



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

<b>Administrative Decisions</b>	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<b>Policy Decisions</b>
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Site Plan – DRB (Form P2)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input checked="" type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Subdivision of Land – Minor (Form S2)	<input type="checkbox"/> Annexation of Land (Form Z)
<b>Decisions Requiring a Public Meeting or Hearing</b>	<input type="checkbox"/> Subdivision of Land – Major (Form S1)	<input checked="" type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
<input type="checkbox"/> Conditional Use Approval (Form ZHE)	<input type="checkbox"/> Vacation of Easement or Right-of-way (Form V)	<input checked="" type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Variance – DRB (Form V)	<b>Appeals</b>
<input type="checkbox"/> Expansion of Nonconforming Use or Structure (Form ZHE)	<input type="checkbox"/> Variance – ZHE (Form ZHE)	<input type="checkbox"/> Decision by EPC, LC, DRB, ZHE, or City Staff (Form A)

### APPLICATION INFORMATION

Applicant: <u>Candlelight Square</u>		Phone: <u>505-884-2295</u>
Address: <u>7501 Montboudry Blvd NE</u>		Email: <u>CSQMG@Amelia.net</u>
City: <u>ABQ</u>	State: <u>NM</u>	Zip: <u>87109</u>
Professional/Agent (if any):		Phone:
Address:		Email:
City:	State:	Zip:
Proprietary Interest in Site:		List all owners:

### BRIEF DESCRIPTION OF REQUEST

Requesting to Amend current approved site plan showing 308 parking spaces to 284 parking spaces.

### SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.: <u>TRACT M</u>	Block:	Unit:
Subdivision/Addition: <u>Penn Square</u>	MRGCD Map No.:	UPC Code: <u>101906123304730702</u>
Zone Atlas Page(s): <u>F-19</u>	Existing Zoning: <u>R-MH</u>	Proposed Zoning: <u>No Change</u>
# of Existing Lots: <u>1</u>	# of Proposed Lots: <u>1</u>	Total Area of Site (acres): <u>6.4663</u>

### LOCATION OF PROPERTY BY STREETS

Site Address/Street: <u>7501 Montboudry</u>	Between: <u>PENNSYLVANIA</u>	and: <u>LOUISIANA</u>
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### CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)

Signature: <u>[Signature]</u>	Date: <u>6/25/18</u>
Printed Name: <u>LANCIE SALAZAR</u>	<input checked="" type="checkbox"/> Applicant or <input type="checkbox"/> Agent

### FOR OFFICIAL USE ONLY

Case Numbers	Action	Fees
-		
-		
-		

Meeting/Hearing Date:	Fee Total:
Staff Signature:	Date:
	Project #

## FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

### ☒ INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS

- ☒ Letter of authorization from the property owner if application is submitted by an agent
- ☒ Zone Atlas map with the entire site clearly outlined and labeled

### ☐ ARCHEOLOGICAL CERTIFICATE

- Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

### ☐ MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- Three (3) copies of all applicable sheets of the approved Site Plan being amended, folded
- Copy of the Official Notice of Decision associated with the prior approval
- Three (3) copies of the proposed Site Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

**Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.**

### ☒ MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO

- ☒ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(1)(a)
- ☒ Three (3) copies of all applicable sheets of the approved Site Development Plan being amended, folded
- ☒ Copy of the Official Notice of Decision associated with the prior approval
- ☒ Three (3) copies of the proposed Site Development Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

**Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.**

### ☐ ALTERNATIVE SIGNAGE PLAN

- Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(F)(4)(c)
- Required notices with content per IDO Section 14-16-6-4(K)(6)
  - Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
- Sign Posting Agreement

I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.

