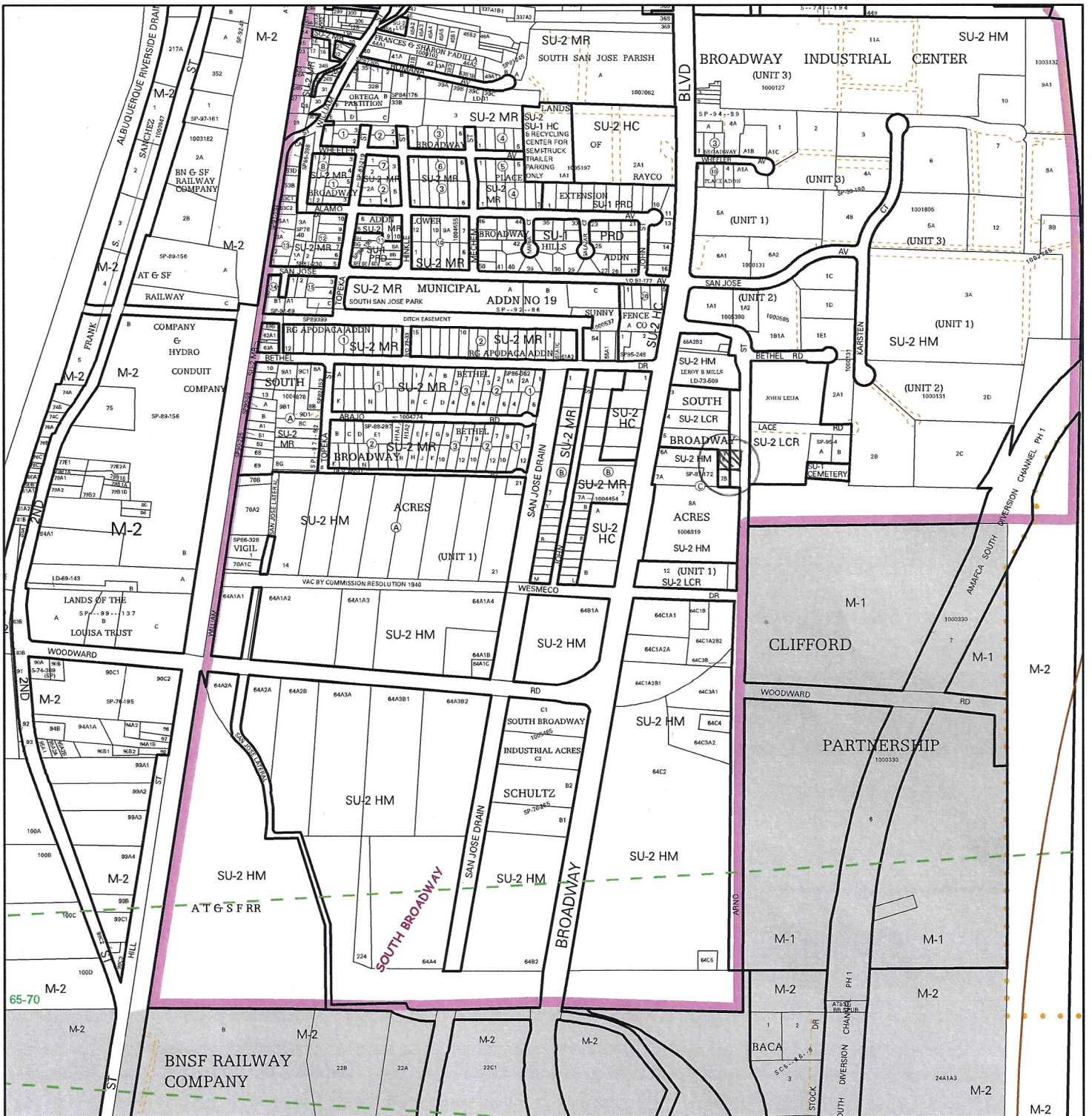
The property in question at 2841 Arno St. SE is currently two separate parcels and we are requesting to consolidate them into one single parcel and to eliminate the common property line.

- 1) Warranty Deed Document # 2017060870: Parcel ID: 1 014 055 373 286 10216; book A8, Page 2389; Legal Description: 006 C S BDWAY AC NO1 68 FT LOT 6 BLK C; Location Address: 2841 Arno St SE 87102
- 2) Quitclaim Deed Document # 2018041445: That vacated portion of Gold Hill Avenue adjoining the east side of Lot 6, Block C, South Broadway Acres as the same is shown and designated on the plat of said subdivision filed for record in the Office of the County Clerk of Bernalillo County, New Mexico, on October 13, 1932 in Volume C2, Folio 134, vacated by act of the Bernalillo County Commission dated October 20, 1958, subject to easements and reservations of record.

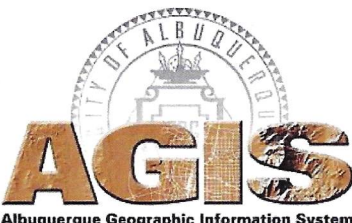
Boundary Survey to follow upon DRB approval.

Regards,  
Julianne Telles

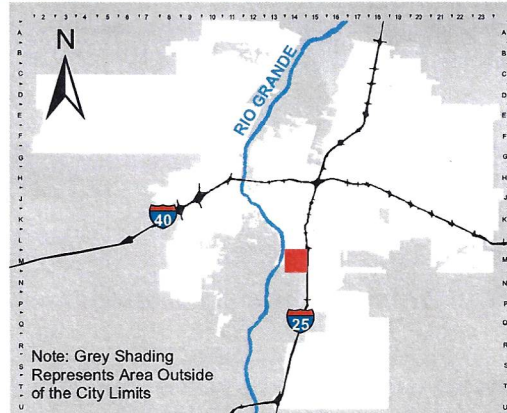




For more current information and details visit: <http://www.cabq.gov/gis>



Map amended through: 1/28/2016




Note: Grey Shading Represents Area Outside of the City Limits

Zone Atlas Page:  
**M-14-Z**

Selected Symbols

- SECTOR PLANS
- Design Overlay Zones
- City Historic Zones
- H-1 Buffer Zone
- Petroglyph Mon.
- Escarpment
- 2 Mile Airport Zone
- Airport Noise Contours
- Wall Overlay Zone











## San Jose Neighborhood Association

Desk of Deanna M. Baca –President of the SJNA

To whom it may concern,

I, Deanna M. Baca, President of the San Jose Neighborhood Association I'm writing on behalf of the address located at 2841 Arno St. SE

The SJNA is in approval of removing the existing home which was originally built in the 1950's along with the rebuilding of new single family home. We are also in approval combining the two (2) separate parcels of land into one in order to eliminate the shared property line.

It is to the SJNA understanding that it will be used for the current resident of 2841 Arno St. SE is Mrs. Julianna Telles ( property representative) uncle who is a disabled Viet Nam Veteran, which has resided here for over 35 years will remain living at the property. The association has spoken to the representative and they understand that the association does not approve rental properties in the area. They are in full agreement that is not the intent of the property.

If you have further questions please feel free to contact myself at 505-261-3655 and/ or Olivia Price (Treasure) at 505-315-8224.

Sincerely,

Deanna M. Baca  
President of the San Jose Neighborhood Association