



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

<b>Administrative Decisions</b>		<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)		<b>Policy Decisions</b>
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)		<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)		<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Site Plan – DRB (Form P2)		<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input checked="" type="checkbox"/> Subdivision of Land – Minor (Form S2)		<input type="checkbox"/> Annexation of Land (Form Z)
<b>Decisions Requiring a Public Meeting or Hearing</b>	<input type="checkbox"/> Subdivision of Land – Major (Form S1)		<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
<input type="checkbox"/> Conditional Use Approval (Form ZHE)	<input type="checkbox"/> Vacation of Easement or Right-of-way (Form V)		<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Variance – DRB (Form V)		<b>Appeals</b>
<input type="checkbox"/> Expansion of Nonconforming Use or Structure (Form ZHE)	<input type="checkbox"/> Variance – ZHE (Form ZHE)		<input type="checkbox"/> Decision by EPC, LC, DRB, ZHE, or City Staff (Form A)
<b>APPLICATION INFORMATION</b>			
Applicant: <b>LARRY GURULE</b>		Phone:	
Address: <b>8500 VISTA CLARA LN SW</b>		Email:	
City: <b>ALBUQUERQUE</b>	State: <b>NM</b>	Zip: <b>87121</b>	
Professional/Agent (if any): <b>ARCH + PLAN LAND USE CONSULTANTS</b>		Phone: <b>505.980.8365</b>	
Address: <b>P.O. BOX 25911</b>		Email: <b>arch.plan@comcast.net</b>	
City: <b>ALBUQUERQUE</b>	State: <b>NM</b>	Zip: <b>87125</b>	
Proprietary Interest in Site: <b>OWNER</b>		List all owners:	
<b>BRIEF DESCRIPTION OF REQUEST</b>			
<b>LOT REALIGNMENT TO REFLECT EXISTING DEVELOPMENT</b>			
<b>SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.) 1-014-056-326-162-420-29</b>			
Lot or Tract No.: <b>214-A-2, 215-B AND LOT 1</b>	Block: <b>21</b>	Unit: <b>1-014-056-319-168-420-25 1-014-056-327-168-420-28</b>	
Subdivision/Addition: <b>TORREON</b>	MRGCD Map No.: <b>41</b>	UPC Code:	
Zone Atlas Page(s): <b>L-14</b>	Existing Zoning: <b>R-1A</b>	Proposed Zoning: <b>N/A</b>	
# of Existing Lots: <b>3</b>	# of Proposed Lots: <b>3</b>	Total Area of Site (acres): <b>0.38±</b>	
<b>LOCATION OF PROPERTY BY STREETS</b>			
Site Address/Street: <b>401-407-411 ANDERSON AV SE</b>	Between: <b>JOHN ST</b>	and: <b>BROADWAY BLVD</b>	
<b>CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)</b>			
Signature: <b>Derrick Archuleta</b>		Date: <b>7.24.18</b>	
Printed Name: <b>DERICK ARCHULETA</b>		<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent	
<b>FOR OFFICIAL USE ONLY</b>			
Case Numbers	Action	Fees	
-			
-			
-			
Meeting/Hearing Date:		Fee Total:	
Staff Signature:	Date:	Project #	



**FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS**

**Please refer to the DRB minor case schedule for meeting dates and deadlines. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.**

A single PDF file of the complete application including all plans and documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

☒ **INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS**

- ☐ Interpreter Needed for Hearing? ☐ if yes, indicate language: \_\_\_\_\_
- ☐ Zone Atlas map with the entire site clearly outlined and labeled

☒ **SKETCH PLAT REVIEW AND COMMENT**

- ☐ Scale drawing of the proposed subdivision plat (7 copies, folded)
- ☐ Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded)
- ☐ Letter describing, explaining, and justifying the request