Signature: 

Date: 6/29/18

Printed Name: Lance Salazar

☒ Applicant or ☐ Agent

#### FOR OFFICIAL USE ONLY

Project Number:

Case Numbers

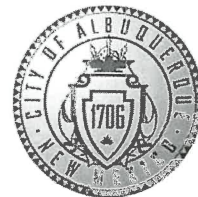
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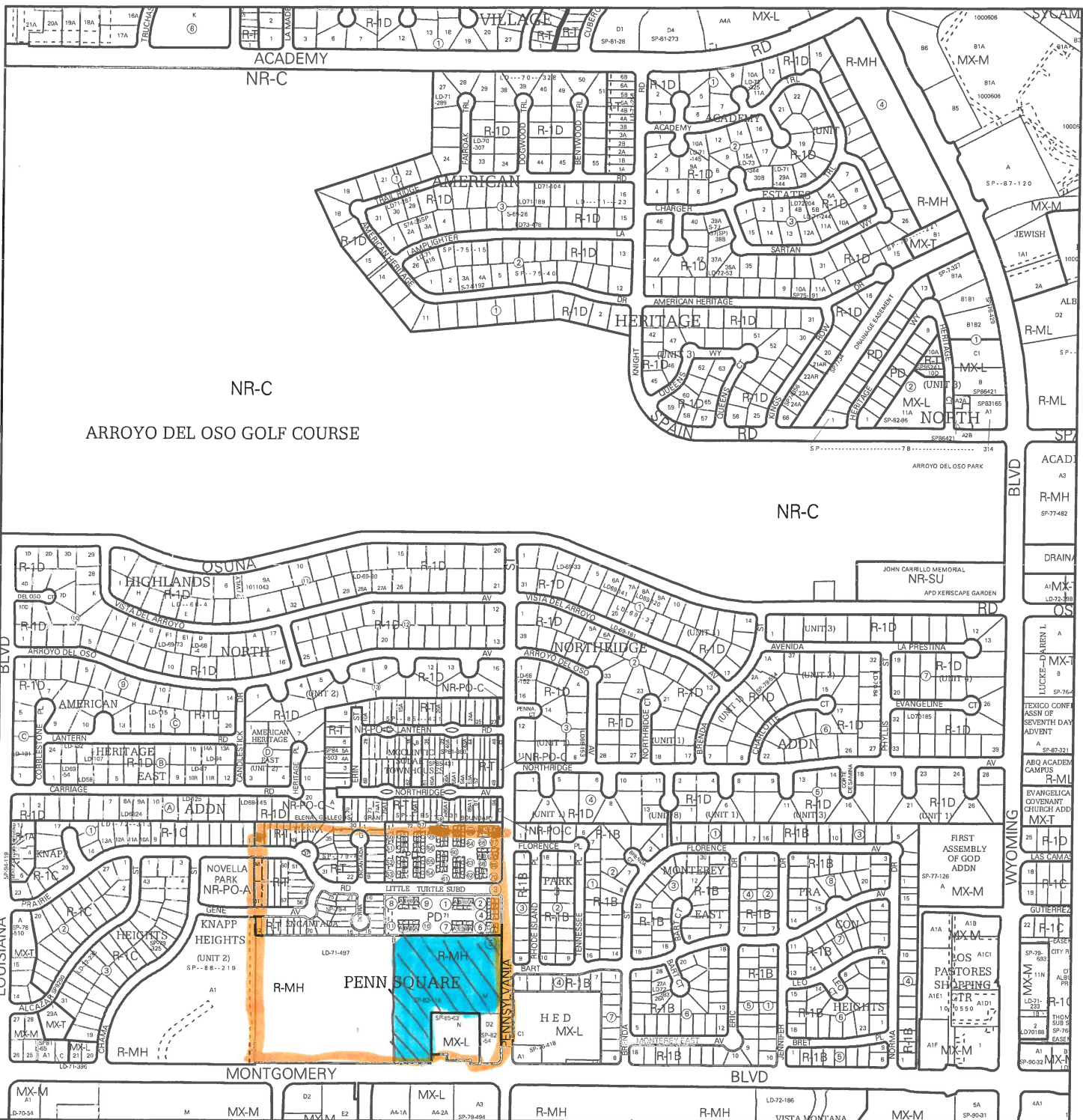
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Staff Signature:

Date:



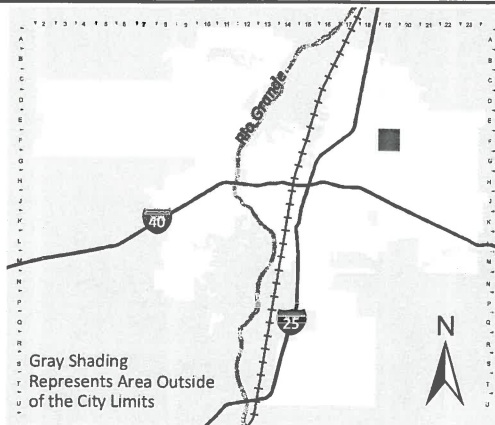


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

# IDO Zone Atlas May 2018



IDO Zoning information as of May 17, 2018  
The Zone Districts and Overlay Zones  
are established by the  
Integrated Development Ordinance (IDO).



Zone Atlas Page:  
**F-19-Z**

- Easement
  - Escarpment
  - Petroglyph National Monument
  - Areas Outside of City Limits
  - Airport Protection Overlay (APO) Zone
  - Character Protection Overlay (CPO) Zone
  - Historic Protection Overlay (HPO) Zone
  - View Protection Overlay (VPO) Zone
- Gray Shading  
Represents Area Outside  
of the City Limits
- 0 250 500 1,000 Feet



Date: 06/30/2018

To: To Whom It May Concern

Re: Amend current Zoning site map

I am the representative of the owner of Candlelight Square Apartments and we are requesting to have the approved original site plan Z-81-140 of 308 parking spaces be amended and modified for the current existing parking spaces of #284 parking spaces.

The lack of 24 parking spaces have been accounted for with the usage of 4 dumpster sites, 1 storage pod, and 7 handicap spaces utilizing the 24 parking spaces mentioned above.

We ask that you take this into consideration and adjust and amend the current approved site map to 284 parking spaces.

Sincerely,

Lance Salazar

Community Manager

Candlelight Square Apartments





### PARKING REQUIREMENTS:

Parking Required	342 spaces
Less 10% for Bus Service	<u>34 spaces</u>
Total Required	308 spaces

Parking Provided 313 spaces  
Including 4 Handicapped spaces

*Bike racks included.*

### REFUSE PROVIDED:

4 - 6 cu. yd. Lift-bins and surrounds.

### LANDSCAPING REQUIREMENTS:

7573 s.f. of Landscaped area required.  
122,818 s.f. of Landscaped area provided.

See Sheet for Landscaping Plan and Legend

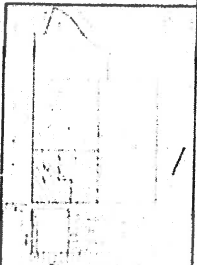
SP-05-06-269

UN.UGJ

SP.02/18

1/1

LITTLE TURTLE  
FILED JANUARY 14 1975  
BOOK 06-PAGE 115



FILED JUL 3, 1971

83 4112  
SANDY F.  
LOTS M & N  
PENN SQUARE  
ALBION, NEW YORK

641-023

TRACT 1, LOT 2  
(FILED DEC 2, 1971)  
(BOOK BE PAGE 40)

TRACT 2

TRACT M

TRACT N

LOT D2  
PENN SQUARE  
(FILED SEPT 1, 1982)  
(C20-36)

