## FORM S2: SUBDIVISION OF LAND - MINOR ACTIONS

Please refer to the DRB minor case schedule for meeting dates and deadlines. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.

A single PDF file of the complete application including all plans and documents being submitted must be emailed to <a href="PLNDRS@cabg.gov">PLNDRS@cabg.gov</a> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

A Variance - DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2. ☐ INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS Interpreter Needed for Hearing? \_\_\_\_\_ if yes, indicate language: Zone Atlas map with the entire site clearly outlined and labeled SKETCH PLAT REVIEW AND COMMENT Scale drawing of the proposed subdivision plat (7 copies, folded) Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded) Letter describing, explaining, and justifying the request MAJOR SUBDIVISION FINAL PLAT APPROVAL Proposed Final Plat (7 copies, 24" x 36" folded) Design elevations & cross sections of perimeter walls (3 copies) Copy of recorded IIA DXF file and hard copy of final plat data for AGIS submitted and approved Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A) Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal. (7 copies, folded) Cross sections of proposed streets (3 copies, 11" by 17" maximum) Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded) Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I) Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information Proposed Infrastructure List, if applicable Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer DXF file and hard copy of final plat data for AGIS submitted and approved MINOR AMENDMENT TO PRELIMINARY PLAT Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded) Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded) Infrastructure List, if applicable Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)

Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.

I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.		
Signature:		Date: 7 - // - /8
Printed Name: Manna Barnera		☐ Applicant or ☐ Agent
FOR OFFICIAL USE ONLY		
Project Number:	Case Numbers	18/
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Staff Signature:		The state of the s
Date:		



July 11, 2018

City Planning – DRB Attn: Kym Dicome

RE: Sketch Plat - Mesa del Sol Montage Unit 3B 775782 - DRB Project # 1006008

Ms. Dicome,

Please find this letter as a narrative description of the requested Sketch Plat submittal for Mes del Sol Montage Unit 3B.

The property is located on O'Keefe Ave. between Stryker Rd. and Strand Loop] zone map [S-16 & R-16]

The current Legal description is Plat of Mesa del Sol Montage Unit 3B (A Replat of Tract A-6-B Mesa del Sol Innovation Park and Track B Mesa Del Sol Montage Unit 3A)

The proposed action is to request reapproval of the previously approved DRB Action 1006008. This is the subdivision of Montage Unit 3B in Mesa del Sol. As of this date this project was partially completed however the Preliminary Plat has expired and no final plat has been submitted. This sketch plat submittal includes the following:

- A resubmittal of the previously approved preliminary plat.
- As asbuilt of Utility Infrastructure that has been completed to date
- Asbuilt of the Curb and Gutter installed to date

Feel free to contact me if you have any questions or concerns, I can be reached via email: <a href="maintybarrera@ravenswingconsulting.com">mannybarrera@ravenswingconsulting.com</a> or via phone – 505-314-3346.

Respectfully,

Manny Barrera, PE

Ravens Wing Consulting, LLC