☐ **MAJOR SUBDIVISION FINAL PLAT APPROVAL**

- ☐ Proposed Final Plat (7 copies, 24" x 36" folded)
- ☐ Design elevations & cross sections of perimeter walls (3 copies)
- ☐ Copy of recorded IIA
- ☐ DXF file and hard copy of final plat data for AGIS submitted and approved
- ☐ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer

☐ **MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL**

- ☐ Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
- ☐ Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal. (7 copies, folded)
- ☐ Cross sections of proposed streets (3 copies, 11" by 17" maximum)
- ☐ Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
- ☐ Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
- ☐ Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information
- ☐ Proposed Infrastructure List, if applicable
- ☐ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- ☐ DXF file and hard copy of final plat data for AGIS submitted and approved

☐ **MINOR AMENDMENT TO PRELIMINARY PLAT**

- ☐ Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- ☐ Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- ☐ Infrastructure List, if applicable
- ☐ Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)

**Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.**

*I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.*

Signature: Derrick Archuleta

Date: 7.24.18

Printed Name: DERRICK ARCHULETA

☐ Applicant or ☒ Agent

**FOR OFFICIAL USE ONLY**

Project Number:

Case Numbers

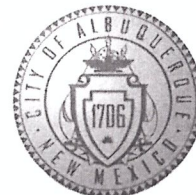
-

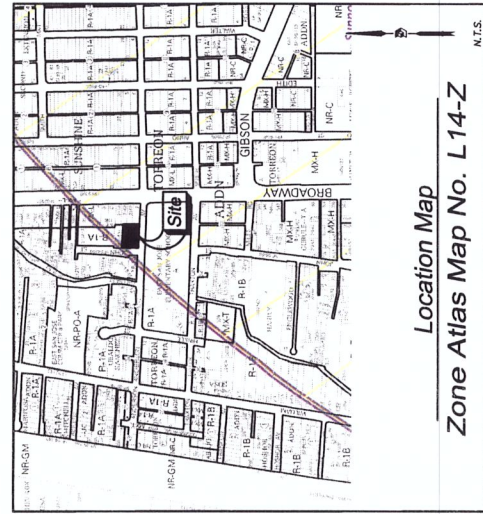
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Staff Signature:

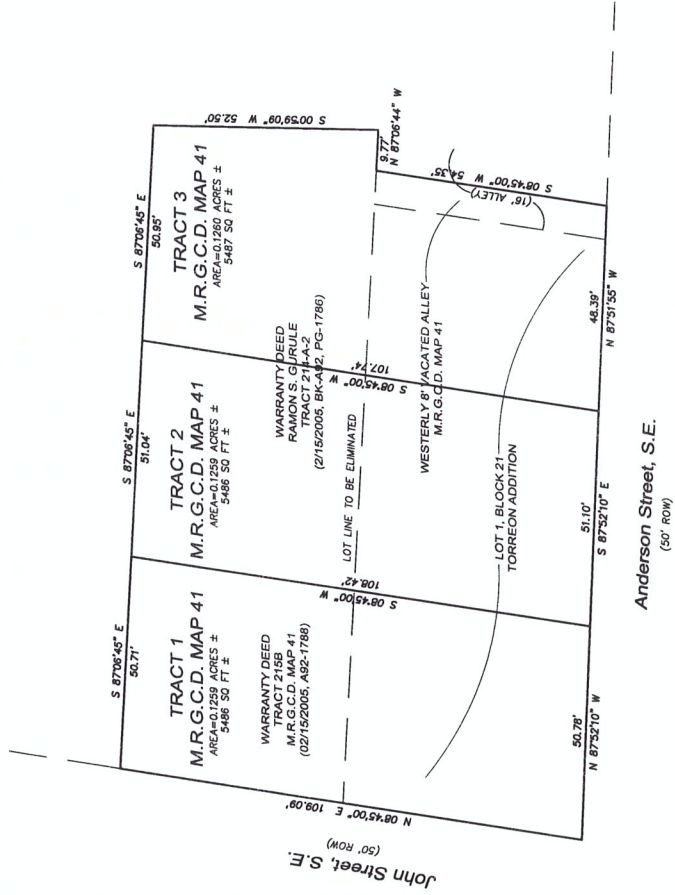
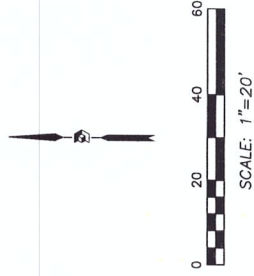
Date:





Location Map  
Zone Atlas Map No. L14-Z

Sketch Plat for  
Proposed Tracts 1, 2 & 3  
**M.R.G.C.D Map 41**  
Albuquerque, Bernalillo County, New Mexico  
July 2018



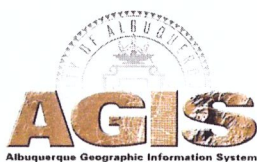
OFFICE LOCATION:  
9200 San Mateo Boulevard, NE  
Albuquerque, NM 87113  
505.856.5700 PHONE  
505.856.7900 FAX



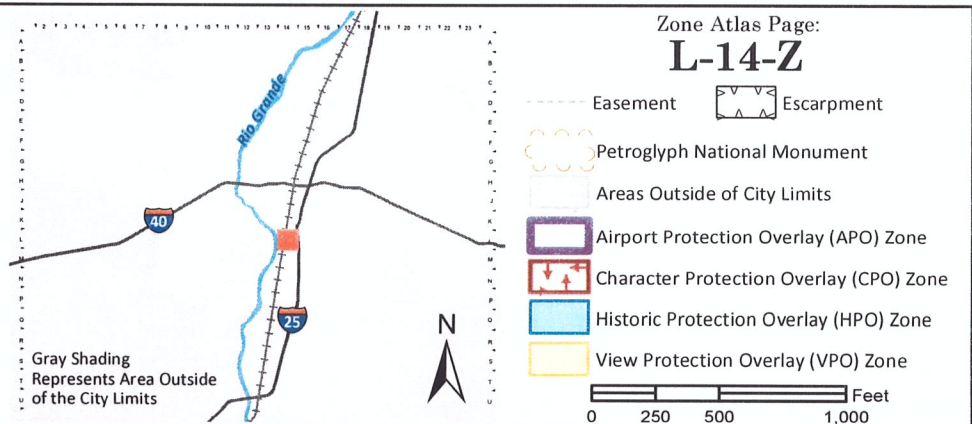


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

## IDO Zone Atlas May 2018



IDO Zoning information as of May 17, 2018  
The Zone Districts and Overlay Zones  
are established by the  
Integrated Development Ordinance (IDO).





**ARCH+PLAN  
LAND USE CONSULTANTS  
ALBUQUERQUE NM**

July 24, 2018

Kym Dicome, Chair  
City of Albuquerque  
Development Review Board  
600 2<sup>nd</sup> St NW  
Albuquerque NM

**RE: TRACTS 214-A-2 AND 215-B, MRGCD MAP 41 and LOT 1, BLOCK 21 TORREON ADDITION**

Ms. Dicome and members of the Board:

I would like to request Sketch Plat review for a minor subdivision for the above mentioned property.

The property owner would like to realign the lot lines to reflect existing development. Proposed Tract 1 (401 Anderson Av SE) is to be 0.1259± acre, Tract 2 (407 Anderson Av SE) is to be 0.1259± acres and Tract 3 (411 Anderson Av SE) is to be 0.1260± on property zoned R-1A (Single Family – Small Lot)

The property is currently developed with three single family residences, one to be on each proposed lot.

The site is located within the Central ABQ Planning Area and governed by the Area of Consistency of the Albuquerque/Bernalillo County Comprehensive Plan.

Thank you for your time and consideration of the proposed application.

Sincerely,

  
Derrick Archuleta, MCRP  
Principal