PENNSYLVANIA STREET NE

BART AVENUE

REPLAT OF  
TRACTS A,B & C  
H-E-D SUBDIVISION  
OF LOT 3  
FILED OCTOBER 7, 1975

4/7/82

CLAW

5-5-82

5-11-80

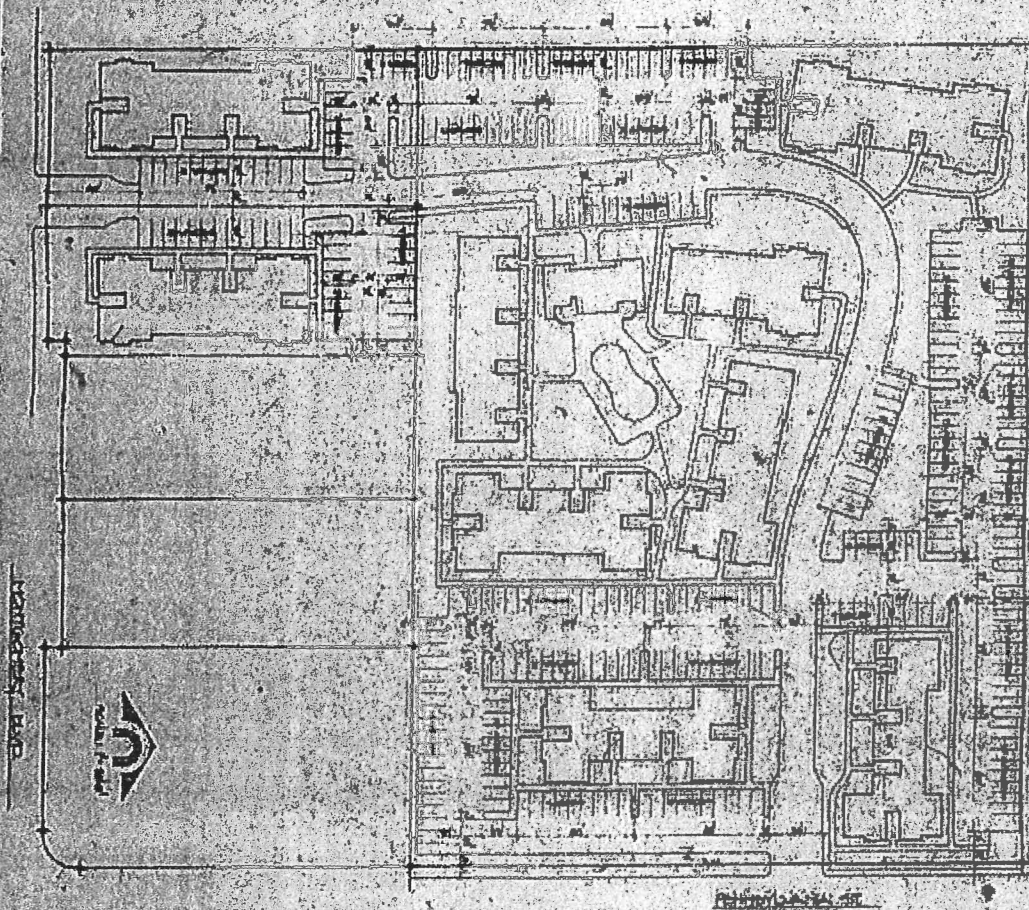
MONTGOMERY BLVD NE

C20-149

Principals 4/5/82

C20-149





PROJECT SITE: PARKING LOT LAYOUT SPACE

1. **PERSONAL INFORMATION**  
 Name: [REDACTED]  
 Address: [REDACTED]  
 City: [REDACTED]  
 State: [REDACTED]  
 Zip: [REDACTED]  
 Date of Birth: [REDACTED]  
 Social Security Number: [REDACTED]  
 Telephone Number: [REDACTED]

2. **EMPLOYMENT INFORMATION**  
 Employer: [REDACTED]  
 Position: [REDACTED]  
 Date of Hire: [REDACTED]  
 Salary: [REDACTED]  
 Job Description: [REDACTED]

3. **EDUCATION INFORMATION**  
 School: [REDACTED]  
 Degree: [REDACTED]  
 Date of Graduation: [REDACTED]

4. **ADDITIONAL INFORMATION**  
 Marital Status: [REDACTED]  
 Number of Children: [REDACTED]  
 Other: [REDACTED]

THE UNIVERSITY OF CHICAGO

53

RENN SQUARE VILLAGES  
A RESIDENTIAL COMMUNITY  
BY L&L DEVELOPMENT, INC.

**JOE**

DATE: 11/15/54  
PAGE: 10



284

PARKING  
SPACES

Hand. 22p

Dirustan  
Space

Dumpster  
2000

And. Co.  
113

→ ~~space~~ 3 spaces ~~space~~ 3 spaces

1 ✓ (1)  
Dumps for hard  
3 spaces.

① Harry

**WATKINS, W.B.**

**CITY OF ALBUQUERQUE**

PROJECT SITE: PARKING LOT LAYOUT SPACES

**C3**

PENN. SQUARE VILLAGES  
A RESIDENTIAL COMMUNITY  
BY LEW. DEVELOPMENT, INC.

**FIELD**  
**ASSOCIATES**

DATE: 11/11/1964  
NAME: [illegible]

[illegible]



LOT 4, 5.28 ACRES  
ZONED R-1

ZONED R-1

NOT ALL CONSTRUCTION OF FOOTING, WALLING, ETC.  
OR EXISTING EXTERIOR WALL, HAVE PRIOR  
APPROVAL OF CITY ENGINEER

Montgomery Blvd NE

SITE PLAN

7-14

LEGAL DESCRIPTION:  
OTS 13.2, REAR BEARING

Pennsylvania St NE

ELEVATION

Tabular Information

ZONED R-1 R-2 USE	
TOTAL AREA, LOT ACRES	
TOTAL ACRES, 5.28	
270 UNITS, 43 ACRES	
30 units/acre	
FLOORING	
UNIT	NO.
STORIES	NO.
1 BEDROOM 1 BATH	27
1 BEDROOM 1 BATH	66
2 BEDROOM 1 BATH	46
2 BEDROOM 1 BATH	37
2 BEDROOM 3 BATH	72
LANDSCAPING	20
TOTAL	248

Z-81-140

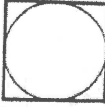
Z-81/140

I CERTIFY THAT THIS PLAN IS ZONED R-1 AND THIS PLAN IS COMPLIANT WITH  
THE SPECIFIC DEVELOPMENT PLAN APPROVED BY THE ENVIRONMENTAL  
PLANNING COMMISSION ON 12-17-81  
DATE 6-22-82  
APPROVED AS TO IMPROVEMENTS  
DATE 6-22-82  
CITY ENGINEER  
DATE 6-22-82  
DATE 6-22-82  
DATE 6-22-82

SHEET 1

Miller and Associates  
ARCHITECTS  
1015 10th Avenue NW  
Nashville, TN 37203

drawn by: \_\_\_\_\_ checked by: \_\_\_\_\_

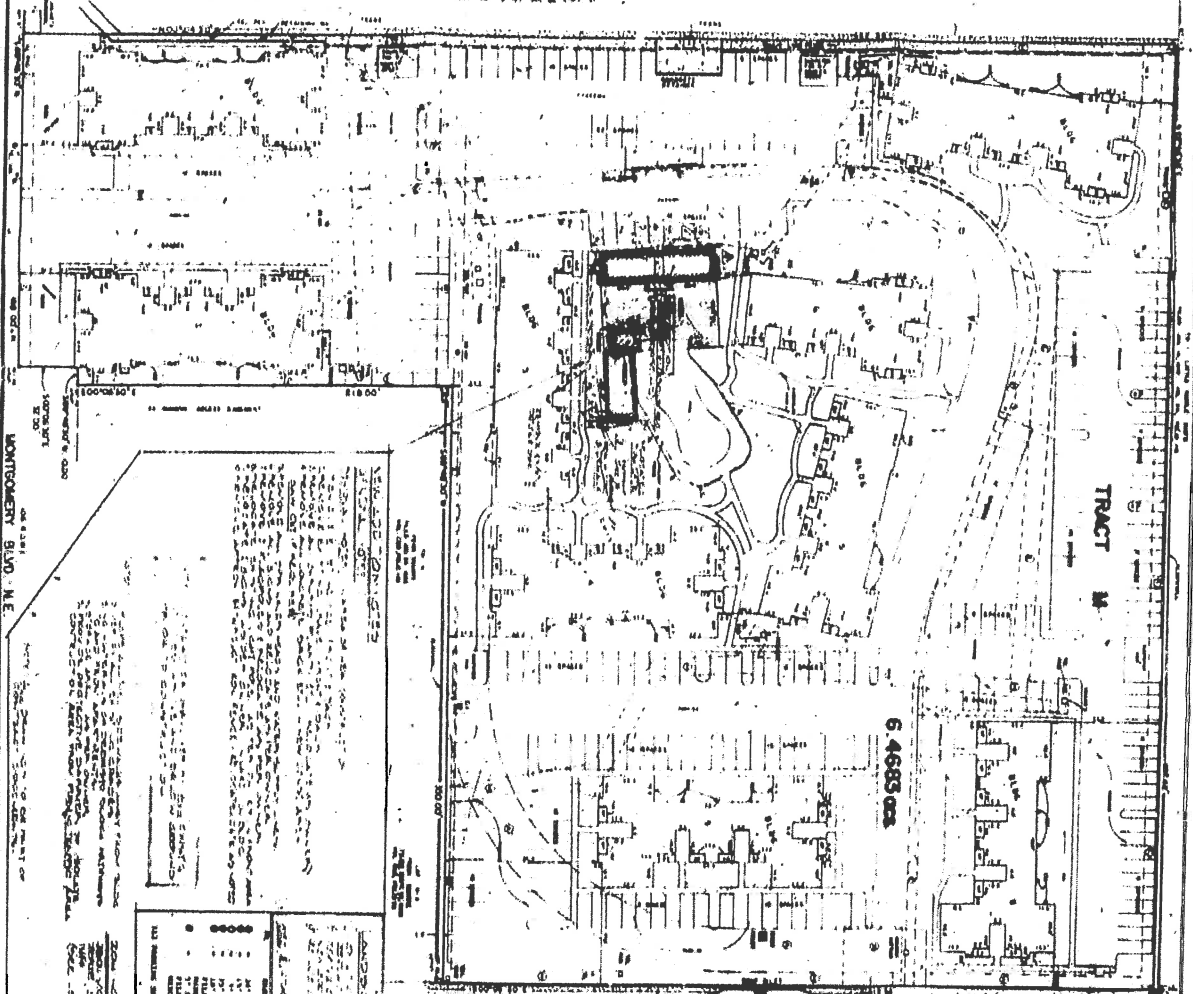


D  
C  
B  
A

CITY OF ALBUQUERQUE

C

281-140  
3 of 3



NEW ADDITION  
TO  
TRACT M  
IN  
SECTION 10  
T. 1 N. R. 10 E. S. 10  
ALBUQUERQUE, N.M.

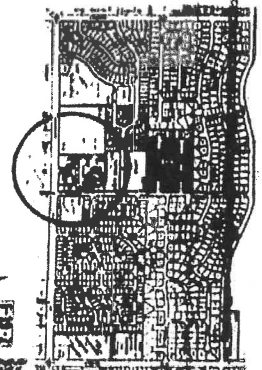
THE CITY OF ALBUQUERQUE, N.M., BEING THE CITY AND COUNTY OF BERNALILLO, N.M., DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE ORIGINAL SURVEY MAP AS FILED IN THE OFFICE OF THE CITY CLERK, ALBUQUERQUE, N.M., ON THIS 10th DAY OF MAY, 1964.

ATTEST:  
CITY CLERK

FILE NO. 281-140

THE CITY OF ALBUQUERQUE, N.M., BEING THE CITY AND COUNTY OF BERNALILLO, N.M., DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE ORIGINAL SURVEY MAP AS FILED IN THE OFFICE OF THE CITY CLERK, ALBUQUERQUE, N.M., ON THIS 10th DAY OF MAY, 1964.

ATTEST:  
CITY CLERK



ALTA. CERTIFICATE OF SURVEY

APPROVED AND AUTHORIZED FOR THE CITY OF ALBUQUERQUE, N.M., BY THE CITY CLERK, ALBUQUERQUE, N.M., ON THIS 10th DAY OF MAY, 1964.

ATTEST:  
CITY CLERK



